



Date: July 5, 2016  
To: Family and Human Services Committee  
Supervisor Candace Anderson, District II, Chair  
Supervisor Federal D. Glover, Vice-Chair  
CC: Cynthia Belon, LCSW, Behavioral Health Director  
From: Lavonna Martin, Chief, Homeless Program  
Subject: Vacant Council on Homelessness Seat Membership Recommendation

The Chief of Homeless Services, Lavonna Martin, respectfully submits request that the Family and Human Services Committee accepts the recommendation to appoint one (1) individual for an open seat on the Contra Costa Council on Homelessness (aka the Homelessness Advisory Board).

#### PURPOSE OF COUNCIL ON HOMELESSNESS

The Contra Costa Continuum of Care is governed by the Contra Costa Council on Homelessness (hereinafter referred to as the Council). The Council is appointed by the Contra Costa County Board of Supervisors to assist and provide guidance in the development and implementation of long range planning and policy formulation of homeless issues in Contra Costa County. It also serves as an advisory body to the Health Services Department Health Care for the Homeless Program in compliance with Health Resources and Services Administration (HRSA) requirements.

The Contra Costa Council on Homelessness provides a forum for communication and coordination of the County's Strategic Plan to End Homelessness, educate the community on homeless issues, and advocate on federal, state and local policy issues affecting people who are homeless or at-risk of homelessness.

#### **Governance**

The Council on Homelessness is appointed by the Board of Supervisors and consists of 18 seats representing homeless or formerly homeless persons, educational/vocational services, health care, housing providers law enforcement, local government, the faith community, homeless service providers, and philanthropy. All Council members reside in or are employed in Contra Costa County, demonstrate a professional interest in or personal commitment to addressing and alleviating the impact of homelessness, and be able to contribute unique expertise, opinions and viewpoints on homeless issues. Candidates will serve two-year terms.



SUMMARY OF RECRUITMENT EFFORTS/NOMINEES FOR MEMERSHIP

The Council on Homelessness continues to make every effort to fill its vacant seats. These efforts include sending a targeted email solicitation via the Continuum of Care mailing list (300+ contacts that include each Supervisors office), announcing vacancies at public Council on Homelessness meetings and posting information about the vacancies and application materials on the Council on Homelessness website.

Following a close review of applications and interviews with the candidate, the Council on Homelessness recommends appointing the following one (1) nominee:

*Education and Vocational Services Representative*

Alejandra Chamberlain  
Youth Development Services Manager  
Contra Costa Office of Education  
77 Santa Barbara Road  
Pleasant Hill, CA 94523  
925-942-3308  
AChamberlain@cccocoe.k12.ca.us

The candidate has expressed a sincere interest in serving on the Council and is dedicated to fulfilling the mission and goals as outlines in the Council on Homelessness by-laws.

Based on the above information, the Chief of Homeless Services, on behalf of the Council on Homelessness respectfully recommends that the FHS Committee appoint Alejandra Chamberlain to the Education and Vocational Services Representative seat on the Council on Homelessness.