

CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD
**BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET
MARTINEZ, CALIFORNIA 94553-1229**

CANDACE ANDERSEN, CHAIR, 2ND DISTRICT
MARY N. PIEPHO, VICE CHAIR, 3RD DISTRICT
JOHN GIOIA, 1ST DISTRICT
KAREN MITCHOFF, 4TH DISTRICT
FEDERAL D. GLOVER, 5TH DISTRICT

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair.

PURSUANT TO THE BOARD OF SUPERVISORS RULES OF PROCEDURES (RULE 14), IF ANY MEETING IS WILLFULLY INTERRUPTED BY A GROUP OR GROUPS OF PERSONS SO THAT THE ORDERLY CONDUCT OF THE MEETING BECOMES INFEASIBLE AND ORDER CANNOT BE RESTORED BY THE REMOVAL OF INDIVIDUALS WHO ARE WILLFULLY INTERRUPTING THE MEETING, THE CHAIR MAY ORDER THE MEETING ROOM CLEARED, AS AUTHORIZED BY LAW (GOV. CODE, § 54957.9), RECESS THE MEETING, OR ADJOURN THE MEETING.

Staff reports related to open session items on the agenda are also accessible on line at www.co.contra-costa.ca.us

SPECIAL NOTE FOR TODAY'S SCHEDULE: *In order to start our Veterans' Day Celebration on time, any item not taken up by 11:00 a.m. will be taken up beginning at 1:30 p.m., after the lunch break.*

AGENDA
November 8, 2016
Special Meeting

*****PLEASE NOTE TIME CHANGE*****

9:30 A.M. Convene and call to order and opening ceremonies.

Inspirational Thought- "As we express our gratitude we must never forget that the highest appreciation is not to utter words, but to live by them." ~ John F. Kennedy

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.59 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. **Items removed from the Consent Calendar will be considered with the Discussion Items.**

PRESENTATIONS (5 Minutes Each)

PR.1 PRESENTATION from Assemblymember Susan Bonilla recognizing Contra Costa County Animal Services Department. (Supervisor Mitchoff)

PR.2 PRESENTATION of legislative update from Assemblymember Susan Bonilla to Contra Costa County Board of Supervisors. (Supervisor Mitchoff)

DISCUSSION ITEMS

D. 1 CONSIDER Consent Items previously removed.

D. 2 PUBLIC COMMENT (2 Minutes/Speaker)

D.3 CONSIDER accepting the report from the Employment and Human Services Department on the department's implementation of the foster care Continuum of Care Reform. (Kathy Gallagher, Employment and Human Services Director)

D. 4 CONSIDER reports of Board members.

11:00 a.m.

2016 Veterans' Day Celebration and Presentation of Colors to honor the men and women of Contra Costa County who have served and are currently serving in our United States Armed Forces. (Nathan Johnson, Veterans Service Officer)

Closed Session

A. CONFERENCE WITH LABOR NEGOTIATORS

1. Agency Negotiators: David Twa and Bruce Heid.

Employee Organizations: Contra Costa County Employees' Assn., Local No. 1; Am. Fed., State, County, & Mun. Empl., Locals 512 and 2700; Calif. Nurses Assn.; Service Empl. Int'l Union, Local 1021; District Attorney's Investigators Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters, Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Service Employees International Union Local 2015; Contra Costa County Defenders Assn.; Probation Peace Officers Assn. of Contra Costa County; Contra Costa County Deputy District Attorneys' Assn.; and Prof. & Tech. Engineers, Local 21, AFL-CIO; Teamsters Local 856.

2. Agency Negotiators: David Twa.

Unrepresented Employees: All unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code, § 54956.9(d)(1))

1. *Marcus Hurt, et al. v. Contra Costa County Sergeant David Adams, et al.*; United States District Court, Northern District of California, Case No. C15-05223 JCS

ADJOURN

CONSENT ITEMS

Road and Transportation

- C. 1** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute the encroachment permit with the East Bay Regional Park District, in connection with the Orwood Road Bridge Replacement Project, Brentwood area. (100% Local Road Funds)
- C. 2** ADOPT Resolution No. 2016/628 accepting as complete, the contracted work performed by GradeTech, Inc., for the Camino Tassajara Shoulder Widening Project, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (46% Highway Safety Improvement Funds, 54% South County Area of Benefit Funds)
- C. 3** AWARD and AUTHORIZE the Public Works Director, or designee, to execute a construction contract with Dillard Trucking, Inc., in an amount not to exceed of \$300,000, for the 2016 on-call trucking services contract(s) for various road and flood control maintenance work project, Countywide. (100% Local Road and Flood Control Funds)
- C. 4** ADOPT Traffic Resolution No. 2016/4449 to prohibit parking at all times except for vehicles of individuals with disabilities (blue curb), on a portion of Highland Avenue (Road No. 1065AB), as recommended by the Public Works Director, East Richmond Heights area. (No fiscal impact)

Engineering Services

- C. 5** ADOPT Resolution No. 2016/618 approving the Parcel Map of minor subdivision MS15-00003, for a project being developed by ACV GGB Propco, LLC, as recommended by the Public Works Director, Bay Point area. (No fiscal impact)

Claims, Collections & Litigation

- C. 6** DENY claims filed by 21st Century Insurance for Otto Rodriguez, Demetria Ford, Gonzalo Preciado, Jonathan Preciado, Obdulia Preciado, Rudis Lopez Prieto. DENY late claim filed by Henry Evans II.

Honors & Proclamations

- C. 7 ADOPT Resolution No. 2016/551 recognizing Stephen P. Todd as the 2016 Veteran of the Year in Contra Costa County, as recommended by Supervisor Andersen.
- C. 8 ADOPT Resolution No. 2016/556 to recognize and honor veterans in Contra Costa County, as recommended by Supervisor Andersen.
- C. 9 ADOPT Resolution No. 2016/610 to honor and thank the Martinez Outpatient Behavioral Health Clinic for their dedication, commitment and loyalty to all veterans they serve in Contra Costa County, as recommended by Supervisor Andersen.
- C. 10 ADOPT Resolution No. 2016/633 honoring Stuart McCullough upon his retirement from Youth Homes, as recommended by Supervisor Mitchoff.

Appointments & Resignations

- C. 11 ACCEPT the resignation of Juliana Boyle, DECLARE vacant the Advisory Council on Aging Member At Large Seat #3, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.
- C. 12 ACCEPT the resignation of Jeffrey Weiss, DECLARE vacant the Advisory Council on Aging Member At Large Seat #6, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.
- C. 13 ACCEPT the resignation of Greg Beckner, DECLARE a vacancy in the District IV seat on the Mental Health Commission, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Mitchoff.
- C. 14 REAPPOINT Tom Brumleve and Igor Skaredoff to the Contra Costa Resource Conservation District Board of Directors, as recommended by the Internal Operations Committee.

Appropriation Adjustments

- C. 15 Contingency Reserve (0990): APPROVE Appropriation Adjustment No. 5021 transferring \$1,134,665 in appropriations to Animal Services (0366), Clerk of the Board (0002); County Administrator (0003); Department of Information Technology (0147), District Attorney (0242), Employment & Human Services (0501), Probation (0308), Public Defender (0243); Public Works (0650), Sheriff-Coroner (0255), Treasurer-Tax Collector (0015), Veterans Services (0579) for fiscal year 2016-17 Venture Capital Projects. (100% General Fund)

Personnel Actions

- C. 16** ADOPT Position Adjustment Resolution No. 21854 to reclassify two Engineering Records Technician (represented) positions and the incumbents to Engineering Records Technician Specialists (represented) in the Public Works Department. (100% Various Special Revenue Funds)
- C. 17** ADOPT Position Adjustment Resolution No. 21980 to add seventeen Eligibility Worker I (represented) positions and cancel seventeen vacant Medi-Cal Program Assistant (represented) positions in the Employment and Human Services Department. (Cost savings)
- C. 18** ADOPT Position Adjustment Resolution No. 21982 to add one Social Services Staff Development Specialist (represented) position and cancel one vacant Senior Social Services Information Systems Analyst (represented) position in the Employment and Human Services Department. (Cost savings)

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

- C. 19** APPROVE and AUTHORIZE the Health Services Director, or designee, to accept a grant from the California Department of Public Health, in an amount not to exceed \$175,000, for the County's Refugee Health Assessment Program, for the period October 1, 2016 through September 30, 2017. (No County match)
- C. 20** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an interagency agreement with Pittsburg Unified School District, to pay County an amount not to exceed \$150,000, to provide mental health intervention services to special education students, for the period July 1, 2016 through June 30, 2017. (No County match)
- C. 21** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with the State of California, Department of Health Care Services, effective January 1, 2015, to adjust capitation rates and revise Medi-Cal Loss Ratio language for the Medi-Cal Managed Care Local Initiative Project, with no change in the original payment limit of \$317,472,000 and no change in the term of April 1, 2005 to December 31, 2016. (No County match)

- C. 22 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept grant funding in an amount not to exceed \$3,000 from the American Academy of Pediatrics to implement a healthy living program during the period January 1, 2017 through December 31, 2018. (No County match)
- C. 23 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment, effective January 1, 2017, with the California Department of Education, to increase the payment limit by \$128,704 to a new payment limit of \$2,634,386 for general childcare and development program services with no change to the original term of July 1, 2016 through June 30, 2017. (No County match)
- C. 24 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment, effective January 1, 2017, with the California Department of Education, to increase the payment limit by \$468,615 to a new payment limit of \$9,591,851 to provide State preschool services with no change to the original term of July 1, 2016 through June 30, 2017. (No County match)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

- C. 25 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with the Contra Costa Family Justice Alliance, effective October 1, 2016, to increase the payment limit by \$100,000 to a new payment limit of \$150,000 for enhanced services to families of victims of interpersonal violence and coordination of community family justice workshops, for the period July 1, 2016 through June 30, 2017. (100% County General Fund)
- C. 26 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Community Violence Solutions, effective November 1, 2016, to increase the payment limit by \$3,000 to a new payment limit of \$196,802 for grant writing for crisis intervention and advocacy services to sexually exploited and commercially sexually exploited youth and families for a period of July 1, 2016 through June 30, 2017. (County 39%; State 29%; Federal 32%)
- C. 27 APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Child's Best Interest, effective November 1, 2016, to increase the payment limit by \$31,250 to a new payment limit of \$156,250 for increased ombudsman services to program applicants, recipients, community members, and staff for the period of September 1, 2016 through August 31, 2017. (10% County; 45% State; 45% Federal)

- C. 28** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with David S. Gee, M.D., in an amount not to exceed \$168,000, to provide consultation and technical assistance to the Health Plan Medical Management team, for the period December 1, 2016 through November 30, 2017. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 29** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Muir Orthopaedic Specialists, Inc., in an amount not to exceed \$4,000,000, to provide orthopedic surgery services to Contra Costa Health Plan members, for the period from November 1, 2016 through October 31, 2018. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 30** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Armen Serebrakian, M.D. (dba Bay Area Hearing Services) in an amount not to exceed \$150,000, to provide audiology services to Contra Costa Health Plan members, for the period September 1, 2016 through August 31, 2018. (100% Contra Cost Health Plan Enterprise Fund II)
- C. 31** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Parham Gharagozlou, M.D. Inc., in an amount not to exceed \$600,000, to provide primary care and sleep study services to Contra Costa Health Plan members, for the period November 1, 2016 through October 31, 2018. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 32** APPROVE and AUTHORIZE the District Attorney, or designee, to execute two Agreements with The University of California Hastings College of the Law and Lawyers for America, a nonprofit corporation, in an aggregate amount not to exceed \$96,000 for stipends for two (2) attorneys interning at the District Attorney's Office through the Lawyers for America Program for the period August 1, 2016, through August 31, 2017. (100% General Fund)
- C. 33** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with John C. N. Yu, M.D., in an amount not to exceed \$200,000, to provide primary care services for Contra Costa Health Plan members, for the period December 1, 2016 through November 30, 2018. (100% Contra Costa Health Plan Enterprise Fund II)
- C. 34** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Michael Levin, M.D. in an amount not to exceed \$252,600, to provide outpatient psychiatric services, including expert testimony in Lanterman Petris Short conservatorship trials, for the period January 1, 2017 through December 31, 2017. (100% Mental Health Realignment)

- C. 35** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute a purchase order with Motorola Solutions, Inc. in an amount not to exceed \$204,889, for twenty-two 800 MHz radios for the Hazardous Materials Response Team. (71% Homeland Security Grant and 29% Enforcement settlement)
- C. 36** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute a purchase order amendment with GroupWare Technology, Inc., to add \$14,495 to a new total amount not to exceed \$244,495, to cover the taxes for the purchase of UCS/Cisco blade servers, with no change in the term end date of September 30, 2019. (100% Hospital Enterprise Fund I)
- C. 37** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Richard D. Baldwin, M.D. in an amount not to exceed \$220,800, to provide geriatric psychiatric services, for the period January 1, 2017 through December 31, 2017. (100% Mental Health Realignment)
- C. 38** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute a purchase order amendment with OmniPro, LLC. to add \$100,000 for a new total amount not to exceed \$150,000 for Lenovo Mini Personal Computers, laptops, and monitors for a period from September 1, 2016 through August 31, 2017. (100% Hospital Enterprise Fund I)
- C. 39** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute a purchase order with Watermark Medical, Inc., in the amount of \$216,000, for the Ares Home Sleep Apnea Evaluation Systems at the Contra Costa Regional Medical and Health Centers, for the period of November 1, 2016 through October 31, 2017. (100% Hospital Enterprise Fund I)
- C. 40** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Aspira Technologies, Inc., to increase the payment limit by \$47,250 to a new payment limit of \$352,250, to provide additional consultation and technical assistance to the Health Services Information Systems Unit with no change in the original term of July 1, 2016 through June 30, 2017. (100% Hospital Enterprise Fund I)
- C. 41** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with California Psychiatric Transitions Inc., effective November 1, 2016, to add diversion program services and increase the payment limit by \$300,000 to a new payment limit of \$1,322,000, with no change in the original term of September 1, 2016 through August 31, 2017. (77% Mental Health Realignment; 23% Hospital Enterprise Fund I)

- C. 42** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract containing modified indemnification language with DocuStream, Inc., in an amount not to exceed \$1,000,000, to continue providing claims processing services for Contra Costa Health Plan and Behavioral Health Services Divisions, for the period November 1, 2016 through October 31, 2017. (80% Contra Costa Health Plan Enterprise Fund II; 20% Mental Health Services Act)
- C. 43** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with D. R. Ruecker M.D., Inc., in an amount not to exceed \$300,800, to provide psychiatric services to adolescents in Central Contra Costa County, for the period January 1, 2017 through December 31, 2017. (50% Federal Financial Participation; 50% Mental Health Realignment)
- C. 44** APPROVE clarification of Board action of October 25, 2016 (C.69), which authorized execution of an ordering document under the existing Oracle Master Agreement with Oracle America, Inc., effective November 27, 2016, for Oracle program technical support services, to accurately reflect the term to begin November 27, 2016 through November 26, 2017, with no change to the payment limit of \$209,073. (100% Department user fees)
- C. 45** Acting as the Board of Directors for the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Loving Campos Associates, Architects, Inc., in an amount not to exceed \$710,000 to provide architectural services for the new Fire Station No. 70 project at 1800 23rd Street in San Pablo. (100% CCCFPD Capital Outlay Fund)

Other Actions

- C. 46** APPROVE and AUTHORIZE the substantial amendment to the County's FY 2016/17 Community Development Block Grant (CDBG) Program Action Plan, to increase the CDBG project award to the Community Housing Development Corporation of North Richmond by \$9,700 to a new project award total of \$73,900 to complete the infrastructure upgrade project located at 515 Silver Avenue in Richmond, as recommended by the Finance Committee. (100% Federal funds)
- C. 47** APPROVE the Replacement of Modular Units Project at 1650 Cavallo Road, Antioch, and related actions under the California Environmental Quality Act, as recommended by the Public Works Director. (100% General Fund)
- C. 48** ADOPT Resolution No. 2016/619 granting a pipeline franchise to Equilon Enterprises LLC, d/b/a Shell Oil Products US, pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305 for pipelines located in the unincorporated area of the County near Bay Point and Martinez, as recommended by the Public Works Director. (100% General Fund)

- C. 49** ADOPT Resolution No. 2016/623 granting a pipeline franchise to San Pablo Bay Pipeline Company, LLC, pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305 for pipelines located in the unincorporated areas of the County near Brentwood, Clayton, Crockett, Martinez, North Richmond, Pittsburg, and Rodeo, as recommended by the Public Works Director. (100% General Fund)
- C. 50** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with University of San Francisco, School of Nursing and Health Professions to continue providing unpaid field instruction to registered nurse students at Contra Costa Regional Medical Center and Health Centers to extend the term from December 31, 2016 through December 31, 2019. (Non-financial agreement)
- C. 51** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an agreement with Contra Costa Mosquito and Vector Control District, for County to share protected health information on human cases of vector-borne diseases, for the period from November 1, 2016 through October 31, 2021. (Non-financial agreement)
- C. 52** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a non-financial agreement between Contra Costa County and Vizient, Inc., to perform financial and clinical data sharing at Contra Costa Regional Medical Center and Health Centers, for the period from September 24, 2016 through September 23, 2018. (Non-financial agreement)
- C. 53** APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay Sodexo America, LLC, in the amount of \$35,962.16 for additional food and nutrition management and oversight services provided at Contra Costa Regional Medical Center during the period November 1, 2015 through February 29, 2016. (100% Hospital Enterprise Fund I)
- C. 54** ACCEPT the Small Business Enterprise and Outreach Report covering the period January 2015 through June 2016, as recommended by the Internal Operations Committee.
- C. 55** ACCEPT the report from the Employment and Human Services Department on the oversight and activities of the Community Services Bureau, as recommended by the Family and Human Services Committee.
- C. 56** ACCEPT the report from the Employment and Human Services Department on Youth Services, as recommended by the Family and Human Services Committee.
- C. 57** ACCEPT the report from the Local Planning and Advisory Council for Early Care and Education, as recommended by the Family and Human Services Committee.

- C. 58** APPROVE and AUTHORIZE the allocation of \$199,873 from the Crockett Co-Generation Property Tax Allocation for four projects, as recommended by the Crockett Community Foundation and Supervisor Glover. (100% General Fund)
- C. 59** CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999, and most recently approved by the Board on October 25, 2016, regarding the issue of homelessness in Contra Costa County, as recommended by the Health Services Director. (No fiscal impact)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

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Page, where agendas and supporting information may also be viewed:

www.co.contra-costa.ca.us

STANDING COMMITTEES

The **Ad Hoc on Sustainability Committee** (Supervisors Federal D. Glover and John Gioia) TBD

The **Airport Committee** (Supervisors Mary N. Piepho and Karen Mitchoff) meets monthly on the fourth Wednesday of the month at 1:30 p.m. at Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Candace Andersen and Federal D. Glover) meets on the second Monday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Finance Committee** (Supervisors Federal D. Glover and Mary N. Piepho) meets on the second Thursday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors Karen Mitchoff and John Gioia) meets on the second Monday of every other month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Internal Operations Committee** (Supervisors John Gioia and Candace Andersen) meets on the fourth Monday of the month at 11:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Legislation Committee** (Supervisors Federal D. Glover and Karen Mitchoff) meets on the second Monday of the month at 10:30 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Public Protection Committee** (Supervisors Candace Andersen and John Gioia) meets on the fourth Monday of the month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Mary N. Piepho and Candace Andersen) meets on the second Thursday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

Ad Hoc on Sustainability Committee	TBD	TBD	See above
Airports Committee	December 28, 2016	1:30 p.m.	See above
Family & Human Services Committee	November 14, 2016	1:00 p.m.	See above

Finance Committee	November 10, 2016 canceled Special Meeting November 15, 2016	1:00 p.m.	See above
Hiring Outreach Oversight Committee	December 12, 2016	9:00 a.m.	See above
Internal Operations Committee	November 28, 2016 canceled Special Meeting December 12, 2016 Room 107	11:00 a.m.	See above
Legislation Committee	November 14, 2016	10:30 a.m.	See above
Public Protection Committee	November 28, 2016 canceled Special Meeting December 12, 2016 Room 107	10:00 a.m.	See above
Transportation, Water & Infrastructure Committee	November 10, 2016	1:00 p.m.	See above

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill

ABAG Association of Bay Area Governments

ACA Assembly Constitutional Amendment

ADA Americans with Disabilities Act of 1990

AFSCME American Federation of State County and Municipal Employees

AICP American Institute of Certified Planners

AIDS Acquired Immunodeficiency Deficiency Syndrome

ALUC Airport Land Use Commission

AOD Alcohol and Other Drugs

ARRA American Recovery & Reinvestment Act of 2009

BAAQMD Bay Area Air Quality Management District

BART Bay Area Rapid Transit District

BayRICS Bay Area Regional Interoperable Communications System

BCDC Bay Conservation & Development Commission

BGO Better Government Ordinance

BOS Board of Supervisors

CALTRANS California Department of Transportation

CalWIN California Works Information Network

CalWORKS California Work Opportunity and Responsibility to Kids

CAER Community Awareness Emergency Response

CAO County Administrative Officer or Office
CCCPCFD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CDBG Community Development Block Grant
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCPCFD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
DSRIP Delivery System Reform Incentive Program
EBMUD East Bay Municipal Utility District
ECCPCFD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
EPSDT Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
F&HS Family and Human Services Committee
First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year
GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Virus
HOME Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households
HOPWA Housing Opportunities for Persons with AIDS Program
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee

ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement
Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor
M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PARS Public Agencies Retirement Services
PEPRA Public Employees Pension Reform Act
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
VA Department of Veterans Affairs
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: November 8, 2016

Subject: F&HS Referral No. 44 Challenges for EHSD - Continuum of Care: Foster Care

RECOMMENDATION(S):

CONSIDER accepting the report from the Employment and Human Services Department on the department's implementation of the foster care Continuum of Care Reform.

FISCAL IMPACT:

Although the details on the terms of the reimbursement mechanism and timing of payments to ensure cost neutrality on the assistance payments and administrative costs of the Continuum of Care Reform program have not been communicated to counties by the California Department of Social Services, it is expected that no additional County general funds will be required.

BACKGROUND:

In September 2012, the California Department of Social Services (CDSS) in partnership with the County Welfare Directors Association of California (CWDA) launched the Continuum of Care Reform (CCR) effort. Authorized through Senate Bill (SB) 1013 (Statutes of 2012), the CCR will develop recommended revisions to the state's current rate setting system, services and programs serving children and families in the continuum of Aid to Families with Dependent Children – Foster Care (AFDC-FC) eligible placement settings.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Kathy Gallagher,
EHSD Director

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

>

For the past several years, the Employment and Human Services - Children and Family Services has been working toward the inevitable implementation of Continuum of Care Reform by following state guidelines for reducing youth in congregate care and closely monitoring those that are in care by semi annual justifications and step down plans to make sure youth are either returned to their biological parents or raised in family based care.

On June 7, 2016, the Board of Supervisors approved the recommendation of the Employment and Human Services Director to eliminate the "Office of the Future" component of the Family and Human Services *Referral #44 - Challenges for EHSD* and expanded the referral to include a report on the Continuum of Care (Foster Care) topic. Including this topic will allow the department to keep the Board informed of Continuum of Care Reform (CCR), AB 403, which is a comprehensive reform effort built on many years of policy changes designed to improve outcomes for youth in foster care. The goal of CCR is to ensure that youth in foster care have their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and that they have the opportunity to grow into self-sufficient, successful adults.

On September 12, 2016, the Family and Human Service Committee accepted a report from the Employment and Human Services Department on foster care Continuum of Care Reform and approved forwarding the report to the Board as a meeting discussion item.

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not be informed on the State directives to the County regarding the implementation of AB 403 - Continuum of Care Reform.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

Memo to BOS on CCR

CCR Powerpoint

**EMPLOYMENT AND HUMAN SERVICES
CONTRA COSTA COUNTY**

TO: Board of Supervisors
David Twa

DATE: November 8, 2016

FROM: Kathy Gallagher, Director, Employment and Human Services Department
Joan Miller, Director, Children and Family Services Bureau

SUBJECT: Continuum of Care Reform (CCR)

RECOMMENDATION

Accept this report from the Employment and Human Services Department; and continue to support the Children and Family Services (CFS) Bureau and its efforts to improve services to dependent children and youth.

BACKGROUND

The Continuum of Care Reform, AB 403, is a comprehensive reform effort built on many years of policy changes designed to improve outcomes for youth in foster care. The goal is to ensure that youth in foster care have their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and that they have the opportunity to grow into self-sufficient, successful adults.

FUNDAMENTAL PRINCIPLES OF CCR:

All children deserve to live with a committed, nurturing, and permanent family that prepares the youth for a successful transition into adulthood.

Both the child and family's experience and voice are important in assessment, placement and service planning. Child and Family Team meetings, which include the child, family, and members of their formal and informal support network, will meet as a foundation for ensuring all perspectives are considered throughout the life of the case.

All placement types should be able to provide access to the services and supports, including behavioral and mental health services, that the child in placement needs.

Agencies serving children and youth including; child welfare, probation, mental health, education, and other community service providers, need to collaborate effectively to surround the child and family with needed services, resources and supports rather than requiring the child and caregivers to navigate multiple service providers.

The goal for all children in foster care is safety, permanency and well being while establishing permanent life-long relationships. CCR guides the transition away from the traditional use of long-term group home care by transforming existing group home care into short term, residential treatment programs for youth who are not ready to live with families in home-based care.

PROGRESS TO DATE:

Contra Costa County has been planning for the January 1, 2017 implementation of Resource Family Approval (RFA) for the past 12 months. RFA is an important shift in the way that Children and Family Services approves caregivers as it supports placement with families that can provide a lifelong connection by determining permanency approval upfront. Contra Costa County was one of the first five non-implementation counties to submit their RFA Implementation plan to the state.

EHSD has created a collaborative CCR Executive Team and a Steering Committee with management representatives from Children and Family Services, the CAO's office, Behavioral Health Department, and Probation Department to guide workgroups tasked with different components of CCR, such as Child and Family Team Meetings, Group Homes and Foster Family Agencies, Training, and Data.

Children and Family Services has been collecting data on the (approximately) one hundred dependent children who are currently in group home placements to assess their potential for stepping down to home-based care and to determine their specific services and treatment needs.


Children and Family Services has also been meeting with providers, including Group Homes and Foster Family Agencies (FFAs) in order to communicate the needs of Contra Costa County dependents and assist them with their transition to CCR.

Over the past year, Children and Family Services has also developed new strategies and a renewed focus on recruiting and retaining quality non-relative and relative resource families.

SUMMARY/CONCLUSION

The Continuum of Care Reform draws together a series of existing and new reforms to our child welfare services program designed out of an understanding that children who must live apart from their biological parents do best when they are cared for in committed, nurturing family homes. AB 403 provides the statutory and policy framework to ensure services and supports provided to the child and his or her family are tailored toward the ultimate goal of maintaining a stable, permanent family.

With the Board's support and commitment to the Continuum of Care Reform, EHSD will utilize CCR to better meet the needs of our dependent children and to promote positive outcomes for youth as they transition out of foster care.



CALIFORNIA'S CHILD WELFARE
CONTINUUM OF CARE REFORM (CCR)
OVERVIEW FOR CONTRA COSTA COUNTY

THE CONTINUUM OF CARE REFORM

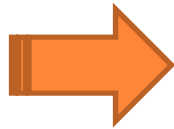
CCR is mandated by AB 403 and is a comprehensive framework that supports children, youth and families across placement settings in achieving permanency.

CCR includes:

- Increased engagement with children, youth and families
- Increased capacity for home-based family care
- Elimination of current group home care model
- Creation of Short Term Residential Treatment Program model
- Changes in rates, training, accreditation, mental health services and accountability & performance

THE PARADIGM SHIFT

Group Home



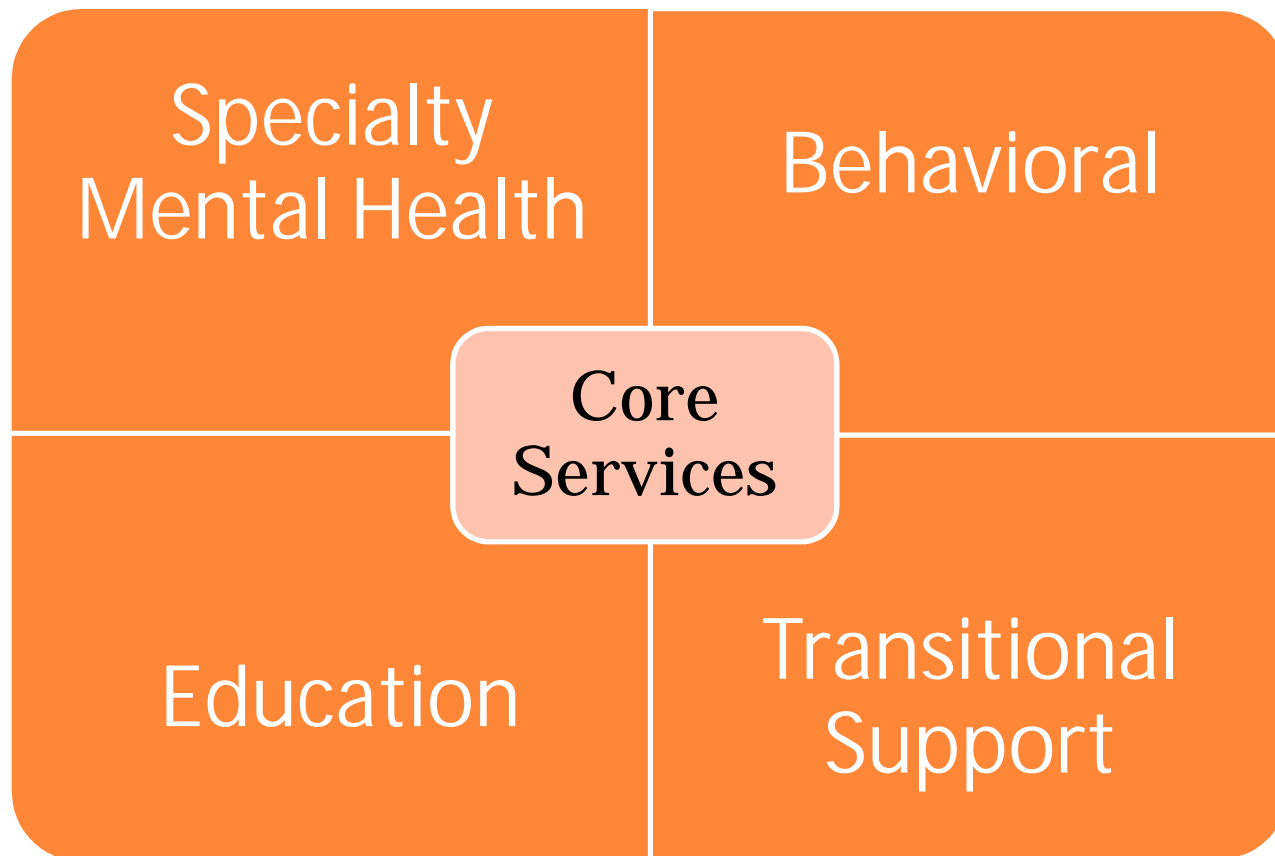
Short Term Residential
Treatment Program
(STRTP)

Children who cannot be safely placed in a family setting can receive short-term, residential care with specific care plans and intensive therapeutic interventions and services to support their transition to a family.



CORE SERVICES

Short Term Residential Treatment Programs (STRTP) and Foster Family Agencies (FFA) must make available core services such as:



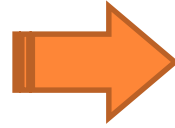
INCREASED ENGAGEMENT

- Child & Family Team(CFT)
 - Up-front and continuing assessment that includes youth, family members, and their formal and informal support network collaborating regarding support, services, and placement needs of the youth and family

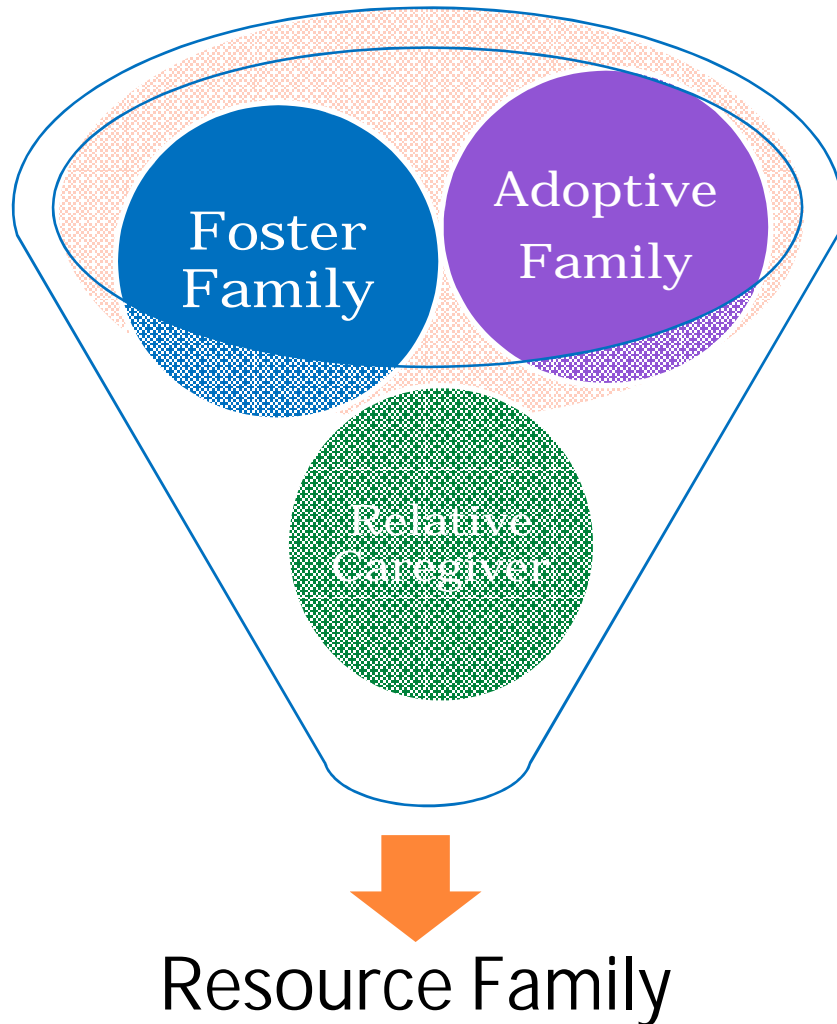


CCR also includes a shift from:

Foster Families/Relatives



Resource Families



Resource Family Approval (RFA):

- A new single, unified process for approving all caregivers, including: Kin, Non Related Extended Family Members (NREFM), licensed foster families, and FFA foster families
- Increased training requirements for caregivers

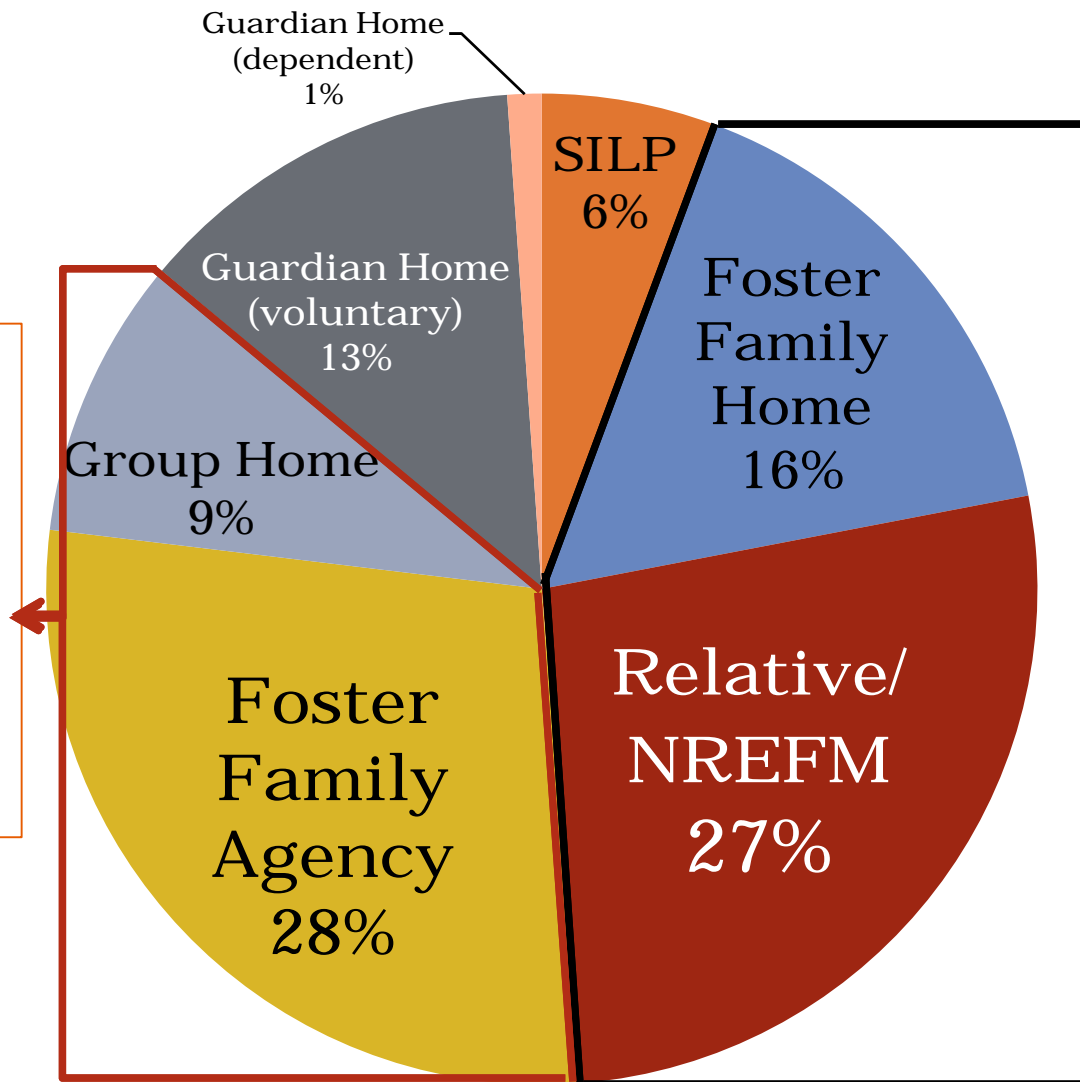


CONTRA COSTA COUNTY PLACEMENT RESOURCE DATA

- Contra Costa County has 107 dependent children in Group Home placements (approximately 10%) placed throughout 50 different group homes
- Probation has approximately 45 wards placed in 14 different group homes
- Currently there are approximately 260 licensed homes and 250 approved relative homes
 - CCC will need additional Resource Family Homes able and willing to take children stepping down from Group Homes (STRTPs)



CCC CHILDREN & FAMILY SERVICES PLACEMENTS



Group Homes and FFA's will require National Accreditation and Group Homes will convert to STRTPs

43% of placements will convert (over 2 years) to Resource Family Homes

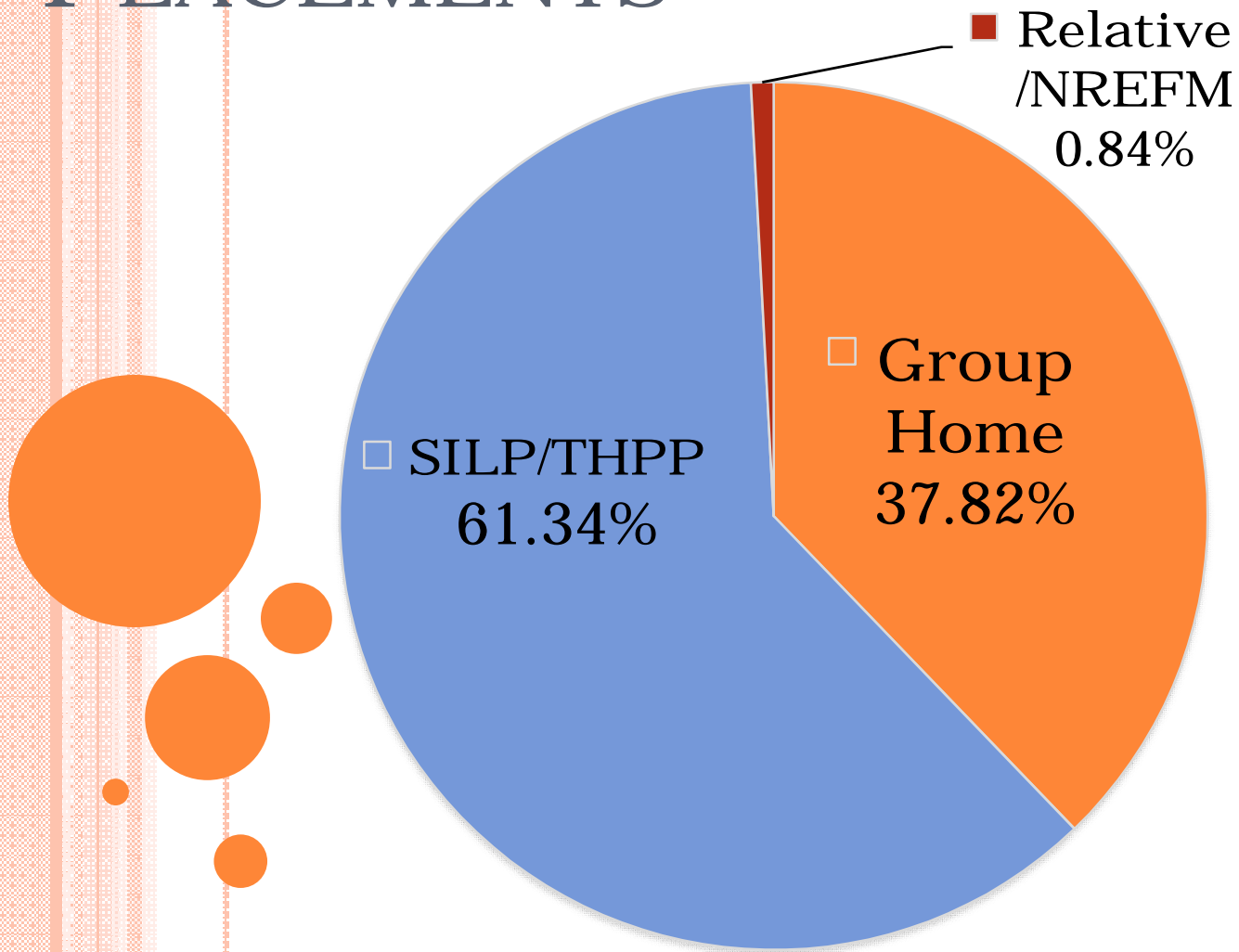


PLACEMENT IMPACT – CFS CHILDREN

- Based on current statistics:
 - 44 children will need to transition from Group Home placements to STRTPs
 - Needs include Mental Health, Trauma and Substance Abuse
 - 6 children would remain in Regional Centers
 - 57 children will need to transition from a Group Home placement to a lower level of Home Based Care
 - CCC will need home based caregivers that are willing to take dependents with higher needs levels



CONTRA COSTA PROBATION PLACEMENTS



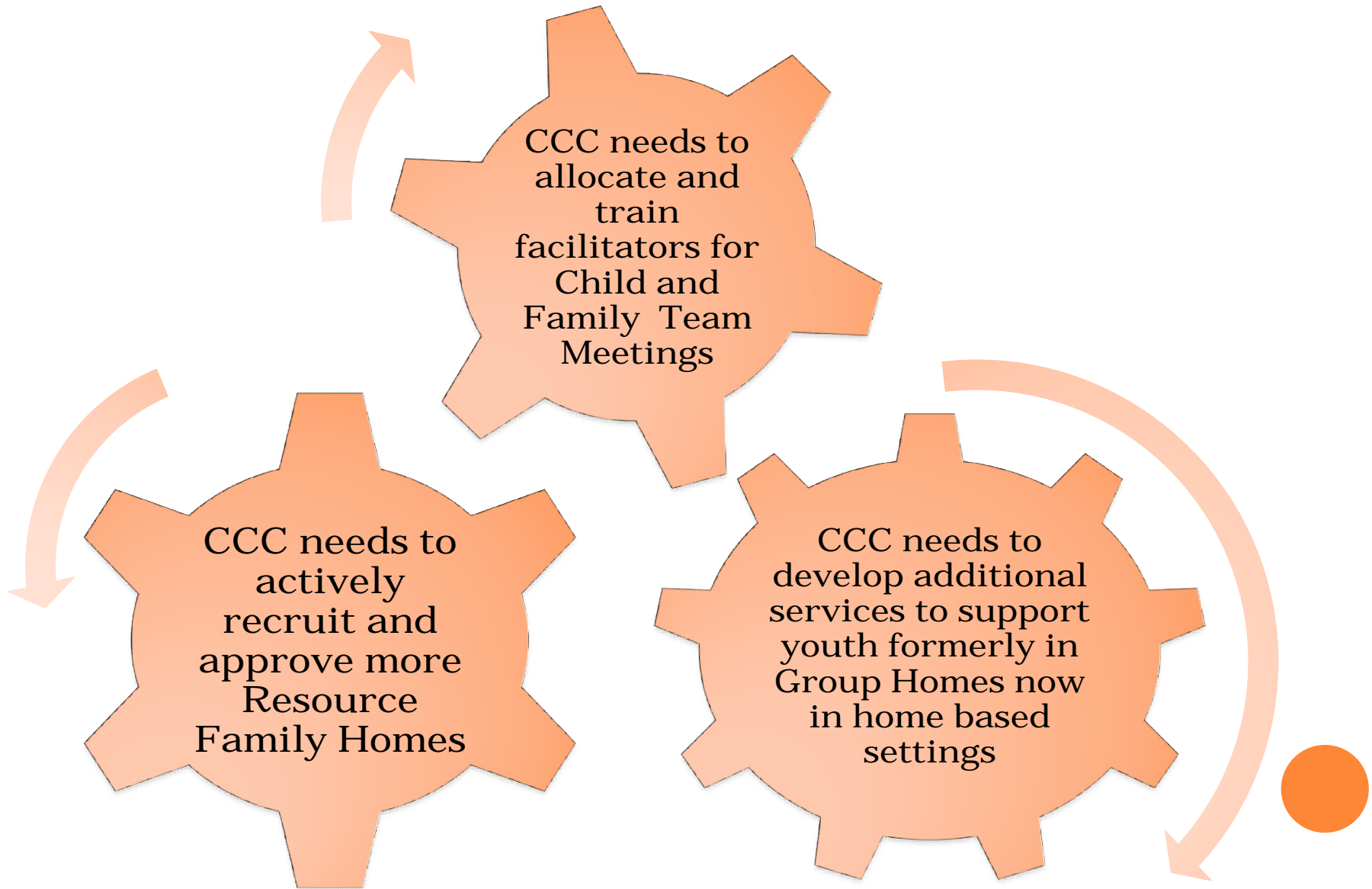
PLACEMENT IMPACT – PROBATION YOUTH

Based on current statistics:

- 35 youth will need to transition from Group Home placements to STRTPs
- 1 - 2 youth will need to transition from Group Home placement to a Resource Family



IMPLICATIONS FOR CONTRA COSTA COUNTY



CHALLENGES AHEAD

- Recruiting Foster Families
 - Increase community awareness of need for caregivers and the specific needs of our youth
- Increased training and support service needed for caregivers
 - Greater number of high needs youth who will be transitioning to home based care
- Payment Rates
 - Restructured rates need to sufficiently account for higher, more intensive levels of services that will require an increase in the Foster Care budget
- Some Group Homes may not be able to make the conversion to STRTP
 - This will result in fewer placements for challenging youth and reliance on home based care



MENTAL HEALTH SERVICES CHALLENGES

- Additional resources needed to monitor and facilitate the implementation of Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) Specialty Mental Health Services by FFA's and Foster homes, as well as provide Mental Health Consultation and Training.
- Increased need for Utilization Review, authorization, and monitoring of service delivery and documentation
- Increased need of Outpatient and Crisis services that will require greater resources and Staffing

THE WORK

EHSD has...

Created a Steering Committee consisting of the CFS Director, Children's Behavioral Health Manager, Probation Manager, Parent Partner, and Youth Partner

Begun reviewing all youth in Group Home Care to assess the service and support needs to move to a Resource Family Placement

Submitted CCC's Resource Family Approval Implementation plan to CDSS

Created a CCR Leadership Team consisting of EHSD Agency Director, Behavioral Health Director, and Chief Probation Officer and Chief Assistant CAO

Initiated Work Groups comprised of staff from CWS, BH, and Probation to focus on the implementation strategies for:

- Child & Family Teams
- Resource Family Approval
- Group Home/Foster Family Agencies/ Behavioral Health
- Training
- Communication
- Data

LOOKING AHEAD

- “The goal for all children in foster care is normalcy in development while establishing permanent life-long family relationships. Therefore, children should not remain in a group living environment for long periods of time”
- “All children deserve to live with a committed, nurturing, and permanent family that prepares youth for a successful transition into adulthood.”





Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: APPROVE Encroachment Permit for the Orwood Road Bridge Replacement Project, Brentwood area.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute an Encroachment Permit with the East Bay Regional Park District (EBRPD), in connection with the Orwood Road Bridge Replacement Project, Brentwood area. County Project No. 0662-6R4076, Federal Project No.: BRLO 5928 (045) (District III)

FISCAL IMPACT:

100% Local Road Funds

BACKGROUND:

The Contra Costa County (County) Public Works Department is required to obtain an Encroachment Permit from EBRPD for the Orwood Road Bridge Replacement Project in order to plant trees on EBRPD's Big Break Regional Shoreline Park property in the City of Oakley. The tree planting is required by the California Department of Fish and Wildlife (CDFW) as mitigation for trees removed to accommodate the bridge project. The County and EBRPD have already co-signed a letter of agreement stating roles and responsibilities. The County is responsible for planting the trees and for annual monitoring and reporting to CDFW

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Kevin Emigh, (925)
313-2233

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

for a period of five years. EBRPD is responsible for ensuring sufficient watering and general maintenance of the trees (weed removal and cage repair) during the first five years. The survivability requirement in the CDFW permit for the trees is 80%. Replacement trees as needed, are at the County's expense.

Under the permit, the County must indemnify EBRPD from any claims that arise from the work covered by the permit, unless the claim arises from the sole negligence or willful misconduct of EBRPD.

CONSEQUENCE OF NEGATIVE ACTION:

The County would be in default of a CDFW permit condition and be subject to fines and penalties.

ATTACHMENTS

Permit



EAST BAY REGIONAL PARK DISTRICT

ENCROACHMENT PERMIT

PERMIT NO.: 055E-16-429 **PERMIT FEE:** Waived

EBRPD FACILITY AFFECTED: Big Break Regional Shoreline Park

PERMITTEE: Contra Costa County Public Works
255 Glacier Drive
Martinez, CA 94553

CONTACT PERSON: Neil Leary

PHONE: 925-313-2278

FAX: 925-313-2333

E-MAIL: neil.leary@pw.cccounty.us

CONDITIONS:

1. No project work shall commence until all necessary permits and environmental clearances have been obtained. It shall be the sole responsibility of the Permittee to obtain all necessary permits.
2. This permit is valid through **December 30, 2016.**
3. The Permittee shall contact **Tammy Mueller, Park Supervisor, at 510 544-3095** to coordinate access. Work during wet, storm or elevated fire hazard conditions shall be at the discretion of the Park Supervisor.
4. Prior to the commencement of work the Permittee and Permittee's Contractor shall provide Insurance Certificates showing general liability insurance for coverage of at least \$1,000,000.00 and automobile liability coverage in the amount of \$1,000,000.00 per occurrence. East Bay Regional Park District shall be named on the Certificate as additional insured and an "additional insured endorsement" shall be provided. A letter confirming self-insurance will satisfy this condition.
5. Permittee and Permittee's Contractor agree to indemnify, hold harmless, defend and protect District, its officers, directors, agents, employees, invitees (each of which is an indemnitee) from and against any and all claims, losses, damages, demands, liabilities, suits, costs, expenses (including attorneys' fees), penalties, judgments, or obligations whatsoever for or in connection with injury (including death) or damage to any person or the loss or damage of property to whomsoever belonging or pecuniary or monetary loss resulting from, arising out of, or in any way related to activity conducted by or the omission of Permittee or Permittee's Contractor, including but not limited to Permittee's or Permittee's Contractor's development, construction, occupation, use, operation, maintenance and/or removal of the property, premises, or any facilities or operations thereon, including events occurring on or off the property, premises, or facilities, regardless of how the injury or damage was caused or suffered,

- unless the injury or damage resulted from the sole negligence or the intentional and willful misconduct of the District, its officers, directors, agents or employees.
6. Permittee agrees to restore any park facility disturbed to its pre-construction/project condition. If the permittee fails to do so the District may elect to make repairs and charge the Permittee the cost thereof. At the Permittee's sole expense, a pre-construction videotape record will be jointly made by the Permittee and the District to document the site conditions before the start of the work.
 7. Prior to any grading, trenching, digging, ditching, drilling, augering, tunneling, scraping or any other type of excavation, the Permittee shall provide the District with an initial inquiry identification number from Underground Service Alert.
 8. Survey monuments shall be protected. Any survey monuments or property corners removed or disturbed shall be replaced at the Permittee's sole expense using survey practices acceptable to the District.
 9. After both entering and exiting East Bay Regional Park District property, all gates must be closed and locked immediately.
 10. All work performed shall be consistent with the application and documents provided (see attached).
 11. No construction material shall be stored, nor equipment parked on District land overnight.
 12. **All vehicles traveling on District land shall be limited to speeds not to exceed 15 MPH. All vehicles shall yield right of way to park and trail users.**
 13. **Upon completion of the work all debris, scraps, material, etc., shall be removed from the parkland.**
 14. All work performed within the parkland shall conform to recognized standards of construction.
 15. The Permittee shall cease work in the vicinity of any archaeological resources that are revealed and notify the District immediately. A qualified archaeologist, retained by the Permittee, will evaluate the situation and make recommendations to the District concerning the continuation of the work. All resulting recommendations shall be incorporated in the work at no additional cost to District.
 16. The Permittee is responsible for meeting all requirements of California Public Resources Code, Sections 4427 and 4431.

SECTION 4427. During any time of the year when burning permits are required in an area pursuant to this article, no person shall use or operate any motor, engine, boiler, stationary equipment, welding equipment, cutting torches, tarpots, or grinding devices from which a spark, fire, or flame may originate, which is located on or near any forest-covered land, brush-covered land, or grass-covered land, without doing both of the following:

- (a) First clearing away all flammable material, including snags, from the area around such operation for a distance of 10 feet.
- (b) Maintain one serviceable round point shovel with an overall length of not less than forty-six (46) inches and one backpack pump water-type fire extinguisher fully equipped and ready for use at the immediate area during the operation.

This section does not apply to portable power saws and other portable tools powered by a gasoline-fueled internal combustion engine.

SECTION 4431. During any time of the year when burning permits are required in an area pursuant to this article, no person shall use or operate or cause to be operated in the area any portable saw, auger, drill, tamper, or other portable tool powered by a gasoline-fueled internal combustion engine on or near any forest-covered land, brush-covered land, or grass-covered land, within 25 feet of any

flammable material, without providing and maintaining at the immediate locations of use or operation of the saw or tool, for firefighting purposes one serviceable round point shovel, with an overall length of not less than 46 inches, or one serviceable fire extinguisher. The Director of Forestry and Fire Protection shall by administrative regulation specify the type and size of fire extinguisher necessary to provide at least minimum assurance of controlling fire caused by use of portable power tools under various climatic and fuel conditions.

The required fire tools shall at no time be farther from the point of operation of the power saw or tool than 25 feet with unrestricted access for the operator from the point of operation.

17. **This permit allows temporary trail or road closure only where allowed by Park Supervisor.**
18. **Permittee shall review conditions of this Permit with all employees and subcontractors prior to any work.**
19. **The work site shall be enclosed by suitable barricades, fencing, signs and lights, as approved by District Representative, to warn and protect public and traffic effectively.**
20. **Excavations made within the limits of the parklands shall be backfilled or securely covered before leaving the work for the night.**
21. **This Permit can be revoked at any time.**
22. **A copy of this fully executed Encroachment Permit must be on site and presented to East Bay Regional Park District personnel upon request.**

Subject to the above conditions, A PERMIT IS HEREBY ISSUED FOR:

Access to Big Break Regional Shoreline for the purpose of planting trees and installing irrigation in accordance with the Letter of Agreement dated August 25, 2016, between East Bay Regional Park District and Permittee, a copy of which is attached hereto.

ISSUED BY: _____ DATE: _____
Brian Brawner, Permit Supervisor

CONDITIONS ACCEPTED BY: _____ DATE: _____
Permittee



**EAST BAY REGIONAL PARK DISTRICT
ENCROACHMENT PERMIT APPLICATION**

DATE:

PERMIT NO.

EBRPD USE

PERMIT FEE

EBRPD USE

EBRPD FACILITY AFFECTED

DESCRIPTION

ATTACHMENTS/ENCLOSURES

INSURANCE CARRIER

ESTIMATED START DATE

ESTIMATED COMPLETION

OTHER AGENCY PERMITS REQUIRED

APPLICANT NAME

ADDRESS

CONTACT PERSON

PHONE

EMAIL

FAX

East Bay Regional Park District

2950 Peralta Oaks Court
PO Box 5381
Oakland, CA 94605
510 544-2562
510 569-1432, fax



Letter of Agreement

August 25, 2016

This "Letter of Agreement" is being prepared to memorialize the responsibilities of the parties involved in the planting of trees at the Big Break Property owned by East Bay Regional Park District in Oakley, California as mitigation for the Orwood Road Bridge Replacement project.

PARTIES:

Contra Costa County Public Works Department (PWD)
East Bay Regional Park District (EBRPD)

PROJECT:

PWD received federal funds to replace the Orwood Road Bridge in Brentwood area of Contra Costa County. The existing bridge is at the end of its design life and requires replacement. The project involved work, including tree removal, in areas under the jurisdiction of the California Department of Fish and Wildlife (CDFW). County signed a streambed alteration agreement with CDFW to perform the work in jurisdiction area that included a requirement to plant 11 trees in an offsite location (the EBRPD Big Break Property) as mitigation for the tree removal at the bridge site. The identification of the Big Break property in the CDFW permit was the result of coordination between EBRPD and PWD that occurred during the CDFW application process.

RESPONSIBILITIES:

PWD:

PWD will be responsible for:

- securing the funding for the project
- preparation of plans and specs for the planting
- securing a contractor to plant the trees and install necessary irrigation
- preparation of annual reports on tree health for 5 years
- acquiring an encroachment permit from EBRPD for the plantings
- providing replacement trees to meet the 80% survivability requirement in the CDFW permit

EBRPD:

EBRPD will be responsible for:

- issuing an encroachment to County for the plantings
- monitoring trees after installation to ensure that sufficient water is provided and providing general maintenance of the plants (weed removal and cage repair) during the first 5 years

Current Cost Estimate: (PWD's Costs except as noted)


1.	Install 11 trees	\$11,000
2.	Install initial irrigation	\$5,000
3.	Tree Maintenance (5 years)	as needed (provided by EBRPD)
4.	Prepare Annual Reports (5 years)	\$5,000
5.	County Admin/Coord. with EBRPD	\$5,000
	Total PWD Costs	\$26,000

PWD will seek reimbursement from the Federal Highway Bridge Program for project costs. If not successful, PWD will cover the costs with local Road Funds.

Upon Completion of the 5 year maintenance period, maintenance of the trees will be the responsibility of EBRPD.



Julia R. Bueren, Director
Public Works Department



Matthew Graul, Chief of Stewardship
East Bay Regional Park District

Date: 8/25/16

nesting birds, nests, trees, and shrubs designated for removal should be removed during the time period of July 31 to February 15. Nests or trees that need to be removed during the breeding season require notification to CDFW at the contact information below prior to removal. CDFW at that time may require additional measures to protect wildlife and mitigation measures for affected wildlife or habitat.

Plant Protection Measures

2.14 Plant Surveys and Avoidance. A field survey shall be conducted at the project site during the blooming period for Suisun Marsh aster, Delta tulle pea, Mason's lilaeopsis, and Delta mudwort by a biologist experienced in the identification and life history of those species. Permittee shall submit survey results to CDFW prior to project activities. If any of these plant species are found, stands shall be flagged and avoided. If the stands cannot be avoided, the Permittee shall consult with CDFW.

3. Compensatory Measures

To compensate for adverse impacts to fish and wildlife resources identified above that cannot be avoided or minimized, Permittee shall implement each measure listed below.

3.1 Tree Replacement. To compensate for the removal of seven riparian trees, the Permittee shall mitigate at a 1.5:1 ratio (replacement tree to removed trees). The 11 replacement trees shall be a riparian species and native to the region. The trees shall be planted at Big Break Regional Shoreline Park and shall be planted within 12 months after the initiation of work.

3.2 Replacement Tree Survivorship and Monitoring. To ensure a successful tree replanting effort, all trees shall be monitored and maintained as necessary for five years (see Reporting Measures 4.9 and 4.10). The following requirements shall apply:

1) All planted mitigation trees shall have a minimum of 80% survival at the end of five years.

2) Monitoring of the planted mitigation trees shall be conducted annually for a period of five years to determine whether these goals have been met. If the survival requirement is not projected to be met, based on annual monitoring, Permittee is responsible for replacement planting, additional watering, invasive exotic eradication, or any other practice(s) that would achieve required survival. All replacement trees shall be monitored for five years after planting.

days after project completion Permittee shall submit a copy of turbidity sampling logs to the CDFW via email.

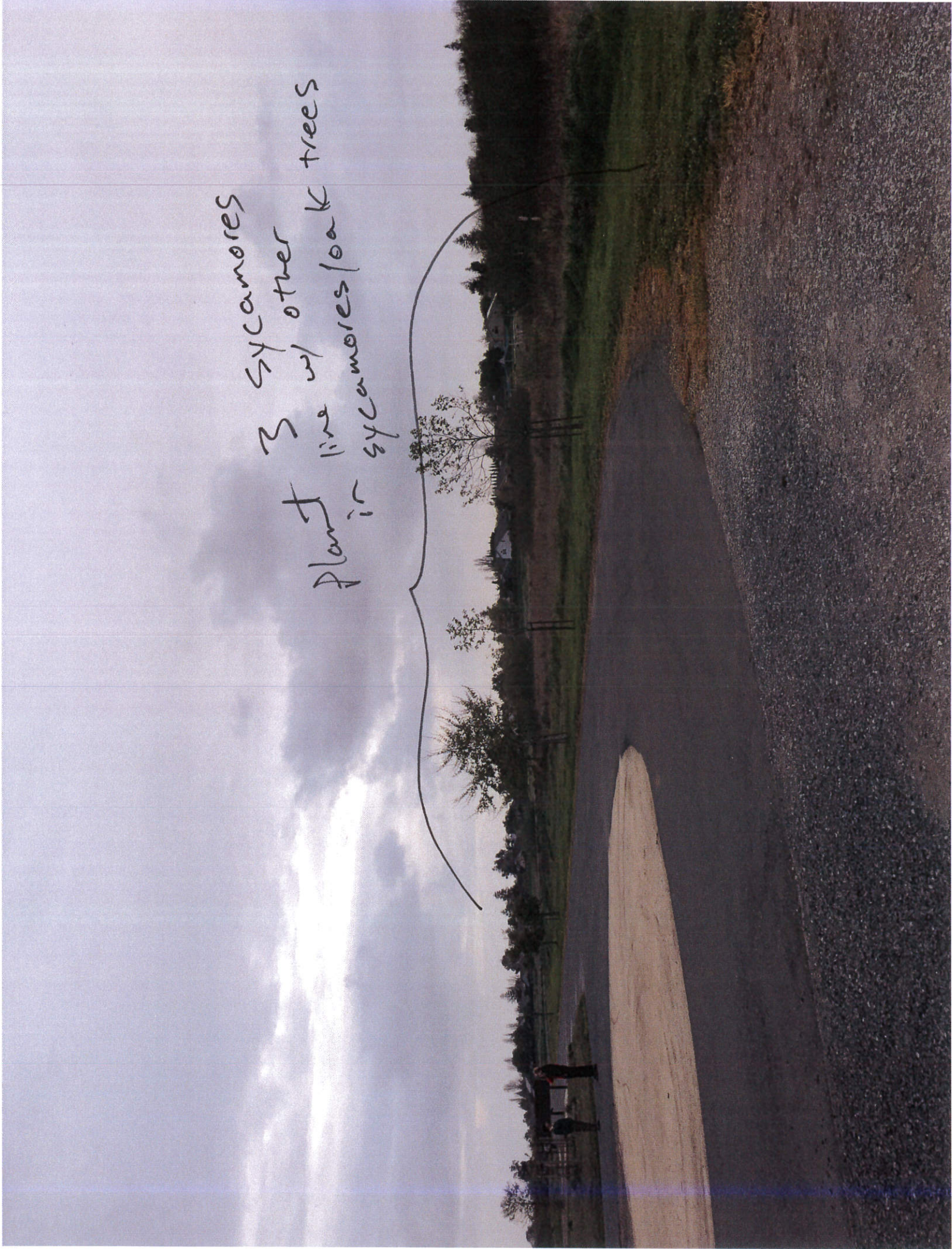
- 4.5 Special Status Species Documentation. If any special status species are observed in project monitoring, the Permittee shall immediately contact the CDFW at the contact information below. Permittee shall also submit California Natural Diversity Database (CNDDDB) forms to the CNDDDB for all survey data within 60 working days of the sighting, and provide CDFW with copies of the CNDDDB forms and survey maps. See <http://www.dfg.ca.gov/biogeodata/cnddb> for more information.
- 4.6 Biological Pre-Construction Surveys. The results of all biological surveys shall be submitted to CDFW at the contact information below within five business days of each survey and prior to commencement of work. Permittee is encouraged to combine survey results for multiple sites and multiple species into a single document.
- 4.7 Fish Relocation Plan. A final fish relocation plan shall be submitted to CDFW for review and written approval at least 15 days prior to fish relocation operations. CDFW shall be notified at least 48 hours prior to commencing fish relocation activities.
- 4.8 Fish Relocation Report. Within 5 days following completion of any of the fish relocation activities, a report shall be prepared and submitted to CDFW. The report shall document the fish relocation and salvage operation and should include, but is not limited to, personnel conducting the fish relocation, gear type, the estimated number and species of fish salvaged, estimated size class, and estimated survival of fish released and any other pertinent environmental or biological observations of the salvage operation.
- 4.9 Replacement Tree Mitigation. At least thirty (30) days prior to the commencement of replacing removed trees, the Permittee shall submit written details on tree mitigation to CDFW for review and written approval. The tree mitigation shall include the species of trees to be planted, planting locations, the distances between re-planted trees, success criteria, monitoring and reporting, and corrective actions to be taken when mitigation measures do not meet the proposed success criteria. Send to Crystal.Spurr@wildlife.ca.gov and Ms. Crystal Spurr, Senior Environmental Scientist, 7329 Silverado Trail, Napa, CA 94558. Refer to 1600-2014-0450-R3.
- 4.10 Replacement Tree Information. No later than 45 days after completion of tree replacement, Permittee shall provide CDFW with a

written information. This information shall include, at a minimum: (1) beginning and ending dates of tree replacement activities; (2) location of all mitigation trees; (3) status of all mitigation trees; (4) any other pertinent information.

4.11 Replacement Reporting. The Permittee shall submit an annual status report on the monitoring of replacement trees to CDFW by December 31st of each year for five years following completion of project activities. This report shall include the number and height of all replacement trees, an overview of the replacement tree effort, and the method used to assess these parameters shall also be included. The report shall also include an evaluation of whether or not the project is meeting the success criteria and any corrective actions recommended or taken. Photographs of the replacement trees shall be included. This report may be submitted via email to CDFW at the contact information below.

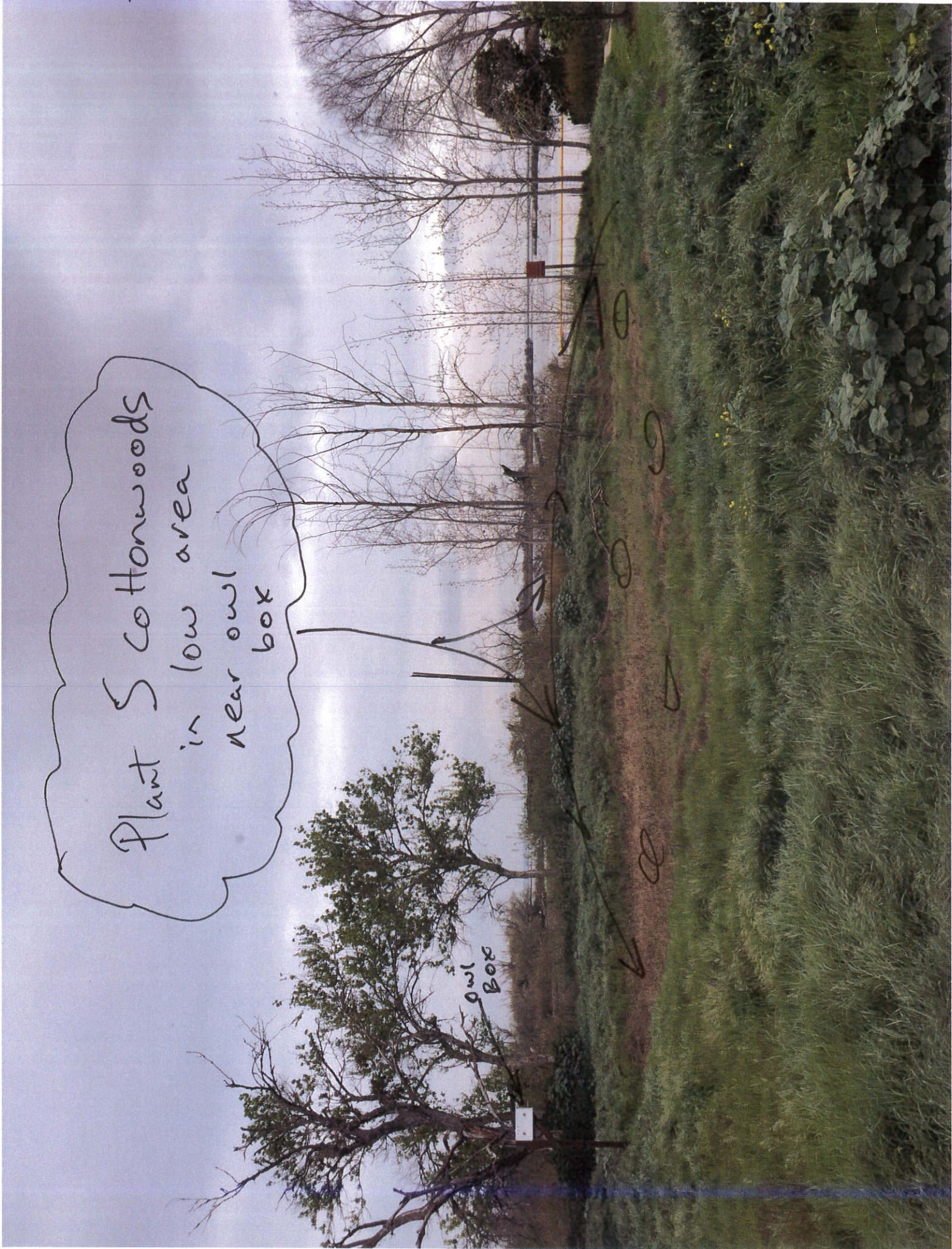
4.12 Final Compliance and Project Report. No later than 45 days after completion of all Project Activities, Permittee shall provide CDFW with a Final Compliance and Mitigation Report that summarizes surveys, inspections, and impacts to special status species. The report at a minimum shall contain (1) available information about Project-related effects to special status species; (2) beginning and ending dates of Project Activities; (3) any recommendations on how mitigation measures might be changed to more effectively mitigate the impacts on future projects on the special status species; and (4) any other pertinent information. The Final Compliance and Mitigation Report shall be submitted to CDFW at the contact information below.

Plant line w/ other trees
in sycamores / oak trees



Plant S Cottonwoods
in low area
near owl
box

Owl
Box





1
Cottonwood
were
here



Plant 2
Cottonwoods
this area



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: Notice of Completion of Contract for the Camino Tassajara Shoulder Widening Project, San Ramon (Dougherty Valley) area.

RECOMMENDATION(S):

ADOPT Resolution No. 2016/628 accepting as complete, the contracted work performed by GradeTech, Inc., for the Camino Tassajara Shoulder Widening Project, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. Project No. 0662-6R4072, Federal Project No. HSIPL 5928 (110) (District II)

FISCAL IMPACT:

Project was funded by 46.2% Highway Safety Improvement Funds and 53.8% South County Area of Benefit Funds.

BACKGROUND:

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of October 11, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

The contractor will not be paid and acceptance notification will not be recorded.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Kevin Emigh, (925)
313-2233

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.

2016/628

Recorded at the request of: Clerk of the Board

Return To: Design/Construction Division

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 11/08/2016 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:

Resolution No. 2016/628

In the Matter of Accepting and Giving Notice of Completion of Contract for the Camino Tassajara Shoulder Widening Project, San Ramon (Dougherty Valley) area. Project No. 0662-6R4072, Federal Project No. HSIPL 5928 (110) (District II)

WHEREAS the Board of Supervisors RESOLVES that on May 10, 2016, the County contracted with GradeTech, Inc., for the work generally consisting of pavement widening, drainage improvements, relocating roadside obstacles and installing curve advisory solar flashing beacons approaching the s-curve from both sides in the San Ramon area, with Great American Insurance Company as surety, for work performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of October 11, 2016.

NOW THEREFORE, BE IT RESOLVED said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, (925) 313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: Construction Contract for the 2016 On-Call Trucking Services Contract(s) for Various Road and Flood Control Maintenance Work, Countywide.

RECOMMENDATION(S):

- (1) APPROVE specifications for the 2016 On-Call Trucking Services Contract(s) for Various Road and Flood Control Maintenance Work Projects. (All Districts)
- (2) DETERMINE that USA Trucking, Inc. (“USA Trucking”), the lowest monetary bidder, submitted a non-responsive bid by failing to comply with the requirements of the project specifications; and REJECT the bid on that basis.
- (3) DETERMINE that Dillard Trucking, Inc. (“Dillard Trucking”), the second lowest monetary bidder, has complied with the requirements of the project specifications; and FURTHER DETERMINE that Dillard Trucking has submitted the lowest responsive and responsible bid for the contract.
- (4) AWARD the on-call contract to Dillard Trucking in an amount not to exceed 300,000, and the unit prices submitted in the bid (\$284.00 Total Unit Price).
- (5) DIRECT that the Public Works Director, or designee, shall prepare the contract.
- (6) ORDER that, after the contractor has signed the contract and returned it, together with any required certificates of insurance and other required documents, and the Public Works Director has reviewed and found

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Kevin Emigh, (925)
313-2233

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

them to be sufficient, the Public Works Director, or designee, is authorized to sign the contract for this Board.

(7) ORDER that, the Public Works Director, or designee, is authorized to sign any escrow agreements prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for moneys withheld by the County to ensure performance under the contract, pursuant to Public Contract Code Section 22300.

(8) DELEGATE, pursuant to Public Contract Code Section 4114, to the Public Works Director, or designee, the Board's functions under Public Contract Code Sections 4107 and 4110.

(9) DECLARE that, should the award of the contract to Dillard Trucking be invalidated for any reason, the Board would not in any event have awarded the contract to any other bidder, but instead would have exercised its discretion to reject all of the bids received. Nothing in this Board Order shall prevent the Board from re-awarding the contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance (see Public Contract Code Sections 5100-5107).

FISCAL IMPACT:

The contract, for a maximum amount of \$300,000, will be funded by 100% Local Road and Flood Control Funds.

BACKGROUND:

The above project was previously approved by the Board of Supervisors, plans and specifications were filed with the Board, and bids were invited by the Public Works Director. On October 4, 2016, the Public Works Department received bids from the following contractors:

BIDDER, TOTAL AMOUNT, BOND AMOUNTS

USA Trucking, Inc.: \$270.00 Total Unit Price
Dillard Trucking, Inc.: \$284.00 Total Unit Price
Economy Trucking Services, Inc.: \$376 Total Unit Price

The Public Works Director has determined that USA Trucking submitted a non-responsive bid by failing to supply the insurance requirements as detailed in the project specification and failing to provide current registration with the Department of Industrial Relations as detailed in the Notice to Bidders.

The bidder listed first above, USA Trucking, Inc., submitted the lowest responsive and responsible bid, which is \$14.00 (Total Unit Price) less than the next lowest bid.

Dillard Trucking submitted the lowest responsive and responsible bid, which is \$92.00 (Total Unit Price) less than the next lowest bid.

The Public Works Director has reported that the bid submitted by Dillard Trucking complies with the requirements provided in the project specifications, and recommends that contract be awarded to Dillard Trucking.

The Public Works Director recommends that the bid submitted by Dillard Trucking is the lowest responsive and responsible bid, and this Board concurs and so finds.

The general prevailing rates of wages, which shall be the minimum rates paid on this project, have been filed with the Clerk of the Board, and copies will be made available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

The Public Works Department may be unable to complete routine road and flood control maintenance work in a timely manner.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: ADOPT Traffic Resolution No. 2016/4449 to prohibit parking for vehicles except of individuals with disabilities on portion of Highland Avenue.

RECOMMENDATION(S):

ADOPT Traffic Resolution No. 2016/4449 to prohibit parking at all times except for vehicles of individuals with disabilities (blue curb), on a portion of Highland Avenue (Road No. 1065AB), as recommended by the Public Works Director, East Richmond Heights area. (District I)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The resident at 6311 Highland Avenue, Elizabeth Underwood, requested that a disabled parking space be establish in front of her residence. In response, Traffic Engineering staff initiated an investigation which included an on-site visit. It was determined that the resident possesses a valid disabled parking placard due to her limited mobility. Although a viable driveway was observed at her residence, due to its pitch, the resident indicated that it would be easier for her to get in and out of her car if it were parked on the street. 6311 Highland Avenue is on the east side of a short block between Plymouth Avenue and

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Monish Sen, (925)
313-2187

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Monish Sen, Jerry Fahy

BACKGROUND: (CONT'D)

Taft Avenue. The only other residence that could be affected by establishment of a disabled parking space is the residence at 6276 Taft Avenue, which is the location of a private daycare for small children. Parents sometimes park on Highland Avenue to drop off or pick up their children. The resident of 6276 Taft Avenue was contacted, and concurred with the request for disabled parking. It was determined by Public Works staff that establishment of a disabled parking space would have minimal impact on residential parking overall.

CONSEQUENCE OF NEGATIVE ACTION:

No disabled parking space will be established and parking will remain available to the general public without restriction at this location.

ATTACHMENTS

Traffic Resolution 2016/4449

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

Adopted this Traffic Resolution on November 8, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**RESOLUTION NO. 2016/4449
Supervisory District I**

SUBJECT: Prohibit parking at all times except for vehicles of individuals with disabilities (blue curb) on a portion of Highland Avenue (Road No. 1065AB), East Richmond Heights area.

The Contra Costa County Board of Supervisors RESOLVES that:

Based on the recommendations by the County Public Works Department's Transportation Engineering Division and pursuant to County Ordinance Code Sections 46-2.002 – 46-2.012, the following traffic regulation is established:

Pursuant to Sections 22507 and 22511.7 of the California Vehicle Code declaring parking to be prohibited at all times except for vehicles of individuals with disabilities (blue curb) on the east side of Highland Avenue (Road No. 1065AB), beginning at a point 120 feet north of the centerline of Plymouth Avenue (Road No. 1065Z) and continuing northerly for 20 feet, East Richmond Heights Area.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

MS:nn

Orig. Dept.: Public Works (Traffic)
Contact: Monish Sen (925-313-2187)

c: California Highway Patrol
Sheriff's Department

G:\transeng\2016\BO - TR\4449-1065AB Highland Ave Disabled Pkg.doc

ATTESTED: _____
DAVID TWA, Clerk of the Board of Supervisors and
County Administrator

By _____,
Deputy



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: APPROVE the Parcel Map for minor subdivision MS15-00003, Bay Point area.

RECOMMENDATION(S):

ADOPT Resolution No. 2016/618 approving the Parcel Map of minor subdivision MS15-00003, for a project being developed by ACV GGB Propco, LLC, as recommended by the Public Works Director, Bay Point area. (District V)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Public Works Department has reviewed the conditions of approval for minor subdivision MS15-00003 and has determined that all conditions of approval for Parcel Map approval have been satisfied.

CONSEQUENCE OF NEGATIVE ACTION:

The Parcel Map will not be approved and recorded.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Jocelyn LaRocque, (925)
313-2315

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No. 2016/618

Letter from County Tax Collector

Parcel Map Subdivision MS

15-0003

Recorded at the request of: **Jocelyn LaRocque**

Return To: **Naila Thrower**

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 11/08/2016 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:

Resolution No. 2016/618

IN THE MATTER OF approving the Parcel Map for minor subdivision MS15-00003, for project a being developed by ACV GGB Propco, LLC, as recommended by the Public Works Director, Bay Point area. (District V)

WHERE AS, the following documents were presented for board approval this date:

The Parcel Map of minor subdivision MS15-00003, property located in the Bay Point area, Supervisorial District V, said map having been certified by the proper officials.

Said document was accompanied by:

Letter from the County Tax Collector stating that there are no unpaid County taxes heretofore levied on the property included in said map and that the 2016-2017 tax lien has been paid in full.

NOW, THEREFORE, BE IT RESOLVED:

1. That said subdivision, together with the provisions for its design and improvement, is DETERMINED to be consistent with the County's general and specific plans.
2. That said Parcel Map is APPROVED and this Board does hereby acceptance of an easement on behalf of The Public, the Emergency Vehicle Access Easement, and lack of abutter's rights shown thereon.

Contact: **Jocelyn LaRocque, (925) 313-2315**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

Tax Collector's Office
625 Court Street
Finance Building, Room 100
P. O. Box 631
Martinez, California 94553-0063
(925) 957-5280
(925) 957-2898 (FAX)

Contra Costa County

Russell V. Watts
County Treasurer-Tax Collector
Brice B. Bins
Chief Deputy Treasurer-Tax Collector
Corrie Gideon
Tax Operations Supervisor



Date: 10/18/2016

IF THIS TRACT IS NOT FILED BY DECEMBER 31, 2016, THIS LETTER IS VOID

This will certify that I have examined the map of the proposed subdivision entitled:

<u>Tract / MS #</u>	<u>City</u>	<u>T.R.A.</u>
15-0003	BAY POINT	79095
Parcel #:	095-301-018-8	

and have determined from the official tax records that there are no unpaid County taxes heretofore levied on the property included in the map.

The 2016-2017 tax lien has been paid in full.

This tract is **not** subject to a 1915 Act Bond.

The amount calculated is void 45 days from the date of this letter.

Subdivision bond must be presented to the County Tax Collector for review and approval of adequacy of security prior to filing with the Clerk of the Board of Supervisors.

RUSSELL V. WATTS
Treasurer-Tax Collector

By: *Daniel Gibson*

OWNER'S STATEMENT

THE UNDERSIGNED HEREBY STATE THAT THEY ARE THE ONLY PARTY HAVING RECORD TITLE IN CONNECTION WITH THE REAL PROPERTY INCORPORATED IN THE DISTRICTING BORDER UPON SHEET 2 OF THIS MAP. THAT SAID OWNER ACQUIRED TITLE TO SAID LAND BY VIRTUE OF THOSE COORDINATION GRANT DEEDS RECORDED SEPTEMBER 3, 2014 AS DOCUMENT 2014-0148989-00 AND DOCUMENT 2014-0148991-00, BOTH BEING OFFICIAL RECORDS OF CONTRA COSTA COUNTY, CALIFORNIA; THAT WE ARE THE ONLY PERSON WHOSE CONSENT IS NECESSARY TO PASS A CLEAR TITLE TO SAID REAL PROPERTY AND THAT WE HEREBY CONSENT TO THE PREPARATION AND FILING OF THIS MAP; AND THAT EACH PARCEL IS DESIGNATED HEREON BY A LETTER.

WE ALSO HEREBY DECLARE THAT THE AREAS OVER AND UPON THOSE STRIPS OF LAND DESIGNATED AND DELINEATED AS "EAVE" (EMERGENCY VEHICLE ACCESS EASEMENT) ARE FOR THE PURPOSE OF INGRESS AND EGRESS OF EMERGENCY VEHICLES.

WE ALSO HEREBY DECLARE GRANT OF RECIPROCAL EASEMENTS FOR PARCELS HEREIN IS PROVIDED BY DOCUMENT ENTITLED "DECLARATION OF RESTRICTIVE COVENANTS AND EASEMENTS," DATED MAY 10, 2016 AND RECORDED CONCURRENTLY HEREWITH, DOCUMENT NO. _____.

WE DO NOT FURTHER RELINQUISH ALL ABUTTER'S RIGHTS OF ACCESS TO WILLOW PASS ROAD AND BAILEY ALONG THE PROPERTY LINE ADJACENT TO SAID ROADS SHOWN AS _____ WITH THE EXCEPTION OF THE EXISTING DRIVEWAY LOCATIONS.

THIS MAP SHOWS ALL EASEMENTS OF RECORD THAT EXIST ON THE PREMISES, AND THOSE PROPOSED IN CONJUNCTION WITH THE APPROVAL OF THIS MAP. A/CV 028 PROPOD, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

BY: _____
NAME/TITLE _____

OWNER'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)
COUNTY OF _____)
ON _____ BEFORE ME, _____ NOTARY PUBLIC.

PERSONALLY APPEARED _____ WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITIES, AND THAT BY HIS/HER/THEIR SIGNATURE(S) OF THE INSTRUMENT, THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND
SIGNATURE _____
NOTARY NAME PRINTED _____
COMMISSION NO. _____
COMMISSIONED IN _____
MY COMMISSION EXPIRES _____

TRUSTEE'S STATEMENT
THE UNDERSIGNED, AS TRUSTEE UNDER DEED OF TRUST AND ASSIGNMENT OF REVENUE AND LEASES RECORDED FEBRUARY 26, 2015 AS INSTRUMENT NO. 2015-0033377-00 OFFICIAL RECORDING OF THIS MAP,
FIRST AMERICAN TITLE INSURANCE COMPANY, A NEBRASKA CORPORATION

BY: _____ ITS: _____
BY: _____ ITS: _____

ENGINEER'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF GOLDEN GATE BELL, LLC ON MARCH 2, 2015. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS BEFORE JULY, 2017, AND THAT THE MONUMENTS ARE OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP.

ROBERT A. KARN R.C.E. 33173 DATE _____

COUNTY SURVEYOR'S STATEMENT

I, JAMES A. STEIN, SURVEYOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, HEREBY CERTIFY THAT I HAVE EXAMINED THE MAP ENTITLED "MS 15-0003" AND THAT SAID PARCEL MAP IS SUBSTANTIALLY AS IT APPEARED ON THE TENTATIVE MAP, AND THAT ALL THE PROVISIONS OF STATE LAWS AND LOCAL ORDINANCES GOVERNING THE FILING OF PARCEL MAPS HAVE BEEN COMPLIED WITH, AND I AM SATISFIED THE SAME IS TECHNICALLY CORRECT.

JAMES A. STEIN L.S. 6571 DATE _____
CONTRA COSTA COUNTY SURVEYOR,
STATE OF CALIFORNIA

TRUSTEE'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA)
COUNTY OF _____)
ON _____ BEFORE ME, _____ NOTARY PUBLIC.

PERSONALLY APPEARED _____ WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITIES, AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT, THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND
SIGNATURE _____
NOTARY NAME PRINTED _____
COMMISSION NO. _____
COMMISSIONED IN _____
MY COMMISSION EXPIRES _____

BY: _____ ITS: _____
BY: _____ ITS: _____

**PARCEL MAP
SUBDIVISION MS 15-0003**

SUBDIVISION OF THE LANDS OF A/CV 028 PROPOD, LLC
PER DOCUMENT NO. 2014-0148989-00 AND
DOCUMENT NO. 2014-0148991-00,
CONTRA COSTA COUNTY RECORDS,
BEING A PORTION OF THE NORTHEAST ONE-QUARTER OF
SECTION 14, TOWNSHIP 2 NORTH, RANGE 1 WEST,
COUNTY CONTRA COSTA, CALIFORNIA



CLERK OF THE BOARD OF SUPERVISORS CERTIFICATE

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA)
SS.

I, DAVID TWA, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING MAP ENTITLED "SUBDIVISION MS 15-0003" PARCEL MAP, AS PREPARED BY _____, COUNCIL MEMBER OF SAID COUNTY, HAS BEEN APPROVED BY THE BOARD OF SUPERVISORS AT A REGULAR MEETING THEREOF HELD ON THE _____ DAY OF _____, 2016, AND THAT SAID BOARD OF SUPERVISORS DID APPROVE SAID MAP AND DID ACCEPT, SUBJECT TO ACCEPTANCE OF AN EASEMENT ON BEHALF OF THE PUBLIC, THE EMERGENCY VEHICLE ACCESS EASEMENT AND LACK OF ABUTTER'S RIGHTS SHOWN HEREON.

I FURTHER CERTIFY THAT ALL TAX LENS HAVE BEEN SATISFIED AND THAT ALL BONDS AS REQUIRED BY LAW TO ACCOMPANY THIS MAP HAVE BEEN PROVIDED BY THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, AND FILED IN MY OFFICE.
IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND THIS _____ DAY OF _____, 2016.

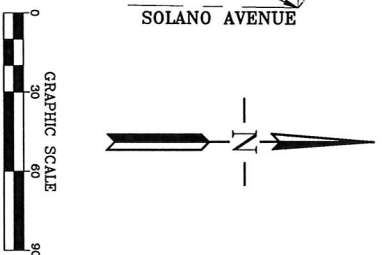
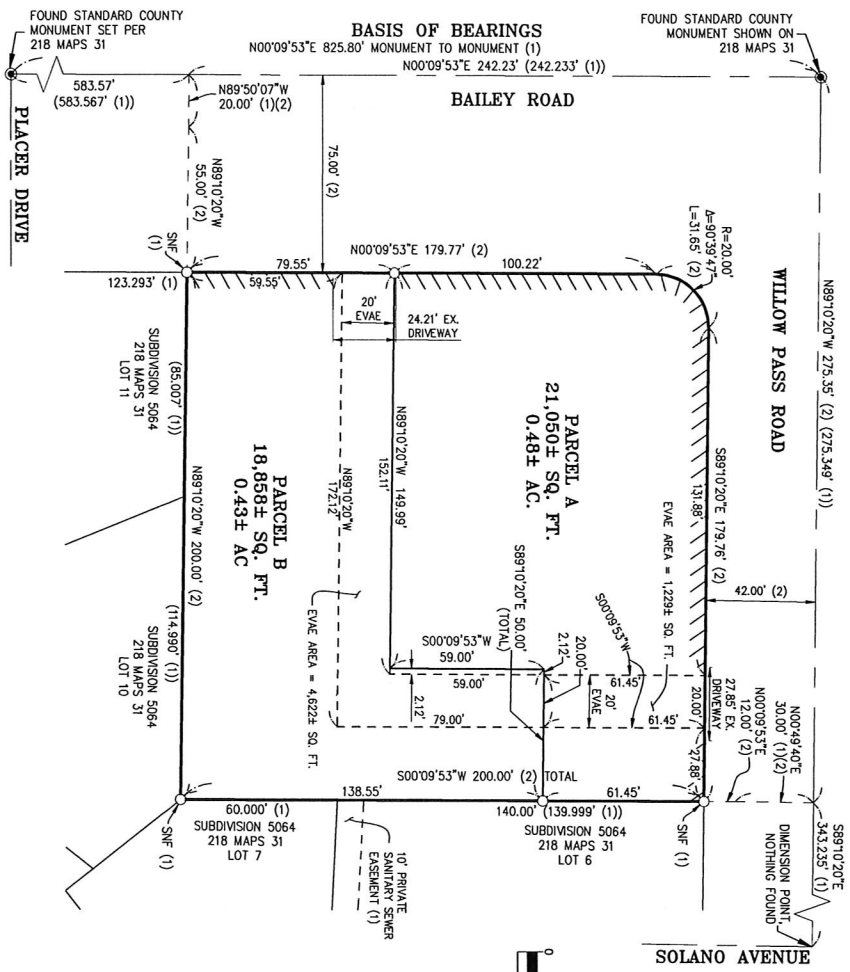
DAVID TWA
CLERK OF THE BOARD OF SUPERVISORS
AND COUNTY ADMINISTRATOR
BY: _____
DEPUTY CLERK

RECORDER'S STATEMENT

FILED THIS _____ DAY OF _____, 2016, AT _____ M. IN BOOK _____ OF PARCEL MAPS, AT PAGE(S) _____, AT THE REQUEST OF FIRST AMERICAN TITLE COMPANY.

JOSEPH E. CANCAMILLA
COUNTY RECORDER
COUNTY OF CONTRA COSTA
STATE OF CALIFORNIA
BY: _____
DEPUTY COUNTY RECORDER

BASIS OF BEARINGS:
 THE BEARINGS FOR THIS MAP IS TAKEN FROM THE CENTERLINE OF BAILEY ROAD, THE CENTERLINE OF WILLOW PASS ROAD, AND THE FOUND STANDARD COUNTY MONUMENTS SHOWN ON THAT MAP ENTITLED "SUBDIVISION 5064" FILED OCTOBER 25, 1978 IN BOOK 218 OF MAPS AT PAGE 31, CONTRA COSTA COUNTY RECORDS. TAKEN AS NORTH 00°09'53" EAST.



LEGEND

———	BOUNDARY
———	PARCEL LINE
———	ADJACENT PROPERTY LINE
———	CENTERLINE
———	EMERGENCY VEHICLE ACCESS EASEMENT (EVAE)
———	ADJUTERS RIGHTS OF ACCESS RELINQUISHED FOUND STANDARD COUNTY MONUMENT, AS NOTED
○	1/2" x 24" REBAR AND TAG RICE 3317'S, SET PER THIS MAP PER RECORD
()	AC.
()	CCR
()	CONTRA COSTA COUNTY RECORDS
()	EMERGENCY VEHICLE ACCESS EASEMENT
()	FEET
()	SNF
()	SQ.
()	SEARCHED FOR NOT FOUND SQUARE

RECORD DOCUMENTS USED:
 (1) SUBDIVISION 5064, "WILLOW GLEN" FILED OCTOBER 25, 1978, BOOK 218 OF MAPS PAGE 31, CCCR.
 (2) GRANT DEED RECORDED OCTOBER 31, 1978 IN BOOK 9085 PAGE 218, CCCR.

NOTES:
 1. TOTAL AREA WITHIN THIS SUBDIVISION = 0.91± ACRES.
 2. ALL DISTANCES ARE IN FEET.
 3. TOTAL NUMBER OF PARCELS = 2.
 4. RECIPROCAL EASEMENTS GRANTED PER THAT DOCUMENT ENTITLED "DECLARATION OF RESTRICTIVE COVENANTS AND EASEMENTS" RECORDED CONCURRENTLY HERewith AS DOCUMENT NO. _____

PARCEL MAP
SUBDIVISION MS 15-0003

SUBDIVISION OF THE LANDS OF ACV G98 PROPCO, LLC
 PER DOCUMENT NO. 2014-0148980-00 AND
 DOCUMENT NO. 2014-0148981-00,
 CONTRA COSTA COUNTY RECORDS,
 BEING A PORTION OF THE NORTHEAST ONE-QUARTER OF
 SECTION 14, TOWNSHIP 2 NORTH, RANGE 1 WEST,
 MOUNT DIABLO BASE AND MERIDIAN
 CONTRA COSTA COUNTY, CALIFORNIA

ROBERT A. KARN
& ASSOCIATES, INC.
 707 MARK AVENUE
 SUITE 200
 SAN FRANCISCO, CA 94103
 PHONE (415) 441-4400 FAX (415) 441-4400
 CIVIL ENGINEERS
 JULY, 2016
 SHEET 2 OF 2

APN: 095-301-018-8



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: November 8, 2016

Subject: Claims

RECOMMENDATION(S):

DENY claims filed by 21st Century Insurance for Otto Rodriguez, Demetria Ford, Gonzalo Preciado, Jonathan Preciado, Obdulia Preciado, Rudis Lopez Prieto. DENY late claim filed by Henry Evans II.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

*

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Joellen Balbas
925-335-1906

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: November 8, 2016

Subject: Resolution Recognizing Stephen P. Todd As 2016 Veteran of the Year

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Jennifer Quallick (925)
957-8860

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.
2016/551

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2016/551

Resolution Recognizing Stephen P. Todd As 2016 Veteran of the Year

Whereas, the Contra Costa County Board of Supervisors recognizes Stephen Todd as 2016 Veteran of the Year; and

Whereas, Stephen Todd served in the U.S. Army and California National Guard from 1986 to 1997 and was honorably discharged with the rank of Sergeant. Stephen's tours of duty included overseas postings to the Middle East during the First Gulf War and to Haiti in support of Operation Uphold Democracy; and

Whereas, prior to his military service, Stephen Todd was with the San Mateo Sheriff's Department for seven years, before beginning a federal law enforcement career with the U.S. Treasury Department. He later transferred to the Federal protective Service, where he was a founding member of the Department of Homeland Security; and

Whereas, Stephen Todd earned the rank of police captain before retiring in 2007 due to an injury sustained while on the job. For his heroic efforts, Stephen received the Award for Valor and was nominated for the Department of Homeland Security "Purple Heart Medal"; and

Whereas, since 2010, Stephen has worked as Commander of Veterans of Foreign Wars Post 10789 in Brentwood, California. Under his leadership, the post supports the outreach to homeless veterans and works to connect all veterans to the benefits they have earned through serving their country; and

Whereas, a true advocate for veterans, Stephen works closely and tirelessly with other veteran and civic organizations to make a difference in his community, including the Veteran of Foreign Wars Post District 10 Junior Vice-Commander, as a member of the American Legion Post 202, as the Delta Diablo Marine Corps League Det. 1155 and as a lifetime member of the Disabled American Veterans Post 7; and

Whereas, Stephen Todd was recognized earlier this year, among 80 service men and women by the California State Assembly Veterans Affairs Committee.

Now, Therefore, Be It Resolved that the Contra Costa County Board of Supervisors does hereby honor and thank Stephen P. Todd for his service, dedication, hard work, and loyalty to all Veterans in his community.

CANDACE ANDERSEN

Chair,
District II Supervisor

JOHN GIOIA
District I Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: November 8, 2016

Subject: Recognizing Veterans in Contra Costa County

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Jennifer Quallick
925/957-8860

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

Resolution No.

2016/556

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2016/556

Recognizing Veterans in Contra Costa County

Whereas, on Veterans Day, we pay tribute to the service and sacrifice of the men and women who in defense of our freedom have bravely worn the uniform of the United States; and

Whereas, today, we are reminded of our solemn obligation; to serve our veterans as well as they have served us; and

Whereas, our veterans have defended our nation's ideals established by our founding fathers, protected the innocent, and liberated the oppressed from tyranny and terror; and

Whereas, the freedom and security enjoyed by Americans is the direct result of the sacrifices of those who have served and who are serving in our Armed Forces; and

Whereas, our veterans have served with honor, courage, and commitment in World War I, World War II, Korea, Vietnam, Desert Storm, Iraq, Afghanistan, and other military actions protecting our freedoms; and

Whereas, our veterans who fought to protect our democracy are strengthening it here now back at home.

Once leaders in the Armed Forces, they are now pioneers of industry and pillars of their communities.

Their character reflects our enduring American spirit, and in their example, we find inspiration and strength; and

Whereas, we will never forget the heroes who have made the ultimate sacrifice and all those who have not yet returned home.

Now, Therefore, Be It Resolved that the Board of Supervisors of Contra Costa County does hereby recognize and honor the men and women of our country, who have served, and who are serving, in our Armed Forces of the United States in observance of Veterans Day, 2016.

CANDACE ANDERSEN

Chair,
District II Supervisor

JOHN GIOIA
District I Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: November 8, 2016

Subject: Recognizing Martinez Outpatient Behavioral Health Clinic

BACKGROUND:

The Board of Supervisors along with Nathan Johnson of Contra Costa County Veterans Services wishes to honor and recognize the team at the Martinez Outpatient Behavioral Clinic for all the work and service they program to our County's Veteran population.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jen Quallick
925/957-8860

By: , Deputy

cc:

ATTACHMENTS

Resolution No.

2016/610

*The Board of Supervisors of
Contra Costa County, California*

In the matter of:

Resolution No. 2016/610

In the Matter of Recognizing Martinez Outpatient Behavioral Health Clinic

Whereas, Contra Costa County has commemorated November 11th by paying tribute to those who have served this nation. This year, Contra Costa County also wishes to recognize and honor those people who work with Veterans each and every day at the Martinez Outpatient Behavioral Health Clinic; and

Whereas, the Outpatient Behavioral Health Clinic (BHC) team is comprised of an interdisciplinary group of mental health providers; and

Whereas, the BHC team receives new patients into the behavioral health clinic and coordinates the care of hundreds of veterans every year; and

Whereas, members of the core team address the urgent needs of crisis patients and those who are not engaged in services; and

Whereas, all of the providers at Martinez Behavioral Health Outpatient Services are committed and dedicated to serve and care for our Veterans behavioral health needs and work together as a team to accomplish and fulfill the mission of the VA; and

Whereas, BHC clinicians have developed valuable treatment programs for veterans such as an interdisciplinary program to treat chronic pain, seminars to support healthy romantic partnerships, groups to address addiction concerns, groups designed to promote recovery after experiences of military sexual trauma, and interventions targeted to treat post-traumatic stress; and

Whereas, BHC team members support and equip the mental health peer specialist to provide high-quality peer-to-peer consultation and peer support groups; and

Whereas, the BHC provides same-day access to care through the integrated mental health triage team; and

Whereas, the BHC works to streamline delivery of services to Veterans in partnership with primary care mental health integration providers and a variety of specialty care programs.

Now, Therefore, Be It Resolved that the Contra Costa County Board of Supervisors does hereby honor and thank the Martinez Outpatient Behavioral Health Clinic for their dedication, commitment and loyalty to all Veterans they serve in Contra Costa County.

CANDACE ANDERSEN

Chair,
District II Supervisor

JOHN GIOIA

District I Supervisor

MARY N. PIEPHO

District III Supervisor

KAREN MITCHOFF

District IV Supervisor

FEDERAL D. GLOVER

District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: November 8, 2016

Subject: Resolution honoring Stuart McCullough upon his retirement from Youth Homes

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lindy Lavender,
925-521-7100

By: , Deputy

cc:

ATTACHMENTS

Resolution No.

2016/633

*The Board of Supervisors of
Contra Costa County, California*

**In the matter of:
honoring Stuart McCullough upon his retirement from Youth Homes**

Resolution No. 2016/633

WHEREAS, Stuart McCullough has served as the Executive Director of Youth Homes since 1991; and

WHEREAS, during that time the agency has made significant strides in program development, clinical services, financial management and capital preservation; and

WHEREAS, Stuart has increased the operation budget of Youth Homes, assuring each new program component is fully integrated into the service continuum that includes intensive residential treatment, best practice mental health services, specialized foster homes, mobile support services, employment readiness, independent program evaluation system and a volunteer mentoring program; and

WHEREAS, prior to his role as Executive Director of Youth Homes, Stuart McCullough served as the Director of Contra Costa County's Division of Alcohol, Drugs and Mental Health. In this capacity he provided leadership and ingenuity on an array of important issues; and

WHEREAS, was one of the founding members of Phoenix Programs, Inc. and served as their Executive Director for 11 years; and

WHEREAS, Stuart McCullough is the past Treasurer of the Board of Directors of the Northern California Council for the Community, was formally on the Board of Directors of the California Alliance of Children and Family Services, past President of the Contra Costa County Mental Health Association, and is the President of the Board of Directors of the Martinez Community Foundation; and

WHEREAS, Stuart McCullough's positive impact on the community is not limited to his Executive Director role. He personally gives back to the community in numerous ways.

Now, Therefore, Be It Resolved that the Board of Supervisors of Contra Costa County congratulates Stuart McCullough on the occasion of his retirement.

CANDACE ANDERSEN

Chair,
District II Supervisor

JOHN GIOIA
District I Supervisor

MARY N. PIEPHO
District III Supervisor

KAREN MITCHOFF
District IV Supervisor

FEDERAL D. GLOVER
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa,

By: _____, Deputy



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: Advisory Council on Aging Resignation

RECOMMENDATION(S):

ACCEPT the resignation of Juliana Boyle, DECLARE vacant the Advisory Council on Aging, Member At Large Seat #3, and DIRECT the Clerk of the Board to post the vacancy as recommended by the Employment and Human Services Department Director.

FISCAL IMPACT:

Not applicable.

BACKGROUND:

Ms. Boyle resigned December 30, 2015. She was appointed to the Advisory Council on Aging, Member At large Seat #3 July 29, 2014. the seat will expire September 30, 2017.

The Advisory Council on Aging (ACOA) provides a means for countywide planning, cooperation, and coordination for individuals and groups interested in improving and developing services and opportunities for older residents of the County. The ACOA provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

CONSEQUENCE OF NEGATIVE ACTION:

The Advisory Council on Aging may not be able to conduct routine business.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Elaine Burres,
313-1717

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: Advisory Council on Aging Resignation

RECOMMENDATION(S):

ACCEPT the resignation of Jeffrey Weiss, DECLARE vacant the Advisory Council on Aging, Member At Large Seat #6, and DIRECT the Clerk of the Board to post the vacancy as recommended by the Employment and Human Services Department Director.

FISCAL IMPACT:

Not applicable.

BACKGROUND:

Mr. Weiss resigned October 4, 2016. He was appointed to the Advisory Council on Aging, Member At Large Seat # 6, February 2, 2015. the Seat will expire September 30, 2018.

The Advisory Council on Aging (ACOA) provides a means for countywide planning, cooperation, and coordination for individuals and groups interested in improving and developing services and opportunities for older residents of the County. The ACOA provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

CONSEQUENCE OF NEGATIVE ACTION:

The Advisory Council on Aging may not be able to conduct routine business.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Elaine Burres,
313-1717

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: Karen Mitchoff, District IV Supervisor
Date: November 8, 2016

Subject: Resignation from Mental Health Commission

RECOMMENDATION(S):

ACCEPT the resignation of Greg Beckner, DECLARE a vacancy in the District IV seat on the Mental Health Commission, and DIRECT the Clerk of the Board to post the vacancy, as recommended by Supervisor Mitchoff.

FISCAL IMPACT:

None.

BACKGROUND:

The Contra Costa County Mental Health Commission was established by order of the Contra Costa County Board of Supervisors on June 22, 1993, pursuant to the Welfare & Institution Code 5604, also known as the Bronzan-McCorquodale Act, Stats. 1992, c. 1374 (A.B. 14). The primary purpose of the Commission is to serve in an advisory capacity to the Board of Supervisors from each of the five districts for a term of three years. Each district has a consumer of mental health services, family member and an at-large representative on the Commission, for a total of 15 members plus a representative from the Board of Supervisors.

Mr. Greg Beckner resigned on October 17, 2016 from the Mental Health Commission.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

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ATTESTED: November 8, 2016

Contact: Lindy Lavender, (925)
521-7100

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:



Contra
Costa
County

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: November 8, 2016

Subject: RECOMMENDATION FOR APPOINTMENTS TO THE CONTRA COSTA RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

RECOMMENDATION(S):

REAPPOINT Tom Brumleve and Igor Skaredoff to the Contra Costa Resource Conservation District Board of Directors to new terms ending on November 30, 2020.

FISCAL IMPACT:

No County cost.

BACKGROUND:

Contra Costa Resource Conservation District (RCD) director recruitment is conducted by the County pursuant to a 1998 RCD resolution ordering that all future directors shall be appointed by the County Board of Supervisors in lieu of election (Public Resources Code Section 9314).

The mission of the RCD is to carry out natural resources conservation projects through voluntary and cooperative efforts. The RCD is a non-regulatory agency that works with individuals, growers, ranchers, public agencies, non-profit organizations and corporations to accomplish its mission. The USDA Natural Resource Conservation Service provides technical support for the RCD's programs.

On November 30, 2016, the terms of office for three of the five RCD Director seats will expire and the seats will become vacant: President, Director 1, and Director 3. Terms of office are four years beginning on December 1. Staff opened a recruitment on September 2 for a five-week period that ended on October 7. The recruitment garnered four

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Julie DiMaggio Enea
(925) 335-1077

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: CCCRC, IOC Staff, Tom Brumleve, Igor Skaredoff

BACKGROUND: (CONT'D)

>

applications from the following individuals (applications attached), who were invited to be interviewed by the Internal Operations Committee on October 24:

- Tom Brumleve, incumbent Director 1 (Walnut Creek)
- Bob Case, incumbent Director 3 (Concord)
- Jency James (Martinez)
- Igor Skaredoff, incumbent President (Martinez)

Candidates Igor Skaredoff and Tom Brumleve were unable to attend due to prior commitments. Neither of the other candidates attended the meeting. The Committee recommends the reappointment of Mr. Brumleve and Mr. Skaredoff, and directed staff to obtain the attendance records of the candidates, and invite remaining candidates Bob Case and Jency James to the December 12 IOC meeting for further consideration.

ATTACHMENTS

Candidate Application_Tom Brumleve_CCRC

Candidate Application_Bob Case_CCRC

Candidate Application_Jency James_CCRC

Candidate Application_Igor Skaredoff_CCRC

Press Publication_RCD Director Recruitment



**Contra
Costa
County**

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa Resource Conservation District

Director

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Brumleve, Thomas Duane
 (Last Name) (First Name) (Middle Name)

2. **Address:** Walnut Creek, CA 94598
 (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:**
 (Home No.) (Work No.) (Cell No.)

4. **Email Address:**

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved: Bachelor of Science

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Eastern Illinois University	Electrical Engineering	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	4			
B) University of Illinois	Electrical Engineering	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	5		BS	1958
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
UC Berkely, USF, Stanford, UCLA						

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <input type="text"/> To <input type="text"/> <input type="text"/> 1984 <input type="text"/> Present Total: Yrs. <input type="text"/> Mos. <input type="text"/> <input type="text"/> 32 <input type="text"/> Hrs. per week <input type="text"/>. Volunteer <input checked="" type="checkbox"/></p>	<p>Title <input type="text"/> Director Employer's Name and Address <input type="text"/> Contra Costa Resource Conservation District, 5552 Clayton Road, Concord, CA, 94521</p>	<p>Duties Performed <input type="text"/> Director for 32 years. <input type="text"/> President for several years. <input type="text"/> Delegate, CARCD for many years. <input type="text"/> Contra Costa Agricultural Task Force. <input type="text"/> CC/Alemeda Fire Safe Council. <input type="text"/> Coordinated Resource Management Planning in CA, for CARCD.</p>
<p>B) Dates (Month, Day, Year) From <input type="text"/> To <input type="text"/> <input type="text"/> 1984 <input type="text"/> Present Total: Yrs. <input type="text"/> Mos. <input type="text"/> <input type="text"/> 32 <input type="text"/> Present Hrs. per week <input type="text"/>. Volunteer <input checked="" type="checkbox"/></p>	<p>Title <input type="text"/> Director Employer's Name and Address <input type="text"/> Contra Costa County Farm Bureau, 5552 Clayton Road, Concord, CA, 84521</p>	<p>Duties Performed <input type="text"/> Normal Activities as Director <input type="text"/> President for two years. <input type="text"/> Delegate, CFBF for many years. <input type="text"/> Contra Costa Agricultural Task Force.</p>
<p>C) Dates (Month, Day, Year) From <input type="text"/> To <input type="text"/> <input type="text"/> 1984 <input type="text"/> Present Total: Yrs. <input type="text"/> Mos. <input type="text"/> <input type="text"/> 32 <input type="text"/> Hrs. per week <input type="text"/>. Volunteer <input checked="" type="checkbox"/></p>	<p>Title <input type="text"/> Director, Member Employer's Name and Address <input type="text"/> Contra Costa/Alemeda Cattlemen's Association, 638 Enos Way, Livermore, CA, 94551</p>	<p>Duties Performed <input type="text"/> Director for 8 years. <input type="text"/> President for 2 years. <input type="text"/> Delegate, CCA, for 4 years. <input type="text"/> Contra Costa Agricultural Task Force. <input type="text"/> CA Fire Safe Council, representing CCA</p>
<p>D) Dates (Month, Day, Year) From <input type="text"/> To <input type="text"/> <input type="text"/> 1962 <input type="text"/> Present Total: Yrs. <input type="text"/> Mos. <input type="text"/> <input type="text"/> 54 <input type="text"/> Hrs. per week <input type="text"/>. Volunteer <input type="checkbox"/></p>	<p>Title <input type="text"/> Co-Owner, Manager, Worker Employer's Name and Address <input type="text"/> Diablo Ranch, 1512 North Gate Road, Walnut Creek, CA 94598</p>	<p>Duties Performed <input type="text"/> Everything that needs to be done for a family cattle ranch operation.</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____ Date: 9-30-16

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra
Costa
County

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Resource Conservation Director
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION PRINT EXACT SEAT NAME (if applicable)

1. Name: Robert Case Robert Martin
(Last Name) (First Name) (Middle Name)

2. Address: Concord CA 94518
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: _____
(Home No.) (Work No.) (Cell No.)

4. Email Address: _____

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved: Master of Arts

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>Diablo Valley C</u>	<u>Chemistry</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<u>66</u>		<u>AA</u>	<u>68</u>
B) <u>San Francisco State</u>	<u>Biology</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<u>140</u>		<u>BA</u>	<u>68</u>
C) <u>SF S Univ</u>	<u>Ecology</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<u>60</u>		<u>MA</u>	<u>72</u>
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			
<u>Co Co County</u>	<u>Management</u>	<u>25?</u>	<u>I am not sure</u>			

Public Employee

THIS FORM IS A PUBLIC DOCUMENT

Took classes in the 90's

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 1981 2004 Total: Yrs. Mos. 23 9 Hrs. per week 40. Volunteer <input type="checkbox"/></p>	<p>Title AgBio-Deputy Com Employer's Name and Address Contra Costa County Dept of Agriculture</p>	<p>Duties Performed Deputy Ag Commissioner Ag Biologist</p>
<p>B) Dates (Month, Day, Year) From To 1972 1995 Total: Yrs. Mos. 28 — Hrs. per week 9. Volunteer <input type="checkbox"/></p>	<p>Title Biology Instructor Employer's Name and Address Peralta Com College Dist Oakland CA</p>	<p>Duties Performed Biology related teaching</p>
<p>C) Dates (Month, Day, Year) From To 2004 Present Total: Yrs. Mos. 12 2 Hrs. per week <input checked="" type="checkbox"/>. Volunteer <input type="checkbox"/></p>	<p>Title Compliance Coach Employer's Name and Address BioIntegral Resource Center Berkeley CA</p>	<p>Duties Performed Certification of PCOs for Ecowis Pest Control Program</p>
<p>D) Dates (Month, Day, Year) From To Total: Yrs. Mos. Hrs. per week <input type="checkbox"/>. Volunteer <input type="checkbox"/></p>	<p>Title Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other Incumbent

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship: Retirement Pension

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____ Date: 9/20/16

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



Contra
Costa
County

RECEIVED
SEP 30 2016
CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Resource Conservation District Board

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** James Jency K
(Last Name) (First Name) (Middle Name)

2. **Address:** Martinez CA 94553
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:**
(Home No.) (Work No.) (Cell No.)

4. **Email Address:**

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Undergraduate BA

Names of colleges / universities attended	Course of Study / Major	Degree Awarded Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Saint Mary's College of California	Environmental Studies	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	126		BA	
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u> </u> To <u> </u> 01/2015 Present Total: Yrs. <u> </u> Mos. <u> </u> 1 10 Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Recycling Coordinator Employer's Name and Address Republic Services 441 North Buchanan Circle Pacheco, CA 94553</p>	<p>Duties Performed Manage waste diversion programs of apartment, condominium, and HOA properties in Central Contra Costa. Conduct site checks and meetings with property managers, discuss program offerings, train staff and tenants, provide customer service and technical assistance, and collaborate with event planners on zero waste.</p>
<p>B) Dates (Month, Day, Year) From <u> </u> To <u> </u> 04/2012 Present Total: Yrs. <u> </u> Mos. <u> </u> 4 5 Hrs. per week <u>5</u> . Volunteer <input type="checkbox"/></p>	<p>Title Senior Consultant Employer's Name and Address Generation Green PO Box 6993 Moraga, CA 94570</p>	<p>Duties Performed Plan, organize, and facilitate educational workshops and coordinate legislative officials and speakers on topics related to climate action planning. Conduct research to maintain website featuring best practices on climate action planning. Regularly attend and speak at city council meetings and mayors conferences.</p>
<p>C) Dates (Month, Day, Year) From <u> </u> To <u> </u> 09/2015 05/2016 Total: Yrs. <u> </u> Mos. <u> </u> Hrs. per week <u> </u> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title Leadership Contra Costa Employer's Name and Address Walnut Creek Chamber of Commerce 1280 Civic Dr, #100 Walnut Creek, CA 94596</p>	<p>Duties Performed Joined the Bay Area's premier Contra Costa-County-focused leadership program to learn about issues affecting the County's residents and to explore solutions. Topics included environment, politics, transportation and housing. Currently serving as a day chair for the environment day in 2017.</p>
<p>D) Dates (Month, Day, Year) From <u> </u> To <u> </u> 08/2014 12/2014 Total: Yrs. <u> </u> Mos. <u> </u> Hrs. per week <u>10</u> . Volunteer <input type="checkbox"/></p>	<p>Title Sustainability Campus Leader Employer's Name and Address Saint Mary's College of California 1928 Saint Mary's Road, Morga, CA 94556</p>	<p>Duties Performed Organized and planned environmental events/projects for the campus with fellow students. Served as a supervisor and mentor to fellow students in their sustainability projects. These included sustainable move-outs, garden work days, and campus-wide awareness events.</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Nam

Date: 9-27-16

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Contra
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County

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Date Received:

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Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

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CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa Resource Conservation District

President

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Skaredoff Igor Olegovich
 (Last Name) (First Name) (Middle Name)

2. **Address:** _____ Martinez CA 94553
 (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** _____
 (Home No.) (Work No.) (Cell No.)

4. **Email Address:** _____

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved BS (chemistry) BA (Russian)

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) College of San Mateo	Chemistry	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	60approx		AA	1962
B) San Jose State University	Chemistry & Russian	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	60approx		BS&BA <input checked="" type="checkbox"/>	1964
C) University of California	Molecular genetics	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	20approx			
D) Other schools / training completed:	Course Studied Firefighting, Chemistry of Fire, Hazardous <input checked="" type="checkbox"/>	Hours Completed approx 200	Certificate Awarded: Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1964 2000 Total: <u>Yrs.</u> <u>Mos.</u> 35 Hrs. per week <u>8+</u> . Volunteer <input type="checkbox"/></p>	<p>Title Staff Chemist Employer's Name and Address Shell Oil Co Martinez, CA and Shell Chemical Co Geismar, LA</p>	<p>Duties Performed Performed analyses, supervised various war groups. built a laboratory addition, coordinated with research staff and engineering support and operations</p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1962 1964 Total: <u>Yrs.</u> <u>Mos.</u> 6 Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Laboratory Technician (summer job w/ <input checked="" type="checkbox"/> Employer's Name and Address FMC Corporation Newark, CA</p>	<p>Duties Performed Analyzed phosphoric acid, and other chemical process streams.</p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1961 1963 Total: <u>Yrs.</u> <u>Mos.</u> 18 Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Title Laboratory Technician Employer's Name and Address Jones Hamilton Corporation Wells Avenue, Newark, CA</p>	<p>Duties Performed Analyzed toilet bowl cleaner, maintained sample files, shipped product samples.</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> 2000 approx <input checked="" type="checkbox"/> 2010 Total: <u>Yrs.</u> <u>Mos.</u> 10approx Hrs. per week <u>4 approx</u> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title Alternate Commissioner Employer's Name and Address Contra Costa Hazardous Materials Commission</p>	<p>Duties Performed Participated in Commission meetings and committee meetings. Helped formulate various hazardous materials policies.</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____ Date: _____

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THIS FORM IS A PUBLIC DOCUMENT

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra Costa County

County Administrator's Office • 651 Pine Street • Martinez, CA 94553 • www.co.contra-costa.ca.us

Media Release

FOR IMMEDIATE RELEASE

Friday, September 2, 2016

Contact: Julie DiMaggio Enea
Phone: (925) 335-1077
Email: julie.enea@cao.cccounty.us

WOULD YOU LIKE TO SERVE ON THE CONTRA COSTA RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS ?

The Contra Costa Resource Conservation District is looking for an individual interested in serving on its Board of Directors. Contra Costa County land owners with a strong interest in soil and water conservation are encouraged to apply. The District is recruiting to fill three vacancies for four-year terms beginning December 1, 2016 and ending on November 30, 2020. The County Board of Supervisors will make the appointments. Individuals selected will serve as unpaid volunteers. The District Board of Directors meets monthly in Concord.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 335-1900 or by visiting the County webpage at www.co.contra-costa.ca.us. Applications should be returned to the Clerk of the Board of Supervisors, Room 106, County Administration Building, 651 Pine Street, Martinez, CA 94553 no later than Friday, October 7, 2016 by 5:00 p.m. Applicants should plan to be available for public interviews in Martinez on Monday, October 24, 2016. More information about the Contra Costa Resource Conservation District and complete eligibility requirements can be obtained by calling Teresa Hunter at the Resource Conservation District, at (925) 672-6522 or visiting the District website at <http://www.ccrd.org/>.

###



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: November 8, 2016

Subject: Appropriation Transfer for Approved FY 16-17 Venture Capital Projects

RECOMMENDATION(S):

Approve Appropriation Adjustment No. 5021 transferring \$1,134,665 in appropriations to Animal Services (0366), Clerk of the Board (0002); County Administrator (0003); Department of Information Technology (0147), District Attorney (0242), Employment & Human Services (0501), Probation (0308), Public Defender (0243); Public Works (0650), Sheriff-Coroner (0255), Treasurer-Tax Collector (0015), Veterans Services (0579) for fiscal year 2016-17 Venture Capital Projects.

FISCAL IMPACT:

Project funds are budgeted in the General Fund Contingency for FY 2016-17 (100% General Fund)

BACKGROUND:

The Board of Supervisors adopted a Budget Policy in 2006, which included a resource intended to improve departmental operations. Per this policy, in FY 2016-17 funding was made available for technology projects to be used to increase efficiencies and economies in departments that did not have resources available within their normal operating budgets for such expense. Requests for these funds were submitted with the Departments' baseline budgets. Departments included

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Lisa Driscoll, (925)
335-1023

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

requests of \$1,830,665 and the County Administrator was able to approve \$1,134,665.

CONSEQUENCE OF NEGATIVE ACTION:

Departments will not receive the resources needed to fund the aforementioned projects.


ATTACHMENTS

TC27_5021

**CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT/
ALLOCATION ADJUSTMENT
T/C-27**

AUDITOR-CONTROLLER USE ONLY:	
FINAL APPROVAL NEEDED BY:	
<input checked="" type="checkbox"/>	BOARD OF SUPERVISORS
<input type="checkbox"/>	COUNTY ADMINISTRATOR
<input type="checkbox"/>	AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: County-Variuos		
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>	INCREASE
0990	6301	Appropriations for Contingencies	1,134,665.00	
3340	2251	Computer Software Cost		166,000.00
0002	2251	Computer Software Cost		71,600.00
1200	2132	Minor Computer Equipment		30,000.00
1225	2251	Computer Software		100,000.00
1075	2132	Minor Computer Equipment		60,000.00
2843	2132	Minor Computer Equipment		156,650.00
5123	2132	Minor Computer Equipment		25,000.00
3003	2132	Minor Computer Equipment		103,415.00
2900	2251	Computer Software Cost		151,000.00
4500	2251	Computer Software Cost		117,000.00
2512	2132	Minor Computer Equipment		120,000.00
0015	2132	Minor Computer Equipment		15,000.00
0579	2251	Computer Software Cost		19,000.00
			1,134,665.00	1,134,665.00

<p align="center">APPROVED</p> <p>AUDITOR – CONTROLLER</p> <p>By: <u></u> Date <u>10/31/16</u></p> <p>COUNTY ADMINISTRATOR</p> <p>By: _____ Date _____</p> <p>BOARD OF SUPERVISORS</p> <p>YES:</p> <p>NO:</p> <p>By: _____ Date _____</p>	<p>EXPLANATION OF REQUEST</p> <p>Transfer appropriations approved for FY 2016-17 Venture Capital Projects.</p> <p>PREPARED BY: <u>Laura Strobel</u> TITLE: <u>Sr Deputy County Administrator</u> DATE: <u>10/21/16</u></p> <p align="right">APPROPRIATION <u>APOO 5021</u> ADJ. JOURNAL NO.</p>
--	--



**Contra
Costa
County**

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: Reclassify Two Engineering Records Technicians to Engineering Records Technician Specialists

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21854 to reclassify two (2) Engineering Records Technician (NPSA) (represented) positions, Nos. 01507 and 10807, at salary plan and grade KLX 1197 (\$3,867- \$4,818) and the incumbents to Engineering Record Technician Specialist (NSSA) (represented) at salary plan and grade KL5 1355 (\$4,534 - \$5,511) in the Public Works Department.

FISCAL IMPACT:

This action will result in a cost to the Department of approximately \$934.00 per month or \$11,208 annually (including \$3,362 in pension costs), which will be covered by various special revenue funds. The General Fund is not impacted by this action.

BACKGROUND:

Formerly, the Public Works Engineering Records Unit operated with four (4) employees, including a Supervisor and a Senior Technician. However, after the Engineering Records Technician Supervisor's retirement and the Senior Engineering Records Technician position canceled, the Engineering Record Technicians assumed some of the job duties performed by the Supervisor and by the Senior Engineering Records Technician. Currently, the two (2) Engineering Record Technicians assign county road numbers, conduct road mileage checks, complete road history reports, coordinate the department's on-site and off-site records storage, service the public with copies of maps to find properly lines, road and drainage easements and determines map's coordinates, indexes and files. In addition, both

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Kelli Zenn, (925)
313-2108

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Kelli Zenn

Engineering Record Technicians are essential in the development and the daily management of Public Works Department's web portal servicing customer's requesting and reviewing engineering records electronically. They are the Department's Laser-fiche document management system experts and are responsible for training staff on the Laser-fiche system. After reviewing the full scope of the duties and responsibilities of the Engineering Record Technician incumbents, over 50% of the duties and responsibilities were found within the former Engineering Record Technician Specialist classification. Thus, in an effort to properly classify and compensate the Engineering Records Technician incumbents, this personnel action is requesting to reclassify the two current Engineering Records Technician positions and its incumbents to Engineering Record Technician Specialists.

In accordance with Section 22.4 –

BACKGROUND: (CONT'D)

Promotion via Reclassification Without Examination, of the MOU between the County and AFSCME, Local 512, the Union agrees with the action.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not carried out, the Engineering Records Technicians will not be properly compensated for the work they are performing.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

P300 21854

POSITION ADJUSTMENT REQUEST

NO. 21854
DATE 3/1/2016

Department Public Works Department No./ Budget Unit No. 0650 Org No. 4530 Agency No. 65
Action Requested: Reclassify two (2) Engineering Records Technician (NPSA) positions (represented) and the incumbents to Engineering Record Technician Specialist (NSSA) (represented) at salary plan and grade KL5 1355 (\$4,534-\$5,511) in the Public Works Department.

Proposed Effective Date: 11/1/2016

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$11,208.00 Net County Cost \$0.00
Total this FY \$7,472.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT 100% Special Revenue Funds

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Julia R. Bueren

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

L.Strobel

4/25/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/1/2016

Reclassify two (2) Engineering Records Technician (NPSA) (represented) positions, Nos. 01507 and 10807, at salary plan and grade KLX 1197 (\$3,867 - \$4,818) and the incumbents to Engineering Record Technician Specialist (NSSA) (represented) at salary plan and grade KL5 1355 (\$4,534 - \$5,511)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

11/1/2016(Date)

Eva Barris

10/1/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/3/16

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: _____

Laura Strobel

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 11/3/2016

No. _____

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: Add 17 Eligibility Worker I positions and cancel 17 Medi-Cal Program Assistant positions in EHSD

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21980 to add seventeen (17) Eligibility Worker I (XHWA) (represented) positions at salary plan and grade 255 0948 (\$2,845-\$3,458) and cancel seventeen (17) Medi-Cal Program Assistant (XHSB) (represented) vacant position #10614, #10620, #10627, #10634, #10637, #10644, #10656, #10658, #10663, #10671, #10676, #10677, #10684, #10687, #10694, #10699, #10700 at salary plan and grade 255 1384 (\$4,381-\$5,326) in the Employment and Human Services Department, Workforce Services Bureau.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost savings of \$308,652, which includes estimate pension cost savings of \$108,035. These positions will be funded 12.5% Federal revenue, 83.75% State revenue, and 3.75% County cost.

BACKGROUND:

Currently, EHSD has Eligibility Worker I positions designated to their Eligibility Work Training Unit (EWTU). Once eligibility workers successfully complete their initial EWTU training, they are eligible to move into another eligibility worker position with an assigned caseload to support CalWORKS, CalFresh and Medi-Cal programs.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Holly Trieu (925)
313-1560

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Holly Trieu

BACKGROUND: (CONT'D)

Over time eligibility workers may be eligible to apply for and/or promote into higher level eligibility worker, Medi-Cal Program Assistant and Social Service Program Assistant positions. Due to turnover and the specialized minimum qualifications of the Medi-Cal Program Assistant classification, it has been challenging to fill positions at this level.

The department has identified 17 vacant Medi-Cal positions that would be better filled at the beginning stages of the eligibility work classifications. This will provide the department the opportunity to hire entry level eligibility workers that can participate in the EWTU and over time become eligible to move up through the eligibility worker classifications, and support the department's efforts to provide timely services to families and individuals eligible for CalWORKS, CalFresh and Medi-Cal program. Therefore, the department is requesting to cancel 17 vacant Medi-Cal Program Assistant positions and add 17 Eligibility Worker I positions.

CONSEQUENCE OF NEGATIVE ACTION:

If these positions are not approved, EHSD will not have the appropriate staffing levels to provide assistance to families of CalWORKS, CalFresh and Medi-Cal programs.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

P300 No. 21980 EHSD

POSITION ADJUSTMENT REQUEST

NO. 21980
DATE 10/18/2016

Department EHSD
Department No./ Budget Unit No. 0504 Org No. 5455 Agency No. A19
Action Requested: Add 17 Eligibility Worker I (XHWA) (represented) positions and cancel 17 Medi-Cal (XHSB) (represented) vacant positions in the Workforce Services Bureau at EHSD. (See attached list of 17 position numbers).

Proposed Effective Date: 11/1/2016

Classification Questionnaire attached: Yes [] No [x] / Cost is within Department's budget: Yes [] No []

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$308,652.00) Net County Cost (\$11,574.00)
Total this FY (\$180,047.00) N.C.C. this FY (\$6,751.00)

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Costa savings: 12.5% Federal, 83.75% State, 3.75% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 313-1560

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan

10/20/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/25/2015

Add seventeen (17) Eligibility Worker I (XHWA) (represented) positions at salary plan and grade 255 0948 (\$2,845-\$3,458) and cancel seventeen (17) Medi-Cal Program Assistant (XHSB) (represented) vacant position #10614, #10620, #10627, #10634, #10637, #10644, #10656, #10658, #10663, #10671, #10676, #10677, #10684, #10687, #10694, #10699, #10700 at salary plan and grade 255 1384 (\$4,381-\$5,326)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: [x] Day following Board Action.

[] (Date)

OParra

10/25/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/1/2016

- [x] Approve Recommendation of Director of Human Resources
[] Disapprove Recommendation of Director of Human Resources
[] Other:

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED [] DISAPPROVED []

David J. Twa, Clerk of the Board of Supervisors and County Administrator

DATE

BY

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 11/1/2016

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: Add one SS Staff Development Specialist position and cancel one Sr Social Services Information Systems Analyst position in EHSD

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21982 to add one (1) Social Services Staff Development Specialist (X4SK) (represented) position at salary plan and grade KZ5 1642 (\$5,883 - \$7,151) and cancel one (1) vacant Senior Social Services Information Systems Analyst (XQVC) (represented) position #15324 at salary plan and grade KZ5 1837 (\$7,136 - \$7,868) in the Employment and Human Services Department, Administrative Services Bureau.

FISCAL IMPACT:

Upon approval, this action will result in approximate annual cost savings of \$27,198, including estimated pension cost savings of \$9,519. This position will be funded 45% Federal revenue, 45% State revenue, and 10% County cost.

BACKGROUND:

The Employment and Human Services Department Staff Development division is responsible for working with the department bureaus to identify specific training needs, create training plans to address the needs, and facilitate training classes. The division is responsible for creating and facilitating online, virtual and classroom based training; and researching, developing and creating current day soft skills, general skills and leadership/training programs for EHSD employees. The Staff Development division is working with Captivate, an e-Learning software

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Holly Trieu (925)
313-1560

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Holly Trieu

BACKGROUND: (CONT'D)

program, to create e-Learning material for training. The position will be responsible for reviewing and evaluating training programs for effectiveness and making related changes and/or improvements.

CONSEQUENCE OF NEGATIVE ACTION:

If the Social Service Staff Development Specialist position is not added, the Department will be at risk of not being in compliance with Federal mandates and county policy training mandates.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 No. 21982 EHSD

POSITION ADJUSTMENT REQUEST

NO. 21982
DATE 10/18/2016

Department Employment and Human Services Department No./
Budget Unit No. 0501 Org No. 5101 Agency No. A19

Action Requested: Add one Social Services Staff Development Specialist (X4SK) (represented) position and cancel one (1) Senior Social Services Information Systems (XQVC) (represented) position #15324 in the Administrative Services Bureau at EHSD .

Proposed Effective Date: 11/1/2016

Classification Questionnaire attached: Yes No / Cost is within Department's budget: Yes No

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$27,198.00) Net County Cost (\$2,719.00)
Total this FY (\$15,865.00) N.C.C. this FY (\$1,587.00)

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost Savings: 45% Federal, 45% State, 10% County

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Holly Trieu 313-1560

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Kevin J. Corrigan

10/20/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 10/25/2016

Add one (1) Social Services Staff Development Specialist (X4SK) (represented) position at salary plan and grade KZ5 1642 (\$5,883-\$7,151) and cancel one (1) Senior Social Services Information Systems Analyst (XQVC) (represented) position #15324 at salary plan and grade KZ5 1837 (\$7,136-\$7,868)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: Day following Board Action.

_____(Date)

OParra

10/25/2016

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

11/1/2016

Approve Recommendation of Director of Human Resources

Disapprove Recommendation of Director of Human Resources

Other: _____

Enid Mendoza

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED DISAPPROVED

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 11/1/2016

No. xxxxxx

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

9. How will the project position(s) be filled?
 - a. Competitive examination(s)
 - b. Existing employment list(s) Which one(s)? _____
 - c. Direct appointment of:
 1. Merit System employee who will be placed on leave from current job
 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Grant Award #28-767-5 from the California Department of Public Health, Refugee Health Assessment Program

RECOMMENDATION(S):

Approve and authorize the Health Services Director or his designee, to accept on behalf of the County, Grant Award #28-767-5 (16-07-90899-00) from the California Department of Public Health, in an amount not to exceed \$175,000, for the County's Refugee Health Assessment Program (RHAP), for the period October 1, 2016 through September 30, 2017.

FISCAL IMPACT:

Acceptance of this award will result in a total of \$175,000 for FY 2016-2017 from the California Department of Public Health for the Refugee Health Assessment Program. No County match is required.

BACKGROUND:

The Refugee Health Assessment Program (RHAP) allows for the provision of health assessment services to refugees, asylees, entrants from Haiti and Cuba, special visa immigrants, certified victims of human trafficking and other eligible entrants as required in the California Refugee Health Assessment form (CDPH 8418A). Based on the assessment, communicable diseases are

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: William Walker, M.D.
925-957-5410

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

BACKGROUND: (CONT'D)

treated on the new arrivals, as well as other Contra Costa residents, who are not protected from disease. In addition, this program provides highly trained and culturally appropriate medical interpreters for the County's Afghan, Russian, Vietnamese, Lao and Mien clinics (13 per week). The RHAP advocates for people with limited English skills to achieve access and care within the Contra Costa Health Services Department.

The Health Service Department recently received a notice of award from the California Department of Public Health, granting Health Services Department funding. Acceptance of the Grant Award #28-767-5 allows the County to continue the Refugee Health Assessment Program (RHAP) through September 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this grant award is not accepted, people with limited-English skills in the RHAP program will not achieve access and care within the Contra Costa Health Services Department.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Interagency Agreement #29-520-8 with the Pittsburg Unified School District

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Interagency Agreement #29-520-8 with the Pittsburg Unified School District, a government agency, to pay the County up to \$150,000 in funding, to provide mental health intervention services for certain Special Education students, for the period from July 1, 2016 through June 30, 2017.

FISCAL IMPACT:

Approval of this interagency agreement will result in a total payment to the County of up to \$150,000. No County match required.

BACKGROUND:

Contra Costa Behavioral Health Services Division/Mental Health in collaboration with Lincoln Child Center and Pittsburg Unified School District will implement the Petite Academy Program to provide mental health services for the seriously emotionally disturbed youth and families who live in East County.

Approval of Interagency Agreement #29-520-8 will allow Agency to pay the County for the provision of professional mental health intervention services to Agency-designated severely emotionally disturbed Special Education students, through June 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the County will not receive funding to support mental health intervention services for certain Special Education students.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Standard Agreement (Amendment) #29-772-32 with the State of California, Department of Health Care Services

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Standard Agreement (Amendment) #29-772-32 (State #04-36067, A-19) with the State of California, Department of Health Care Services (DHCS), effective January 1, 2015, to amend Agreement #29-772-13 (as amended by subsequent amendments #29-772-14 through #29-772-31), to adjust capitation rates and revise Medi-Cal Loss Ratio language, with no change in the original amount payable to the County not to exceed \$317,472,000 or term of April 1, 2005 through December 31, 2016.

FISCAL IMPACT:

Approval of this amendment will reflect no change in the original amount payable to County of \$317,472,000 for the Medi-Cal Managed Care Local Initiative Project. No County match required.

BACKGROUND:

On April 26, 2005, the Board of Supervisors approved Standard Agreement #29-772-13 (as amended by subsequent Amendments #29-772-14 through #29-772-31) with the State of California, DHCS, for the Medi-Cal Local Initiative Health Plan, for the period from April 1, 2005 through December 31, 2016.

Approval of this Standard Agreement (Amendment) #29-772-32 will adjust capitation rates and revised Medi-Cal Loss Ratio language, with no change in Payment Limit or term through December 31, 2016.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Patricia Tanquary,
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the County will not be able to be reimbursed for services under the Medi-Cal Managed Care Local Initiative Project.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: American Academy of Pediatrics Healthy Active Living grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept grant funding in the amount of \$3,000 from the American Academy of Pediatrics to implement a healthy living program during the term January 1, 2017 through December 31, 2018.

FISCAL IMPACT:

County to receive an amount not to exceed \$3,000 from the American Academy of Pediatrics. (No County match)

BACKGROUND:

The American Academy of Pediatrics is sponsoring a grant program for Early Head Start, Head Start and other early care and education programs to promote health living choices for children. Studies show that one in four United States children under age five is either overweight or obese. This grant initiative is to help address the gap between policy and programmatic approaches to begin to change the trajectory of children who may be at risk of becoming overweight. The Employment and Human Services Department's Community Services Bureau intends to submit an application by grant deadline of November 9, 2016 to obtain funds to implement a healthy living program for

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: CSB,
925-681-6389

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Nasim Eghlima, Christina Reich, Eric Pormento

BACKGROUND: (CONT'D)

children and families enrolled in the Bureau's early care and education programs. If awarded, the program will include three training sessions for program participants and the distribution of tools to assist participants to develop and maintain life-long healthy habits.

The Employment and Human Services Department, Community Services Bureau, will use funds to purchase pedometers and nutrition education supplies to assist a healthy learning program for children and families enrolled on the Bureau's early care and education programs.

CONSEQUENCE OF NEGATIVE ACTION:

Without funding, the EHSD Community Services Bureau would not be able to provide the proposed grant service.

CHILDREN'S IMPACT STATEMENT:

The grant funding will support one of the community outcomes established in the Children's Report Card, 5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by reducing the environmental impact of paper products.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: 2016-2017 California Department of Education General Childcare & Development Revenue Contract, Amendment 1

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an agreement amendment, effective January 1, 2017, to increase the payment limit by \$128,704 to new limit \$2,634,386 from the California Department of Education for general childcare and development program services with no change to term July 1, 2016 through June 30, 2017.

FISCAL IMPACT:

County to receive up to \$2,634,386
41.49% (\$1,093,011) Federal
58.51% (\$1,541,375) State
CFDA Nos. 93.596, 93.575
No County match

BACKGROUND:

California Department of Education notified the Department on June 3, 2016 of the 2016-2017 funding allocation for general childcare and development programs. The County receives funds from the California Department of

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: CSB
925-681-6333

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Ressie Dayco, Cassandra Youngblood

BACKGROUND: (CONT'D)

Education to provide state preschool general childcare services to program eligible County residents. The program is operated by the Employment and Human Services Department, Community Services Bureau. The board approved receipt of funds on June 21, 2016 (C.53).

The State routinely amends the contracts to account for cost of living adjustments and other budgetary changes. This amendment is to increase the standard reimbursement rate from \$38.29 to \$40.20, effective January 1, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not receive funding to operate the childcare & development program.

CHILDREN'S IMPACT STATEMENT:

The Department of Education General Childcare & Development funding supports three of the community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 3) "Families that are Economically Self-sufficient"; and, 4) "Families that are Safe, Stable, and Nurturing" by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: 2016-17 California Department of Education Preschool Program Revenue Contract, Amendment 1

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department Director, or designee, to execute a contract amendment, effective January 1, 2017, to increase the payment limit by \$468,615 to new limit \$9,591,851 from the California Department of Education to provide State preschool services with no change to term July 1, 2016 through June 30, 2017.

FISCAL IMPACT:

County to receive up to \$9,591,851: State 81.29% (\$7,797,555); Federal 18.71% (\$1,794,296) No County match.

CFDA #s 93.596 (\$1,229,537) and 93.575 (\$564,759).

State Agreement CSPP 6044, Amend 1 / CCC Agreement 39-908-20

BACKGROUND:

The California Department of Education notified the Department on June 3, 2016 of the 2016-2017 funding

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: CSB
925-681-6333

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Ressie Dayco, Cassandra Youngblood

BACKGROUND: (CONT'D)

allocation of the California State Preschool program services. The County receives funds from the California Department of Education to provide state preschool services to program eligible County residents. The program is operated by the Employment and Human Services Department, Community Services Bureau. The board approved receipt of funds on June 21, 2016 (C.55).

The State routinely adds funds to the contract as cost of living adjustments occur. This amendment is to increase the daily reimbursement rate from \$38.53 per child day of enrollment to \$40.45, effective January 1, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not receive funding to operate these childcare programs.

CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department, Community Services Bureau supports three of the community outcomes established in the Children's Report Card: 1) "Children Ready for and Succeeding in School"; 3) "Families that are Economically Self Sufficient"; and, 4) "Families that are Safe, Stable and Nurturing" by offering comprehensive services, including high quality, early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: Amend Contract with Contra Costa Family Justice Alliance for Services to Victims of Interpersonal Violence

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Contra Costa Family Justice Alliance, a non-profit corporation of California, effective October 1, 2016, to increase the payment limit by \$100,000 to a new payment limit of \$150,000 for enhanced services to an additional 250 families of victims of interpersonal violence and coordination of community family justice workshops for the period of July 1, 2016 through June 30, 2017. (100% County - General Fund)

FISCAL IMPACT:

\$150,000: 100% County (General Fund - budgeted)

BACKGROUND:

This contract is to ensure delivery of effective services for victims of interpersonal violence (domestic violence, sexual assault, child abuse and maltreatment, elder abuse, and human trafficking) through a coordinated, client-centered, multi-disciplinary service model. Contra Costa Family Justice Alliance (CCFJA) provides support and assistance to increase the safety and empowerment of families in Contra Costa County experiencing interpersonal violence to coordinate access to multiple service providers and achieve specific measured outcomes. CCFJA organizes and

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: G.Chenoweth
3-1648

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

coordinates community family justice workshops, coordinates a multidisciplinary team, participates in the Zero Tolerance collaborative for evaluation, planning, and fundraising as well as assisting in developing aligned policies, practices, and protocols to service deliver for victims of human trafficking.

CONSEQUENCE OF NEGATIVE ACTION:

Victims of interpersonal violence in Contra Costa County will not have access to enhanced coordinated services.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing support and assistance with coordinating access to multiple service providers of crisis intervention, law enforcement, and long term wellness programs including employment readiness, job placement, educational, counseling, health and social services.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: Amend contract with Community Violence Solutions for Services to Victims of Sexual Exploitation

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Community Violence Solutions, a non-profit corporation of California, effective November 1, 2016, to increase the payment limit by \$3,000 to a new payment limit of \$196,802 for the addition of grant writing for crisis intervention and advocacy services to sexually exploited and commercially sexually exploited youth and families for a period of July 1, 2016 through June 30, 2017. (County 37%; State 29%; Federal 32%; Other 2%)

FISCAL IMPACT:

\$196,802: County 39%; State 29%; Federal 32% (CFDA 93.658).

BACKGROUND:

The Employment and Human Services Department contracts with Community Violence Solutions (CVS) to provide crisis intervention and advocacy services to victims of sexual assault, rape, human trafficking, domestic violence, and stalking in Contra Costa County as part of Contra Costa County's Zero Tolerance for Domestic Violence Initiative. Services include: providing a Sexual Assault Response Team, staffing the Rape Crisis

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Gina Chenoweth
3-1648

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Line 24/7, providing comprehensive, coordinated services to commercially sexually exploited youth and families, providing leadership to the Anti-Human Trafficking Coalition, providing outreach, education, training, and systems change advocacy. Additional CVS provides a designated Case Manager and Survivor Outreach Worker to increase identification, outreach, and services to victims of commercial sexual exploitation and at-risk youth.

CONSEQUENCE OF NEGATIVE ACTION:

Fewer victims and families of commercial sexual exploitation and at-risk youth will be identified and/or receive intervention and/or advocacy services.

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing crisis intervention and advocacy services to victims of commercially sexually exploitation and at-risk youth in Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: November 8, 2016

Subject: Amend Contract with Child's Best Interest for Ombudsman Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Child's Best Interest, a corporation of California, effective November 1, 2016 to increase the payment limit by \$31,250 to a new payment limit of \$156,250 for increased ombudsman services to program applicants, recipients, community members, and staff for the period of September 1, 2016 through August 31, 2017. (10% County; 45% State; 45% Federal)

FISCAL IMPACT:

\$156,250.00 - Administrative Overhead: 10% County; 45% State; 45% Federal

BACKGROUND:

Under this contract, a Child's Best Interest, provides comprehensive ombudsman services for the Employment and Human Services Department (EHSD). The ombudsman receives and investigates complaints, gathers information, and works to resolve issues using various mediation skills. Complaints may be received from the Children and Family Services Director, Division Managers, program applicants, recipients, other County departments, community-based organizations, individual community members, elected officials, and others. As systemic issues are identified, the ombudsman makes formal recommendations to EHSD Director/s to improve service delivery.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

**VOTE OF
SUPERVISORS**

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ATTESTED: November 8, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Gina
Chenoweth

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Participants and staff in Contra Costa County will not receive ombudsman services.

CHILDREN'S IMPACT STATEMENT:

The ombudsman services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families". Through comprehensive ombudsman services and follow-up consultation, EHSD's Children and Family Services Bureau can improve its service delivery to children and families through Contra Costa County.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #77-005-1 with David S. Gee, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #77-005-1 with David S. Gee, M.D., an individual, in an amount not to exceed \$168,000, to provide consultation and technical assistance to the Health Plan Medical Management team for the period from December 1, 2016 through November 30, 2017.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II.

BACKGROUND:

On January 5, 2016, the Board of Supervisors approved Contract #77-005 with David S. Gee, M.D, for the provision of consultation and technical assistance to the Health Plan Medical Management team, for the period from December 1, 2015 through November 30, 2016. Approval of Contract #77-005-1 will allow the Contractor to continue providing consultation and technical assistance to the Health Plan Medical Management team through November 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Contra Costa Health Plan Management Team will not receive the benefits of consultation and technical assistance from the Contractor.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Patricia Tanquary
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd, M Wilhelm

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #27-892-3 with Muir Orthopaedic Specialists, Inc., A Medical Group, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #27-892-3 with Muir Orthopaedic Specialists, A Medical Group, Inc., a corporation, in an amount not to exceed \$4,000,000, to provide orthopedic surgery services to Contra Costa Health Plan members, for the period from November 1, 2016 through October 31, 2018.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:

On December 9, 2014, the Board of Supervisors approved Contract #27-892-2 with Muir Orthopaedic Specialists, A Medical Group, Inc. for the provision of orthopedic surgery services to Contra Costa Health Plan members, for the period from November 1, 2014 through October 31, 2016. Approval of Contract #27-892-3 will allow Contractor to continue providing orthopedic surgery services through October 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for its members under the terms of their Individual and Group Health plan membership contracts with the County will not be provided.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Patricia Tanquary
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #27-757-4 with Armen Serebrakian, M.D. (dba Bay Area Hearing Services)

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or designee, to execute, on behalf of the County, Contract #27-757-4 with Armen Serebrakian, M.D. (dba Bay Area Hearing Services), an individual, in an amount not to exceed \$150,000, to provide audiology services to the Contra Costa Health Plan members for the period from September 1, 2016 through August 31, 2018.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:

In September 2014, the Board of Supervisors approved Contract #27-757-3 with Armen Serebrakian, M.D. (dba Bay Area Hearing Services) for the provision of audiology services, for the period from September 1, 2014 through August 31, 2016. Approval of Contract #27-757-4 will allow Contractor to continue providing audiology services through August 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Patricia Tanquary
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd, M Wilhelm

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #27-825-3 with Parham Gharagozlou, M.D., Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or designee, to execute, on behalf of the County, Contract #27-825-3 with Parham Gharagozlou, M.D., Inc., a corporation, in an amount not to exceed \$600,000, to provide primary care and sleep study services to Contra Costa Health Plan members for the period from November 1, 2016 through October 31, 2018.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:

On October 7, 2014, the the Board of Supervisors approved Contract #27-825-2 with Parham Gharagozlou, M.D., Inc. for the provision of primary care and sleep study services to Contra Costa Health Plan members, for the period from November 1, 2014 through October 31, 2016. Approval of Contract #27-825-3 will allow Contractor to continue providing primary care and sleep study services through October 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain specialized health care services for Contra Costa Health Plan members under the terms of their individual and group health plan membership contracts with the County, will not be provided.

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- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
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Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Patricia Tanquary
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: A Floyd, M Wilhelm

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: Mark Peterson, District Attorney
Date: November 8, 2016

Subject: 2016 Lawyers For America Training Program with University of California Hastings College of Law

RECOMMENDATION(S):

APPROVE and AUTHORIZE the District Attorney, or designee, to execute two Agreements with The University of California Hastings College of the Law and Lawyers for America, a nonprofit corporation, in an aggregate amount not to exceed \$96,000 for stipends for two (2) attorneys interning at the District Attorney's Office through the Lawyers for America Program for the period August 1, 2016, through August 31, 2017.

FISCAL IMPACT:

The stipend for each of the two (2) attorneys from Lawyers for America is \$48,000. The total cost will not exceed \$96,000.

BACKGROUND:

The Lawyers for America Program is a two-year program which aims to improve the lawyering skills of new lawyers while expanding the availability of legal services for those who cannot afford to hire lawyers and for the public by providing two-year work experiences in the

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

**VOTE OF
SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cherie
Mathisen

By: , Deputy

cc:

BACKGROUND: (CONT'D)

public and nonprofit sectors.

During the first year of the Program, the selected Fellows complete an Externship at the District Attorney's Office. During the second year of the program, the Fellows leave to study for and take the bar examination. Then, the Fellows return to the District Attorney's Office for a paid Fellowship. The Fellows will be licensed attorneys for the second year of the Fellowship and carry a full caseload as line prosecutors in the District Attorney's Office. The Office will benefit from alleviating the existing workload, while giving potential employees advanced training in the area of criminal prosecution. The Fellows will gain important litigation experience and insight into the practice of criminal prosecution.

The form of the contract has been approved by County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:

The agreements will not be executed, and the District Attorney's Office would not be able to participate in the Lawyers for America program.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #27-172-7 with John C. N. Yu , M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or designee, to execute, on behalf of the County, Contract #27-172-7 with John C. N. Yu, M.D., an individual, in an amount not to exceed \$200,000, to provide primary care services for the period from December 1, 2016 through November 30, 2018.

FISCAL IMPACT:

This Contract is funded 100% Contra Costa Health Plan Enterprise Fund II. (No rate increase)

BACKGROUND:

In December 2014, the County Administrator approved and Purchasing Services Manager executed Contract #27-172-6 with John C. N. Yu, M.D. for the provision of primary care services to Contra Costa Health Plan members, for the period from December 1, 2014 through November 30, 2016.

Approval of Contract #27-172-7 will allow Contractor to continue providing primary care services through November 30, 2018.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Patricia Tanquary
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M WILHELM

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contra Costa Health Plan members and county recipients would not have access to Contractor's services, which may result in a reduction in the overall levels of service to the community.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #74-433-7 with Michael Levin, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or designee, to execute, on behalf of the County, Contract #74-433-7 with Michael Levin, M.D., an individual, in an amount not to exceed \$252,600, to provide outpatient psychiatric services in Central County Adult Mental Health Clinics, and expert testimony in Lanterman Petris Short (LPS) conservatorship trials, for the period from January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

This Contract is funded 100% Mental Health Realignment. (No rate increase)

BACKGROUND:

On December 8, 2015, the Board of Supervisors approved Contract #74-433-6 with Michael Levin, M.D. for the provision of outpatient psychiatric services, including, but not limited to: diagnosing, counseling, evaluating, medical and therapeutic treatment, consulting, training to other clinical staff, and expert testimony in LPS conservatorship trials, for the period from January 1, 2016 through December 31, 2016. Approval of Contract #74-433-7 will allow the Contractor to continue providing outpatient psychiatric services at the Central County Adult Mental Health Clinic including the provision of expert psychiatric testimony in LPS conservatorship trials, through December 31, 2017.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's outpatient psychiatric, or LPS conservatorship services.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



**Contra
Costa
County**

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Purchase Order with Motorola Solutions, Inc.

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order with Motorola Solutions, Inc. in an amount not to exceed \$204,889 for twenty-two 800 MHz radios for the Hazardous Materials Response Team.

FISCAL IMPACT:

71% of the total costs will be paid by the State Homeland Security Grant Program FY15/16 and 29% by an enforcement settlement.

BACKGROUND:

The fire and law enforcement agencies in Contra Costa and Alameda Counties communicate on the 800 MHz radio frequency. The Health Services Hazardous Materials Response Team is the primary hazardous materials response team that responds throughout the County. The team currently communicates using 440 MHz frequency radios and when at an incident borrows an 800 MHz radio if available, to communicate with the other responding agencies. The purchase of these radios will allow the Hazardous Materials Response Team to communicate with other responding agencies when responding to an incident, and at the incident.

This

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Randy Sawyer,
925-335-3210

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Randy Sawyer, M Wilhelm

BACKGROUND: (CONT'D)

Board Order will allow for the purchase of twenty-two hand-held radios with accessories that will be identical to the Contra Costa Fire Protection District radios.

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Order is not approved the communications during a hazardous materials incident may be hampered, the impact to the public may increase, and the potential of injury to emergency responders may increase.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Purchase Order with Groupware Technology for Cisco UCS Blade Servers

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a purchase order amendment with GroupWare Technology, Inc., to add \$14,495 to a new total amount not to exceed \$244,495, to cover the taxes for the purchase of UCS/Cisco blade servers, with no change in the term end date of September 30, 2019.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

Health Services' Electronic Medical Record System (ccLink/Epic) is delivered by an internal cloud. The hardware that hosts the cloud platform consists of Cisco blade servers which are now outdated and will no longer be eligible for maintenance and support at the end of this calendar year. The additional funds are for taxes which were not included on the original purchase order.

CONSEQUENCE OF NEGATIVE ACTION:

Current hardware will no longer be eligible for maintenance and support at the end of the calendar year. Because this hardware hosts the cloud platform for the Health Services Electronic Medical Record System, failure to purchase new hardware can negatively impact the patient medical records system.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: David Runt,
335-8700

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm, David Runt

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #74-343-8 with Richard D. Baldwin, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Contract #74-343-8 with Richard D. Baldwin, M.D., an individual, in an amount not to exceed \$220,800, to provide geriatric psychiatric services for the County's Adult Mental Health Clinics, for the period from January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

This Contract is funded 100% Mental Health Realignment Fund. (No rate increase)

BACKGROUND:

On December 15, 2015, the Board of Supervisors approved Contract #74-343-7 with Richard D. Baldwin, M.D. for the provision of geriatric psychiatric services, including, but not limited to: diagnosing, counseling, evaluating, medical, therapeutic services, and consulting and training to other clinical staff, for seriously and persistently mentally ill older adults at the County's Adult Mental Health Clinics, for the period from January 1, 2016 through December 31, 2016. Approval of Contract #74-343-8 will allow the Contractor to continue providing geriatric psychiatric services through December 31, 2017.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's geriatric psychiatric services.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Purchase Order Amendment with OmniPro, LLC

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order Amendment with OmniPro, LLC. to add \$100,000 for a new total amount not to exceed \$150,000 for Lenovo Mini Personal Computers (PCs), laptops, and monitors for a period from September 1, 2016 through August 31, 2017.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

Health Services Information Technology currently utilizes Lenovo mini PC systems, laptops, and other related Lenovo hardware. The Lenovo M900 Tiny PC is an ultra slim chassis, designed to save space and integrate into our hospital and clinic exam rooms. Lenovo laptops are used for mobile health clinics and our information technology staff in the field. All Lenovo hardware includes a 5 year warranty on parts, labor, imaging, and asset tagging. Pricing is fixed under the National Association of State Procurement Officials (NASPO) Contract number MNWNC-117.

CONSEQUENCE OF NEGATIVE ACTION:

If additional equipment is not purchased, it will directly affect hospital staff using this technology to access medical record information.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: David Runt,
925-335-8700

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm, David Runt

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Purchase Order with Watermark Medical, Inc.

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order with Watermark Medical, Inc., in the amount of \$216,000 for the rental of the Ares Home Sleep Apnea Evaluation Systems at the Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period of November 1, 2016 through October 31, 2017.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

There has been an increase in the number of patients needing to be tested to rule out obstructive sleep apnea. This increase has been caused by general recognition of the disorder, as well as the fact that testing was being conducted in only one location, CCRMC. The additional devices will be utilized at the Health Centers.

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Order is not approved there will be delays in testing patients.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm, Margaret Harris



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Amendment #23-326-17 with Aspira Technologies, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #23-326-17 with Aspira Technologies, Inc., a corporation, to amend Contract #23-326-16 to increase the contract payment limit by \$47,250 from \$305,000 to a new payment limit of \$352,250, with no change in the original term of July 1, 2016 through June 30, 2017.

FISCAL IMPACT:

This Amendment is funded 100% by Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:

On August 16, 2016, the Board of Supervisors approved Contract #23-326-16 with Aspira Technologies, Inc., for the provision of consultation and technical assistance to the Department’s Information Systems Unit, for the period from July 1, 2016 through June 30, 2017.
Approval of Contract Amendment Agreement #23-326-17 will allow the Contractor to provide additional consultation and technical assistance through June 30, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, County will not have access to Contractor’s expertise with regard to complex clinic software applications and interfaces for the Health Services Department’s Information Systems Unit.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: David Runt,
925-335-8700

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Amendment #74-143-26 with California Psychiatric Transitions Incorporated

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Contract Amendment Agreement #74-143-26 with California Psychiatric Transitions Incorporated, a corporation, effective November 1, 2016, to amend Contract #74-143-25 to add Diversion Program services and increase the payment limit by \$300,000 from \$1,022,000 to new payment limit of \$1,322,000, with no change in the original term of September 1, 2016 through August 31, 2017.

FISCAL IMPACT:

This amendment is funded 77% Mental Health Realignment; 23% Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

On September 27, 2016, the Board of Supervisors approved Contract #74-143-25 with California Psychiatric Transitions Incorporated, for the provision of residential care and mental health services to severely emotionally disturbed adults, for the period from September 1, 2016 through August 31, 2017

Approval of Contract Amendment Agreement #74-143-26 will allow the Contractor to provide the Diversion Program in addition to residential care and mental health services through August 31, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, County's seriously mentally ill clients will not receive the inpatient psychiatric treatment that they need from this Contractor, and may require hospitalization at a State Hospital.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala, M Wilhelm

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #27-565-18 with DocuStream, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Contract #27-565-18 with DocuStream, Inc., a corporation, in an amount not to exceed \$1,000,000, to provide electronic claims processing services, and to license related Software to the County for Contra Costa Health Plan (CCHP) and Behavioral Health Services Department, for the period from November 1, 2016 through October 31, 2017.

FISCAL IMPACT:

This Contract is funded 80% CCHP Enterprise Fund II; 20% Mental Health Services Act. (Rate increase)

BACKGROUND:

On December 15, 2015, the Board of Supervisors approved Contract #27-565-16, (as amended by #27-565-17) with DocuStream, Inc. for the period from November 1, 2015 through October 31, 2016, for the provision of claims processing services including scanning, storage encryption and retrieval.

Approval of Contract #27-565-18 will allow Contractor to continue to provide claims processing to the Behavioral Health Services Department and CCHP through October 31, 2017. This contract includes changes to the Standard General Conditions, Paragraph 18. (Indemnification).

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contra Costa Health Plan and Behavioral

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Patricia Tanquary,
925-313-6004

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION: (CONT'D)

Health Services Department will not receive electronic claims processing services from Contractor. Providers may experience delays in payment and the Health Plan may be out of compliance, and subject to sanctions and civil penalties per California and Federal law.

CHILDREN'S IMPACT STATEMENT:

Not Applicable



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Contract #74-479-2 with D. R. Ruecker, M.D., Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Contract #74-479-2 with D. R. Ruecker M.D., Inc., a professional corporation, in an amount not to exceed \$300,800, to provide outpatient psychiatric care for seriously emotionally disturbed (SED) children and adolescents in Central Contra Costa County for the period from January 1, 2017 through December 31, 2017.

FISCAL IMPACT:

This Contract is funded 50% by Federal Financial Participation and 50% Mental Health Realignment. (No rate increase)

BACKGROUND:

On October 6, 2015, the Board of Supervisors approved Contract #74-479-1 with D. R. Ruecker M.D., Inc., for the provision of outpatient psychiatric care for SED children and adolescents in Central Contra Costa County, including, but not limited to: diagnosis, counseling, evaluation, medical and therapeutic treatment, consulting and training, for the period from January 1, 2016 through December 31, 2016. Approval of Contract #74-479-2 will allow the Contractor to continue to provide outpatient psychiatric care, through December 31, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's outpatient psychiatric care.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Cynthia Belon,
925-957-5201

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K Cyr, M Wilhelm



Contra
Costa
County

To: Board of Supervisors
From: Ed Woo, Chief Information Officer
Date: November 8, 2016

Subject: Clarification of Term for October 25, 2016, Board Order Item #C.69 with Oracle America, Inc.

RECOMMENDATION(S):

APPROVE clarification of Board action of October 25, 2016 (C.69), which authorized execution of an ordering document under the existing Oracle Master Agreement with Oracle America, Inc., effective November 27, 2016, for Oracle program technical support services, to accurately reflect the term to begin November 27, 2016 through November 26, 2017, with no change to the payment limit of \$209,072.72.

FISCAL IMPACT:

\$209,072.72. The cost is billed in arrears, in quarterly installments and budgeted annually under Org #1695, supported through countywide inter-departmental charges to all departments.

BACKGROUND:

The ordering document authorized by the Board of Supervisors on October 25, 2016 is for Support Service Number #8252761, which provides technical support services for software licenses, for a one-year term. The items in the Support Service number include license updates and support for the PeopleSoft Human Capital Management for the County's Human Resource system.

This board order clarifies Board Order (C.69) approved by the Board of Supervisors on October 25, 2016, to accurately reflect the payment term to end on November 26, 2017, not November 16, 2017, for the ordering document with Oracle America, Inc., with no change in the payment limit.

In accordance with Administrative Bulletin No 611.0, Departments are required to obtain Board approval for costs over \$100,000. The County Administrator's Office has reviewed this request and recommends approval.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

**VOTE OF
SUPERVISORS**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

, County Administrator and Clerk of the Board of Supervisors

Contact:
925-313-1281

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Proprietary software; required by the manufacturer to continue use. We would not be able to administer employee benefits without this software.



Contra
Costa
County

To: Contra Costa County Fire Protection District Board of Directors
From: Jeff Carman, Chief, Contra Costa County Fire Protection District
Date: November 8, 2016

Subject: Consulting Services Agreement for Architectural Services for New Fire Station 70 in San Pablo

RECOMMENDATION(S):

Acting as the Board of Directors for the Contra Costa County Fire Protection District, APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a Consulting Services Agreement with Loving Campos Associates, Architects, Inc., in an amount not to exceed \$710,000, to provide architectural services for the new Fire Station No. 70 project at 1800 23rd Street in San Pablo.

FISCAL IMPACT:

Budgeted; 100% Contra Costa County Fire Protection District Capital Outlay Fund

BACKGROUND:

In late 2015 the Contra Costa County Fire Protection District (District) initiated the process for the design of a replacement facility for Fire Station 70 (FS 70) in San Pablo, currently located at 13928 San Pablo Avenue. The current station is comprised of modular buildings installed in 1992 subsequent to the permanent station facility being abandoned due to damage sustained from the Loma Prieta earthquake. The current station was designed for a crew of three personnel and is now housing a crew of five personnel with the addition of Squad 70. In early discussions

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Lewis Broschard, Deputy Fire
Chief (925) 941-3501

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

with the City of San Pablo, an alternate site at 1800 23rd Street was made available to relocate the station. Since those discussions, preliminary site plans have been developed and the project appears feasible for the new location. The city of San Pablo has pledged \$2.5 million in funds to assist in the construction and relocation of the station. A funding and construction agreement is currently being negotiated and is anticipated to be finalized within the next two months.

The new station would be built to house two full three-person crews for potential expansion of services in the future and will include modern seismic standards as well as being able to meet ADA requirements. The station would be built to provide protection for the community over the next fifty years and would allow for the facility to provide personnel with the components, systems, and features found in a modern fire station.

This Consulting Services Agreement (CSA) would be administered by the Public Works Department on behalf of the District.

On behalf of the District, the Public Works Department requested Statements of Qualifications ("SOQs") for architectural services for District fire station design projects, including the rebuilding of Fire Station 16. The Public Works Department received 18 SOQ's from interested firms and 5 firms were shortlisted. A selection committee comprised of County and District staff conducted interviews and ranked the short-listed firms. Loving Campos Associates Architects, Inc. (LCA) was one of the top ranking firms. It is recommended that LCA be awarded the agreement for the subject project.

CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not approved, architectural plans and specifications cannot be completed and a new fire station would not be constructed. Delays in construction could increase construction costs significantly based on the recent, and expected, trends in overall costs of constructing essential use facilities.



Contra
Costa
County

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: November 8, 2016

Subject: Proposed Substantial Amendment to the County's FY 2016/17 CDBG Action Plan to Allocate Additional Funds to an Infrastructure/Public Facility Project

RECOMMENDATION(S):

APPROVE and AUTHORIZE the substantial amendment to the County’s FY 2016/17 Community Development Block Grant (CDBG) Program Action Plan, to increase the CDBG project award to the Community Housing Development Corporation of North Richmond by \$9,700 to a new project award total of \$73,900 to complete the Infrastructure/Public Facilities (IPF) project located at 515 Silver Avenue in Richmond, as recommended by the Finance Committee.

FISCAL IMPACT:

CDBG funds are provided to the County on a formula allocation basis through the U.S. Department of Housing and Urban Development (HUD). Catalog of Federal Domestic Assistance #14.218. There is no fiscal impact to the County General Fund, as the allocation is from the federal CDBG program funds.

BACKGROUND:

On May 10, 2016, the Board of Supervisors approved the Contra Costa County Action Plan for FY 2016/17 CDBG funds. Originally, Community Housing Development Corporation of North Richmond (CHDC) was awarded \$64,200 in CDBG funds under the Infrastructure/Public Facilities (IPF) category to improve the Neighborhood House Multicultural Senior and Family Center (Center) located at 515 Silver Avenue in North Richmond. The proposed improvements include replacing the roof, replacing the heating ventilation and air conditioning unit, and repairs/upgrades to the men’s and women’s bathrooms. The original estimate provided in CHDC’s application was too low and the project will require \$9,700 in additional funds to complete the project. CHDC is requesting \$9,700 in

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Christine Louie, (925) 674-7787

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

>

additional CDBG funds to complete the full scope of the intended improvements to the Center. If additional funds are allocated, the total amount awarded for this project would be increased to \$73,900.

The \$9,700 in CDBG funds are available from CDBG program income (loan repayments) and may be awarded for this project.

Finance Committee Meeting: The Finance Committee met on October 13, 2016, and recommended to allocate an additional \$9,700 in CDBG funds to CHDC in order to complete the improvements at the Center.

CONSEQUENCE OF NEGATIVE ACTION:

If the Substantial Amendment for the additional CDBG funds is not approved, the project would be delayed or possibly not completed, which would affect the effectiveness and efficiency of the Center's services and operations.

CHILDREN'S IMPACT STATEMENT:

The Neighborhood House Multicultural Senior and Family Center furthers the Children's Report Card outcome of helping families be safe, stable, and nurturing.



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: Replacement of Modular Units Project, 1650 Cavallo Road, Antioch and Related CEQA Actions (WH135B)

RECOMMENDATION(S):

- (1) APPROVE the Replacement of Modular Units Project at 1650 Cavallo Road, Antioch, for the Employment and Human Services on the Job Training Program, and
- (2) DETERMINE that the Project is a California Environmental Quality Act (CEQA), Class 2(b) Categorical Exemption, pursuant to Section 15302(b) of the CEQA Guidelines, and
- (3) DIRECT the Director of the Conservation and Development Department to file a Notice of Exemption with the County Clerk, and
- (4) AUTHORIZE the Public Works Director to arrange for payment of a \$25 fee to the Department of Conservation and Development Department for processing and a \$50 fee to the County Clerk for filing the Notice of Exemption.

FISCAL IMPACT:

The project itself is estimated to cost \$400,000, plus soft costs. (100% General Fund).

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Ramesh Kanzaria, (925) 313-2000

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

The new modular office building will replace the existing deteriorated and mold-infested modular office buildings, which have now been removed from the site. Staff has been moved into a temporary leased facility in Antioch. Purchase of the modular office building through the use of the Los Lomas School District's bid will expedite the building fabrication and installation process. Site work will be provided under a separate contract and will be completed while the modular office building is being fabricated.

On November 10, 2015, the Board of Supervisors awarded a job order contract (JOC) for repair, remodeling, and other repetitive work to be performed pursuant to the Construction Task Catalog to each of Sea Pac Engineering, Inc., John F. Otto, Inc., and Mark Scott Construction, each in the amount of \$2,000,000. On September 20, 2016, the Board approved a change order to increase the contract amount to \$4,500,000 for both John F. Otto, Inc., and Mark Scott Construction. This project is expected to be performed by one of the three JOC contractors. A task order catalogue has been prepared for the JOC Contractor to perform the Project site work and building hook-ups. In the event that it is not performed by a JOC contractor, the Public Works Department will go to the Board for approval of plans and specifications and authorization to advertise and solicit bids.

CONSEQUENCE OF NEGATIVE ACTION:

The existing building does not have the capacity for the On the Job Training (OJT) program. The OJT program trains staff to perform operations located in the 1650 Cavallo building. Having trainees adjacent to their future positions is most effective and will avoid long term lease expenses.

ATTACHMENTS

CEQA Documents

PUBLIC WORKS DEPARTMENT
INITIAL STUDY OF
ENVIRONMENTAL SIGNIFICANCE

PROJECT NUMBER: 305-1604 / WH135A
CP# 16-36

PROJECT NAME: 1650 Cavallo Rd., Antioch - Modular Units Replacement

PREPARED BY: Trina R. Torres

DATE: July 28, 2016

APPROVED BY: _____

DATE: August 8, 16

RECOMMENDATIONS:

Categorical Exemption: 15302(b) [Class 2b]

Negative Declaration

Environmental Impact Report Required

Conditional Negative Declaration

The project will not have a significant effect on the environment. The recommendation is based on the following:

The project consists of the replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced, including but not limited to replacement of a commercial structure with a new structure of substantially the same size, purpose, and capacity, pursuant to section 15302(b) of the CEQA guidelines.

What changes to the project would mitigate the identified impacts: N/A

USGS Quad Sheet: <u>Antioch North</u>	Base Map Sheet #: <u>G22</u>	Parcel #: <u>065-151-050</u>
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GENERAL CONSIDERATIONS:

1. **Location:** The Project is located 1650 Cavallo Road, Antioch California [Figures 1-3].
2. **Project Description:** The staff of the Contra Costa County "On the Job Training Unit" is housed in old modular building units, which do not have access to the main building. The purpose of this Project is to remove the existing modular buildings and replace with a new larger modular building, and conduct other minor site improvements.

The Project consists of removing three (3) existing modular building units, decking, and awnings [approximately 2,590 Square Feet (SF), total Project footprint], and replacing them with one (1) new modular building unit [approximately 2,400 SF total Project footprint]; repairing/removing/replacing asphalt pavement, restriping pavement, adjusting/replacing signage, drainage swale and inlets, and adjusting utilities.

Approximately four (4) conifer/ornamental trees may need to be removed prior to construction activities. If trees are removed during nesting bird season (February 15-August 31), a biologist will conduct a nesting bird survey prior to tree removal. Other trees and shrubbery, in the Project area, may need trimming. In order to minimize damage to any nearby trees, any roots exposed during excavation will be cut cleanly.

Vehicles will be diverted around the Project area during construction activities. Real Property transactions, including right-of-way, may be necessary in support of this Project.

General Plan Conformance may be necessary from the City of Antioch.

3. **Does it appear that any feature of the project will generate significant public concern?**

Yes **No** maybe (Nature of concern):

4. **Will the project require approval or permits by other than a County agency?**

Yes **No**

5. **Is the project within the Sphere of Influence of any city?** Yes: Antioch

1650 Cavallo Rd., Antioch-Modular Units Replacement
Proj. No. 305-1604 / WH135A CP#16-36

Google Maps 1650 Cavallo Rd

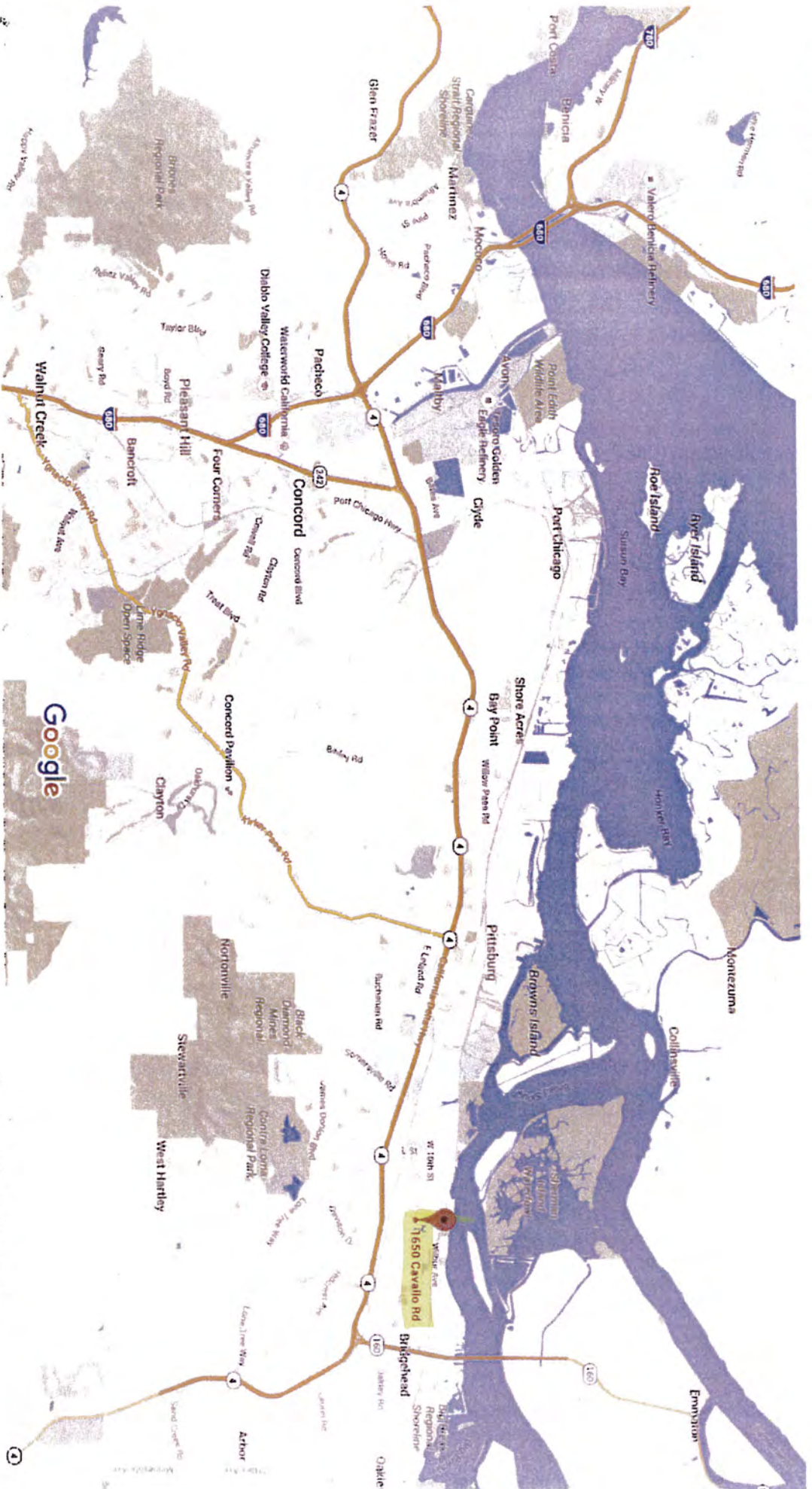


Figure 1

1650 Cavallo Rd., Antioch-Modular Units Replacement
 Proj. No. 305-1604 / WH135A CP#16-36

POR.N.W.1/4SEC.19,12N,R2E.M.D.B&M.

2-181PM39 10-9-01

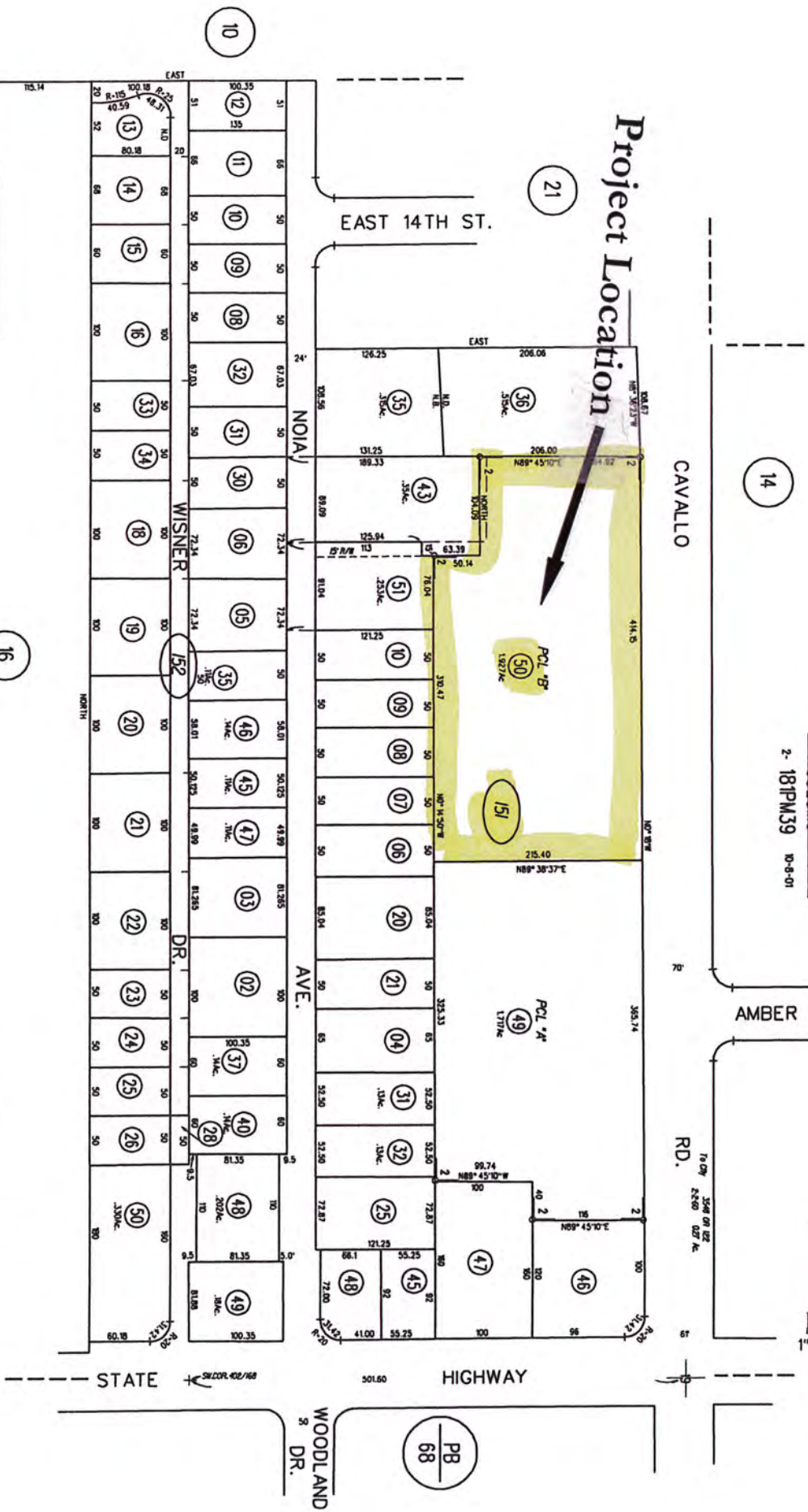
CAVALLO

AMBER DR.

RD.



Project Location



NOTE: THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OR THE INFORMATION OBTAINED FROM THIS ASSESSOR'S PARCELS AND UNITS. THE ASSessor'S OFFICE SHALL NOT BE HELD RESPONSIBLE FOR ANY ERRORS OR OMISSIONS ON BUILDING SITE ORDINANCES.

Figure 2



(1), (2), (3) = modular units to be removed

(**) = awnings/decks to be removed

Figure 3

CALIFORNIA ENVIRONMENTAL QUALITY ACT
Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: Contra Costa County
Dept. of Conservation & Development
30 Muir Road
Martinez, CA 94553

County Clerk
County of: Contra Costa

Project Title: **1650 Cavallo Rd., Antioch- Modular Units Replacement**
Project No. 305-1604 / WH135A, CP# 16-36

Project Applicant: **Contra Costa County Public Works Department**

Project Location – **Specific:** 1650 Cavallo Rd. [APN#065-151-050]

Project Location: Antioch, CA

Project Location – County: **Contra Costa**

Description of Nature, Purpose and Beneficiaries of Project: The staff of the Contra Costa County “On the Job Training Unit” is housed in old modular building units, which do not have access to the main building. The purpose of this Project is to remove the existing modular buildings and replace with a new larger modular building, and conduct other minor site improvements.

The Project consists of removing three (3) existing modular building units, decking, and awnings [*approximately 2,590 Square Feet (SF), total Project footprint*], and replacing them with one (1) new modular building unit [*approximately 2,400 SF total Project footprint*]; repairing/removing/replacing asphalt pavement, restriping pavement, adjusting/replacing signage, drainage swale and inlets, and adjusting utilities.

Approximately four (4) conifer/ornamental trees may need to be removed prior to construction activities. If trees are removed during nesting bird season (February 15-August 31), a biologist will conduct a nesting bird survey prior to tree removal. Other trees and shrubbery, in the Project area, may need trimming. In order to minimize damage to any nearby trees, any roots exposed during excavation will be cut cleanly.

Vehicles will be diverted around the Project area during construction activities. Real Property transactions, including right-of-way, may be necessary in support of this Project.

General Plan Conformance may be necessary from the City of Antioch.

Name of Public Agency Approving Project: **Contra Costa County**
Name of Person or Agency Carrying Out Project: **Contra Costa County Public Works Department**

Exempt Status:

- Ministerial Project (Sec. 21080(b) (1); 15268;
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption: Class 2(b)**
- Other Statutory Exemption, Code No.: _____
- General Rule of Applicability [Article 5, Section 15061 (b)(3)]

Reasons why project is exempt: The project consists of the replacement of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced, including but not limited to replacement of a commercial structure with a new structure of substantially the same size, purpose, and capacity, pursuant to section **15302(b)** of the CEQA guidelines.

Lead Agency Contact Person: **Trina R. Torres - Public Works Dept.** Area Code/Telephone/Extension: **(925) 313-2176**

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

AFFIDAVIT OF FILING AND POSTING	
I declare that on _____ I received and posted this notice as required by California Public Resources Code Section 21152(c). Said notice will remain posted for 30 days from the filing date.	
_____ Signature	_____ Title

Applicant:
Public Works Department
255 Glacier Drive
Martinez, CA 94553
Attn: Trina R. Torres
Environmental Services Division
Phone: (925) 313-2176

Department of Fish and Game Fees Due
 EIR - \$3,070.⁰⁰
 Neg. Dec. - \$2,210.²⁵
 DeMinimis Findings - \$0
 County Clerk - \$50
 Conservation & Development - \$25

Total Due: \$ 75.⁰⁰
Total Paid \$ _____
Receipt #: _____



**Contra
Costa
County**

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: Granting of a Pipeline Franchise to Equilon Enterprises, LLC d/b/a Shell Oil Products US

RECOMMENDATION(S):

ADOPT Resolution No. 2016/619 granting a pipeline franchise to Equilon Enterprises LLC, d/b/a Shell Oil Products US ("Equilon"), pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305 for pipelines located in the unincorporated area of the County near Bay Point and Martinez, as recommended by the Public Works Director.

FISCAL IMPACT:

The pipeline franchise will generate approximately \$13,300.00 per year commencing with calendar year 2016. The annual franchise payment will be calculated at the rate of \$1.77 per cubic foot of pipeline within the County right-of-way. The number of cubic feet of pipeline subject to the franchise fee rate will be calculated by taking the area of the inside diameter of the pipeline plus 1” and multiplying it by the length of the pipeline within the County right-of-way. The annual franchise fee rate of \$1.77 per cubic foot will be increased annually by the change in the Consumer Price Index, all Urban Consumers for the San Francisco-Oakland-San Jose Area (1982-84 = 100), with December 2012 (239.53) as the base CPI month.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Carrie Ricci (925)
313-2235

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

On August 13, 2013, this Board adopted Ordinance No. 2013-19 (establishing regulations for granting pipeline franchises in County rights-of-way) and Resolution No. 2013/305 (establishing pipeline franchise fee amounts).

Equilon has filed written documentation with the County, dated November 7, 2014, wherein it has requested the granting of a pipeline franchise for the transportation of crude oil and nitrogen gas pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305. Equilon also provided a \$5,000 deposit to cover all administrative costs associated with the granting of this pipeline franchise as required by Ordinance No. 2013-19 and Resolution No. 2013/305.

Approval of Resolution No. 2016/619 will grant a pipeline franchise to Equilon for the pipelines shown in the table below for an initial term of 10 years. The pipelines were previously covered under an existing County pipeline franchise agreement which has since expired.

Pipeline Name	Type	Diameter	Length
Martinez Pipeline	Nitrogen Gas	4"	445 ft
Martinez Pipeline	Nitrogen Gas	5"	9,441 ft
Martinez Pipeline	Nitrogen Gas	6"	7,324 ft
Vine Hill Crude	Crude Oil	10"	3,439 ft

CONSEQUENCE OF NEGATIVE ACTION:

Equilon will not obtain the required authorization to operate and maintain their pipelines within the County right-of-way and will not be subject to the requirements of the County's pipeline franchise ordinance.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

Resolution No. 2016/619

Exhibit 1

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 11/08/2016 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2016/619

IN THE MATTER OF a resolution of the Board of Supervisors of the County of Contra Costa authorizing the granting of a Pipeline Franchise to Equilon Enterprises LLC, d/b/a Shell Oil Products US ("Equilon"). The Board of Supervisors of the County of Contra Costa finds and declares:

WHEREAS, on August 13, 2013, this Board adopted: Ordinance No. 2013-19 (establishing regulations for granting pipeline franchises in County rights-of-way), which became effective September 12, 2013; and Resolution No. 2013/305 (establishing pipeline franchise fee amounts). WHEREAS, Equilon has filed a written application with the County, dated November 7, 2014, wherein it has requested the granting of a pipeline franchise pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305. WHEREAS, Equilon has identified the following four pipelines, which it owns and will be covered under the proposed pipeline franchise as:

1. Vine Hill Crude Pipeline – 10 inch diameter, 3,439 feet crude oil.
2. Martinez Pipeline – 4 inch diameter, 445 feet nitrogen gas.
3. Martinez Pipeline – 5 inch diameter, 9,441 feet nitrogen gas.
4. Martinez Pipeline – 6 inch diameter, 7,324 feet nitrogen gas.

WHEREAS, the crude oil and nitrogen gas pipelines to be covered under the pipeline franchise were covered under previous County pipeline franchises that have expired. WHEREAS, the County has reviewed the application as well as relevant documents, staff reports and recommendation and it is the intent of the Board to grant a pipeline franchise to Equilon pursuant to Ordinance 2013-19 and Resolution 2013/305.

1. The Board of Supervisors of Contra Costa County finds and declares that the foregoing recitals are true and correct.
2. Pursuant to Ordinance No. 2013-19, a franchise to operate a 10 inch diameter crude oil pipeline bisecting the County from east to west and crossing various County rights of way for a lineal distance of approximately 3,439 feet (Vine Hill Crude Pipeline) is hereby granted to Equilon, for a term of 10 years.
3. Pursuant to Ordinance No. 2013-19, a franchise to operate a 4 inch diameter nitrogen gas pipeline bisecting the County from east to west and crossing various County rights of way for a lineal distance of approximately 445 feet (Martinez Pipeline) is hereby granted to Equilon, for a term of 10 years.
4. Pursuant to Ordinance No. 2013-19, a franchise to operate a 5 inch diameter nitrogen gas pipeline bisecting the County from east to west and crossing various County rights of way for a lineal distance of approximately 9,441 feet (Martinez Pipeline) is hereby granted to Equilon, for a term of 10 years.
5. Pursuant to Ordinance No. 2013-19, a franchise to operate a 6 inch diameter nitrogen gas pipeline bisecting the County from south to north and east to west and crossing various County rights of way for a lineal distance of approximately 7,324 feet (Martinez Pipeline) is hereby granted to Equilon, for a term of 10 years.
6. The general location of the pipelines is depicted on the maps attached hereto as Exhibit 1.
7. The annual franchise payment to be paid pursuant to County Resolution 2013/305 shall be calculated at the rate of \$1.77 per cubic foot of pipeline within the County right-of-way. The number of cubic feet of pipeline subject to the franchise fee rate will be calculated by taking the area of the inside diameter of the pipeline plus 1" and multiplying it by the length of the pipeline within the County right-of-way. The annual franchise fee rate of \$1.77 per cubic foot will be increased annually by the change in the Consumer Price Index, all Urban Consumers for the San Francisco-Oakland-San Jose Area

(1982-84 = 100), with December 2012 (239.53) as the base CPI month.

8. The Director of Public Works, or her designee, is authorized to administer the pipeline franchise granted pursuant to this resolution.

9. The Resolution shall take effect upon the following:

Within 30 days of the date of this Resolution, Equilon must file with the Public Works Department the following: (1) a written acceptance of the terms and conditions of the franchise granted pursuant to this Resolution, Ordinance No. 2013-19, and Resolution No. 2013/305; (2) a performance bond in the form approved by the Board; insurance coverage as required by Ordinance 2013-19.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Carrie Ricci (925) 313-2235

By: , Deputy

cc:

Equilon Enterprises 4" Martinez Pipeline - Contra Costa County ROW Crossing Locations

Exhibit 1

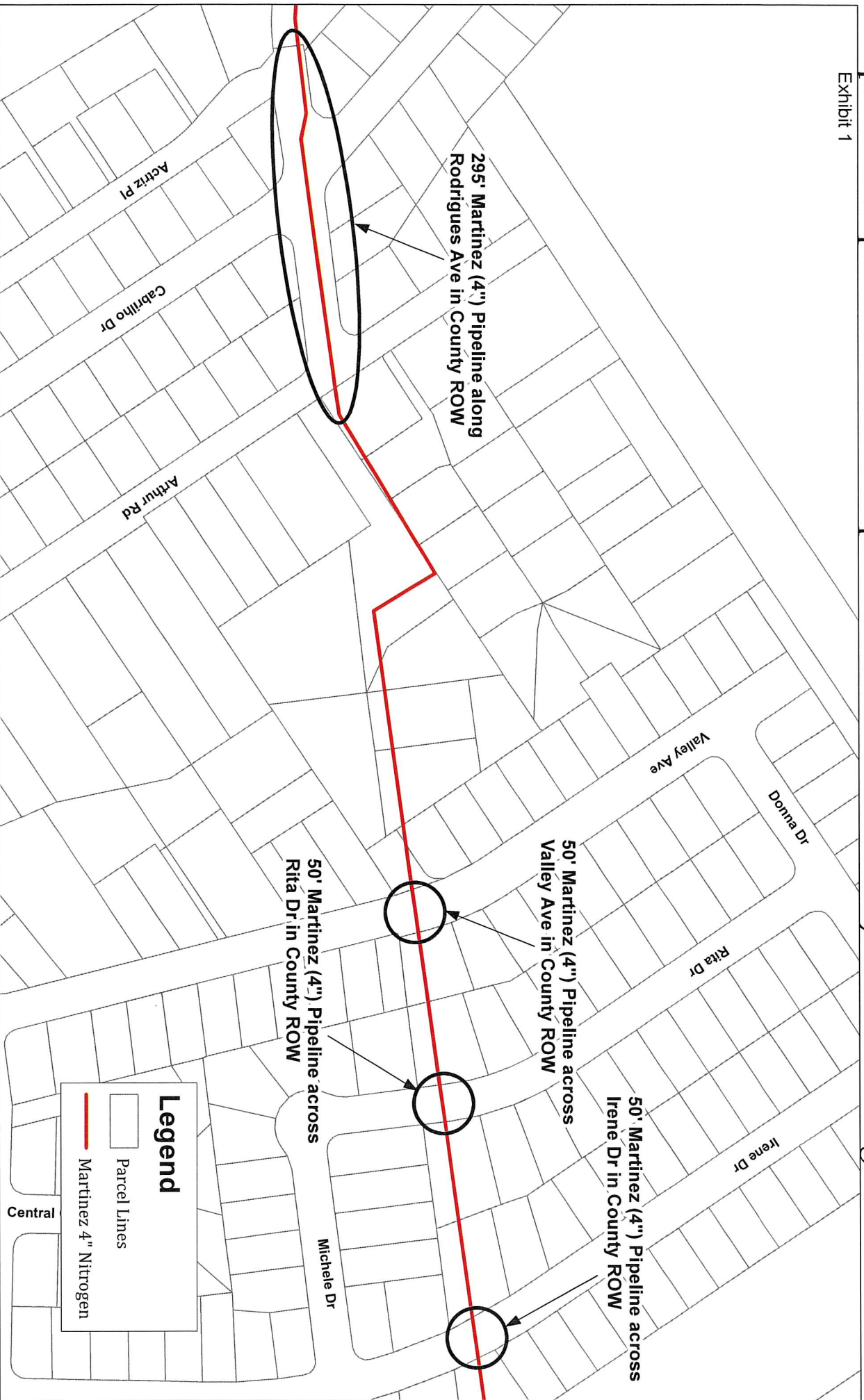
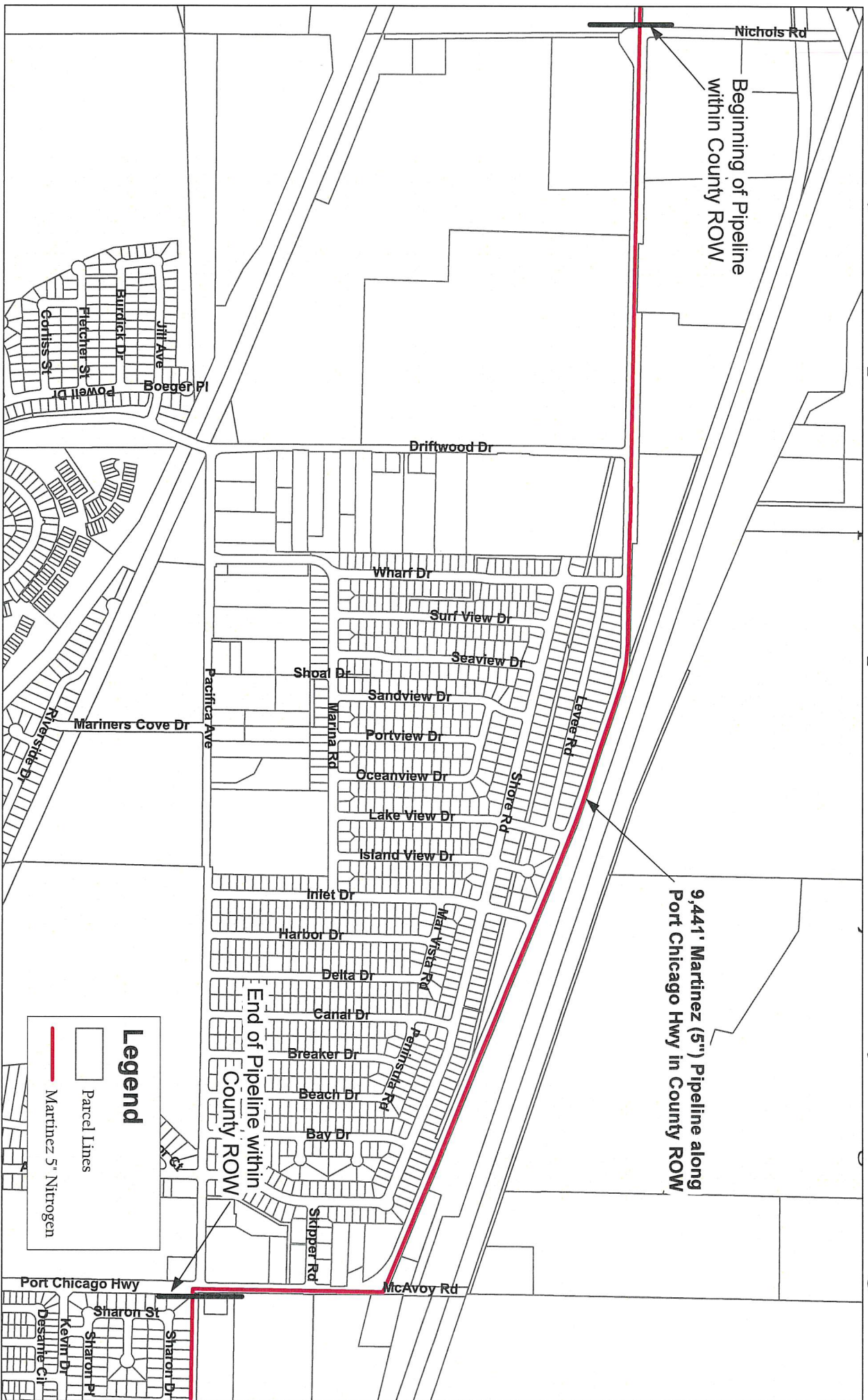
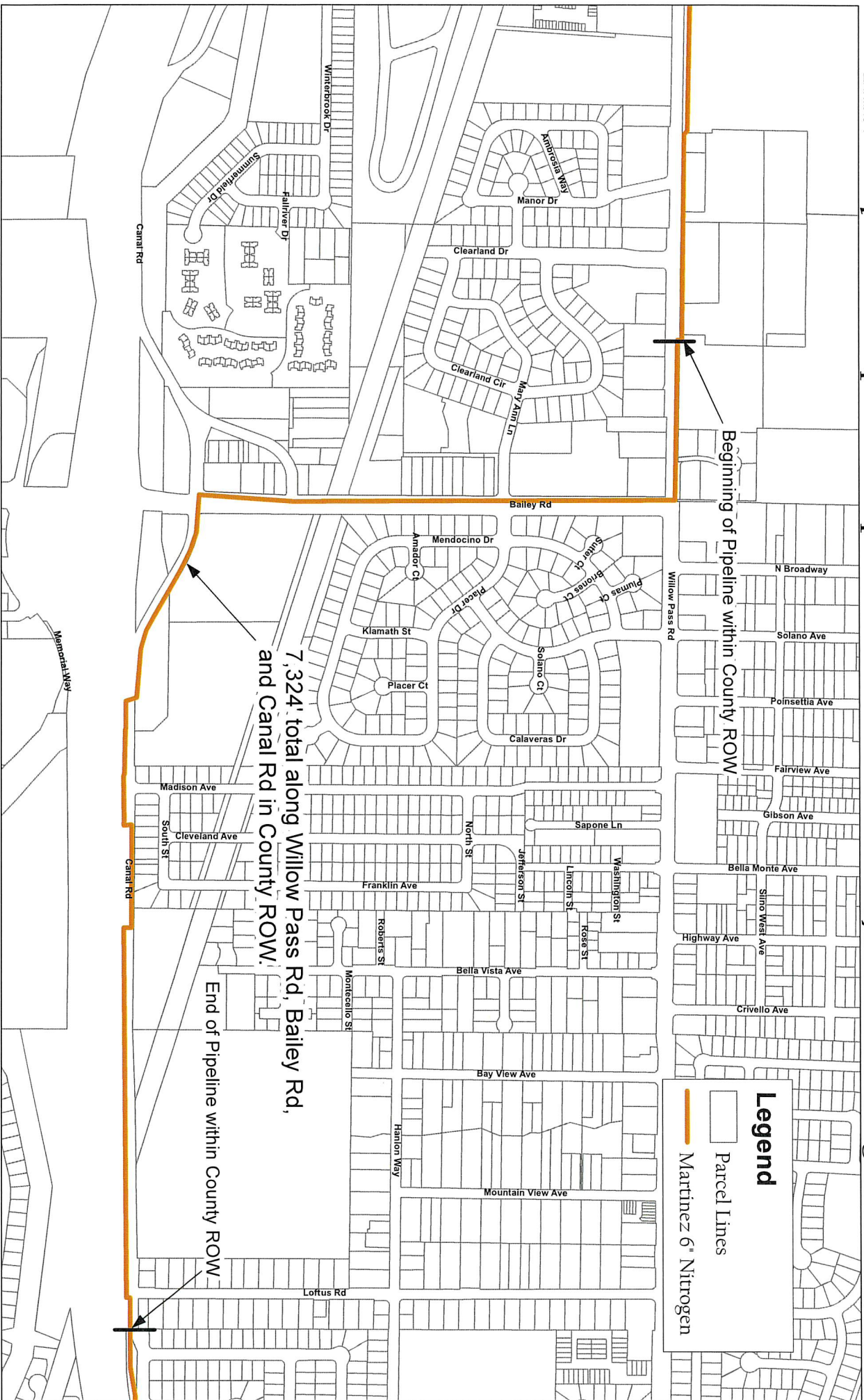


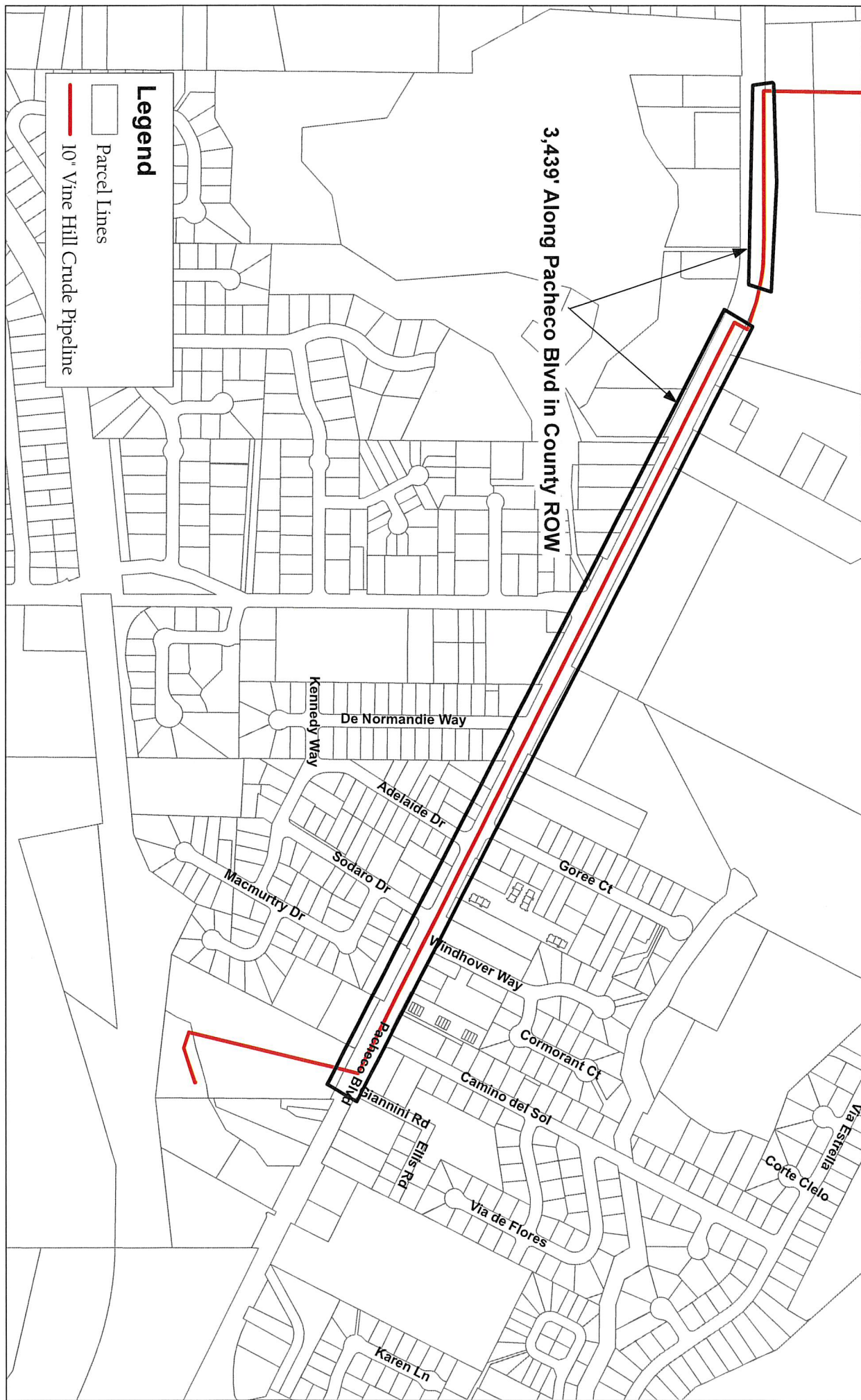
Exhibit 1
 Equilon Enterprises 5" Martinez Pipeline - Contra Costa County ROW Crossings



Equilon Enterprises 6" Pipeline - Contra Costa County ROW Crossing Locations



Equilon Enterprises 10" Pipeline - Contra Costa County ROW Crossing Locations





Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: November 8, 2016

Subject: Granting of a Pipeline Franchise to San Pablo Bay Pipeline Company, LLC

RECOMMENDATION(S):

ADOPT Resolution No. 2016/623 granting a pipeline franchise to San Pablo Bay Pipeline Company, LLC, pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305 for pipelines located in the unincorporated areas of the County near Brentwood, Clayton, Crockett, Martinez, North Richmond, Pittsburg, and Rodeo, as recommended by the Public Works Director.

FISCAL IMPACT:

The pipeline franchise will generate approximately \$84,000 per year commencing with calendar year 2016. The annual franchise payment will be calculated at the rate of \$1.77 per cubic foot of pipeline within the County right-of-way. The number of cubic feet of pipeline subject to the franchise fee rate will be calculated by taking the area of the inside diameter of the pipeline plus 1" and multiplying it by the length of the pipeline within the County right-of-way. The annual franchise fee rate of \$1.77 per cubic foot will be increased annually by the change in the Consumer Price Index, all Urban Consumers for the San Francisco-Oakland-San Jose Area (1982-84 = 100), with December 2012 (239.53) as the base CPI month.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Carrie Ricci (925)
313-2235

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND:

On August 13, 2013, this Board adopted Ordinance No. 2013-19 (establishing regulations for granting pipeline franchises in County rights-of-way) and Resolution No. 2013/305 (establishing pipeline franchise fee amounts).

San Pablo Bay Pipeline Company, LLC has filed a written application with the County, dated November 7, 2014, wherein it has requested the granting of a pipeline franchise for the transportation of crude oil and nitrogen gas pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305. San Pablo Bay Pipeline Company, LLC also provided a \$5,000 deposit to cover all administrative costs associated with the granting of this pipeline franchise as required by Ordinance No. 2013-19 and Resolution No. 2013/305.

Approval of Resolution No. 2016/623 will grant a pipeline franchise to San Pablo Bay Pipeline Company, LLC for the pipelines shown in the table below for an initial term of 10 years. The San Pablo nitrogen gas pipelines were previously covered under an existing County pipeline franchise agreement which has since expired. The Brentwood Crude and Coalinga Avon crude oil pipelines were installed under various permits.

Pipeline Name	Type	Diameter	Length
San :Pablo Pipeline	Nitrogen Gas	12"	280 ft
San Pablo Pipeline	Nitrogen Gas	16"	25,216 ft
Brentwood Crude	Crude Oil	3"	68 ft
Coalinga Avon	Crude Oil	20"	1,409 ft

CONSEQUENCE OF NEGATIVE ACTION:

San Pablo Bay Pipeline Company, LLC will not obtain the required authorization to operate and maintain their pipelines within the County right-of-way, and will not be subject to the County's pipeline franchise ordinance.

CHILDREN'S IMPACT STATEMENT:

ATTACHMENTS

Resolution No. 2016/623

Exhibit 1

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 11/08/2016 by the following vote:

AYE:

NO:

ABSENT:

ABSTAIN:

RECUSE:



Resolution No. 2016/623

IN THE MATTER OF a resolution of the Board of Supervisors of the County of Contra Costa authorizing the granting of a Pipeline Franchise to San Pablo Bay Pipeline Company, LLC. The Board of Supervisors of the County of Contra Costa finds and declares:

WHEREAS, on August 13, 2013, this Board adopted: Ordinance No. 2013-19 (establishing regulations for granting pipeline franchises in County rights-of-way), which became effective September 12, 2013; and Resolution No. 2013/305 (establishing pipeline franchise fee amounts). WHEREAS, San Pablo Bay Pipeline Company, LLC has filed a written application with the County, dated November 7, 2014, wherein it has requested the granting of a pipeline franchise pursuant to the terms and conditions of County Ordinance No. 2013-19 and County Resolution No. 2013/305. WHEREAS, San Pablo Bay Pipeline Company, LLC has identified the following four pipelines, which it owns and will be covered under the proposed pipeline franchise as:

1. San Pablo Pipeline – 12 inch diameter, 280 feet nitrogen gas.
2. San Pablo Pipeline – 16 inch diameter, 25,216 feet nitrogen gas.
3. Brentwood Crude – 3 inch diameter, 68 feet crude oil.
4. Coalinga Avon – 20 inch diameter, 1,409 feet crude oil.

WHEREAS, the nitrogen gas pipelines to be covered under the pipeline franchise were covered under previous County pipeline franchises that have expired. WHEREAS, the crude oil pipelines to be covered under the pipeline franchise were installed under various County permits. WHEREAS, the County has reviewed the application as well as relevant documents, staff reports and recommendation and it is the intent of the Board to grant a pipeline franchise to San Pablo Bay Pipeline Company, LLC pursuant to Ordinance 2013-19 and Resolution 2013/305.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Supervisors of Contra Costa County finds and declares that the foregoing recitals are true and correct.
2. Pursuant to Ordinance No. 2013-19, a franchise to operate a 12 inch diameter nitrogen gas pipeline bisecting the County from north to south and crossing various County rights of way for a lineal distance of approximately 280 feet (San Pablo Pipeline) is hereby granted to San Pablo Bay Pipeline Company, LLC, for a term of 10 years.
3. Pursuant to Ordinance No. 2013-19, a franchise to operate a 16 inch diameter nitrogen gas pipeline bisecting the County from east to west and crossing various County rights of way for a lineal distance of approximately 25,216 feet (San Pablo Pipeline) is hereby granted to San Pablo Bay Pipeline Company, LLC, for a term of 10 years.
4. Pursuant to Ordinance No. 2013-19, a franchise to operate a 3 inch diameter crude oil pipeline bisecting the County from east to west and crossing various County rights of way for a lineal distance of approximately 68 feet (Brentwood Crude Pipeline) is hereby granted to San Pablo Bay Pipeline Company, LLC, for a term of 10 years.
5. Pursuant to Ordinance No. 2013-19, a franchise to operate a 20 inch diameter crude oil pipeline bisecting the County from north to south and crossing various County rights of way for a lineal distance of approximately 1,409 feet (Coalinga Avon Pipeline) is hereby granted to San Pablo Bay Pipeline Company, LLC, for a term of 10 years.
6. The general location of the pipelines is depicted on the maps attached hereto as Exhibit 1.
7. The annual franchise payment to be paid pursuant to County Resolution 2013/305 shall be calculated at the rate of \$1.77 per cubic foot of pipeline within the County right-of-way. The number of cubic feet of pipeline subject to the franchise fee

rate will be calculated by taking the area of the inside diameter of the pipeline plus 1” and multiplying it by the length of the pipeline within the County right-of-way. The annual franchise fee rate of \$1.77 per cubic foot will be increased annually by the change in the Consumer Price Index, all Urban Consumers for the San Francisco-Oakland-San Jose Area (1982-84 = 100), with December 2012 (239.53) as the base CPI month.

8. The Director of Public Works, or her designee, is authorized to administer the pipeline franchise granted pursuant to this resolution.

9. The Resolution shall take effect upon the following:

Within 30 days of the date of this Resolution, San Pablo Bay Pipeline Company, LLC must file with the Public Works Department the following: (1) a written acceptance of the terms and conditions of the franchise granted pursuant to this Resolution, Ordinance No. 2013-19, and Resolution No. 2013/305; (2) a performance bond in the form approved by the Board; insurance coverage as required by Ordinance 2013-19.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Carrie Ricci (925) 313-2235

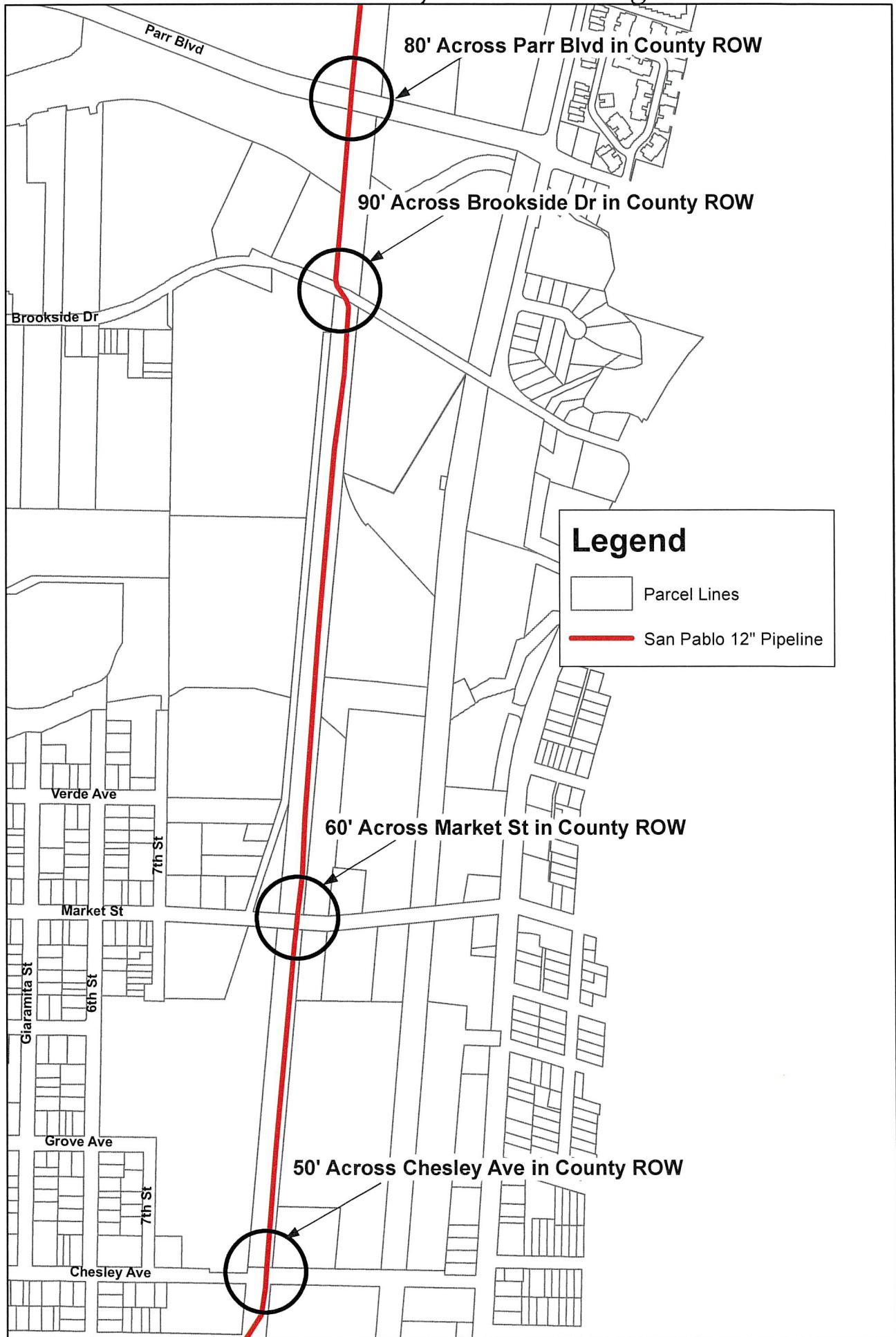
ATTESTED: November 8, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

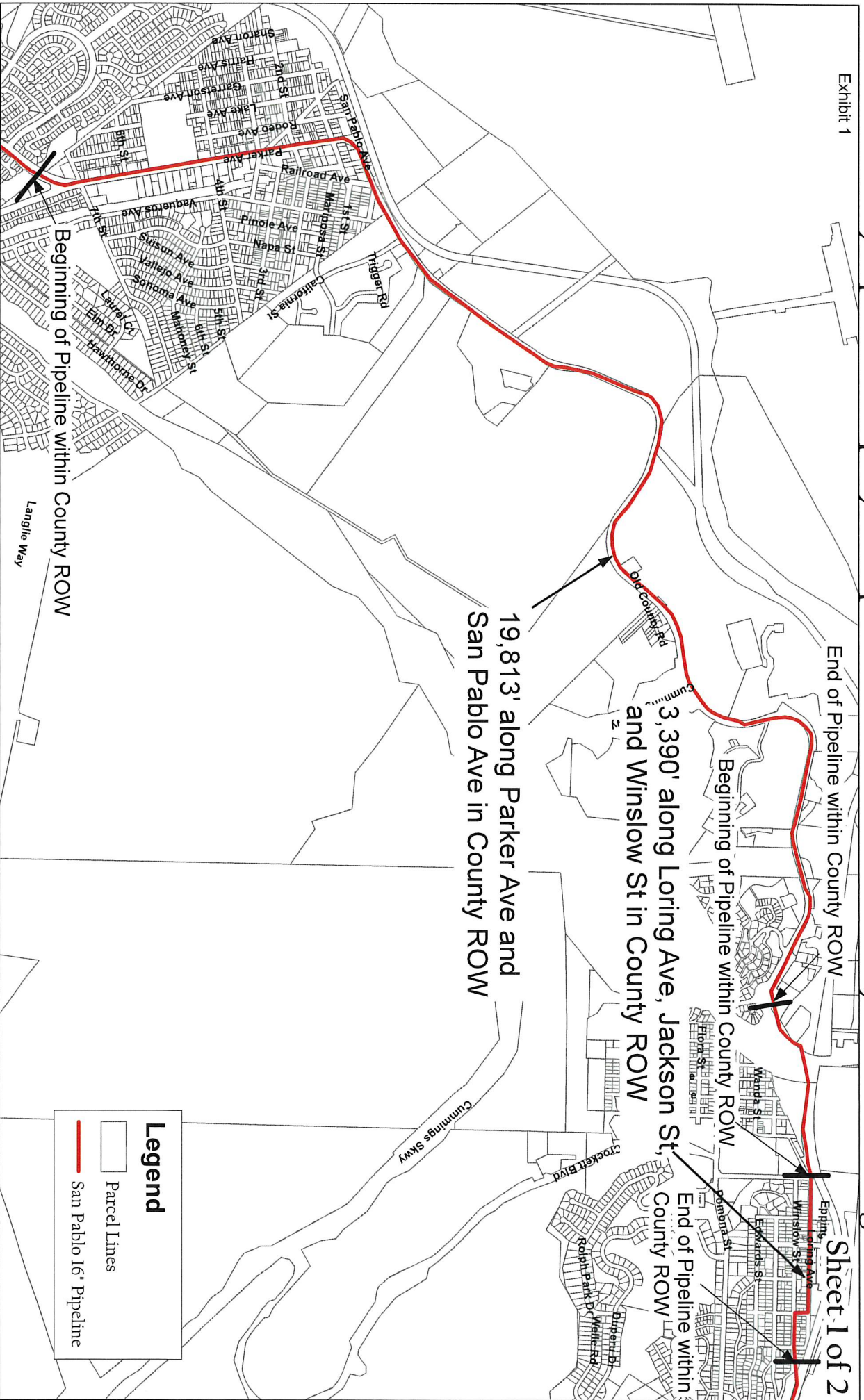
cc:

San Pablo Bay Pipeline Company 12" Pipeline Contra Costa County ROW Crossing Locations



San Pablo Bay Pipeline Company 16" Pipeline - Contra Costa County ROW Crossing Locations

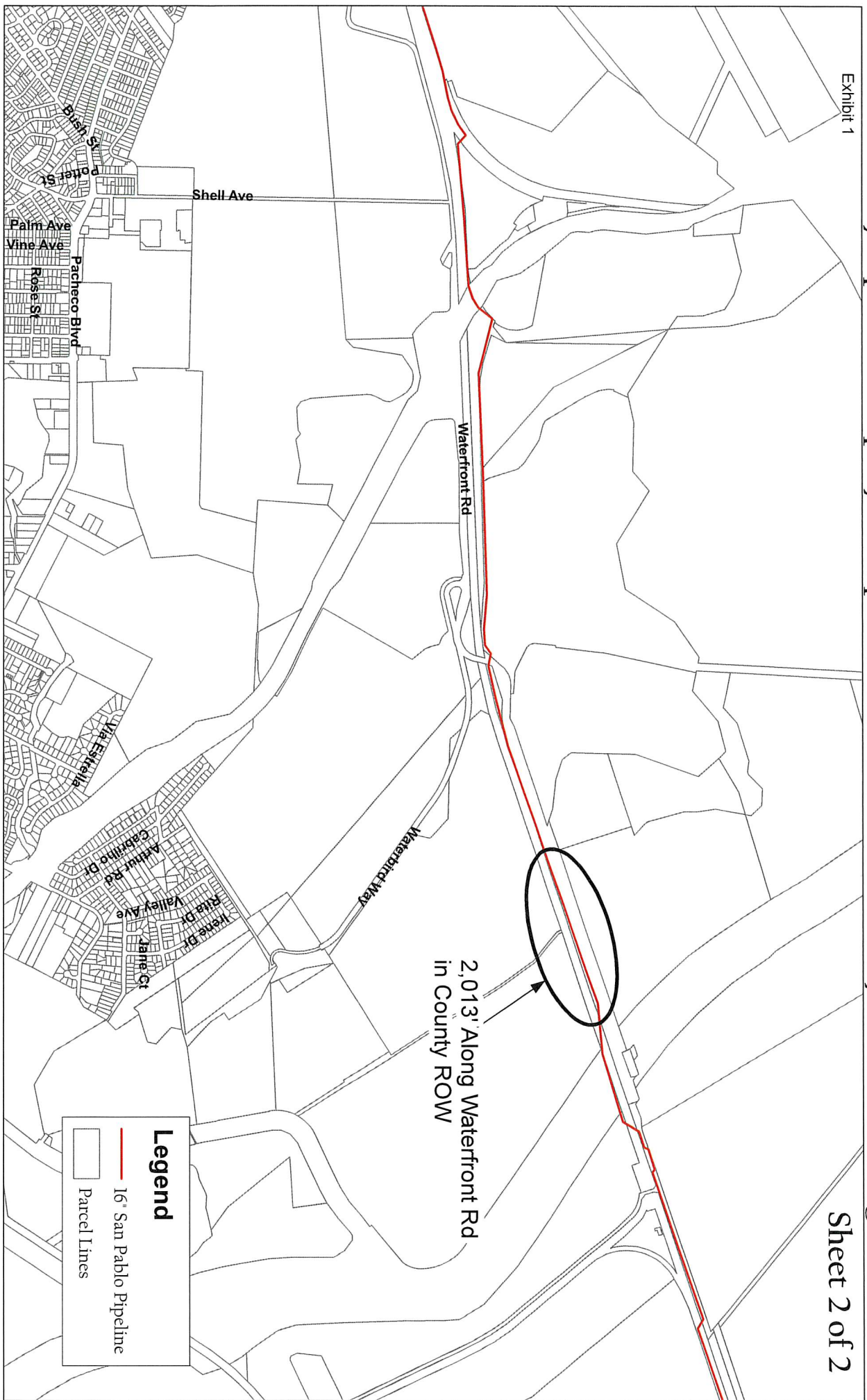
Exhibit 1



San Pablo Bay Pipeline Company 16" Pipeline - Contra Costa County ROW Crossing Locations

Exhibit 1

Sheet 2 of 2



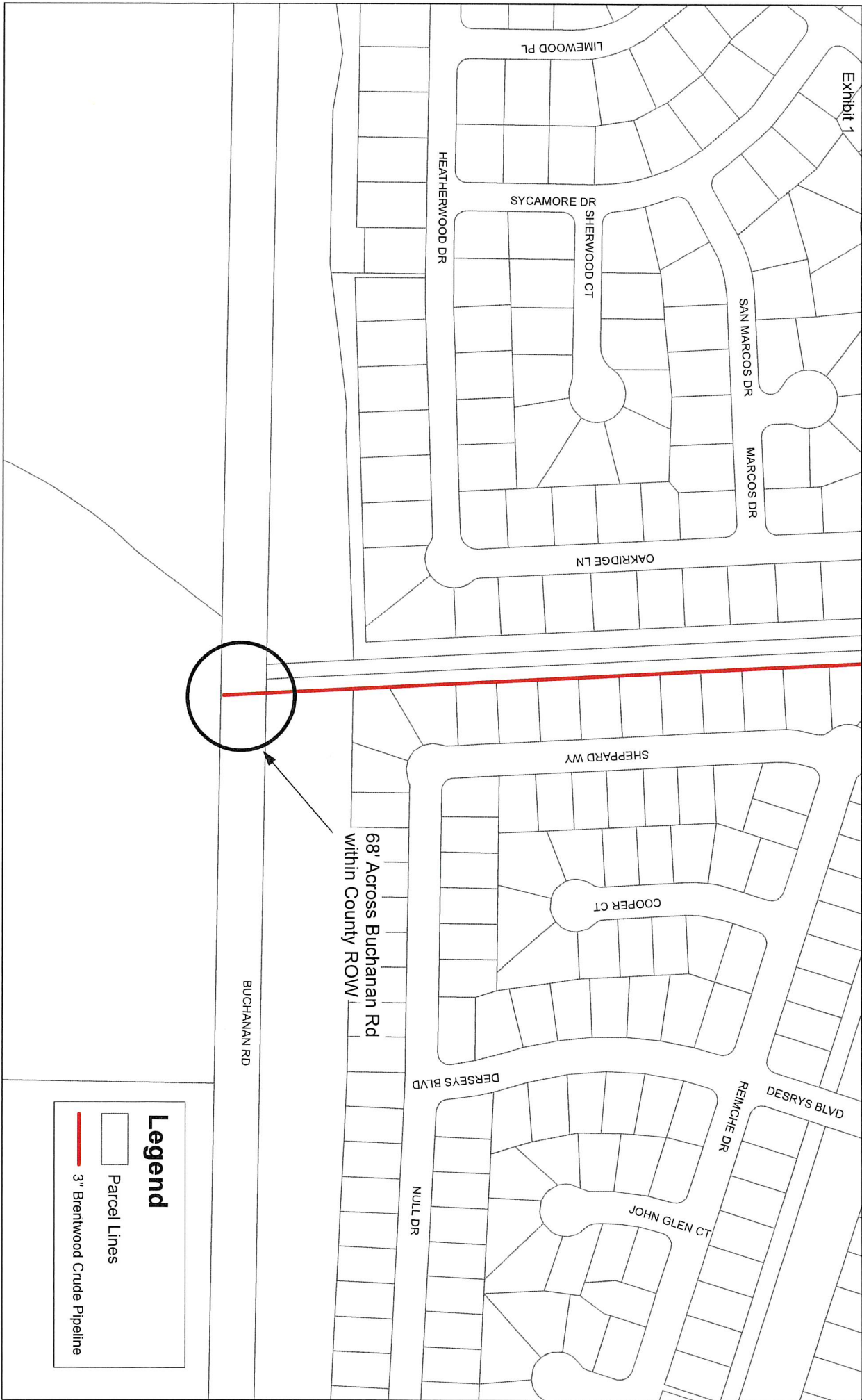
Legend

- 16" San Pablo Pipeline
- ▭ Parcel Lines

Map labels include: Shell Ave, Waterfront Rd, Waterford Way, Pacheco Blvd, Rose St, Vine Ave, Palm Ave, Potter St, Bluff St, Via Estrella, Cabrillo Dr, Arthur Rd, Valley Ave, Riva Dr, Jane Ct, and Hene Dr.

San Pablo Bay Pipeline Company 3" Pipeline - Contra Costa County ROW Crossing Locations

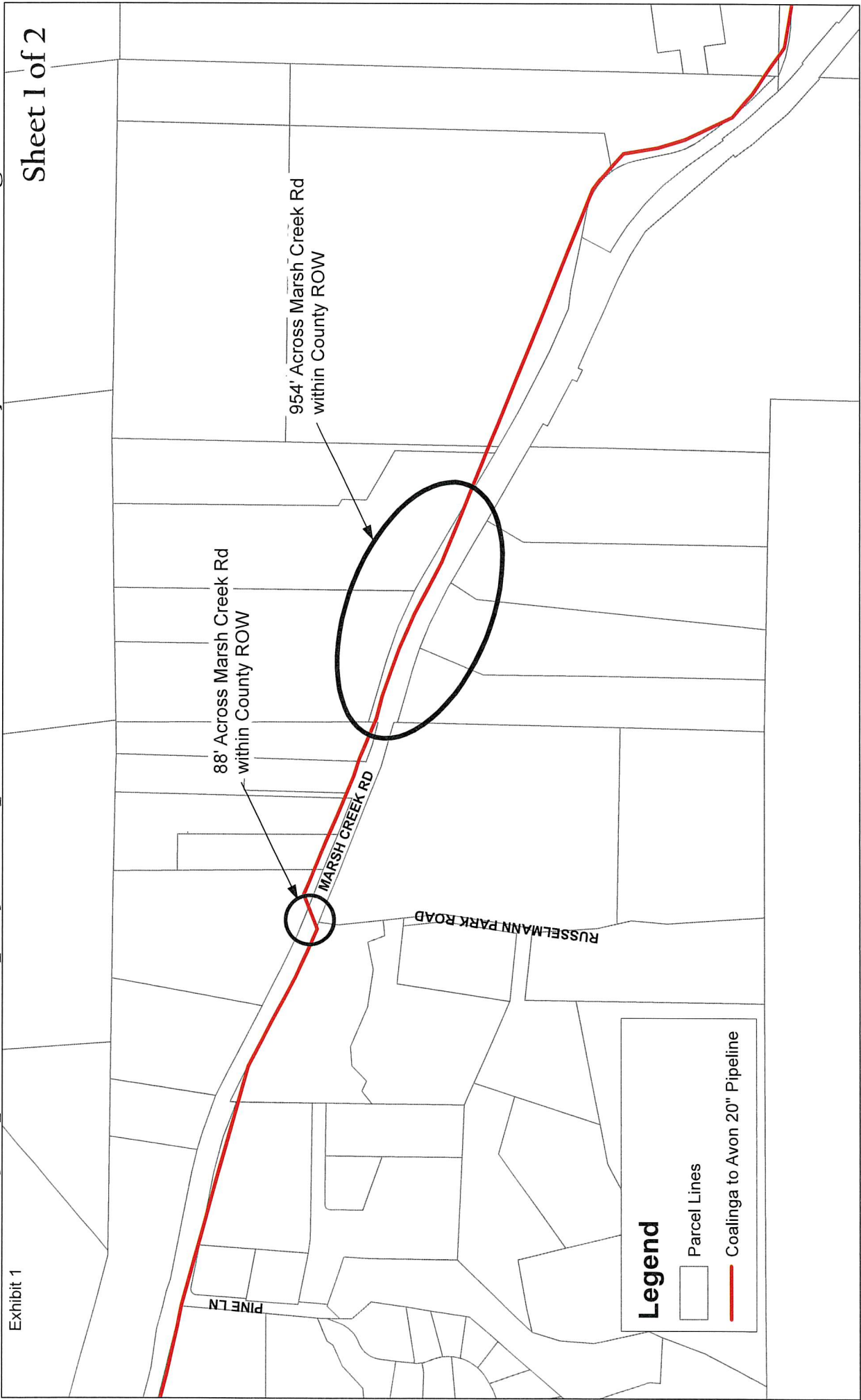
Exhibit 1



San Pablo Bay Pipeline Company 20" Pipeline - Contra Costa County ROW Crossing Locations

Exhibit 1

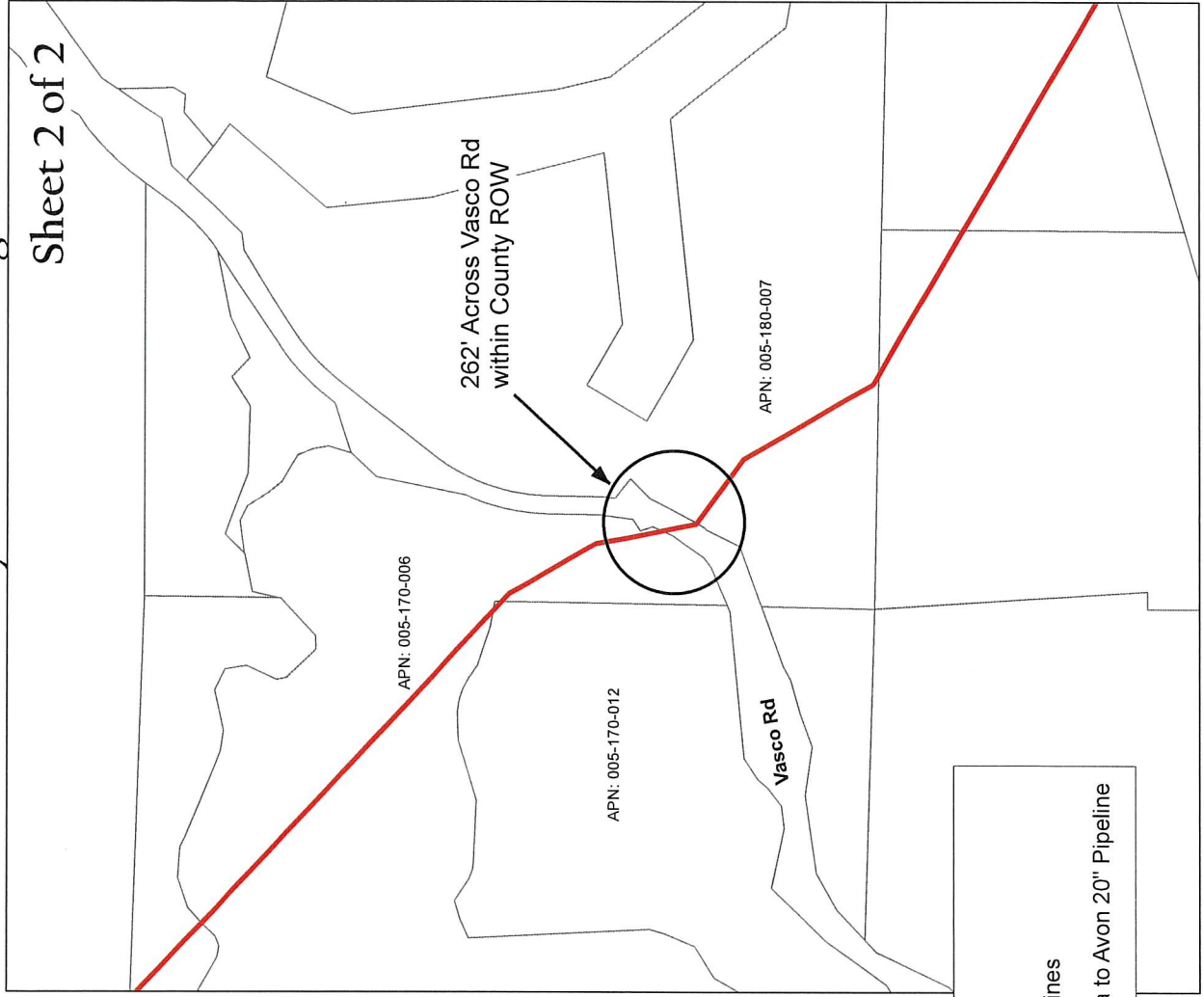
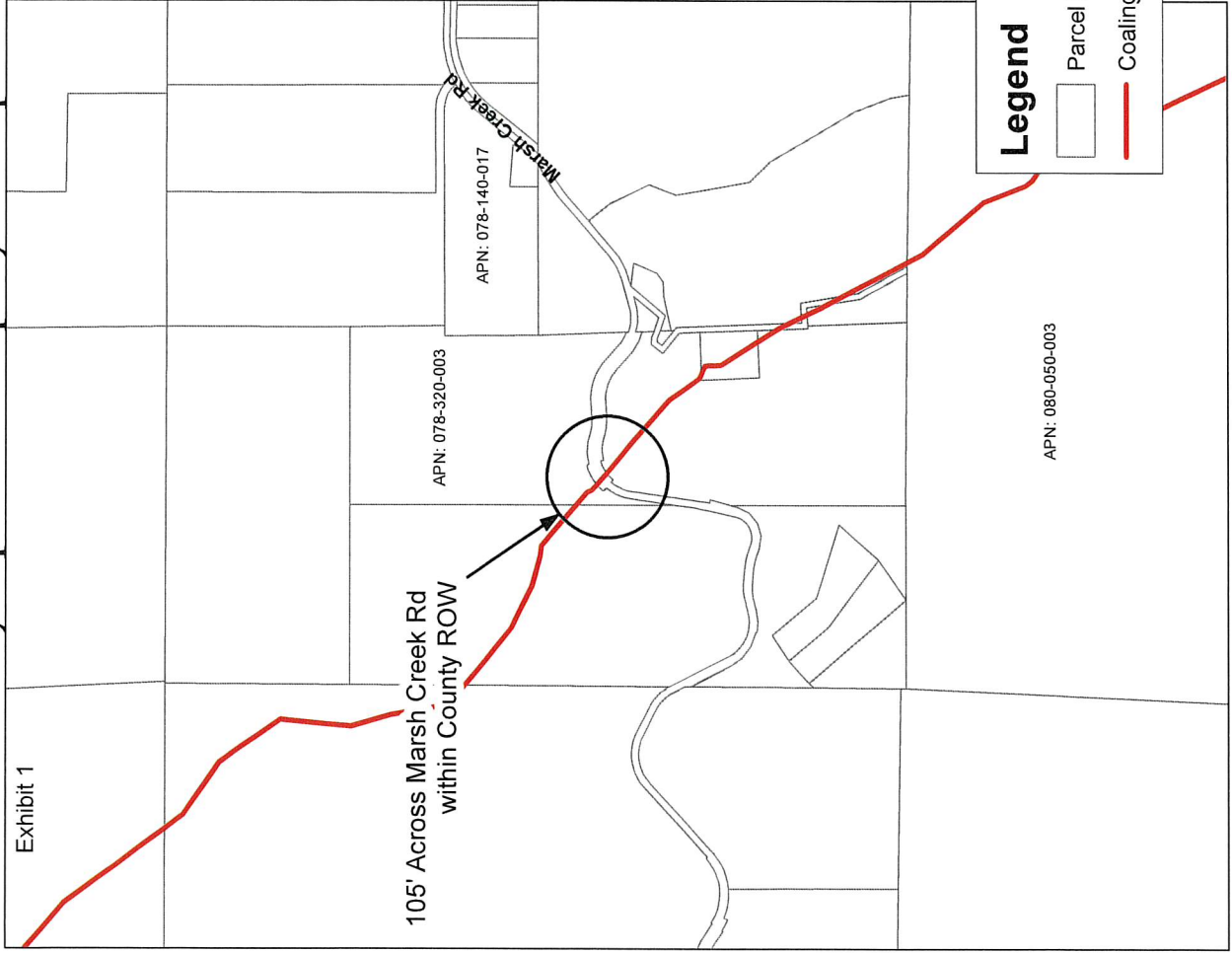
Sheet 1 of 2



San Pablo Bay Pipeline Company 20" Pipeline - Contra Costa County ROW Crossing Locations

Exhibit 1

Sheet 2 of 2





Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Extension #26-750-2 with University of San Francisco, School of Nursing and Health Professions

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Extension Agreement #26-750-2 with University of San Francisco, School of Nursing and Health Professions, an educational institution, to extend the termination date from December 31, 2016 through December 31, 2019.

FISCAL IMPACT:

None

BACKGROUND:

On September 24, 2013, the Board of Supervisors approved Contract #26-750, (as extended by Extension Agreement #26-750-1) with University of San Francisco, School of Nursing and Health Professions, for the provision of field instruction in the Health Services Department for the Contractor's registered nurse students, for the period from July 1, 2013 through December 31, 2016. Approval of Contract Extension Agreement #26-750-2 will allow the Contractor's registered nurse students to receive field instruction in the Health Services Department through December 31, 2019.

CONSEQUENCE OF NEGATIVE ACTION:

If this extension is not approved, the students will not receive supervised fieldwork instruction experience at Contra Costa Regional Medical Center and Contra Costa Health Centers.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Anna Roth
925-370-5100

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: D Morgan, M Wilhelm

CHILDREN'S IMPACT STATEMENT:

Not Applicable



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Approval of Agreement #28-887 with Contra Costa Mosquito and Vector Control District

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Memorandum of Understanding Agreement #28-887 with Contra Costa Mosquito and Vector Control District, a non-financial agreement, to share Protected Health Information (PHI) on human cases of Vector-Borne Diseases, for the period from November 1, 2016 through October 31, 2021.

FISCAL IMPACT:

This is a non-financial agreement. No County funds are required.

BACKGROUND:

The California Health and Safety Code Section 120175 authorizes the County’s Health Officer to take measures as may be necessary, to prevent the spread of infectious or communicable diseases, or the occurrence of additional cases. Approval of this Agreement will allow the County to share PHI with Contra Costa Mosquito and Vector Control District to protect the community from diseases spread by mosquitoes. Optimal mosquito trapping and testing will require the sharing of PHI with Contra Costa Mosquito and Vector Control District.

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Dan Peddycord,
925-313-6712

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, M Wilhelm

BACKGROUND: (CONT'D)

Approval of this Memorandum of Understanding Agreement #28-887 will allow the County share protected health information with the Contra Costa Vector Control District, though October 31, 2021.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the residents of Contra Costa County will have an additional level of protection from diseases spread by mosquitoes.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Agreement #26-919-1 with Vizient, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute on behalf of the County, Agreement #26-919-1 between Contra Costa County and Vizient, Inc., a non-profit corporation, to perform financial and clinical data sharing at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from September 24, 2016 through September 23, 2018.

FISCAL IMPACT:

This is a non-financial Agreement. No County match required.

BACKGROUND:

Contra Costa County Health Services and Vizient, Inc. have agreed to share data to improve Contra Costa Regional Medical Center and Contra Costa Health Center's clinical, operational and patient safety performance. The purpose of this Agreement is to authorize Vizient, Inc. to deliver Contra Costa County data to University Healthcare Consortium (UHC) (a subcontractor to Vizient, Inc.) and to authorize Vizient Inc. to deliver Contra Costa Health Services Healthcare Engagement Network (HEN) data to Centers for Medicare and Medicare Services (CMS) as required by

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Tasha Scott, Marcy Wilhelm

BACKGROUND: (CONT'D)

law.

Approval of Agreement #26-919-1, will allow the parties to continue to perform financial and clinical data sharing through September 23, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, the County will not have access to shared data to improve Contra Costa Regional Medical Center and Contra Costa Health Center's clinical, operational and patient safety performance.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: William Walker, M.D., Health Services Director
Date: November 8, 2016

Subject: Payments for Services Provided by Sodexo America, LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller, or his designee, to pay \$35,962.16 to Sodexo, LLC for management and oversight of the Food and Nutrition Unit at Contra Costa Regional Health Center (CCRMC), for the period November 1, 2015 through February 29, 2016.

FISCAL IMPACT:

100% funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

Sodexo America, LLC provides management and oversight of the Food and Nutrition Unit at CCRMC. Due to the emergent closure of the cafeteria at CCRMC, the Health Services Department requested an Operations Manager to support the needs at the Nutritional Services Unit. Due to an administrative oversight, the contract was not modified to add the operations manager support services prior to the expiration of the Contract.

Sodexo America, LLC continued to provide additional management and oversight of the Nutritional Services Unit through the closure of the cafeteria. Hospital Administration has therefore determined that Sodexo America, LLC is entitled to payment for the reasonable value of their services under the equitable relief theory of quantum meruit. That theory provides that where a person has been asked to provide services without a valid contract, and the provider does so to the benefit of the recipient, the provider is entitled to recover the reasonable value of those services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Anna Roth,
925-370-5101

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: E Suisala, M Wilhelm

CONSEQUENCE OF NEGATIVE ACTION:

Sodexo America, LLC will not be paid for services rendered in good faith to patients of the Contra Costa Regional Medical Center and Health Centers.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra
Costa
County

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: November 8, 2016

Subject: 2015/16 Small Business Enterprise and Outreach Program Report

RECOMMENDATION(S):

ACCEPT the Small Business Enterprise and Outreach Report covering the period January 2015 - June 2016.

FISCAL IMPACT:

Increasing the participation of small businesses, especially local businesses, in contracting opportunities may directly stimulate local economic activity and therefore potentially increase County tax revenues.

BACKGROUND:

On December 13, 1999, the Board of Supervisors approved the Small Business Enterprise (SBE) Program for the purpose of providing small businesses a fair share of County business. The Outreach Program had previously been adopted by the Board of Supervisors in August 1998 to promote broad outreach to all businesses, including minority-owned, women-owned, small, and local businesses, and was later broadened to include disadvantaged and veteran-owned businesses. The IOC has provided policy oversight on these programs since inception, including surveying County departments on the implementation of the SBE and Outreach Programs. In December 2004, the Internal Operations Committee directed the Affirmative Action Officer to make status reports to the Committee on a semi-annual basis.

The IOC received the last report in October 2015, which covered calendar year 2014. On October 24, the IOC received and considered the attached report, which covers the period January 2015 through June 2016. The Committee accepted the report and requested the Purchasing Services Manager to the IOC in February 2017 with a follow-up report showing the top 50-100 commodities less than \$100,000 purchased by the County.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Allison Picard (925)
335-1096

, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: CAO, IOC Staff, Purchasing Services Manager


ATTACHMENTS

Small Business Enterprise and Outreach Program Report_Jan 2015-Jun
2016

County of Contra Costa
OFFICE OF THE COUNTY ADMINISTRATOR
MEMORANDUM

DATE: **October 17, 2016**

TO: **Internal Operations Committee**
Supervisor Candace Anderson, Chair
Supervisor John Gioia

FROM: Allison Picard, Chief Assistant CAO 

SUBJECT: **Small Business Enterprise & Outreach Program Report**

RECOMMENDATION:

ACCEPT the SBE and Outreach Programs Report, reflecting departmental program data for the periods: January 1 through June 30, 2015; July-December 2015; January-June 2016.

BACKGROUND:

Contra Costa County values the contributions of small business in the County and has developed programs to assist in the solicitation and awarding of contracts. The Board of Supervisors has adopted these programs to enable small and local businesses to compete for a share of the County's purchasing transactions.

The Board of Supervisors has set a goal of awarding at least 50% of eligible product and service dollars to small businesses. The Small Business Enterprise (SBE) Program applies to: (1) county-funded construction contracts of \$175,000 or less; (2) purchasing transactions of \$100,000 or less; and (3) professional/personal service contracts of \$100,000 or less.

The SBE Programs objective is to have at least 50% or more of the total eligible dollar base amounts be awarded to SBEs. A Small Business Enterprise, as defined by the California Government Code, Section 14837, Chapter 3.5 must be:

- Independently owned and operate business, which is not dominant in its field of operation
- Principal office of which is located in California
- Officers of which are domiciled in California, and which together with affiliates, has 100 or fewer employees
- Average annual gross receipts of fourteen million dollars (\$14,000,000) or less over the previous three tax years, or a manufacturer with 100 or fewer employees.

Reporting Requirements

It is the responsibility of each department to track and compile the data on these purchasing activities so that a countywide report can be provided to the Board of Supervisors. The last report received by the Board was for the period ending December 2014. Therefore this report includes three 6-month periods with each department's activity as well as a countywide summary as follows:

- January-June 2015 (Attachment A)
- July-December 2015 (Attachment B)
- January-July 2016 (Attachment C)

Summary Findings

The tables below summarize the attached department activity on a countywide basis. Overall this information shows the County is directing a large volume of qualifying activity to SBE firms. It should be noted that in each reporting period, in both number and value of contracts, the County exceeded the 50% goal with one exception. In the first six months of 2016, the number of professional/personal services contracts was 55.8%; however, the dollar value of those contracts was 45.1%.

For the category of purchasing transactions, in each reporting period the 50% goal was not achieved in either number or value of contracts, with the totals ranging from 32% to 41%. However, it is worth noting that the SBE participation goals of surrounding agencies are more typically in the 20-25% range. Using that standard, Contra Costa County's reported activity is well above that threshold in every reporting category and period.

Table 1: January-June 2015

	Total # of ALL Contracts	Total # of SBE Contracts	SBE Percent of Total	Total Dollar Value of ALL Contracts	Total Dollar Value of SBE Contracts	SBE Percent of Total
ACTIVITY TYPE:						
Professional/Personal Services	361	230	63.7%	\$9,447,053	\$5,459,794	57.8%
Purchasing Transactions	1391	439	31.6%	\$10,533,982	\$4,136,784	39.2%
Construction Contracts	7	6	85.7%	\$329,000	\$195,000	59.3%

Table 2: July-December 2015

	Total # of ALL Contracts	Total # of SBE Contracts	SBE Percent of Total	Total Dollar Value of ALL Contracts	Total Dollar Value of SBE Contracts	SBE Percent of Total
ACTIVITY TYPE:						
Professional/Personal Services	392	234	59.7%	\$8,303,075	\$5,177,403	62.4%
Purchasing Transactions	4156	1376	33.1%	\$22,935,513	\$6,564,413	28.6%
Construction Contracts	6	5	83.3%	\$204,724	\$159,724	78.0%

Table 3: January-June 2016

	Total # of ALL Contracts	Total # of SBE Contracts	SBE Percent of Total	Total Dollar Value of ALL Contracts	Total Dollar Value of SBE Contracts	SBE Percent of Total
ACTIVITY TYPE:						
Professional/Personal Services	328	183	55.8%	\$7,488,032	\$3,376,541	45.1%
Purchasing Transactions	5161	1697	32.9%	\$26,345,580	\$10,880,929	41.3%
Construction Contracts	3	3	100.0%	\$86,183	\$86,183	100%

Purchasing Outreach

In addition, outreach data for many small departments and for commodities exceeding \$10,000 is maintained and provided through the Purchasing Division of the General Services Department reflecting outreach to small, women, minority-owned, local, disadvantaged and/or other business enterprises. The same three reporting periods are included as Attachment D.

Conclusion

Overall, the County departments are demonstrating a continued commitment to the Board's policy of a 50% goal for participation by SBE firms in contract and purchasing activity. While the data for some individual departments is below the 50% goal, this is sometimes due to unique business requirements that may require sole source purchases or contracts.

Continued outreach is also necessary to maintain and improve this area of activity as well as training for department staff that make these purchasing and contract decisions regarding the policy. Additionally, a review of the department tracking of this activity is needed to ensure that all SBE vendors are appropriately and consistently reported. Staff will continue to work with departments in both of these areas.

Lastly, the IOC directed staff to develop an Administrative Bulletin on this program by January 2017 that will assist the departments in implementing this policy by further defining responsibilities and program categories to ensure consistency in reporting. A draft of that Administrative Bulletin is under development and will be brought to the IOC for review at a future meeting.

Attachments

ATTACHMENT A

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	Total # of <u>ALL contracts</u>	Total # of <u>SBE contracts</u>	SBE percent of <u>Total # of contracts</u>	Total dollar value <u>of ALL contracts</u>	Total dollar value <u>of SBE contracts</u>	SBE percent of <u>Total contracts value</u>
<i>Agriculture</i>						
Professional/Personal services contracts	9	8	88.9%	\$39,756	\$34,359	86.4%
Purchasing Transactions	51	15	29.4%	\$47,836	\$38,541	80.6%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Animal Services</i>						
Professional/Personal services contracts	3	3	100.0%	\$300,102	\$300,102	100.0%
Purchasing Transactions	32	7	21.9%	\$249,699	\$12,197	4.9%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Assessor</i>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	3	0	0.0%	\$22,214	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT A

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
Auditor-Controller						
Professional/Personal services contracts	4	3	75.0%	\$19,410	\$11,530	59.4%
Purchasing Transactions	3	2	66.7%	\$569	\$198	34.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Clerk-Recorder-Elections						
Professional/Personal services contracts	37	20	54.1%	\$536,548	\$418,587	78.0%
Purchasing Transactions	151	20	13.2%	\$77,540	\$24,014	31.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Conservation and Development						
Professional/Personal services contracts	5	5	100.0%	\$170,890	\$170,890	100.0%
Purchasing Transactions	101	6	5.9%	\$165,903	\$80,997	48.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT A

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	Total # of <u>ALL contracts</u>	Total # of <u>SBE contracts</u>	SBE percent of <u>Total # of contracts</u>	Total dollar value <u>of ALL contracts</u>	Total dollar value <u>of SBE contracts</u>	SBE percent of <u>Total contracts value</u>
<i>Contra Costa Fire Protection District</i>						
Professional/Personal services contracts	5	5	100.0%	\$170,890	\$170,890	100.0%
Purchasing Transactions	101	6	5.9%	\$165,903	\$80,997	48.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>County Administrator's Office - Administration</i>						
Professional/Personal services contracts	8	5	62.5%	\$696,500	\$480,000	68.9%
Purchasing Transactions	0	0	0.0%	\$0	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>County Administrator's Office - Clerk of the Board</i>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	1	1	100.0%	\$5,000	\$5,000	100.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
County Administrator's Office - Communications and Media						
Professional/Personal services contracts	7	1	14.3%	\$21,826	\$500	2.3%
Purchasing Transactions	6	1	16.7%	\$31,103	\$80	0.3%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
County Administrator's Office - Dept. of Information Technology (DoIT)						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	41	17	41.5%	\$494,414	\$301,759	61.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
County Counsel						
Professional/Personal services contracts	49	49	100.0%	\$11,904	\$11,904	100.0%
Purchasing Transactions	5	5	100.0%	\$3,126	\$3,126	100.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	Total # of <u>ALL contracts</u>	Total # of <u>SBE contracts</u>	SBE percent of <u>Total # of contracts</u>	Total dollar value <u>of ALL contracts</u>	Total dollar value <u>of SBE contracts</u>	SBE percent of <u>Total contracts value</u>
<i>Dept. Child Support Services (DCSS)</i>						
Professional/Personal services contracts	27	5	18.5%	\$785,125	\$34,098	4.3%
Purchasing Transactions	8	3	37.5%	\$46,353	\$8,216	17.7%
Construction contracts	0	1	0.0%	\$0	\$0	0.0%
<i>District Attorney</i>						
Professional/Personal services contracts	2	2	100.0%	\$216,145	\$216,145	100.0%
Purchasing Transactions	23	16	69.6%	\$187,754	\$118,356	63.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Employment and Human Services</i>						
Professional/Personal services contracts	14	6	42.9%	\$653,546	\$324,650	49.7%
Purchasing Transactions	161	55	34.2%	\$1,130,748	\$420,992	37.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT A

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	Total # of <u>ALL contracts</u>	Total # of <u>SBE contracts</u>	SBE percent of <u>Total # of contracts</u>	Total dollar value <u>of ALL contracts</u>	Total dollar value <u>of SBE contracts</u>	SBE percent of <u>Total contracts value</u>
Health Services						
Professional/Personal services contracts	122	86	70.5%	\$3,252,811	\$2,288,500	70.4%
Purchasing Transactions	189	70	37.0%	\$1,620,169	\$632,996	39.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Human Resources						
Professional/Personal services contracts	8	5	62.5%	\$269,018	\$166,950	62.1%
Purchasing Transactions	8	4	50.0%	\$42,901	\$12,740	29.7%
Construction contracts	0	0	0.0%	0	0	0.0%
Library						
Professional/Personal services contracts	5	0	0.0%	\$47,370	\$0	0.0%
Purchasing Transactions	111	35	31.5%	\$217,910	\$77,125	35.4%
Construction contracts	0	0	0.0%	0	0	0.0%

ATTACHMENT A

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	Total # of <u>ALL contracts</u>	Total # of <u>SBE contracts</u>	SBE percent of <u>Total # of contracts</u>	Total dollar value <u>of ALL contracts</u>	Total dollar value <u>of SBE contracts</u>	SBE percent of <u>Total contracts value</u>
<i>Probation</i>						
Professional/Personal services contracts	18	7	38.9%	\$67,397	\$46,843	69.5%
Purchasing Transactions	31	14	45.2%	\$436,666	\$193,253	44.3%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Public Defender</i>						
Professional/Personal services contracts	1	0	0.0%	\$50,000	\$0	0.0%
Purchasing Transactions	0	0	0.0%	\$0	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Public Works</i>						
Professional/Personal services contracts	21	15	71.4%	\$874,100	\$606,100	69.3%
Purchasing Transactions	275	141	51.3%	\$4,357,606	\$1,886,060	43.3%
Construction contracts	7	5	71.4%	\$329,000	\$195,000	59.3%

ATTACHMENT A

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	Total # of <u>ALL contracts</u>	Total # of <u>SBE contracts</u>	SBE percent of <u>Total # of contracts</u>	Total dollar value <u>of ALL contracts</u>	Total dollar value <u>of SBE contracts</u>	SBE percent of <u>Total contracts value</u>
Public Works - AIRPORTS Division						
Professional/Personal services contracts	1	1	100.0%	\$50,000	\$50,000	100.0%
Purchasing Transactions	10	2	20.0%	\$122,345	\$19,800	16.2%
Construction contracts	0	\$0	0.0%	\$0	\$0	0.0%
Sheriff						
Professional/Personal services contracts	9	1	11.1%	\$1,108,900	\$45,000	4.1%
Purchasing Transactions	42	8	19.0%	\$1,084,391	\$198,093	18.3%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Treasurer - Tax Collector						
Professional/Personal services contracts	6	3	50.0%	\$104,815	\$82,747	78.9%
Purchasing Transactions	32	9	28.1%	\$40,871	\$22,094	54.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT A

SMALL BUSINESS ENTERPRISE - Program Activity report

January - June 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
Veterans Services Office						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	6	2	33.3%	\$2,047	\$147	7.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Total Activity Reported						
Professional/Personal services contracts	361	230	63.7%	\$9,447,053	\$5,459,794	57.8%
Purchasing Transactions	1391	439	31.6%	\$10,553,068	\$4,136,781	39.2%
Construction contracts	7	6	85.7%	\$329,000	\$195,000	59.3%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

July-December 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
Agriculture						
Professional/Personal services contracts	22	15	68.2%	\$129,772	\$82,058	63.2%
Purchasing Transactions	55	16	29.1%	\$56,674	\$47,259	83.4%
Construction contracts	2	2	100.0%	\$64,724	\$64,724	100.0%
Animal Services						
Professional/Personal services contracts	6	6	100.0%	\$304,661	\$304,661	100.0%
Purchasing Transactions	35	6	17.1%	\$160,474	\$8,080	5.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Assessor						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	11	4	36.4%	\$116,248	\$40,789	35.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

July-December 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
<i>Auditor-Controller</i>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	9	4	44.4%	\$4,517	\$2,941	65.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Clerk-Recorder-Elections</i>						
Professional/Personal services contracts	71	16	22.5%	\$271,728	\$63,733	23.5%
Purchasing Transactions	129	54	41.9%	\$388,465	\$135,591	34.9%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Conservation and Development</i>						
Professional/Personal services contracts	22	20	90.9%	\$1,044,897	\$942,025	90.2%
Purchasing Transactions	81	9	11.1%	\$177,920	\$86,871	48.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

July-December 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
<i>Contra Costa Fire Protection District</i>						
Professional/Personal services contracts	3	1	33.3%	\$179,100	\$25,000	14.0%
Purchasing Transactions	2281	679	29.8%	\$2,650,320	\$752,408	28.4%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>County Administrator's Office - Administration</i>						
Professional/Personal services contracts	3	1	33.3%	\$196,500	\$80,000	40.7%
Purchasing Transactions	1	0	0.0%	\$154	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>County Administrator's Office - Clerk of the Board</i>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	0	0	0.0%	0	0	0.0%
Construction contracts	0	0	0.0%	0	0	0.0%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

July-December 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
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County Administrator's Office - Communications and Media

Professional/Personal services contracts	1	0	0.0%	\$8,840	\$0	0.0%
Purchasing Transactions	6	2	33.3%	\$71,818	\$20,560	28.6%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

County Administrator's Office - Dept. of Information Technology (DoIT)

Professional/Personal services contracts	3	0	0.0%	\$210,000	\$0	0.0%
Purchasing Transactions	29	13	44.8%	\$361,393	\$240,891	66.7%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

County Counsel

Professional/Personal services contracts	52	52	100.0%	\$10,130	\$10,130	100.0%
Purchasing Transactions	3	2	66.7%	\$7,939	\$1,765	22.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

July-December 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
Dept. Child Support Services (DCSS)						
Professional/Personal services contracts	17	8	47.1%	\$174,875	\$28,394	16.2%
Purchasing Transactions	2	0	0.0%	\$4,739	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
District Attorney						
Professional/Personal services contracts	10	9	90.0%	\$ 319,785.76	\$299,322	93.6%
Purchasing Transactions	25	10	40.0%	\$ 275,924.92	\$ 160,893.01	58.3%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Employment and Human Services						
Professional/Personal services contracts	12	6	50.0%	\$660,305	\$337,400	51.1%
Purchasing Transactions	101	21	20.8%	\$448,649	\$149,496	33.3%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

July-December 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
Health Services						
Professional/Personal services contracts	107	70	65.4%	\$2,969,138	\$2,081,968	70.1%
Purchasing Transactions	771	290	37.6%	\$7,725,352	\$2,041,904	26.4%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Human Resources						
Professional/Personal services contracts	3	2	66.7%	\$159,900	\$74,900	46.8%
Purchasing Transactions	22	12	54.5%	\$218,037	\$37,164	17.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Library						
Professional/Personal services contracts	5	1	20.0%	\$162,754	\$22,500	13.8%
Purchasing Transactions	86	20	23.3%	\$210,837	\$71,709	34.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

Reporting Period: July-December 2015

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
<i>Probation</i>						
Professional/Personal services contracts	21	9	42.9%	\$109,434	\$62,012	56.7%
Purchasing Transactions	37	17	45.9%	\$287,600	\$140,761	48.9%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Public Defender</i>						
Professional/Personal services contracts	1	0	0.0%	\$50,000	\$0	0.0%
Purchasing Transactions	0	0	0.0%	\$0	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Public Works</i>						
Professional/Personal services contracts	19	14	73.7%	\$850,000	\$610,000	71.8%
Purchasing Transactions	371	183	49.3%	\$5,508,784	\$2,220,521	40.3%
Construction contracts	4	3	75.0%	\$140,000	\$95,000	67.9%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

July-December 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
Public Works - AIRPORTS Division						
Professional/Personal services contracts	4	1	25.0%	\$110,078	\$99,000	89.9%
Purchasing Transactions	5	2	40.0%	\$47,233	\$12,000	25.4%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Sheriff						
Professional/Personal services contracts	4	0	0.0%	\$320,348	\$0	0.0%
Purchasing Transactions	59	22	37.3%	\$4,149,033	\$361,444	8.7%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Treasurer - Tax Collector						
Professional/Personal services contracts	6	3	50.0%	\$60,829	\$54,300	89.3%
Purchasing Transactions	33	8	24.2%	\$61,061	\$31,275	51.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT B

SMALL BUSINESS ENTERPRISE - Program Activity report

July-December 2015

Reporting Period:

	<u>Total # of ALL contracts</u>	<u>Total # of SBE contracts</u>	<u>SBE percent of Total # of contracts</u>	<u>Total dollar value of ALL contracts</u>	<u>Total dollar value of SBE contracts</u>	<u>SBE percent of Total contracts value</u>
<i>Veterans Services Office</i>						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	4	2	50.0%	\$2,343	\$92	3.9%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

Total Activity Reported

Professional/Personal services contracts	392	234	59.7%	\$8,303,075	\$5,177,403	62.4%
Purchasing Transactions	4156	1376	33.1%	\$22,935,513	\$6,564,413	28.6%
Construction contracts	6	5	83.3%	\$204,724	\$159,724	78.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

January-June 2016

Reporting Period:

	Total # of <u>ALL contracts</u>	Total # of <u>SBE contracts</u>	SBE percent of <u>Total # of contracts</u>	Total dollar value <u>of ALL contracts</u>	Total dollar value <u>of SBE contracts</u>	SBE percent of <u>Total contracts value</u>
Agriculture						
Professional/Personal services contracts	22	15	68.2%	\$95,271	\$66,450	69.7%
Purchasing Transactions	60	24	40.0%	\$78,880	\$59,702	75.7%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Animal Services						
Professional/Personal services contracts	12	12	100.0%	\$374,619	\$374,619	100.0%
Purchasing Transactions	64	15	23.4%	\$413,413	\$131,297	31.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Assessor						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	5	1	20.0%	\$110,732	\$19,301	17.4%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

January-June 2016

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<i>Auditor-Controller</i>						
Professional/Personal services contracts	4	2	50.0%	\$61,132	\$535	0.9%
Purchasing Transactions	12	7	58.3%	\$61,191	\$10,365	16.9%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Clerk-Recorder-Elections</i>						
Professional/Personal services contracts	52	17	32.7%	\$217,495	\$40,391	18.6%
Purchasing Transactions	192	39	20.3%	\$424,922	\$132,688	31.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Conservation and Development</i>						
Professional/Personal services contracts	5	4	80.0%	\$173,950	\$146,950	84.5%
Purchasing Transactions	41	5	12.2%	\$139,635	\$91,397	65.5%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

January-June 2016

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<i>Contra Costa Fire Protection District</i>						
Professional/Personal services contracts	4	3	75.0%	\$231,800	\$211,800	91.4%
Purchasing Transactions	2694	809	30.0%	\$2,954,830	\$840,307	28.4%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>County Administrator's Office - Administration</i>						
Professional/Personal services contracts	3	1	33.3%	\$196,500	\$80,000	40.7%
Purchasing Transactions	2	0	0.0%	\$4,114	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>County Administrator's Office - Clerk of the Board</i>						
Professional/Personal services contracts	6	2	33.3%	\$35,111	\$7,711	22.0%
Purchasing Transactions	0	0	0.0%	\$0	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

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January-June 2016

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County Administrator's Office - Communications and Media

Professional/Personal services contracts	4	0	0.0%	\$15,371	\$0	0.0%
Purchasing Transactions	12	3	25.0%	\$123,801	\$13,117	10.6%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

County Administrator's Office - Dept. of Information Technology (DoIT)

Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	61	18	29.5%	\$705,667	\$375,534	53.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

County Counsel

Professional/Personal services contracts	35	35	100.0%	\$12,784	\$12,784	100.0%
Purchasing Transactions	9	9	100.0%	\$11,184	\$11,184	100.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

Reporting Period: January-June 2016

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Dept. Child Support Services (DCSS)						
Professional/Personal services contracts	23	9	39.1%	\$698,384	\$211,648	30.3%
Purchasing Transactions	10	4	40.0%	\$206,304	\$126,963	61.5%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
District Attorney						
Professional/Personal services contracts	4	2	50.0%	\$ 146,500.00	\$ 35,000.00	23.9%
Purchasing Transactions	42	20	47.6%	\$ 232,356.44	\$ 107,074.61	46.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Employment and Human Services						
Professional/Personal services contracts	13	7	53.8%	\$292,632	\$129,507	44.3%
Purchasing Transactions	189	53	28.0%	\$732,662	\$430,278	58.7%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

January-June 2016

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Health Services						
Professional/Personal services contracts	59	34	57.6%	\$1,603,950	\$970,315	60.5%
Purchasing Transactions	1173	410	35.0%	\$10,757,205	\$3,662,993	34.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Human Resources						
Professional/Personal services contracts	7	6	85.7%	\$189,700	\$154,700	81.5%
Purchasing Transactions	4	4	100.0%	\$4,799	\$4,799	100.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Library						
Professional/Personal services contracts	1	1	100.0%	\$2,000	\$2,000	100.0%
Purchasing Transactions	134	60	44.8%	\$336,926	\$196,221	58.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

January-June 2016

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<i>Probation</i>						
Professional/Personal services contracts	24	8	33.3%	\$198,364	\$134,118	67.6%
Purchasing Transactions	32	14	43.8%	\$221,865	\$86,613	39.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Public Defender</i>						
Professional/Personal services contracts	1	0	0.0%	\$45,000	\$0	0.0%
Purchasing Transactions	0	0	0.0%	\$0	\$0	0.0%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
<i>Public Works</i>						
Professional/Personal services contracts	17	10	58.8%	\$822,923	\$464,423	56.4%
Purchasing Transactions	280	161	57.5%	\$3,253,302	\$1,795,846	55.2%
Construction contracts	3	3	100.0%	\$86,183	\$86,183	100.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

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Public Works - AIRPORTS Division						
Professional/Personal services contracts	10	9	90.0%	\$256,400	\$230,495	89.9%
Purchasing Transactions	9	4	44.4%	\$122,931	\$56,965	46.3%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Sheriff						
Professional/Personal services contracts	16	3	18.8%	\$1,745,999	\$64,999	3.7%
Purchasing Transactions	84	19	22.6%	\$5,363,622	\$2,690,218	50.2%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%
Treasurer - Tax Collector						
Professional/Personal services contracts	6	3	50.0%	\$72,148	\$38,096	52.8%
Purchasing Transactions	39	9	23.1%	\$60,421	\$15,774	26.1%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

ATTACHMENT C

SMALL BUSINESS ENTERPRISE - Program Activity report

January-June 2016

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Veterans Services Office						
Professional/Personal services contracts	0	0	0.0%	\$0	\$0	0.0%
Purchasing Transactions	13	9	69.2%	\$24,819	\$22,292	89.8%
Construction contracts	0	0	0.0%	\$0	\$0	0.0%

Total Activity Reported

Professional/Personal services contracts	328	183	55.8%	\$7,488,032	\$3,376,541	45.1%
Purchasing Transactions	5161	1697	32.9%	\$26,345,580	\$10,880,929	41.3%
Construction contracts	3	3	100.0%	\$86,183	\$86,183	100.0%

COUNTY OUTREACH REPORT
For the Period
JANUARY 1, 2015 - JUNE 30, 2015

In order to encourage the use of small, local, and disadvantaged businesses, the County's E-Outreach Program requires bids and Request for Proposals exceeding \$10,000 to be solicited online through the BidSync website. For this period the County's E-Outreach Program produced the following results.

Number of Solicitations	52
Total Notifications	158,661
Total Views	2,330
Dollar Value	\$ 22,806,490

BUSINESS CATEGORY	NOTIFIED	VIEWED	RESPONDED
MBE - Minority Business Enterprise	107	188	5
WBE - Women Business Enterprise	91	185	2
SBE - Small Business Enterprise	534	981	56
LBE - Local Business Enterprise	42	65	9
DVBE - Disabled Veteran Business Enterprise	16	28	1
DBE - Disadvantaged Business Enterprise	88	172	3
TOTAL	878	1,619	76

Definitions of Business Categories

Minority Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by one or more minorities who are citizens or lawful permanent residents of the United States and member(s) of a recognized ethnic or racial group AND have its home office is located in the United States.

Women Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by one or more women who are citizens or lawful permanent residents of the United States AND have its home office is located in the US.

Small Business Enterprise - Firm must be independently owned and operated; cannot be dominant in its field of operation; must have its principal office located in California; must have its owners (or officers in the case of a corporation) domiciled in California; AND together with affiliates, be either: a business with 100 or fewer employees, an average annual gross receipts of \$14 million or less over the previous three tax years, or a manufacturer with 100 or fewer employees.

Local Business Enterprise - Principal place of business must be located within the boundaries of Contra Costa County.

Disabled Veteran Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by one or more disabled veterans of the military, naval or air service of the United States with a service-connected disability of at least 10 percent, and who is also a resident of California; AND be a sole proprietorship corporation or partnership with its home office located in the United States that is not a subsidiary of a foreign firm.

Disadvantaged Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by socially- and economically-disadvantaged individuals (pursuant to Section 3 of the Small Business Act). DBE certifications are used only for state- or federally-funded projects that have DBE goals or requirements.

COUNTY OUTREACH REPORT
For the Period
JULY 1, 2015 - DECEMBER 31, 2015

In order to encourage the use of small, local, and disadvantaged businesses, the County's E-Outreach Program requires bids and Request for Proposals exceeding \$10,000 to be solicited online through the BidSync website. For this period the County's E-Outreach Program produced the following results.

Number of Solicitations	24
Total Notifications	47,978
Total Views	973
Dollar Value	\$ 365,094

BUSINESS CATEGORY	NOTIFIED	VIEWED	RESPONDED
MBE - Minority Business Enterprise	37	79	6
WBE - Women Business Enterprise	43	82	0
SBE - Small Business Enterprise	168	363	37
LBE - Local Business Enterprise	17	31	56
DVBE - Disabled Veteran Business Enterprise	4	6	0
DBE - Disadvantaged Business Enterprise	25	53	2
TOTAL	294	614	101

Definitions of Business Categories

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Women Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by one or more women who are citizens or lawful permanent residents of the United States AND have its home office is located in the US.

Small Business Enterprise - Firm must be independently owned and operated; cannot be dominant in its field of operation; must have its principal office located in California; must have its owners (or officers in the case of a corporation) domiciled in California; AND together with affiliates, be either: a business with 100 or fewer employees, an average annual gross receipts of \$14 million or less over the previous three tax years, or a manufacturer with 100 or fewer employees.

Local Business Enterprise - Principal place of business must be located within the boundaries of Contra Costa County.

Disabled Veteran Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by one or more disabled veterans of the military, naval or air service of the United States with a service-connected disability of at least 10 percent, and who is also a resident of California; AND be a sole proprietorship corporation or partnership with its home office located in the United States that is not a subsidiary of a foreign firm.

Disadvantaged Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by socially- and economically-disadvantaged individuals (pursuant to Section 3 of the Small Business Act). DBE certifications are used only for state- or federally-funded projects that have DBE goals or requirements.

COUNTY OUTREACH REPORT
For the Period
JANUARY 1, 2016 - JUNE 30, 2016

In order to encourage the use of small, local, and disadvantaged businesses, the County's E-Outreach Program requires bids and Request for Proposals exceeding \$10,000 to be solicited online through the BidSync website. For this period the County's E-Outreach Program produced the following results.

Number of Solicitations	25
Total Notifications	85,438
Total Views	1,021
Dollar Value	\$ 12,297,933

BUSINESS CATEGORY	NOTIFIED	VIEWED	RESPONDED
MBE - Minority Business Enterprise	55	107	3
WBE - Women Business Enterprise	37	79	0
SBE - Small Business Enterprise	217	423	35
LBE - Local Business Enterprise	10	26	3
DVBE - Disabled Veteran Business Enterprise	5	11	1
DBE - Disadvantaged Business Enterprise	46	87	3
TOTAL	370	733	45

Definitions of Business Categories

Minority Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by one or more minorities who are citizens or lawful permanent residents of the United States and member(s) of a recognized ethnic or racial group AND have its home office is located in the United States.

Women Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by one or more women who are citizens or lawful permanent residents of the United States AND have its home office is located in the US.

Small Business Enterprise - Firm must be independently owned and operated; cannot be dominant in its field of operation; must have its principal office located in California; must have its owners (or officers in the case of a corporation) domiciled in California; AND together with affiliates, be either: a business with 100 or fewer employees, an average annual gross receipts of \$14 million or less over the previous three tax years, or a manufacturer with 100 or fewer employees.

Local Business Enterprise - Principal place of business must be located within the boundaries of Contra Costa County.

Disabled Veteran Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by one or more disabled veterans of the military, naval or air service of the United States with a service-connected disability of at least 10 percent, and who is also a resident of California; AND be a sole proprietorship corporation or partnership with its home office located in the United States that is not a subsidiary of a foreign firm.

Disadvantaged Business Enterprise - Firm must be at least 51% owned and managed on a daily basis by socially- and economically-disadvantaged individuals (pursuant to Section 3 of the Small Business Act). DBE certifications are used only for state- or federally-funded projects that have DBE goals or requirements.



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: November 8, 2016

Subject: F&HS Referral No. 78 Community Services Oversight Report

RECOMMENDATION(S):

ACCEPT the report from the Employment and Human Services Department on the oversight and activities of the Community Services Bureau.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Oversight of the Community Services Bureau and Head Start programs was originally referred to the Family and Human Services Committee on March 1, 2005. Since that time the program has provided the Committee with annual updates on the programs and services provided.

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not receive an update on the Employment and Human Services, Community Services Bureau activities.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Enid Mendoza, (925)
335-1039

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

ATTACHMENTS

CSB Memo

CSB

Presentation



EMPLOYMENT &
HUMAN SERVICES

MEMORANDUM

Kathy Gallagher, Director

40 Douglas Drive, Martinez, CA 94553 • (925) 313-1500 • Fax (925) 313-1575 • www.ehsd.org

To: Enid Mendoza, Senior County Administrator
Family and Human Services Committee Members: Date: October 3, 2016
CC: Kathy Gallagher, Employment and Human Services Department Director
David Twa, County Administrator
From: Camilla Rand, Director of Community Services
Subject: Annual Community Services Update, FHS Presentation

Recommendation

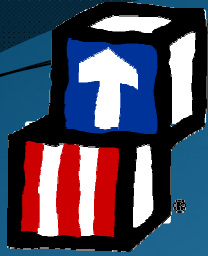
To accept an annual presentation from the Director of Community Services Bureau on updates to the Bureau including budgetary and program information. Community Services is the Community Action program for Contra Costa County, operating the Head Start, Early Head Start, State-funded Child Development programs as well as several community action programs.

Background

In an effort to continue on-going communication with the Board, this presentation outlines the activities covering the past year pertinent to the Board and County Administrator. Each year, the Bureau provides an update to ensure ongoing communication with the Board of Supervisors, as the governing body overseeing the Head Start and Community Action programs.

Summary/Conclusion

Community Services continues to provide the quality services for which we are known throughout the State and Nation. The continued support by the Board of Supervisors is instrumental in the success of the programs provided by the Bureau.



Employment & Human Services Department Community Services Bureau



A Presentation to the Family &
Human Services Committee
October 10, 2016
Camilla Rand, Director



Supervisory Support



Clients Served 2015-16

Program	Number Served
Early Head Start (Pregnant Women and Children 0-5)	486
Head Start (Children 3-5)	1,753
California Dept. of Education Child Development Programs (Children 0-5)	1,686
Low Income Home Energy Assistance Program (All Ages)	5,679



Race & Ethnicity 2015-16

Ethnicity	
Hispanic or Latin Origin	66%
Non-Hispanic or Non-Latino Origin	34%
Race	
White	67%
Black or African American	19%
Biracial/Multi-racial	8%
Asian	4%
Native American or Pacific Islander	<1%
American Indian or Alaskan Native	<1%







Our Changing Communities

- East County's Homelessness has increased by 33%
- Eleven percent of the children in the county are homeless
- Only 34% of homes are affordable to median income families
- Nearly 700 children (ages 0-5) remain medically uninsured
- Twenty-seven percent fewer 0-5 year olds are living in poverty

Key CSB Outcomes 2015-16

- 638,709 Nutritious Meals Served
- 65% of homeless families found housing
- 98% of the children have health insurance
- 100% of teaching staff have an AA degree or higher



2016 Accomplishments

- Two Successful Federal Review events, for a total of 5 in 18 months. No findings or concerns in all five
- Achieved full compliance on CSBG's new Organizational Standards
- Los Arboles Center and Nelly Orantes, FCC Provider, selected to be filmed by West-Ed for quality and environments in State/Federal partnership
- Successfully realigned the program to meet the shifting landscape
- All CSB Centers Rated 4 and 5 on 5-scale QRIS Rating System for assessing quality



2016 Special Initiatives

- Implemented the first year of Storybook Connection
- Give Kids a Smile
- Family Development Credential Program
- Implemented Oto-acoustic Emission screenings – first in the state!
- Practice Based Coaching/ Peer Coaching Circles and Reflective Supervision



2016 Audits & Reviews

Agency	Purpose	Outcome
Comprehensive Services and School Readiness Review (CSSR)	Review of grantee's performance in providing CSSR	No findings
Leadership, Governance, and Monitoring System Review (LGMS)	Assessing the program's effectiveness in program planning, development, implementation, and ongoing improvement.	No findings
CA Department of Education, Nutrition Services Division	Child Care Food Program Monitoring	1 issue, corrected and resolved
Macias, Gini & O'Connell (MGO)	FY 2014-2015 Single Audit	No findings
Badawi & Associates	FY 2015-16 State Child Development Audit	No findings
California Department of Community Services and Development	2015 Department of Energy -WAP, 2016 LIHEAP and 2015 Low-Income WP	2 observations, both resolved

Community Action

❖ CSBG funds are allocated to ten community based organizations/subcontractors in efforts to help them address issues of poverty:

- Bay Area Legal Aid
- Bay Area Community Resources
- Opportunity Junction Inc.
- RYSE Inc.
- Shelter Inc. of Contra Costa County
- STAND! For Families Free of Violence
- The Contra Costa Clubhouse Inc.
- Contra Costa Interfaith Transitional Housing
- White Pony Express
- Contra Costa Health Services Homeless Program



Community Action

- ❖ CSB Grant funds are also allocated to the Clerical Assistant Trainee (CAT) Program:
 - 290 online courses have been completed with an average score of 88%
 - The current placement rate is 93%
 - Metrix Learning has had rave reviews by the CATs

- ❖ In addition the EOC developed a strategic plan to ameliorate poverty, strategies were developed in three priority areas:
 - Housing, Employments and Nutrition.

Head Start Performance Standards Revisions

- First revision of Performance Standards since 1998
- The Major Provisions:
 - Provides opportunity for innovation and locally designed program options
 - Reduces unnecessary protocols
 - Maintains the importance of the parent as the primary educator
 - Emphasizes health and safety of children



Areas of Focus 2017

- Fully implementing revised standards
- Responding to the National, State and local changing landscape
 - Facilitating team and competency development to ensure a motivated and engaged workforce
 - Continue to identify technology solutions to streamline processes and maximize staff time.



Thank you





Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: November 8, 2016

Subject: F&HS Referral No. 93 Youth Services Report - Independent Living Skills Program

RECOMMENDATION(S):

ACCEPT the report from the Employment and Human Services Department on Youth Services, including an update on the Independent Living Skills Program.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

An annual update of the Independent Living Schools Program administered by the Employment and Human Services Department (EHSD) was first referred to the Family and Human Services Committee by the Board of Supervisors on October 17, 2006. Since that time the Department has provided an annual update on Referral No. 93 - Independent Living Skills Program on the services offered by the program and the outcomes for young adults.

On June 7, 2016, EHSD requested, and the Board approved, expanding Referral #93 – Independent Living Skills Program to include additional youth services updates and retitling the referral to “Youth Services Report”, so that the department can include reports on all youth services offered in the community through EHSD, including Workforce Investment and Opportunity Act (WIOA) and CalWorks youth services.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Enid Mendoza, (925)
335-1039

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not receive its annual update on youth services provided by the Employment and Human Services Department.

ATTACHMENTS

ILSP Report

ILSP Presentation

**EMPLOYMENT AND HUMAN SERVICES
CONTRA COSTA COUNTY**

TO: Family and Human Services' **DATE:** September 18, 2016
Committee Members
David Twa

FR: Kathy Gallagher, Director, Employment and Human Services Department
Joan Miller, Director, Children and Family Services Bureau

SUBJECT: Independent Living Skills Program (ILSP)

RECOMMENDATION

Accept this report from the Employment and Human Services Department; and continue to support the Children and Family Services Bureau and its efforts to serve foster youth in the ILSP program.

BACKGROUND

The Omnibus Budget Reconciliation Act of 1993 permanently authorized the Independent Living Program (ILP) which offers training, services and programs to assist current and former foster youth achieve self-sufficiency prior to and after leaving the foster care system. The Chafee Foster Care Independence Program (CFCIP) Act of 1999 (Public Law 106-169), amended Section 477 of the Social Security Act providing more flexibility in the use of ILP funding (See 42 USC 677).

In California, County Welfare Departments have the flexibility to design services to meet a wide range of individual needs and circumstances for current and former foster youth. Every California County operates an ILP. Youth participation is voluntary. Overwhelming evidence supports the fact that youth leaving foster care are in need of greater support as they transition into adulthood. Foster youth nationwide are found to have an increased likelihood of early parenting, instability in relationships, not graduating from high school, lower school performance, increased health and mental health concerns, homelessness, incarceration, substance abuse, and a higher rate of unemployment.

In September 2010, Governor Schwarzenegger signed into law Assembly Bill 12, the California Fostering Connections to Success Act. AB12 took effect on January 1, 2012 and allows young adults to be provided transitional support to age 21 and ensure that they are given the necessary skills to survive on their own. A young adult must be in a high school or a GED program, enrolled in a college or vocational program, employed at least 80 hours per month, participating in a program designed to remove barriers to employment, or unable to

work/attend school because of a medical condition. The young adult must also live in an approved placement and sign a mutual agreement with their case worker (SILP). With this legislation, young adults will receive the support of the foster care system to age 21, ending an era of neglect and providing young adults in foster care with the same common-sense assistance provided to children from intact families.

PROGRESS TO DATE:

For the past twenty eight years, the Children and Family Services Bureau of the Employment and Human Services Department has provided services through the Independent Living Skills Program (ILSP). This program educates and supports youth in a wide variety of areas designed to inspire a successful transition to adulthood, and empowers foster youth to become responsible adults. In 2008, staff working in the program became Contra Costa County employees and under the direction of a Program Coordinator and Assistant Coordinator, the five program specialists continue to provide services to Contra Costa County foster youth, out of county youth and probation youth, while embracing the CCC CFS ILSP Vision statement:

“Our vision is to move every youth from stagnation to motivation, from limitations to possibilities; from dependency to self-sufficiency; from the past to the future.”

As a result of their successful approach and accomplishments, the Contra Costa County CFS Independent Living Skills Program has received recognition throughout the State of California and nation for its performance and youth services. The program continues to emphasize and promote positive youth development to support young people in developing a sense of competence, usefulness, belonging and empowerment. ILSP is funded by the federal Title IV-E and state dollars.

ILSP offers a variety of skill building trainings and youth engagement activities to promote self-sufficiency in foster youth. Development activities and programs include, but are not limited to, employment preparation, vocational training support, education resources, financial literacy and housing assistance. ILSP spotlights four core areas called the Four Pillars when providing hands-on, experiential learning experiences. The Four Pillars consist of Education, Employment, Housing and Well Being. Workshops and events are provided in the East, West, and Central parts of the county to attract more youth participation and to provide a shorter travel distance for care providers and youth attending weekly workshops and events.

This past fiscal year, six hundred and ten (610) current and former foster youth were served both individually and in group settings (i.e. workshops, classes, etc.) One hundred and fifty three (153) of these youth are deemed “Non-Minor Dependents,” and have chosen to remain in foster care under Assembly Bill 12.

ILSP PILLAR - HOUSING

Transitional housing for foster youth and emancipated young adults continues to be delivered in Contra Costa County. Under the Transitional Housing Placement Program (THPP), two providers serve the in-care foster youth age 16-18. Under the Transitional Housing Program Plus (THP+), two providers serve emancipated youth, aged 18-24. The emergence of Assembly Bill 12 produced an additional transitional housing opportunity called Transitional Housing Program Plus Foster Care (THP+ FC). This program serves young adults, ages 18-21 that have opted to remain in foster care as Non Minor Dependents under AB12. Housing continues to be a significant challenge for young adults as they emancipate. The Housing Continuum that Children and Family Services created has improved the numbers of young adults being served, but now that AB 12 has been implemented, some of the existing providers are opting to serve the Non Minor Dependent population exclusively, creating an increased need for housing to serve those young adults opting to emancipate from foster care at age 18 or 19.

ILSP maintains its efforts to develop housing options in the community through collaborations with community based organizations, faith based organizations and individual citizens whom are willing to offer support (i.e. room for rent). The constant goal in this area is to develop more permanent housing options for foster youth. For example, ILSP has established connections with the Housing Authority and receive Section 8 lists when they become available so that ILSP participants can apply. Our ILSP staff assists youth in applying for these opportunities. Additionally, the contracted providers, such as the County's Homeless Programs and First Place for Youth, work diligently to develop more permanent housing options and advocate for improved housing options for foster youth.

ILSP PILLAR- EMPLOYMENT

For several years the ILSP program has been partnering with the Workforce Development Board of Contra Costa County and to deliver employment services to eligible foster youth through the Workforce Innovation and Opportunity Act. ILSP refers youth to participate in the Earn and Learn Summer Employment Program. ILSP continues to cultivate working relationships with the three contracted agencies providing services through WIOA. Our work includes referring 20% of the foster care population to both the "In School and Out of School" programs throughout the school year. The case managers for the contracted agencies present at ILSP staff meetings and ILSP workshops in order to recruit youth and disseminate information for services available to them. This collaboration has proven to be beneficial for our program and program participants, our number of foster youth served with WIOA have been steadily increasing because of our partnership.

Foster youth enrolled in PY 13/14	11
Foster youth enrolled in PY 14/15	41
Foster youth enrolled in PY 16	53

The East County Youth in Transition Committee comprised of EMQ Families First, The Contra Costa County Office of Education Foster Youth Services and The Contra Costa County Children and Family Services' Independent Living Skills Program has been partnering with the Los Medanos Community Healthcare District since 2011 to provide summer internships for youth transitioning out of the foster care system. The Internship is designed to provide valuable employment skills to the youth participants. Youth work in groups and learn public speaking skills and they conduct research on health care issues identified by the Los Medanos Community Healthcare District.

Los Medanos Community Healthcare District's Summer Intern Program projects include:

2011 Health Eating Habits and Fitness: Pittsburg Seafood Festival

2012 Under Age Smoking: Curbing teenage smoking

2013 A Battle for Breathing: Air Pollution, Lung Cancer, and Asthma in the Community

2014 The Heritage Project: Bridging the Age Gap between youth and senior citizens

2015 Healthy Youth Council: Impacting Our Community to Stop Diabetes

2016 Youth Empowerment Group: The Trends of E-cigarettes and Cigarettes usage

LMCHD's Summer Intern Program achieved the following awards and recognitions:

2013 Exceptional Public Outreach & Advocacy Award from California Special Districts Association

2014 Innovative Program of the Year Award from California Special Districts Association

2013 Certificate of Recognition for Public Outreach & Advocacy Award from Assemblyman Jim Frazier

2013 Letter of Recognition for Public Outreach & Advocacy Award from Assemblywoman Susan Bonilla

2013 Letter of Recognition for Public Outreach & Advocacy Award from Contra Costa Local Agency Formation Commission (LAFCO)

2015 Exceptional Public Outreach & Advocacy award for small districts

Apprenticeship Collaboration

ILSP is proud to now be collaborating with California's Department of Industrial Relations/Division of Apprenticeships Standards. Andrew Lee, Apprenticeship Consultant from the Division of Apprenticeship Standards, was appointed to act as a liaison between ILSP, Foster

Youth/Non-Minor Dependents and apprenticeship programs. Mr. Lee will be providing workshops to inform foster youth about the opportunities available through the various apprenticeship programs throughout California.

ILSP PILLAR- EDUCATION

It is well documented that foster youth are under-educated, lack basic educational skills and often drop out of high school. ILSP supports and encourages foster youth to stay in school through curriculum that motivates youth to strive towards graduation, pursue a higher education and embrace learning as a lifelong process. Our collaboration with the County Office of Education and Mt. Diablo Foster Youth Services allows us to partner in order to get resources and support to youth in need. This past year, one hundred participants graduated from high school and nine graduated from college. All of the graduates were honored at the 28th Annual ILSP Recognition Event where fifty-four scholarships totaling over eighty thousand dollars, were awarded.

ILSP provides the following trainings and events to foster youth with a concentration on Senior Youth, to better prepare them for post-secondary education:

- Scholarship Workshop
- Financial Aid Workshop
- Preparing Personal Statements
- Navigating the Community College System
- College Campus Tours
- Understanding the FAFSA, Chafee Grant and Board of Governor's Fee Waiver
- Senior Night Workshop
- College Luncheon
- Understanding the UC and the CSU system

ILSP has established specialized relationships and collaborations with the following agencies and colleges to provide a seamless transition upon emancipation from foster care:

- Los Medanos Community College:
A "Student Connection Team" was developed to provide youth with a direct contact person within each department on campus, giving them a person to connect with while navigating the community college system. ILSP East County Life Skills trainings are held on campus once per week, exposing youth to the college environment. Tours and information about the various programs and areas of study at Los Medanos Community College are included as a part of the Life Skills Curriculum. Presentations from departments are held as often as possible. This past fiscal year LMC created a dedicated newsletter entitled FY News – Los Medanos College Foster Youth Information &

Resources Newsletter and with the assistance of former foster youth attending LMC, they named their support program BRAVO.

- **Diablo Valley Community College:**
ILSP has been working closely with Diablo Valley College to increase the flow of ILSP students from Central Contra Costa to community college. DVC has increased their commitment to providing support for the specific needs of current and former foster care youth and have developed a Foster Youth Program called START, which has collaborated closely with ILSP. START provides hands on assistance with enrollment, financial aid, referrals to other campus and off-campus resources as well as community building activities for enrolled students. Staff from the START program come to ILSP life skills classes to get to know the ILSP community and give information about DVC. DVC also hosted an Education Summit for prospective students to come to DVC, get to know the campus through peer-led tours, and meet some of the on-campus resource providers in the financial aid department, Educational Opportunity Program (EOPS), Department of Disabled Students (DSS) as well as hear from a panel of youth in or emancipated from foster care who are currently studying at DVC. ILSP aims to break down barriers for foster youth to access opportunities for higher education and developing strong collaborations with nearby community colleges is a good way to do so.
- **Job Corps – Treasure Island:**
ILSP continues to maintain a relationship with Job Corps, one of the largest career technical training and education programs in the nation for students ages 16 through 24. Job Corps provides hand on training in careers such as the Culinary Arts, Construction, Healthcare, Security and Protective Services. Housing, meals and basic medical care are afforded to our youth through the course of the program. ILSP is offered site visits for youth who are interested in enrolling at Job Corps and priority opportunities have also been made available to ILSP youth. Under AB12, this is an approved Supervised Independent Living Placement (SILP) for our young adults.
- **Sierra College:**
The Sierra College provides foster youth various programs, inclusive of an on-campus housing option. Programs such as the TRiO program, Umoja, Puente, First Year Experience, EOPS and CARE have proven to benefit ILSP youth. Our continued relationship has nurtured a priority enrollment and registration into these programs. Several times per year, ILSP takes appropriate youth to the campus for tours, assessments and introductions of the services available to them. College Counselors are on site during these presentations and financial relationships are in place to assist our youth with securing housing/dorm deposits should they chose to attend Sierra College. Under AB12, this is also an approved Supervised Independent Living Placement (SILP) for our youth.

ILSP has developed relationships with the following agencies and organizations to better serve our foster youth and to support programs and events:

- **The Assistance League of Diablo Valley:**
ILSP has collaborated with the Assistance League of Diablo Valley to develop a Senior Sponsorship Program as well as various scholarships for our youth.
The Senior Sponsorship Program is designed to financially assist graduating seniors with the expenses for typical events during their Senior Year in High School. The program funds such things as senior pictures, yearbooks, prom tickets, cap/gown expenses, graduation announcements, as well as laptop/tablet purchases. This past year, 25 ILSP participants were sponsored \$400.00 each totaling \$10,00.00. In addition, the Assistance League provides each emancipating youth with an “On Your Way” Duffle bag filled with various household products and basic necessities to assist them as they progress into adulthood.
- **Volunteer Emergency Services Team In Action, Inc. (VESTIA):**
VESTIA has served as a fiduciary agent for ILSP donations. In addition, this past year, the VESTIA Board sponsored a part of the expenses for the 28th Annual Recognition Event held to honor graduating seniors. The VESTIA scholarship committee awarded eighteen (18) scholarships totaling \$17,000.00 that evening. We receive items for our onsite Food Pantry, donated clothing for our onsite clothes closet and school supplies for our youth as often as needed.
- **The Orinda Woman’s Club:**
The Orinda Woman’s Club has provided scholarships annually to our graduating seniors. This past year, 2 youth benefited from a total of \$2,000.00 in scholarships towards their college education.
- **Honorable Judge Lois Haight Foster Youth Foundation:**
In 2001, Honorable Judge Lois Haight established a foundation specifically to serve our population of youth and has since provided hundreds of scholarships to our youth in excess of \$416,000.00. This past June, she presented twenty (20) scholarships totaling \$20,000.00 to seniors of the class of 2016.
- **The Wilhelmina Johnson ILSP Youth Award:**
Wilhelmina Johnson was an avid youth advocate, social worker and program analyst who dedicated 24 years to Contra Costa County youth and was instrumental in the establishment of Contra Costa County’s Independent Living Skills Program. She believed that every youth deserved a chance regardless of their background. ILSP honors youth who have demonstrated the ability to overcome significant barriers and achieved personal growth with this scholarship each year.
- **Foster A Dream:**

ILSP collaborates with Foster A Dream to host the annual Holiday Network Event as part of the Well-Being Pillar. In addition, Foster a Dream has provided our youth with backpacks containing school supplies during our Fall Retreat Kick-off Event. Foster A Dream also provides scholarships to graduating seniors each year.

- **Free Senior Portraits by Suzy Todd Photography:**
Suzy Todd approached ILSP and offered her professional services to ILSP seniors. She wanted to give back and does so by providing seniors with free senior portrait packages valued at \$300 each.
- **The Secret Elves:**
During the Holiday season, ILSP hosts a Holiday Social event for our youth to provide them with donated gifts from the Secret Elves. The Secret Elves have provided gifts that teens are able to enjoy during the holiday season.
- **Friends of ILSP:**
“Friends of ILSP” is an informal group of ten members of the Philanthropic and Educational Organization that will provide scholarships and financial assistance to ILSP graduates.
This organization is providing scholarship monies to upcoming or former graduates of the Independent Living Skills Program that wish to or are pursuing higher education or certification from a trade school. Applications are accepted throughout the school year and contact by this organization is ongoing. They provide birthday and holiday cards and frequent contact throughout the year to let our young adults know that they are cared for.

ILSP WELL-BEING

Youth in foster care often do not experience childhood in the way most children do who live with their families of origin. They have suffered child abuse and neglect, been removed from their families and many older youth spend the remainder of their childhood moving from home to home. The foster care system is designed to fund board and care and basic needs, and this is underfunded. Youth in foster care miss out on participating in sports, arts, birthday parties, spending the night at friend’s homes, and the like. They are in turn exposed to the sub-culture of foster care. They learn the survival skills needed to cope with placement changes, rejection from resource parents, and the grief of not being with their families. Instead of developing positive social skills, for instance, some are learning to cope with living in a group setting with other foster youth who are struggling with their own issues. ILSP provides activities and supportive services to help encourage positive social development and exposure to typical childhood activities. Through a variety of excursions such as outings to baseball and football games, field trips to beaches, bike riding, ski trips and water rafting, foster youth are able to experience fun activities that a typical teenager might, but are also mentored in developing positive social skills and are further engaged in the ILS program. The State of California Department of Social Services has emphasized the importance of supporting the well being of foster care and ILSP is

the perfect mechanism to provide this intervention. The ILSP staff is trained in an approach called Positive Youth Development. This approach enables them to engage youth and motivate them to strive to improve their lives and grow into happy and healthy adults.

ILSP - AFTERCARE

Each year, 100-150 foster youth are eligible to age out of foster care at age 18 or 19 years old. If they choose to emancipate out of foster care, then at that point, they are on their own to support themselves. Some foster youth are fortunate to remain with their resource parents or relatives; other youth are able to participate in a Transitional Housing Program, but most of them will struggle once they leave the system. The funds provide supportive services to emancipated foster youth up to age 21 years old. The needs of emancipated youth are severe. They often call in crisis, homeless and in need of basic necessities such as transportation, food and shelter. The Aftercare program provides emancipated foster youth as well as Non Minor Dependent young adults living under AB12 regulations supportive housing, employment, educational, and crisis services.

LEADERSHIP DEVELOPMENT

ILSP promotes the development of leadership in foster youth. Whenever possible, emancipated foster youth are invited to share their experiences with ILSP youth and to facilitate workshops or trainings. In addition, ILSP promotes participation and support of the Contra Costa County California Youth Connection (CYC) chapter. CYC is a statewide advocacy organization specifically geared towards developing leadership in and advocacy skills to engage foster youth with policy makers to improve the foster care system. CYC is mainly responsible for all of the positive legislative changes impacting the child welfare system. Additionally, each year ILSP train's foster youth to participate in a leadership group called the Speaker's Bureau. These youth are trained in public speaking and work with ILSP to speak to community groups, advocate for legislation at the State Capitol and be the Youth voice in the child welfare system. This past year, our local chapter of CYC received the Local Issue Award for bringing healthy eating awareness to our local group homes and for hosting the Iron Chef Challenge, which paired our participants with care providers who together, prepared a nutritious meal.

SUMMARY/CONCLUSION

Youth who emancipate from foster care are expected to become self-sufficient at age 18 or 19 years old. This entails the ability to maintain stable housing, maintain employment, and maintain one's physical health. Research on the outcomes of emancipated foster youth indicates that this task is difficult for this population. Rates of homelessness for emancipated foster youth have been found to be as high as 42% and housing moves are generally related to poverty and lack of stable family relationships. Foster youth also have high rates of incarceration, especially when they have experienced multiple placements and time in the foster care system. Some of the current information states that 72% of prisoners were once in foster care.

ILS programs have been implemented by Child Welfare programs in order to help prevent these negative outcomes. The Contra Costa County CFS ILSP has upwards of 800 eligible youth each year and endeavors to provide resources in collaboration with the foster care system. Much of the work of the ILSP Coordinators and staff is spent cultivating collaborative partnerships with community based organizations and other foster youth serving groups. Their expertise in engaging youth and motivating them to stay in school, graduate, and obtain life sustaining employment is critical. This work was acknowledged by the 2014-2015 Contra Costa County Grand Jury, in report 1509, entitled, "The Benefits of the California Connections to Success Act in Contra Costa County." With the Board's continuing support and commitment to the ILS program, foster youth will continue to benefit from quality, skill building workshops and events, acquire better social skill development and improve transitions into adulthood.

Children & Family Services

Moving the agency in a positive direction with regards to helping families become stronger so they can care for their children, helping family be able to care for children when their parents cannot, and to create and maintain a workforce committed to excellence.



**2015/2016
PROGRAM REPORT
FAMILY AND HUMAN SERVICES' COMMITTEE**

October 2016

The Forward Movement of Children & Family Services

Service Delivery to strengthen families in the community

- Prioritizing Staffing
- Ombudsman specific for CFS & Adult Protective Services Work
- Caregiver Liaison
- Safety Organized Practice (SOP)
- Children's Leadership Team (CLT)
- The Court Unit Workgroup
- The County Culture Workgroup
- Intensive Family Services (IFS)
- Structured Decision Making (SDM)
- Resource Family Approval (RFA)
- Approve Relative Caregiver Funding Option (ARCFO)
- Continuum of Care Reform (CCR)
- Continuous Quality Improvement (CQI)



What is ILSP?

- Programming to support foster youth age 16 to 21 years old to become self-sufficient through skill building, supportive services and positive youth development.
- Funding and services expanded to State and Federal government via the John H. Chafee Foster Care Independence Act in 1999.
- Assembly Bill 12, the California Fostering Connections to Success Act allows young adults to be provided transitional support to age 21 to ensure the necessary skills to survive on their own.



The Independent Living Skills Program

“Our vision is to move every youth from stagnation to motivation, from limitations to possibilities; from dependency to self-sufficiency; from the past to the FUTURE.”

Who are the Foster Youth Served by ILSP?

- Children who have been removed from their family's custody due to neglect and abuse.
- Children who have not reunified with their family nor have they found a permanent home (i.e. adoption)
- Children who may have grown up in foster care or just entered as adolescents.
- Youth who have a Placement Order through the Juvenile Probation Department at the age of 16.



What is the Need?

Children who emancipate from the foster care system face higher rates of:

- Unemployment
- Lower Educational Attainment
- Incarceration
- Dependence on public assistance
- Substance abuse
- Early parenting
- Homelessness
- Increased Health and Mental Health problems
- Other high-risk behaviors



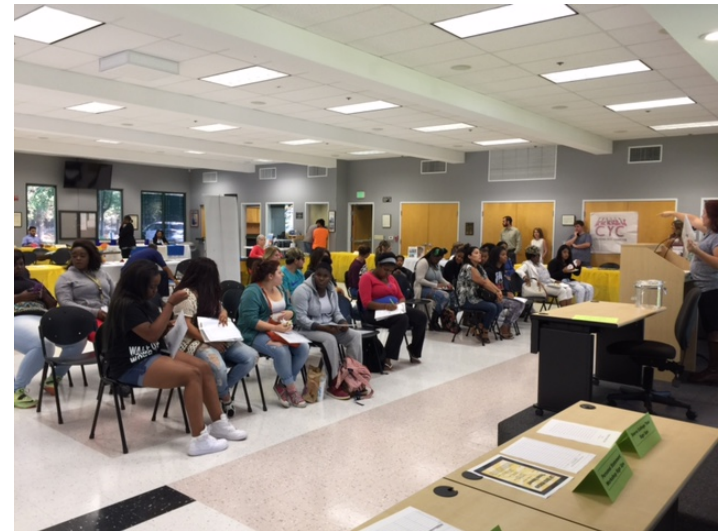


About The Program

- Staff consists of an ILSP Coordinator, Assistant Coordinator and 5 Program Specialists
- Serves all foster youth from Contra Costa County, including youth from other counties placed in Contra Costa County
- ILSP Youth Center opened in 2001
- Collaborative Partners include:
 - CCC Office of Education
 - The Assistance League of Diablo Valley
 - CCC Community College District
 - The Orinda Woman's Club
 - Wellness City Challenge
 - Foster A Dream
 - Job Corps – Treasure Island
 - The Secret Elves
 - Suzy Todd Photography
 - Friends of ILSP Organization
 - The Los Medanos Community Healthcare District
 - Honorable Judge Lois Haight Foster Youth Foundation
 - CCC Workforce Development Board Youth Council – WIOA
 - Volunteer Emergency Services Team In Action (VESTIA)

Programming and Services

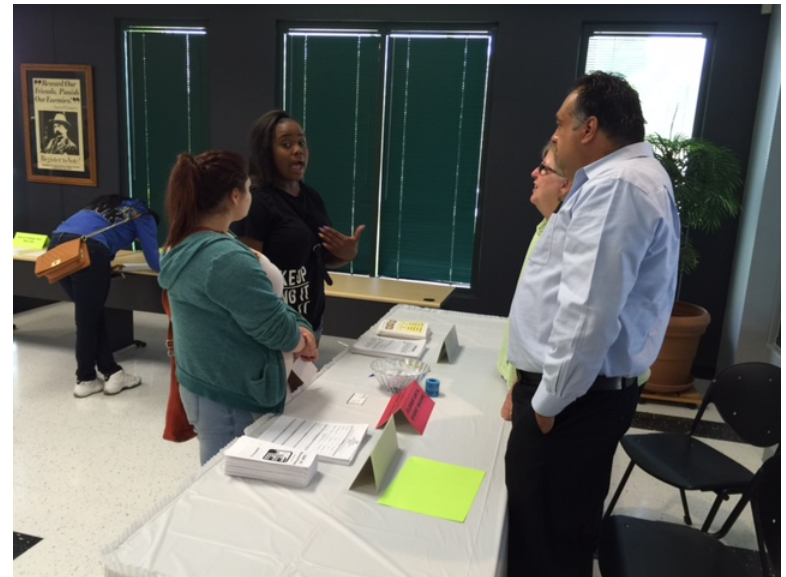
- ILSP spotlights four core areas called “The Four Pillars” when providing hands-on, experiential learning experiences for participants. The Four Pillars consist of Education, Employment, Housing and Well-Being. Workshops are offered in all three regions of the county (East, Central & West) to increase participation.
- Aftercare program for emancipated youth/AB12 youth
- Leadership Development through California Youth Connection (CYC)



2015/2016 Summary

- This past fiscal year, 610 current and former foster youth were served both individually and in group settings (i.e. workshops, classes, etc.)
- 153 of these youth were Non-Minor Dependents
- THP+ has the capacity for 12 emancipated youth and THPP has the capacity for 24 in care youth
- THP+FC is expanding as new providers are becoming certified to offer housing services to our Non Minor Dependent Population. We currently work with six licensed agencies.
- 100 ILSP youth graduated High School in 2016
- 9 graduated college

A Glimpse of ILSP...



Annual Fall Retreat Event



Summer Network Event - WaterWorld





Sierra College Tour



Cooking and Nutrition Workshops



California Youth Connection/ILSP
Summer
Leadership & Policy
Conference



Life Skills Workshops



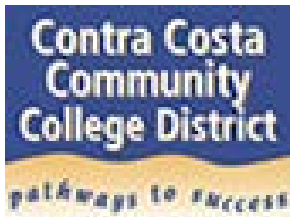
White Water Rafting South Fork American River



Money Management Workshop



College Luncheon Event





Los Medanos
Community
Healthcare
District's Summer
Intern Program

HOLIDAY NETWORK EVENT



© Jezreal Media Graphics

ILSP Senior Kick Off Event





Sea Kayak Trip Sausalito to Angel Island



Yosemite Lakes Overnight Camping Trip



Summary



- **In the current economic climate, ILSP plays an even greater role in the lives of foster youth.**
- **For some emancipated youth, ILSP is the only support they have in times of crisis.**
- **For youth opting to remain in foster care under AB12, ILSP will continue to provide support, direct services and resources.**
- **ILSP addresses the social and well-being aspects of foster youth.**



Contra
Costa
County

To: Board of Supervisors
From: FAMILY & HUMAN SERVICES COMMITTEE
Date: November 8, 2016

Subject: F&HS Referral No. 92 - Local Planning Council - Countywide Child Care Plan

RECOMMENDATION(S):

ACCEPT the report from the Local Planning and Advisory Council for Early Care and Education on the council's activities, accomplishments, and proposed work plan and objectives for 2016-17.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

California Education Code (EC) Section 8231 requires that Local Planning Councils prepare a comprehensive countywide child care plan designed to mobilize public and private resources to address identified needs. Projects and activities of the Contra Costa LPC align with legislative intent for Local Planning Councils to serve as a forum to address the child care needs of all families and all child care programs, both subsidized and non-subsidized in Contra Costa County (Ed code Sections 8499.3 and 8499.5).

On October 17, 2006, the Board of Supervisors referred updates on the Countywide Child Care Plan to the Family and Human Services Committee and the Local Planning and Advisory Council for Early Care and Education has provided annual reports.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/08/2016 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Enid Mendoza, (925)
335-1039

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not receive information on the council's activities and child care plan.

ATTACHMENTS

LPC Update Report

MEMORANDUM

DATE: October 10, 2016

TO: Supervisor Candace Andersen, District II, Chair
Supervisor Federal D. Glover, District V, Vice Chair

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Local Planning and Advisory Council for Early Care and Education
Council Activities-Referral #92

CC: Karen Sakata, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Deputy Superintendent of Schools
LPC Chair and Vice Chairs

RECOMMENDATION(S):

1) **ACCEPT** the activities report and key accomplishments during fiscal year 2015-2016 for the LPC as they relate to Education Code - *Section 8499.3 – 8499.7* and the implementation of the multi-year Comprehensive Countywide Plan for Early Care and Education 2014 through 2017.

REASON/S FOR RECOMMENDATION:

California Education Code (EC) Section 8231 requires that Local Planning Councils prepare a comprehensive countywide child care plan designed to mobilize public and private resources to address identified needs. Projects and activities of the Contra Costa LPC align with legislative intent for Local Planning Councils to *serve as a forum to address the child care needs of all families and all child care programs, both subsidized and non-subsidized in Contra Costa County* (Ed code Sections 8499.3 and 8499.5).

BACKGROUND:

The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three year term.

On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats. On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

I. SUMMARY OF ACTIVITIES

- a. **Hosted the 12th Annual Young Children’s Issues Forum – *Speak Out for Children: Educate and Advocate on Saturday, March 12, 2016.*** Over 275 teachers, school administrators, college faculty, community advocates, local government officials, parents, business leaders, and state legislators attended the Forum held at the Pleasant Hill Community Center, in Pleasant Hill, CA. The topic of focus for this year’s forum is the national movement towards Quality Early Care and Education, legislation, and the essential role of the teacher in high quality early childhood education. The guest Keynote Speaker at the forum was Dr. Julie Nicholson with a presentation titled: “[Keeping Teachers and Equity at the Center of Early Childhood Systems Reform: Promises, Perils and Collective Responsibilities in Striving to Improve Quality](#)”
- b. **Convened Ad Hoc Child Care Facilities Committee to address shortage of child care facilities in the county and hosted a Round Table Meeting on November 23, 2015.** The meeting was attended by 35 community stakeholders including County Board of Supervisors, County Office of Education, First 5 Contra Costa, Contra Costa Child Care Council (R&R), Housing Authority Offices, Regional HUD Representative, County Community Development Department; and all LPC members. Intended outcomes for this meeting were to: a) discuss current challenges faced by the child care industry related to facility development and availability; b) provide an overview of current supply of child care facilities; and to c) discuss economic and systemic implications due to unavailability of child care facilities.
- c. **Coordinated and Facilitated four Quarterly State Funded Program Administrators Network (SFPAN) meetings held at the CCCOE and facilitated by the LPC Coordinator.** The State Funded Administrators Network (SFPAN) convenes 14 agencies that contract with the California Department of Education to provide General Child Care Services for children ages 0-12 and State Preschool services for high need families and children throughout Contra Costa. The SFPAN includes the county’s Head Start and Early Head Start providers and the CalWorks child care voucher program known as the Alternative Payment Program which includes stage 1, stage 2 and stage 3 families.
- d. **LPC Coordinator is CCCOE’s administrator for the California State Preschool Program QRIS Block Grant and Infant and Toddler QRIS Block Grant contracts for Contra Costa County.** The LPC is actively involved in the local planning, coordination and implementation of quality improvement services, professional development and growth activities and incentives, and countywide efforts to increase public awareness of “quality indicators” through the *Contra Costa Quality Matters* program.

II. ACCOMPLISHMENTS

Nurture and Retain a Qualified Early Care and Education Workforce

As in previous years, the LPC has offered multiple professional growth and development services and incentives in Contra Costa County. The LPC was approved by the California Department of Education

(CDE) in 2015 -2016 to support teaching staff and the leadership (Site Supervisors and Directors) at state-funded Early Care and Education (ECE) programs by providing stipends for participation at various levels and through multiple commitments to participation. Total stipends issued in 2015-16 of \$95,910 were paid to 86 AB212 eligible staff. The LPC chose to implement the following activities under the sponsorship of AB212 funding.

- a. **Professional Development Program (PDP) Services and Incentives:** During fiscal year (FY) 2015-2016, the Contra Costa LPC partnered with First 5 Contra Costa for the final year of CARES Plus funding. During the application period, 130 applications were received from AB212 educators. After completing approved PDP activities, a total of 78 AB212 staff received incentives in one or more components or incentive categories. Stipends were awarded to 77 early educators and one school-age participant in PDP for a total of \$86,310.
- b. **Site Supervisor and Director Professional Learning Communities Project (PLC)** - The LPC received 10 applications for participants to the 2015-2016 PLC. During the project the leaders participated in activities, with eight Site Supervisor/Directors completed all activities in the Professional Learning Community (PLC) and were deemed eligible to receive stipends of \$1200 each for a total of \$9600.
- c. **An additional service that continued to be funded and provided through AB212 allocations was the Foreign Transcript Evaluation Services offered in PDP** - Three evaluations were completed by an evaluation service to assist individuals with education from outside the United States with applying for or advancing on the Child Development Permit or degree completion - \$1,240
- d. **Community Hot Topics Seminar:** 12th Annual Young Children’s Issues Forum 2016 Speak Out for Children– On Saturday, March 12, 2016, over 275 teachers, school administrators, college faculty, community advocates, local government officials, parents, business leaders, and state legislators attended the 12th Annual Young Children’s Issues Forum “Speak Out For Children: Educate and Advocate” held at the Pleasant Hill Community Center, in Pleasant Hill, CA. Certificates of Professional Growth Hours were issued – AB212 funds partially supported the implementation of the Forum.

Through the partnership with First 5 Contra Costa, Contra Costa Community Colleges, and the Contra Costa Child Care Council, the AB212 program supported the early care and education programs and staff to build on previous services developed and critical to the Quality Rating and Improvement System components of workforce development. PDP stipend details follow:

A total of 130 applications were received from AB212 educators in November 2015 for participation in the Professional Development Program by advisors at each of the three colleges in the Contra Costa Community College District or by AB212 Staff. The college advisors provided Information Sessions, education advising towards degrees, regular individual advising sessions, and documentation acceptance. AB212 staff continued to provide the same services at employment sites, through advising appointments, Child Development Permit application processing and related professional growth advising sessions, and training, as needed, for understanding of renewal requirements for the Child Development Permit.

The number of participants completing each type of professional development and the stipend amounts by category is represented in the table below.

**Professional Development Program (PDP) Incentive Summary Table
2015-2016**

Stipend Type and amount	Number per Stipend Type	Total per Stipend Type
Core Stipend No units = \$500	17	\$8,500
Core Stipend With units = \$800	21	\$16,800
Comp A = \$300	33	\$9,900
Comp A Receipts Based on receipts submitted	9	\$540
Comp B = \$400 for 6 units completed	33	\$13,200
Coursework Bonus for completing additional units after first 6 units. \$100 per unit with MAX \$800	24	\$9,800
RPS Status = \$300	9	\$2,700
Comp D = \$1300	5	\$6,500
Education Milestone M1 - completion of 24 ECE/CD and 16 GE for Teacher Permit = \$500, M2 - completion of AA/AS degree = \$500 M3 -completion of BA/BS =\$1000	11 M1 – 3 M2 – 6 M3 - 2	M1 = \$1,500 M2 = \$3,000 M3 =\$,2000
PGA (Professional Growth Advisor) Stipend = \$1000	3	\$3,000
Lost Wages - Completion of lab or community-based supervised field experience which required absence from employment, based on hours completed	1	\$1,250
PLC - Site Supervisor and Director Professional Learning Community	8	\$9,600
AB212 stipend for completing and exceeding the education allowed in PDP (per unit \$100/unit)	9	\$7,620
Total stipend types paid to 86 approved and eligible participants	183	\$95,910

AB212 Program: Site Supervisor and Director Professional Learning Community (PLC)

In 2015-2016, the Professional Learning Community accepted 10 applications for participation and launched a program with changes from previous years. As QRIS becomes more familiar to state-funded program administrators, there is a heightened awareness of the added requirements for professionalism, enhanced skills, and changing roles for leaders. The Professional Learning Community (PLC) participants this year represented eight uniquely different sites, with personalized expectations for themselves that allowed for rich discussions and networking with each other. PLC members were employed with the county Head Start

contractors and state preschool sites. All members hold Site Supervisor positions at varying levels and wished to gain professional development primarily in communication skills with staff and parents.

Although we did not use the electronic platform for discussions, instead the LPC provided a two-day Leadership Academy to launch the Site Supervisor and Director PLC activities for 2015-16. The Leadership Academy was set-up in a retreat-like environment to invite deep conversation and discussion among the new members of the PLC and to foster relationship development and camaraderie among the group. Activities provided during the Leadership Academy included an overview and discussion of PLC concepts and Norms developed to create the environment of trusting relationships. A single participant was unable to attend the Leadership Academy and to complete the initial milestones of participation for the PLC. Therefore, this participant was dropped from the PLC cohort and was supported and encouraged to participate next year. Participants had been introduced to an online leadership module from Aim4Excellence and were required to begin the module before the Leadership Academy. A trainer contracted through the McCormick Center for Early Childhood Leadership from Illinois presented concepts of leadership and Aim4Excellence, which would be further developed in the discussions during Networking face-to-face sessions. These and other concepts and activities developed relationships and interactions that supported PLC concepts and cross-agency sharing. Areas of focus and goals for participants included:

- Increasing leadership skills and competencies, professionalism, support for staff professional development, and communication
- Mentoring and creating healthy climate in the workplace
- Deepening leader and staff ability to reflect, re-focus, and ensure organizational policies and procedures are understood
- Strengthening family involvement

A consistent and collaborative group of nine PLC members continued to engage in face-to-face sessions for relevant discussions, sharing and support. AB212 staff facilitated face-to-face sessions, while providing individual and small group supports, services, and discussions. The strength of the PLC was the commitment that each member made to attendance and participation, although often times they admitted that it was a challenge with external influences and site based issues that would occur often (such as Federal reviews and staff re-assignments).

The PLC Survey showed that many agreed in their responses that it was challenging, but definitely worth participation. Stipends were issued at full amount of \$1200 for eight as an employment status change for one deemed them ineligible at the end of the year.

Child Development Permit Application Processing Services

AB212 staff continued to assist early childhood educators to apply for new, renewal and upgrade Child Development Permit applications. A total of 111 permit applications were processed to date with 20 from AB212 Professional Development Program (PDP) participants who submitted Permit applications. Permit applications were received from 94 early childhood educators who did not apply for PDP but needed permit application assistance. In 2015-2016, AB212 staff have seen an increase in online renewals by Contra Costa County early childhood professionals. There seems to be a better understanding of the process for online renewals and many have become more aware of the services which can be provided online. Recent history has shown that fewer individuals are in need of assistance with accessing their Permit information online and may contact AB212 staff for guidance in nuances of each Permit. Professional Growth Advising and the

development of awareness of that may have also increased this online engagement with the Commission on Teacher Credentialing (CTC).

Permit Applications Processed During 2015-16 for State-Funded Programs

	New	Renewal	Upgrade
Assistant	4	-	-
Associate Teacher	33	7	3
Teacher	9	5	13
Master Teacher		4	7
Site Supervisor	3	5	16
Program Director		-	2
Total Applications	49	21	41

Active Participant Data Report for Permits by Job Title

Job Title	Permit Level by Job Title							Total
	No Permit Yet	Assistant	Associate Teacher	Teacher	Master Teacher	Site Supervisor	Program Director	
TAT or Assistant	3	1	13	6		6		29
Associate Teacher								
Teacher	7	1	12	5	7	9	2	43
Master/Lead Teacher				1	1			2
Site Supervisor			1		1	6	1	9
Program Director	1					1	1	3
Total	11	2	26	12	10	21	4	86

California Transitional Kindergarten Stipend Project (CTKS) 2014-2019

The 2014-2025 Budget Act allocated \$15 million statewide for the purpose of providing educational incentives for Transitional Kindergarten (TK) teachers and teachers in California State Preschool Programs (CSPP). Funding for the California Transitional Kindergarten Stipend (CTKS) project will be available through March 31, 2019 as one-time-only funding or until all available funding has been expended. This one-time funding allocation is administered by the California Department of Education (CDE) and disseminated statewide through Local Planning Councils (LPCs) under contract titled CTKS. These one-time-only funds are to be used to provide educational and professional development reimbursements for TK teachers (Priority 1) and CSPP teachers (Priority 2) for completion of credit-bearing coursework in early childhood education or child development.

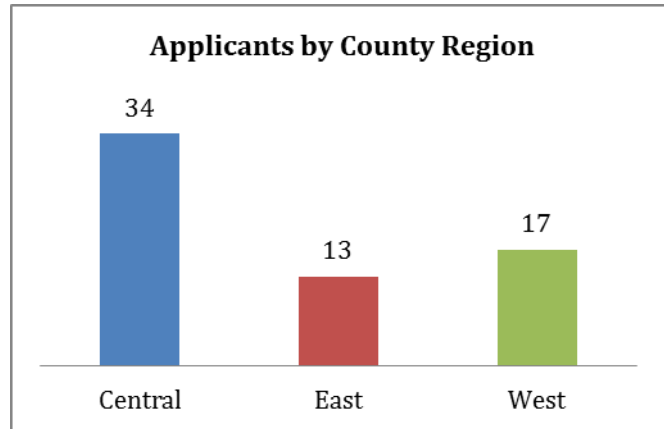
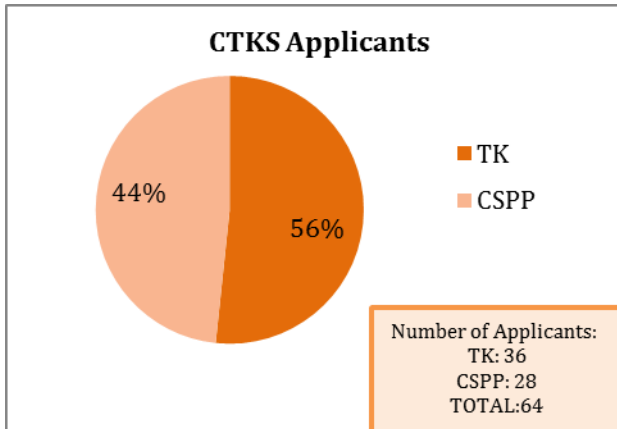
CTKS Participation

Current participation guidelines for the Contra Costa CTKS Project are:

- Applications accepted year round

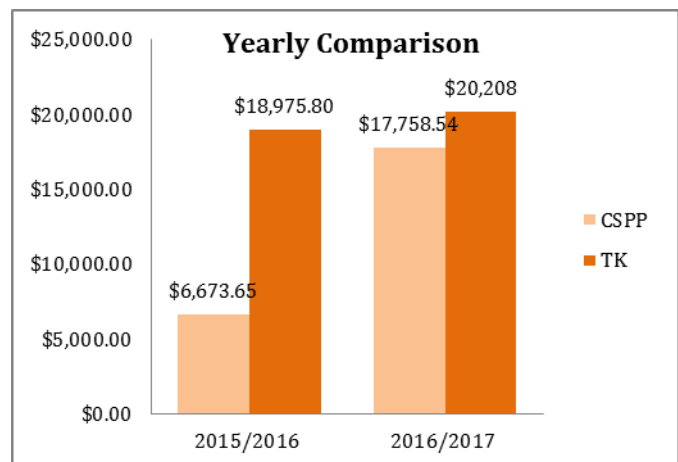
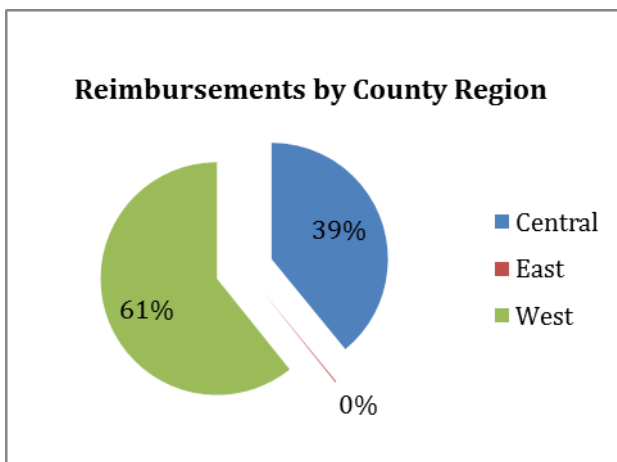
- Transitional Kindergarten (TK) and CA State Preschool Program (CSPP) teachers are eligible for reimbursement, on a first-come, first-serve basis as funds are available.

The below charts represent the number of total CTKS applicants and a demographic comparison by county region.



Year-to-date Reimbursements

- CTKS reimbursements are being processed on an ongoing basis, as funds are available.
 - The reimbursements have increased this past year and we anticipate that they will continue to increase.
- The below charts illustrate a yearly comparison and reimbursements by county region.



Accomplishments

This past year the Contra Costa CTKS Program made several changes to the application process and protocols to allow for more flexibility to eligible participants. The following are a few of the highlights for the 2015-2016 program year:

- Increased interest and participation in the CTKS project by Transitional Kindergarten (TK) and CA State Preschool Program (CSPP) Teachers.
- Developed and established relationships with TK Coordinators of 16 Contra Costa school districts, Child Development state-funded programs and State Preschool and TK teachers.
- Reimbursements have increased from the 2015-2016 fiscal year.
- TK and CSPP teachers are inquiring about furthering their education due to the available funding.

III. PROPOSED WORK PLAN/OBJECTIVES FOR 2016-2017

The LPC will continue to oversee the design and implementation of the following projects and priority activities:

- **Plan, Coordinate and Host the 13th Annual Young Children's Issues Forum** – Speak Out for Children: Educate and Advocate scheduled for Saturday, March 18th, 2017 (See Save the Date Flyer Attached).
- **Complete the new Countywide Child Care Needs Assessment 2017-2020**
- **Seek and secure funding (\$74,970) to complete phase 1 and 2 of Contra Costa County Early Learning Facility Needs Assessment (ELF).** The Early Learning Facilities Needs Assessment would update the prior Child Care Needs Assessment for 2017 (a statutory mandate for the LPC), and would provide key analysis and data on an implementation effort to increase the supply of child care facilities in the County. The LPC submitted a request to Brion Economics, Inc. (the vendor that completed the most current child care needs assessment for Contra Costa) for a multi-phase proposal – see attached.
- **Convene Annual LPC Member** Retreat on December 2, 2016 to begin strategic planning process for Contra Costa County Comprehensive Countywide Early Care and Education Plan 2017-2020 (See Save the Date Flyer).
- **Participate, support and align funding** goals to support countywide efforts to improve the quality of all Early Care and Education programs through the *Quality Matters (QRIS) Project*.
- **Co-sponsor teacher incentives and professional development services** offered through Contra Costa County PDP utilizing AB212 funding and in partnership with First 5 Contra Costa. AB212 services include the Site Supervisor and Director Professional Learning Community Project.
- **Continue implementation** of the California Transitional Kindergarten Stipend Project (CTKS) by continuing to build and maintain relationships with TK Coordinators, State Preschool (CSPP) Administrators and TK/CSPP teachers in Contra Costa County.



Brion Economics INC.

September 23, 2016

Ruth Fernández, M.A.
Manager, Educational Services
Coordinator, Contra Costa County Local Planning Council
Contra Costa County Office of Education
77 Santa Barbara Road
Pleasant Hill, CA 94523

Subject: Proposal to Prepare Phases 1 and 2 of *Early Learning Facilities Needs Assessment (ELF) Study, Contra Costa County*; BEI: #2529

Dear Ms. Fernandez,

On behalf of the BEI team, I am pleased to submit this proposal to prepare a countywide assessment of ELC facility needs and expansion possibilities, for serving children ages 0 to 12 years old. Brion Economics, Inc. (formerly Brion & Associates) has put together a team of child care experts to conduct this study and would function as the prime consultant for this effort. Our team has years of experience in all facets of child care planning from policy making, finance, design, and operations.

BEI is an Urban Economics firm in business since 2000 and works for cities/counties, developers, and private companies such as Google and Facebook. We have a unique focus in child care planning and policy that blends it with urban planning and real estate development. The following members comprise the team: Joanne Brion, BEI with Michelle Nilsson, Nilsson Consulting; Francesca Wright, Davis Consultant Network; Kathy Tama, ECE Consultant; and Jay Beckwith, Play Design Consultant. Kathy and Jay would be involved in subsequent phases but we have included their resumes for your information.

Together we have the experience and skills needed to conduct this study over the course of the next few years. As we discussed, this first proposal covers updating the Needs Assessment and conducting provider and stakeholder surveys. We will build on the work undertaken back in 2006 and the 2012 update and we will incorporate the lessons learned from our current San Mateo County work. We will also work with Contra Costa County ELC organizations and staff that have developed since 2012.

We have prepared a draft scope of work based on your request. We would be happy to discuss further changes to both the scope and budget to better meet your needs. We look forward to the opportunity to the interview to further discuss our approach and qualifications. We appreciate your interest in the BEI Team's proposal. Feel free to contact me at joanne@brionecon.com or 707-494-6648, if you need further information.

Best Regards,

A handwritten signature in cursive script that reads "Joanne Brion". The signature is written in black ink and is positioned above the printed name and title.

Joanne Brion
Principal

cc: Michelle Nilsson
Francesca Wright

INTRODUCTION AND BACKGROUND

Contra Costa County (CCC) has been at the forefront of child care planning and policy for years. There is a wealth of engaged professionals, agencies, and departments with expertise in child care planning. BEI, formally Brion & Associates has a long history working with the County including the preparation of the extensive Child Care Needs Assessment in 2006, which included a Preschool for All component, and the 2012 Needs Assessment update. We have also prepared an economic impact report of the child care industry in CCC.

We see the proposed ELF study as updating the prior Needs Assessment for 2017, and providing key analysis and data on an implementation effort to increase the supply of child care facilities in the County. This study will have five phases overall, and this proposal addresses Phases 1 and 2.

1. **Countywide Child Care Needs Assessment - 2017 (NA)** by City and community area and countywide, as of 2017 and 2027.
2. **Online Surveys & Analysis of Existing Child Care Providers and Stakeholders in County**
3. **Prepare Child Care Capital Improvement Plan**
4. **Identify 10 possible ELF sites and conduct site assessments**
5. **Child Care CIP Financing Strategy** for ELF site development

BEI plans to help the County and its partners determine how to operationalize the goal of increasing the supply of child care facilities and program expansions in areas where need is determined. We will also evaluate how to maximize all possible child care center options for new spaces and expansion at existing centers, including centers in commercial buildings, at school sites, church sites, and nonprofit locations.

We envision this effort as a “Child Care Capital Improvement Plan (CIP) and Public/Private Financing Strategy.” We will model our survey and assessment on the recent work done in San Mateo County as a starting point. Our concept for a Child Care Financing Strategy is rooted in our 30-plus years’ of experience in urban economics and planning, as well as infrastructure and public facilities planning. Our goal over the last 16 years has been to elevate child care to be included in the typical public facilities that all cities, counties, and the State fund – including schools, colleges, parks, roads, sewer and water, storm drainage, etc. This study provides an opportunity to develop a model that could be implemented elsewhere throughout the state. We are very excited about this study and its goals and we have put together a stellar team of consultants to implement it!

PROJECT TEAM FIRM QUALIFICATIONS AND EXPERIENCE

Brion Economics, Inc. has put together a team of professional consultants and experts in the child care field that we believe is uniquely qualified to prepare the Early Learning Facilities Needs Assessment Study. Our team includes the following firms and individuals.

Phase 1 and 2 include the following individuals:

- **Joanne Brion, Brion Economics, Inc. (BEI)** is an independent consultant and has 30 years of experience in urban economics, child care policy, market studies, demographic forecasting, and environmental analysis and holds a MUP from NYU and a BA in Urban Studies from SFSU. She started her own firm in 2000 and one of her first studies was the South San Francisco Child Care Impact Fee Nexus Study. Ms. Brion was prime consultant and project manager for the 2003 study on child care and housing for Contra Costa County and has been at the forefront of child care planning policy in California as it relates to urban planning and real estate. We prepared child care State mandated Needs Assessments (NA) for Sonoma County, Contra Costa County, San Diego County, and other smaller counties. In addition, we have prepared economic impact reports on child care, preschool studies, child care impact fee nexus studies, and project-level child care needs studies for developers and large projects. Brion Economics, Inc. is also a full service urban economic consulting firm; see www.brionecon.com for more background.
- **Michelle Nilsson, Nilsson Consulting** has worked on almost all of BEI's child care studies over the last 15 years. Ms. Nilsson will serve as Senior Associate on the project. She holds an MA from UCLA in Urban Planning and is based in of Los Angeles.
- **Francesca Wright, Davis Consultant Network** brings expertise in both community systems and online survey design and analysis. Ms. Wright will be the lead on both surveys design, implementation, and analysis. She has been assisting First 5 Commissions for fifteen years and recently teamed with BEI on a child care study in San Mateo County, and in Santa Monica for Providence St. John's hospital. She holds an MPA from University of Southern California and is based in Davis. See davisconsultants.net for more background.

Phases 3 through 5 would potentially include these additional individuals:

- **Kathy Tama** is an expert in ECE program and facility design and has recently authored Local Investment in Child Care's (LINCC) ECE Facility Design Criteria Checklist. She is currently working for SMCOE funded through First 5 to develop an evaluation tool and training based on the Checklist. Kathy has been responsible for development of The World Bank's and Google's nationally acclaimed children's centers. She holds a BS in Child Development, an MBA, and certifications in sustainable landscape and construction. See www.linkedin.com/in/ktama for more background.

- **Jay Beckwith** is considered by many to be the primary architect of the modern playground. His working includes products for the play industry leaders including Landscape Structures, Little Tikes, Kompan, BigToys as well as his own products, BoldR and Rocks and Ropes. He is the apparatus designer for Gymboree Play and Music. He is currently a design consultant with Magical Bridge Foundation and EarthScape. He has authored three books and many articles and currently writes for Play and Playground Magazine and his blog at playgroundguru.org. More information can be found at <https://www.linkedin.com/in/jay-beckwith-17a32310>
- **Barb O'Neill, Educational Consultant and Trainer**, brings expertise in using play and the theater arts to create inclusive learning environments for children of varied dis/abilities. She is a former university professor who has studied and written about these topics. She has taught best practices for inclusive education to early childhood and elementary school teachers. She currently works with early childhood programs to create inclusive classrooms and helps teachers struggling with children's behavior. She holds an Ed.D. in Curriculum Instruction with an emphasis on Early Childhood and Special Education from Teachers College, Columbia University.

Other consultants may be included as needed once we complete Phase 1 and 2 efforts and have a better idea of what issues need to be addressed in subsequent efforts.

PROPOSED APPROACH – SCOPE OF WORK

Contra Costa County seeks a comprehensive countywide needs assessment study for early learning facilities serving children ages 0 to 5 that includes current conditions of existing facilities, interest in expansion from current providers, potential financing models, and roles for various stakeholders. The study will target early learning centers (ELCs) currently operating in the County, municipalities, companies, and organizations that may have space for new early learning programs. This scope represents our collected view of the proposed tasks required to prepare this study, including several optional tasks we believe would be of great benefit.

As with all of our proposals, we are open to discussing the scope and budget further to ensure we prepare the best possible study.

Phase 1: Update of Child Care Needs Assessment

Task 1: Project Initiation, Data Collection and Kick-off Meeting

- Meet with County and other staff involved with project to refine scope, budget, goals, roles, and timeline. Identify client-supplied support staff and a County Project Manager.

- Gather all existing studies and data on child care facilities (names, capacity, addresses, etc.) for all child care centers serving children ages 0 to 12 in the County.
- Review existing studies to extract information and methods for the current study, including the survey instruments.
- Gather child care supply data and cost of child care data by city, and community area, and by type of provider and age groups.¹
- Gather feedback on 2006 and 2012 BEI efforts so as to improve overall usefulness of Needs Assessment.
- Analyze and sort data into a defined set of planning areas used throughout the study.
- Identify list of cities, school districts, churches, other non-profits, developers and private companies² that might have the capacity or interest in providing land and/or space for new or expanded ELC facilities, including commercial space.

Task 2: Current Child Care Supply and Demand Analysis – Needs by Location

Update Child Care Needs Assessment – 2017 and 2027

- Estimate current supply and demand and shortfall of child care spaces for children ages 0 to 12 using any current studies or data available. For this effort we will update our work in 2006, which evaluated supply and demand in all incorporated cities in the County and several community areas. The analysis will be conducted for two timeframes - 2017 or current conditions, and a 10-year forecast of demand at 2027.
- Collect countywide data for all other items required by the state for Needs Assessments. These include:
 - Population by age for children ages 0 to 12
 - Ethnicity of children
 - Language spoken at home
 - Children with IFSP or EIP by age group
 - Data on children in Child Protective Services system
 - Children in families on CalWORKS by age group
 - Income levels of families and children living in poverty
 - Children in migrant families
 - Children in families earning below 70% of State Median Income (SMI)
 - Labor force participation rates in families by age of child
 - Demand for part day preschool for 3- and 4-year-olds

¹ The Child Care Council manages this dataset and it is assumed that this data will be provided at no cost to the BEI team and be provided in a timely manner.

² Herein called stakeholders.

Task 3: Current Child Care Supply and Demand Analysis – Needs by Location

Update date *City Summaries* or *Needs Assessment Profiles*, prepared in 2006. We will create summary sheets, highlighting supply, demand, and other demographic data related to each specific city.

Phase 2: Provider and Stakeholder Online Surveys

Task 4: Online Surveys of Early Learning Providers and Stakeholders

We will conduct and analyze two different online surveys.

The Early Learning Provider Survey will be designed to understand the status of early learning facilities in Contra Costa County, to collect information related to supply and demand, and to identify providers with interest in program expansion. All Contra Costa County licensed and licensed-exempt child care and preschool providers will be invited via a personalized email to respond to the linked survey. The survey will collect information on: site ownership; program tenure; site condition and maintenance; program waitlists and achievement of enrollment targets; the program's interest in expansion; and the conditions which would facilitate or create barriers to expansion. The budget includes incentives for survey participation. This proposal assumes that the client will secure a current list of licensed and license-exempt programs, including their director's name and email address, site locations by city or zip code, and telephone number.

The Early Learning Facilities Stakeholder Survey will seek information and opinions from persons within public and private entities. One objective will be to identify potential land or space suitable for early learning programs. Another is to understand stakeholder opinions of various potential strategies to address anticipated demand for early learning facilities. Both targeted and open engagement strategies will be employed to invite survey participation. Targeted stakeholders will include: local government officials, planners, and commissioners; school district administrators; large employers; real estate developers; other business leaders; representatives from faith-based organizations and other non-profit organizations; and interested members of the public. The survey will be designed to direct respondents to those questions most relevant to the sector with which they identify. This proposal assumes the client will develop lists of individuals from these targeted groups including names, titles, affiliations, and email addresses. Open engagement strategies may include: forwarded email messages; links in newsletters; Facebook posts; Twitter posts; and announcements in traditional media. This proposal assumes the client will engage their partners in promoting the survey as appropriate through organizational, social and traditional media.

Both surveys will be finalized in consultation with the client. The survey data will be analyzed and draft reports will be prepared for client review. Follow-up phone and email communications will be conducted as needed to clarify critical data. If desired, we will facilitate a “data party” for key stakeholders to engage with preliminary findings, contribute to interpretations and recommendations. This is participatory sense-making is typically done in a two-hour meeting. Should these be desired, the client will identify stakeholders, secure meeting location, and provide refreshments.

Deliverables Include:

1. Summary report of Early Learning Provider Survey Findings
2. Facilitation of a data party where preliminary survey findings are shared with key stakeholders who contribute insights for interpretations and recommendations (optional);
3. Summary report of Early Learning Facilities Stakeholder Survey, with set of recommendations;
4. Summary slides of both surveys;
5. Candidate list of providers and public and private entities willing to participate in further study; and
6. Candidate list of potential sites for further investigation.

Tasks 5 and 6: Meetings and Administration and Team Coordination

- Proposed meetings include attendance by Joanne Brion at two meetings and Francesca Wright at one meeting.
- This task provides budget for overall team coordination by BEI by Joanne Brion, overall Project Manager for the effort.

Budget, Schedule and Insurance

Budget: The BEI Team can provide the above scope of services for an amount not to exceed \$74,970, Additional meetings could be billed on a time and materials basis, as needed.

Table 1 summarizes the budget by task, team member, and dollar amount and provides rough estimates for the optional tasks. Direct costs and data purchases, report preparation, prizes for survey respondents, delivery services would be \$1,600. BEI is an independent contractor and as such does not have employees; all team members would be subconsultants to BEI. Status reports will be provided via email or personal communications with the staff project manager.

Schedule:

Phase 1: 8 months, depending on receipt of supply data.

Phase 2: 8 months. Survey work can be undertaken during Phase 1, once a list of child care providers and their emails are compiled.

Insurance: BEI carries both general and professional liability insurance as do most team members; BEI insurance would cover any member that does not have insurance, as needed.

Table 1
Brion Economics, Inc. Budget Early Learning Facilities Needs Assessment - BEI #2529
Prepared for Contra Costa County - Local Planning Council and Office of Education

Task No. & Name	BEI PM/Prime Consultant	Nilsson Consulting Sen. Assoc.	Davis Consultant Network	BEI Support	Total Project Staff Costs	Data & Direct Expenses	Total Budgeted Costs
Hourly Rates	\$150	\$100	\$135	\$65			
Phase 1							
Task 1: Project Initiation - Kick Off	16	8	4	6	\$5,210	\$200	\$5,410
Task 2: CC Supply & Demand	24	48	4	80	\$16,740	\$200	\$16,940
Task 3: City Profiles	20	20	0	60	\$8,900	\$200	\$9,100
Phase 2							
Task 4: Online Surveys and Analysis	24	20	200	0	\$33,680	\$1,000	\$34,680
Task 5: Meetings & Travel (1)	16	0	8	0	\$4,940	\$0	\$4,940
Task 6: Adm. and Team Coordination	<u>26</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>\$3,900</u>	<u>\$0</u>	\$3,900
Total Project	126	96	216	146	\$73,370	\$1,600	\$74,970
Budget by Consultant	\$18,900	\$9,600	\$29,160	\$9,490	\$73,370		
Percent Distribution	26%	13%	40%	13%	100%		

Note: Task totals are approximate and represent a general allocation of resources for the project. Prices and hourly rates are good for 12 months from date of contract. Represents an hourly rate for the principal at each firm; some support staff may bill at lower rates. Billing rates have been significantly reduced for this effort. (1) Assumes 2 meetings attended by Joanne Brion and one meeting by Francesca Wright. Submitted by Brion Economics Team. This proposal and budget is valid for 60 days.

Subsequent Phases

The overall study effort will include these subsequent Phases and are not included in this proposal:

3. **Prepare Child Care Capital Improvement Plan** which costs out the current unmet need and anticipated need for the next ten years.
4. **Identify 10 possible ELC sites and conduct site assessments** with more detailed cost estimates and site evaluations of suitability.
5. **Financing Strategy** which identifies needs, mechanisms, and roles for various players, i.e., cities, developers, companies, non-profits, and schools.

References and Other Qualifications:

Resumes of our team members are attached. Please see Brion Economics Inc. qualifications at www.brionecon.com



Brion Economics INC.

STATEMENT OF QUALIFICATIONS

Brion Economics, Inc.

July 2016

Economic Analysis of Public Policy and Development

A Bay Area consulting firm, Brion Economics offers both broad knowledge and experience in all facets of urban planning and economics throughout California. Serving clients throughout California since 2000, we help shape and improve their projects through analysis and research, and by providing streamlined reports and presentations. Our reports and studies are thoughtful, useful, and easy to understand. They are designed to help decision makers of all types make informed choices.

About Brion Economics

Based in the Bay Area, Brion Economics provides realistic, insightful, and savvy analysis on new development projects, planning studies, and public policy throughout California. Joanne Brion founded the firm in 2000, conceived as a nimble and responsive group that can scale up or down to match the assignment and the client's needs and resources.

Brion Economics has become well-known in the field, with projects coming mainly through client referrals or from consultants the firm has collaborated with over the years.

Philosophy

The firm's bottom line is contributing to the public good, as well as supporting the principles of new urbanism, sustainable development, and neighborhood livability. "It's really all about balance," says Joanne. "We believe careful listening and skillful consensus building leads to an outcome that works for everyone."

Who we serve

Brion Economics assists cities and counties in working with developers, community groups and neighborhoods. The goal is to help invested parties understand the economic opportunities and constraints, and aid in generating practical and beneficial development plans and policies.

For the private sector, the firm helps create fiscally sound development proposals and assists in the entitlement process. Services also include advice on financial issues relating to growth, development, environmental review, and land use.

Types of projects:

The firm provides customized analyses in the following areas.

- Fiscal impact studies
- Development impact fee nexus studies
- Case studies and white papers
- Child care analyses
- Market and financial assessments

About Joanne Brion, Principal

Joanne, with three decades of urban economics experience, has developed a reputation for leadership and respectfully hearing opposing viewpoints. “I care about providing complete and accurate analysis that serves the whole, so I like to know all sides of the situation,” she says. Her specialty is simplifying complex analyses and data and creating concise reports for informed decision making.

Professional background

Prior to establishing Brion Economics, Joanne spent 10 years as an urban economist at Economic & Planning Systems in Berkeley. Earlier experience includes analyst positions for New York and San Francisco planning and research agencies, including NYU’s Urban Research Center, San Francisco’s Environmental Science Associates and the San Francisco planning department.

Joanne holds a BA in Urban Studies from San Francisco State University and a Master’s Degree in Urban Planning from New York University with a focus in economics and public policy. With specific focus and expertise in the child care arena, Joanne served as an advisor to the Child Care Planning Council of Sonoma County for six years and assists child care agencies and advocates throughout the state.

Brion Economics’ website includes more information on our qualifications, selected studies to download, and kudos from clients and colleagues. See www.brionecon.com

Selected Projects and Studies Conducted by BEI.

Title, Location and Client

- On-Going Fiscal and Economic Analysis; Entitlement Support, Menlo Park -- Facebook, Inc.
- Housing Strategy and Needs Assessment, Menlo Park – Facebook, Inc.
- Economic & Fiscal Impact Assessments, Mountain View – Google, Inc.
- Fiscal Impact Analysis of Workday Expansion, Pleasanton -- Workday, Inc.
- Fiscal Impact Analysis, Retail Market Study, City Budget Critique, Entitlement Support, BART Station Project, Union City – Integral Communities
- Fiscal Impact Analysis, Diridon Mixed Use Project, San Jose -- Trammell Crow Company
- Fiscal Impact Analysis, California Drive Project, Burlingame – Dewey Land Company, Inc.
- Bay Area Industrial Land Conversion and Zoning Study Critique, Building Industry Association
- Fiscal Impact Analysis, Fremont and Milpitas – Integral Communities
- Revenue Analysis Centre Point Project, Milpitas – SummerHill Homes
- Fiscal Impact Assessment of Mixed Use Project, Belmont – Sares Regis
- Fiscal Impact Analysis, Millbrae Serra Station Plan, Millbrae - Millbrae Serra Station, LLC
- Fiscal and Economic Assessment, Willow Business Park, Menlo Park – Prologis, LLC
- Fiscal Impact Study, El Camino Real Specific Plan, Menlo Park – Greenheart Land Company
- Mayfield – California Avenue Fiscal Impact Analysis, Palo Alto – Regis Homes and Stanford University

- Bohannon Fiscal Analysis, DA and Technical Support, Menlo Park – Bohannon Development Organization
- River Islands Fiscal Impact Analysis and CFD Budget Preparation (on-going), Lathrop – Califia, LLC
- Olive Orchard and Production Feasibility Analysis for New Farm Project, Tassajara Valley – New Farm
- Lowe’s Economic Impact Analysis, Clearlake – M. R. Wolfe & Associates
- Business Plan and Response to RFPA for Medical Cannabis Dispensary Permit, Oakland - Agramed
- Industrial Medical Cannabis Cultivation & Manufacturing Facility Economic Analysis and Proforma, Oakland - Agramed
- Crystal Springs Uplands School Fiscal Impact Analysis and Economic Benefits, Belmont – Crystal Springs Uplands School
- Retail Market Analysis of Red Star Affordable Senior Housing Project, West Oakland – Michaels Development Company
- Menlo Gateway Project Outreach and Entitlement Support, Menlo Park – Bohannon Development Organization
- Alhambra Highlands Fiscal -Economic Benefit Analysis, Martinez – Briscoe Ivester & Braxell LLP
- Walmart Feasibility Market Study, San Diego – Jacob Foundation (VWA, Inc., Prime)
- Facebook’s Relocation Fiscal Impact and Economic Benefits Analysis, Menlo Park – Facebook
- Spansion Residential Project Fiscal Impact Study, Sunnyvale – Prometheus Real Estate Group
- Retail Market Analysis, Auf Der Maur-Stanley Road Project, Pleasanton – ES Ring
- Dougherty Valley Community Service Area Financial Audit and Maintenance Review, San Ramon – Shapell Homes
- The Arroyo Project Fiscal Impact Study, Walnut Creek – Hall Equities Group
- Electronic Billboard Financial Feasibility Analysis, Oakland
- Park and Recreation Impact Fee Nexus Study, City of Pasadena (2004 and 2013/14)
- Habitat Conservation Plan Mitigation Fee Peer Review, Contra Costa County
- San Francisco Child Care Impact Fee Update and Nexus Study, San Francisco
- Alameda County Child Care Impact Fee Nexus Study, County of Alameda
- Paso Robles Sewer Connection Fee Peer Review, Paso Robles
- Modesto Sewer Connection and Rate Fee Peer Review, City of Modesto
- Capital Facilities (Traffic, Police, Fire, City Hall) Fee Peer Review, Paso Robles
- Child Care Impact Fee Nexus Study, Palm Desert
- Modesto Water Connection and Rate Fee Peer Review, City of Modesto
- Livermore Impact Fee Peer Review, City of Livermore
- Elk Grove Traffic Fee Peer Review, City of Elk Grove
- Harter Specific Plan Public Financing Plan (fee-based) and Phasing Strategy, City of Yuba City
- Castro Valley Sewer Fee Review, Castro Valley
- Los Banos Impact Fee Peer Review, Los Banos
- Gilroy Impact Fee Peer Review, Gilroy
- Child Care Facility Impact Fee Nexus Study, South San Francisco

BRION ECONOMICS, INC. – SELECTED LIST OF CLIENTS

Cities and Counties

- ◆ City of Berkeley
- ◆ City of Irvine
- ◆ City of Palm Desert
- ◆ City of Palo Alto
- ◆ City of Pasadena
- ◆ City of Redwood City
- ◆ City of Rio Vista
- ◆ City and County of San Francisco
- ◆ City of South San Francisco
- ◆ City of Yuba City
- ◆ County of Alameda
- ◆ County of Calaveras
- ◆ County of Contra Costa
- ◆ County of Glenn
- ◆ County of Kern
- ◆ County of Santa Cruz
- ◆ County of Sonoma
- ◆ County of San Mateo

Real Estate Developers and Builders

Associations

- ◆ Anderson Homes
- ◆ Blake Hunt Ventures
- ◆ Builders Industry Association
- ◆ Califia, LLC
- ◆ Centex Homes
- ◆ Centrum Logistics, LLC
- ◆ Clarendon Hills Investors, LLC
- ◆ Discovery Homes
- ◆ Duc Housing Partners, Inc.
- ◆ Empire Land of Northern California
- ◆ Estrella Associates
- ◆ Fagan Canyon, LLC
- ◆ Glenborough-Pauls, LLC
- ◆ Hall Equities Group
- ◆ Harter Packing Company
- ◆ Home Builders Association
- ◆ Iconco, Inc.
- ◆ Integral Communities
- ◆ iStar Financial
- ◆ John Hansen Investments

- ◆ Millbrae Serra Station, LLC
- ◆ Michael Development Organization
- ◆ Nestech Management Group, Inc.
- ◆ Parkway Properties
- ◆ Prometheus Real Estate Group
- ◆ Sares Regis Homes
- ◆ Richfield Development
- ◆ Richland Development Corporation
- ◆ Shapell Homes, Northern California
- ◆ Signature Properties
- ◆ SummerHill Homes
- ◆ Trammell Crow Company
- ◆ Trumark Companies
- ◆ Universal Paragon Corporation

Real Estate Law Firms

- ◆ Arent Fox, LLP
- ◆ Briscoe Investor & Brazel, LLP
- ◆ Cox, Castle & Nicholson
- ◆ Luce, Forward, Hamilton & Scripps, LLP
- ◆ McKenna Long & Aldridge LLP
- ◆ Morgan, Miller & Blair
- ◆ Morrison Foerster, LLP
- ◆ Steefel, Levitt & Weiss
- ◆ YCS/Hayward 1900

Private Entities or Organizations

- ◆ Agramed, Inc.
- ◆ David D. Bohannon Organization
- ◆ Facebook, Inc.
- ◆ FCS Group
- ◆ Google, Inc.
- ◆ LSA, Inc.
- ◆ Mission Coalition for Economic Justice & Jobs
- ◆ Northern Real Estate Urban Ventures
- ◆ Providence St. John Health Center
- ◆ Silva Farms
- ◆ Standard Pacific
- ◆ Stanford University
- ◆ Vernazza Wolfe Associates, Inc.

Resume: Joanne Brion, BEI

Joanne Brion has 30 years of experience in urban economics and planning and is Principal of Brion Economics, Inc., a Northern California urban economics consulting firm. Ms. Brion's expertise includes fiscal impact studies, economic impact assessments, development impact fee nexus studies, financial analysis, demographic forecasting, and policy analysis. Prior to starting her own firm in 2000, she worked at Economic & Planning Systems for 10 years, ultimately serving as Vice President of the firm. For BEI projects, Ms. Brion assembles a custom team of consultants for each assignment. BEI is an independently-owned and woman-owned small business. Ms. Brion holds a BA in Urban Studies from San Francisco State University and a Master's Degree in Urban Planning from New York University, where she worked as a research assistant with the Urban Research Center.

July 2000 - Present President, Urban Economist
Brion Economics, Inc. (formerly Brion & Associates), Santa Rosa, CA

1990 - 2000 Vice President, Urban Economist
Economic & Planning Systems, Inc., Berkeley, CA

August 1989 - December 1989 Data Analyst
Wharton Econometrics Forecasting (WEFA), New York, NY

August 1989 - December 1989 Research Analyst
Regional Plan Association, New York, NY

January 1988 - July 1989 Staff Research Analyst
Urban Research Center, New York University, New York, NY

July 1985 - January 1988 Associate, Planning and Economics Division
Environmental Science Associates, San Francisco, CA

Spring 1986; Fall 1984 Planning Intern
San Francisco Department of City Planning, SF, CA

- Master of Urban Planning (1990), New York University, Wagner Graduate School of Public Service, Public Policy and Urban Economics focus.
- Bachelor of Arts, San Francisco State University (1986), Urban Studies Program with City Planning and Public Policy focus
- Authentic Leadership Training Program, Naropa University, 2009

Resume - Michelle Nilsson, Nilsson Consulting

Michelle Nilsson holds a Master's Degree in Urban Planning from UCLA and has collaborated on numerous fee studies, economic impact studies, child care studies, and planning-related projects with BEI since 2001.

EXPERIENCE

Associate, Brion Economics, Inc., Santa Rosa, CA

(2001-present)

Work with BEI on a number of projects related to impact fees, nexus studies, economic development, child care policy and planning, transit-oriented development, and other planning-related issues. Responsibilities include research, obtaining and analyzing data, working on economic models, writing memos and reports, and working with clients.

Selected Projects include:

- Sonoma County Child Care Needs Assessment, Sonoma County
- Facebook Relocation Fiscal Impact and Economic Benefits Analysis, Menlo Park
- Bohannon Fiscal Analysis, Development Agreement, and Technical Support, Menlo Park
- Mayfield-California Avenue Fiscal Impact Analysis, Palo Alto
- River Islands Fiscal Impact Analysis and CFD Budget Forecast, Lathrop – Califia, LLC
- San Francisco Child Care Impact Fee Update and Nexus Study, San Francisco
- Park and Recreation Impact Fee Nexus Study, City of Pasadena
- Alameda County Child Care Impact Fee Nexus Study, County of Alameda
- Economic Impact of Child Care, Sonoma County
- Child Care Needs Assessment 2012 Update and Economic Impact Report, Contra Costa County
- Transit Oriented Development (TOD) Retail Market Study, Dublin

Development Associate, A Community of Friends, Los Angeles, CA

(2003-04)

Assist in the preparation of project feasibility analyses of potential affordable housing developments and the preparation of loan, grant, and tax credit applications. Participate in research and due diligence on prospective sites, as well as aid in the creation of proformas and operating budgets.

Housing Assistant/Intern, Chinatown Service Center

(2003)

Worked on projects related to development of an affordable housing project, which included obtaining permits, completing payment applications, and acting as a liaison with architect, construction team and development team members; Prepared funding applications, tax forms and report.

HONORS & ACTIVITIES

- California Planning Foundation Scholarship (2003-2004)
- Presidential Undergraduate Fellowship (Spring & Fall, 1999)
- President & Founding Board Member, Ginga Arts Inc (2005-present)
- President & Founding Board Member, YWCA Family Cooperative Preschool (2009-present)
- YWCA Santa Monica/Westside Focus Award 2012 Recipient

References and Contact Information

The following represents references and contact information for BEI and Joanne Brion and Michelle Nilsson.

References:

Ruth Fernández, M.A.

Manager, Educational Services
Coordinator, Contra Costa County Local Planning Council
Contra Costa County Office of Education
77 Santa Barbara Road, Pleasant Hill, CA 94523
Phone: (925)942-3413
Fax: (925) 942-3480
rfernandez@cccoe.k12.ca.us
www.cocoschools.org
www.plan4kids.org

Kristen Anderson

Child Care Coordinator, Parks, Recreation & Community Services
& Assistant Coordinator, Child Care Partnership Council of SMC
1400 Roosevelt Ave., Redwood City, CA 94061
Phone: (650) 780-7336
kmanderson@redwoodcity.org
www.redwoodcity.org/childcare

Susan Dell'Osso

Califia, LLC – River Islands
76 W. Stewart Road, Lathrop, CA 95330
Sdellosso@CambayGroup.com

Contact Information

Joanne Brion

Brion Economics, Inc.
2770 Stony Point Road, Suite F,
Santa Rosa, CA 95407
(707) 494-6648
joanne@brionecon.com
www.brionecon.com



Save the Date

LOCAL PLANNING COUNCIL

Annual Member Retreat

*Held at San Damiano Retreat, a unique and tranquil setting,
the 2016 LPC Annual Member Retreat will be a relaxing yet revitalizing event.*

December 2, 2016

9:00 a.m. to 3:00 p.m.

San Damiano Retreat Center

710 Highland Drive
Danville, CA 94526
925-837-9141

www.sandamiano.org

From the North Bay—I-680 S

Take Exit 39, turn Right onto Diablo Road
Turn Left on Front Street
Turn Right on E. Prospect Avenue
Slight Left onto Highland Drive
Retreat will be on the right

From the South Bay—I-680 N

Take Exit 38, turn Left onto Sycamore Valley Blvd.
Turn Left onto Estates Drive
Turn Left onto W. Prospect Avenue
Slight left onto Highland Drive
Retreat will be on the right.

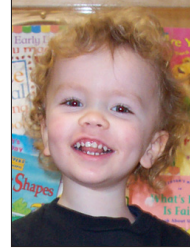
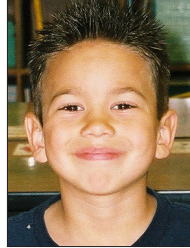
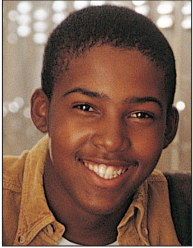
FOR MORE INFORMATION, please contact: *Melody Yee at myee@cccoe.k12.ca.us*

LPC Contra Costa County
Local Planning and Advisory Council
for Early Care and Education

 **CONTRA COSTA COUNTY**
Office of Education
learn • lead • achieve



**Contra Costa County
Local Planning and Advisory Council
for Early Care and Education**



SAVE THE DATE—

13th Annual Young Children's Issues Forum 2017 "Speak Out for Children: Educate and Advocate"

Join your local state legislators, local elected officials, business leaders, early childhood educators, families, and the community in a dialogue about the current movement to elevate the quality of Early Care and Education services for all children and promote increased compensation.

- When:** Saturday, March 18, 2017, 9:00 AM – 2:00 PM
Registration and resource fair begins at 8:30 AM
- Where:** Pleasant Hill Community Center
320 Civic Drive, Pleasant Hill, CA 94523
- Cost:** \$15 - Space is limited
Resources, continental breakfast and light lunch provided.

Watch for registration information on our website:

www.plan4kids.org

Limited child care available for children 2 years and up.
For more information, please call Ruth Fernández at 925-942-3413
Coordinated by the Contra Costa County Office of Education





Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: November 8, 2016

Subject: Transfer of Crockett Co-Generation Plant Property Taxes to Various Crockett Community Projects

RECOMMENDATION(S):

APPROVE and AUTHORIZE the allocation of \$199,873 from the Crockett Co-Generation Property Tax Allocation for four projects as recommended by the Crockett Community Foundation and Supervisor Glover.

FISCAL IMPACT:

100% General Fund.

BACKGROUND:

In September 1995, the Board of Supervisors appointed the Crockett Community Foundation as the advisory council to the Board regarding expenditures from the Community Benefits Program funded from property tax assessments on the Crockett Co-Generation Plant.

On October 6, 2016, by the attached Resolution 2016-1, the Crockett Community Foundation recommended that \$199,873 in property taxes obtained from the Crockett Co-Generation Plant be allocated to the Crockett Community Foundation as follows:

1. \$20,000 for the benefit of the Crockett Library to continue to provide six additional hours of operation and special library programs;
- 2.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Laura Strobel (925)
335-1091

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

\$49,219 for the benefit of the Crockett Recreation Department for capital improvements and maintenance at the Crockett Community Center, swimming pool, park facility, and utilities and landscaping at the Veteran's Hall;

- \$60,717 for the benefit of the Crockett Carquinez Fire Department for capital equipment and facility projects;
- \$69,937 for the benefit of the Crockett Sanitary Department for capital improvements in wastewater collection and treatment.

This request for the release of funds was forwarded to the County Administrator's Office for approval and processing.

CONSEQUENCE OF NEGATIVE ACTION:

If the action is not approved, the community benefit plan developed by the Crockett Community Foundation for the allocation of return-to-source funds would be disrupted, resulting in a decreased amount of public services in Crockett.



Contra
Costa
County

To: Board of Supervisors
From: David Twa, County Administrator
Date: November 8, 2016

Subject: Continue Extension of Emergency Declaration Regarding Homelessness

RECOMMENDATION(S):

CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County.

FISCAL IMPACT:

None.

BACKGROUND:

On November 16, 1999, the Board of Supervisors declared a local emergency, pursuant to the provisions of Government Code Section 8630 on homelessness in Contra Costa County.

Government Code Section 8630 requires that, for a body that meets weekly, the need to continue the emergency declaration be reviewed at least every 14 days until the local emergency is terminated. In no event is the review to take place more than 21 days after the previous review. On October 25, 2016 the Board of Supervisors reviewed and approved the emergency declaration.

With the continuing high number of homeless individuals and insufficient funding available to assist in sheltering all homeless individuals and families, it is appropriate for the Board to continue the declaration of a local emergency regarding homelessness.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/08/2016** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 8, 2016

Contact: Enid Mendoza, (925)
335-1039

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

CHILDREN'S IMPACT STATEMENT: