

# Alamo Municipal Advisory Council

Anne Struthers, Chair  
Susan Rock, Vice-Chair  
David Barclay  
Ed Best  
Aron DeFerrari, Alternate  
Rachel Etherington, Youth Member  
Michael McDonald  
Steve Mick  
Jill Winspear



**Candace Andersen, Supervisor**

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*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

## Record of Actions

**Tuesday, May 3, 2016 6:00 p.m.**

**Alamo Women's Club - 1401 Danville Boulevard, Alamo**

*Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.*

### **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

The meeting was called to order at 6:00 p.m.

Alamo Municipal Advisory Council members present: Susan Rock, David Barclay, Ed Best, Aron DeFerrari, Rachel Etherington, Michael McDonald and Steve Mick Absent: Anne Struthers

### **2. STAFF/AGENCY REPORTS**

A. District II Staff Update - The next Alamo Liaison meeting is scheduled for May 16, 2016, beginning at 8:30 a.m.  
Location: Supervisor Andersen's Office 309 Diablo Road, Danville.

B. San Ramon Valley Fire Protection District, Chief, Paige Meyer, and Deputy Chief, Derek Krause.

- Station 32 construction is progressing nicely with vertical construction has started.
- The District has declared that all dry grasses, weeds, dead trees and/or rubbish in a wildfire hazard severity zone is a fire hazard and abatement of the hazard must be completed by May 31<sup>st</sup>. Property inspections will begin June 1, 2016.

### **3. PUBLIC COMMENT (3 minutes/speaker)**

*Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.*

### **4. PRESENTATIONS**

A. None.

### **5. NEW BUSINESS**

A. Variance application #VR16-1014 - The applicant requests approval of a variance to allow for a 1,587 square foot detached garage with a 275 square foot wine cellar (where 600 square feet is the maximum). Property is located at 70 Holiday. – *UPDATE – application has been withdrawn per Department of Conservation and Development. After further research by planning staff a records search on this property turned up a finalized building permit from 1979 for a detached garage for the same size and square footage as the garage today that the homeowner is looking to renovate. Since the building was permitted with a final building inspection, then there is no need for the requested variance. You can renovate (interior work) on a permitted building.*

**Public Comment:**  
**Mike Gibson, representing AIA**

**No Action taken as project application was withdrawn per the Department of Conservation and Development.**

- B. Variance application #VR16-1015 – The applicant requests approval of a variance to allow an addition to an existing detached accessory building of 692 square feet (where 600 square feet is the maximum). Property is located at 100 Alamo Ranch Road.
- Action requested: accept report, take public comment, discuss.
  - Make recommendation to Supervisor Andersen, if applicable.

**Public Comment:**

**Mike Gibson, representing AIA**

**Member McDonald recommended 'APPROVAL' of the application as presented. Second by DeFerrari. Ayes: McDonald, DeFerrari, Mick, Barclay, Best and Rock. Nays: None. Motion APPROVED.**

- C. Variance application #VR16-1017 – The applicant requests approval of a variance for the purpose of modifying an existing accessory building that results in the creation of a second level totaling 594 square feet. The proposed accessory structure totals approximately 1,001 square feet (where 600 square feet is the maximum allowed) with a height of 23 feet, 8.75 inches (where 15 feet is the maximum height allowed). Project is located at 321 Livorna Heights Road.
- Action requested: accept report, take public comment, discuss.
  - Make recommendation to Supervisor Andersen, if applicable.

**Public Comment:**

**Mike Gibson, representing AIA**

**Stuart Donaldson**

**Joyce Grippi**

**James King**

**Jeanne LaTorre**

**Member Barclay recommended to 'DENY' the project as presented with a second by Member DeFerrari. The impact was too great on the neighbors and there was no special circumstance warranted to grant the findings for an approval. Ayes: Barclay, McDonald, DeFerrari, Mick, Rock, Winspear, and Best. Nays: None.**

- D. Hap Magee Ranch Park Proposed Budgets for Operations and Capital Improvements for 2016-17 (Town of Danville), presented by Victoria Skerritt, Special Districts.
- Action requested: accept report, take public comment, discuss.
  - Make Recommendation to Supervisor Andersen, if applicable.

**Motion by Member Best to approve the budget as presented. Second by Member McDonald. Ayes: Best, McDonald, Barclay, DeFerrari, Winspear, and Rock. Abstain: Mick**

- E. Budgets for CSA R-7A, Zones 36, 45 and 54: 2015-16 mid-year financial reports and proposed budgets for 2016-17, presented by Victoria Skerritt, Special Districts.
- Action requested: accept report, take public comment, discuss.
  - Make Recommendation to Supervisor Andersen, if applicable.

**Motion by Member Best to approve the budget as presented. Second by Member McDonald. Ayes: Best, McDonald, Barclay, DeFerrari, Winspear, Mick and Rock.**

- F. YMCA Alamo Recreation Program: Enrollment and CSA R-7A spending for program year from spring 2015 through winter 2016, presented by Victoria Skerritt, Special Districts.
- Action requested: accept report, take public comment, discuss.
  - Make Recommendation to Supervisor Andersen, if applicable.

**Motion by Member Best to approve the budget as presented. Second by Member McDonald. Ayes: Best, McDonald, Barclay, DeFerrari, Winspear, Mick and Rock.**

**6. OLD BUSINESS**

- A. 2016 Alamo Summer Events: Update on advertising and flyer distribution, presented by Victoria Skerritt, Special Districts.

**Marketing has started for the Summer Concert and Movie evens at Livorna Park.**

7. **CONSENT CALENDAR**

All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.

A. Approve April 5 2016 Record of Actions

*Member Best moved to approve the above noted ROA's. Second by McDonald. Ayes: Best, McDonald, Rock, DeFerrari, Barclay and Mick.*

8. **SUBCOMMITTEE REPORTS** - \*Updates provided when available\*

Alamo AOB Subcommittee for Schools: Best, Mick and Rock  
Alamo AOB Subcommittee for Downtown: Rock, Barclay, McDonald, and Winspear  
Alamo Police Services Advisory Committee: Winspear

*Member Winspear reported on the May 2nd meeting of APSAC. Alamo has a new CHP office, Jason Joiner, patrolling Alamo. It was also reported that Lt. Haynes is preparing/reviewing a proposal for Automated License Plate Reader cameras that could be placed throughout Alamo to deter crime. Currently 26 cameras are being considered.*

Land Use Planning Working Group: Barclay, Winspear and McDonald  
Parks and Recreation Working Group: Barclay, Best, Winspear and Mick  
Hap Magee Dog Park Subcommittee: Michael McDonald

9. **CORRESPONDENCE** (the following items are listed for informational purposes only and may be considered for discussion during a future meeting).

A. None.

10. **COMMENTS BY MEMBERS OF THE ALAMO MAC**

A. Member Mick highlighted the Alamo Community Walk-About taking place on Thursday, May 19, from 5:00 to 8:00 PM.

11. **FUTURE AGENDA ITEMS**

A. Consideration of revision to County Tree Ordinance.

12. **ADJOURNMENT**

A. Meeting adjourned at 7:41 p.m. to the Alamo MAC meeting on **June 7** at 6:00 P.M. at the Alamo Women's Club located at 1401 Danville Boulevard, Alamo.

The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526. To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.