

## 2016 Advisory Body Annual Report

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**Advisory Body Name:**

North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (NRMFC)

**Advisory Body Meeting Time/Location:**

Meetings are regularly scheduled for twice a year, with special meetings scheduled from time to time at the discretion of the Committee. The meeting dates and times for the 2016 calendar year are identified in Section 3 of this document (page 1 and 2). This year, all meetings were held at Richmond City Hall located at 440 Civic Center Drive in Richmond.

**Chair (during the reporting period):**

Edwardo Martinez, Richmond City Councilmember

**Staff persons (during the reporting period):**

Contra Costa County Department of Conservation & Development:

- Demian Hardman & Justin Sullivan

Richmond City Manager's Office:

- Lori Reese-Brown & LaShonda Wilson

**Reporting Period:** January 1, 2016 – December 31, 2016

**1. Activities**

The NRMFC made recommendations to the County Board of Supervisors and Richmond City Council on the use of money collected through a Waste & Recovery Mitigation Fee established as result of an Environmental Impact Report to mitigate impacts from the expansion of the West Contra Costa Sanitary Landfill (WCCSL) Bulk Materials Processing Center (BMPC) located in the North Richmond area. The Committee provided feedback to City/County Committee staff about recommended uses of the mitigation fee for the purpose of defraying the annual costs associated with the collection and disposal of illegally dumped waste in the North Richmond area as a result of the BMPC expansion.

**2. Accomplishments**

In 2016, the Committee provided direction to County/City staff to release a Funding Request Proposal for strategy numbers nine (Community-Based Projects) and twelve (Community Garden Projects). Committee staff evaluated all proposals and the Committee decided which non-profit projects to recommend for funding under strategy numbers nine and twelve. The County Board of Supervisors and Richmond City Council approved these recommendations, which are reflected in the 2016/2017 Expenditure Plan (attached as Exhibit B).

The NRMFC also received a Tonnage & Revenue update along with information reports on all expenditure plan strategies. Projected tonnage revenue reports indicated an unusually higher revenue at the end of the 2015/16 fiscal year. Staff indicated some concern with the unusually higher projected revenue and recommended the contingency line item be increase as a safety net to address any shortfalls in case actual revenue did not reflect what was projected. Based on these reports and recommendations the Committee recommended relatively minor changes to the annual budget to be included in the 2016/17 Expenditure Plan, with the most substantial changes being made to the budget amounts for strategy numbers nine and twelve. The changes to the 2016/2017 Expenditure Plan are listed in the table below:

Expenditure Plan Strategy	Budget Changes in the 2016/17 Expenditure Plan
Strategy 1 – Bulky Item Pick-ups	Increased budget by \$425.00
Strategy 2 – Neighborhood Clean-ups	No Change
Strategy 3 – Prevention Service Coordinator	No Change
Strategy 4 – City/County Right-of-Way Pick-up & Tagging Abatement	No Change
Strategy 5 – Code Enforcement (County)	No Change
Strategy 6 – Illegal Dumping Law Enforcement	No Change
Strategy 7 – Surveillance Cameras	Reduced budget by \$835.00
Strategy 8 – Community Services Coordinator	No Change
Strategy 9 – Community-Based Projects	Increased budget by \$20,000.00
Strategy 10 – North Richmond Green Community Service Programs	No Change
Strategy 11 – North Richmond Green Campaign	No Change
Strategy 12 – Community Garden Projects	Increased budget by \$8,006.26
Contingency	Increased budget by \$631.37

**3. Attendance/Representation**

The seven member Committee is comprised of three Richmond City Council members, one member of the Board of Supervisors, two North Richmond Municipal Advisory Council (MAC) members that are residents of unincorporated North Richmond, and one incorporated North Richmond (NR) resident. Bylaws were approved for this Committee in 2008, which included designation of alternates and procedures for removal of members based upon number of absences without prior notification. The level of participation for each Committee member is outlined in the table below as well as the status of a quorum being achieved for each meeting date.

During the meeting held in February 2016, Committee members voted to elect Edwardo Martinez as the new Chair and Beverly Scott as the new Vice Chair. Staff also informed the Committee that the Mayor’s office wants to have Annie King-Meredith represent the Incorporated North Richmond Resident seat. Committee staff has yet to receive official City approval of Annie King-Meredith as the appointed representative for the Incorporated North Richmond Resident seat. The Alternate seats for the incorporated North Richmond Resident and North Richmond MAC Member remain vacant. The City & County will continue seeking volunteers that can be appointed to fill the vacant seats in 2017.

**2016 Meeting Dates & Attendance**

Committee Members & Alternates	Feb 19 2-4 pm	June 3* 2-5 pm	Appointed By
Dr. Henry Clark – North Richmond MAC	No	No	County
Jovanka Beckles – Richmond City Councilmember	No	Yes	City
Edwardo Martinez, CHAIR – Richmond City Councilmember	Yes	No	City
John Gioia, Supervisor – Board of Supervisors	No	No	County
Gayle McLaughlin – Richmond City Councilmember	Yes	Yes	City
Beverly Scott, VICE CHAIR – North Richmond MAC	Yes	Yes	County
VACANT– Incorporated N. Richmond Resident	VACANT	VACANT	City
Nathaniel Bates – Richmond City Council,	No	No	City

Alternate			
Robert Rogers – Board of Supervisors, Alternate	Yes	Yes	County
N. Richmond MAC Member, Alternate	VACANT	VACANT	County
Incorporated N. Richmond Resident, Alternate	VACANT	VACANT	City
<b>Quorum achieved</b>	<b>Yes</b>	<b>Yes</b>	

\*Meeting date was rescheduled

**4. Training/Certification**

The County appointed Committee Members/Alternates and County Committee Staff are current on all required trainings.

**5. Proposed Work Plan/Objectives for Next Year**

The Committee will have its next meeting on February 17, 2017. Anticipated topics to be discussed at this meeting are likely to include budget planning for the next Expenditure Plan cycle (FY 2017/2018), including future revenue projections, proposed funding allocations for existing and potential new strategies. On May 26, 2017, the Committee is expected to receive updates about mitigation funded strategies from the Community Service Coordinator and currently funded non-profits. The committee will also consider recommending approval of a new 2017/2018 Expenditure Plan to the County Board of Supervisors and Richmond City Council.