

POSITION ADJUSTMENT REQUEST

NO. 21834
DATE 2/23/2016

Department Health Services

Department No./

Budget Unit No. 0540 Org No. Vary Agency No. A18

Action Requested: Increase hours for one Nutrition Assistant (1K7B) #8802 from 12/40 to 24/40; one Therapist Aide (V5WA) #9668 from 20/40 to 40/40; two (2) Physical Therapist II (V5VF); #8245 from 20/40 to 24/40 and #8991 from 36/40 to 40/40; and one Senior Radiological Technician (V8VA) #10040 from 24/40 to 40/40 in the Health Services Department.

Proposed Effective Date: 3/16/2016

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$532,708.79

Net County Cost \$0.00

Total this FY \$221,961.99

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Enterprise Fund I21834

Department must initiate necessary adjustment and submit to CAO.

Use additional sheet for further explanations or comments.

Jacqueline Kidd

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

2/29/2016

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☒ 3/16/2016(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 2/29/2016

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as requested by Department

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: