



Agenda

FAMILY & HUMAN SERVICES COMMITTEE

June 13, 2016

1:00 P.M.

651 Pine Street, Room 101, Martinez

Supervisor Candace Andersen, Chair
Supervisor Federal D. Glover, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. CONSIDER recommending to the Board of Supervisors the appointment of Douglas Knowles to the Member at Large Seat #11 on the Advisory Council on Aging for a term expiring September 30, 2017, as recommended by the Advisory Council on Aging.
4. CONSIDER recommending to the Board of Supervisors the proposed program model changes to preschool programs operated by the Community Services Bureau of the Employment and Human Services Department and plan to minimize the staffing impacts, and impacts to the families and children served. (Camilla Rand, Community Services Bureau Director)
5. CONSIDER accepting the local child care and development funding priorities for Contra Costa County and CONSIDER acknowledging receipt of the California Department of Education's Local Priority Setting Reporting Form, as recommended by the Contra Costa County Office of Education and Local Planning and Advisory Council for Early Care and Education.
6. The next meeting is currently scheduled for July 11, 2016.
7. Adjourn

The Family & Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Family & Human Services Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family & Human Services Committee

less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Enid Mendoza, Committee Staff
Phone (925) 335-1039, Fax (925) 646-1353
enid.mendoza@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

3.

Meeting Date: 06/13/2016
Subject: Appointments to the Advisory Council on Aging
Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,
Department: County Administrator
Referral No.: N/A
Referral Name: N/A
Presenter: **Contact:** Enid Mendoza, (925) 335-1039

Referral History:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was the requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors sub-committee.

Referral Update:

Staff to the Advisory Council on Aging has submitted the attached request for appointments to seats on the Council.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointment of Douglas Knowles to the Member at Large Seat #11 on the Advisory Council on Aging for a term expiring September 30, 2017.

Attachments

D.Knowles Application



Contra
Costa
County

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Advisory Council on Aging

Member at Large

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Knowles, Douglas Lynn
 (Last Name) (First Name) (Middle Name)

2. **Address:** 94561
 (No.) (Street) (Apt.) (State) (Zip Code)

3. **Phones:**
 (Home No.) (Work No.) (Cell No.)

4. **Email Address:**

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved College

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) YVHS		Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			diploma	1977
B) DVC	Various	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>				
C) CSULB	Business	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> 2005 - 2013 Total: <u>Yrs.</u> <u>Mos.</u> 8yrs Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Meat Cutter Employer's Name and Address UFCW Floater</p>	<p>Duties Performed Retail Meat</p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> 2001 - 2009 Total: <u>Yrs.</u> <u>Mos.</u> 8 yrs Hrs. per week <u>90</u> . Volunteer <input type="checkbox"/></p>	<p>Title Owner Employer's Name and Address Secret Garden Exotic Birds 2nd Street Antioch, Ca. 94509</p>	<p>Duties Performed Retail Bird Store</p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1993 - 2001 Total: <u>Yrs.</u> <u>Mos.</u> 10 Yrs Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Consulting Systems Engineer Employer's Name and Address Bank of America Grant Street Concord, Ca 94518</p>	<p>Duties Performed Analysis Programming Project Management Contingency Planing and Operations</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> Total: <u>Yrs.</u> <u>Mos.</u> Hrs. per week _____ . Volunteer <input type="checkbox"/></p>	<p>Title Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Served as City of Oakley Supervisor

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship: _____

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____ Date: December 29, 2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.

II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4.

Meeting Date: 06/13/2016

Subject: Proposal to Eliminate Federal Head Start Home Based Slots and Increase State Preschool Slots

Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,

Department: County Administrator

Referral No.: 78

Referral Name: Community Services Bureau / Head Start Oversight

Presenter: Camilla Rand, Community Services
Bureau Director

Contact: Enid Mendoza,
925-335-1039

Referral History:

Oversight of the Community Services Bureau and Head Start programs was originally referred to the Family and Human Services Committee on March 1, 2005. Since that time the program has provided the Committee with annual updates on the programs and services provided.

The attached report submitted by the Community Services Bureau of the Employment and Human Services Department is to propose a program model change that impacts Federal Head Start childcare slots, and is therefore being presented to the Family and Human Services Committee (F&HS).

Referral Update:

Please see the attached proposal submitted by the Community Services Bureau of the Employment and Human Services Department. The department will return to F&HS later this year with the full annual report update on the programs and services provided.

Recommendation(s)/Next Step(s):

ACCEPT and recommend to the Board of Supervisors the following proposed program model changes that will result in a reduction of 150 Head Start slots and an increase of 168 new State slots:

- A reduction in class size of seven Head Start classrooms in an effort to enroll more three year olds; and
- The conversion of select classrooms from part-day, part-year to full-day, full-year to best meet community need; and
- The elimination of 72 preschool home based slots to meet the growing demand of center-based care; and
- An increase of 168 new State preschool slots to fully earn the State contract and generate

additional revenue through partnerships in Antioch, Pittsburg, San Ramon and Concord.

ACKNOWLEDGE that the following proposed program model changes will have the following staffing impacts:

- Six of the seven Early Childhood Educator - Project positions, recommended by the department and approved by the Board of Supervisors on April 12, 2016 (D.5), to be re-established effective August 22, 2016 due the summer lay-off period of staff for the part-year preschool home based program model, will no longer need to be re-established; and
- Six of the seven former Early Childhood Educator - Project employees would not return to work on August 22, 2016, as requested by the department on March 25, 2016, and would remain in lay-off status; however, the department will provide the six impacted former Early Childhood Educator - Project employees the opportunity to bid and be placed in other vacant project positions they qualify for to prevent any of them from losing employment beyond August 21, 2016.

ACKNOWLEDGE the department's plan to minimize impacts to families and children by case managing each impacted family to ensure them the opportunity to receive classroom based preschool services in other classrooms at nearby child care facilities.

Fiscal Impact (if any):

There is no anticipated impact to the Head Start funding allocation since the department has proposed to use the funding from the slot reduction to pay for unfunded Head Start program mandates and facility updates. The department anticipates fully earning the State contract for preschool services, which if sub-contracted through partnerships, would still result in an estimated \$90,976 in administrative funding to the department.

Attachments

CSB Slot Reduction Model Justification

**Community Services Bureau, Employment and Human Services Department
2016-17 Program Model Change Overview**

Community Services Bureau (CSB) is proposing a program model change that includes a Federal Head Start childcare slots reduction and an increase in State Department of Education childcare slots in an effort to meet the growing unfunded fiscal mandates and the changing needs of the community.

CSB continues to struggle with high facilities costs, stagnant State and Federal funding, the anticipated cost of living increases and other un-funded mandates that are threatening to adversely impact the quality services that we provide to our community. At the same time, the needs of our communities are shifting, forcing us to adapt our program to best meet these changing needs.

Many Head Start programs State-wide are requesting from the Office of Head Start a reduction in slots while maintaining the same level of funding. Community Services is making the same request, but has devised a strategic and innovative plan that reduces costs while increasing revenue in the Department and slots in the community.

Included in this model change are the following:

- The reduction of **150** Head Start slots through varying strategies, including:
 - A reduction in class size of seven classrooms in an effort to enroll more three year olds;
 - The conversion of select classrooms from part-day, part-year to full-day, full-year to best meet community need; and
 - The elimination of 72 preschool home based slots to meet the growing demand of center-based care.
- An increase of 168 new State slots to fully earn the State contract and generate additional revenue through partnerships in Antioch, Pittsburg, San Ramon and Concord.

Impact:

- Children and families impacted by these changes will have the opportunity to move to other classrooms close by – no one will lose care.
- Teaching staff impacted by the classroom changes have the opportunity to bid into other vacant positions and none will lose employment.
- The largest impact is to six of the seven Home Educators, who will lose their positions. CSB will provide every opportunity for them to continue with CSB in other positions.

Please see attached justification

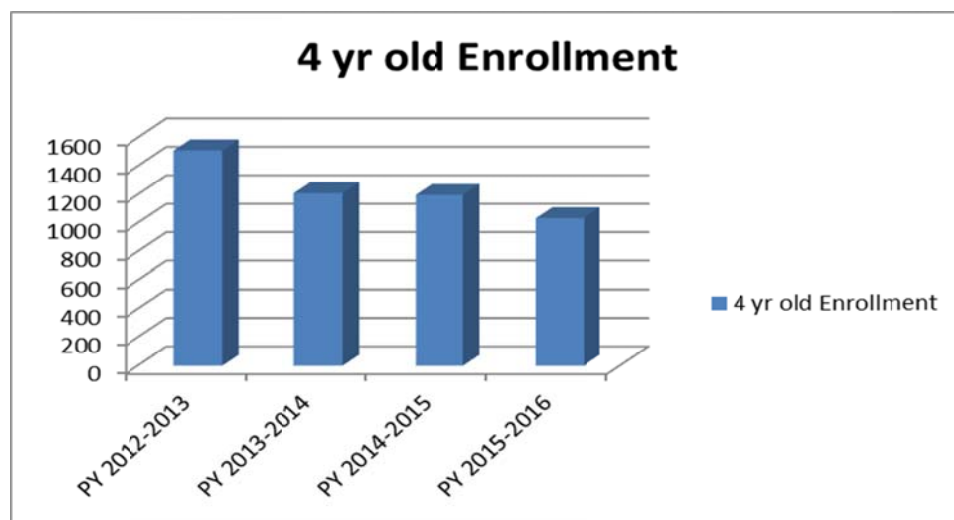
**Contra Costa County Employment and Human Services Department
Community Services Bureau
2016-17 Enrollment and Program Model Changes**

A Changing Landscape

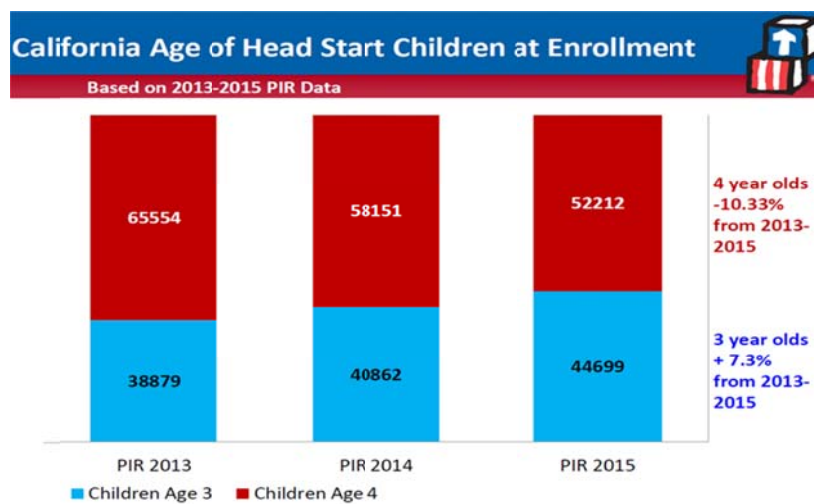
HEAD START CENTER-BASED SLOT REDUCTION- 78 SLOTS

1. Increased Options for Families: An overarching trend that is taking the nation by storm is the exodus of four year old children to Transitional Kindergarten (TK) programs and to the proliferation of newly funded school-based state-preschool programs. In Contra Costa County, 2,744 slots went to Transitional Kindergarten this year and \$4,273,047 in new state preschool funding has been allocated since 2013.

Due to this shift, CSB has struggled to maintain 100% enrollment at all times as required by the Head Start Performance Standards consistently over the past two years. The below table illustrates the decline in 4 year old enrollment in Community Services.



This continuing decline in four year old enrollment is aligned with the State's sharp decline in four year old enrollment as reported by the Regional Office in February, 2016 as indicated below.



Region 9 Office of Head Start | February 23, 2016 | California Head Start Association 7

A Solution: CSB is poised to meet this challenge by re-designing our program to be able to serve more 3-year olds. In order to do this, we must reduce class size according the Head Start Performance Standard 1306. We have identified seven (7) classrooms to serve more three year olds and we have redesigned others to meet the needs of our community for more full-day care.

These proposed changes will result in no loss of employment for staff and no loss of early care and education for our children.

2. Change in Family Need: Each year, staff reviews the community assessment to ensure that our program options meet the changing needs of our families. When looking at our waitlisted families, 14% of families need part-day, part-year services and yet we have the capacity to serve 30%. With unemployment now at 4.5% in Costa County, more families need full-day, full-year services as they go to work.

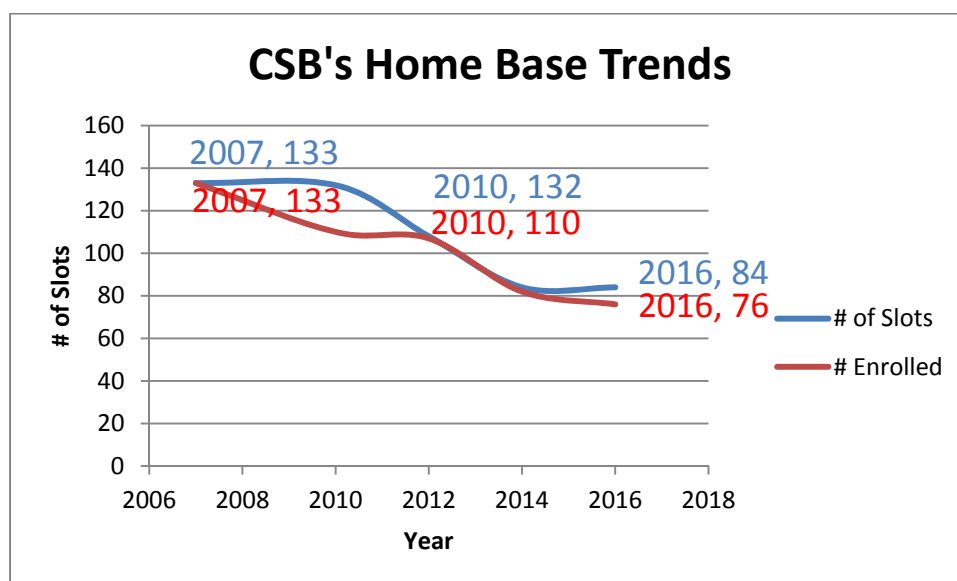
A Solution: In an effort to meet the needs of our families, four classrooms county-wide will be converted from part-day to full-day. In addition, we will add 84 state funded center based slots to be placed in areas of high need.

Again, these proposed changes will result in no loss of employment for staff and no loss of early care and education for our children.

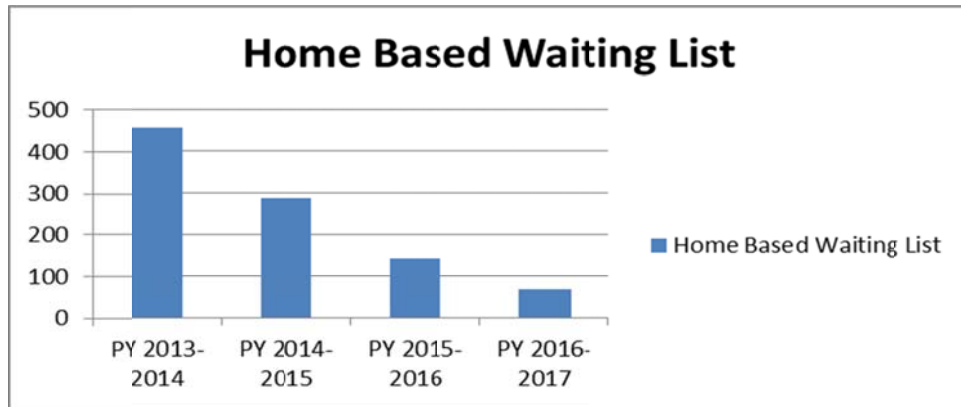
HEAD START HOME-BASED SLOT REDUCTION – 72 SLOTS

1. Change in Family Need: Each year, staff reviews the community assessment and other program data to ensure that our program options meet the changing needs of our families. Data shows less need for home-based care for preschoolers and a growing need for center-based services. The tables below illustrate this change.

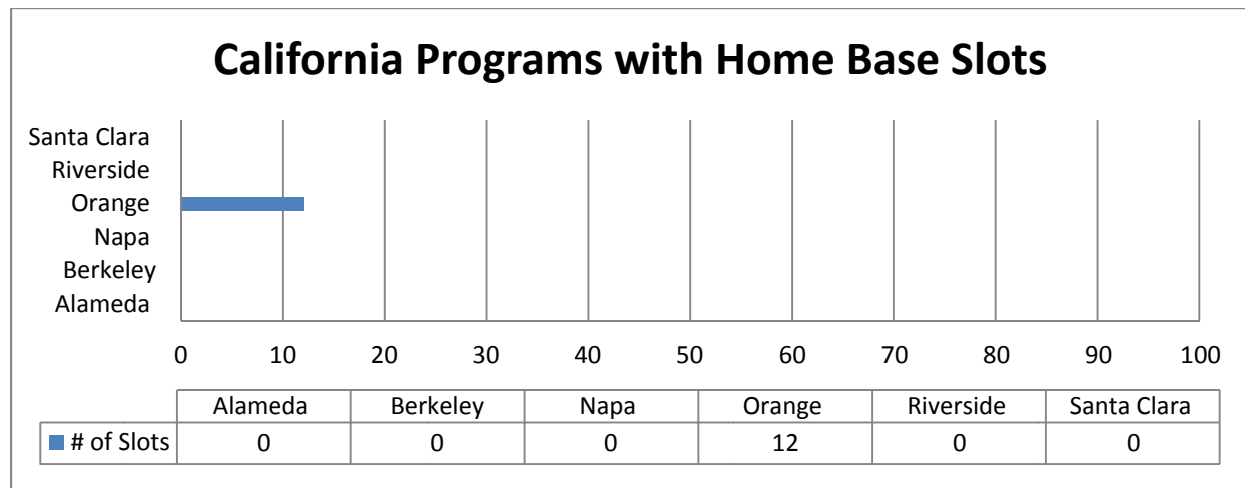
There has been a steady decline in home based slots available and a more drastic decline in enrollment. Home Base has not achieved full enrollment, a federal mandate, since 2013. In order to maintain compliance, CSB has over-enrolled in full-day/full year care to offset for this drop in enrollment in home base.



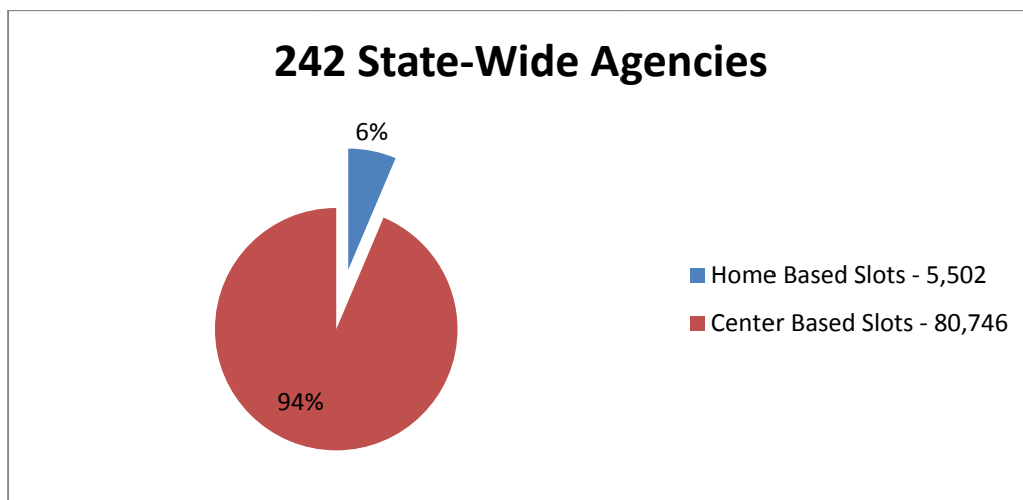
Similarly, the chart below shows a steep decline in children on the CSB waitlist that have indicated home base as their first preference for service.



A survey of other programs similar to CSB, that historically had home-based programs, clearly reveals a move away from home-base as a program option.



And finally, looking at all 242 Head Start agencies state-wide, excluding migrant and Native American Indian programs, only 6% or 5,502 slots out of 80,746 are home-based slots.



2. Optimal “Dosage”: In 2015 the Office of Head Start issued a draft of the proposed new Performance Standards that govern the Head Start program. This proposal spoke to a need for “higher dosage levels” in Head Start to be consistent with that of many State pre-kindergarten programs and proposes to eliminate the home based option as a standard program option. Programs can still have Head Start Home Base as a locally-designed option if “a program can demonstrate that a shorter program more effectively meets its community’s needs.”¹

A Solution:

CSB will respond to this call for increased dosage and decreased community need by adjusting our programing as follows:

- Reduce our current Head Start home base program from 84 to 12; leaving one caseload (12) to serve children with special needs that are temporarily unable to participate in center base.
- Add 84 state funded center based slots in areas of high need.
- Meet the needs and preferences of the 21 children returning to the program from home base in the 16-17 program year by serving 4 in home base and 18 in center base.
- Work closely with each of the six impacted Early Childhood Home Educators who are impacted to ensure alternate placement within the Department.

Fiscal Relief for Unfunded Mandates and Facility Improvement Costs

Despite the rising cost of doing business in general, along with the increased federal mandates to maintain our facilities to the highest standards for health and safety, federal funding has remained relatively flat. The Office of Head Start offers relief from this situation in the form of a slot reduction where the same level of funding is maintained while serving fewer children. Therefore, this slot reduction is not only making our program more viable in meeting community needs, it is also adjusting our program fiscally as shown by the analysis below.

Anticipated Costs:			
	FY 2016-17 Estimated facility costs to meet Health & Safety requirements		\$ 1,076,000
Cost Savings from 150-slot reduction:			
1	a. Reduce 78 slots - CSB childcare centers - 48; Little Angels - 10; East Leland - 20	\$ 289,141	
	b. Re-design slot configuration in Bayo Vista, Crescent Park and GMC to 20 FP/HS	191,909	
2	Eliminate Early Childhood Educator positions, 6 FTEs	460,000	
	Total Savings from slot reduction	\$ 941,050	
3	Addition of 168 State slots through collaboration with Antioch and San Ramon Unified School Districts and other community-based organizations	90,976	1,032,026
Projected Shortfall			\$ (43,974)
Unfunded COLA Impact:			
	FY 2017-18 - \$611,000		
	FY 2018-19 - \$1,240,000		

¹ <http://eclkc.ohs.acf.hhs.gov/hslc/standards/hspps/nprm/docs/ohs-nprm-summary.pdf>



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

5.

Meeting Date: 06/13/2016
Subject: Local Child Care Planning & Development – Council Activities - LPC
Annual Zip Codes
Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,
Department: County Administrator
Referral No.: 81
Referral Name: Local Child Care Planning & Development – Council Activities
Presenter: Enid Mendoza **Contact:** Enid Mendoza, (925) 335-1039

Referral History:

The Board of Supervisors referred updates on the activities of the Local Planning and Advisory Council for Early Care and Education (LPC) (formerly known as the Local Planning Council for Child Care and Development) to the Family and Human Services Committee (F&HS) on January 17, 2006.

The last report was provided to the Family and Human Services Committee on June 8, 2015.

Referral Update:

Please see the attached report for an update on the California General Child Care Center Priorities and California State Preschool Priorities for Contra Costa County as reviewed and approved by the Executive Committee of the Local Planning Council.

Recommendation(s)/Next Step(s):

1. ACCEPT the local funding priorities for Contra Costa County, as reviewed and approved by the Executive Committee of the Local Planning Council at the meeting held on May 9, 2016, and reviewed and discussed at a Public Hearing held on May 23, 2016 at the Contra Costa County Office of Education Building in Pleasant Hill, CA and forward the report to the Board of Supervisors for their information.
2. ACKNOWLEDGE receipt and sign, as a representative of the Board of Supervisors, the California Department of Education's Local Priority Setting Reporting Form which certifies that the LPC recommended zip code priorities were reviewed and approved by the Family and Human Services Committee.

Fiscal Impact (if any):

Although the LPC priorities will be used by the California Department of Education to determine future child care and development funding decisions for State subsidized services, there is no expected fiscal impact to the County.

Attachments

LPC Report

MEMORANDUM

DATE: June 2, 2016

TO: Family and Human Services Committee
Supervisor Candace Andersen, District II, Chair
Supervisor Federal D. Glover, District V, Vice Chair

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Local Planning and Advisory Council for Early Care and Education
Council Activities-Referral #81

CC: Contra Costa County Office of Education
Karen Sakata, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Deputy Superintendent of Schools

RECOMMENDATION(S):

- 1) **ACCEPT** the local funding priorities for Contra Costa County reviewed and approved by the Executive Committee of the Local Planning Council at the meeting held on May 9, 2016. The below priorities were reviewed and discussed at a Public Hearing held on May 23, 2016 at the Contra Costa County Office of Education Building in Pleasant Hill, CA.
- 2) **ACKNOWLEDGE** receipt of the California Department of Education's Local Priority Setting Reporting Form which certifies that the LPC recommended zip code priorities were reviewed and approved by the representative of the County Board of Supervisors.

California General Child Care Center Priorities (Contract type: CCTR) Children ages 0-2 – Full-Day Infant and Toddler Child Development Services

Priority 1: Option 1

94509, 94521, 94531, 94553, 94565, 94801, 94804, 94806

Priority 2: Option 1

94519, 94520, 94523, 94530, 94549, 94805

Priority 3: Option 1

94505, 94506, 94507, 94511, 94513, 94514, 94516, 94517, 94518, 94525, 94526, 94528, 94547, 94548, 94556, 94561, 94563, 94564, 94569, 94572, 94575, 94582, 94583, 94595, 94596, 94597, 94598, 94803

California State Preschool Priorities (Contract type: CSPP) Children ages 3-5 – Full-Day and Part-Day Preschool Services

Priority 1: Option 1

94520, 94523, 94531, 94553

Priority 2: Option 1

94509, 94513, 94519, 94521, 94565, 94582, 94583

Priority 3: Option 1

94505, 94506, 94507, 94511, 94514, 94516, 94517, 94518, 94525, 94526, 94528, 94530, 94547, 94548, 94549, 94556, 94561, 94563, 94564, 94569, 94572, 94575, 94595, 94596, 94597, 94598, 94801, 94803, 94804, 94805, 94806

California General Child Care Center Priorities (Contract type: CCTR)
Children 6-12 years of age – Full-Year School-Aged Child Development Services

Priority 1: Option 1

94509, 94513, 94519, 94520, 94521, 94523, 94530, 94531, 94547, 94553, 94561, 94565, 94801, 94803, 94804, 94805, 94806

Priority 2: Option 1

94505, 94518, 94549, 94563, 94564, 94596, 94597, 94598

Priority 3: Option 1

94506, 94507, 94511, 94514, 94516, 94517, 94525, 94526, 94528, 94548, 94578, 94556, 94569, 94572, 94575, 94582, 94583, 94595

See California Department of Education (CDE) approved Priority Setting Process for Local Planning Councils attached.

REASON/S FOR RECOMMENDATION:

In 1998, AB 1857 (Escutia) amended the Education Code, Section 8499.5, to include specific expanded mandates for Local Child Care Planning Councils (LPCs). One of these was an expansion of the existing LPC mandate to identify local priorities for the distribution of new state child care and development and preschool funding. The Education Code language specifies how LPCs are to conduct their work in order to identify priorities to ensure that all the child care and preschool needs of the county are met to the greatest extent possible. The priorities are to be submitted annually to the California Department of Education and used by the Department to determine funding decisions.

Local Planning Councils develop priorities for funding using:

- Census zip code data and American Community Survey data as a baseline to estimate the number of children eligible for State Funded Services (and Head Start). Other pertinent local data, such as county growth factors, planning department data, or school district growth data, is then applied to achieve the most accurate estimate.
- CDE and other available zip code level data to determine the number and percent of eligible children served/not served by State Funded Services or Head Start.
- California Academic Performance Index, other School Performance Data or Child Outcome Data

The data is then analyzed to assign a Priority 1, 2, and 3 designations to the zip codes of highest need using both a number and a percentage threshold for our county size (over 1 million residents).

These priorities are first reviewed and approved by the members of the Local Planning Council for each county, which is made up of parent consumers of child care, child care and preschool providers, public agency representatives and community agency representatives, who have been appointed by the County Board of Supervisors and the County Superintendent of Schools. The priorities are next made available for public review and finally reviewed and approved by the County Board of Supervisors at a public hearing as prescribed in State regulations.

BACKGROUND:

The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Child care consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three year term.

On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats. On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

County Code	Zip Code	City	CSPP	Infant-Toddler CCTR	School Age CCTR
07	94505	Byron/Discovery Bay	3	3	2
07	94506	Blackhawk/Danville	3	3	3
07	94507	Alamo	3	3	3
07	94509	Antioch	2	1	1
07	94511	Bethel Island	3	3	3
07	94513	Brentwood	2	3	1
07	94514	Byron/Discovery Bay	3	3	3
07	94516	Canyon	3	3	3
07	94517	Clayton	3	3	3
07	94518	Concord	3	3	2
07	94519	Concord	2	2	1
07	94520	Clyde/Concord	1	2	1
07	94521	Concord	2	1	1
07	94523	Concord/Pleasant Hill	1	2	1
07	94525	Crockett	3	3	3
07	94526	Danville	3	3	3
07	94528	Diablo	3	3	3
07	94530	El Cerrito	3	2	1
07	94531	Antioch	1	1	1
07	94547	Hercules/Rodeo	3	3	1
07	94548	Knightsen	3	3	3
07	94549	Lafayette	3	2	2
07	94553	Briones/Martinez/Pacheco	1	1	1
07	94556	Moraga	3	3	3
07	94561	Oakley	3	3	1
07	94563	Orinda	3	3	2
07	94564	Pinole	3	3	2
07	94565	Bay Point/Pittsburg/Port Chicago/West Pittsburg	2	1	1
07	94569	Port Costa	3	3	3
07	94572	Rodeo	3	3	3
07	94575	Moraga	3	3	3
07	94582	San Ramon	2	3	3
07	94583	San Ramon	2	3	3
07	94595	Walnut Creek	3	3	3
07	94596	Lafayette/Walnut Creek	3	3	2
07	94597	Walnut Creek	3	3	2
07	94598	Walnut Creek	3	3	2
07	94801	North Richmond/Point Richmond/Richmond	3	1	1
07	94803	El Sobrante/Richmond	3	3	1
07	94804	Richmond	3	1	1
07	94805	Richmond	3	2	1
07	94806	Richmond/Hilltop Mall/San Pablo/Tara Hills	3	1	1

Local Planning Council Priority Setting Process for State Child Care and Preschool Funds (Approved 10-13-14)

History

In 1998, AB 1857-Escutia amended the Education Code, Section 8499.5, to include specific expanded mandates for Local Child Care Planning Councils (LPCs) (8499.5 (a) through (e)). One of these was an expansion of the existing LPC mandate to identify local priorities for the distribution of new state child care and development and preschool funding. The Education Code language specifies how LPCs are to conduct their work in order to identify priorities which will ensure that all the child care and preschool needs of the county are met to the greatest extent possible. The priorities are to be submitted annually to the California Department of Education and used by the Department to determine funding decisions.

The Priority Setting Process

Local Planning Councils develop priorities for funding using:

- Census zip code data and American Community Survey data as a baseline to estimate the number of children eligible for State Funded Services (and Head Start). Other pertinent local data, such as county growth factors, planning department data, or school district growth data, is then applied to achieve the most accurate estimate.
- CDE and other available zip code level data to determine the number and percent of eligible children served/not served by State or Federally Funded Services
- California Academic Performance Index, Smarter Balanced Assessment, or other School Performance Data or Child Outcome Data

The data is then analyzed using the Priority 1, 2, and 3 number and percentage thresholds and methodology, described in Attachment 1, to assign county zip codes to Priority 1, 2, or 3 designation.

These priorities are first reviewed and approved by the members of the Local Planning Council for each county, which is made up of parent consumers of child care, child care and preschool providers, public agency representatives and community agency representatives, who have been appointed by the County Board of Supervisors and the County Superintendent of Schools. The priorities are next made available for public review and finally reviewed and approved by the County Board of Supervisors at public hearing as prescribed in State regulations.

CSPP Full and Part-Day Priorities

1. Counties with over 5 million residents (Los Angeles County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 1500 children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 50% or more of eligible children underserved AND there are more than 750 children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 50% or more of eligible children underserved AND there are more than 500 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

2. Counties with over 1 million residents (Orange, San Diego, Riverside, San Bernardino, Santa Clara, Alameda, Sacramento and Contra Costa Counties):

Priority 1: A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 300 children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 40% or more of eligible children underserved AND there are more than 200 children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 100 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

3. Counties with over 200,000 residents (Fresno County, Ventura County, Kern County, San Francisco County, San Mateo County, San Joaquin County, Stanislaus County, Sonoma County, Tulare County, Solano County, Monterey County, Santa Barbara County, Placer County, San Luis Obispo County, Santa Cruz County, Marin County, Merced County, Butte County):

Priority 1: A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 150 children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 25% or more of eligible children underserved AND there are more than 75 children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 50 children underserved.

Option 2: All other zip codes in the County.

Option 3 No other zip codes in the County.

4. Counties with under 200,000 residents (Yolo County, Shasta County, El Dorado County, Imperial County, Kings County, Madera County, Napa County, Humboldt County, Nevada County, Sutter County, Mendocino County, Yuba County, Lake County, Tehama County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 24 children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

5. Counties with under 60,000 residents (Tuolumne County, San Benito County, Calaveras County, Siskiyou County, Amador County, Lassen County, Del Norte County, Glenn County, Colusa County, Plumas County, Mariposa County, Inyo County, Trinity County, Mono County, Modoc County, Sierra County, Alpine County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 10 children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County

CCTR Priorities for Full-Day Infant Toddler Services

1. Counties with over 5 million residents (Los Angeles County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 1500 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 50% or more of eligible children underserved AND there are more than 750 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 50% or more of eligible children underserved AND there are more than 500 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

2. Counties with over 1 million residents (Orange, San Diego, Riverside, San Bernardino, Santa Clara, Alameda, Sacramento and Contra Costa Counties):

Priority 1: A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 300 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 40% or more of eligible children underserved AND there are more than 200 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 100 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

3. Counties with over 200,000 residents (Fresno County, Ventura County, Kern County, San Francisco County, San Mateo County, San Joaquin County, Stanislaus County, Sonoma County, Tulare County, Solano County, Monterey County, Santa Barbara County, Placer County, San Luis Obispo County, Santa Cruz County, Marin County, Merced County, Butte County):

Priority 1: A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 150 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 25% or more of eligible children underserved AND there are more than 75 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 50 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

4. Counties with under 200,000 residents (Yolo County, Shasta County, El Dorado County, Imperial County, Kings County, Madera County, Napa County, Humboldt County, Nevada County, Sutter County, Mendocino County, Yuba County, Lake County, Tehama County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 24 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

5. Counties with under 60,000 residents (Tuolumne County, San Benito County, Calaveras County, Siskiyou County, Amador County, Lassen County, Del Norte County, Glenn County, Colusa County, Plumas County, Mariposa County, Inyo County, Trinity County, Mono County, Modoc County, Sierra County, Alpine County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 10 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

CCTR Priorities for Full-Year School-Aged Child Development Services

Afterschool Safety and Education Services (ASES) and Twenty-first Century funding allocated to Counties should be included in calculation of supply, even though these programs do not offer year round child care services.

1. Counties with over 5 million residents (Los Angeles County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 1500 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 50% or more of eligible children underserved AND there are more than 750 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 50% or more of eligible children underserved AND there are more than 500 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

2. Counties with over 1 million residents (Orange, San Diego, Riverside, San Bernardino, Santa Clara, Alameda, Sacramento and Contra Costa Counties):

Priority 1: A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 500 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 40% or more of eligible children underserved AND there are more than 200 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 100 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

3. Counties with over 200,000 residents (Fresno County, Ventura County, Kern County, San Francisco County, San Mateo County, San Joaquin County, Stanislaus County, Sonoma County, Tulare County, Solano County, Monterey County, Santa Barbara County, Placer County, San Luis Obispo County, Santa Cruz County, Marin County, Merced County, Butte County):

Priority 1: A zip code qualifies as Priority 1 when: there are 40% or more eligible children underserved AND there are more than 200 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 25% or more of eligible children underserved AND there are more than 100 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 25% or more of eligible children underserved AND there are more than 50 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

4. Counties with under 200,000 residents (Yolo County, Shasta County, El Dorado County, Imperial County, Kings County, Madera County, Napa County, Humboldt County, Nevada County, Sutter County, Mendocino County, Yuba County, Lake County, Tehama County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 24 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.

5. Counties with under 60,000 residents (Tuolumne County, San Benito County, Calaveras County, Siskiyou County, Amador County, Lassen County, Del Norte County, Glenn County, Colusa County, Plumas County, Mariposa County, Inyo County, Trinity County, Mono County, Modoc County, Sierra County, Alpine County):

Priority 1: A zip code qualifies as Priority 1 when: there are 50% or more eligible children underserved AND there are more than 10 eligible children underserved.

Priority 2: A zip code qualifies as Priority 2 when: there are 35% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Priority 3: Option 1: A zip code qualifies as Priority 3 when: there are 20% or more of eligible children underserved AND there are more than 10 eligible children underserved.

Option 2: All other zip codes in the County.

Option 3: No other zip codes in the County.