



MEMORANDUM

DATE: May 2, 2016

TO: Family and Human Services Committee
 Supervisor Candace Andersen, District II, Chair
 Supervisor Federal D. Glover, District V, Vice Chair

Contra Costa County Office of Education
 Karen Sakata, Contra Costa County Superintendent of Schools
 Dr. Pamela Comfort, Deputy Superintendent of Schools

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Referral #25 – LPC APPOINTMENTS
 Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

RECOMMENDATION(S):

1) **APPOINT** the following new members to the Contra Costa Local Planning and Advisory Council for Early Care and Education, as recommended by the LPC:

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Brenda Brown	Child Care Provider 2	Central/South County
Eric Peterson	Community 1	West County

REASON/S FOR RECOMMENDATION:

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

Membership consists of the following:

- Four consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Four child care providers - a person who provides child care services or represents persons who provide child care services;

- Four public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Four community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Four discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Karen Sakata. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Pamela Comfort, Deputy Superintendent of Schools, Contra Costa County has been designated to review and recommend appointments on behalf of the County Superintendent of Schools.

Brenda D. Brown

◆ Concord, CA 94521 ◆

◆
March 30, 2016

To: Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)
Contra Costa County Office of Education
77 Santa Barbara Road
Pleasant Hill, CA 94523

Dear Ruth Fernandez,

This letter serves as my official bid for the vacant position at the LPC for Child Care Provider 2. I have strong knowledge of child development and quality practices and I am an avid advocate for children in Contra Costa County. I believe that my experience in working in State Funded Programs and my active advocacy efforts for children will be a good match for the council position.

I have excellent leadership skills and I'm not afraid to address issues and implement changes. I'm a good listener and a fair-minded problem solver in challenging situations. I enjoy working as a team and sharing common vision and will speak out for children. I have spear-headed many projects and activities both in a small group environment and agency-wide environment. I served as the team leader for several years for the PDP Team. I participated as a Mentor teacher with Diablo Valley College offering guidance, to not only outside students but to staff of CCCC as well, through the practicum coursework. I have engaged in several public speaking opportunities for CCDAA and have attended rallies and spoken with educational leaders and representatives of State Congress.

In keeping with the traditions of quality that Concord Child Care Center has established, I offer my long-term association with the program as an element for consideration. I was hired in 1984 by Judy Waggoner (then Executive Director) as a preschool teacher with full educational requirements met and later served as a program site-supervisor for 14 yrs. Currently, I am the Executive Director for the agency. Everything I have learned about child development, supervision, quality and performance has been with the support of this program. Concord Child Care Center has been accredited by National Association for Education of Young Children for more than 14 years and participates in the Quality Improvement Rating System (QRIS), receiving a tier 5 rating. In the past 32 years of employment I have continually sought to further my education and professional development; I recently completed a Master of Arts in Education focus on Leadership in Early Childhood.

I have experience in working with and attending leadership conferences, directors conferences, Head Start meetings, State Funded Administrator meetings and several LPC meetings as well as other professional associations necessary to keep abreast of new information. I am very familiar with all ECE related regulations for licensing, Title 5, Head Start, CDE contracts, etc. With these qualifications in consideration, it is my request that you accept my application for placement with the LPC.

Respectfully,

Brenda Brown

Brenda D. Brown

◆ Concord, CA 94521 ◆

Objective

Position on the Local Planning Council for Early Care and Education utilizing 32 yrs of demonstrated knowledge and experience with a Title 5/22 child care organization, providing input and support for quality early childhood learning experiences in Contra Costa County and beyond.

Profile

Motivated, personable early childhood professional. Relationship-based interpersonal skills. Diplomatic and tactful with professionals and non-professionals at all levels. Accustomed to handling sensitive, confidential records. Demonstrated history of developing, interpreting, and implementing protocols and mandates associated with managing Early Childhood programs

Flexible and versatile – able to maintain a sense of humor under pressure. Quick and effective learner. Excellent team-building skills. Experienced, outspoken and confident.

Skills Summary

- ◆ Project Management
- ◆ Computer Competent
- ◆ Problem Solver
- ◆ Written Correspondence
- ◆ Organized
- ◆ Strong Leadership Skills

Professional Experience – Current Program Director Level Permit (highest level on CDE Matrix)

EXECUTIVE DIRECTOR – 3YRS

- ◆ Supervise and mentor staff of 29
- ◆ Comply with Title 5, Title 22, California Department of Education, and Federal Head Start Standards and Policies
- ◆ Manage multiple funding streams and contracts to keep full-enrollment of services
- ◆ Ongoing improvement of program quality via staff development and education practices
- ◆ Innovative leadership

SITE SUPERVISOR – 14YRS

- ◆ Supervise and mentor staff
- ◆ Implement program curriculum and continuity
 - Implemented major program change of continuity of care system
- ◆ Follow all licensing requirements and guidelines
- ◆ Create and maintain interactive partnership with enrolled families

MENTOR TEACHER – 3YRS

- ◆ Served as California Mentor Teacher for Diablo Valley College Early Childhood Program

TEACHER PRESCHOOL PROGRAM – 14YRS

- ◆ Planned and implemented lessons for children and associated paperwork
- ◆ Conducted assessments and conferences
- ◆ Developed and lead teacher training regarding discipline practices resulting in changes in protocol as were related to changes in the field. (IE: no more time out)

Professional Associations

MEMBER: State Funded Administrators Association, California Child Development Administrators Association, National Association for the Education of Young Children, California Association for the Education of Young Children, California Early Childhood Mentor Teachers

Education

BRANDMAN UNIVERSITY – CALIFORNIA

Master Degree, 2014 Education – Leadership In Early Childhood

CHARTER OAK STATE COLLEGE -- CONNETICUTT

Bachelor Degree, 2005 Individualized Studies on Education and Leadership

LOS MEDANOS COMMUNITY COLLEGE -- CALIFORNIA

Associate's Degree in Child Development, 1983



APPLICATION FOR MEMBERSHIP

Name: Brenda Brown
 Home Address: _____ City: Concord Zip: 94521
 Business/Agency/Affiliation: Concord Child Care Center, Inc
 Address: 1360 Detroit Ave City: Concord Zip: 94520
 Type of Organization: Child Care Center Position: Executive Director
 Day Phone: (_____ FAX:(_____ Email: _____

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

1. Consumer of Child Care Services - using childcare or have used it within the past 36 months.
 Are you currently utilizing Child Care? ___ Yes ___ No Date you last used it: _____
 Type of Care: _____ Location: _____
 Length of Time as a Consumer: _____

2. Child Care Provider- please check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
<input checked="" type="checkbox"/> Subsidized Child Care Program	# of children licensed for <u>157</u>
_____ License exempt child care provider	# of children cared for _____

Location of your facility: _____ Program/Center Name: _____
1360 Detroit Ave Concord Child Care Center, Inc
Concord, CA 94520

3. Community Representative: Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: _____ Service Provided: _____
 Location: _____ Service Area: _____

4. Public Agency Representative - Including city, county and local education agencies.
 Agency: _____ Service Area: _____

5. All Other- Please describe:

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin: _____ Which region of the County would you represent: Central

- White (non-Hispanic)
- Black (Includes African, Jamaican, Trinidad and West Indian)
- Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? No ___ Yes

Which Committee: _____ What is your participation? _____

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

MAF- Early Childhood Leadership, 32 yrs experience in CDE subsidized childcare programs
Advocate for Quality Early Childhood programs and support for the workforce
Computer and technical skills- proficient with MS Office, MAC and Windows
CCDAA Member, Past California Mentor Teacher

I am interested in becoming a Council representative because: _____
 I have been working in the Monument Corridor for over 30 years and have a strong
 connection to Contra Costa County in general. I want to be in a place where I can make
 a difference and have input on the future for the children and families in CoCoCounty.

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: Yes _____ No

If needed, do you have the support of your agency/employer to be an active member of the Council?
 Yes _____ No

F. How did you hear about the Planning Council?

Past meetings and past supervisor was on council. Cathy Roof invited me to apply.

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: _____ Date: 3/30/2016



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning and Advisory Council for ECE
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Child Care Provider- Central
PRINT EXACT SEAT NAME (if applicable)

1. Name:
 (Last Name) (First Name) (Middle Name)

2. Address:
 (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones:
 (Home No.) (Work No.) (Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <input type="text" value="Los Medanos College"/>	<input type="text" value="Child Development"/>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text" value="99"/>	<input type="text" value=""/>	<input type="text" value="AS"/>	<input type="text" value="5/1983"/>
B) <input type="text" value="Charter Oak State College"/>	<input type="text" value="Liberal Studies/ Education"/>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text" value="36"/>	<input type="text" value=""/>	<input type="text" value="BA"/>	<input type="text" value="11/2005"/>
C) <input type="text" value="Brandman University"/>	<input type="text" value="Education-Leadership in Early Childhood Ed."/>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text" value="30"/>	<input type="text" value=""/>	<input type="text" value="MAE"/>	<input type="text" value="12/2014"/>
D) Other schools / training completed: <input type="text" value="Diablo Valley College"/>	Course Studied <input type="text" value="Child Development"/>	Hours Completed <input type="text" value="5.5 units"/>	Certificate Awarded: Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 11/1/2012 Current Total: Yrs. Mos. 3 4 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Executive Director Employer's Name and Address Concord Child Care Center, Inc 1360 Detroit Ave Concord, CA 94520</p>	<p>Duties Performed Manage all aspects of State Funded program contracts (CSPP, CCTR), partnership with Head Start and Early Head Start. Fiscal, contract earnings and projections, enrollment, supervision of staff, professional development, curriculum development. Comply with Title 22, Title 5, CACFP, Head Start standards.</p>
<p>B) Dates (Month, Day, Year) From To 8/98 11/2012 Total: Yrs. Mos. 14 3 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Site Supervisor - Infant Toddler Program Employer's Name and Address Concord Child Care Center, Inc 1360 Detroit Ave Concord, CA 94520</p>	<p>Duties Performed Supervisor of program (CCTR contract) including staff management, curriculum, budget, licensing and Title 5 regulations. Orientation to parents, new staff and volunteers. Develop and oversee lesson plans, environment plans, children's assessments and other aspects related to managing a center for 24 children age 0-3.</p>
<p>C) Dates (Month, Day, Year) From To 9/1984 8/1998 Total: Yrs. Mos. 13 11 Hrs. per week 32 . Volunteer <input type="checkbox"/></p>	<p>Title Preschool Master Teacher Employer's Name and Address Concord Child Care Center, Inc 1360 Detroit Ave Concord, CA 94520</p>	<p>Duties Performed Create and implement lesson plans, complete children's assessments, meet with parents about children's learning and development. Follow all regulations. Supervise aides and volunteers.</p>
<p>D) Dates (Month, Day, Year) From To 10/08 10/11 Total: Yrs. Mos. 3 Hrs. per week Vary . Volunteer <input checked="" type="checkbox"/></p>	<p>Title California Mentor Teacher Employer's Name and Address Diablo Valley College</p>	<p>Duties Performed Mentored students while they practiced work with children for their courses at DVC ECE 249 and ECE 250. Supported them in learning teaching techniques and understanding children's development.</p>

THIS FORM IS A PUBLIC DOCUMENT

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____

Date: 3/30/2016

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

THIS FORM IS A PUBLIC DOCUMENT

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.

II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

April 29, 2016

Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

Attn. Ruth Fernandez, Coordinator

Contra Costa County Office of Education

77 Santa Barbara Road

Pleasant Hill, CA 94523

To The Contra Costa County Local Planning and Advisory Council (LPC),

I heard about the LPC opening from Ruth Fernandez and am submitting a letter of interest as per your application requirements.

My interest for the LPC position began the moment I started working as a child care teacher in 1985 while I was attending college and was strengthened when my son was born in 2002. My goal has long been to be supportive of the child care and early education field and work to enhance it from the bottom up. My desire to serve has grown over the years and contributing as a member of multiple state wide California Department of Education committees and taskforces, serving as a member of the Alameda County LPC for several years, being a board member at my sons school (Canyon School in Contra Costa) PTA, serving as a board member on the Child Care Resource and Referral public policy committee and working as a statewide early education advocate for the past 20 years has prepared me to be a valuable LPC member for Contra Costa County.

Taking on one of the most important responsibilities--helping to plan the child care and early education of our Counties families--is not something I take lightly. These are critical times for early education fraught with challenges. I find satisfaction in energetically confronting tough challenges and working collegially to overcome them. In addition to meeting requirements to hold this seat, I feel I can bring many other valuable attributes to this position, such as:

Consensus Builder – Capable of working toward decisions that support established goals and objectives; willing to compromise to achieve those goals

Community Participant – Enjoy meeting a variety of people, comfortable identifying the community's key communicators and reaching out to the community

Decision Maker – Know my own style and am able to recognize others' decision-making styles; can support group decision-making that is in the best interest of the collective whole

Information Processor – Organize priorities and schedules to handle a lot of verbal and written information

Effective Communicator – Able to describe both what I want and what others want; a good listener

Leader – Willing to take risks, be supportive of the LPC colleagues, LPC staff, community leaders, and our community

Team Player – Will help promote the LPC's vision and goals

I also fully appreciate that the families and children are our ultimate focus. I will work with other LPC members to create a shared vision for our children and families; build strategic partnerships; sustain the LPC's progress through continuous improvement; adopt and maintain current policies in written format; maintain strong ethical standards; and objectively seek answers to questions and challenges as they arise.

Thank you for your time and consideration. I look forward to your decision about this exciting opportunity.

Eric H. Peterson



APPLICATION FOR MEMBERSHIP

Name: Eric Peterson
 Home Address: _____ City: Oakland Zip: 94602
 Business/Agency/Affiliation: Contra Costa Child Care Council
 Address: 1035 Detroit Ave City: Concord Zip: 94518
 Type of Organization: Child Care Resource and Referral Position: Area Director
 Day Phone: (_____) FAX: (_____) Email: _____

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

- 1. Consumer of Child Care Services** - using childcare or have used it within the past 36 months.
 Are you currently utilizing Child Care? Yes No Date you last used it: _____
 Type of Care: _____ Location: _____
 Length of Time as a Consumer: _____

- 2. Child Care Provider**- please check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

 Location of your facility: _____ Program/Center Name: _____

X 3. Community Representative: Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: _____ Service Provided: Resource and Referral
 Location: _____ Service Area: Countywide

- 4. Public Agency Representative** - Including city, county and local education agencies.
 Agency: _____ Service Area: _____

- 5. All Other**- Please describe:

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin:

Which Region of the County would you represent: Central West

- White (non-Hispanic)
- Black (Includes African, Jamaican, Trinidad and West Indian)
- Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? No Yes

Which Committee: _____ What is your participation? _____

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

See letter - 25 years as child care Advocate Parent

I am interested in becoming a Council representative because: Help children/Families

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: Yes No

If needed, do you have the support of your agency/employer to be an active member of the Council?

Yes No

F. How did you hear about the Planning Council?

Radio

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information, please call the LPC Coordinator at (925) 942-3413.

Signature: _____

Date: 4/29/16



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Child Care Planning Council []
 PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION PRINT EXACT SEAT NAME (if applicable)

1. Name: Peterson, Eric Henry
 (Last Name) (First Name) (Middle Name)

2. Address: [] Oakland, CA 94602
 (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: [] [] []
 (Home No.) (Work No.) (Cell No.)

4. Email Address: []

5. EDUCATION: Check appropriate box if you possess one of the following:
 High School Diploma G.E.D. Certificate California High School Proficiency Certificate
 Give Highest Grade or Educational Level Achieved: Masters Degree

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Bethel University	Business	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	[]	[]	BA	1989
B) Mills College	Education	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	[]	[]	MA	2010
C) []	[]	Yes No <input type="checkbox"/> <input type="checkbox"/>	[]	[]	[]	[]
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
[]	[]	[]	[]			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 1990 1992 Total: Yrs. Mos. 2 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>Technical Specialist</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>Adults & Children's Alliance, St. Paul, MN 2885 County Drive, Little Canada, MN 55117</p>	<p style="text-align: center;">Duties Performed</p> <p>Administered federal food program funds targeting family child care providers. Primary functions included quarterly visits and technical support to Family Child Care Providers, training, data management, developing and implementing policies and procedures, outreach and recruitment of new providers.</p>
<p>B) Dates (Month, Day, Year) From To 1992 2010 Total: Yrs. Mos. 18 Hrs. per week 37 . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>Alternative Payment Program Manager</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>BANANAS, Inc 5232 Claremont Ave, Oakland CA 94618</p>	<p style="text-align: center;">Duties Performed</p> <p>Administers alternative payment programs with a budget of 9 Million dollars annually which pays for the child care services of qualified low-income families. Assists parents to find child care and obtain other family support services. Supervises, trains and evaluates staff on program implementation and compliance with regulations.</p>
<p>C) Dates (Month, Day, Year) From To 2010 Present Total: Yrs. Mos. 5 Hrs. per week 35 . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <p>Area Director</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p> <p>Contra Costa Child Care Council 1035 Detroit Ave Concord, CA 94518</p>	<p style="text-align: center;">Duties Performed</p> <p>Directs the West and Central Area offices. Responsible for meeting budget constraints, child care resource and referral, child care subsidy, child care eligibility and management of the Preschool Makes a Difference Program. Statewide advocate for children, families and fatherhood issues.</p>
<p>D) Dates (Month, Day, Year) From To Total: Yrs. Mos. Hrs. per week . Volunteer <input type="checkbox"/></p>	<p style="text-align: center;">Title</p> <hr/> <p style="text-align: center;">Employer's Name and Address</p>	<p style="text-align: center;">Duties Performed</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____

Date: 4/29/16

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.