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CONTRA COSTA
HEALTH SERVICES

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Date:

January 28, 2015

DEPARTMENT OF CONSERVATION

To:

Deidra Dingman, Department of Conservation and Development

From:

Joe Doser

Subject:

**Process for Revising a Solid Waste Permit** 

To revise a solid waste permit an operator submits an application to the Local Enforcement Agency (LEA). Once a permit is submitted, both the LEA and CalRecycle are required to meet mandated deadlines as described below.

Due to the complexity of these projects, many operators submit a draft application package to the LEA who then shares this with CalRecycle. This informal review by both agencies helps the applicant provide a formal submittal that has the best chance of approval. The length of time this informal process takes will depend on the complexity of the project, motivation of the applicant, completeness of the draft package, and how much time the applicant takes to make any requested changes. During this informal process, CalRecycle also provides feedback.

The lead agency for CEQA is often the Department of Conservation and Development. The CEQA process is typically completed prior to the formal submission of a permit application to the LEA. During the CEQA process, the LEA will review and comment on the CEQA document with the goal that it can find the project in conformance with CEQA as described in the chart below.

Step 1

- Applicant submits application package to the LEA. The LEA has 30 days to accept or reject the
  application.
- The LEA is required to make sure the proposal complies with the state minimum solid waste standards and is consistent with CEQA.

Step 2

Once the LEA accepts the applicantion as complete and correct, it has 60 days to submit the
applicagtion package and the proposed revised permit to CalRecycle.

Step 3

 Once the LEA receives the formal application it has 60 days to hold a public information meeting (but not before the application is found complete and correct). Step 3 occurs concurrently with Steps 1 and 2, so does not add to the total time.

Step 4

Once received, CalRecycle has 60 days to concur with or reject the revised permit.



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The maximum time to complete Step 1 through Step 4 is 150 days. The informal review can reduce this time, since the agencies are already familiar with the project, done the bulk of the review, and the LEA has prepared the proposed revised permit.

JD:tf

cc: Marilyn C. Underwood, Ph.D., Director of Environmental Health Eric Fung, Environmental Health Specialist II