



MEMORANDUM

DATE: November 30, 2015

TO: Family and Human Services Committee
Supervisor Federal D. Glover, District V, Chair
Supervisor Candace Andersen, District II, Vice Chair

Contra Costa County Office of Education
Karen Sakata, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Deputy Superintendent of Schools

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Referral #25 – LPC APPOINTMENTS
Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

RECOMMENDATION(S):

1) **APPOINT** the following members to the Contra Costa Local Planning and Advisory Council for Early Care and Education, as recommended and approved by the LPC members at the General Council meeting held on Monday, November 23, 2015. See attached applications and letters of interest.

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Deena Jones	Consumer 4	East County
Doug Rowe	Public Agency 4	East County

REASON/S FOR RECOMMENDATION:

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

Membership consists of the following:

- Four consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Four child care providers - a person who provides child care services or represents persons who provide child care services;

- Four public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Four community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Four discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Karen Sakata. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Pamela Comfort, Deputy Superintendent of Schools has been designated to review and recommend appointments on behalf of the County Superintendent of Schools.

Deena Jones

October 9, 2015

Contra Costa County Local Planning and Advisory Council for
Early Care and Education (LPC)
Attn. Ruth Fernandez, Coordinator
Contra Costa County Office of Education
77 Santa Barbara Road
Pleasant Hill, CA 94523

Dear LPC Members and Board of Supervisors,

My name is Deena Jones and I would like to be considered to fill the vacant seat of East County Consumer on the Contra Costa Local Planning Council.

I currently serve on the Head Start Policy Council as a Past Parent and last year I served as the Vice Chair. I have two children ages 3 and 5 who have benefitted from Early Childcare in Contra Costa County.

As a parent and a community member in East County, I have a vested interest in making sure that the young children in my community receive a quality education starting before Kindergarten. I believe that my background and skill set could contribute to the board in its mission to *"promote quality childcare through community assessment, advocacy, resource development, and collaboration with other organizations"*.

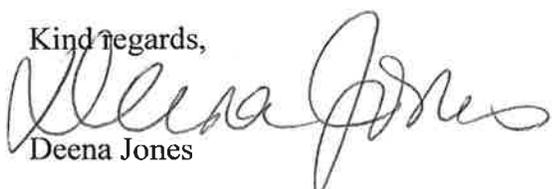
I sincerely believe that collaborations and building community are an integral part of the success of any organization and especially true in the educational environment. I believe that access to quality child care at a young age is so important to a child's future and development.

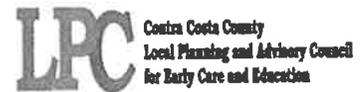
On a personal note, I have a son that was diagnosed with Autism. It has been the *access to* and *collaboration with* community resources, programs and support groups that has made all of the difference in his life and educational trajectory.

It is with a passion and a heart for my children and the children in my community that I wish to be considered as a Board Member on the Contra Costa County Local Planning and Advisory Council for Early Care and Education. I believe that there are great things happening in Early Education and I would love to make a contribution through service on the LPC Board.

Thank you for your consideration.

Kind regards,


Deena Jones



APPLICATION FOR MEMBERSHIP/Form B

Name: Deena Jones

Home Address: _____ City: _____ Zip: _____

Business/Agency/Affiliation: _____

Address: _____ City: _____ Zip: _____

Type of Organization: _____ Position: _____

Day Phone: (____) _____ FAX: (____) _____ Email: _____

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

1. Consumer of Child Care Services - using childcare or have used it within the past 36 months.
 Are you currently utilizing Child Care? Yes No Date you last used it: October 2015
 Type of Care: Afterschool Care/ Preschool Location: STS Academy / Highlands Elem. Preschool
 Length of Time as a Consumer: 3

2. Child Care Provider- please check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

Location of your facility: _____ Program/Center Name: _____

3. Community Representative: Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: _____ Service Provided: _____

Location: _____ Service Area: _____

4. Public Agency Representative - Including city, county and local education agencies.
 Agency: _____ Service Area: _____

5. All Other- Please describe:

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin: _____ Which region of the County would you represent: East

- White (non-Hispanic)
- Black (Includes African, Jamaican, Trinidad and West Indian)
- Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? ___ No X Yes

Which Committee: Headstart Policy Counsel What is your participation? Headstart Policy Counsel Member (Past Parent)

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

Previously served as 2014-15 Vice Chair of the Headstart Policy Council. Parent of two children who have recieved or are recieving childcare services in Contra Costa County. Active in the Faith Community. Attended Annual Headstart Parent Conference in New Orleans, LA in 2015.

Recieved training in Facilitative Leadership. Served on Fiscal Subcommittee on Policy Council and presented budget items to entire Council.

B.S. in Secondary Education from University of South Alabama. Over 10 years experience as a Legal Administrative Assistant.

I am interested in becoming a Council representative because: I have two children ages 5 and 3 who have benefitted from child care services in Contra Costa County and I would like to be a voice for the consumer as it relates to Early Childhood Education.

My desire to serve my children and my community & my background and education would make me an idea consumer to represent and serve East Contra Costa County and to further the Local Planning Council's mission of promoting quality childcare through community assessment, advocacy, resource development and collaboration.

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: x Yes _____ No

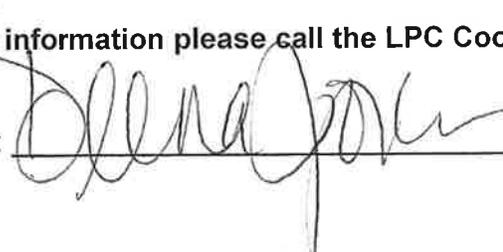
If needed, do you have the support of your agency/employer to be an active member of the Council?
x Yes _____ No

F. How did you hear about the Planning Council?

Katharine Mason and Rita Loza of the CSB Headstart Agency

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature:  Date: 10/8/2015



**Contra
Costa
County**

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for Early Care & Education

Consumer 4

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Jones Deena
(Last Name) (First Name) (Middle Name)

2. **Address:**
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:**
(Home No.) (Work No.) (Cell No.)

4. **Email Address:**

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved B.S. Secondary Education

	Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
				Semester	Quarter		
A)	University of South Alabama	Secondary Education	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			B.S.	6/1998
B)			Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)			Yes No <input type="checkbox"/> <input type="checkbox"/>				
D)	Other schools / training completed: San Francisco State University	Course Studied Paralegal Studies	Hours Completed (5 courses all grade A or better)	Certificate Awarded: Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To</p> <p>8/3/2015 Present</p> <p>Total: Yrs. Mos.</p> <p>3</p> <p>Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Sr. Patent Assistant</p> <p>Employer's Name and Address</p> <p>Genentech Inc. 1 DNA Way South San Francisco, CA</p>	<p>Duties Performed</p> <ul style="list-style-type: none"> • Preparation and submission of patent related documents for the US Patent Office. • Prepare and proof general corporate agreements, general correspondence and various forms of correspondence. • Assist with ongoing special projects • Exercise judgment and discretion concerning sensitive confidential and proprietary information.
<p>B) Dates (Month, Day, Year) From To</p> <p>10/2014 Present</p> <p>Total: Yrs. Mos.</p> <p>1 1</p> <p>Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>PC Member / Vice Chair</p> <p>Employer's Name and Address</p> <p>Contra Costa EHS/ CSB 1470 Civic Ct. Concord, CA</p>	<p>Duties Performed</p> <p>Served as 2014-15 Vice Chair. Assisted with meetings. Worked on fiscal and bylaw and program subcommittee. Volunteered in Classroom. Made reminder calls to PC Members.</p>
<p>C) Dates (Month, Day, Year) From To</p> <p>5/2008 10/2015</p> <p>Total: Yrs. Mos.</p> <p>7 <input type="text"/></p> <p>Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Project Manager</p> <p>Employer's Name and Address</p> <p>Vallejo Christian Center Church 501 Lemon Street Vallejo, CA</p>	<p>Duties Performed</p> <p>One of several project managers that planned various events and trips for the church.</p>
<p>D) Dates (Month, Day, Year) From To</p> <p><input type="text"/> <input type="text"/></p> <p>Total: Yrs. Mos.</p> <p><input type="text"/> <input type="text"/></p> <p>Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><input type="text"/></p> <p>Employer's Name and Address</p> <p><input type="text"/></p>	<p>Duties Performed</p> <p><input type="text"/></p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other Policy Council Coordinator

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:  Date: 10/9/2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Deena J. Jones

77 Xena Court ♦ Pittsburg, CA 94565 ♦ (707) 631-2197 ♦ email: deej.pitts@gmail.com

QUALIFICATIONS

- Parent of two children who have received or are receiving childcare services in Contra Costa County.
- Active in the Faith Community.
- Attended Annual Head Start Parent Conference in New Orleans, LA in 2015.
- Received training in Facilitative Leadership.
- Served on Fiscal Subcommittee on Head Start Policy Council and presented budget items to entire Council.
- Over 10 years' experience as a Legal Administrative Assistant
- Excellent team player
- Experienced in education and training
- Strong sense of accountability and client service
- Effective drafting and editing of documents
- Excellent written and oral communication skills
- California State Notary Public

VOLUNTEER EXPERIENCE

CONTRA COSTA COUNTY HEADSTART POLICY COUNCIL

2015-2016 **Member** (Past Parent Representative)

2014-2015 **Vice-Chair** (Riverview Representative)
Fiscal Subcommittee Member
Bylaws Subcommittee Member

VALLEJO CHRISTIAN CENTER CHURCH

2007-2015 **Member/ Project Manager/ Welcome Leader/ Webmaster**

PROFESSIONAL EXPERIENCE

GENENTECH, INC. South San Francisco, CA

August 2015-Present, **Sr. Patent Assistant**

- Preparation and submission of patent related documents for the US Patent Office.
- Confirm deadlines, including but not limited to checking weekly docketing calendar to ensure all deadlines are met.
- Type, prepare and proof general corporate agreements, general correspondence and various forms of contracts.
- Manage calendar schedules, answer phones and arrange payment of invoices.

- Book travel, submit expense reports, plan/schedule onsite and offsite meetings and assist with logistics, as necessary.
- Assist with ongoing special projects/assignments, as needed.
- Exercise judgment and discretion concerning sensitive, confidential and proprietary information.

MARRONE BIO INNOVATIONS, INC , Davis, CA
September 2014, **Intellectual Property Paralegal**

KILPATRICK TOWNSEND & STOCKTON LLP , Walnut Creek, CA
March 2012- December 2013, **Legal Secretary / Patent Prosecution Assistant**

MORRISON & FOERSTER LLP, San Francisco, CA
July 2005 – March 2012, Various Legal Support Positions Held

UNIVERSITY OF CALIFORNIA, OFFICE OF THE PRESIDENT, Oakland, CA
February 2005 - July 2005, Business **Development and Intellectual Property Assistant**

MOBILE COUNTY PUBLIC SCHOOL SYSTEM, Mobile, AL
August 1998-June 2003 **High School English Teacher**

EDUCATION

UNIVERSITY OF SOUTH ALABAMA, Mobile, AL
B.S, Secondary Education, June 1998

SAN FRANCISCO STATE UNIVERSITY, San Francisco, CA
Paralegal Studies Certificate Coursework
Classes taken: Intellectual Property, Legal Research & Writing, Pleadings & Motions, Criminal Law

June 4, 2015

To Whom It May Concern,

I am submitting the Boards, Committees, and Commissions Application for your consideration for a seat on the Contra Costa Local Planning Council and Advisory Council for Early Care and Education (LPC).

I've served on the Council and as a member of the Executive Board from 2010 until 2013 at which time I had to resign because of expanded responsibilities at job with the City of Walnut Creek. In January of 2015 I retired from my position with the City and would like to rejoin the Local Planning Council.

During the time I spent on the Council I was most impressed with the high level of commitment and the advocacy in supporting quality, affordable early learning programs in our county. I would like to continue to work with Ruth and her team in providing support to the early learning community and continue to advocate for children and families in whatever capacity I can.

Thank you for your consideration,

Doug Rowe





Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:
Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292
PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

[Empty box for Board Name]

[Empty box for Seat Title]

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Rowe (Last Name) Douglas (First Name) Philip (Middle Name)

2. Address: [Empty box] (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: [Empty box] (Home No.) (Work No.) (Cell No.)

4. Email Address: [Empty box]

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved: [Empty box]

Names of colleges / universities attended	Course of Study / Major	Degree Awarded Yes <input type="checkbox"/> No <input type="checkbox"/>	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>CA College Arts - Crafts</u>	<u>Art</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	<u>120</u>		<u>BFA</u>	<u>1972</u>
B) <u>University of Montana</u>	<u>Art</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	<u>90</u>		<u>MFA</u>	<u>1976</u>
C) <u>University of Oregon</u>	<u>Art Ed / ECE</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	<u>20</u>			
D) Other schools / training completed: <u>CDA</u> <u>Community Colleges</u> <u>Merritt College</u>	Course Studied: <u>Early Childhood Ed.</u> <u>ECE</u>	Hours Completed: <u>24 units</u>	Certificate Awarded: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> <u>Community College Certificate - ECE</u> <u>CA Admin. License</u> <u>Certificate</u>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u>2001</u> To <u>2014</u> Total: Yrs. <u>14</u> Mos. <u> </u> Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title <u>Program Supervisor</u> Employer's Name and Address <u>City of Walnut Creek</u></p>	<p>Duties Performed <u>City Preschool Director (3 programs) Program Supervisor Shadelands Art Center</u></p>
<p>B) Dates (Month, Day, Year) From <u>1992</u> To <u>1999</u> Total: Yrs. <u>7</u> Mos. <u> </u> Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title <u>Director</u> Employer's Name and Address <u>American School in Japan</u></p>	<p>Duties Performed <u>Director of Early Learning Center PS - kindergarten programs - ASIJ</u></p>
<p>C) Dates (Month, Day, Year) From <u>1999</u> To <u>Present</u> Total: Yrs. <u>15</u> Mos. <u> </u> Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Title <u>PT Instructor</u> Employer's Name and Address <u>Contra Costa Community College District - LMC</u></p>	<p>Duties Performed <u>Part-Time ECA Instructor @ LMC Campus</u></p>
<p>D) Dates (Month, Day, Year) From <u> </u> To <u> </u> Total: Yrs. <u> </u> Mos. <u> </u> Hrs. per week <u> </u> . Volunteer <input type="checkbox"/></p>	<p>Title <u> </u> Employer's Name and Address <u> </u></p>	<p>Duties Performed <u> </u></p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other

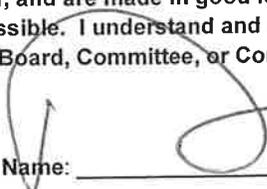
8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: 

Date: 8/4/15

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: 651 Pine Street, Room 106, Martinez, CA 94553.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
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THIS FORM IS A PUBLIC DOCUMENT

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Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
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WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
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II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Contra Costa County
Local Planning and Advisory Council for Early Care and Education (LPC)

APPLICATION FOR MEMBERSHIP

Name: DOUGLAS ROWE
Home Address: _____ City: _____ Zip: _____
Business/Agency/Affiliation: _____
Address: _____ City: _____ Zip: _____
Type of Organization: _____ Position: _____
Day Phone: (_____) AX:(_____) Email: _____

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

- 1. Consumer of Child Care Services** - using childcare or have used it within the past 36 months.
Are you currently utilizing Child Care? Yes No Date you last used it: _____
Type of Care: _____ Location: _____
Length of Time as a Consumer: _____
- 2. Child Care Provider**- please check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

Location of your facility: _____ Program/Center Name: _____

- 3. Community Representative:** Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.
Organization: _____ Service Provided: _____
Location: _____ Service Area: _____
- 4. Public Agency Representative** - Including city, county and local education agencies.
Agency: _____ Service Area: _____
- 5. All Other**- Please describe:

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin: _____ Which region of the County would you represent: _____

- White (non-Hispanic)
- Black (Includes African, Jamaican, Trinidad and West Indian)
- Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? No ___ Yes
Which Committee: _____ What is your participation? _____

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

Served on the Executive Board LPC two years ago, 20 years PT Faculty LMC, DVC in ECE, 37 years in the ECE field, Past President EBAAEC, served on local and regional boards dealing w/ children and families

I am interested in becoming a Council representative because: *New that I'm retired I can spend the time needed to have a greater presence/impact on board - I am committed to advocating for Quality early learning for children/families*

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: Yes _____ No

If needed, do you have the support of your agency/employer to be an active member of the Council?
 Yes _____ No

F. How did you hear about the Planning Council?

past member

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature:  Date: *5/10/15*

Professional Vitae

NAME: Douglas Rowe
PROFESSION: Early Childhood Educator/Artist

AREAS OF INTEREST

Early Childhood Education:

- * administration/leadership
- * teaching teachers/ECE professionals
- * facility planning and development
- * consulting ECE programs
- * school/community based action research
- * community advocacy
- * arts-based curriculum development

Arts Education:

- * teaching teachers/children
- * community based projects
- * designing classroom materials/environments

PROFESSIONAL REFERENCES:

Ms. Pam Perfumo, Department Chair – Early Childhood Education,
Los Medanos College, Pittsburg, CA (925-439-2181 ext. 3296

Ms. Judy Beneventi, Director, The American School In
Japan Nursery-Kindergarten (81-334-61-4523)

Ms. Denece Dodsen, Evaluation Coordinator, First 5 Contra Costa,
Martinez, CA (925-335-9991 x 35)

Dr. Marjorie Schiller, Art Educator, Emotional Disability Specialist,
Tucson Unified School District, Tucson, AZ. (520) 318-2900

Ms. Lynne Boone, ArtReach Education Coordinator, City of Walnut Creek
Walnut Creek, CA (925-943-5899 x 404)

Ms. Bev Bos, Author, Musician and ECE Consultant, Roseville, CA.
(916) 782-6328

PERSONAL REFERENCES:

(Upon Request)

CONTACT:

Douglas Rowe
718 Brown Street
Martinez, CA. 94553
(925) 228-5326 (H) (925) 943-5899 x 2471 (W)
rowe@arts-ed.org

AREAS OF EXPERIENCE:

Early Childhood Education

Art - Based Curriculum

ECE Program Administration

- * Program Management/Supervision
- * Staff Development/Evaluation
- * Long-Range Planning/Scheduling
- * Budget Planning/Management
- * Facility Operation/Maintenance Management
- * Admissions/Enrollment
- * Parent Education/Involvement

Multi-Site Development/Planning

Curriculum/Program Development

- * Daily/Weekly/Monthly Written Communication
- * Newsletter Development
- * Curriculum Writing/Revision
- * Project Based-Curriculum
- * Art Education
- * Developmentally Appropriate Practice
- * NAEYC Accreditation

Use of Computers in Classroom/Office

- * IBM/Windows 98, Works, Excel
- * Scanner and Digital Camera work with children

SPECIFIC EDUCATIONAL INTERESTS:

Multiple Intelligence - Howard Gardner's work on learning styles and differences.

Project Based Curriculum -Lillian Katz and Sylvia Chard's work on developing children's emerging ideas and interests in developing meaningful learning experiences.

The Community School - School as a center of interest and learning for children and adults alike.

Children as protagonists of their own learning - inspired by the work of Loris Malguzzi at the early childhood programs in the Reggio Emilia Schools in northern Italy.

Arts - Based Curriculum - as a way of keeping the creative spark of curiosity alive in all of us, children and adults alike.

Classroom - Based Research - as an ongoing part of the teaching and learning process.

Learning Environments - the importance of designing aesthetically pleasing and stimulating learning environments.

EDUCATION:

- | | |
|------|---|
| 1967 | High School Graduation, California |
| 1972 | Bachelor of Fine Arts Degree with Honors
California College of Arts & Crafts, Oakland, CA. |
| 1976 | Master of Fine Arts Degree/Teaching Fellowship
University of Montana, Missoula, MT. |
| 1978 | Post-Graduate course work in Art Education |

- University of Oregon, Eugene, OR.
- 1982 Child Development Associate Credential
Oakland, CA.
- 1987 California Community College Credential
Oakland, CA.
- 1985 to 1992 Continued course work in Early Childhood Education
Merritt College, Oakland, CA./University of California
Extension, Berkeley, CA.
- 1988 to Present Continuing Education course work, seminars and workshops;
NAEYC National Conferences, CAEYC State Conference, Japan ASCD
conferences, University of Maryland extension courses and Headstart
leadership conferences.

HISTORY OF EMPLOYMENT:

- 1970 to 1972 Children's Art Teacher, Richmond Art Center
Richmond, CA.
- 1972 to 1974 Art Specialist, City & County of Santa Cruz , Santa Cruz, CA.
- 1974 to 1976 Graduate Teaching Fellowship in Fine Art, University of Montana
P/T Children's Art Teacher at U of M Parent Cooperative Preschool.
- 1976 to 1978 Children's Art Teacher, City of Eugene Oregon Parks & Recreation
Department.
- 1978 to 1983 Lead Teacher, Kids & Kin Headstart, Eugene, OR.
- 1983 to 1985 Early Childhood Education Specialist, Sacramento Employment
and Training Agency Headstart Grantee, Sacramento, CA.
- 1985 to 1989 Assistant Director/Education Coordinator, Oakland Parent Child
Center, Oakland, CA. (1 OF 32 Headstart Infant/Toddler Pilot
Programs in the U.S.)
- 1987 to 1992 P/T Early Childhood Instructor, Merritt Community College,
Oakland, CA. 1992 Diablo Valley Community College, Pleasant Hill, CA
- 1989 to 1992 Early Childhood Coordinator/Extended Day and Summer
Camp Director, Seven Hills School, Walnut Creek, CA.
- 1992 to 1999 Director, The American School In Japan Nursery-Kindergarten
Tokyo, Japan
- 1999 to 2000 Site-Director, Marin Day Schools, Hills Plaza Campus,
San Francisco, CA.
- 2000 to 2015 Director, Civic Arts Education Fine Arts Preschool/Youth Arts
Supervisor, City of Walnut Creek, Walnut Creek, CA.
- 2000 to Present Part-Time Instructor, Child Development Department, Los Medanos
College, Pittsburg, CA.

2008 Part-Time Instructor, Teacher Education Department, California State University East Bay, Hayward, CA (begin 1/08)

PROFESSIONAL ASSOCIATIONS:

- 1978 to Present Comprehensive Member (since 1992) National Association for the Education of Young Children.
- 1995 to 1999 Japan Association for Supervision, Curriculum & Development. Board Member & Program Chair/Conference Chair 1997/98
- 1986 to 1992 East Bay Association for Education of Young Children. Board Member Affiliate President 1990 to 1992
- 1990 to 1991 Contra Costa County Headstart Policy Council Community Representative.
- 1985 to 2008 Presented workshops and classes in ECE related topics at local, state, national conferences throughout the US and Japan. More detailed information available upon request.
- 2001 to 2012 Contra Costa Child Care Directors' Association
- 2002 – 2003 Task Force Member, First 5 Contra Costa Children and Families Commission Prop. 10
- 2008 – 2013 Contra Costa Local Planning Council Vice-Chair 2011 to 2013