



Agenda

FAMILY & HUMAN SERVICES COMMITTEE

February 8, 2016

1:00 P.M.

651 Pine Street, Room 101, Martinez

Supervisor Candace Andersen, Chair
Supervisor Federal D. Glover, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. CONSIDER recommending to the Board of Supervisors the appointments of Bonnie McCreary to the At Large Seat 5, Patricia Ramirez to the At Large Seat 6, and Natalie Oleas to the At Large Seat 10, on the Contra Costa Commission for Women.
4. CONSIDER recommending to the Board of Supervisors the appointment of Dr. Elizabeth Sutherland to the At Large Seat 2 on the Alcohol and Other Drugs Advisory Board, with a term expiring June 30, 2018.
5. CONSIDER recommending to the Board of Supervisors the re-appointments of Toya Thomas-Cruz, Jeffrey Kalin, Henry Tyson, Andi Li and Joan Lautenberger to the Managed Care Commission.
6. CONSIDER accepting the report from the Local Planning and Advisory Council for Early Care and Education on the Local Child Care and Development Planning Council Programs Summary of Self Evaluation Findings, as recommended by the County Office of Education.
7. The next meeting is currently scheduled for March 14, 2016.
8. Adjourn

The Family & Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Family & Human Services Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family & Human Services Committee

less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Enid Mendoza, Committee Staff
Phone (925) 335-1039, Fax (925) 646-1353
enid.mendoza@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

3.

Meeting Date: 02/08/2016
Subject: Appointments to the Contra Costa Commission for Women
Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,
Department: County Administrator
Referral No.: N/A
Referral Name: Appointments to Advisory Bodies
Presenter: **Contact:** Enid Mendoza, 925-335-1039

Referral History:

On December 6, 2011 the Board of Supervisors adopted Resolution No. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was the requirement that applications for at large/countywide seats be reviewed by a Board of Supervisors sub-committee.

Referral Update:

The Contra Costa Commission on Women has submitted the attached requests for appointments to seats on the Commission. The Commission reviewed the applications and interviewed the candidates and recommends the appointments.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the following appointments to the Contra Costa Commission for Women:

Bonnie McCreary to the At Large Seat 5, with a term expiring February 28, 2019
Patricia Ramirez to the At Large Seat 6, with a term expiring February 28, 2018
Natalie Oleas to the At Large Seat 10, with a term expiring February 28, 2018

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

CCCW Memos and Applications



CONTRA COSTA COMMISSION FOR WOMEN

P.O. Box 6695

Concord, CA 94520

E-Mail: womenscommission@gmail.com

DATE: January 19, 2016 TO: Family and Human Services Committee

FROM: Phyllis L. Gordon, Membership Chair, Contra Costa Commission for Women

SUBJECT: Recommended Appointments to the Contra Costa Commission for Women

The purpose of this memorandum is to forward to you the following recommendation from the Contra Costa Commission for Women (CCCW):

- Appoint Bonnie McCreary to At Large Seat 5 on the CCCW
- Appoint Patricia Ramirez to At Large Seat 6 on the CCCW

Background

The Contra Costa Commission for Women was formed to educate the community and advise the Contra Costa County Board of Supervisors and other entities on the issues relating to the changing social and economic conditions of women in the County, with particular emphasis on the economically disadvantaged.

The Committee consists of 25 members and one alternate, including:

- Five district representatives; (one from each supervisorial; districts)
- Twenty at large members; and
- One at large alternate.

The five district representatives are nominated for a three year term by each of the five members of the Board of Supervisors. The twenty at large members and one at large alternate are nominated by the CCCW membership committee and forwarded to the full CCCW. All nominated appointments to the CCCW are reviewed by the Family and Human Services Committee (IOC) and referred to the Board of Supervisors for approval. CCCW terms are for three years and they are staggered across the membership. A current CCCW roster, as of May 22, 2013, is attached for your information (Attachment A).

Current Status of Appointments

The CCCW have been actively recruiting applicants on an ongoing basis to fill the vacant seats.

The membership committee unanimously approved the above recommendations.

As of January 19, 2016 there are 14 at large vacancies and a District 3 appointee opening . The At Large Alternate seat is also vacant.

If the appointment recommended in this memorandum is ultimately approved, two at large seats will be filled. The vacancies remaining after approval would be 12 at large seats and one alternate. With three others applicants in process (interviews) as of January 1, 2016.

Since May 2004, the CCCW has had extremely limited staff support and no budget provided by the County. However, the CCCW membership committee is continuing its recruiting efforts and plans to fill the remaining vacancies within the next few months.

cc without attachment : CCCW Membership Committee/Gordon, Chair
 Enid Mendoza, CAO



Contra
Costa
County

For Office Use Only

Date Received:

SEP 03 2015

CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa County Womens Commission

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: McCreary Bonnie Lynnette
(Last Name) (First Name) (Middle Name)

2. Address: 1155C Arnold Drive #260 Martinez CA 94553
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: 925-848-8798
(Home No.) (Work No.) (Cell No.)

4. Email Address: bonnielynnettemccreary@gmail.com

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Graduate School

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Walden University	Leadership Development	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MS	Jan 2013
B) Holy Names University	Psychology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BA	June 1996
C) Chabot College	General Education	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			AA	
D) Other schools / training completed: Workplace Coach Institute	Course Studied Leadership & Talent Management Coaching	Hours Completed			Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 3/2013 Present Total: Yrs. Mos. 2 6 Hrs. per week 20 . Volunteer <input type="checkbox"/></p>	<p>Title Leadership and Talent Management Consultant Employer's Name and Address Self Employed - Parttime contract employment.</p>	<p>Duties Performed Provide executive and talent development coaching Administered assessments and provided supporting feedback coaching</p>
<p>B) Dates (Month, Day, Year) From To 6/2008 2/2013 Total: Yrs. Mos. 4 8 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Expert Recruitment Consultant Employer's Name and Address Kaiser Permanente 200 Muir Road, Martinez, CA</p>	<p>Duties Performed Provided talent management consulting, advising, and coaching for leadership and management teams across Kaiser Permanente's Northern California and Hawaii regions; supported Advanced Practice Nursing, Hospital Operations, Allied Health, and Physician Residency.</p>
<p>C) Dates (Month, Day, Year) From To 10/2004 6/2008 Total: Yrs. Mos. 3 8 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Business & Recruitment Consultant Employer's Name and Address Self Employed/Contractor</p>	<p>Duties Performed Engaged in consultancy and talent acquisition assignments that supported small businesses, new venture startups, entrepreneurial enterprises, and full life cycle recruitment business objectives.</p>
<p>D) Dates (Month, Day, Year) From To 1/1999 10/2004 Total: Yrs. Mos. 5 9 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Sr. Staffing Consultant Employer's Name and Address Kaiser Permanente</p>	<p>Duties Performed Directed recruitment team responsible for full-cycle recruitment support for multi-site medical centers in Contra Costa, Napa and Solano Counties Recruitment Advisor to Chief Nursing Officer, Chief Operating Officer, and Hospital Administrators</p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Julianna Hynes

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Bonnie L. May Date: 9/1/2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra
Costa
County

RECEIVED

DEC 03 2015

CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94563-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa County Commission for Women

Member

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Ramirez, Patricia Lynn
(Last Name) (First Name) (Middle Name)

2. **Address:** 2999 Oak Road, Suite 1030 Walnut Creek CA 94597
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** Work: 925-952-5248
(Home No.) (Work No.) (Cell No.)

4. **Email Address:** patricia.ramirez@raymondjames.com

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved 12th Grade

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Diablo Valley College	General Education	Yes No <input checked="" type="checkbox"/>	18 units			
B)		Yes No <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/>				
D) Other schools / training completed FINRA Series 7, 63, 66, 9 & 10	Course Studied Gen'l Securities Exam, Principal Supervisory Exam, State Securities	Hours Completed	Certificate Awarded: Yes No <input checked="" type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> 04/2015 present</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 7 1/2 mo.</p> <p>Hrs. per week ____ . Volunteer <input type="checkbox"/></p>	<p>Title Financial Advisor</p> <p>Employer's Name and Address Raymond James & Associates, Inc. 2999 Oak Road, Suite 1030 Walnut Creek, CA 94597</p>	<p>Duties Performed Develop new relationships/clients, financial discovery, analysis, planning & monitoring, investment analysis, planning, implementation & monitoring, relationship manager for existing clients, marketing & events, financial education & seminars</p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> 09/1999 04/2015</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 15 years 2 1/2 mo.</p> <p>Hrs. per week ____ . Volunteer <input type="checkbox"/></p>	<p>Title Morgan Stanley/Smith Barney</p> <p>Employer's Name and Address 555 California St., 35 Floor San Francisco, CA</p>	<p>Duties Performed Team member of a client base of over \$400 million in assets, relationship manager, 2014 Morgan Stanley Pacesetter Club, client appreciation & educational events, portfolio management & rebalancing, financial planning, collaborated with team in monthly investment meetings.</p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> 08/2015 present</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 3 1/2 mo.</p> <p>Hrs. per week <u>2</u> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title Board Member</p> <p>Employer's Name and Address National Association of Professional Women - Walnut Creek Chapter</p>	<p>Duties Performed Responsible for Facebook NAPW page, NAPW Eventbrite (monthly invitations for over 400 members), collaborative monthly planning with NAPW Board Members.</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="border: 1px solid black; width: 60px; height: 30px; display: inline-block;"></div> <div style="border: 1px solid black; width: 60px; height: 30px; display: inline-block;"></div></p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div style="border: 1px solid black; width: 60px; height: 30px; display: inline-block;"></div> <div style="border: 1px solid black; width: 60px; height: 30px; display: inline-block;"></div></p> <p>Hrs. per week ____ . Volunteer <input type="checkbox"/></p>	<p>Title <div style="border: 1px solid black; width: 100%; height: 30px;"></div></p> <p>Employer's Name and Address <div style="border: 1px solid black; width: 100%; height: 80px;"></div></p>	<p>Duties Performed <div style="border: 1px solid black; width: 100%; height: 150px;"></div></p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Phyllis Gordon, Mary Rosas

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:

Patricia K. Ramirez

Date:

11-26-2015

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 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

BrokerCheck Report

PATRICIA LYNN RAMIREZ

CRD# 2093341

Report #88797-75646, data current as of Monday, November 23, 2015.

<u>Section Title</u>	<u>Page(s)</u>
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About BrokerCheck®

BrokerCheck offers information on all current, and many former, registered securities brokers, and all current and former registered securities firms. FINRA strongly encourages investors to use BrokerCheck to check the background of securities brokers and brokerage firms before deciding to conduct, or continue to conduct, business with them.

- **What is included in a BrokerCheck report?**

BrokerCheck reports for individual brokers include information such as employment history, professional qualifications, disciplinary actions, criminal convictions, civil judgments and arbitration awards. BrokerCheck reports for brokerage firms include information on a firm's profile, history, and operations, as well as many of the same disclosure events mentioned above.

Please note that the information contained in a BrokerCheck report may include pending actions or allegations that may be contested, unresolved or unproven. In the end, these actions or allegations may be resolved in favor of the broker or brokerage firm, or concluded through a negotiated settlement with no admission or finding of wrongdoing.

- **Where did this information come from?**

The information contained in BrokerCheck comes from FINRA's Central Registration Depository, or CRD® and is a combination of:

- information FINRA and/or the Securities and Exchange Commission (SEC) require brokers and brokerage firms to submit as part of the registration and licensing process, and
- information that regulators report regarding disciplinary actions or allegations against firms or brokers.

- **How current is this information?**

Generally, active brokerage firms and brokers are required to update their professional and disciplinary information in CRD within 30 days. Under most circumstances, information reported by brokerage firms, brokers and regulators is available in BrokerCheck the next business day.

- **What if I want to check the background of an investment adviser firm or investment adviser representative?**

To check the background of an investment adviser firm or representative, you can search for the firm or individual in BrokerCheck. If your search is successful, click on the link provided to view the available licensing and registration information in the SEC's Investment Adviser Public Disclosure (IAPD) website at <http://www.adviserinfo.sec.gov>. In the alternative, you may search the IAPD website directly or contact your state securities regulator at <http://www.finra.org/investors/ToolsCalculators/BrokerCheck/P455414>.

- **Are there other resources I can use to check the background of investment professionals?**

FINRA recommends that you learn as much as possible about an investment professional before deciding to work with them. Your state securities regulator can help you research brokers and investment adviser representatives doing business in your state.

Thank you for using FINRA BrokerCheck.



Using this site/information means that you accept the FINRA BrokerCheck Terms and Conditions. A complete list of Terms and Conditions can be found at

brokercheck.finra.org



For additional information about the contents of this report, please refer to the User Guidance or www.finra.org/brokercheck. It provides a glossary of terms and a list of frequently asked questions, as well as additional resources. For more information about FINRA, visit www.finra.org.

PATRICIA L. RAMIREZ
CRD# 2093341



Currently employed by and registered with the following Firm(s):

RAYMOND JAMES & ASSOCIATES, INC.
2999 OAK ROAD
SUITE 1030
WALNUT CREEK, CA 94597
CRD# 705
Registered with this firm since: 04/10/2015

Report Summary for this Broker

This report summary provides an overview of the broker's professional background and conduct. Additional information can be found in the detailed report.

Broker Qualifications

This broker is registered with:

- 5 Self-Regulatory Organizations
- 10 U.S. states and territories

This broker has passed:

- 2 Principal/Supervisory Exams
- 1 General Industry/Product Exam
- 2 State Securities Law Exams

Registration History

This broker was previously registered with the following securities firm(s):

MORGAN STANLEY
CRD# 149777
SAN FRANCISCO, CA
06/2009 - 04/2015

CITIGROUP GLOBAL MARKETS INC.
CRD# 7059
BERKELEY, CA
03/1999 - 06/2009

LINSCO/PRIVATE LEDGER CORP.
CRD# 6413
BOSTON, MA
09/1998 - 02/1999

Disclosure Events

All individuals registered to sell securities or provide investment advice are required to disclose customer complaints and arbitrations, regulatory actions, employment terminations, bankruptcy filings, and criminal or civil judicial proceedings.

Are there events disclosed about this broker? **No**

Investment Adviser Representative Information

The information below represents the individual's record as a broker. For details on this individual's record as an investment adviser representative, visit the SEC's Investment Adviser Public Disclosure website at <http://www.adviserinfo.sec.gov>

Broker Qualifications

Registrations

This section provides the self-regulatory organizations (SROs) and U.S. states/territories the broker is currently registered and licensed with, the category of each license, and the date on which it became effective. This section also provides, for every brokerage firm with which the broker is currently employed, the address of each branch where the broker works.

This individual is currently registered with 5 SROs and is licensed in 10 U.S. states and territories through his or her employer.

Employment 1 of 1

Firm Name: **RAYMOND JAMES & ASSOCIATES, INC.**

Main Office Address: **880 CARILLON PARKWAY**

ST. PETERSBURG, FL 33716

Firm CRD#: **705**

SRO	Category	Status	Date
FINRA	General Securities Representative	APPROVED	04/10/2015
FINRA	General Securities Sales Supervisor	APPROVED	04/10/2015
NASDAQ OMX PHLX, Inc.	General Securities Representative	APPROVED	04/10/2015
NASDAQ OMX PHLX, Inc.	General Securities Sales Supervisor	APPROVED	04/10/2015
NASDAQ Stock Market	General Securities Representative	APPROVED	04/10/2015
NASDAQ Stock Market	General Securities Sales Supervisor	APPROVED	04/10/2015
NYSE MKT LLC	Branch Office Manager (NYSE)	APPROVED	04/10/2015
NYSE MKT LLC	General Securities Representative	APPROVED	04/10/2015
New York Stock Exchange	Branch Office Manager (NYSE)	APPROVED	04/10/2015
New York Stock Exchange	General Securities Representative	APPROVED	04/10/2015

U.S. State/ Territory	Category	Status	Date	U.S. State/ Territory	Category	Status	Date
California	Agent	APPROVED	04/10/2015	Minnesota	Agent	APPROVED	04/10/2015
Illinois	Agent	APPROVED	04/10/2015	New Mexico	Agent	APPROVED	04/10/2015
Iowa	Agent	APPROVED	07/01/2015	New York	Agent	APPROVED	04/10/2015
Maryland	Agent	APPROVED	04/10/2015	Oregon	Agent	APPROVED	04/10/2015
Michigan	Agent	APPROVED	04/10/2015	Washington	Agent	APPROVED	04/10/2015

Broker Qualifications

Employment 1 of 1, continued

Branch Office Locations

RAYMOND JAMES & ASSOCIATES, INC.
2999 OAK ROAD
SUITE 1030
WALNUT CREEK, CA 94597

Broker Qualifications

Industry Exams this Broker has Passed

This section includes all securities industry exams that the broker has passed. Under limited circumstances, a broker may attain a registration after receiving an exam waiver based on exams the broker has passed and/or qualifying work experience. Any exam waivers that the broker has received are not included below.

This individual has passed 2 principal/supervisory exams, 1 general industry/product exam, and 2 state securities law exams.

Principal/Supervisory Exams

Exam

	Category	Date
General Securities Sales Supervisor - Options Module Examination	Series 9	09/13/2000
General Securities Sales Supervisor - General Module Examination	Series 10	10/25/2000

General Industry/Product Exams

Exam

	Category	Date
General Securities Representative Examination	Series 7	05/20/1998

State Securities Law Exams

Exam

	Category	Date
Uniform Securities Agent State Law Examination	Series 63	06/02/1998
Uniform Combined State Law Examination	Series 66	09/04/2007

Additional information about the above exams or other exams FINRA administers to brokers and other securities professionals can be found at www.finra.org/brokerqualifications/registeredrep/.

Registration and Employment History

Registration History

The broker previously was registered with the following firms:

Registration Dates	Firm Name	CRD#	Branch Location
06/2009 - 04/2015	MORGAN STANLEY	149777	SAN FRANCISCO, CA
03/1999 - 06/2009	CITIGROUP GLOBAL MARKETS INC.	7059	BERKELEY, CA
09/1998 - 02/1999	LINSCO/PRIVATE LEDGER CORP	6413	BOSTON, MA
05/1998 - 08/1998	ROUND HILL SECURITIES, INC.	35223	ALAMO, CA

Employment History

This section provides up to 10 years of an individual broker's employment history as reported by the individual broker on the most recently filed Form U4.

Please note that the broker is required to provide this information only while registered with FINRA or a national securities exchange and the information is not updated via Form U4 after the broker ceases to be registered. Therefore, an employment end date of "Present" may not reflect the broker's current employment status.

Employment Dates	Employer Name	Employer Location
04/2015 - Present	RAYMOND JAMES & ASSOCIATES, INC	WALNUT CREEK, CA
01/2015 - 04/2015	MORGAN STANLEY PRIVATE BANK, NATIONAL ASSOCIAT	NEW YORK, NY
06/2009 - 04/2015	MORGAN STANLEY SMITH BARNEY	BERKELEY, CA
02/1999 - 04/2015	CITIGROUP GLOBAL MARKETS INC.	BERKELEY, CA

Other Business Activities

This section includes information, if any, as provided by the broker regarding other business activities the broker is currently engaged in either as a proprietor, partner, officer, director, employee, trustee, agent or otherwise. This section does not include non-investment related activity that is exclusively charitable, civic, religious or fraternal and is recognized as tax exempt.

(1) RENTAL PROPERTY IN LAS CRUCES, NM
 ADDRESS: CONCORD, CA
 NATURE OF THE BUSINESS: RENTAL REAL ESTATE
 POSITION/TITLE: PROPRIETOR/OWNER
 INVESTMENT RELATED: NO
 START DATE: 06/16/2015
 HOURS PER MONTH DEVOTED TO THIS BUSINESS: 2
 HOURS PER MONTH DEVOTED TO THIS BUSINESS DURING TRADING HOURS: 0

Registration and Employment History

Other Business Activities, continued

DESCRIPTION OF DUTIES: MY HUSBAND & I OWN RENTAL PROPERTY IN LAS CRUCES, NEW MEXICO, THAT IS RENTED AS A VACATION HOME. WE DECIDE WHO CAN RENT THE PROPERTY, I PAY ALL EXPENSES INCLUDING A PROPERTY MANAGER AND HANDLE ALL PAPERWORK.

(2) National Association of Professional Women
Address: Concord, CA

Nature of the Business: Board Member/Officer/Director

Position/Title: Board Member/Officer/Director

Investment Related: No

Start Date: 09/01/2015

Hours per month devoted to this business: 5

Hours per month devoted to this business during trading hours: 0

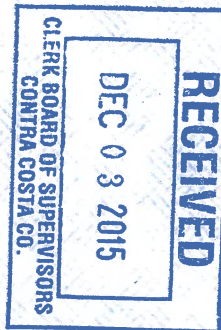
Description of duties: Committee Chair - Memberships; recruit, select, orient new members.

End of Report



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P. Ramirez
3441 Beechwood Dr.
Concord, CA 94519



Contra Costa County
Clerk of the Board
651 Pine St., Room 104
Martinez, CA 94553-1292

94553129299





CONTRA COSTA COMMISSION FOR WOMEN

P.O. Box 6695

Concord, CA 94520

E-Mail: womenscommission@gmail.com

DATE: January 26, 2016 TO: Family and Human Services Committee

FROM: Phyllis L. Gordon, Membership Chair, Contra Costa Commission for Women

SUBJECT: Recommended Appointments to the Contra Costa Commission for Women

The purpose of this memorandum is to forward to you the following recommendation from the Contra Costa Commission for Women (CCCW):

- Appoint Natalie Oleas to At Large Seat 10 on the CCCW

Background

The Contra Costa Commission for Women was formed to educate the community and advise the Contra Costa County Board of Supervisors and other entities on the issues relating to the changing social and economic conditions of women in the County, with particular emphasis on the economically disadvantaged.

The Committee consists of 25 members and one alternate, including:

- Five district representatives; (one from each supervisorial; districts)
- Twenty at large members; and
- One at large alternate.

The five district representatives are nominated for a three year term by each of the five members of the Board of Supervisors. The twenty at large members and one at large alternate are nominated by the CCCW membership committee and forwarded to the full CCCW. All nominated appointments to the CCCW are reviewed by the Family and Human Services Committee (IOC) and referred to the Board of Supervisors for approval. CCCW terms are for three years and they are staggered across the membership. A current CCCW roster, as of May 22, 2013, is attached for your information (Attachment A).

Current Status of Appointments

The CCCW have been actively recruiting applicants on an ongoing basis to fill the vacant seats.

The membership committee unanimously approved the above recommendations.

As of January 26, 2016 there are 14 at large vacancies and a District 3 appointee opening . The At Large Alternate seat is also vacant.

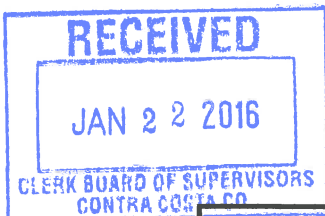
If the appointment recommended in this memorandum is ultimately approved, another at large seat will be filled. The vacancies remaining after approval would be 11 at large seats and one alternate. With two others applicants in process (interviews) as of January 1, 2016.

Since May 2004, the CCCW has had extremely limited staff support and no budget provided by the County. However, the CCCW membership committee is continuing its recruiting efforts and plans to fill the remaining vacancies within the next few months.

cc without attachment : CCCW Membership Committee/Gordon, Chair
 Enid Mendoza, CAO



Contra
Costa
County



For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

Print Form

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Commission for Women

At-Large

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Oleas Natalie Rose
(Last Name) (First Name) (Middle Name)

2. **Address:** 1189 Kaski Lane #A Concord CA 94518
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** 408-832-6591
(Home No.) (Work No.) (Cell No.)

4. **Email Address:** nroleas@gmail.com

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Graduate

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Northeastern University School of Law	Law	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	N/A	N/A	J.D.	2011
B) University of California, Santa Barbara	English and Sociology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	N/A	N/A	B.A.	2008
C) Santa Barbara City College	Law and Society, Liberal Studies	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	N/A	N/A	A.A.	2006
D) Other schools / training completed: CA Certified Rape Crisis Counselor	Course Studied	Hours Completed 80	Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)</p> <p>From To</p> <p>05-01-2015 Current</p> <p>Total: Yrs. Mos.</p> <p>0 7</p> <p>Hrs. per week 2 Volunteer <input checked="" type="checkbox"/></p>	<p>Title</p> <p>Family Justice Center Volunteer</p> <p>Employer's Name and Address</p> <p>Contra Costa Family Justice Center 2151 Salvio Street, Concord, CA</p>	<p>Duties Performed</p> <p>Co-presenter for the WINGS (Women Inspired to Grow and Succeed) program. The WINGS program teaches survivors of trauma basic life skills such as writing a resume, balancing a budget, and setting goals.</p>
<p>B) Dates (Month, Day, Year)</p> <p>From To</p> <p>04-01-2015 Current</p> <p>Total: Yrs. Mos.</p> <p>0 8</p> <p>Hrs. per week N/A Volunteer <input checked="" type="checkbox"/></p>	<p>Title</p> <p>CA Certified Rape Crisis Counselor</p> <p>Employer's Name and Address</p> <p>San Francisco Women Against Rape 3543 18th St. San Francisco, CA</p>	<p>Duties Performed</p> <p>Completed 80 hours of California rape crisis counselor state mandated training. Training includes learning to support survivors of sexual assault in their emotional, medical, and legal needs after an assault has been disclosed.</p>
<p>C) Dates (Month, Day, Year)</p> <p>From To</p> <p>07-01-2015 12-01-2015</p> <p>Total: Yrs. Mos.</p> <p>0 5</p> <p>Hrs. per week 40 Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Manager of Legal Operations</p> <p>Employer's Name and Address</p> <p>Tavistock Restaurant Group 2600 10th Street Berkeley, CA</p>	<p>Duties Performed</p> <p>Managed legal operations for the in-house counsel of a restaurant corporation with 140 chains.</p>
<p>D) Dates (Month, Day, Year)</p> <p>From To</p> <p><input type="text"/> <input type="text"/></p> <p>Total: Yrs. Mos.</p> <p><input type="text"/> <input type="text"/></p> <p>Hrs. per week <input type="text"/> Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><input type="text"/></p> <p>Employer's Name and Address</p> <p><input type="text"/></p>	<p>Duties Performed</p> <p><input type="text"/></p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☒ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: 

Date: 12/12/2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at **651 Pine Street, Room 106, Martinez, CA 94553**.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

4.

Meeting Date: 02/08/2016
Subject: Appointment to the Alcohol and Other Drugs Advisory Board
Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,
Department: County Administrator
Referral No.: N/A
Referral Name: Appointment to Advisory Bodies
Presenter: **Contact:** Enid Mendoza, (925) 335-1039

Referral History:

On December 6, 2011 the Board of Supervisors adopted Resolution no. 2011/497 adopting policy governing appointments to boards, committees, and commissions that are advisory to the Board of Supervisors. Included in this resolution was the requirement that applications for at large/countywide seats be reviewed by a Board of Supervisor's sub-committee.

Referral Update:

The Chair of the Alcohol and Other Drugs Advisory Body has submitted a recommendation for an appointment to be considered by the Family and Human Services Committee. Please see attached memo.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the appointment of Dr. Elizabeth Sutherland to the At Large Seat 2 on the Alcohol and Other Drugs Advisory Board, with a term expiring June 30, 2018.

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

AOD Memo and Application



Contra Costa County Alcohol and Other Drugs Advisory Board
1220 Morello Avenue Suite 200
Martinez, CA 94553
(925) 335-3307
fax (925) 335-3318

Supervisorial
Districts

District 1

Vacant
Katherine Webster
Antwon Cloird

District 2

Hayden Pagett
Guita Bahramipour
Catherine
Taughinbaugh

District 3

Brianna Robinson
Jerry Lasky
Vacant

District 4

James Ryan
Vacant
Tom Aswad

District 5

Jill Chioino
Robin Houdashell
Vacant

At-Large Member

Shirley Cheney
Vacant
Vacant

TO: Board of Supervisors
Family and Human Services Committee

FROM: James Ryan, Chair
Alcohol and Other Drugs Advisory Board

SUBJECT: Appointment to Alcohol and Other Drugs Advisory Board

DT: January 17, 2016

In accordance to CCC Board of Supervisors' policy that governs Boards, Committees and Commissions regarding At-Large appointments, the Alcohol and Other Drugs Advisory Board recommends appointment of Dr. Elizabeth Sutherland to the At Large Seat 2 currently vacant.

Dr. Sutherland resides at 869 Ackerman Drive, Danville, CA 94526, and submitted her application in August 2015. The Alcohol and Other Drugs Advisory Board recommends to direct the Clerk of the Board to apply the Board's policy for filling vacancies and to adjust the term for the At Large Seat 2 which expired 6/30/2015. There are currently no seats available in District II and our At Large seats have been vacant since the beginning of 2015.

Should you have any questions please contact Fatima Matal Sol (925) 335-3307 at your earliest convenience.

"The mission of the Contra Costa County Alcohol and Other Drugs Advisory Board is to assess family and community needs regarding prevention and treatment of alcohol and other drug-related problems. Resultant findings and recommendations are forwarded to the Health Services Department and the Board of Supervisors. The Board also serves as an advocate for these findings and recommendations to the communities that we serve."



Contra
Costa
County

RECEIVED

AUG 2 2015

For Office Use Only
CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

Print Form

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Alcohol and other Drugs
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

At-large
PRINT EXACT SEAT NAME (if applicable)

1. Name: Sutherland MD Elizabeth Anne
(Last Name) (First Name) (Middle Name)

2. Address: 869 Ackerman Drive Danville CA 94526
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: 925-718-8956 480-363-2738
(Home No.) (Work No.) (Cell No.)

4. Email Address: easmd@yahoo.com

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved: Medical school / residency / Masters Deg

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>UC Davis</u>	<u>Anesthesiology</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>		<u>12</u>	<u>see below</u>	<u>08</u>
B) <u>UC San Diego</u>	<u>Medicine</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>		<u>16</u>	<u>MD</u>	
C) <u>Stanford</u>	<u>Human Biology</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>		<u>16</u>	<u>AB</u>	
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			
<u>*</u>						

* Board certified in Anesthesiology and Urgent Care

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* Masters degree from Tulane School of Public Health & Health Systems Management

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>6/1/15</div> <div>present</div> Total: <u>Yrs.</u> <u>Mos.</u> <div> </div> <div>3</div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>staff physician</div> Employer's Name and Address <div>US Healthworks 1717 main St Milpitas, CA 95035</div></p>	<p>Duties Performed <div>direct patient care</div></p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>3/6/15</div> <div>present</div> Total: <u>Yrs.</u> <u>Mos.</u> <div> </div> <div>6</div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>staff physician</div> Employer's Name and Address <div>Trinity Urgent Care 10200 Trinity Parkway #202 Stockton, CA 95219</div></p>	<p>Duties Performed <div>direct patient care</div></p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>4/2015</div> <div>8/2015</div> Total: <u>Yrs.</u> <u>Mos.</u> <div> </div> <div>4</div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>staff physician</div> Employer's Name and Address <div>FastMed Urgent Care 890 W. Elliot Rd #103 Gilbert, AZ 85233</div></p>	<p>Duties Performed <div>direct patient care</div></p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>9/2009</div> <div>4/2015</div> Total: <u>Yrs.</u> <u>Mos.</u> <div>6</div> <div> </div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>staff physician</div> Employer's Name and Address <div>Advanced Urgent Care dba FastMed Urgent Care</div></p>	<p>Duties Performed <div>direct patient care</div></p>

Rotacare Women's
Mobile Clinic Jan - March
volunteer 2015
4hrs/week

Salvation Army
3950 clayton
Concord, CA

direct patient
care

THIS FORM IS A PUBLIC DOCUMENT

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☒ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Eric Sutherland

Date: 8-17-2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

THIS FORM IS A PUBLIC DOCUMENT

CURRICULUM VITAE
for
ELIZABETH ANNE (HETHERINGTON) SUTHERLAND, MD

PERSONAL INFORMATION

Home Address: 869 Ackerman Drive
Danville, CA 94526
480-363-2738 (Mobile)
925-718-8956 (Home)
925-718-8963 (FAX)

E-mail: easmd@yahoo.com

EDUCATION

09/1970 - 06/1974	Stanford University Office of Student Affairs, Room M-105 Stanford, CA 94305-5121 A. B. - Human Biology
09/1974 - 06/1978	University of California at San Diego School of Medicine 9500 Gilman Drive - Mail Code 0606 La Jolla, CA 92093-0606 M.D. degree
07/1978 - 06/1979	University of California at Davis Medical Center 4860 Y Street #2320 Sacramento, CA 95817 Internship - Family Practice
07/1979 - 06/1981	University of California at Davis Medical Center 4150 V Street #1200. Sacramento, CA 95817 Residency - Anesthesiology
10/1996 - 05/1998	Tulane University Medical Center Department of Health Systems Management 1440 Canal Street #1929 New Orleans, LA 70112 Master of Medical Management

ELIZABETH ANNE SUTHERLAND, MD

WORK EXPERIENCE

06/2015 - present	Occupational and Urgent Care locum tenens US Healthworks 1717 Main Street Milpitas, CA 95035
03/2015 – present	Urgent Care Practice Trinity Urgent Care 10200 Trinity Parkway # 202 Stockton, CA 95219
01/2015 - 04/2015	Rotacare Mobile Clinic physician volunteer Concord, CA
04/2014 – 08/2014	Urgent Care Practice FastMed Urgent Care 890 West Elliot Road #103 Gilbert, AZ 85233
11/2009 – 04/2014	Urgent Care Practice Advanced Urgent Care (now dba FastMed Urgent Care) 5201 N. 19 th Avenue Phoenix, AZ 85015
05/2006 – 08/2009	Urgent Care Practice and Site Director NextCare Urgent Care 2550 N. Thunderbird Circle #303 Mesa, AZ 85215
06/2004 - 05/2006 surgical suites	on disability to get migraines under control; had been triggered by conditions in
10/2003 - 06/2004	Independent Anesthesia Practice at Banner Bay Area Heart Hospital, Union Hills Surgicenter, and Physicians Surgicenter of Tempe
07/2000 - 10/2003	Full-time Anesthesia Practice, Partner and Shareholder Valley Anesthesiology Consultants 2901 N. Central Ave., 5 th floor Phoenix, AZ 85012-2725 (602) 262-8901
04/1987 - 07/2000	Full-time Anesthesia Practice, Partner and Shareholder Medical Anesthesia Consultants M.G., Inc. 1600 Riviera Ave. Suite 420 Walnut Creek, CA 94596 (925)975-3353

ELIZABETH ANNE SUTHERLAND, MD

ACADEMIC AND PROFESSIONAL APPOINTMENTS

06/2006 - 08/2009	Preceptor for Midwestern University PA students
02/1997 - 02/1999	Associate Medical Director for Surgery John Muir Health Network Walnut Creek, CA 94598
12/1995 - 12/1996	Chairman, Department of Anesthesiology John Muir Medical Center Walnut Creek, CA 94598
01/1993 - 01/1995	Vice-Chair and Quality Assurance Chairman Department of Anesthesiology John Muir Medical Center Walnut Creek, CA 94598
01/1993 - 01/1995	Scheduling Coordinator Department of Anesthesiology John Muir Medical Center Walnut Creek, CA 94598
1994 - 1999	Chairman, Clinical Risk Management Committee John Muir Medical Center Walnut Creek, CA 94598
1987 - 1988 & 1995 - 1997	Member of the Board Medical Anesthesia Consultants M.G., Inc. (formerly Anesthesiology Consultants of Contra Costa M.G., Inc.) Walnut Creek, CA 94598
1993 - 1996 & 2000	Anesthesia Representative Patient Advisory Committee John Muir Medical Center Walnut Creek, CA 94598
1995 - 2000	Medical Advisory Committee United Healthcare San Francisco, CA
1990 - 1991	Medical Director Walnut Creek Ambulatory Surgery Center Walnut Creek, CA 94598

ELIZABETH ANNE SUTHERLAND, MD

ACADEMIC AND PROFESSIONAL APPOINTMENTS (continued)

1884 - 1987	Director of Anesthesia Los Medanos Community Hospital Pittsburg, CA 94565
07/1981 - 09/1983	Assistant Clinical Professor and Director, Post-Anesthesia Care Unit University of California at Davis Medical Center Sacramento, CA 95817

ACCREDITATION

09/30/1983	Diplomate, American Board of Anesthesiology
06/2015	Board-certified in Urgent Care Medicine
current	Board-eligible, Occupational and Environmental Medicine
03/10/2000 - present	Arizona Medical License # 28165
08/07/2014	California Medical License # G40463
05/21/2014	FMCSA accreditation NRCME # 7675055042
kept current	ACLS and BLS certified

PROFESSIONAL MEMBERSHIPS

American College of Occupational Preventive Medicine
American College of Physician Executives
Urgent Care Association of America

PUBLICATIONS

Phillips, Hetherington (maiden name), Dement: "Content Analysis of Aggressive Interactions in Dreams," Sleep Research (2) (abstract), 1972.

Hetherington, Rosenblatt: "Ketamine and Paralysis Agitans," Anesthesiology 52 (6):572, 1982.

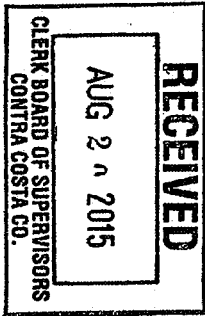
Rosenblatt, Hetherington, "Failure of Transcutaneous Electrical Stimulation to Alleviate Experimental Tourniquet Pain," Anesthesia and Analgesia 60 (10):720-722.

NONPROFESSIONAL INTERESTS

Fluent in Spanish, computer literate, Reading Buddy program through Oasis Volunteers,
Odyssey of the Mind coach (a national competition in creative problem-solving for children), skiing, music.

ELIZABETH ANNE SUTHERLAND, MD

Elizabeth Anne Sutherland
869 Ackerman Drive
Danville, CA 94526



Contra Costa County
Clerk of the Board
651 Pine Street #106
Martinez, CA 94553-1292

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ST. AUG 21
51 AUG 21
OAKLAND

OAKLAND CA 945
18 AUG 2015 PM 5 L





Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

5.

Meeting Date: 02/08/2016
Subject: Appointments to the Managed Care Commission
Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,
Department: County Administrator
Referral No.: N/A
Referral Name: Appointment to Advisory Bodies
Presenter: **Contact:** Enid Mendoza, (925) 335-1039

Referral History:

Recommendations for appointments to various advisory bodies, boards, and commissions are reviewed by the Family and Human Services Committee and referred to the Board of Supervisors with Committee recommendations for appointments.

Referral Update:

Please see the attached memo from the department. Please note that the recommendation, as stated in the attached memo, to reappoint Charlotte Annett is not necessary at this time. On June 9, 2015 the Board of Supervisors approved a term end date correction for the Member At Large Seat #1 to reflect an expiration date of August 31, 2016. Therefore, Ms. Annett still has about six months until her seat term expires.

Recommendation(s)/Next Step(s):

RECOMMEND to the Board of Supervisors the following re-appointments to the Managed Care Commission:

Toya Thomas-Cruz to the Member At Large Seat #2, with a term expiring August 31, 2018
Jeffrey Kalin to the Member At Large Seat #5, with a term expiring August 31, 2018
Henry Tyson to the Member At Large Seat #6, with a term expiring August 31, 2018
Andi Li to the Member At Large Seat #9, with a term expiring August 31, 2018
Joan Lautenberger to the Other Provider Seat, with a term expiring August 31, 2018

Fiscal Impact (if any):

There is no fiscal impact.

Attachments

MCC Request Memo and Applications

PATRICIA TANQUARY, MSSW, MPH, PhD
Chief Executive Officer

JAMES TYSELL, MD
Medical Director

FRANK LEE, JD
Director of Compliance and Governmental Relations



ADMINISTRATION
595 Center Avenue, Suite 100
Martinez, California 94553
Main Number: 925-313-6000
Member Call Center: 877-661-6230
Provider Call Center: 877-800-7423

Se Habla Español

Date: January 6, 2016

To: Family and Human Services Committee, Contra Costa Board of Supervisors
Enid Mendoza, Senior Deputy, County Administrator

From: Deboran Everist, Staff contact for Managed Care Commission

RE: MANAGED CARE COMMISSION – REAPPOINTMENTS

The Managed Care Commission (MCC), in its continued efforts to recommend commissioners that are able to articulate concerns of health care recipients as well as represent the diverse population within our community, hereby makes the following recommendation for reappointment to the MCC.

<u>NOMINEE</u>	<u>SEAT</u>	<u>TERM EXPIRATION</u>
Charlotte A. Annett **	Member-at-Large #1	9/30/15
Toya Thomas-Cruz	Member-at-Large #2	8/31/15
7052 Alder Creek RD Vallejo, CA 94591		
Jeffrey Kalin	Member-at-Large #5	8/31/15
208 Roberta Avenue Pleasant Hill, CA 94523		
Henry Tyson	Member-at-Large #6	8/21/15
756 Hazelwood Drive Walnut Creek, CA 94596		
Andi Li	Member-at-Large #9	8/31/15
3561 Sleeping Meadow Way San Ramon, CA 94582		
Joan Lautenberger	Other Provider	8/31/15
3979 S. Peardale Drive Lafayette, CA 94549		

The applications are attached with a Reappointment Request Signature label on the upper right hand side with the current signatures. The By-Laws, Article III: MEMBERSHIP states that (E.) The term of office is for three years.

The Managed Care Commission supports this recommendation and hopes to announce this appointment at their upcoming January 20, 2016 meeting or March 16, 2016 meeting. My contact information is:

Phone: 925-313-6004
Email: Deboran.Everist@hsd.cccounty.us

Thank you in advance for your kind consideration in this matter.





**Contra
Costa
County**

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Annett, Charlotte Ann

(Last Name)

(First Name)

(Middle Name)

2. **Address:** 3493 Hamlin Rd

(No.)

(Street)

(Apt.)

(City)

(State)

(Zip Code)

3. **Phones:** 925-283-8754

(Home No.)

(Work No.)

(Cell No.)

4. **Email Address:** cwired@pacbell.net

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved ¹⁵

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Franklin Hosp. School of Nsg	Nnursing	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>				July 1957
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>Oct 1992</div> <div>Oct 2001</div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>9</div> <div></div> <p>Hrs. per week <div>40+</div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>Senior Manager</div> <p>Employer's Name and Address <div>Lifeguard HMO 1851 McCarthy Bld Milpitas, Ca 95035</div> </p></p>	<p>Duties Performed <div>Manager of Prior Authorization</div> </p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>June 1990</div> <div>June 1992</div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>2</div> <div></div> <p>Hrs. per week <div>40+</div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>Director Of Nursing</div> <p>Employer's Name and Address <div>Chemical Dependency Institute 333 S. Bascom San Jose, Ca 95008</div> </p></p>	<p>Duties Performed <div>Manager of the Nursing Dept. Interface with the Counseling and Admission Departments in this 50 bed Chemical Dependency Hospital with a Medical Detox unit.</div> </p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>June 1986</div> <div>June 1990</div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>4</div> <div></div> <p>Hrs. per week <div></div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>Nursing Supervisor</div> <p>Employer's Name and Address <div>Mission Oaks Hospital 15891 Los Gatos Almaden Rd San Jose, Ca 95432</div> </p></p>	<p>Duties Performed <div>I was the night Nursing Supervisor</div> </p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>June 1977</div> <div>June 1986</div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div>9</div> <div></div> <p>Hrs. per week <div></div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>Assistant Director of Nursing</div> <p>Employer's Name and Address <div>Washington Township Hospital 2000 Mowry Ave Fremont, Ca 94538</div> </p></p>	<p>Duties Performed <div>I was responsible for the supervision of the Nursing Supervisors and Nurse Managers in this full service Hospital.</div> </p>

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7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Friend

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Charles A. Alvarez

Date: 2/20/2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

THIS FORM IS A PUBLIC DOCUMENT



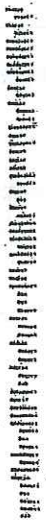
Charlotte A. Annett
3493 Hamlin Rd.
Lafayette, CA 94549-5020

CONTRA COSTA
HEALTH PLAN

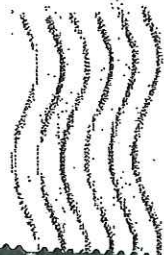
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Covered Costa Health Plan
50 Bon 9/05 Alice June 310
Marlene & Co 94553

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Contra
Costa
County



For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

REAPPOINTMENT REQUEST
SIGNATURE

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

12-2-15
(date)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Managed Care Commission

AT- Large 1 seat

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (If applicable)

1. Name: Thomas-Cruz Toya Chanita
(Last Name) (First Name) (Middle Name)

2. Address: 7052 Alder Creek RD Vallejo CA 94591
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: 707-315-6052
(Home No.) (Work No.) (Cell No.)

4. Email Address: tctcruz@yahoo.com

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved MA, MS

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) San Francisco State University	MA/ Economics	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>		58	MA	2007
B) Saint Mary's College, Moraga CA	MS/Health Care Administration	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	60		MS	2003
C) California State Hayward, University	BS/ Business Administration	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	220		BS	2000
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

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6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 10/2009 4/2012 Total: Yrs. Mos. 2 6 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Health Care Administrator Employer's Name and Address Continuum Care RCFE, Santa Rosa, CA 95403</p>	<p>Duties Performed Manage day to day operations of an Assisted Living facility. Managed census and Medical Records for Medicare and Private Pay clients. Ensure facility has sufficient revenue base, manage staff and organizational requirements. Audit facility for compliance with State and Federal Guidelines.</p>
<p>B) Dates (Month, Day, Year) From To 4/2008 9/2009 Total: Yrs. Mos. 1 5 Hrs. per week 30 . Volunteer <input type="checkbox"/></p>	<p>Title Business & Project Manager Grant Writer Employer's Name and Address Experience Unlimited 4071 Port Chicago Highway, Suite 250</p>	<p>Duties Performed Coordinated funding activities for a nonprofit group. Presented Power-point presentations and generated statistical reports outlining program performance and planning utilizing computer spreadsheets and analysis. I generated community support for business operation programs, and coordinated in-kind donations and financial contributions.</p>
<p>C) Dates (Month, Day, Year) From To 8/2002 8/2005 Total: Yrs. Mos. 3 Hrs. per week 12 . Volunteer <input checked="" type="checkbox"/></p>	<p>Title Appointed Commissioner Employer's Name and Address The City of Vallejo, Commission on Aging 555 Santa Clara Street, Vallejo, CA</p>	<p>Duties Performed I developed policy recommendations for the City of Vallejo's City Council for Senior Health Services. I organized community events in conjunction with other agencies. I chaired the Health Care Commission for the Committee. I collaborated with non profit organizations and local public health groups to improve senior health services.</p>
<p>D) Dates (Month, Day, Year) From To 03/2000 6/2006 Total: Yrs. Mos. 6 3 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Registry & Training Specialist Employer's Name and Address Contra Costa County Public Authority 1330 Arnold Drive, Martinez, CA 94553</p>	<p>Duties Performed Coordinated Registry Services for IHSS consumers, and eligible public health patients. I coordinated services for IHSS clients to have access to registry provider services. I also managed the training and vendor services for the West county and Central County residents. I presented ongoing trainings and presentations to IHSS consumers and providers.</p>

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7. How did you learn about this vacancy?

☒ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: 

Date: 11-8-13

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

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**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

THIS FORM IS A PUBLIC DOCUMENT

TOYA THOMAS-Cruz
7052 Alder Creek RD
Vallejo, CA 94591
707-315-6052
tctcruz@yahoo.com

SUMMARY

- Professional with over fifteen years of experience in public health programs and Project Management. Extensive education and training in: health care delivery models, contract negotiations, quality management utilizing: pivot charts, regression analysis and statistical programs.
- Develop and improve the organization and operation of health Programs
- Conceive and implement policies and procedures
- Coordinate with hospital staff to and collectively achieve specific goals and objectives while enforcing time constraints.
- Envision and bring ideas to reality from conception to completion
- Prepare reports for management and advisory board detailing concepts, proposals, and plans
- Develop rapport and coordinate efforts with diverse groups of people and community organizations
- Communicate, mediate, moderate, and facilitate
- Motivate others to meet goals and objectives
- Manage Electronic Medical Records, verify documentation and follow up with providers when necessary for further clarity.

SKILLS

Microsoft Word, Microsoft Excel, Microsoft PowerPoint, SharePoint, Outlook, LOTUS Notes, Microsoft Project & Waterfall

EDUCATION

M.A. Economics, Health Policy, San Francisco State University, San Francisco, CA, August 2007 – Graduated
M. S. Health Care Administration- Saint Mary's College, Moraga CA, June 2003 – Graduated
B.S. Business Administration HR option, California State University, Hayward, 2000 – Graduated

EXPERIENCE

EMPLOYER: Nelson Staffing CLIENT: Sutter Health Oakland CA – Contractor

June 2012- December 2012 *Contract ended*

Clinical Coordinator Administration/Project Manager

- Analyzed clinical coordination needs for SMU Nursing Students and Faculty in the BSN, ABSN and ELMS programs.
- Facilitate project requirements pertaining to clinical rotations for hospital rotations.
- Implemented planned timelines according to hospital needs and prearranged pre-clinical requirements and deliverables.
- Administrate correspondence materials with hospitals pertaining to student and faculty requirements.
- Manage budgets, expense reports, check requests and purchase orders for department utilizing excel and Lawson software.

Environment: Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Visio, Microsoft Project

EMPLOYER: Continuum Care Health facility Santa Rosa CA – FTE

September 2010- April 2012 *Laid off*

Administrator/Manager

- Manage company enrollment process to ensure facility has sufficient revenue base.
- Implemented project management for Meaningful Use campaign.
- Evaluate Electronic Health Records for accuracy and completeness according to federal and state guidelines.
- Develop new client and contract base, resulting in increased sales revenue by 80% in a recession economy.
- Manage day to day operations of Health Care facility.
- Evaluate company performance by analyzing organization compared to published quality data standards.
- Inform residents of Medicare requirements for health services; follow up with physicians and nurses regarding resident health records.
- Manage Resident Health Records for required documentation.
- Facilitate staff trainings on HIPPA and various mandatory topics according to state and federal guidelines.

Environment: Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Visio, Microsoft Project

December 2009 - September 2010 – Actively seeking employment

EMPLOYER: Experience Unlimited Concord CA – Non-taxable/FTE

April 2008- December 2009 *Left to find taxable employment*

Project Manager / Board Member

- Managed project and coordinated funding activities for nonprofit group.
- Presented power point presentations to board and special interest groups.
- Generated community support for business service programs.
- Managed grant program through computer program designed with Microsoft Access.

Environment: Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Visio, Microsoft Project

November 2007 - April 2008 – Actively seeking employment

EMPLOYER: Nelson Staffing CLIENT: Alta Bates Sutter Hospital Oakland CA – Contractor

July 2006 - November 2007 *Contract ended*

Utilization Review EHR Project Manager

- Managed organizational transition and implementation of new Electronic Medical Records system for the Carol Ann Read Breast Health Center.
- Review Health Care patient files and for Utilization Review comparing health records with physician documentation, reviewing queries, and verify Insurance Authorization for specified procedures.
- Audit files for documentation and proper CPT and ICD-9 codes that corroborate the health record for appropriate documentation according to Medicaid and third party payer guidelines.
- Print daily computer reports from Sutter HIS system for patient group.
- Conduct utilization review for patient charts to meet reimbursement protocols.

Environment: Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Visio, Microsoft Project

EMPLOYER: Contra Costa County, IHSS Public Authority Martinez CA - FTE

January 2000- June 2006

Registry & Training Project Manager

- Managed overall production of west county activities, delegate to 8 direct reports, established goals, developed and executed policies.
- Supervised and trained employees: assigned and distributed work, administered policies developed and implemented reporting requirements and procedures.
- Submit monthly statistical reports on Registry and health services for upper management and advisory board.
- Recommended in-service training and seminars on quality management and customer service for agency to improve service and correct deficiencies in patient care.
- Developed and implement multimillion dollar provider contracts for company.
- Create and administer both provider and consumer surveys for programs 8,000 members to assess and improve registry service.
- Manage electronic medical records with Care Tracker health system and Statewide Medicaid computer data base for 8,000 members.

Contra Costa County, IHSS, Regional Medical Center Martinez CA April 2001 - May 2002 Health Coordinator

- Managed project for pilot health program with county health services and the Regional Medical Center. Coordinate out-patient care for IHSS/ Regional Medical center clients.
- Administer Contra Costa County Health Plan to IHSS providers.
- Manage the day to day operations of 2 million dollar health program for West County's Home Care Provider Registry.
- Supervised the achievement of a two-year contract with area community colleges for IHSS.
- Managed multi-site operation for region with 5 direct reports.
- Coordinated health services with interdisciplinary health and social service group while ensuring compliance with state and federal guidelines.

Environment: Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Visio, Microsoft Project

**In-Home Supportive Services
Public Authority**



May 23, 2005

Toya Thomas-Cruz
IHSS Public Authority
1330 Arnold Drive Suite 143
Martinez, CA 944553

Dear Toya,

Thank you very much for participating in the recent Consumer – Provider training session on Employee – Employer Relations. The planning team envisioned that each scenario would generate questions about time sheets, eligibility, authorized hours, Worker's Compensation and more. They wanted "experts" from the other components of the IHSS system to be present to give authoritative answers. You gave answers that were accurate and useful in a style that was helpful. And we appreciate it.

The scores and comments on the evaluation forms tell us that people learned a lot. Advisory Committee members were very pleased with the format and outcomes of each session. Everyone gained information and we all had a good time.

At the May Advisory Committee meeting, the members made a decision to repeat the sessions in the fall and then design similar scenarios on other topics to present in 2006.

Again, thanks for taking time from your very busy schedule to help make this endeavor so rewarding.

Sincerely,

A handwritten signature in cursive script that reads "Fran Smith".

Fran Smith
Program Manager

Cc: John Cottrell
Enc: Evaluation summaries



ANTHONY J. INTINTOLI, JR.
MAYOR

555 SANTA CLARA STREET • P.O. BOX 3068 • VALLEJO • CALIFORNIA • 94590-5934 • (707) 648-4377

February 2, 2005

Toya Thomas-Cruz
355 De Anza Drive
Vallejo, CA 94589

Dear Toya:

The Vallejo City Council recognizes that the strength of local government lies in the membership of its various boards and commissions. Your willingness to serve the citizens of Vallejo is greatly appreciated by me and the other members of the City Council.

We would like to thank you for your service to the community as a Commissioner on the Commission on Aging.

A Certificate of Appreciation is enclosed in recognition of your service to the City.

Sincerely,



ANTHONY J. INTINTOLI, JR.
Mayor, City of Vallejo

AJI/jma

Enc.

Certificate of Completion

This certificate is to attest that TOYA THOMAS-CRUZ successfully completed IHSS POLICY DESK TRAINING with the Staff Development Division of Contra Costa Employment and Human Services.



Ken O'Day

Ken O'Day Staff Development Specialist


Dennis Bozanich

Dennis Bozanich Staff Development Supervisor

**STATE OF CALIFORNIA
DEPARTMENT OF SOCIAL SERVICES
COMMUNITY CARE LICENSING**

*This is to certify that pursuant to the provisions of
the Health and Safety Code, Section 1569.23 and 1569.616*

TOYA C THOMAS

*has successfully completed the
Residential-Elderly Administrator Certification Program.*

Standard Certificate

*December 17, 2011
Sacramento, California*

Expires: 4/12/2013 Certificate #: 5588554740

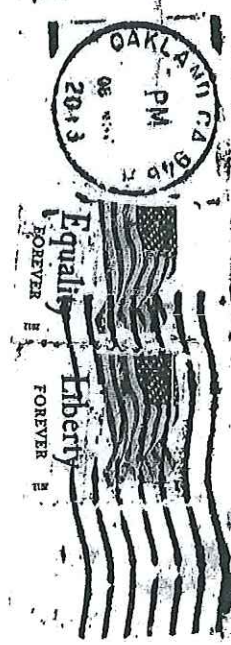
Thomas
Sachin
Administrator Certification Program

Criminal record checks are still required per section 87564 of licensing regulations.

Mrs. Toya Thomas-Cruz
7052 Alder Creek RD
Vallejo, CA 94591

Office of the Clerk of the Board
651 Pine Street, RM 106
Martinez, CA 94553

8455381253 / 0001



CONTRA COSTA COUNTY ADVISORY BOARDS, COMMISSION
APPLICATION FORM

REAPPOINTMENT REQUEST

SIGNATURE

Name of advisory board applying for: Managed Care Commission (MCC)

(Application form must be typed or hand printed.)

Jeff Kalin

(date)

Note: "Persons who are involved as contractors with CCHP cannot be members of the MCC nor can Health Services Department (HSD) employees."

Please answer:

Are you currently employed by CCHP or HSD? ☐ Yes ☒ No

If yes, please explain: _____

Are you or your employer now a contractor to CCHP? ☒ Yes ☐ No

If yes, please explain: UCSF HAS A CONTRACT TO PROVIDE SERVICES TO CCHP MEMBERS

Are you associated with an organization that is currently or has plans to contract with CCHP?

☐ Yes ☐ No

If yes, please explain: _____

Please check all boxes that apply:

☐ Current CCHP Medi-Cal Subscriber

☐ Current CCHP Medicare Subscriber

☐ Physician

☐ Other Provider

☐ Current CCHP Commercial Subscriber

☐ Represent Medical Indigent Needs

Name of Applicant: JEFF KALIN

E-Mail Address: JKALIN@PACBELL.NET

Home Address: 208 ROBERTA AVE.

Home Phone: (925) 932-3918

PLEASANT HILL, CA 94523

Business Address: UCSF MEDICAL CENTER

505 PARNASSUS AVE.

Work Phone: (415) 353-1892

SF, CA 94143-0214

E-Mail Address: JEFF.KALIN@UCSFMEDCTR.ORG

Signature: Jeff Kalin

Date: 6/26/09

Personal Experience, Skills, Interests:

Education/Background:

BS - WAYNE ST. 1980

MBA - CLAREMONT GRADUATE SCHOOL 1988

Occupation:

HEALTH SERVICES MANAGEMENT

OVER 25 YEARS OF EXPERIENCE IN THIS FIELD.

Community Activities:

CONTRA COSTA HEALTH PLAN ADVISORY BOARD

WALNUT CREEK SWIM CLUB

CHRIST THE KING PARISH, PLEASANT HILL

Special Interests:

FAMILY ACTIVITIES
TRAVEL
CYCLING

(SEE ATTACHED)

INFORMATION:

1. Return completed application to Jill Lorrekovich or Pat Sussman, Contra Costa Health Plan, 595 Center Avenue, Suite 100, Martinez, CA 94553; FAX # (925) 313-6580. Call (925) 313-6004 for more information.
2. Members of the Managed Care Commission are required to file annual Conflict of Interest Statements.
3. Meetings of advisory bodies may be held in Martinez or in areas not accessible by public transportation.
4. Meetings may be held either in the evenings or during the days, usually bimonthly.
5. Some boards assign members to committees or work groups requiring additional time.

JEFFREY KALIN
208 Roberta Avenue
Pleasant Hill, California 94523
(925) 932-3918
jkalin@pacbell.net

Education:

Master of Business Administration - Finance and accounting
The Peter F. Drucker Graduate Management Center
The Claremont Graduate School, Claremont, California

Bachelor of Science - Park Service Administration
Wayne State University, Detroit, Michigan

Experience:

- **Administrator (MSO) - Adult Cardiology Services**
UCSF Medical Center
San Francisco, California
1996 to present

Provide administrative leadership to the Cardiology Division and Adult Cardiology Services at UCSF and Mount Zion Medical Centers. This includes research, teaching and professional services of the Cardiology Division of the Department of Medicine and all related inpatient and outpatient clinical operations. Responsible for academic and research staff, university research grants, fundraising, endowments and other divisional funds. Manage the Cardiology Diagnostic Laboratories and work collaboratively with Hospital Administration.

- **Manager - Cardiology Laboratories**
Stanford University Medical Center
Palo Alto, California
1992 to 1996

Responsible for supervision of technical and nursing staff for the laboratories and cardiovascular service line; budget planning and financial management of the laboratories and service line programs. Responsible for new program development, and implementation and maintenance of clinical and management data systems. Also participated in proposal development and the marketing of cardiovascular services to insurers.

- **Executive Director - NeuroCare, Inc.,**
Concord, California
1991 to 1992

Responsible for the development and operations of a post-acute rehabilitation facility and day treatment program, including supervision of all professional staff. Responsible for maintaining daily profitability in this venture capital start-up. Achieved a three-year CARF program accreditation while in this position.

- **Program Director - Rehabilitation Services - St. Mary's Hospital & Medical Center**
San Francisco, California
1989 to 1991

Responsible for the provision of inpatient and outpatient services, program development, fiscal management and quality management of Rehabilitation Services. Collaborated with the Medical Director and Vice President to assure clinical excellence in a therapeutic environment. Established the Ben Berman Outpatient Center.

Experience: (cont.)

Casa Colina, Inc.
Pomona, California
1982 - 1989

Positions held at Casa Colina during this period:

• **Chief Operating Officer - Padua Village, Inc., a subsidiary of Casa Colina, Inc.**

Directed the development and operation of this subsidiary corporation of Casa Colina, which provides long-term residential care. Created alternate delivery systems and fundraising mechanisms to support this corporation. Worked closely with the Board of Directors and Chief Executive Officer to plan and implement policy decisions.

• **Director of Residential Services**

Developed and managed residential programs on the main hospital campus and in the surrounding community. Managed all corporate residential resources, including; outpatient housing programs, spinal cord injury transitional housing, and student housing.

• **Registered Therapeutic Recreation Specialist**

Developed and implemented individualized therapy programs to increase the functional level of disabled individuals. Taught adaptive physical education to community college students. Participated in the development of the leading wheelchair sports program in the United States.

Memberships:

American Academy of Medical Administrators
Cardiology Preeminence Roundtable
Commissioner of Managed Care - Contra Costa County Health Plan
DeLaSalle High School Parents Association

Specialized Skills:

Public speaking and presentations.
Program design and development.
Development of licensed community care facilities (Title 22).
Fundraising and special event coordination.
Financial analysis and computer modeling.

Awards:

Michigan Parks and Recreation Association, 1978 State Scholarship recipient
State of California, Department of Education, 1986-1988 Graduate Fellowship recipient

Special Accomplishments:

- Created the first long-term environmental management plan of Damariscove Island, Maine, for The Nature Conservancy.
- Completed the start-up of a not-for-profit corporation. Created and implemented a growth plan that took the company from \$56,000 net worth with no operations to \$770,000 with three operating centers.
- As a fundraising committee member, participated in raising \$1.5 million from 1985 - 1988.
- Served as Co-chairman for the Far West Wheelchair games. Operated these events profitably after several years of financial losses.
- Assumed direction of an acute rehabilitation program which had experienced 3 consecutive unprofitable years and achieved profitability in the following two years - a turnaround of more than \$900,000.
- Raised from private philanthropists over \$100,000 for capital needed to create the Ben Berman Outpatient Rehabilitation Center at St. Mary's Hospital and Medical Center.
- Created STAN (Stanford Transtelephonic Arrhythmia Network), at Stanford University Hospital.
- Brought EECp® treatment for CAD patients from clinical trial status to hospital-based therapy at UCSF Medical Center.
- Successfully implemented a growth plan for the UCSF Cardiology Division and its related clinical, research and teaching activities. The annual division budget increased from \$5.9M in 1996 to \$14.4M in 2008. Patient visit volumes in the ambulatory practices increased from 6,800 to an expected 18,500 in the same time period.

Interests:

Family activities, skiing, cycling, sailing, golf, travel.

References:

Available upon request.

CONTRA COSTA COUNTY ADVISORY BOARDS, COMMIS
APPLICATION FORM

REAPPOINTMENT REQUEST
SIGNATURE

Name of advisory board applying for: Managed Care Commission (I

Henry J. Dizon 10/28/15
(date)

(Application form must be typed or hand printed.)

Note: "Persons who are involved as contractors with CCHP cannot be members of the MCC nor can Health Services Department (HSD) employees."

Please answer:

Are you currently employed by CCHP or HSD? ☐ Yes ☒ No

If yes, please explain: _____

Are you or your employer now a contractor to CCHP? ☐ Yes ☒ No

If yes, please explain: _____

Are you associated with an organization that is currently or has plans to contract with CCHP?

☐ Yes ☒ No If yes, please explain: _____

Please check all boxes that apply:

☐ Current CCHP Medi-Cal Subscriber ☐ Current CCHP Medicare Subscriber ☐ Physician
☐ Other Provider ☐ Current CCHP Commercial Subscriber ☐ Represent Medical Indigent Needs

Name of Applicant: Henry Tyson E-Mail Address: wisse/stop@yahoo.com

Home Address: 756 Hazelwood Drive, Walnut Creek, CA 94596 Home Phone: 925-938-2176

Business Address: SAME AS ABOVE Home Work Phone: 925-938-2176

E-Mail Address: _____

Signature: Henry J. Dizon Date: 13 October 2011

Personal Experience, Skills, Interests:

Education/Background: PLEASE SEE ATTACHED RESUME

Occupation: CURRENTLY - SENIOR HEALTH CARE CONSULTANT (PART-TIME)
with Kelly, Anderson + Associates, Inc.
ALEXANDRIA, VA

PREVIOUSLY - GOVERNMENT HEALTH PROGRAM MANAGER
(RETIRED) with the CENTERS for
MEDICARE + MEDICAID SERVICES
PEASE SEE ATTACHED RESUME SAN FRANCISCO, CA

Special Interests: Community service, reading & public affairs,
outdoor activities such as hiking, swimming,
biking, fishing, playing badminton

INFORMATION:

1. Return completed application to Deborah Everist, Contra Costa Health Plan, 595 Center Avenue, Suite 100, Martinez, CA 94553; FAX # (925) 313-6580. Call (925) 313-6004 for more information.
2. Members of the Managed Care Commission are required to file annual Conflict of Interest Statements.
3. Meetings of advisory bodies may be held in Martinez or in areas not accessible by public transportation.
4. Meetings may be held either in the evenings or during the days, usually bimonthly.
5. Some boards assign members to committees or work groups requiring additional time.

Henry F. Tyson

(925) 938-2176 | wisselstop@yahoo.com

PROFESSIONAL EXPERIENCE

Centers for Medicare & Medicaid Services (CMS), San Francisco, CA (1977 - 2008) as a staff member of this agency I held several positions including:

- Director of External Affairs CMS Region IX – Directed the development of CMS public and beneficiary outreach strategies and national program information campaigns.
 - Created strong partnerships with beneficiary and ethnic advocacy groups, health care professional groups, educational institutions, and other governmental agencies
 - Coordinated national campaign efforts implementing new Medicare drug benefit and other Medicare and Medicaid program changes
 - Effectively represented CMS through media, public meetings and conferences
- Manager of Beneficiary Services – Managed a fourteen member staff interpreting Federal Medicare and Medicaid program policy and answering beneficiary, state, Medicare claims processing contractor, health care provider, and general public questions and complaints
 - Built an effective and productive Beneficiary Service staff to build partnerships, respond to beneficiary concerns and questions, conduct beneficiary outreach through demographic analysis and a strategic plan, and train beneficiary service organizations on Medicare and Medicaid program provisions
- Medicare Contractor Representative – Oversaw and monitored Medicare claims processing operations
 - Successfully worked with Medicare Part A & B claims processing contractors in implementing Medicare programmatic changes while monitoring their overall operation
 - Supervised CMS claims review and monitoring of Medicare Part A and B contractor quality assurance review processes
 - Managed oversight of Medicare third party liability collection and negotiated settlements
- Medicaid State Representative – Oversaw and monitored Medicaid program operations at different times in Arizona, Nevada, and Hawaii
 - Fostered a strong working relationship with Arizona and assisted it the planning, development and implementation of a Medicaid managed care demonstration program - AHCCCS. This program has since become a model for the rest of the country in Medicaid managed care.
 - Managed the Federal-State relationship with states and assisted them in creating successful Medicaid problem solutions while complying with Federal guidelines.
- Medicaid Program Specialist – Interpreted Federal Medicaid program guidelines, monitored and assisted States in carrying out those requirements
 - Successfully utilized my knowledge of Medicaid and Medicare program guidelines to interpret and answer questions from beneficiary, state, Medicare claims processing contractor, Health care provider, and the general public, and helped to resolve their issues and complaints
 - Participated in and led monitoring and evaluation reviews of state Medicaid programs and Medicare claims processing contractor operations
 - In collaboration with CMS Offices of Policy and the General Counsel assisted in the writing and review of proposed Medicaid regulations, conducting public hearings, and the review of public comments and response to them

Peace Corps Professional Services Volunteer

U.S. Peace Corps, East & West Malaysia (1974 - 1976)

Social Researcher

- Shaped and carried out studies of work force needs and resources in Borneo East Malaysia
- Created and implemented a socio-economic research program to evaluate the affect of Malaysian governmental efforts to improve small rubber farmers' well being in West Malaysia

Substitute Teacher

San Diego and San Mateo County Schools (1970 - 1974)

- Taught English, Drama, Social Studies and Music at various secondary schools and in County Special Education programs before and during graduate school (1972 - 1974)

Peace Corps Volunteer Teacher

U.S. Peace Corps, India (1968 - 1970)

- Taught English in a Government Higher Secondary School
- Organized and carried out an eyesight testing and treatment program in my school
- Obtained funding from the Lions Club to provide free glasses to students
- Established a school poultry farm
- Conducted educational summer camps and tours of India for students

EDUCATION

San Diego State University

Master of Arts in Sociology (January 1974) & Bachelor of Arts in Social Studies (focus: Sociology, Economics & History) with a Theater Minor (January 1968)

Graduate areas of specialization: research methodology; social psychology; & sociology of medicine

Master's Theses: "The Social Meaning of Blood Giving" - A description of the organization of blood collection in the United States and its affect on the supply of blood

University of California, Los Angeles

Curriculum in Education and Teaching English as A Second Language - in conjunction with Peace Corps Volunteer service (1970)

Degree: California Secondary Teaching Credential

ADDITIONAL INFORMATION

- Served on the Contra Costa Health Plan (CCHP) Advisory Board (1988 - 1995): gave advice and direction to the Chief Executive Officer of CCHP and Contra Costa County Board of Supervisors on the provision of health care to Plan members with emphasis on those financially needy members with special ethnic, cultural and geographic needs
- Served on the Contra Costa County Medi-Cal (Medicaid) Advisory Planning Commission (1995): conducted long-range health care planning and policy formulation for county health programs and submitted recommendations to the Board of Supervisors, the Health Services Director, and the Chief Executive Officer of CCHP
- Received numerous honorary and monetary awards during my work with the Centers for Medicare & Medicaid Services including:
 - Administrator's Citation (2005) & Secretary's Award for Distinguished Service (2006) For coordination, support, and execution of a national campaign to educate America about the Medicare Prescription Drug Benefit
 - Secretary's Award for Distinguished Service (2000) For outstanding leadership and technical creativity in the design and implementation of the Competitive Pricing Demonstration for HMO's
 - Administrator's Leadership Award (1985) for leadership in guiding the successful implementation of the Arizona demonstration program (AHCCCS) and resolving major problems encountered by the demonstration
- Community Activities:
 - Scout parent - involved in scouting activities
 - Soccer Coach - for seven years
 - Member of the Board of Directors for the Walnut Creek Soccer Club for two years served on the board overseeing the community's youth soccer program for over 1500 boys and girls.



Managed Care Commission

Andy Li

to:

deboran.everist

02/06/2015 06:09 PM

Hide Details

From: Andy Li <jianandyli@hotmail.com>

To: <deboran.everist@hdsd.cccounty.us>,

1 Attachment



2015-02-06-01.pdf

Agenda Item # 11.0**REAPPOINTMENT REQUEST****SIGNATURE**

12/2/15
(date)

Hi Deboran,

I am resident in San Ramon. I saw the opening of Managed Care Commission listed at contra costa county web site and I am interested in applying for this seat if it is still available. I have been working in the healthcare industry for about 17 years. For the first 6 year, I worked as a developer on EMR (Electronic Medical Record) system. Then I jumped to the business world and working as an independent consultant for EMR system with focus on claims and meaningful use.

Besides work, I am very active civically and in our community. I am the San Ramon Economic Development Advisory Committee member and Dougherty Valley San Ramon Rotary club member. Also I am the president of APAPA (Asian Pacific Islander American Public Affair Association) Tri-Valley chapter.

Attached is the scanned copy of my application. Please let me know if I still need to mail it out.

Best Regards,

Andy Li

11.1.1



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Managed Care Commission

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Li Andy
(Last Name) (First Name) (Middle Name)
2. Address: 3561 Sleeping Meadow Way, San Ramon, CA 94582
(No.) (Street) (Apt.) (City) (State) (Zip Code)
3. Phones: 860-263-9540 608-239-9614
(Home No.) (Work No.) (Cell No.)
4. Email Address: lianandyli@hotmail.com

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Master Degree

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Univ. of Wisconsin, Madison	Computer Science	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MS	May 2002
B) Nankai Univ, P.R China	Chemistry	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BS	July 1994
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)</p> <p>From To</p> <p>Oct 2005 Present</p> <p>Total: Yrs. Mos.</p> <p>Hrs. per week 40 Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Business Owner</p> <p>Employer's Name and Address</p> <p>BestWare 3561 Sleeping Meadow Way San Ramon, CA 94582</p>	<p>Duties Performed</p> <p>Provide consulting service to healthcare organization for their electronic medical record system with focus on accountable payable claim and meaningful use</p>
<p>B) Dates (Month, Day, Year)</p> <p>From To</p> <p>May 2004 Sep 2005</p> <p>Total: Yrs. Mos.</p> <p>1 5</p> <p>Hrs. per week 40 Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Consultant</p> <p>Employer's Name and Address</p> <p>DB International</p>	<p>Duties Performed</p> <p>Provide consulting work for Kaiser HeathConnect EMR system</p>
<p>C) Dates (Month, Day, Year)</p> <p>From To</p> <p>June 1998 April 2004</p> <p>Total: Yrs. Mos.</p> <p>5 10</p> <p>Hrs. per week Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Software Developer</p> <p>Employer's Name and Address</p> <p>Epic 1979 Milky Way Verona, WI 53593</p>	<p>Duties Performed</p> <p>Develop EMR system with focus on claim, referral, CRM module</p>
<p>D) Dates (Month, Day, Year)</p> <p>From To</p> <p>Total: Yrs. Mos.</p> <p>Hrs. per week Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Employer's Name and Address</p>	<p>Duties Performed</p>

THIS FORM IS A PUBLIC DOCUMENT

7. How did you learn about this vacancy?

☒ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____

Date: _____

02/06/2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

THIS FORM IS A PUBLIC DOCUMENT

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.

II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

CONTRA COSTA COUNTY ADVISORY BOARDS, COMMISSIONS
APPLICATION FORM

REAPPOINTMENT REQUEST

SIGNATURE

Name of advisory board applying for: Managed Care Commission (MCC)

(Application form must be typed or hand printed.)

Note: "Persons who are involved as contractors with CCHP cannot be members of the MCC nor can Health Services Department (HSD) employees."

Please answer:

Are you currently employed by CCHP or HSD? ☐ Yes ☒ No

If yes, please explain: _____

Are you or your employer now a contractor to CCHP? ☐ Yes ☒ No

If yes, please explain: _____

Are you associated with an organization that is currently or has plans to contract with CCHP?

☐ Yes ☒ No

If yes, please explain: but PP-SD would like some

Please check all boxes that apply:

☐ Current CCHP Medi-Cal Subscriber

☐ Current CCHP Medicare Subscriber

☐ Physician

☒ Other Provider

☐ Current CCHP Commercial Subscriber

☐ Represent Medical Indigent Needs

Name of Applicant: Jean O. Lautenberger

Home Address: 3979 S. Peardale Dr. Home Phone: (925) 283-2266

Lafayette, CA 94549

Business Address: _____

Work Phone: _____

Signature: Jean Lautenberger

Date: 5/29/08

Personal Experience, Skills, Interests:

Education/Background:

Connell U. BA; BSN Holy Names U.

Occupation:

Retired RN

Community Activities:

Planned Parenthood - Shasta/Deablo County Action Network Board,
League of Women Voters of Deablo Valley, Voter Registration Coordinator,
National Women's Political Caucus - CCC Admin. Treasurer.

Special Interests:

A national health care system which would logically care for all and the prevention would be a priority in all aspects of community and personal life.
I work for politicians who will support this.
I enjoy (also) family, friends, gardening, hiking, traveling and life.

INFORMATION:

1. Return completed application to Jill Lorrekovich or Pat Sussman, Contra Costa Health Plan, 595 Center Avenue, Suite 100, Martinez, CA 94553; FAX # (925) 313-6580. Call (925) 313-6004 for more information.
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Contra Costa County Board of Supervisors

Subcommittee Report

FAMILY AND HUMAN SERVICES COMMITTEE

6.

Meeting Date: 02/08/2016

Subject: Report on the Local Child Care and Development Planning Council Programs Summary of Self Evaluation

Submitted For: FAMILY & HUMAN SERVICES COMMITTEE,

Department: County Administrator

Referral No.: N/A

Referral Name: N/A

Presenter: Ruth Fernandez, LPC
Coordinator/Manager

Contact: Enid Mendoza, (925)
335-1039

Referral History:

The Local Planning and Advisory Council for Early Care and Education (LPC) customarily presents an Annual Agency Report/Self-Evaluation Form to the California Department of Education (CDE) demonstrating that the LPC members reviewed LPC mandates and that a Self Evaluation was conducted to ensure compliance with State requirements.

Prior to submitting the self evaluation form to CDE, the LPC would like to share the findings with the Family and Human Services Committee.

Referral Update:

The LPC conducted the Self-Evaluation on January 25, 2016, during the LPC General Council meeting. The form, which states the LPC is in compliance with all CDE mandates, was approved at this LPC General Council meeting. The LPC also submits to the Board of Supervisors an extensive Triennial Report on behalf of the LPC which substantiates their compliance with state mandates. Please see the attached Local Child Care and Development Planning Council Programs Summary of Self Evaluation Findings report.

Recommendation(s)/Next Step(s):

ACCEPT the report from the Local Planning and Advisory Council for Early Care and Education on the Local Child Care and Development Planning Council Programs Summary of Self Evaluation Findings, as recommended by the County Office of Education.

Attachments

LPC Summary of Self Evaluation Findings Report

Mail this form to the LPC Consultant:

Child Development Division
California Department of Education
1430 N Street, Suite 3410
Sacramento, CA 95814-5901

**LOCAL CHILD CARE AND DEVELOPMENT PLANNING COUNCIL PROGRAMS
SUMMARY OF SELF EVALUATION FINDINGS**

Agency: Contra Costa County Office of Education

Vendor Number: 07-1007

Agency Representative: Bill Clark

Title: Associate Superintendent, Business Services

Telephone Number: (925) 942-3310

Dates Reviewed: January 25, 2016

Compliance Items	KEY DIMENSIONS FROM CALIFORNIA <i>Education Code (EC)</i>	Compliant	Non compliant
1. <i>EC</i> Section 8279.3 and 8499.5(b)	Involvement in Local Priority Setting Process Parents, staff, Board of Supervisors, County Superintendent of Schools, LPC members, and the public at large participate in reviewing and evaluating core data elements and determine local priority areas of unmet child care and development services for all children.	√	
2. <i>EC</i> Section 8499.5	Governance and Administration Policies, needs assessments, comprehensive child care and development plans, and administration of LPC categorical programs meet statutory requirements.	√	
3. <i>EC</i> Section 8499.5	Funding Allocation and use of funds meet statutory requirements for allowable expenditures.	√	
4. <i>EC</i> Section 8499.3	Standards, Assessment, and Accountability Categorical LPC programs meet state standards for membership certification.	√	
5. <i>EC</i> Section 8499.3(f),(g)	Staffing and Professional Development Staff members and LPC members are recruited, trained, assigned tasks, and assisted to ensure the effectiveness of the program.	√	

Compliance Items	KEY DIMENSIONS FROM CALIFORNIA EC	Compliant	Non Compliant
6. EC Section 8499.5 (3)	Opportunity and Equal Educational Access All participants have equitable access to all programs provided by the LPC, as required by law.	√	
7. EC Section 8499.5 (4),(5),(6),(7), (8)	Collaboration Activities LPCs coordinate and collaborate with multiple partners to mobilize public and private resources to meet the identified local child care and development needs in their local communities.	√	

FINDINGS OF NONCOMPLIANCE

(Attach additional pages as necessary to note all noncompliance findings)

Item	Noncompliance Findings