

**ORDINANCE NO. 2015-117
(GENERAL REGULATION NO. 117)**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF MT. VIEW SANITARY
DISTRICT ADOPTING GENERAL REGULATION NO. 117 AMENDING THE
CONFLICT OF INTEREST CODE FOR THE DISTRICT**

WHEREAS, by way of Ordinance 2000-79 (General Regulation No 79) adopted October 12, 2000, a new Conflict of Interest Code for the District was enacted; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2002-83 (General Regulation No. 83), adopted March 14, 2002; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance 2002-85 (General Regulation No. 85), adopted October 10, 2002; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2005-89 (General Regulation No. 89), adopted May 12, 2005; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2006-92 (General Regulation No. 92) adopted August 14, 2006; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2008-96 (General Regulation No. 96) adopted July 10, 2008; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2010-104 (General Regulation No. 104) adopted November 15, 2010; and

WHEREAS, said Conflict of Interest Code was amended by Ordinance No. 2012-108 (General Regulation No. 108) adopted December 13, 2012; and

WHEREAS, by prior action of the Board of Directors the positions of District Chemist was deleted and the separate position of Board Secretary was combined with Office Administrator for the new position of Office Administrator/Board Secretary and the position of SSMP/District Maintenance Coordinator was renamed to Maintenance and SSMP Coordinator, and

WHEREAS, it has been determined that the District's Conflict of Interest Code requires amendment to delete the positions of District Chemist and the separate position of Board Secretary, combining it with Office Administrator for the new position of Office Administrator/Board Secretary and requires further amendment to re-name the position of SSMP/District Maintenance Coordinator to Maintenance and SSMP Coordinator, and

WHEREAS, it has been determined that the District's Conflict of Interest Code requires further amendment to correctly identify the titles of District Engineer, District Legal Counsel and Assistant District Legal Counsel, and

WHEREAS, at its September 8, 2015 meeting, the Board authorized the timely transmission of correspondence to the Contra Costa County Clerk of the Board of Supervisors regarding the anticipated amendment of the Conflict of Interest Code for the Mt. View Sanitary District and set a Public Hearing on the amendment for November 12, 2015.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE MT. VIEW
SANITARY DISTRICT DOES ORDAIN AS FOLLOWS:**

Section 1. The position of District Chemist is deleted and the separate position of Board Secretary is combined with Office Administrator for the new position of Office Administrator/Board Secretary. Further, the position of SSMP/District Maintenance Coordinator

is renamed Maintenance and SSMP Coordinator, and the positions Engineer, Legal Counsel and Assistant Legal Counsel are renamed District Engineer, District Legal Counsel and Assistant District Legal Counsel and

Appendix "A" of the District's Conflict of Interest Code is so amended. The revised Appendix "A" is attached hereto and made a part hereof. All designated positions shall file statements of economic interest in conformance with the disclosure categories applicable to said position. The disclosure categories are more particularly described in Appendix "B" to Ordinance 2000-79.

Section 2. All provisions of Ordinance 2000-79 are hereby declared applicable to the positions set forth in Appendix "A".

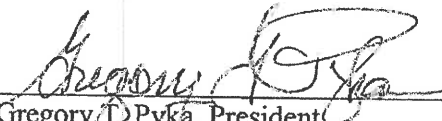
Section 3. Upon its adoption, the Board Secretary is directed to forward a certified copy of this Ordinance to the Clerk of the Board of Supervisors and the County Administrator of Contra Costa County.

Section 4. Except as amended herein, Ordinance 2000-79 remains in full force and effect.

Section 5. Copies of this Ordinance and General Regulation shall be entered in the Minutes of the District Board, posted by the Board Secretary in at least 3 public places in the District and published in accordance with California Health and Safety Code Section 6490. The effective date of the Ordinance and General Regulation shall be upon expiration of the week following publication and posting.


THE FOREGOING ORDINANCE was regularly moved, seconded, passed and adopted and ordered published in accordance with Health & Safety Code Section 6490 at a regular meeting of the District Board of Mt. View Sanitary District held on November 12, 2015, by the following vote:

AYES:	Directors Caldwell, Maggi, and Marshall, Vice President Schaal, and President Pyka
NOES:	None
ABSENT:	None
ABSTAIN:	None



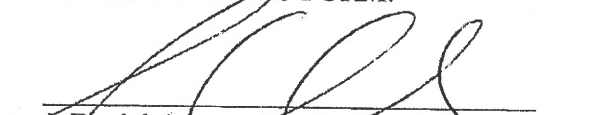
Gregory D. Pyka, President
Mt. View Sanitary District

ATTEST:



Sheri L. Riddle, Secretary

APPROVED AS TO FORM:



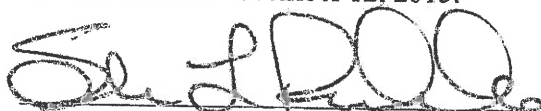
J. Daniel Adams, District Legal Counsel

APPROVED AS TO ADMINISTRATION



Neal B. Allen, District Manager

I hereby certify that the foregoing Ordinance was duly passed, enacted and ordered published and posted at a regular meeting of the Board of Directors of the Mt. View Sanitary District held on November 12, 2015.



Sheri L. Riddle, Secretary

SECRETARY'S CERTIFICATE

I, Sheri L. Riddle, Secretary to the Mt. View Sanitary District, do hereby certify as follows:

The foregoing is a full, true, and correct copy of an ordinance duly adopted at a regular meeting of the Board of Directors of said District, duly and regularly and legally held at the regular meeting place thereof on November 12, 2015, of which meeting all of the members of said Board had due notice and at which a majority thereof was present.

At said meeting said ordinance was upon motion duly seconded and adopted by the vote as therein set forth.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and that said ordinance is duly entered of record in the minutes and the foregoing is a full, true and correct copy of the original ordinance adopted at said meeting and entered in said minutes.

Said ordinance has not been amended, modified or rescinded since the date of its adoption and the same is now in full force and effect.

Dated: January 13, 2016



Sheri L. Riddle, SECRETARY OF THE
DISTRICT BOARD OF MT. VIEW SANITARY
DISTRICT, COUNTY OF CONTRA COSTA,
STATE OF CALIFORNIA

APPENDIX "A"
ORDINANCE NO. 2015-117
MVSD CONFLICT OF INTEREST CODE

<u>Position</u>	<u>Disclosure Category</u>
(a) Director (includes President and Vice President)	All categories
(b) District Manager	All categories
(c) Assistant District Manager	All categories
(d) Maintenance and SSMP Coordinator	All categories
(e) Office Administrator/Board Secretary	All categories
(f) District Engineer	All categories
(g) District Legal Counsel	All categories
(h) Assistant District Legal Counsel	All categories
(i) Wastewater Operations Supervisor	Categories B, C & D
(j) Consultant*	All categories*
(k) District Biologist	All categories
(l) Laboratory Analyst	Categories B, C & D

*The District Manager may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.