



MEMORANDUM

DATE: March 9, 2015

TO: Family and Human Services Committee
Supervisor Federal D. Glover, District V, Chair
Supervisor Candace Andersen, District II, Vice Chair

Contra Costa County Office of Education
Karen Sakata, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Deputy Superintendent of Schools, Contra Costa County

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Referral #25 – LPC APPOINTMENTS
Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC)

RECOMMENDATION(S):

1) **APPOINT** the following new member to the Contra Costa Local Planning and Advisory Council for Early Care and Education, as recommended by the LPC:

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Jessica Hudson	Public Agency 2	Central/South County

REASON/S FOR RECOMMENDATION:

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

Membership consists of the following:

- Four consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Four child care providers - a person who provides child care services or represents persons who provide child care services;
- Four public agency representatives - a person who represents a city, county, city and county, or local education agency;

- Four community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Four discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Karen Sakata. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Pamela Comfort, Deputy Superintendent of Schools, Contra Costa County has been designated to review and recommend appointments on behalf of the County Superintendent of Schools.



Contra Costa County
Local Planning Council for Child Care and Development

RECEIVED
12/4/14

APPLICATION FOR MEMBERSHIP

Name: Jessica A. Hudson
Home Address: 1750 Oak Park Blvd City: Pleasant Hill Zip: 94523
Business/Agency/Affiliation: Contra Costa County Library
Address: 75 Santa Barbara Blvd City: Pleasant Hill Zip: 94523
Type of Organization: Library Position: County Librarian
Day Phone: (925) 927-3209 FAX: (925) 646-6461
Email: JHudson@ccclib.org

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Child Care and Development Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

1. Consumer of Child Care Services - Using childcare or have used it within the past 36 months.

Are you currently utilizing Child Care? ☐ Yes ☐ No Date you last used it: _____
Type of Care: _____ Location: _____
Length of Time as a Consumer: _____

2. Child Care Provider- Check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

Location of your facility: _____ Program/Center Name: _____

3. Community Representative:

Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: _____ Service Provided: _____
Location: _____ Service Area: _____

☒ **4. Public Agency Representative** - Including city, county and local education agencies.

Agency: Contra Costa Co Library Service Area: County-wide

5. All Other - Please describe:

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin:

- ☒ White (non-Hispanic)
☐ Black (Includes African, Jamaican, Trinidad and West Indian)
☐ Hispanic (includes Mexican, Puerto Rican, Cuban, Latin American or Spanish)
☐ Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
☐ American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
☐ Other _____

Which region of the County would you represent? 4

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? ☒ No _____ Yes

If yes,

Which Committee: _____

What is your participation? _____

D. INTERESTS:

Personal/Professional areas of interest/experience/skills that could benefit the Council:

Early childhood development, literacy, education & enrichment, grant writing

I am interested in becoming a Council representative because:

I would like to assist Contra Costa County in making sure that child development is responsive & open to the needs of the community.

E. MEMBER RESPONSIBILITIES:

Members are expected to attend regular meetings on the ^{fourth Thursday} of January, March, May, July, September, and the first Thursday of December, from ^{5:30 p.m. to 7:30 p.m.} and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: ☒ Yes _____ No

If needed, do you have the support of your agency/employer to be an active member of the Council?

☒ Yes _____ No

F. How did you hear about the Planning Council?

from Pam Fernandez at the Pleasant Hill Friends of the Library

Please attach your resume and a letter of interest with this application.

Mail completed application, resume and letter of interest to the Contra Costa County Local Planning Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: [Signature] Date: 11/24/14



Contra
Costa
County

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for Child Care Development

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Public Agency Rep - Dist II

PRINT EXACT SEAT NAME (if applicable)

1. Name: Hudson Jessica Allyson
(Last Name) (First Name) (Middle Name)

2. Address: 1750 Oak Park Blvd. Phasent Hill CA 94523
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: n/a (925) 927-3201 (707) 386-3150
(Home No.) (Work No.) (Cell No.)

4. Email Address: JHudson@ccclib.org

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Masters of Library Science

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>San Jose State</u>	<u>Library Science</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<u>43</u>		<u>MUS</u>	
B) <u>Sacramento State</u>	<u>Finance</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<u>120</u>		<u>BS</u>	
C) <u></u>	<u></u>	Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
<u></u>	<u></u>	<u></u>				

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To <div>04/14</div> <div>Current</div> <p>Total: Yrs. Mos. <div></div> <div>9</div> <p>Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>County Librarian</div> <p>Employer's Name and Address <div>Centre Coast County</div> <div>1750 Oak Park Blvd.</div> <div>Pleasant Hill, CA</div> <div>94523</div> </p> </p>	<p>Duties Performed <div>Oversee 26 branch</div> <div>Library system, budgeted</div> <div>approx \$26 million,</div> <div>staff & programs.</div> </p>
<p>B) Dates (Month, Day, Year) From To <div>12/12</div> <div>4/14</div> <p>Total: Yrs. Mos. <div>2</div> <div>4 1/2</div> <p>Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>County Librarian</div> <p>Employer's Name and Address <div>Newada County</div> <div>980 Helling Way</div> <div>Newada City, CA</div> <div>95959</div> </p> </p>	<p>Duties Performed <div>Oversee 6 branch</div> <div>Library system, budget</div> <div>of \$2.5 million, staff</div> <div>of 30, & direct</div> <div>oversight of main</div> <div>Library in Newada City.</div> </p>
<p>C) Dates (Month, Day, Year) From To <div>1/11</div> <div>12/11</div> <p>Total: Yrs. Mos. <div></div> <div>11</div> <p>Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>County Librarian</div> <p>Employer's Name and Address <div>Tehama County</div> <div>645 Madison St.</div> <div>Red Bluff, CA</div> <div>96080</div> </p> </p>	<p>Duties Performed <div>Oversee 3 branch</div> <div>Library system, budget</div> <div>of \$520,000, staff of</div> <div>6 & direct oversight</div> <div>of all 3 locations.</div> </p>
<p>D) Dates (Month, Day, Year) From To <div>08/06</div> <div>12/10</div> <p>Total: Yrs. Mos. <div>4</div> <div>4</div> <p>Hrs. per week <div>40</div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title <div>Branch Manager</div> <p>Employer's Name and Address <div>Placer County</div> <div>350 Nevada St.</div> <div>Auburn, CA</div> <div>95603</div> </p> </p>	<p>Duties Performed <div>Managed the Meadows</div> <div>Vista & Applegate</div> <div>Libraries including</div> <div>programming, staff &</div> <div>facilities.</div> </p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Rom Fernandez

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

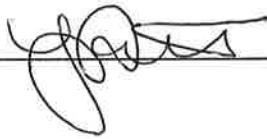
9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☐ Yes ☒

If Yes, please identify the nature of the relationship:

Current County employee

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:



Date:

11/24/14

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

County Library

1750 Oak Park Boulevard
Pleasant Hill, California 94523-4497
(925) 646-6423
FAX (925) 646-6461

Contra Costa County

Jessica A. Hudson
County Librarian



December 4, 2014

Contra Costa County Local Planning Council (LPC)
Coordinator at the Contra Costa County Office of Education
77 Santa Barbara Rd.
Pleasant Hill, CA 94523

Dear LPC Coordinator,

I am writing to express interest in the vacant District 4 Seat for a Public Agency Representative on the Contra Costa County Local Planning Council for Child Care and Development. I have a strong personal interest in early childhood development and literacy as well as a professional interest in deepening the tie between community agencies that are involved with the youth in our County.

As the County Librarian for Contra Costa County, my organization provides opportunities for children and families across all communities to learn, grow, and engage with the world around them through the information available in materials, staff interactions and programming provided in our 26 community libraries. I believe that by sitting on the LPC for Child Care and Development, I would be able to provide a unique perspective as well as an opportunity for further inter-agency development and ties.

Personally, I have a deep interest in child development and early literacy engagement. In a prior position, I provided four storytimes per week including specialized programming for babies and toddlers, participants in a local Head Start program, and family engagement programs for children and their grandparents. Giving the children of our County all the resources we can to help them get the best start in life is imperative and I would like to assist in that effort.

Thank you for your consideration,

A handwritten signature in blue ink, appearing to read "Jessica A. Hudson".

Jessica A. Hudson
County Librarian

cc: Theresa Speiker, Assistant County Administrative Officer