

**SIDE LETTER  
BETWEEN  
CONTRA COSTA COUNTY  
AND  
PROBATION PEACE OFFICERS ASSOCIATION OF CONTRA COSTA COUNTY**

**Professional Development**

This side letter amends the Memorandum of Understanding between Contra Costa County ("County") and the Probation Peace Officers Association of Contra Costa County ("PPOACCC") , (July 1, 2015 – June 30, 2018) to supersede and replace subsection E of Section 43 – Special Benefits with the following:

Section 43.E – Professional Development. Reimbursement will be provided for up to two hundred dollars (\$200) per fiscal year for memberships in professional organizations, subscriptions to professional publications, attendance fees at job-related professional development activities, job-related books, electronic calendars and organizers, and soft and hardware from a standardized County approved list or with Department Head approval, provided each employee complies with the provisions of the Computer Use and Security Policy adopted by the Board of Supervisors. Beginning January 1, 2000, employees shall be eligible for reimbursement of up to four hundred dollars (\$400) for each two year period. Authorization for individual professional development reimbursement requests shall be made by the Department Head. Reimbursement will occur through the regular demand process with demands being accompanied by proof of payment (copy of invoice or canceled check).

The terms of this Side Letter are to take effect immediately and will be incorporated into the successor MOU between the County and PPOACCC. All other terms and conditions of the MOU between Contra Costa County and PPOACCC (July 1, 2015 – June 30, 2018) remain unchanged by this Side Letter.

Date: 1/13/16

Contra Costa County



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Probation Peace Officers Association of  
Contra Costa County

  
  
