



MEMORANDUM

DATE: September 8, 2015

TO: Family and Human Services Committee
Supervisor Federal D. Glover, District V, Chair
Supervisor Candace Andersen, District II, Vice Chair

Contra Costa County Office of Education
Karen Sakata, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Deputy Superintendent of Schools

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Referral #25 – LPC APPOINTMENTS
Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

RECOMMENDATION(S):

1) **APPOINT** the following members to the Contra Costa Local Planning and Advisory Council for Early Care and Education, as recommended by the LPC. These members are applying for re-appointment due to term expiration for their respective seats.

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Carolyn Johnson	Public Agency 1	West County
Eran Perera	Discretionary 1	East County
Cathy Roof	Discretionary 3	Central/South County
Dan Safran	Discretionary 2	Central/South County

2) **ACCEPT** resignation from Sharon Bernhus previously appointed to Community 3 Seat in Central/South County. See attached email communication stating resignation.

3) **DECLARE VACANT** Community 3 seat in Central/South County.

REASON/S FOR RECOMMENDATION:

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

Membership consists of the following:

- Four consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Four child care providers - a person who provides child care services or represents persons who provide child care services;
- Four public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Four community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Four discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Karen Sakata. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Pamela Comfort, Deputy Superintendent of Schools has been designated to review and recommend appointments on behalf of the County Superintendent of Schools.

Carolyn Johnson, M.A.
1848 Cleveland Court
Concord, CA 94521
925 270-7010
Cmj_7174@yahoo.com

Ruth Fernandez, M.A.
Coordinator of Contra Costa Local Planning and Advisory Council for Early Care and Education (LPC)
77 Santa Barbara Road
Pleasant Hill, CA 94523

Dear Ms. Fernandez,

I am writing to inform you that I am interested in continuing my membership and service in the Local Planning Council (LPC). I am committed to the mission of the LPC and in serving families with accessible, affordable, high quality care, community assessment of child care needs, collaboration with community organizations and support professional development opportunities for early care and education staff members.

It has been my privilege to serve in several positions as a member of the LPC, such as the LPC Chair, Executive Committee member, Advocacy Committee member and Road Map to Kindergarten adhoc committee member. I currently lead the Project and Workforce Development Committee as chair, and I am a member of the Executive Committee, School Readiness Committee and participate in the Annual Forum.

I am committed to supporting and regularly attending the LPC Board meetings, committee meetings and look forward to further service opportunities within the LPC.

Sincerely,



Carolyn Johnson, M.A.
Assistant Director,
EHSD, Community Services Bureau



Contra
Costa
County

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for child Care and Dev.

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Public Agency One West County

PRINT EXACT SEAT NAME (if applicable)

1. Name:	Johnson	Carolyn	Marie
	(Last Name)	(First Name)	(Middle Name)
2. Address:	1848	Cleveland Court	Concord, CA 94521
	(No.)	(Street)	(City) (State) (Zip Code)
3. Phones:	925 270-7010	925 646-5797	925 852-9735
	(Home No.)	(Work No.)	(Cell No.)
4. Email Address:	cmj_7174@yahoo.com		

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved: Master of Arts Degree

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Mills College	Education	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MA	2002
B) Cal State East Bay	Human Development	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BA	1999
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>6/2007</div> <div>present</div> Total: <u>Yrs.</u> <u>Mos.</u> <div>8 years</div> <div>1 month</div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>Assistant Director</div> Employer's Name and Address <div>Contra Costa County EHSD Community Services Bureau, Civic Court, Concord, CA 94521</div></p>	<p>Duties Performed <div>Responsible for administration and oversight of 8 site supervisors and 8 Head Start/Child Development sites. Supervise the Health Manager, Lead for Comprehensive Services, liaison for CSB and Community Care Licensing</div></p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div>2002</div> <div>2007</div> Total: <u>Yrs.</u> <u>Mos.</u> <div>5 years</div> <div></div> Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p>	<p>Title <div>Child Development and Health Manager</div> Employer's Name and Address <div>The Spanish Speaking Unity Council 35th Ave., Oakland, CA</div></p>	<p>Duties Performed <div>Over sight and manager of supervisors of Head Start Centers, Education, Health and Disabilities Mangers. Responsible for implementation of the Head Start Performance Standards in the programs.</div></p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div></div> <div></div> Total: <u>Yrs.</u> <u>Mos.</u> <div></div> <div></div> Hrs. per week <div></div> . Volunteer <input type="checkbox"/></p>	<p>Title <div></div> Employer's Name and Address <div></div></p>	<p>Duties Performed <div></div></p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div></div> <div></div> Total: <u>Yrs.</u> <u>Mos.</u> <div></div> <div></div> Hrs. per week <div></div> . Volunteer <input type="checkbox"/></p>	<p>Title <div></div> Employer's Name and Address <div></div></p>	<p>Duties Performed <div></div></p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Present Board member

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship: N/A

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☐ Yes ☒

If Yes, please identify the nature of the relationship: I am employed by CCC EHSD Community Services Bur

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:



Date:

7/8/15

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

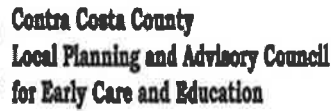
WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.

II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Name: Carolyn Johnson

Home Address: 1848 Cleveland Court City: Concord Zip: 94521

Business/Agency/Affiliation: CCCounty EHSD Community Services Bureau

Address: 3068 Grant Street City: Concord Zip: 94520

Type of Organization: Head Start/Child Development Position: Assistant Director

Day Phone: (925) 646-5797 FAX: (925) 646-5815 Email: cjohnson@ehsd.cccounty.us

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

- ☐ **1. Consumer of Child Care Services** - using childcare or have used it within the past 36 months.

Are you currently utilizing Child Care? ☐ Yes ☐ No Date you last used it: _____

Type of Care: _____ Location: _____

Length of Time as a Consumer: _____

☐ **2. Child Care Provider**- please check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

Location of your facility: _____ Program/Center Name: _____

☐ **3. Community Representative:** Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: _____ Service Provided: _____

Location: _____ Service Area: _____

☒ **4. Public Agency Representative** - Including city, county and local education agencies.

Agency: CCCo. Community Service Bureau Service Area: Contra Costa County

☐ **5. All Other**- Please describe: _____

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin: _____ Which region of the County would you represent: West

- ☒ White (non-Hispanic)
☐ Black (Includes African, Jamaican, Trinidad and West Indian)
☐ Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
☐ Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
☐ American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
☐ Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? ___ No X Yes

Which Committee: Project&workforce Dev What is your participation? Chair of committee

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

I have served the community in some type of leadership capacity for 30 years in early care and education.
For the past 8 years I have served CCC as CSB Head Start/Child development Assistant Director of
programs, lead of comprehensive service managers serving children and families and liaison between
CSB and CCL. I am interested in work force development, quality care for children and family access to services.
I am interested in becoming a Council representative because: I believe in the mission of the LPC.
and am committed to the mission statement and work of the LPC. Through the approach and work of the LPC
identified quality child care is accessible to families, child care staff professional development is available, and
local and state stakeholders are provided opportunity to hear the voice of community members.

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: X Yes _____ No

If needed, do you have the support of your agency/employer to be an active member of the Council?
X Yes _____ No

F. How did you hear about the Planning Council?

I presently serve as a Planning Council member.

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: Carolyn Johnson Date: 7/8/15

Carolyn Johnson, M.A.

1848 Cleveland Court

Concord, CA 94521

(925) 270-7010

cmj7174@yahoo.com

Education:

California State College, East Bay, Hayward, CA BA in Human Development 2000

Mills College, Oakland, CA MA in Education: Educational Leadership in

Early Childhood Education: Theory, Research
and Action 2002

Master of Arts Project - Conducted Research Case study project, Leonberg, Germany; studying the effects of teacher education relating to and integrating theory into classroom practice; in order to gain further knowledge into the importance of integrating theory into practice and make an effective change in the United States early childhood education community.

2001

Professional Experience:

2007 – Present: **Assistant Director** - Contra Costa County Community Services Bureau, Employment and Human Services Department

Responsibilities:

- Responsible for program management such as developing and implementing program goals, objectives, policies, procedure, reports and plans
- Program planning, design, implementation, maintenance and evaluation
- Interpret and ensure that all child care sites meet State, Federal, County, and Community Care Licensing, Performance Standards and rules and regulations
- Over site and supervise the Education Manager responsible for East and Central Contra Costa County
- Over site and responsible for the Health content area, Safe Environments and supervision of the Health Service Manager
- Lead of the Comprehensive Service Team comprised of all area content area managers Health, Family Engagement, Disabilities, Mental Health, and Nutrition
- Responsible for and supervise nine Site Supervisors responsible for the daily operations of 8 Head Start/Child Development programs in Contra Costa County, including monitoring of sites, professional development for site supervisors and staff and site monitoring

- Leadership role in internal team building
- Community Services Bureau liaison with Community Care Licensing
- Establish and maintain effective working relationships with employees, community organizations, and the public.

2002-2007- **Child Development and Health Service Area Manager** - Unity Council Children and Family Services, Oakland, CA

Responsibilities:

Management and over site of the Child Development and Health Service Area for the Unity Council Head Start program, two Head Starts sites and one Early Head Start site and Home Base program

- Over site and responsible for and supervising Education Coordinator, Health Coordinator, Disabilities Coordinator and Mental Health contractors, and Site Supervisors
- Responsible for ensuring Head Start performance Standards and program policy and procedures are adhered to in all services areas
- Part of team that organizes the Health Advisory committee meetings
- Part of the team that is responsible for and prepares the annual Program Information Report
- Team leader for on-going quarterly formal monitoring of program systems
- Provide leadership during the annual self assessment
- Part of the Head Start grant writing team
- Part of the grant writing team for local grants, such as the Pre-K summer preschool grant sponsored by First 5 of Alameda County and implementation of grant
- Part of community needs assessment team and parent survey process and analysis that guides program
- Budget preparation
- Responsible for family literacy programs, teacher trainings, service area reports and outcomes report, goal setting, strategies and follow up
- Identify and collaborate with various community partners that support the Head Start and Early Head Start programs and families
- Communicate, strategize and work with Community and Family Partnership team to ensure health and child development workshops and trainings are provided for program families
- Developed a mentor/coaching program for teaching staff to provide additional support and strategies for teacher classroom practice

2007-2008-**Adjunct Child Development Instructor** - Los Medanos Community College, Pittsburg, CA

- Teaching Administration for site supervision of early care and education sites
- Prepared, organized and implemented instruction for adult learners interested in or presently directing/operating child development centers
- Submitting the necessary curriculum development, reports, attendance and grades to administration

2002-2003- **Adjunct Child Development Instructor** - Los Medanos Community College, Brentwood, CA

Responsibilities:

- Responsible for teaching Introduction to Child Development
- Prepared, organized and implemented instruction for adult learners entering the field of Child Development
- Submitting the necessary curriculum development, reports, attendance and grades to administration

1/2002-05/02-**Administrative Practicum, Team Leader** to obtain reaccreditation process Mills College - National Association for the Education of Young Children for Mills College Children's School, Mills College, Oakland, CA

Responsibilities:

- Coordinated, organize, strategize and complete the process for preschool reaccreditation
- Worked with faculty, staff, administrators and families during the accreditation process
- Supervised Mills student earning BA during the process

11/2002-/5/02-**Assistantship in Infant/toddler program** - Mills College Children's School, Infant/toddler program, Oakland, CA

Responsibilities:

- Prepared and implemented infant/toddler curriculum as a teacher and mentor/coached beginning teachers in the classroom
- Conducted observations, case studies and research projects

08/97-08/98-**Assistant Director** - Footsteps Preschool, Brentwood, CA

- Part of the team that developed the program, recruited families, wrote policies and procedures for staff, handbook for parents and developed and organized infant care through school age care serving the community of Brentwood
- Worked with the Board of Directors
- Developed curriculum for teaching staff serving children beginning at birth through school age
- Hired teachers, responsible for training and implementation of curriculum in the classroom

1988-1995 **Director** - Concord Christian Schools, Concord, CA

Served children 2 years through third grade

Responsibilities:

- Directed and responsible for all aspects of the program
- Worked with the Board of Directors
- Annual Budgeting

- Developed and wrote policies and procedures
- Developed and wrote parent handbook
- Conducted parenting classes
- Hiring of staff, training and professional development
- Ensured State Licensing regulations are adhered to at all times
- Meeting school district requirements to operate a private non-profit elementary school

Certificate: Child Development Program Director Permit issued by the State of CA Commission on Teacher Credentialing

Professional and Community Organizations:

- National Association for the Education of Young Children
- CA Head Start Association
- Contra Costa County Office of Education Local Planning Council for Child Care and Development -serving on the Executive Committee, Workforce and Project Advisory Committee, School Readiness Committee and planning committee for the annual Young Children's Issues Forum

Reference available upon request



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD

651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Discretionary / East County
PRINT EXACT SEAT NAME (if applicable)

1. Name: P E R E R E R A N
(Last Name) (First Name) (Middle Name)
2. Address: 19 Oakview Ln. Martinez CA 94553
(No.) (Street) (Apt.) (City) (State) (Zip Code)
3. Phones: 925-957-1918 925-323-5748
(Home No.) (Work No.) (Cell No.)
4. Email Address: eranaPereravineyard.com

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved BA

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) univesity of Sri-Lank	Economics	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	8	BA	BA	1973
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded:			
	ECE	850	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

RECEIVED
7-7-15

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)</p> <p>From <u>9-1-1989</u> To <u>9-1-2014</u></p> <p>Total: Yrs. <u> </u> Mos. <u> </u></p> <p>Hrs. per week <u>30</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><u>Head Teacher/Director</u></p> <p>Employer's Name and Address</p> <p><u>PH Recreation & Park District</u> <u>320 Civic Dr.</u> <u>Pleasant Hill</u> <u>CA 94523</u></p>	<p>Duties Performed</p> <p>1. Planned and implemented pre-K curriculum 2. Conducted early evaluations for the Pre-School staff. 3. Organized staff development work shops. 4. Worked with the administrative staff at the PH Rec. to conduct several fund raising events.</p>
<p>B) Dates (Month, Day, Year)</p> <p>From <u>9-6-1980</u> To <u>8-1-1980</u></p> <p>Total: Yrs. <u>2</u> Mos. <u> </u></p> <p>Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><u>Teacher</u></p> <p>Employer's Name and Address</p> <p><u>Blacksburg Virginia</u></p>	<p>Duties Performed</p> <p>1. Wrote daily reports of the children performance 2. Conducted conferences with the parents</p>
<p>C) Dates (Month, Day, Year)</p> <p>From <u>1979</u> To <u>1980</u></p> <p>Total: Yrs. <u>1</u> Mos. <u>2</u></p> <p>Hrs. per week <u>20</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><u>English Teacher</u></p> <p>Employer's Name and Address</p> <p><u>University of Sri-Lanka</u></p>	<p>Duties Performed</p> <p>1. Taught English as a second language to first year students 2. Evaluate the progress</p>
<p>D) Dates (Month, Day, Year)</p> <p>From <u>8-4-1974</u> To <u>8-31-1979</u></p> <p>Total: Yrs. <u>4</u> Mos. <u> </u></p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p><u>Head Teacher</u></p> <p>Employer's Name and Address</p> <p><u>Play Mate Preschool</u> <u>Honolulu</u> <u>Hawaeii</u></p>	<p>Duties Performed</p> <p>1. Head Teacher for pre-K class. 2. Planned weekly curriculum 3. Conducted quarterly Parents conferences.</p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☒ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Alan Preece

Date: July 7, 2015

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
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8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



Contra Costa County
Local Planning and Advisory Council
for Early Care and Education

APPLICATION FOR MEMBERSHIP

Name: Eran Perera

Home Address: 19 Oakview Ln City: Martinez Zip: CA 94553

Business/Agency/Affiliation: _____

Address: _____ City: _____ Zip: _____

Type of Organization: _____ Position: Retired

Day Phone: (925) 957-1918 FAX: () _____ Email: erans@pereravineyard.com

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

- ☐ **1. Consumer of Child Care Services** - using childcare or have used it within the past 36 months.
Are you currently utilizing Child Care? ☐ Yes ☐ No Date you last used it: _____
Type of Care: _____ Location: _____
Length of Time as a Consumer: _____

- ☐ **2. Child Care Provider**- please check the types of care you provide and note the number of children:
- | | |
|---|----------------------------------|
| _____ Licensed family care provider | # of children licensed for _____ |
| _____ Licensed & publicly funded child care center | # of children licensed for _____ |
| _____ Licensed, private for profit, or private non-profit child care center | # of children licensed for _____ |
| _____ Subsidized Child Care Program | # of children licensed for _____ |
| _____ License exempt child care provider | # of children cared for _____ |
- Location of your facility: _____ Program/Center Name: _____

- ☐ **3. Community Representative**: Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: P.H. Recreation and Park District
Location: _____

Service Provided: Director of the Preschool
Service Area: Pleasant Hill

- ☐ **4. Public Agency Representative** - Including city, county and local education agencies.
Agency: _____ Service Area: _____

- ☐ **5. All Other**- Please describe:



B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin:

Which region of the County would you represent: _____

- ☐ White (non-Hispanic)
- ☐ Black (Includes African, Jamaican, Trinidad and West Indian)
- ☐ Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- ☐ Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- ☐ American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- ☐ Other SRI- LANKAN

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? ☒ No ☐ Yes

Which Committee: _____ What is your participation? _____

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

1. Organized Professional development work shops for three preschools in the area
2. Organized many fund raising events
3. Preschool Director for more 15 years at the P.H. Recreation Preschool

I am interested in becoming a Council representative because:

I have been a early childhood educator for more than 30 years. Becoming a representative will give me an opportunity to offer my knowledge to the community

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: ☒ Yes ☐ No

If needed, do you have the support of your agency/employer to be an active member of the Council?
☐ Yes ☐ No

F. How did you hear about the Planning Council?

Through Ruth Fernandez

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: Aran Pearce Date: February 7, 2015

Objective

Being involved in a committee will give me the opportunity to share my experience of working with young children and families in the community.

Skills & Abilities

- Excellent organizing skills
- Organizing fund raising events with the community
- Staff development and supervision

Experience

HEAD TEACHER/DIRECTOR, PLEASANT HILL RECREATION AND PARK DISTRICT, 1989-2014

- Managed over 130 families and children every year
- Conducted staff development programs
- Maintained our reputation as one of the best preschools in the area
- Planned and organized many community events

TEACHER 1980-1982, BLACKSBURG, VIRGINIA

- Responsible for curriculum development and implementation
- Handled student evaluations and parent teacher conferences.

Academic

CHILD DEVELOPMENT SITE SUPERVISOR CERTIFICATE - STATE OF CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

- 36+ECE units and conferences
- First Aid and CPR certified

UNIVERSITY OF SRI LANKA, BA (ECONOMICS)

Communication

I have worked with PH Recreation and Park district for 25 years. I have worked on community projects and helped to organize many events for families.

References

Bob Berggren, General Manager, PH Recreation and Park District | 925.682.0896

Tina Young, Supervisor PH Recreation and Park District | 925.771.7625

Marla Watawala, Owner / Director, Forest Hill Preschools | 925 370 1601

April 15, 2015


Ruth Fernandez, Coordinator
Contra Costa Local Planning Council and Advisory
for Early Care and Education
77 Santa Barbara Road
Pleasant Hill, CA 94523

Dear Ruth Fernandez,

Please consider me for another term on the Local Planning Council. These are exciting times because the importance of early learning is finally being recognized on a national basis. I would like to stay to see the developments, and to continue to push for full funding of the child development programs for low income families.

Please consider me for another term on the Local Planning Council.

Sincerely,


Cathy Roof, Chair
Advocacy Committee

RECEIVED



Contra
Costa
County

For Office Use Only
Date Received:

For Reviewers Use Only:
Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning and Advisory Council for Discretionary 3 - Central / South County
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION PRINT EXACT SEAT NAME (if applicable)
Early Care and Education

1. Name: Roof (Last Name) Cathy (First Name) J. (Middle Name)
2. Address: 97 (No.) Valley Avenue (Street) Martinez (City) CA (State) 94553 (Zip Code)
3. Phones: 925-229-2185 (Home No.) (Work No.) 925-899-2690 (Cell No.)
4. Email Address: Biscuit94553@yahoo.com

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Masters in Educational Leadership

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Diablo Valley College	Child Development	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			child Dev Certificate	1979
B) CAL State Hayward	Child Development	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BA	1987
C) CAL State Hayward	Educational Leadership	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MA	1995
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

RECEIVED

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> 2009 Present</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 6 5</p> <p>Hrs. per week <u>10</u> . Volunteer <input type="checkbox"/></p>	<p>Title Chief Financial Officer</p> <p>Employer's Name and Address Martinez Early Childhood Ctr Inc. 615 Arch Street Martinez, CA 94553</p>	<p>Duties Performed In charge of all finance work and state reports. mecc is funded by CA Dept of Education.</p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1976 2009</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 35</p> <p>Hrs. per week <u>50</u> . Volunteer <input type="checkbox"/></p>	<p>Title Executive Director</p> <p>Employer's Name and Address Martinez Early Childhood Center, Inc. 615 Arch Street Martinez, CA 94553</p>	<p>Duties Performed Fully responsible for all phases of the school.</p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1971 1974</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 4</p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Teacher</p> <p>Employer's Name and Address Patchin's Schools Out of business.</p>	<p>Duties Performed Preschool, Kindergarten and primary grades science teacher, + Administrative Aide to the owner of the school.</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u></p> <p>Total: <u>Yrs.</u> <u>Mos.</u></p> <p>Hrs. per week _____ . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy? *Was a member of the previous Child Care Task Force since 1991.*

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other *above*

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship: _____

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☐ Yes ☒

If Yes, please identify the nature of the relationship: *Head Start and County contracts with Martinez Early Childhood Center, Inc.*

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: *Cheryl Roof* Date: *April 15, 2015*

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at **651 Pine Street, Room 106, Martinez, CA 94553**.
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.

II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:

1. Mother, father, son, and daughter;
2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
4. First cousin;
5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
7. Registered domestic partner, pursuant to California Family Code section 297.
8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



APPLICATION FOR MEMBERSHIP

Name: Cathy Roof
Home Address: 97 Valley Avenue City: Martinez Zip: 94553
Business/Agency/Affiliation: Martinez Early Childhood Center, Inc.
Address: 615 Arch street City: Martinez Zip: 94553
Type of Organization: Child Development Program Position: Chief Financial Officer
Day Phone: (925) 899-2690 FAX: () Email: Biscuit94553@yahoo.com

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

- ☐ **1. Consumer of Child Care Services** - using childcare or have used it within the past 36 months.
Are you currently utilizing Child Care? Yes No Date you last used it: _____
Type of Care: _____ Location: _____
Length of Time as a Consumer: _____
- ☐ **2. Child Care Provider**- please check the types of care you provide and note the number of children:

Licensed family care provider # of children licensed for _____

Licensed & publicly funded child care center # of children licensed for _____

Licensed, private for profit, or private # of children licensed for _____
non-profit child care center

Subsidized Child Care Program # of children licensed for _____

License exempt child care provider # of children cared for _____

Location of your facility: _____ Program/Center Name: _____

- ☐ **3. Community Representative**: Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: _____ Service Provided: _____
Location: _____ Service Area: _____
- ☐ **4. Public Agency Representative** - Including city, county and local education agencies.
Agency: _____ Service Area: _____
- ☒ **5. All Other**- Please describe:
Discretionary 3 - Central / South County

RECEIVED

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin:

Which region of the County would you represent: _____

- ☒ White (non-Hispanic)
- ☐ Black (Includes African, Jamaican, Trinidad and West Indian)
- ☐ Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- ☐ Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- ☐ American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- ☐ Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? ___ No ☒ Yes

Which Committee: Advocacy What is your participation? Chair

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

Have been an active advocate for young children and the child development field for 44 years.

I am interested in becoming a Council representative because: I have a historical perspective to offer in regards to funding of the child development field.

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: ☒ Yes _____ No

If needed, do you have the support of your agency/employer to be an active member of the Council?
☒ Yes _____ No

F. How did you hear about the Planning Council?

Have been an active member since the Child Care Task Force.

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: Cathy Roof Date: April 15, 2015

J. Catherine Roof

97 Valley Avenue
Martinez, CA 94553

Home (925) 229-2185

Office (925) 229-2000

Professional Objective

To use my skills as an administrator in the field of child development.

Education/Credential

Master of Science Degree	Education, Educational Leadership Option California State University, Hayward
Baccalaureate Degree	Teachers Education, Early Childhood Studies Option California State University, Hayward
Associate Degree	Diablo Valley College Early Childhood Education
Credential	Life Children's Center Supervision Permit

Qualifications

- * Have administered every aspect of a child development center from building a facility, writing operation policies, training staff, parent education, to menu writing.
- * Able to motivate others, parents, children, staff, other professionals in the field.
- * Able to communicate successfully with peers, staff, children, and families.
- * Ability to run successful meetings and act as mediator.
- * Have successfully managed eighteen to twenty-five staff.
- * Have successfully run a State-funded child care and development program for the past nineteen years, receiving high scores and commendations in program quality. The program is recognized as a model program for Northern California.
- * Am a successful grant writer and fund-raiser.
- * Have been a hard working advocate for issues that effect low-income, disadvantaged children. Have worked on licensing regulatory changes, education code changes, worthy wage campaign, and teacher-child ratios.
- * Have been a life-long learner, eager to gain more knowledge.

Professional Experience

Instructor	Los Medanos College Teach CHDEV 95 & 96, Supervision and Administration for Programs of Young Children	1996 to Dec 98
Executive Director	Martinez Early Childhood Center, Inc. State/Federally Funded Child Care and Development	1976 to Present
Office Manager	Martinez Early Childhood Center, Inc.	1974 - 1976
Teacher	Patchins Schools Taught Preschool, Kindergarten, and Grammar School Science	1971 - 1974

Professional Organizations

Member, Sub-Committee Chair	Contra Costa County Child Care Task Force Appointed by the Board of Supervisors. This task force advises the Board of Supervisors on child care issues.
Current Chair, Past Chair of 10 Years	Contra Costa County Directors Association Made up of State/Federally funded child development programs.
Committee Chair,	California Child Care Administrators Association Made up of State/Federally funded programs throughout the state of California. Have held the office of Legislative Liaison, Secretary, Member- at-Large, State Board Member for two years, Committee Chair for five years. Participated in California Care Conference 4/17/95 - sponsored by the State Department of Education. The department is looking at solutions for change in the reimbursement system to the diverse and complicated subsidized programs.
Sue Brock Fellowship,	California Child Care Administrators Association Was chosen for advocacy training to carry on the advocacy work for disadvantaged children, fully paid for by the association.
Advisory Board	We Care Treatment Center Advisory capacity to the Director and Board of Directors.
Member	National Association for the Education of Young Children
Member	Association for Childhood Education International
Active Citizen	Take an active part in issues that effect the community, state, and children.

Awards

Advocacy Award	California Child Development Administrators Association	1994
Kiddie Award - Hall of Fame	Contra Costa Child Care Council	1993



Contra
Costa
County

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council on Early Care and Educati

Discretionary 2, Central/South

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Safran Daniel (Last Name) (First Name) (Middle Name)

2. **Address:** 105 Rolling Green Circle Pleasant Hill CA 94523
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** 925-689-5452 925-998-1094
(Home No.) (Work No.) (Cell No.)

4. **Email Address:** danielsafran@yahoo.com

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Ph.D

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) UC Berkeley	Adult Education	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			Ph.D.	June 1979
B) Bryn Mawr College	Community Organization	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MSW	June 1963
C) Queens College	Anthro-Soc	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			B.A.	June 1960
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded:			
University of Pennsylvania	Anthro/Human Relations	21	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>			

THIS FORM IS A PUBLIC DOCUMENT

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <input type="text"/> To <input type="text"/> <input type="text"/>/11 <input type="text"/>/12 Total: Yrs. <input type="text"/> Mos. <input type="text"/> <input type="text"/>1 Hrs. per week <input type="text"/>30. Volunteer <input checked="" type="checkbox"/></p>	<p>Title <input type="text"/> Member Employer's Name and Address <input type="text"/> Contra Costa Civil Grand Jury PO Box 431 Martinez, CA 94553</p>	<p>Duties Performed <input type="text"/> Examine functions of Special Districts and County and City governments and agencies in Contra Costa County; gather data, conduct interviews and prepare/edit reports.</p>
<p>B) Dates (Month, Day, Year) From <input type="text"/> To <input type="text"/> <input type="text"/>3/99 <input type="text"/>1/09 Total: Yrs. <input type="text"/> Mos. <input type="text"/> <input type="text"/>9 <input type="text"/>10 Hrs. per week <input type="text"/>40. Volunteer <input type="checkbox"/></p>	<p>Title <input type="text"/> Deputy Director Employer's Name and Address <input type="text"/> Children's Council of San Francisco 445 Church Street, SF 94117</p>	<p>Duties Performed <input type="text"/> - Oversee program and internal operations of non-profit agency helping 6,000 San Francisco families find, choose and pay for child care. - Hire, supervise and coach 5 senior managers (overseeing 80+ employees).</p>
<p>C) Dates (Month, Day, Year) From <input type="text"/> To <input type="text"/> <input type="text"/>3/88 <input type="text"/>3/99 Total: Yrs. <input type="text"/> Mos. <input type="text"/> <input type="text"/>11 <input type="text"/> Hrs. per week <input type="text"/>35. Volunteer <input type="checkbox"/></p>	<p>Title <input type="text"/> Professor of Psychology Employer's Name and Address <input type="text"/> John F. Kennedy University Orinda, Ca</p>	<p>Duties Performed <input type="text"/> - Direct organizational psychology graduate program on main and satellite campus (Orinda and Campbell, CA). - Design and direct internship program placing graduate students in Bay Area agencies. - Teach graduate courses</p>
<p>D) Dates (Month, Day, Year) From <input type="text"/> To <input type="text"/> <input type="text"/>6/84 <input type="text"/>6/88 Total: Yrs. <input type="text"/> Mos. <input type="text"/> <input type="text"/>4 <input type="text"/> Hrs. per week <input type="text"/>. Volunteer <input type="checkbox"/></p>	<p>Title <input type="text"/> Executive Director Employer's Name and Address <input type="text"/> Pacific Children's Center 303 Van Buren Ave. Oakland, CA 94610</p>	<p>Duties Performed <input type="text"/> - Direct non-profit agency offering counseling and therapeutic preschool services to families with severely emotionally disturbed children. - Develop grant proposals, solicit donors and organize fund raising events.</p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Continuing member

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:



Date:

6/25/15

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

THIS FORM IS A PUBLIC DOCUMENT

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;

NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
 1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

APPLICATION FOR MEMBERSHIP

Name: Daniel Safran

Home Address: 105 Rolling Green Circle City: Pleasant Hill Zip: 94523

Business/Agency/Affiliation: None

Address: _____ City: _____ Zip: _____ Type of Organization: _____
Position: _____

Day Phone: (925) 689-5452 FAX: () _____ Email: danielsafran@yahoo.com

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Early Care and Education Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

- ☐ **1. Consumer of Child Care Services** - using childcare or have used it within the past 36 months.

Are you currently utilizing Child Care? Yes No Date you last used it: _____
Type of Care: _____ Location: _____
Length of Time as a Consumer: _____

- ☐ **2. Child Care Provider**- please check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

Location of your facility: _____ Program/Center Name: _____

- ☐ **3. Community Representative:** Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: _____ Service Provided: _____
Location: _____ Service Area: _____

- ☐ **4. Public Agency Representative** - Including city, county and local education agencies.
Agency: _____ Service Area: _____

- ☒ **[X] 5. All Other-** Please describe: Long time practitioner/advocate for young children, currently retired.

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin: _____ Which region of the County would you represent: _____

- ☒ [X] White (non-Hispanic)
- ☐ Black (Includes African, Jamaican, Trinidad and West Indian)
- ☐ Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- ☐ Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- ☐ American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- ☐ Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? ___ No ___ X Yes
Which Committee: School Readiness. What is your participation? Chair

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

I am interested in becoming a Council representative because: Opportunity to shape/influence policy

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Monday of July, September, November, January, March, and May from 3:00 p.m. to 5:00 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: [X] Yes ___ No

If needed, do you have the support of your agency/employer to be an active member of the Council?
_____ Yes _____ No N/A

F. How did you hear about the Planning Council?

Known about LPCs since working in San Francisco.

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning and Advisory Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: David Ayer Date: 6/25/15

Daniel Safran, PhD
105 Rolling Green Circle
Pleasant Hill, CA 94523

danielsafran@yahoo.com
925/998-1094

RESUME

PREVIOUS PROFESSIONAL EXPERIENCE

Deputy Director (1999-2009)

Children's Council of San Francisco, San Francisco, CA

- Oversee program and internal operations of a large (\$55 million annual budget) non-profit agency helping 6,000 San Francisco families find, choose and pay for child care.
- Hire, supervise and coach 5 senior managers (overseeing 80+ employees)
- Support internal communications and positive staff relations.
- Develop and implement agency outreach to diverse community constituencies.
- Provide educational supervision for graduate interns.
- Serve as back up for executive director and trouble-shooting internal issues.

Interim Executive Director (1999)

South of Market Council, San Francisco, CA

- Oversee all agency operations
- Assist board of directors in reassessing agency mission and scope of services
- Supervise staff and interns
- Reconcile complications in board-staff roles and relationships
- Manage grant service delivery and reporting

Professor of Psychology (1988-1999)

Department Chair, MA Program in Organizational Psychology (1990-1999)

John F. Kennedy University, Graduate School of Professional Psychology, Orinda, CA

- Direct organizational psychology graduate program on main and satellite campus (Orinda and Campbell, CA).
- Design and direct internship program placing graduate students in Bay Area agencies.
- Manage grants program, securing \$1+ million in government funding for drug abuse prevention education.
- Conduct outreach and increase recruitment of ethnically diverse students into a field where minorities had been underrepresented.
- Facilitate campus visits by international guests (Bulgaria, Romania, Russia, Slovakia, South Africa).
- Organize and direct state and international conferences.
- Member of Faculty Senate (1991-93, 1995; 1997-9); member of by-laws and professional development committees; newsletter editor (1995).

EDUCATION

Ph.D. Education (6/79)

Focus: Adult and Teacher Education

School of Education, Univ. of California, Berkeley, CA

Dissertation: *"Parent Involvement and Parents' Rights: A Study of Parental Attitudes."*

Student Member, School of Education Faculty Development Committee (1972-1974)

MSW Community Organization (6/63)

Social Work, Bryn Mawr College, Bryn Mawr, PA

Dissertation: *"Participation in the Professional Association: A Study of Two Small Chapters of the National Association of Social Workers."*

Student Body President (1962-1963)

B.A. Anthropology-Sociology (6/60)

Queens College, Flushing, NY

Departmental Honors

Member of Student Senate, Chair of Student Welfare Committee (1958-1960)

ADDITIONAL EDUCATION

- CompassPoint Training (Interim Executive Director Certificate) May 5-6, 2008
- Berlitz School of Language (Spanish), 1967, 2004
- High Intensity Language Training (Swahili) Peace Corps/Kenya, 1970
- University of Pennsylvania (Anthropology and Human Relations graduate courses) 1960-61
- University of New Mexico (Anthropology: Fieldwork in Archaeology) 1958, 1959

RECENT COMMUNITY LEADERSHIP ACTIVITIES

- Contra Costa County Civil Grand Jury, Member (2011-2012)
- Contra Costa County Adult Day Services Network, Board Member (2009-2011)
- Friends of the Pleasant Hill Library, Board Member (2012 -)
- Rolling Green Circle Homeowners Association, Pleasant Hill, President (2006-2008), Board Member (2006-2010) and Vice President (2014 -)
- Rancho Colorado Homeowners Association, Orinda, President (1999-2001) and Board Member (1992-2005)

Seat Title	Terms of Office		Name
	Appt. Date	Expires	
Consumer 1 West County	6/25/2013	4/30/2016	Dr. Crystal McClendon- Gourdine (First Vice-Chair)
Consumer 2 Central/South County	4/1/2013	4/30/2016	Cynthia Castain
Consumer 3 Central/South County		4/30/2017	Vacant
Consumer 4 East County		4/30/2017	Vacant
Child Care Provider 1 West County	4/16/2013	4/30/2016	Silvana Mosca-Carreon
Child Care Provider 2 Central/South County	4/16/2013	4/30/2016	Kathy Lafferty
Child Care Provider 3 Central/South County	Need official appt. date	4/30/2016	Luis Arenas
Child Care Provider 4 East County	Need official appt. date	4/30/2016	Estela Alvarez
Public Agency 1 West County	9/11/2012	4/30/2015	Carolyn Johnson
Public Agency 2 Central/South County	3/31/2015	4/30/2018	Jessica Hudson
Public Agency 3 Central/South County	4/16/2013	4/30/2016	Joan Means
Public Agency 4 East County		4/30/2018	Vacant
Community 1 West County	6/25/2013	4/30/2016	Margaret Wiegert-Jacobs
Community 2 Central/South County	4/16/2013	4/30/2016	Dr. Deborah Penry (Chair)
Community 3 Central/South County	9/11/2012	4/30/2015	Sharon Bernhus
Community 4 East County	4/16/2013	4/30/2016	Janeen Rockwell-Owens
Discretionary 1 East County	12/16/2014	4/30/2015	Eran Perera
Discretionary 2 Central/South County	8/14/2012	4/30/2015	Daniel Safran (Second Vice-Chair)
Discretionary 3 Central/South County	4/16/2013	4/30/2015	Cathy Roof
Discretionary 4 West County	12/16/2014	4/30/2016	Aurora Ruth

From: Sharon Bernhus <SharonB@shelterinc.org>
<sharonb@shelterinc.org>

30-Jun-2015 17:16

To: Mary Louise Vander Meulen <mvandermeulen@cccoe.k12.ca.us>

Subject: RE: LPC Board Seat re-application needed

Mary Louise,

I apologize for taking so long to get back to you. I was not aware that my time had expired. I regret to inform the Board that I will not be able to serve another term. My goal is to move out of the area next year. I would love to continue as a volunteer on the advisory committee in the interim.

Sharon