

**SIDE LETTER  
BETWEEN  
CONTRA COSTA COUNTY AND DEPUTY SHERIFFS' ASSOCIATION**

**Shift Bidding**

This side letter is by and between the Deputy Sheriffs' Association, Rank and File Unit ("DSA") and the County of Contra Costa ("County") and is effective upon approval by the Board of Supervisors.

This side letter amends the Memorandum of Understanding between Contra Costa County and the Deputy Sheriffs' Association Rank and File Unit, (July 1, 2013 – June 30, 2016) to supersede and replace subsection a. of Section 10.2 with the following:

Section 10.2 – Patrol, Detention, and Technical Services, and Court Security Division Scheduling. The policy and procedures for establishing a work schedule for Deputies and Sergeants assigned to the Detention Division and Patrol Division (including Contract Cities), and Dispatchers and Supervising Dispatchers assigned to the Technical Services Division and Sheriff's Aides assigned to the Detention Division, will be as follows:

a. Length of Shifts.

- i. The bidding of shifts for Deputies, Sergeants, and Sheriff's Aides shall take place on a bi-annual basis. The shift periods will be:

January – June, July - December

- ii. The bidding of shifts for Dispatchers and Supervising Dispatchers shall take place on a tri-annual basis. The shift periods will be:

January – April, May - August  
September – December

The terms of this Side Letter will be incorporated into the successor MOU between the County and DSA, Rank and File Unit. All other terms and conditions of the MOU between Contra Costa County and DSA, Rank and File Unit (July 1, 2013 – June 30, 2016) remain unchanged by this Side Letter.

Date: 10-20-2015

Contra Costa County

Glynis Hughes / Glynis Hughes

Michael Carter / Michael Carter

Michael Carter

DSA Rank and File Unit

Sharon A. Welch, President