



NEW HORIZONS CAREER DEVELOPMENT CENTER INC.
DR. ANTHONY A. K. HODGE, Executive Director
 199 Parker Avenue., Rodeo, CA 94572 • Ph. (510) 799-2916
www.newhorizonscdc.com

9/15/2016

To whom it may concern:

New Horizons CDC has been committed to being a viable partner in the community by helping out those who meet the guidelines for low and very low income levels. We provide resources that will allow them the opportunity to become employable and to enhance their education levels etc. These resources include and are not limited to the following; computer and resume workshops, life skills attainment classes and more.

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We are currently in the process of planning for the upcoming 2016 Thanksgiving and Christmas Holiday Food Basket and Turkey Giveaway.

Please see following dates below:

- Thanksgiving 2016 Feeding: Friday, November 18, 2016 from 12pm to 4pm
- Christmas 2016 Feeding: Friday, December 16, 2016 from 12pm to 4pm
- Christmas 2016 Toy Giveaway: Saturday, December 17, 2016 from 1pm to 4pm.

We have in the past reserved the Senior Center for the annual event located at 189 Parker Avenue in Rodeo. We are requesting a fee waiver to utilize the facility for the community feeding and public use.

The upcoming 2016 holiday events will be a day of fun and unity for our community so as we will prepare delicious food, giveaway turkey's/food baskets, and toys for Christmas; all free of cost!

Thanks in advance for your consideration of our request. Your ongoing support is greatly appreciated.

FYI: The dates may change for the Thanksgiving Turkey giveaway; contingent upon the distribution of turkey's from Supervisor Federal Glover's Office. I will notify you should there be any changes in reference to the dates. Once again, thank you very much!

Sincerely,

LaTasha Chillous
Admin Assistant/Case Mansger