

CONTRA COSTA COUNTY  
COMMUNITY SERVICES BUREAU  
**2016 EARLY HEAD START PROGRAM**  
March 2016 Expenditures

1 DESCRIPTION	2 YTD Actual	3 Total Budget	4 Remaining Budget	5 % YTD
<b>a. PERSONNEL</b>	\$ 114,072	\$ 551,705	\$ 437,633	21%
<b>b. FRINGE BENEFITS</b>	67,224	377,472	310,248	18%
<b>c. TRAVEL</b>	-	-	-	0%
<b>d. EQUIPMENT</b>	-	-	-	0%
<b>e. SUPPLIES</b>	6,697	25,000	18,303	27%
<b>f. CONTRACTUAL</b>	446,234	2,280,836	1,834,602	20%
<b>g. CONSTRUCTION</b>			-	0%
<b>h. OTHER</b>	6,562	94,618	88,056	7%
<b>I. TOTAL DIRECT CHARGES</b>	\$ 640,789	\$ 3,329,631	\$ 2,688,842	19%
<b>j. INDIRECT COSTS</b>	22,297	114,203	91,906	20%
<b>k. TOTAL-ALL BUDGET CATEGORIES</b>	<b>\$ 663,087</b>	<b>\$ 3,443,834</b>	<b>\$ 2,780,747</b>	<b>19%</b>
<i>In-Kind (Non-Federal Share)</i>	<i>\$ 36,000</i>	<i>\$ 860,958</i>	<i>\$ 824,958</i>	<i>4%</i>

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2016 EARLY HEAD START PROGRAM  
March 2016 Expenditures**

1	2	3	4	5	6	7	8
	Actual Jan-16	Actual Feb-16	Actual Mar-16	Total YTD Actual	Total Budget	Remaining Budget	% YTD
<b>Expenditures</b>							
<b>a. Salaries &amp; Wages (Object Class 6a)</b>							
Permanent 1011	38,459	29,784	30,695	98,938	466,356	367,418	21%
Temporary 1013	5,677	4,493	4,965	15,135	85,349	70,214	18%
<b>a. PERSONNEL (Object class 6a)</b>	<b>44,136</b>	<b>34,277</b>	<b>35,660</b>	<b>114,072</b>	<b>551,705</b>	<b>437,633</b>	<b>21%</b>
<b>b. FRINGE BENEFITS (Object Class 6b)</b>							
Fringe Benefits	25,117	20,743	21,364	67,224	377,472	310,248	18%
<b>b. FRINGE (Object Class 6b)</b>	<b>25,117</b>	<b>20,743</b>	<b>21,364</b>	<b>67,224</b>	<b>377,472</b>	<b>310,248</b>	<b>18%</b>
<b>e. SUPPLIES (Object Class 6e)</b>							
1. Office Supplies	-	16	193	209	2,600	2,392	8%
2. Child and Family Serv. Supplies/classroom Supplies	-	1	-	1	5,700	5,699	0%
4. Other Supplies	-	-	-	-	-	-	-
Transition Supplies	-	-	-	-	-	-	-
Computer Supplies, Software Upgrades, Comp Replacemnt	-	4,198	-	4,198	9,700	5,502	43%
Health/Safety Supplies	-	2,226	-	2,226	5,100	2,874	44%
Mental helath/Diasabilities Supplies	-	-	-	-	-	-	-
Miscellaneous Supplies	-	-	-	-	1,700	1,700	0%
Emergency Supplies	-	-	-	-	-	-	-
Employee Morale	-	-	-	-	-	-	-
Household Supplies	-	34	28	62	200	138	31%
<b>e. SUPPLIES (Object Class 6e)</b>	<b>-</b>	<b>6,476</b>	<b>220</b>	<b>6,697</b>	<b>25,000</b>	<b>18,303</b>	<b>27%</b>
<b>f. CONTRACTUAL (Object Class 6f)</b>							
1. Adm Svcs ( Legal, Accounting, Temporary Contracts)	-	-	-	-	10,100	10,100	0%
2. Health/Disabilities Services	-	-	-	-	-	-	-
Health Consultant	1,574	787	2,460	4,822	19,200	14,378	25%
Other Health/Dental Services Costs	-	-	-	-	-	-	-
5. Training & Technical Assistance - PA11	-	-	-	-	1,500	1,500	0%
Interaction	-	-	-	-	1,500	1,500	0%
Josephine Lee (\$35,000/2)	-	645	1,650	2,295	8,300	6,005	28%
Susan Cooke (\$60,000/2)	-	-	-	-	8,000	8,000	0%
8. Other Contracts	-	-	-	-	-	-	-
FB-Fairgrounds Partnership	-	4,900	4,900	9,800	58,800	49,000	17%
FB-E. Leland/Mercy Housing Partnership	-	5,600	5,600	11,200	67,200	56,000	17%
Apiranet	-	-	46,800	46,800	283,200	236,400	8%
Brighter Beginnings	-	-	8,000	8,000	96,000	88,000	8%
Cameron School	-	-	8,400	8,400	58,800	50,400	14%
Crossroads	-	-	-	-	77,000	77,000	0%
Martinez ECC	-	5,600	5,600	11,200	67,200	56,000	17%
Child Outcome Planning & Admini. (COPA/Nulinx)	-	405	-	405	3,000	2,595	14%
Enhancement/wrap-around HS slots with State CD Prog.	-	167,255	176,057	343,312	1,522,536	1,179,224	23%
<b>f. CONTRACTUAL (Object Class 6f)</b>	<b>1,574</b>	<b>185,192</b>	<b>259,467</b>	<b>446,234</b>	<b>2,280,836</b>	<b>1,834,602</b>	<b>20%</b>
<b>h. OTHER (Object Class 6h)</b>							
2. Bldg Occupancy Costs/Rents & Leases (Rents & Leases/Other Income)	-	243	250	493	3,800	3,307	13%
4. Utilities, Telephone	-	343	170	512	2,300	1,788	22%
5. Building and Child Liability Insurance	-	-	-	-	-	-	-
6. Bldg. Maintenance/Repair and Other Occupancy	-	17	8	25	1,700	1,675	1%
8. Local Travel (55.5 cents per mile)	-	351	279	630	7,000	6,370	9%
9. Nutrition Services (CCFP & USDA Reimbursements)	-	-	-	-	-	-	-
13. Parent Services	-	-	-	-	600	600	0%
Parent Conference Registration - PA11	-	-	-	-	600	600	0%
Parent Resources (Parenting Books, Videos, etc.) - PA11	-	-	-	-	-	-	-
PC Orientation, Trainings, Materials & Translation - PA11	-	386	-	386	5,238	4,852	7%
Policy Council Activities	-	-	-	-	3,000	3,000	0%
Parent Activities (Sites, PC, BOS luncheon) & Appreciation	-	-	-	-	3,200	3,200	0%
Child Care/Mileage Reimbursement	-	-	334	334	1,900	1,566	18%
14. Accounting & Legal Services	-	-	-	-	-	-	-
Data Processing/Other Services & Supplies	-	285	285	570	2,900	2,330	20%
15. Publications/Advertising/Printing	-	-	-	-	100	100	0%
Recruitment Advertising (Newspaper, Brochures)	-	-	-	-	100	100	0%
16. Training or Staff Development	-	-	-	-	-	-	-
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAE	-	-	1,442	1,442	9,000	7,558	16%
Staff Trainings/Dev. Conf. Registrations/Memberships - PA'	-	3	163	165	31,106	30,941	1%
17. Other	-	-	-	-	2,000	2,000	0%
Site Security Guards	-	-	-	-	2,000	2,000	0%
Vehicle Operating/Maintenance & Repair	-	1,202	-	1,202	9,600	8,398	13%
Equipment Maintenance Repair & Rental	-	30	8	38	2,800	2,762	1%
Dept. of Health and Human Services-data Base (CORD)	-	-	-	-	-	-	-
Other Operating Expenses (Facs Admin/Other admin)	-	460	305	765	8,374	7,609	9%
Other Departmental Expenses	-	-	-	-	-	-	-
<b>h. OTHER (6h)</b>	<b>-</b>	<b>3,319</b>	<b>3,243</b>	<b>6,562</b>	<b>94,618</b>	<b>88,056</b>	<b>7%</b>
<b>i. TOTAL DIRECT CHARGES (6a-6h)</b>	<b>70,827</b>	<b>250,007</b>	<b>319,955</b>	<b>640,789</b>	<b>3,329,631</b>	<b>2,688,842</b>	<b>19%</b>
<b>j. INDIRECT COSTS</b>	<b>-</b>	<b>11,052</b>	<b>11,245</b>	<b>22,297</b>	<b>114,203</b>	<b>91,906</b>	<b>20%</b>
<b>k. TOTALS - ALL BUDGET CATEGORIES</b>	<b>70,827</b>	<b>261,060</b>	<b>331,200</b>	<b>663,087</b>	<b>3,443,834</b>	<b>2,780,747</b>	<b>19%</b>

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	Actual Jan-16	Actual Feb-16	Actual Mar-16	Total YTD Actual	Total Budget	Remaining Budget	% YTD
<i>Non-Federal Match (In-Kind)</i>	6,000	12,000	18,000	36,000	860,958	824,958	4%