



Agenda

FINANCE COMMITTEE

October 5, 2015

10:30 A.M.

651 Pine Street, Room 101, Martinez

Supervisor Mary N. Piepho, Chair
Supervisor Federal D. Glover, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Chair Mary N. Piepho
Vice Chair Federal D. Glover

Staff Present: Lisa Driscoll, Finance Director; Laura Strobel, County Administrator's Office; Ramesh Kanzaria, Public Works; Joanne Bohren, Internal Audit; Henriette Browne, Auditor-Controller's Office; Ed Woo, Department of Information Technology

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

There were no comments from the Public.

3. Staff recommends approval of the Record of Action for the June 1, 2015 meeting.

The Record of Action for June 1, 2015, Finance Committee was approved as recommended.

Chair Mary N. Piepho,

AYE: Chair Mary N. Piepho, Vice Chair Federal D. Glover

Passed

4. Accept attached Capital Projects Report.

Ramesh Kanzaria presented the Quarterly Capital Report. Mr. Kanzaria noted that half of the \$187.0 million open project list is for the \$90 million application development for detention facility expansion in West County. He also noted that over a third of the remaining projects are over \$1 million, indicating that these are significant projects. Mr. Kanzaria also noted that the long-awaited Finance Building capital project has begun. Finally, Mr. Kanzaria pointed out that there were many projects in the pipeline. Both Supervisors thanked staff and said that they were pleased with the progress being made. The report was approved as submitted.

Chair Mary N. Piepho,

AYE: Chair Mary N. Piepho, Vice Chair Federal D. Glover

Passed

5. Accept attached report regarding the Countywide Single Audit for the Fiscal Year Ending June 30, 2014 (also attached).

Lisa Driscoll presented the Countywide Single Audit for the Fiscal Year Ending June 30, 2014. Mrs. Driscoll reminded the Committee that Board policy required the County Administrator to make an annual report to the Finance Committee on the current- and prior-year audit findings and recommendations that identifies what corrective action has been taken or is planned to be taken on each recommendation. Mrs. Driscoll reported that the 2014 report was a significant improvement over 2013 and that only one instance of significant deficiency in internal controls was identified; no instance of material weakness in internal control; and no instances of material weakness nor significant deficiency in internal control over compliance. The one noted instance in control was for the 'Schedule of Expenditures of Federal Awards Completeness'. The deficiency was identified in the Sheriff's Office SEFA reporting. As a corrective action, the Auditor-Controller added a signature line for review within departments, added additional countywide training on SEFA reporting; and now provide departments' a report of their prior year activity for review prior to the new years' submission. With these additional controls in place, the County is hopeful that the potential for error has been rectified. The Committee thanked Auditor staff present for their work on the issue and had no additional comments/questions.

Chair Mary N. Piepho,

AYE: Chair Mary N. Piepho, Vice Chair Federal D. Glover

Passed

6. The next meeting is currently scheduled for November 2, 2015 at 10:30 AM.
7. Adjourn

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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