



December 8, 2015

TO: Board of Directors

FROM: Jeff Carman, Fire Chief

RE: Fire Chief's Report

- The District completed contract negotiations with the Contra Costa County EMS Agency and AMR ambulance. The contracts were approved by the Board on November 17, 2015. A contract has been executed with our billing service provider, Intermedix, and the new transport program will officially begin on January 1, 2016. The dispatch consolidation will be delayed until February 1, 2016 due to some technical issues.
- The District completed the testing and assessment of Fire Station 16. We are still awaiting the final written report from the structural engineer. Preliminary indications are that we can proceed with our plan to renovate the station without rebuilding completely. Building plans should be drafted shortly, and once those are complete, we can go out to bid for the construction phase.
- The City of Pittsburg will be forming a Community Facilities District (CFD) for a future development project. Deputy Fire Chief Broschard and the Office of County Counsel are working with the Pittsburg city attorney to draft the agreement addressing the transfer of CFD funds to the District and the District's use of the CFD funds. We are pleased that City Manager Joe Sbranti recognized that property tax allocations alone do not support the required amount of fire and EMS protection needed by the public and additional per-parcel fees are required. The District will continue to work with the other cities we serve to develop CFDs there as well.
- The District appointed a new Deputy Fire Chief. Assistant Fire Chief Lewis Broschard was officially promoted to Deputy Fire Chief effective December 1, 2015. The Deputy Chief will work alongside the Fire Chief addressing the needs of the District at an executive level and will help perform many of the planning related tasks that simply could not be done with existing staff.

- Jared Palant and Sean Carder were promoted this month to the position of Fire Captain. Both employees bring experience and enthusiasm to their positions and will be assets to the District.
- The District continues to work with County Human Resources to hire dispatchers, a communications manager, apparatus mechanics, a fleet manager, and fire investigators.
- The District continues to work with the City of San Pablo to rebuild Fire Station 70. San Pablo has committed to providing \$2 million towards building a new station. The existing Station 70 Squad agreement between the two agencies is currently being amended by County Counsel, and the District is soliciting the services of an architect so that building plans can be drafted. Once plans are in hand, the District will go out for bid for construction services.