



November 10, 2015

TO: Board of Directors

FROM: Jeff Carman, Fire Chief

RE: Fire Chief's Report

- The District continues to work on the rebuilding of Fire Station 16 in Lafayette. The District's contractor, facilities manager, and a structural engineer have been working to determine if there are any issues that would prevent us from utilizing the existing frame and foundation to rebuild the station. To date nothing has been found that would contradict the tentative plan. The original drawings have not been located, so our next step is to contract with a firm to produce drawings for the fire station. Once we have drawings in our possession, we can proceed with requesting bids for the construction phase.
- The District continues to work with County Counsel and the County Administrator's Office to finalize our contract with the County Emergency Medical Services Agency. This has been a tedious process, but we are very near completion. Once completed, the District will begin work with County Counsel on the contract between the District and AMR.
- The District continues to work on filling vacant positions. We are moving forward with Academy 49, which is slated to begin in early January 2016. We have interviewed candidates to fill a vacant dispatcher position and will begin interviews for fire equipment mechanics and fleet manager this month.
- Our new apparatus are nearing completion and final inspections should be done by the end of November. Deliveries will begin after the first of the year and continue throughout the first quarter of 2016.
- In July, we received approval to add a third firefighter to Squad 6 (Concord) and make it a full engine company due to a very high hazard fire season. On November 3rd we reduced staffing back to two firefighters, placing Squad 6 back in service now that the fire season appears to be over. During July, August, and September, Engine 6 ran 1,035 incidents, averaging 11 calls per day. Of those 1,035 incidents, 160 were fires and 385 were non-medical calls. Although Engine 6 is down-staffed again for the winter, it is one of our top priorities to re-staff next budget year.