

2014 ANNUAL REPORT



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Randall J. Henderson, District I
Bill Granados, District II, Liaison to the Board of Supervisors
Edward Haynes, District III, Vice Chair
Barry Cunningham, District IV
Nat Rojanasathira, District V
Mike Egan, At Large #1
Richard T. Chapman, At Large #2, Chair
Shawn de Leuze, Staff

Alternates:

Erling Horn, District II
Melvin Chappel, District III
Dylan Reinhold, District IV (resigned eff. 10/28/14)

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Contra Costa County Fire Protection District Advisory Fire Commission

Meetings: Bi-monthly meetings were held: March, April, June, August, October, and December
Location/Time: 2010 Geary Road, Pleasant Hill (March & April);
2945 Treat Blvd., Concord (June-December) at 7:00 p.m.
Chair: Richard "Tom" Chapman
Staff: Shawn de Leuze
Reporting Period: January through December 2014

I. ACTIVITIES

- Conducted regular business of the Commission
 - Conducted regular business of the Commission as well as the following Committees:
 - Apparatus & Equipment*
 - Budget*
 - Personnel*
 - Property and Annexation*

*(*All above committee business conducted during course of regular meetings.)*

 - Bylaws Committee – met September 22, 2014
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- Attended Contra Costa County Fire Commissioners' Association Meetings
 - Attended Board of Supervisors' Meetings
 - Attended Contra Costa County Fire Protection District Board of Directors' meetings
 - Attended the Fire Services Study (Fitch Report) Town Hall
 - Attended the Fallen Firefighters' Memorial Service
 - Attended various city council, town hall, and other fire board meetings

II. ACCOMPLISHMENTS

- Reinstated the presentation of service pins to recognition of Fire District personnel for years of service
- Reviewed and provided feedback on the Draft FY 2014/15 Budget
- Conducted public hearings to resolve public complaints regarding weed abatement charges

- Relocated meetings to the District's Training Center to accommodate additional public attendance
- Review of the \$10M apparatus lease/purchase project
- Support of Fire Station 46 on the Lafayette/Orinda border
- Provided feedback on fire prevention activities, suppression leave, incident summary reports and response times
- Provided feedback on levels of service in communities with closed stations or reduced service
- Provided direction on a large residential abatement charge in Pittsburg
- Took action relating to a multi-year weed abatement issue in Martinez
- Assisted with a fire hydrant service concern in Lafayette
- Approved the surplus of fire equipment, Reserve Station 18 in Clyde, and the Alhambra Valley vacant parcel
- Drafted revisions to the Commission Bylaws

III. ATTENDANCE/REPRESENTATION

- Vacancies: District 1 Alternate; District 4 Alternate (eff. December); District 5 Alternate
- Diversity: Commission consists of a variety of retired and active business professionals/owners; retired Fire Captain; computer programmer; security advisor/former police officer/current reserve at San Ramon Valley Fire Protection District; San Francisco Fire Department retiree; and Assistant to the Town Manager – Town of Danville.
- Level of Participation:

Regular Mtgs.	
Chapman	5 of 6
Cunningham	5 of 6
Egan	6 of 6
Granados	6 of 6
Haynes	6 of 6
Henderson	6 of 6
Rojanasathira	6 of 6
Chappel (Alt.)	6 of 6
Horn (Alt.)	5 of 6
Reinhold (Alt.)	4 of 6

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

IV. TRAINING/CERTIFICATION

- Commissioner Mike Egan –
 - Attended volunteer firefighter training at Quincy Fire Department

- Attended Railroad Emergency Response, Hazardous Materials Awareness and Crude Oil training presented by Burlington Northern Santa Fe Railroad
- Completed 4-month EMT training
- Completed National Fire Academy NWCG S-130, Firefighter Training and S-190, Introduction to Wildland Fire Behavior online training courses
- Received training in ice rescue and vehicle extrication

V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Continue to work with Fire Chief on budgetary issues
- Attend meetings relative to fire service issues
- Provide input to the Board of Directors
- Continue to monitor citizen complaints stemming from the District's weed abatement program
- Continued oversight/approval of disposal of surplus property
- Continue to champion the need for Station 46 in Lafayette
- Continue to explore alternate funding sources