

DRAFT



FINANCE COMMITTEE

March 2, 2015

10:30 A.M.

651 Pine Street, Room 101, Martinez

Supervisor Mary N. Piepho, Chair
Supervisor Federal D. Glover, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Mary N. Piepho, Chair
Absent: Federal D. Glover, Vice Chair
Staff Present: Lisa Driscoll, Finance Director
Attendees: Ed Diokno

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

There were no comments from the Public.

3. Staff recommends approval of the Record of Action for the February 2, 2015 meeting.

The Record of Action for February 2, 2015, Finance Committee meeting was approved as recommended.

Chair Mary N. Piepho,

AYE: Chair Mary N. Piepho

Passed

4. Consider updated materials and direct staff to update binder.

Lisa Driscoll presented an update to the Special Revenues Administered by the Board of Supervisors binder for Contra Costa Transfer Station Fees. The binder material summary page will be updated to include a summary of all special revenues administered by the Board of Supervisors.

Chair Mary N. Piepho,

AYE: Chair Mary N. Piepho

Passed

5. Consider updated materials and direct staff to update binder.

Lisa Driscoll presented an update to the Special Revenues Administered by the Board of Supervisors binder for County Regional Enhancement Contributions. The binder material summary page will be updated to include a summary of all special revenues administered by the Board of Supervisors.

Chair Mary N. Piepho,

AYE: Chair Mary N. Piepho

Passed

6. Consider updated materials and direct staff to update binder.

Lisa Driscoll presented an update to the Special Revenues Administered by the Board of Supervisors binder for Crockett Rodeo Return-to-Source. The binder material summary page will be updated to include a summary of all special revenues administered by the Board of Supervisors.

Chair Mary N. Piepho,

AYE: Chair Mary N. Piepho

Passed

7. Begin review of the County's 2006 County Budget Policy to consider future recommendations for changes/updates.

Lisa Driscoll presented materials to begin an update of the County's Budget Policy. The Board-Administered Special Revenue reference binder was discussed in the context of budget policy as well. The Committee requested that staff continue to develop a summary report that describes all of these special revenues and includes a detailed list of how the funds are annually distributed. The details should include how the distribution of monies is annually determined, who gets the revenue, how much they get, what the monies are used for. Ideally the report would list sums received and distributed to date as well as annual figures. This report is partially described in the supplement to the County Budget Policy adopted by the Board of Supervisors on December 3, 2013. Additionally, staff was directed to assign one of the allocation policies described in the supplemental policies to each Board administered special revenue. Staff was also directed to review potential best practices in budget policy for submission to the Committee. The Committee will review staff's recommendations and continue to review the County Budget Policy in its entirety over the next few meetings. In the meantime, staff was directed to begin implementation of the new policies in the FY 2015/16 Recommended Budget and letter.

Chair Mary N. Piepho,

AYE: Chair Mary N. Piepho

Passed

8. The next meeting is currently scheduled for April 6, 2015.

9. Adjourn

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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