

DRAFT



FINANCE COMMITTEE

October 13, 2016

10:30 A.M.

651 Pine Street, Room 101, Martinez

Supervisor Federal D. Glover, Chair
Supervisor Mary N. Piepho, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Chair Federal D. Glover
Vice Chair Mary N. Piepho

Staff Present: Lisa Driscoll, Finance Director
Laura Strobel, County Administration
Brian Balbas, Public Works
Ramesh Kanzaria, Public Works
Wanda Quever, Public Works
Gabriel Lemus, Department of Conservation & Development
Christine Louie, Department of Conservation & Development

Attendees: Lloyd Madden
Joanna Griffith

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

There were no public comments.

3. Staff recommends approval of the Record of Action for the June 9, 2016 meeting.

The Record of Action for the June 9, 2016, Finance Committee meeting was approved as recommended.

AYE: Chair Federal D. Glover, Vice Chair Mary N. Piepho
Passed

4. Accept attached Capital Projects Report.

Ramesh Kanzaria presented the Quarterly Capital Report. Mr. Kanzaria reviewed the summary page in detail. There are currently 60 projects funded at \$77.2 million. There were 14 new projects since the last report totaling \$5.9 million and 11 projects were completed (\$5.2 million). In addition there are 16 Facilities Life-Cycle Investment Program (FLIP) projects totaling \$26,017,286 of which 8 were finished and 8 are in process (no change since previous report). The report also includes FLIP projects being managed by the Facilities Maintenance Division and Potential Surplus Property Report prepared by the Real Estate Division. Supervisor Glover requested an update on the Pittsburg Clinic. Mr. Kanzaria responded that there were several stages of remodel and many were completed. Mr. Kanzaria next summarized the Potential Surplus Property Report. Supervisor Piepho thanked Mr. Kanzaria for the report and requested that future reports be updated to include an identifier for vacant buildings, and an estimated value broken out by improvements, land, etc. There were no further questions.

AYE: Chair Federal D. Glover, Vice Chair Mary N. Piepho

Passed

5. Accept attached recommendation to increase the occupancy cost factor from the current 1% to 3%.

Brian Balbas and Wanda Quever from Public Works presented a report requesting that the current \$750,000 per year capital renewal rate for facility maintenance and replacement be increased in the 2017/18 fiscal year. The original rate, which was offset by general fund dollars, was approximately 1% and was intended to build funding for preventative maintenance. The current funding level doesn't cover annual maintenance and provides no funds for preventative maintenance. The request was to increase the rate to approximately 3% or \$2,550,000 per year. The request was approved.

AYE: Chair Federal D. Glover, Vice Chair Mary N. Piepho

Passed

6. CONSIDER accepting Department of Conservation and Development's attached recommendations regarding a request to substantially amend the County's FY 2016/17 Community Development Block Grand (CDBG) Program Action Plan.

Christine Louie, CDBG Program Planner, recommended that the Community Housing and Development Corporation of North Richmond - Neighborhood House Multicultural Senior and Family Center be allocated an additional \$9,700 in CDBG funds. She noted that the funds will come from CDBG income, primarily from housing project residual receipts. Supervisor Piepho asked if the request had been made during the original application if it would have affected the outcome. Staff responded that it would not. The item was approved.

AYE: Chair Federal D. Glover, Vice Chair Mary N. Piepho

Passed

7. The next meeting is currently scheduled for November 10, 2016.
8. Adjourn

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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