



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION & DEVELOPMENT
30 Muir Road
Martinez, CA 94553
Telephone: 674-7832 Fax: 674-7258**

TO: Members, Board of Supervisors
Members, Municipal Advisory Council

FROM: John Kopchik, Director
By: Jamar Stamps, Senior Planner

Handwritten initials "JS" inside a circle.

DATE: February 12, 2015

SUBJECT: **Vacancies on the Contra Costa County Airport Land Use Commission**

This is to inform you that there will be two vacancies (effective May 4, 2015) for County representation on the Contra Costa County Airport Land Use Commission (ALUC). The ALUC is comprised of 7 members: 2 appointed by the Contra Costa County Board of Supervisors; 2 appointed by the Contra Costa County Mayor's Conference; 2 appointed by the Contra Costa County Director of Airports; and 1 At-Large member appointed by the balance of the ALUC. All ALUC members serve a four-year term in a volunteer capacity.

Relevant information on the function of the ALUC can be found on the ALUC website at <http://www.contracosta.ca.gov/4307/Airport-Land-Use-Commission-ALUC>.

A copy of the application is enclosed and can also be found here: <http://www.contracosta.ca.gov/DocumentCenter/View/6433>.

In addition, Contra Costa Television (CCTV) will forward a media release to various daily and weekly newspapers and publications for countywide public advertisement.

Applications will be accepted until Friday, March 13, 2015. Interested candidates can either apply online, or download the application and fax or mail the completed form to the Clerk of the Board of Supervisors, Room 106, County Administration Building, 651 Pine Street, Martinez, CA 94553 (postmarked by Friday, March 13, 2015). Should you have any questions, please contact Jamar Stamps at (925) 674-7832, or via email at jamar.stamps@dcd.cccounty.us.

Enclosure

cc: Clerk of the Board
CAO
Better Government Ordinance file
J. Cunningham, DCD
A. Bhat, DCD



Contra
Costa
County

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted

Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** (Last Name) (First Name) (Middle Name)

2. **Address:** (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** (Home No.) (Work No.) (Cell No.)

4. **Email Address:**

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
B) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
C) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
<input type="text"/>	<input type="text"/>	<input type="text"/>				

6. **PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY.** List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="display: flex; justify-content: space-around;"><div style="border: 1px solid black; width: 40px; height: 30px;"></div><div style="border: 1px solid black; width: 40px; height: 30px;"></div></div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div style="display: flex; justify-content: space-around;"><div style="border: 1px solid black; width: 40px; height: 30px;"></div><div style="border: 1px solid black; width: 40px; height: 30px;"></div></div> <p>Hrs. per week <div style="border: 1px solid black; width: 30px; height: 15px; display: inline-block;"></div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title</p> <div style="border: 1px solid black; height: 25px; margin-bottom: 5px;"></div> <p>Employer's Name and Address</p> <div style="border: 1px solid black; height: 100px; margin-top: 5px;"></div>	<p>Duties Performed</p> <div style="border: 1px solid black; height: 150px;"></div>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="display: flex; justify-content: space-around;"><div style="border: 1px solid black; width: 40px; height: 30px;"></div><div style="border: 1px solid black; width: 40px; height: 30px;"></div></div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div style="display: flex; justify-content: space-around;"><div style="border: 1px solid black; width: 40px; height: 30px;"></div><div style="border: 1px solid black; width: 40px; height: 30px;"></div></div> <p>Hrs. per week <div style="border: 1px solid black; width: 30px; height: 15px; display: inline-block;"></div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title</p> <div style="border: 1px solid black; height: 25px; margin-bottom: 5px;"></div> <p>Employer's Name and Address</p> <div style="border: 1px solid black; height: 100px; margin-top: 5px;"></div>	<p>Duties Performed</p> <div style="border: 1px solid black; height: 150px;"></div>
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7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☐ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☐ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____ Date: _____

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Contra Costa County



County Administrator's Office • 651 Pine Street • Martinez, CA 94553 • www.co.contra-costa.ca.us

Media Advisory

FOR IMMEDIATE RELEASE
Friday, February 13, 2015

Contact: Jamar Stamps, ALUC Staff
Dept. of Conservation & Development
Community Development Division
Phone: (925) 674-7832
Email: jamar.stamps@dcd.cccounty.us

WOULD YOU LIKE TO SERVE ON THE CONTRA COSTA COUNTY AIRPORT LAND USE COMMISSION?

CONTRA COSTA COUNTY – The County is seeking individuals who are interested in serving on Contra Costa County's Airport Land Use Commission (ALUC). The Commission's role and responsibilities are to:

- Formulate land use policies that restrict the development of lands to assure compatibility with planned operations of public use airports;
- Review the general plans of local agencies for consistency with the Airport Land Use Compatibility Plan; and
- Review proposed modification to the airport master plans for consistency with the Airport Land Use Compatibility Plan.

Commission members are expected to attend at least one meeting a month. Regular meetings of the ALUC are held on the fourth Wednesday of each month at 7:00 p.m. in the Department of Conservation and Development, Zoning Administrator Room, 30 Muir Road, Martinez, CA 94553. Background study, occasional field trips and extra meetings are sometimes necessary. Members shall serve without compensation. During the term of office, each member shall reside or work in Contra Costa County.

There are seven members on the ALUC. There are two vacancies for commissioners that are appointed by the Board of Supervisors. The appointed members are required to comply with the Fair and Political Practices Commission, Conflict of Interest Code reporting requirements in State law. The term of office of each member is four years and until the appointment and qualification of his or her successor.

An application form may be obtained from the Clerk of the Board of Supervisors by calling (925) 335-1900 or by visiting the County webpage at <http://www.contracosta.ca.gov/DocumentCenter/View/6433>. Completed applications should be returned to the Clerk of the Board of Supervisors, Room 106, County Administration Building, 651 Pine Street, Martinez, CA 94553 **postmarked by Friday, March 13, 2015**. For further information, please call Jamar Stamps, with the Department of Conservation & Development, Transportation Planning Division, at (925) 674-7832.