



## Memorandum

**To:** Internal Operations Committee  
Supervisor Karen Mitchoff, Chair  
Supervisor John Gioia, Vice Chair

**From:** The IPM Advisory Committee  
Cece Sellgren, Chair  
Tanya Drlik, Staff

**Date:** November 24, 2015

**Subject:** Public Member Appointments to the IPM Advisory Committee

### Background:

On November 10, 2009, the Board of Supervisors approved the bylaws for the Committee.

#### *Purpose of the Committee (from the Committee's Bylaws)*

- A. Protect and enhance public health, County resources, and the environment;
- B. Minimize risks and maximize benefits to the general public, staff and the environment as a result of pest control activities conducted by County staff and contractors;
- C. Promote a coordinated County-wide effort to implement IPM in the County in a manner that is consistent with the Board-adopted IPM Policy;
- D. Serve as a resource to help Department Heads and the Board of Supervisors review and improve existing pest management programs and the processes for making pest management decisions;
- E. Make policy recommendations upon assessment of current pest issues and evaluation of possible IPM solutions; and
- F. Provide a forum for communication and information exchange among members in an effort to identify, encourage, and stimulate the use of best or promising pest management practices.

#### *Purview of the Committee*

The Committee is concerned with the operation of County Departments and not with the actions of other public agencies, private individuals, business, or industry.

### Current Members of the IPM Advisory Committee

Currently the Committee has a total of 13 seats consisting of voting and non-voting members.

The 8 voting members include

- One representative from Contra Costa Health Services
- One representative from the County Storm Water Program
- One representative from the County Public and Environmental Health Advisory Board
- One representative from the County Fish and Wildlife Committee
- One representative from an environmental organization
- Three at-large members of the public.

The 4 non-voting members include

- A representative from the Agriculture Department
- Two representatives from the Public Works Department (Facilities Division and Maintenance Division)
- One representative from the County's pest management contractor



**Public Member Alternate**

The Committee also has one public member alternate who only votes if one or more of the three at-large public members is absent from a meeting.

Please see Attachment A for the list of current Committee members.

**Number of Vacancies on the Committee:** Five (5) Total—Three (3) Public At-Large Member seats, one (1) Public Member Alternate seat, and one (1) Environmental Organization seat. Note that the current Environmental Organization member resigned this year, and her seat was declared vacant by the Board of Supervisors.

**Recruiting for the Public Member seats**

From September 28 through November 9, 2015, the IPM Coordinator, with the help of the Supervisors’ offices, widely publicized the Committee’s vacancies. A notice of the vacancies along with the application form was emailed to 36 organizations, list serves and email contacts, reaching 100s of potential applicants. The notice was sent to the County Library Administration for posting in each library. The notice was also sent to the office of each County Supervisor and to the extensive email list of the IPM Advisory Committee. The notice was posted on the County’s Advisory Body website and appeared in Supervisor Andersen’s newsletter.

**Number of Applications Received:** Three (3) applications were received for the seats and are attached to this memo. There is one application for the Environmental Organization seat and two for the public at-large seats.

**Terms:** The Committee is in the process of converting to staggered four-year terms, and the chart below details the process. Since the Environmental Organization member did not complete her term (to December 2016), we recommend that the new Environmental Organization member have a one-time three-year term from 2016 through 2018.

	<u>Current Term Expiration Date</u>	<u>Phase-in of Four-Year Terms</u>	<u>Subsequent 4-Year Terms</u>
At-Large 1	December 31, 2015	12/31/15 – 12/31/19	12/31/19 – 12/31/23
At-Large 2	December 31, 2015	12/31/15 – 12/31/19	12/31/19 – 12/31/23
At-Large 3	December 31, 2015	12/31/15 – 12/ 31/18 (one-time three-year term)	12/31/18 – 12/31/22
At-Large Alternate	December 31, 2015	12/31/15 – 12/ 31/18 (one-time three-year term)	12/31/18 – 12/31/22
Environmental Org.	December 31, 2016 (Member resigned mid-term)	12/31/15 – 12/31/18 (one-time three-year term)	12/31/18 – 12/31/22
PEHAB (Public and Environmental Health Advisory Board)	December 31, 2015	12/31/15 – 12/31/19	12/31/19 – 12/31/23
Fish and Wildlife	December 31, 2015	12/31/15 – 12/31/19	12/31/19 – 12/31/23

**Designation of At-Large seats 1, 2, and 3:** The applicants selected for these seats should be designated either 1, 2, or 3 in order to identify their terms.

**Attachment A**

**INTEGRATED PEST MANAGEMENT ADVISORY COMMITTEE ROSTER  
(As of January 1, 2015)**

Seat Title	Appointee Name	Work Address or Affiliation	City of Residence	Term Expiration	Voting?
Agriculture Commissioner	Chad Godoy	2366 Stanwell Circle, Concord, CA 94520		None	NO
General Services Deputy Director or Designee	Jerry Casey	2467 Waterbird Way Martinez, CA 94553		None	NO
Public Works Deputy Director or Designee	Allison Knapp	255 Glacier Dr., Martinez, CA 94553		None	NO
County Pest Management Contractor	Carlos Agurto	Pestec IPM Provider, 1804 Sanger Peak Ct., Antioch, CA 94531	Antioch	December 31, 2015	NO
Health Services Department Representative	Michael Kent	597 Center, Ste 100, Martinez, CA 94553		None	YES
County/Unincorporated County Storm Water Program Representative	Cece Sellgren	255 Glacier Dr. Martinez, CA 94553		None	YES
Public and Environmental Health Advisory Board Representative	Marjorie Leeds	Shell Plant Manager, retired	Martinez	December 31, 2015	YES
Public Member – Fish and Wildlife Committee Representative	Susan Heckly	301 W Prospect Ave, Danville 94526	Pleasant Hill	December 31, 2015	YES
Public Member – Type 2 At Large	Doug Freier	EBMUD, retired	Concord	December 31, 2015	YES
Public Member – Type 2 At Large	Terry Davis	Sales Manager, Univar	Antioch	December 31, 2015	YES
Public Member – Type 2 At Large	Patti TenBrook	USEPA, Region 9, Office of Pesticide Programs	Concord	December 31, 2015	YES
Environmental Organization – Type 3 At Large Seat	Sonce Devries	Island Watch Conservation Science	Lafayette	December 31, 2016	YES
Public Member Alternate	Cheng Liao	DTSC, retired	Moraga	December 31, 2015	Only if a public at-large member/ PEHAB rep/F&W rep is absent