

M E M O R A N D U M

TO: Joseph Villarreal, Executive Director

FROM: Elizabeth Campbell, Director of Managed Housing Programs

SUBJECT: Vacated Collection Loss Write-Offs

DATE: March 31, 2015

I have reviewed the request for Vacated Collection Loss Write-Off Accounts submitted by the Housing Managers and recommend that the following amounts be written off/submitted as non-collectible:

PROJECT	RENT	LEGAL	MAINTENANCE	TOTAL	TENANT ACCOUNTS
Alhambra Terr. Martinez CAL 11-1	-0-	-0-	-0-	-0-	0
Bridgemont, Antioch CAL 11-3	-0-	-0-	-0-	-0-	0
Los Nogales, Brentwood CAL 11-4	-0-	-0-	-0-	-0-	0
El Pueblo, Pittsburg CAL 11-5	\$10,963.00	-0-	\$2,689.33	\$13,652.33	5
Las Deltas, N. Richmond CAL 11-6	\$905.00	\$145.00	\$100.00	\$1,150.00	1
Los Arboles, Oakley CAL 11-8	\$4,949.00	-0-	\$1393.74	\$6,342.74	1
Las Deltas, N. Richmond CAL 11-9A	-0-	-0-	-0-	-0-	0
Las Deltas, N. Richmond CAL 11-9B	-0-	-0-	-0-	-0-	0
Bayo Vista, Rodeo CAL 11-10	\$11,601.19	-0-	\$8,262.61	\$19,863.80	14
Hacienda, Martinez CAL 11-11	\$102.13	-0-	\$924.62	\$1,026.75	2
Casa de Manana, Oakley CAL 11-12	\$1,078.56	-0-	\$4,491.29	\$5,569.63	2
Casa de Serena Bay Point CAL 11-13	-0-	-0-	\$368.65	\$368.65	3
Elder Winds, Antioch CAL 11-15	\$6,222.72	-0-	\$2,927.93	\$9,150.65	7
Vista del Camino San Pablo 4501	\$2,823.00	\$570.00	\$19,891.20	\$23,284.20	3
Kidd Manor, San Pablo 4502	\$196.00	-0-	\$25.00	\$221.00	1
TOTALS:	\$38,840.60	\$715.00	\$41,074.37	\$80,629.75	39