

**Acalanes Union High School District
Conflict of Interest
Resolution No. ~~14-15-04~~16-17-01**

APPENDIX

Designated Position -and Disclosure Category

Designated Position	Category
Governing Board Members	1
Superintendent of Schools	1
Associate Superintendent, Business Services	1
Associate Superintendent, Educational Services	1
Associate Superintendent, Administrative Services	1
Chief Business Official	1
Purchasing Specialist	1
Director of Special Education & Auxiliary Services	2
Director of Adult and Alternative Education Del Valle Education Center	2
Director of Fiscal Services	2
Director of Educational Services	2
Principal	2
Associate Principal	2
Director of Food & Custodial Services	2
Director of Maintenance Facilities, Building, Grounds & Transportation	2
Director of Information & Technology	2
Director of Facilities and Construction	2
Coordinator, ACIS and Student Services	2
Coordinator of Aquatics	2
Coordinator, Education and Student Services	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation

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2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)