

# **CONTRA COSTA COUNTY FY2014/15 CAPER**

**(Consolidated Annual Performance & Evaluation Report)**



**Community Development Block Grant  
HOME Investment Partnerships Act  
Emergency Solutions Grants  
Housing Opportunities for Persons with AIDS  
Neighborhood Stabilization Program**

**September 22, 2015**

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## Section I. Introduction

Access to safe, sanitary and affordable housing, living wage jobs, essential social services, and viable communities are important factors in determining the prosperity and livability of a community. Contra Costa County, on behalf of the Urban County<sup>1</sup> has participated in the Community Development Block Grant (CDBG) program since its inception in 1975. The primary purpose of the CDBG program is the development of viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities for persons of extremely-low, very-low and low-income<sup>2</sup>.

In June of 1993, Contra Costa County as the Urban County representative and the Cities of Antioch, Concord, Pittsburg, and Walnut Creek joined together to form a Consortium for purposes of participation in the HOME program<sup>3</sup>. The purpose of the HOME Investment Partnerships Act (HOME) program is to expand the supply of decent, safe, sanitary, and affordable housing for extremely-low, very-low and low-income families and households.

The County also receives Emergency Solutions Grants (ESG) funds to improve and expand the supply of shelters for the homeless, and to provide homeless prevention activities and support services. ESG funds must benefit Urban County homeless populations.

Housing Opportunities for Persons with AIDS (HOPWA) funds are allocated to the County through the City of Oakland and may be used throughout the County for the development of housing affordable to and occupied by low-income persons with HIV/AIDS.

Participation by the County in these four programs has increased affordable rental and homeownership opportunities, and expanded the availability of employment, recreation, homeless services, health services, childcare, and other social services in Contra Costa.

In addition, the County received Neighborhood Stabilization Program (NSP) funds through the Housing and Economic Recovery Act of 2008 and the Dodd-Frank Act of 2010. NSP activities and accomplishments are also included in the County's FY 2014/15 CAPER.

In compliance with federal regulations, in April 2010 the County and the Consortium members adopted the FY 2010 - 2015 Contra Costa Consolidated Plan ("Five-Year Plan" or "Consolidated Plan"). Based on an assessment of community needs, the Consolidated Plan identifies affordable housing and community development goals, objectives and strategies to be implemented by Consortium members over the five-year planning period. The County's annual Action Plan identifies specific programs and projects to be implemented by the County in the current program year. These projects are consistent with and designed to achieve the goals and objectives identified in the Five-Year Plan.

As required by 24 CFR 91.52, the Contra Costa County Consolidated Annual Performance and Evaluation Report (CAPER) for FY 2014/15 provides an analysis of the progress the County has made

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<sup>1</sup> The County's eligible area, known as the Urban County, is the entire County, except for the cities of Antioch, Concord, Pittsburg, Richmond, and Walnut Creek which operate independent CDBG programs.

<sup>2</sup> This report uses the following definitions:

- Low-income households are defined as households with incomes at or below 80 percent of the Area Median Income (AMI) for the Oakland PMSA as adjusted for household size and defined on an annual basis by the U.S. Department of Housing and Urban Development (HUD).
- Very-low income households are defined as households with incomes at or below 50 percent of AMI.
- Extremely-low income households are defined as households with incomes at or below 30 percent of AMI.

<sup>3</sup> The City of Richmond is an independent jurisdiction for purposes of participation in the CDBG and HOME Programs.

in the fourth year of the Five-Year Consolidated Plan, and the FY 2014/15 Action Plan for the CDBG, HOME, ESG, HOPWA<sup>4</sup>, and NSP programs.

## Section II. Financial Summary Report

### A. Total Resources Available for Achieving Consolidated Plan Objectives in FY 2014/15

During FY 2014/15, County projects received over \$118 million in resources and matching funds for use in accomplishing housing and non-housing Community Development objectives identified in the Consolidated Plan. Table A provides detail on the sources of these funds.

**Table A — Summary of Resources**

	<b>Federal</b>	<b>State/Local</b>	<b>Private</b>	<b>Total Resources</b>
CDBG	\$			\$
HOME				
Program Income CDBG / HOME / NSP / HOPWA (a)				
HOPWA				
Emergency Solutions Grant				
Hearth Act (McKinney)				
Capital Fund Program (Co. Housing Authority)				
Section 8 Housing Choice				
Housing Successor Agency Funds (b)				
City Successor Agency Funds				
MCC Program		8,471,571		
Ryan White Funds				
FEMA				
EHAP – State				
LIHTCs				
Bond Funds (Tax Exempt, CalHFA)				
County General Fund (Homeless Shelters)				
Other Federal, State/Local, Private funds				
<b>TOTALS</b>	\$	\$	\$	\$

(a) Program income is reinvested into other CDBG, HOME, NSP, and HOPWA eligible activities including Program Administration.

(b) Redevelopment agencies were eliminated February 1, 2012. There are no new funds available in FY 2014/15 but there may be limited housing assets available in the future through the Successor Agencies.

<sup>4</sup> Contra Costa County administers HOPWA funds under a Funding Agreement with the City of Oakland. A more detailed HOPWA annual report for Contra Costa County activities is provided to the City of Oakland for inclusion in its CAPER that is available to interested parties on request.

## B. Total Revenues and Expenditures in FY 2014/15 — CDBG, HOME, ESG, HOPWA, and NSP

**Table B — Revenues and Expenditures**

Program	FY 2014/15 Allocation	FY 2014/15 Program Income (a)	Unexpended Prior Year Balance	Movement of Funds Between Categories/ Adjustments	Total Revenues Available	FY 2014/15 Expenditures	End of Year Unexpended Balance
<b>CDBG</b>							
Housing	\$1,342,444	\$825,423	\$2,254,089	\$(67,362)	\$4,354,594	\$1,179,536	\$3,175,058
Economic Development	\$416,723	\$10,856	\$60,142	\$(98,943)	\$388,778	\$362,061	\$26,717
Infrastructure/ Public Facilities	\$116,087	\$0	\$367,551	\$130,149	\$613,787	\$281,882	\$331,905
Public Service	\$506,021	\$0	\$22,502	\$36,222	\$564,745	\$542,716	\$22,029
Planning/Admin	\$595,319	\$209,070	\$0	\$(66)	\$804,323	\$804,323	\$0
<b>Total CDBG</b>	<b>\$2,976,594</b>	<b>\$1,045,349</b>	<b>\$2,704,284</b>	<b>\$0</b>	<b>\$6,726,227</b>	<b>\$3,170,518</b>	<b>\$3,555,709</b>
<b>HOME</b>							
Projects	\$1,751,917	\$171,248	\$2,357,895		\$4,281,060	\$1,573,009	\$2,708,051
Administration	\$194,657	\$19,028	\$126,683		\$340,368	\$317,516	\$22,851
<b>Total HOME</b>	<b>\$1,946,574</b>	<b>\$190,275</b>	<b>\$2,484,578</b>		<b>\$4,621,427</b>	<b>\$1,890,525</b>	<b>\$2,730,902</b>
<b>ESG</b>							
Projects	\$218,892	\$0	\$0		\$218,892	\$214,666	\$4,226
Administration	\$17,747	\$0	\$82		\$17,829	\$13,092	\$4,737
<b>Total ESG</b>	<b>\$236,639</b>		<b>\$82</b>		<b>\$236,721</b>	<b>\$227,758</b>	<b>\$8,963</b>
<b>HOPWA</b>	<b>\$533,761</b>	<b>\$0</b>	<b>\$1,886,016</b>		<b>\$2,419,777</b>	<b>\$547,806</b>	<b>\$1,871,971</b>
<b>NSP 1</b>							
Projects	\$0	\$	\$1,841,038		\$1,841,038	\$214,178	\$1,626,860
Administration	\$0	\$	\$28,976		\$28,976	\$16,148	\$12,828
<b>Total NSP 1</b>	<b>\$0</b>	<b>\$13,873</b>	<b>\$1,870,014</b>		<b>\$1,883,887</b>	<b>\$230,325</b>	<b>\$1,639,689</b>
<b>Grand Total</b>	<b>\$5,693,568</b>	<b>\$</b>	<b>\$8,944,974(b)</b>	<b>\$0</b>	<b>\$15,888,039</b>	<b>\$6,066,933</b>	<b>\$9,807,233</b>

(a) For the program income detail, refer to Attachment A.3 of the CDBG Financial Summary Report (Appendix A).

(b) \$\_\_\_\_ million of the unexpended balance is committed to projects not yet completed. Unallocated housing funds from the line of credit, recaptured funds from project allocations, and a portion of program income (80% for CDBG, not including the revolving loan fund income, and 90% for HOME) are combined and named the Housing Development Assistance Fund (HDAF). HDAF allocations are made available to affordable housing projects that develop during the program year.

## C. Leveraging of Resources of FY 2014/15 Completed Projects

In accordance with federal regulations and County policy, matching funds are required for projects that receive County CDBG, HOME and ESG program funds. CDBG funded projects are required to provide matching funds depending on the type of project sponsor or subrecipient. Projects implemented by nonprofit agencies are required to provide a minimum 10 percent match, public agencies are required to provide a minimum 25 percent match, and for-profit entities are required to provide a 100 percent match. Projects receiving ESG funds are required to provide a 100 percent match. Matching funds for CDBG and ESG projects typically include other federal, state or local public and private funds. The HOME program requires a 25 percent match from non-federal sources. While HOPWA funds do not require a match, the County considers leveraging of additional resources in the allocation of HOPWA funds. Table C details the funds leveraged for each project completed during FY 2014/15.

**Table C — Leveraging of FY 2014/15 Completed Projects**

### *Housing*

Project ID			CDBG/NSP/ HOME/HOPWA Funds	Other Federal Funds	State/Local Funds	Private Resources	Other Funds Total	Project/ Program Total	CDBG/NSP/ HOME/HOPWA Funds Leveraged
12	44	HSG	4,775,000	0	6,000,000	11,726,158	17,726,158	\$22,501,158	\$3.71
12	43	HSG	4,090,000	0	2,050,000	17,180,474	19,230,474	\$23,320,474	\$4.70
13	49	HSG	1,550,000	0		4,510,270	4,510,270	\$6,060,270	\$2.91
11	53	HSG	320,000	0	920,000	1,511,617	2,431,617	\$2,751,617	\$7.60
14	52	HSG	100,868	0		10,087	10,087	\$110,955	\$0.10
14	51	HSG	31,496	0		3,150	3,150	\$34,645	\$0.10
13	51	HSG	75,000	0	60,000	396,043	456,043	\$531,043	\$6.08
14	50	HSG	655,229	0			0	\$655,229	\$0.00
11	NSP	NSP3	1,662,211	0	560,000	150,000	710,000	\$2,372,211	\$0.43
<b>Housing</b>			<b>\$13,259,804</b>	<b>\$0</b>	<b>\$9,590,000</b>	<b>\$35,487,798</b>	<b>\$45,077,798</b>	<b>\$58,337,603</b>	<b>\$3.40</b>

### *ESG*

Project ID			ESG Funds	Other Federal Funds	State/ Local Funds	Private Resources	Other Funds Total	Project/ Program Total	ESG Funds Leveraged
14	56	ESG	84,025	204,254	1,594,121	0	1,798,375	1,882,400	\$21.40
14	57	ESG	10,000	229,861	215,808	0	445,668	455,668	\$44.57
14	58	ESG	6,505	14,400	0	160,775	175,175	181,680	\$26.93
14	59	ESG	31,000	15,000	402,552	19,810	175,175	468,362	\$5.65
14	60	ESG	10,000	63,255	0	288,127	351,382	361,382	\$35.14
14	61	ESG	73,136	35,558	52,947	320,901	409,406	482,542	\$5.60
<b>ESG</b>			<b>\$214,666</b>	<b>\$562,328</b>	<b>\$2,265,428</b>	<b>\$789,613</b>	<b>\$3,355,182</b>	<b>\$3,832,035</b>	<b>\$15.63</b>



## Public Service

Project ID	County CDBG Funds	Other Federal Funds	State/Local Funds	Private Resources	Other Funds Total	Project/ Program Total	CDBG Funds Leveraged
14 1 PS	55,000	173,895	19,930	0	193,825	248,825	3.52
14 2 PS	22,000	0	210,812	0	210,812	232,812	9.58
14 3 PS	5,000	3,000	0	120,000	123,000	128,000	24.60
14 4 PS	29,995	19,918	0	146,000	165,918	195,913	5.53
14 5 PS	15,000	10,000	359,525	68,000	437,525	452,525	29.17
14 6 PS	31,500	0	124,205	1,122,336	1,246,541	1,278,041	39.57
14 7 PS	10,000	8,750	14,930	229,647	253,327	263,327	25.33
14 8 PS	27,229	54,250	0	45,016	99,266	126,495	3.65
14 9 PS	25,000	20,000	0	134,350	154,350	179,350	6.17
14 10 PS	13,000	0	0	136,565	136,565	149,565	10.50
14 11 PS	10,000	0	9,118		9,118	19,118	0.91
14 12 PS	10,000	0	377,879	42,171	420,050	430,050	42.00
14 13 PS	10,000	0	36,512	0	36,512	46,512	3.65
14 14 PS	10,000	0	19,423	151,258	170,681	180,681	17.07
14 15 PS	10,000	174,720	22,145	6,000	202,865	212,865	20.29
14 16 PS	15,000	0	0	187,541	187,541	202,541	12.50
14 17 PS	10,000	0	0	21,088	21,088	31,088	2.11
14 18 PS	7,500	0	8,500	31,500	40,000	47,500	5.33
14 19 PS	9,996	254,208	2,535,003	70,000	2,859,211	2,869,207	286.03
14 20 PS	9,000	0	92,200	0	92,200	101,200	10.24
14 21 PS	14,960	0	139,451	91,005	230,456	245,416	15.40
14 22 PS	14,613	0	14,000	60,970	74,970	89,583	5.13
14 23 PS	18,000	0	91,490	553,105	644,596	662,596	35.81
14 24 PS	10,000	0	70,751	230,209	300,960	310,960	30.10
14 25 PS	9,442	212,667	22,457	25,000	260,124	269,566	27.55
14 26 PS	10,000	0	6,473	1,694	8,166	18,166	0.82
14 27 PS		Not Applicable - CDBG Administration Expense					
14 28 PS	10,000	0	124,704	0	124,704	134,704	12.47
14 29 PS	18,000	0	28,643	0	28,643	46,643	1.59
14 30 PS	62,056	243,823	1,542,090	0	1,785,913	1,847,969	28.78
14 31 PS	15,000	0	0	355,400	355,400	370,400	23.69
14 32 PS	26,675	35,558	26,272	320,901	382,732	409,407	14.35
<b>Public Service</b>	<b>\$543,966</b>	<b>\$1,210,789</b>	<b>\$5,896,514</b>	<b>\$4,149,755</b>	<b>\$11,257,057</b>	<b>\$11,801,023</b>	<b>\$20.69</b>

### ***Economic Development***

Project ID	County CDBG Funds	Other Federal Funds	State/Local Funds	Private Resources	Other Funds Total	Project/ Program Total	CDBG Funds Leveraged
14 33 ED	70,000	0	160,856	0	160,856	230,856	2.30
14 34 ED	100,000	22,033	90,000	482,657	594,690	694,690	5.95
14 35 ED	45,000	0	0	118,544	118,544	163,544	2.63
14 36 ED	84,201	0	0	104,401	104,401	188,602	1.24
14 37 ED	56,284	0	14,985	0	14,985	71,269	0.27
<b>Economic Development</b>	<b>\$355,484</b>	<b>\$22,033</b>	<b>\$265,842</b>	<b>\$705,602</b>	<b>\$993,476</b>	<b>\$1,348,961</b>	<b>\$2.79</b>

### ***Infrastructure/ Public Facilities***

Project ID	County CDBG Funds	Other Federal Funds	State/Local Funds	Private Resources	Other Funds Total	Project/ Program Total	CDBG Funds Leveraged
13 37 IPF	50,000	0	24,125	0	24,125	74,125	\$0.48
13 38 IPF	65,624	0	259,766	0	259,766	325,390	\$3.96
13 46A IPF	70,470	0	27,554	0	27,554	98,024	\$0.39
14 38 IPF	54,000	0	0	3,115	3,115	57,115	\$0.06
14 44 IPF	21,062	0	0	2,340	2,340	23,402	\$0.11
14 45 IPF	20,489	0	0	2,276	2,276	22,765	\$0.11
<b>Infrastructure/ Public Facilities</b>	<b>\$281,645</b>	<b>\$ -</b>	<b>\$311,445</b>	<b>\$7,731</b>	<b>\$319,176</b>	<b>\$600,821</b>	<b>\$1.13</b>

<b>Total - All Programs</b>	<b>\$14,655,565</b>	<b>\$1,795,150</b>	<b>\$18,329,228</b>	<b>\$41,140,499</b>	<b>\$61,002,690</b>	<b>\$75,920,442</b>	<b>\$4.16</b>
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## Section III. CDBG Narrative

### A. Non-Housing Community Development

#### A.1. *Priority/goal assessment*

Non-housing Community Development activities are those that provide for a safe and livable environment as identified by the community. The County is committed to allocating funds that serve the needs of the lowest income and most disadvantaged residents. The County funds Community Development activities under four different categories: Public Service (CD-1 through CD-4), Fair Housing (CD-5), Economic Development (CD-6), Infrastructure/Public Facilities (CD-7), and Homeless Services (H-1 and H-2).

The Contra Costa Consolidated Plan identifies the following priorities for non-housing Community Development needs:

- CD-1 General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse, and other issues.
- CD-2 Seniors: Enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence.
- CD-3 Youth: Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood.
- CD-4 Non-homeless Special Needs: Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as disabled persons, victims of domestic violence, abused children, persons with HIV/AIDS, illiterate adults, and migrant farm workers.
- CD-5 Fair Housing: Continue to promote fair housing activities and affirmatively further fair housing.
- CD-6 Economic Development: Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very-low and low-income residents, and increase the viability of neighborhood commercial areas.
- CD-7 Infrastructure/Public Facilities: Maintain quality public facilities and adequate infrastructure, and ensure access for the mobility impaired by addressing physical access barriers to public facilities.
- CD-8 Administration/Planning: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.

- H-1 Homeless Services: Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services.
- H-2 Homeless Services: Reduce incidence of homelessness and assist in alleviating the needs of the homeless.

## *A.2. Accomplishments*

Appendix E (Completed and Ongoing Projects) describes the accomplishments achieved in the categories of Public Service, Fair Housing, Economic Development, Infrastructure/Public Facilities and, Homeless Services. The County ensures that the limited clientele national objective requirement is met for those activities that are not targeted to one of the presumed benefit populations. Public Service agencies, whose clients are not a presumed benefit population, are required to collect income documentation and/or certification from its clients to determine their eligibility. The agencies are required to keep these records for five years after the program/project is completed.

The following three tables (Tables D, E and F) summarize the accomplishments of Economic Development, Infrastructure/Public Facilities and Public Service categories.

**Table D — Summary of Community Development Accomplishments — Economic Development**

Priority Need Category – Economic Development	Actual Number of Businesses Assisted	Actual Number of Persons Assisted with Jobs	Actual Number of Extremely-Low Income Persons Assisted with Jobs	Actual Number of Very-Low Income Persons Assisted with Jobs	Actual Number of Low-Income Persons Assisted with Jobs
Micro-Enterprises	99				
Other Businesses					
Technical Assistance	90	39			
Other (job training/placement)		25	16	5	4

**Table E — Summary of Community Development Accomplishments — Infrastructure and Public Facilities**

Priority Need Category: Public Facilities	Actual Number of Projects Assisted*	Actual Number of Projects Completed	
		Funded in FY 2014/15	Funded in previous years
Senior Centers	1		
Handicapped Centers			
Homeless Centers			1
Youth Centers			
Neighborhood Facilities	2	1	
Child Care Centers	2	2	
Parks and/or Recreation Facilities	1		1
Health Facilities			
Parking Facilities			
Abused/Neglected Facilities			
AIDS Facilities			
Other Public Facilities			
Public Improvements			
Solid Waste Improvements			
Flood Drain Improvements	1		
Water Improvements			
Street Improvements	1		1
Sidewalk Improvements (Curb Ramps)			
Sewer Improvements			
Asbestos Removal			
Other Infrastructure Improvements			
Bike Lane			
Other – ADA Transition Plan			
<b>Totals</b>			

\* Includes all projects approved for funding in FY 2014/15.

**Table F — Summary of Community Development Accomplishments — Public Service**

Priority Need Category— Public Service	Actual Number of Persons/Households Served
Senior Services: CD-2	1,010
Homeless Services: H-1	7,053
Youth Services:CD-3	1,597
Fair Housing Investigation (categorized as Admin. expense): CD-5	44
Tenant Landlord Counseling: CD-1	465
General Public Services: CD-1	13,326
Non Homeless Special Needs: CD-4	1,000
<b>Total Served</b>	<b>24,495</b>

**B. Affordable Housing**

See Section IV HOME and CDBG Housing Narratives for discussion of affordable housing, including the Neighborhood Stabilization Program.

**C. Changes to the Program**

The County made the following Substantial Amendments to its programs:

Church Lane Apartments: Resources for Community Development (RCD) was awarded \$455,000 in CDBG funds for the rehabilitation of the Church Lane apartments in San Pablo. An award of \$99,000 in HOME funds was made conditioned on execution of a memorandum of agreement with HUD.

**D. Economic Stimulus Programs**

*Neighborhood Stabilization Program*

The County has received two allocations of Neighborhood Stabilization Program funds: NSP1 (\$6,019,051) and NSP3 (\$1,871,294). NSP provides targeted emergency assistance to state and local governments to acquire and redevelop abandoned and foreclosed residential properties that might otherwise become sources of abandonment and blight within our communities. Appendix E includes NSP accomplishments.

**E. Consolidated Plan Implementation/Certifications**

As indicated in the discussion on leveraging in Section II.C on Page 4, the County diligently pursued resources identified in the annual Action Plan and Consolidated Plan.

During FY 2014/15, the County supported efforts by local jurisdictions and nonprofit organizations to obtain additional federal resources for affordable housing development and programs and projects to assist the County's homeless populations by working with applicants to ensure consistency with the

currently approved Contra Costa Consolidated Plan and providing the required certifications. The County worked with the Housing Authority of the County of Contra Costa to ensure that its Five-Year and Annual PHA Plans are consistent with the Consolidated Plan.

In addition staff works with other County departments to coordinate efforts in providing comprehensive services and programs that assist in implementation of the Consolidated Plan goals.

## **F. Displacement Narrative**

Priority in the allocation of federal funds is given to projects that do not involve permanent relocation. However, projects involving relocation may be funded if required to: eliminate unsafe or hazardous housing conditions; reverse conditions of neighborhood decline and stimulate revitalization of a specified area; and/or to accomplish high priority affordable housing projects. As specified in project legal documents, the County and project sponsors must adhere to the requirements of the Uniform Relocation Act (URA) in projects involving permanent or temporary relocation. In addition, wherever feasible, households and organizations will be offered the opportunity to remain in the project upon completion.

The County has developed procedures for monitoring relocation activities to ensure full compliance with the URA. The procedures include: a pre-funding interview with a review of project sponsor capacity for carrying out relocation activities (e.g., contracting with a qualified consultant, in-house staff experience); a mandatory developer/subrecipient meeting that covers relocation requirements and procedures for reporting; and submission of relocation reports and copies of proper noticing throughout the relocation activities.

No households or businesses were displaced in the last fiscal year.

## **G. Neighborhood Revitalization — North Richmond Neighborhood Revitalization Strategy Area Accomplishments**

The North Richmond Neighborhood Revitalization Strategy Area (NRSA) was approved by HUD in August 1996. The purpose of the NRSA is to create opportunities for economic self-sufficiency through jobs and housing, viable neighborhood commercial areas, childcare, transportation, and safe streets. The County's intent has been to take a collaborative approach to making these opportunities a reality by working proactively with residents, the North Richmond Municipal Advisory Council, the County Redevelopment Agency (Note: the County's Redevelopment Agency was eliminated on 2/1/12), Employment and Human Services, Health and Sheriff Departments, and community based organizations and businesses.

The majority of projects originally identified in the original NRSA have been completed and an update to the Plan is being contemplated. If an update is prepared, it is expected to include an assessment of current conditions, establish new benchmarks and identify short-term and long-term goals to be achieved.

### ***CDBG Funded Projects/Programs***

The following programs, originally identified in the NRSA, continue to operate and provide services to the community of North Richmond. Both CDBG supported programs and non-CDBG supported programs are listed.

- North Richmond Multi-Cultural Family and Senior Center (14-08-PS) continues to receive CDBG funding. The Center is host to many community meetings and events and is home to a number of programs providing education and social services to seniors and other special needs populations. CDBG funds are provided for operation and staffing of the Center that serves over 200 people per year.
- The Verde School Service Learning project (14-22-PS) sponsored by Urban Tilth uses a hands-on approach to learning that integrates traditional curriculum requirements with real-world situations. A total of 475 students participated in this program during the school year.
- Road to Success: Family Day Care Development Project (14-32-ED) sponsored by the Contra Costa Child Care Council, provides opportunities for low-income women to develop in-home day care centers in North Richmond and Bay Point. A total of 99 low-income residents opened or retained a family daycare business during the year.
- The Strengthening Neighborhood Economies Commercial Corridor project (14-35-ED), sponsored by the West Contra County Business Development Center (WCC-BDC), seeks to improve the success of small businesses and micro-enterprises in West County through business assistance and community building activities. This year, 60 aspiring, start-up and established microenterprises/small businesses were assisted. With the WCC-BDC's help 21 start-up businesses were assisted, and 39 new jobs were created in the area.
- Heritage Point Apartments: Community Housing Development Corporation of North Richmond (CHDC) continues to seek full funding for this 42 unit apartment project. CHDC with support from the Housing Successor Agency, submitted a concept proposal for the first round on State Affordable Housing and Sustainable Communities funds. Unfortunately, CHDC was not asked to submit a full application. CHDC will apply again in 2016.
- The Neighborhood Preservation Program operated by the County Building Inspection Division of the Department of Conservation and Development, provides low and zero interest loans to owner occupants for home rehabilitation. Since approval of the NRSA, 20 units owned and occupied by very-low and low-income households in North Richmond have been rehabilitated through this program.

### *Education*

The County Service Integration Program works closely with parents, the principal and staff of Verde Elementary School to improve student attendance and participation. As a result, absenteeism has been reduced and monthly Average Daily Attendance (ADA) numbers have increased.

### *Miscellaneous*

The following programs, though not specific to North Richmond, are available to North Richmond residents and businesses. All projects are ongoing and funded through the CDBG and HOME programs.

- Housing Development Assistance Fund – HOME and CDBG funds are available for the purpose of funding eligible housing projects during the program year.
- Community Energy Services Corporation is implementing the Healthy Homes program (14-51-HSG) which provides education and home improvements to remove asthma triggers from



homes. Since the implementation of the program in 2010, 22 households in North Richmond have been assisted.

- Community Energy Services Corporation is implementing the Home Repair program (14-52-HSG) which provides free home safety repairs to low income home owners. Since the implementation of the program in 2013, 2 households in North Richmond have been assisted.

California Redevelopment Agencies were eliminated on February 1, 2012. Therefore, there were limited activities undertaken in North Richmond during FY 2014/15:

- The Successor to the former Redevelopment Agency transferred all housing assets to the Housing Successor (the County), including numerous land assemblages in unincorporated Contra Costa County. These sites are to be developed as housing. The Successor Agency also obtained approval to transfer unspent housing bond proceeds to the Housing Successor to be used for affordable housing projects.
- Certain projects that were underway prior to the dissolution of Redevelopment were considered enforceable obligations and will continue. These obligations included a predevelopment loan with Community Housing Development Corporation of North Richmond for the development of Heritage Point, North Richmond.
- The Successor Agency continues to receive funding for three agency assistance agreements for affordable housing projects in the Pleasant Hill/Contra Costa Centre BART Station area.

## **H. Five-year Assessment**

The priorities and strategies established for non-housing Community Development activities in the Consolidated Plan are intended to improve the livability and viability of our communities. Activities considered for funding must meet priorities for economic development, infrastructure and public facility improvements, the needs of the homeless, seniors, youth, families and special needs populations, and underserved communities. The practice of the County is to serve a minimum of 75 percent extremely-low and very-low income persons in the Public Service category. Likewise, job training and placement programs specifically target extremely low- and very-low income persons. Table G details the progress the County has made in meeting its five-year goals for non-housing Community Development projects.

**Table G — Five-year Assessment of Non-Housing Projects**

<b>CONSOLIDATED PLAN PRIORITIES</b>	<b>Five-year Goal</b>	<b>Annual Goal</b>	<b>Completed FY 2010/11</b>	<b>Completed FY 2011/12</b>	<b>Completed FY 2012/13</b>	<b>Completed FY 2013/14</b>	<b>Completed FY 2014/15</b>	<b>Completed Toward Five-year Goal</b>
<b>CD-1 General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse, and other issues.</b>	25,000	5,000	15,674	12,219	11,709	14,845	13,791	68,238
<b>CD-2 Seniors: Enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence.</b>	4,500	900	1,093	973	1,043	1,027	1,010	5,146
<b>CD-3 Youth: Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood.</b>	12,200	2,440	1,870	1,746	1,896	1,623	1,597	8,732
<b>CD-4 Non-homeless Special Needs: Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as disabled persons, victims of domestic violence, abused children, persons with HIV/AIDS, illiterate adults, and migrant farm workers.</b>	2,237	447	1,110	1,136	1,004	1,007	1,000	5,257
<b>CD-5 Fair Housing: Continue to promote fair housing activities and affirmatively further fair housing.</b>	1,000	200	41	44	41	45	44	215
<b>CD-6 Economic Development: Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very-low and low-income residents, and increase the viability of neighborhood commercial areas.</b>	1,445	289	223	236	228	298	214	1,199
<b>CD - 7 Infrastructure/Public Facilities: Maintain quality public facilities and adequate infrastructure, and ensure access for the mobility impaired by addressing physical access barriers to public facilities.</b>	15	3	5	4	4	6	6	25
<b>H-1 Homeless Services: Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services. *</b>	4,330	866	1,343	1,251	1,071	465	7,053	11,183
<b>H-2 Homeless Services: Reduce incidence of homelessness and assist in alleviating the needs of the homeless. **</b>	16,710	3,342	12,208	4,852	419	5,908	611	19,151

\* The goals/accomplishments reported within the H-1 Consolidated Plan Priority reflect the goals/accomplishments of ESG projects.

\*\* FY 2014/15 reflects a change in the performance goal for the Contra Costa Crisis Center. In the past, County CDBG has funded the Homeless Hotline and those clients have been included in this total. The County is now funding the Crisis Center's 211, line which provides information and referral services to all low income residents.

## **Section IV. HOME and CDBG Housing Narratives**

The Contra Costa Consortium Five-Year Plan establishes the following priorities for affordable housing programs and projects:

- AH-1: Expand housing opportunities for extremely low-income, very low-income, low-income, and moderate-income households through an increase in the supply of decent, safe, and affordable rental housing and rental assistance.
- AH-2: Increase homeownership opportunities.
- AH-3: Maintain and preserve the existing affordable housing stock.
- AH-4: Reduce the number and impact of home foreclosures.
- AH-5: Increase the supply of appropriate and supportive housing for special needs populations.
- AH-6: Preserve existing special needs housing.
- AH-7: Adapt or modify existing housing to meet the needs of special needs populations.
- AH-8: Improve access to services for those in special needs housing.
- H-1: Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services.

### **A. Allocation of Funds**

During FY 2014/15, the County allocated CDBG, HOME, HOPWA, ESG, and NSP funds in a manner consistent with the above objectives and strategies. These projects are summarized under the appropriate strategy/need in Appendix E.

### **B. Match Contributions**

The HOME program incurred a match liability of \$393,252 in FY 2014/15, and realized a total match of \$4,081,683. There is a carry-over match from previous years of nearly \$40 million. Sources of match include the net present value of below market interest rate loans, and the net present value of property tax waivers.

See Appendix C for HOME match report, HUD-40107-A.

### **C. MBE/WBE Analysis**

A minority and women owned business enterprise (MBE/WBE) outreach program was adopted by the Board of Supervisors as a component of the Consortium HOME Program and the County's Affordable Housing Program. Consortium and County MBE/WBE policies are discussed at the Countywide HOME information meetings and at individual meetings with developers awarded HOME funds. In addition, requirements concerning minority and women-owned business participation in Consortium-funded HOME projects have been incorporated into all HOME project agreement and loan documents. Subrecipients must advertise business and contracting opportunities in a manner that would provide maximum notification to minority and women-owned business enterprises. Further, Subrecipients are encouraged to utilize certification lists maintained by local public agencies.

As indicated in the HUD-40107 form (see Appendix C), projects completed during FY 2014/15 include:

- A total of four contract and 118 subcontracts.
- 23 subcontracts were with a women-owned firm in the amount of \$5,515,795.
- 21 subcontracts were with minority-owned businesses in the amount of \$6,263,588.

The Department of Conservation and Development (DCD) will continue to work with project sponsors to improve the participation of minority and women-owned business in housing developments.

### **D. On-site Inspections**

Federal regulations require the County to perform on-site inspections of a reasonable sample of rental housing units assisted with HOME funds in order to ensure continued compliance with State and local housing quality standards and code requirements. Historically, Projects with 26 or more HOME-assisted units must be inspected annually; projects with 5 to 25 units, every two years; and projects with up to 4 units, every three years. Each year, DCD staff inspects 10 to 15 percent of the HOME-assisted units for each monitored project. Copies of the inspection reports are maintained at the DCD offices.

During FY 2014/15, the County performed on-site inspections of 104 HOME-assisted units. West County (32 HOME-assisted units) were monitored in July 2014 and (22 HOME-assisted units) were monitored in June 2015. Central County (49 HOME-assisted units) were monitored in October 2014. Staff has found fewer units to monitor at a given time less burdensome to complete, rather than completing all of the annual inspections at the same time during the year. Table H summarizes onsite inspections conducted or scheduled over the current reporting period.

**Table H — On-site Inspections**

<b>Project Name, Location</b>	<b>Number of units inspected</b>	<b>Number of units passed</b>	<b>Number of units failed</b>
<b>HOME Urban County Projects</b>			
Pinole Grove, Pinole	4	4	0
<b>HOME Consortium Projects</b>			
ABC Apartments, El Sobrante	4	4	0
Acalanes Court, Walnut Creek	2	2	0
Alvaraz Court, Pinole	2	2	0
Alves Lane, Bay Point	1	1	0
Bella Monte, Bay Point	3	3	0
Belle Terre, Lafayette	3	3	0
Camara Circle, Concord	3	3	0
Carquinez Vista Manor, Crockett	2	2	0
Casa Adobe, San Pablo (CDBG)	2	2	0
Church Lane, San Pablo*	2	1	1
Coggins Square, Walnut Creek	5	5	0
Community Heritage, N. Richmond	3	3	0
Giant Road, San Pablo	6	6	0
Grayson Creek, Pleasant Hill	5	5	0
Idaho Apartments, El Cerrito (CDBG/HOPWA)	2	2	0
Lakeside, Concord	9	9	0
Lillie Mae Jones Plaza (HOPWA)	1	1	0
Montego Place, Walnut Creek	3	3	0
Riley Court, Concord (HOME/HOPWA)	5	5	0
Rodeo Gateway Senior, Rodeo	4	4	0
Rumrill Place, San Pablo	2	2	0
Samara Terrace, Hercules	4	4	0
STAND! Shelter, Confidential	1	1	0
The Arbors, Hercules	2	2	0
The Landings, Pittsburg	1	1	0
Tice Oaks, Walnut Creek	2	2	0
Valley Vista, San Ramon	8	8	0
Victoria Green, Hercules	7	7	0
Villa Vasconcellos, Walnut Creek	6	6	0
<b>Totals</b>	<b>104</b>	<b>103</b>	<b>1</b>

\*Church Lane Apartments is in the process of putting together the financing for a substantial rehabilitation at the project. \$455,000 in CDBG funds have been awarded to the project to help with the rehabilitation. Rehabilitation should commence late 2015.

Concurrent with the on-site inspections, DCD staff inspects tenant files to ensure the management company complies with HOME program and County requirements. The review includes confirming proper income certification, correct rent and utility allowance calculations, and appropriate tenant lease provisions. The County also reviews the annual project audit, and operating budget.

The County has a licensing agreement with U.S. Communities for their FOCUS program. FOCUS provides web-based reporting program. HUD's income and rent limits are imbedded in the program. The program allows for immediate feedback to asset managers on whether or not the unit is in compliance.

## **E. Affirmative Marketing**

Please see Section VII.C, Fair Housing and Appendix D for discussion on affirmative marketing.

## **F. Actions to Address the Housing Needs of Special Needs Populations**

County actions to address housing needs of Contra Costa's special needs populations through the development of affordable housing are summarized in Appendix E, Housing Table (*Priority H-7*).

All new residential construction projects funded with County resources are required to include units accessible to disabled populations. A minimum of five percent of all units built and all common areas must be accessible to mobility impaired persons and an additional two percent must be accessible to vision and/or hearing impaired persons. The Affordable Housing Program Manager is responsible for compliance with Section 504.

## **G. Slow Moving Projects**

During the current program year, Contra Costa made limited progress toward meeting its affordable housing goals. However, there are several developments nearing completion. In measuring the County's accomplishments, it must be noted that the majority of funded housing projects are complex, involving new construction or acquisition and rehabilitation of multifamily housing and requiring multiple funding sources. In general, these projects require two to five years from initial development planning to completion and occupancy. In order to facilitate the ability of the project sponsor to obtain additional funding from other sources (e.g., LIHTCs, State programs, and FHLB Affordable Housing Program), the County often commits resources relatively early in the process. Therefore, the number of units funded and completed with current resources is often less than the number funded and in development.

The housing table in Appendix E includes projects that have been designated as delayed (or slow-moving). Slow moving projects include the following:

Heritage Point, North Richmond (10-60-HSG): Community Housing Development Corp. (CHDC) was awarded HOME funds as a CHDO for technical assistance in determining the feasibility of the Heritage Point development. Using HOME and former redevelopment agency funds, CHDC obtained a General Plan amendment and planning entitlements. CHDC is now seeking State Affordable Housing and Sustainable Communities funds as the primary source of construction financing.

Tabora Gardens, Antioch (11-51-HSG, 13-47-HSG, 14-46-HSG): Satellite Affordable Housing Associates (SAHA) has an award HOME and NSP funds (which have not been committed). SAHA received an allocation of veteran's housing funds. SAHA was unsuccessful with three applications for low income

housing tax credits and will now seek four percent low income housing tax credits and tax-exempt bond financing.

## H. Displacement

See the displacement discussion under Section III.E.

## I. Accomplishments

Appendix E contains a summary of FY 2014/15 completed and ongoing housing projects. The summary includes the race/ethnicity of those served and the number of Section 215 units.

## J. Program Changes

## K. Five-year Assessment

See Table I for Five-year assessment of CDBG/HOME/HOPWA Housing activities.

**Table I — Five-Year Affordable Housing Goals and Accomplishments**

	Five-year Goal	Completed FY 10/11 (a)	Completed FY 11/12(a)	Completed FY 12/13 (a)	Completed FY 13/14 (a)	Completed FY 14/15 (a)	Completed Toward Five-year Goal	Projects Funded/ Underway	Total Completed/ Underway
<b>Rental Housing Units (b)</b>	<b>825</b>	<b>0</b>	<b>330</b>	<b>79</b>	<b>53</b>	<b>160</b>	<b>622</b>	<b>308</b>	<b>930</b>
Affordable at 0 to 30% AMI	90	0	21	6	16	31	74	63	137
Affordable at 31 to 50% AMI	355	0	182	39	36	94	351	227	578
Affordable at 51 to 80% AMI	380	0	127	34	1	35	197	18	215
<b>Homeowner Units</b>	<b>290</b>	<b>52</b>	<b>77</b>	<b>68</b>	<b>94</b>	<b>98</b>	<b>389</b>	<b>23</b>	<b>412</b>
Affordable at 0 to 30% AMI	35	0	3	14	22	33	72	0	72
Affordable at 31 to 50% AMI	120	36	23	17	31	33	140	11	151
Affordable at 51 to 80% AMI	135	16	51	37	41	32	177	12	189
<b>Homeless (b)</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>49</b>	<b>61</b>	<b>0</b>	<b>61</b>
Individuals	100	0	0	0	12	49	61	0	61
Families	150	0	0	0	0	0	0	0	0
<b>Non-Homeless Special Needs (b)</b>	<b>385</b>	<b>0</b>	<b>126</b>	<b>77</b>	<b>27</b>	<b>125</b>	<b>355</b>	<b>0</b>	<b>476</b>
Elderly	210	0	105	70	0	66	241	84	325
Frail Elderly	100	0	0	0	12	49	61	0	61
Severe Mental Illness	25	0	0	0	0	0	0	10	10
Physical Disability	20	0	16	4	3	7	30	0	30
Developmental Disability	5	0	0	3	0	0	3	10	13
Alcohol/Drug Abuse	0	0	0	0	12	0	12	0	12
HIV/AIDS	25	0	5	0	0	3	8	17	25
Victims of Domestic Violence	0	0	0	0	0	0	0	0	0
<b>Total Section 215</b>	<b>675</b>	<b>0</b>	<b>142</b>	<b>74</b>	<b>47</b>	<b>150</b>	<b>413</b>	<b>210</b>	<b>623</b>
215 Renter	625	0	129	69	47	142	387	187	574
215 Owner	50	0	13	5	0	8	26	23	49
(a) Includes completed projects funded with CDBG, HOME, HOPWA, NSP, bonds, MCCs and inclusionary housing.									
(b) May include duplicate units in other categories.									

## **Section V. HOPWA Narrative—HIV/AIDS**

County Conservation and Development and Health Services Departments staff coordinate periodically to identify and address the housing and housing-related service needs of low-income persons with HIV/AIDS in Contra Costa. Activities during FY 2014/15 include provision of technical assistance to current and potential developers of affordable housing and related services for persons with HIV/AIDS.

The County HIV/AIDS Program allocated \$1,553,866 in FY 2014/15 Ryan White Treatment Modernization Act funds for the following services which address the needs of low-income persons with HIV/AIDS in Contra Costa: \$984,942 for medical case management, \$8,000 for emergency financial assistance, and \$560,924 for other support services such as food, mental health, substance abuse, respite care, transportation, legal services, early intervention services, outreach, health education and risk reduction groups, and oral care.

In addition Contra Costa apportions approximately 25 percent of its HOPWA allocation to the Contra Costa Health Services Department (HSD) to provide housing advocacy services to persons with HIV/AIDS. The balance is used for acquisition/rehab and new construction of affordable housing for persons with HIV/AIDS. All funds are awarded to sub recipients on a competitive application basis. During FY 2014/15, HSD allocated \$55,000 to Contra Costa Interfaith Housing and \$48,000 to Greater Richmond Interfaith Housing in HOPWA funds to provide housing advocacy and assistance services, including client intake, housing needs assessment, assistance with locating affordable housing, assistance with housing-related benefit applications, development and implementation of client housing plans, emergency housing assistance funds, follow-up to ensure receipt of benefits and housing, and referral to other services. An additional \$20,516 award was allocated to the AIDS Program to provide HIV+ clients with Short Term Rental Mortgage Utility (STRMU) assistance to help cover their short term shallow subsidies, eviction prevention expenses, utility payments and limited mortgage or rental payments. It also includes permanent housing placement services such as security deposits and short term motel assistance while waiting for permanent stable housing.

## **Section VI. ESG Narrative**

### **Evaluation of Progress Toward Meeting Specific Homeless Objectives**

Contra Costa County receives an annual allocation of federal Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG) funds. In FY 2014/15, the County allocated \$264,045 in ESG funding and \$148,561 in CDBG funding to address the County's homeless objectives. Proposed projects addressing homelessness were evaluated based on several criteria including (1) meeting the following Consolidated Plan objectives: CD-4 - Reduce the incidence of homelessness and assist in alleviating the needs of the homeless, and H-1 - Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services, and (2) their consistency with *Ending Homelessness in Ten Years: A County-Wide Plan for the Communities of Contra Costa County*. The plan identifies priorities and specific actions to alleviate homeless needs in Contra Costa and is being updated in 2014 through a community process. Most of the current ESG Subrecipients also receive CDBG funds from the County and one or more entitlement cities.



The County has made great progress in its goal to end homelessness. The current Consolidated Plan (FY 2010/15) sets a five year goal of providing services to 21,040 homeless residents. As of June 30, 2014, 27,517 people have received services that help alleviate the needs of the homeless and reduce the incidence of homelessness.

On January 30, 2013, the local Continuum of Care (CoC) conducted a biannual census of sheltered and unsheltered people experiencing homelessness. The count found an 11% decrease in the total homeless population from the last count in 2011. The number of unsheltered homeless persons declined by 140 - from 1,490 to 1,350.

### **(1) Outreach to Homeless Persons**

**Coordinated Intake and Assessment:** A subcommittee of the County CoC is currently working on developing a coordinated intake and assessment for Contra Costa County that will be in compliance with the new CoC and ESG Program Rules and will improve the accessibility of housing and services for persons experiencing homelessness throughout the County. In 2014, the subcommittee completed a County-wide system-mapping exercise to identify natural points of entry into the system. The subcommittee also engaged in a comparative analysis of national assessment tools, and identified the VI-SPDAT (Vulnerability Index – Service Prioritization Assistance Tool) as the best evidence-based tool to allow the community to match, upon intake, the individual needs of the consumer to the proper type and level of available services based upon level of acuity. The subcommittee is now planning two pilots to test the tool and further develop the referral process design.

**Outreach Services:** The County provides CDBG funds for homeless outreach teams through Anka Behavioral Health's Hope Plus program. The teams are augmented by interns from nursing and social services programs at California State University, East Bay. The teams seek out individuals on the street and in encampments and provide clients with access to food and shelter, and to integrated health, mental health and substance abuse services. Assessments are done in the field to provide clients with referrals to safety net services. Anka staff work closely with law enforcement and other local entities, providing intervention services to advise the homeless of available options and to help them avoid incarceration. The program recently received a donated van that is used to transport homeless clients to medical appointments and to appointments to apply for benefits and services.

The work of the Hope Plus team is complemented by the outreach teams of the Bay Area Rescue Mission, Central County Homeless Outreach and the local VA Homeless Outreach Social Worker, who provide additional outreach services to homeless encampments in East and Central Contra Costa County.

**Contra Costa 211:** CDBG funds are provided to the Contra Costa Crisis Center for the 211 line. The line provides a single point of contact for homeless individuals seeking services throughout the County. Phone counselors complete an intake assessment to determine the needs of each caller then provide referrals to a variety of community programs including shelter, food pantries and mental health services. Contra Costa Crisis Center has been participating in the Coordinated Intake and Assessment subcommittee and will be a key partner in piloting and implementation.

**Health Care for the Homeless:** In addition to providing direct medical care, testing and immunization services, the County-funded Health Care for the Homeless Program uses its mobile healthcare van for

outreach. The bilingual Healthcare for the Homeless Team assesses client's needs, provides social support, and links clients to appropriate services and programs, including mental health and substance abuse programs, Medi-Cal, the County's Basic Adult Care program, and the Covered California healthcare insurance exchange.

**Multi-Service Centers:** Anka Behavioral Health provides services at three multi-service centers (MSC), each located in a specific region of the County (West, Central and East). The MSC's are drop in centers designed to offer basic survival needs as well as case management, life skills, referral and linkage, employment assistance, assistance accessing healthcare and mainstream resources, alcohol and other drug counseling and treatment, and crisis intervention. The centers serve as a place of respite from the larger community and provide a sense of belonging and connection to those within the homeless community. The MSC also serves families who are experiencing homelessness, educating them about their rights to services that enable their children to continue their education and connecting them to a variety of services focused on serving families.

**Project Homeless Connect:** Project Homeless Connect is a one-day, one-stop event that provides a wide range of services, including outreach, healthcare, social services and housing resources, to people experiencing homelessness in Contra Costa County. Project Homeless Connect events are held annually and rotate to each of the three major regions of the County - specifically, to the cities of Richmond, Concord, and Antioch. Project Homeless Connect 9 (PHC9) was held on October 9, 2013, in Antioch. Over 800 homeless individuals attended the event and accessed a variety of health and social services, including health care, dental exams/cleanings, haircuts, manicures and pedicures, state-issued identification cards, homeless court, and Project Clean Slate. Project Homeless Connect 10 will be held on August 6, 2014, in Richmond.

## **(2) Addressing the Emergency Shelter and Transitional Housing Needs of Homeless Persons**

**County Emergency Shelter Funding:** Of the funds received by the County for FY 2014/15, \$145,025 (ESG) and \$62,056 (CDBG) was allocated to local emergency shelters to provide shelter and case management services to homeless adults, families and youth and to victims of domestic violence and their children. Upon entry to one of the shelters, each resident or family is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. The shelters are part of the County's Continuum of Care and enables individuals and families the opportunity to work on stabilizing their lives and moving toward a permanent housing solution.

**State ESG Funding:** To facilitate coordination between the County's ESG and CoC programs, the County's ESG project manager participated in the CoC's review and rank panel for the 2013 State ESG NOFA competition. The State ESG program awarded a total of \$394,385 as follows: \$168,385 to a program for homeless families in East Contra Costa County, \$116,000 to a rapid-rehousing program for homeless families in East Contra Costa County and \$110,000 for an emergency shelter for chronically homeless individuals in Central Contra Costa County.

**HUD CoC Program Funding:** As with the State ESG program, the County's ESG project manager participated in the CoC's review and rank panel for the 2013 HUD CoC Program NOFA competition. Under HUD's 2013 CoC Program NOFA, the County CoC obtained four renewal awards for transitional

housing programs totaling \$916,388 for homeless adults, families, and victims of domestic violence and their children.

**County CoC Strategic Plan Update:** The Contra Costa CoC is in the process of updating its Strategic Plan to End Homelessness. The County's ESG project manager, as well as recipients of County and State ESG funding, are participating in the updating process as members of the CoC Board, and CoC subcommittees charged with updating the Strategic Plan, as well as participants in community meetings around five key modules: coordinated intake and assessment, performance measurement, prevention services and other supports, housing and communication.

**(3) Helping Homeless Persons (Especially Chronically Homeless Individuals and Families, Families with Children, Veterans and Their Families, and Unaccompanied Youth) Make the Transition To Permanent Housing And Independent Living**

**Transitional Housing Development:** In October, 2011, under the working name "Synergy House" and using both CDBG and State funds, the County began to rehabilitate an existing vacant residential building in Martinez and convert it to a sober living transitional housing program for homeless single men completing substance abuse treatment programs. The new facility is directly adjacent to a recently constructed treatment facility, Discovery House. Now designated "Uilkema House", the program added 12 new beds to the homeless continuum of care and allows Contra Costa homeless, single men completing treatment programs such as Discovery House to transition back into the community with the skills and resources necessary to maintain their sobriety. Uilkema House opened for occupancy in August, 2013, and all beds are filled.

**Veterans:** In cooperation with the local VA, Contra Costa's CoC has worked to increase its capacity to house and serve homeless veterans, including the distribution of 160 HUD-VASH vouchers and rental assistance for 113 permanent housing units provided to homeless veterans and their families under the Supportive Services for Veteran Families (SSVF) program.

**Shortening Period of Time Homeless:** The County has aggressively pursued increasing the capacity of its Rapid Rehousing program, despite the end of the HPRP program. In FY 2014/15, \$50,496, which included funds reallocated from FY 2012/13, was allocated to provide rapid rehousing services to individuals and families experiencing homelessness. Rapid rehousing provides housing relocation/stabilization services and financial assistance in paying deposits, rent and utility bills to help homeless individuals and families quickly regain and maintain housing and self-sufficiency. In order to reach those most in need, outreach included health-care and mental health facilities, foster care and other youth programs, veteran's services and social services agencies, and churches and other religious organizations.

**Access to Affordable Housing:** The County has a long history of working with non-profit housing developers and encouraging the inclusion of units affordable to households with extremely-low incomes and those with special needs.

Berrellesa Palms in the City of Martinez is now fully leased and provides 48 one-bedroom apartments to frail seniors 62 years of age and over. Qualifying residents are homeless or at risk of homelessness and have annual incomes between \$14,960 and \$22,440 (20 and 30 percent of Area Median Income), with rents between \$305 and \$480 per month.

In addition, Third Ave apartments in Walnut Creek began leasing in Spring 2015. It is a 48 unit family development with units reserved for households with special needs.

*Any others to add?*

These developments highlight the County's mission to provide housing for individuals and families with very limited incomes and for those with special needs. They will serve the most vulnerable families and seniors and will provide homes for people with very few options.

The County continues to work with the Contra Costa Public Housing Authority (PHA) and local affordable housing developers to maximize the inventory of affordable housing units to which formerly homeless clients can eventually transition. The Executive Director of the PHA serves on the Contra Costa CoC advisory board in the Housing Provider seat, and has consistently provided needed political support and commitment to gain approval of new affordable housing projects in the County.

**Reducing Recidivism:** The Contra Costa County's Health Services Department has integrated the County's Mental Health, Alcohol and Other Drug Services and Homeless Programs into a single Behavioral Health Division that is able to address the mental health and substance abuse issues that are common barriers to long-term housing success for homeless individuals and families.

**(4) Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: a) likely to become homeless after being discharged from publicly funded institutions and systems of care and; b) receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

**Foster Care:** When foster youth age out of the foster care system, the County links them to the Independent Living Skills Program (ILSP). ILSP includes workshops that prepare youth for emancipation (money management, education, computer skills, home management, and social skills), employment assistance, non-McKinney-Vento housing and retention services, and an individualized transition plan out of foster care. In addition, foster youth can elect to remain in foster care or return to care after emancipation (but before turning 21) to receive a two-year housing subsidy, which can be used in a market rate unit, student housing, or congregate living. This is a State program that all foster youth and former foster youth are able to access.

**Health Care:** Hospital discharge protocol, adopted by the CoC and by all hospitals in the County, states: 1) Hospitals will not discharge people who are not ambulatory or not capable of caring for themselves; 2) prior to discharge, the hospital will seek a pre-discharge assessment from a Healthcare for the Homeless (HCH) nurse; 3) the HCH nurse will assess the viability of a respite placement and make a recommendation accordingly; 4) prior to discharge, the hospital will ensure that a patient has an appointment for follow-up medical care; 5) the hospital will discharge the patient with enough medications and/or supplies for at least 7 days; and 6) the hospital will ensure that the patient leaves with all of their belongings and is appropriately clothed.

**Mental Health:** Clients treated by the County Behavioral Health Division are regularly reviewed for readiness and prepared for discharge into environments that provide stepped-down levels of care. The

Department holds a weekly Bed Committee where all institutionalized consumer's discharge plans are prepared. Discharge planning responsibilities fall to the Clinic managers for those consumers currently receiving services and to the Mental Health Transition Team (consisting of managers, a psychiatrist, RNs, clinicians and peer providers) for those patients not otherwise connected to the County system.

State hospitals discharge to Institutes for Mental Disease (IMD)/Skilled Nursing Facilities (SNF) and not to HUD CoC funded programs. Dischargees from IMDs/SNFs are placed in Crisis Residential/Transitional Residential Services (CR/TRS), and those discharged from Acute Inpatient Facilities (AIFs) are released to appropriate settings, such as the Respite Center at the County's Adult Emergency Shelter. Those exiting CR/TRS are discharged to independent, shared or supported (e.g. Board & Care) housing. State Mental Health Services Act (MHSA) funds also pay for 79 housing units for homeless discharges with severe mental illness.

**AB 109:** In 2012, Contra Costa County Interjurisdictional Council on Homelessness (CCICH) helped develop and implement two discharge plans for former inmates - the County Reentry Strategic Plan and the Public Safety "Realignment Plan." The Reentry Strategic Plan focuses on: 1) housing-focused discharge planning prior to release; 2) formalized pre-release planning that identifies service needs & connects prisoners with community-based service providers; and 3) enrollment in public benefits at least 90 days prior to release. The Realignment Plan, under which low-level offenders in State prisons are transferred to County custody, provides: 1) pre-release "reach-in" assessments, case management and referrals to housing resources, and 2) individualized treatment plans for mental health/substance abuse issues, linked with housing services. CCICH also coordinates with the Parole and Community Team (PACT), comprised of service providers, police & the California Department of Corrections Regional Parole Board, to link newly released ex-offenders with resources like housing, education, employment, job training, substance abuse treatment & childcare.

## **Section VII. General Narratives**

### **A. Five-year Assessment**

The County exceeded many of its five year goals. See Table G and Table I for the five-year assessment.

### **B. Location of Projects (Investments) and Public Participation (Beneficiaries)**

See Appendix E for a status of projects including location and project beneficiaries.

### **C. Fair Housing**

In FY 2009/10 Urban County staff together with staff from the other Contra Costa CDBG entitlement jurisdictions (Antioch, Concord, Pittsburg, Richmond, and Walnut Creek) worked together to prepare the Contra Costa Consortium Analysis of Impediments to Fair Housing Choice (AI). The Board of Supervisors adopted the AI on behalf of the Urban County on May 26, 2010. The AI is available on the County website at <http://www.cccounty.us/4823/Community-Development-Block-Grant>. Over the past year, the County continued working with its Subrecipients to help overcome or eliminate impediments to fair housing choice identified in the AI. The specific AI recommendations addressed this year are as follows:

Action 2.1 - Through the Consolidated Plan and one-year Action Plan, the Consortium should continue to allocate resources to encourage and facilitate the development of affordable housing throughout the entire

Consortium. Also, adequate resources should continue to be allocated to provide fair housing education and outreach efforts.

*In FY 2014/15, resources were allocated to develop new units of affordable housing in different regions of the County. In addition, resources were provided for single-family rehabilitation programs, first time homebuyer programs, and fair housing counseling, legal services, and outreach (See Appendix E).*

Action 4.1 - The County and cities continue to collaborate to expand affordable housing in communities where such opportunities are limited.

*(Please see Housing Table in Appendix E)*

Action 7.1 - Fair housing service providers should continue to expand outreach to the community regarding fair housing rights.

*Bay Area Legal Aid and its partner agencies distributed fair housing literature at seven events throughout the County. They also distributed fliers to over 60 nonprofit and governmental agencies throughout the County, explaining the fair housing services that they provide and how to get in contact with them. Outreach was focused on low income communities, many with significant numbers of Spanish speaking and other non-English speaking residents.*

Action 10.1 - The Consortium and fair housing service providers should consult with lenders to explore ways to improve access to financing for all.

*The Mortgage Credit Certificate program reserves 40 percent of its allocation for households with incomes at or below 80 percent of area median income. Lenders have been cooperative with this program, and 26 Mortgage Credit Certificates were provided to low-income households in FY 2014/15.*

## **D. Affordable Housing**

See Section IV HOME and CDBG Housing Narratives.

## **E. Contra Costa Interagency Council on Homelessness**

County actions to address the needs of homeless populations through the allocation of FY 2014/15 CDBG and ESG sources are discussed in Sections III and VI. Accomplishments in the provision of housing reserved for and/or affordable to the homeless and those at risk of becoming homeless is discussed in Section IV. The following discusses additional activities undertaken by the County and Contra Costa Interagency Council on Homelessness or CCICH (the County's Continuum of Care Board) to address the needs of homeless populations during FY 2014/15.

*When was the new plan adopted? It replaces the Ten Year Plan*

During FY 2014/15, the County continued to implement strategies and projects consistent with the Contra Costa Consolidated Plan and the *Ending Homelessness in Ten Years: A County-Wide Plan for the Communities of Contra Costa County*. In recognition of the priority assigned by the latter plan to the preservation of existing housing and services for the homeless, approximately \$10.5 million in federal McKinney Act resources were allocated to maintenance of the existing inventory of emergency and transitional housing and support services for homeless populations. Specific projects funded with McKinney Act resources are listed in Table J.

Additional resources allocated to the maintenance of existing homeless programs include \$350,370 in County General Fund resources for continued operation of the West County Emergency Shelter and the Central County Emergency Shelter, and for supportive services for persons in permanent supportive housing, and \$95,000 in FEMA resources used to provide emergency shelter, food, emergency rental assistance and other assistance to homeless populations.

The primary goals of this and all emergency housing programs are to get homeless persons off of the street, provide comprehensive services to assist persons in finding permanent housing and provide services that assist each person to achieve their highest level of self-sufficiency. Services include: case management, medical care, enrollment in benefits and health coverage, referral for alcohol/other drugs detox and residential treatment services, meals, and housing search assistance.

**Table J — McKinney Act Funded Projects**

Project	Request	Award	Difference
<b>Tier 1</b>			
Contra Costa CoC Planning Application	\$115,472	\$132,682	\$0
Reach Plus Family Rapid Rehousing	\$333,571	\$368,443	\$33,816
Pittsburg Family Center	\$82,336	\$82,336	\$0
GRIP Reallocation Permanent Supportive Housing	\$74,892	\$81,124	\$0
Contra Costa Rapid Re-Housing	\$173,567	\$173,567	\$0
Project Independence	\$666,691	\$666,691	\$0
REACH Plus	\$355,838	\$355,838	\$0
Contra Costa HMIS	\$175,596	\$175,596	\$0
Contra Costa County Transitional Housing Program	\$401,204	\$401,204	\$0
Contra Costa Project-Based Rental Assistance	\$127,770	\$144,558	\$16,284
HACC Rental Assistance Program	TBD	\$136,818	TBD
Garden Park Apartments	\$223,799	\$254,764	\$30,965
Transitional Housing Partnership	\$277,699	\$313,239	\$35,540
Lakeside Apts	\$141,155	\$141,155	\$0
Permanent Connections	\$176,681	\$200,100	\$23,419
Moving Out of Violent Environments (MOVE) - RMC	\$77,010	\$77,010	\$0
ACCESS Plus	\$103,990	\$114,494	\$10,504
GRIP Permanent Supportive Housing	\$97,188	\$108,251	\$11,063
ACCESS	\$455,894	\$505,876	\$49,982
ACCESS Plus	TBD	\$114,494	TBD
Project Coming Home - Addressing Addictions to Alcohol	\$511,063	\$581,873	\$70,810
Project CHOICE	\$119,309	\$134,223	\$14,914
Villa Vasconcellos	\$69,351	\$80,831	\$10,380
Giant Road Apartments	\$96,300	\$96,300	\$0
Idaho Apartments	\$194,836	\$194,836	\$0
S+C Lakeside	\$55,572	\$64,116	\$8,304
West Richmond Apartments	\$44,851	\$47,208	\$2,357
S+C Consolidated	\$3,013,779	\$3,477,027	\$449,568
S+C PCH	\$420,369	\$485,001	\$62,808
S+C CHI 1	\$215,558	\$248,702	\$32,196
S+C CHI 2	TBD	\$64,697	TBD
Destination Home	\$266,4880	\$296,528	\$30,040
Permanent Step Project	\$129,632	\$145,348	\$15,716
<b>Tier 2</b>			
Contra Costa Tenant-Based Rental Assistance	\$368,726	\$417,854	\$47,748

	<b>Totals</b>	<b>\$9,566,187</b>	<b>\$10,522,601</b>	<b>\$956,414</b>
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\*Note: All projects were awarded during the 2014 competition with program operating year beginning 2014.

### *Other Actions to Assist the Homeless*

In support of the County's Ten Year Plan to End Homelessness, Project Homeless Connect 9 was held on October 9, 2013, in Antioch. Over 800 homeless individuals attended the event and accessed a variety of health and social services in one convenient location. Services included health care, dental exams/cleanings, haircuts, manicures and pedicures, state-issued identification cards, and homeless court. PHC8 also hosted Clean Slate court proceedings and services. Clean Slate provides remedies to persons with criminal records that pose barriers to housing, employment, etc.

## **F. Other Actions**

### *F.1 Actions to address obstacles to meeting underserved needs*

The County's efforts to increase and maintain the supply of affordable housing and to meet the objectives identified in the Consolidated Plan described in the general narrative sections of this report are all directed to meeting underserved needs. In addition, the criteria for target population and alleviation of affordable housing needs employed in the allocation of HOME and CDBG funds for housing establish a priority for projects which reserve a portion of the units for extremely-low income and/or special needs populations.

### *F.2 Actions to address Limited-English Proficient (LEP) populations*

According to the 2010 Census and American Community Survey, 33 percent of Contra Costa County's population speaks a language other than English. The two main non-English languages spoken in Contra Costa County are Spanish (17.5 percent) and Asian and Pacific Island languages (9.3 percent). Approximately 70 percent of Contra Costa County's Hispanic population speaks Spanish, and 45 percent of Hispanics who speak Spanish, speak English "less than very well". In addition, 59 percent of Contra Costa County's Asian and Pacific Islander populations speak a language other than English, and according to a sampling, 23 percent of the Asian and Pacific Islander population speaks English "less than very well". Therefore, Contra Costa County does have a significant limited-English proficient (LEP) population, both Asian and Hispanic.

In order to address and to better serve Contra Costa LEP residents, the County has developed a Language Assistance Plan (LAP) in accordance with the U.S. Department of Housing and Urban Development's (HUD) Final Guidance (Federal Register/Vol. 72, No. 13, January 22, 2007) and Executive Order 13166. The goals of the LAP are: 1) to provide meaningful access for the County's LEP residents through the provision of free language assistance for the CDBG, HOME, ESG, and HOPWA programs; 2) to provide an appropriate means to ensure the involvement of LEP residents that are most likely to be affected by the programs and to ensure the continuity of their involvement; 3) to ensure that the County's CDBG, HOME, ESG, and HOPWA staff will assist the County's LEP population in obtaining the necessary services and/or assistance requested or needed.

The County has been proactive on many fronts in implementing the LAP. The County's mailing list of interested parties, which is used to announce funding availability and general participation in the CDBG,



HOME, ESG and HOPWA programs, contains over 600 agencies including many agencies that target services to specific populations (minorities, disabled, and the limited-English speaking populations). The County staff has access to timely translation services, including having a Spanish-speaking CDBG person currently on staff, when limited-English speaking citizens call to inquire about the various programs available. The County has contracted with an outside consultant to provide State and court certified interpreters that assist in verbal communication and to also provide translation of vital documents. In addition, the County's website is accessible in various languages by utilizing the "Google translate" tool. County newspaper notices for public meetings and document review include a phone number for persons with special needs to call. The County will make reasonable accommodations for persons with special needs to attend meetings, address the Board of Supervisors, and make comments on documents. Persons with speech or hearing disabilities may call the CDBG program offices through a 711 relay operator.

The County continually monitors subrecipients to ensure funded agencies are doing whatever possible to provide limited-English speaking residents full and complete access to services. Many agencies report that they have translated their brochures into different languages, have multi-lingual staff, and target outreach activities to LEP populations. For example, Bay Area Legal Aid has an information page on its website for non-English speakers. <http://www.baylegal.org/No-English/> 211 Contra Costa (part of the national, toll-free, three-digit phone number to call for information about local health and social services) has Spanish language resource guides on its home page. <http://65.166.193.134/IFTWSQL4/cccc/public.aspx>

The County will continue to request subrecipients provide information on how they are reaching out to all persons including limited-English citizens.

### *F.3 Actions to foster/maintain affordable housing*

See affordable housing discussions in Section IV.

### *F.4 Actions to eliminate barriers to affordable housing*

Market factors such as the high cost of land suitable for residential development and high construction costs continue to be significant constraints on the development of affordable housing in Contra Costa. In addition, the elimination of redevelopment agencies have made it much more difficult to obtain funding for affordable housing development. The County attempts to counter these factors with strategies and subsidy programs to develop affordable rental housing and homeownership opportunities (See Section IV).

Actions undertaken by the County to decrease development costs and eliminate barriers to affordable housing include the following:

- County staff supported the Heritage Point, North Richmond application for the first round of State Affordable Housing and Sustainable Communities funds. Unfortunately this project was not awarded funds. However, the El Cerrito Mixed-Use and Riveira, Walnut Creek projects were awarded funds.
- The County adopted an Inclusionary Housing Ordinance which requires developers to provide 15 percent of the units as affordable to moderate, low, or very-low income households. However, 2009 court decisions have made the rental housing component of the Ordinance unenforceable.

- The County has a density bonus ordinance to permit increased densities for housing developments that include units affordable to low-income households.

#### *F.5 Actions to overcome gaps in the institutional structure*

DCD continues to provide technical assistance to non-profits to build capacity and assist in the development of programs and projects designed to meet the County's Consolidated Plan objectives through individual meetings and workshops held during the program year. Further, the Department works with non-profits to achieve designation as a Community Housing Development Organization (CHDO) and/or Community Based Development Organization (CBDO) for purposes of participating in the Consortium HOME and County CDBG affordable housing programs.

#### *F.6 Actions to improve public housing and resident initiatives*

For the fiscal year that ended March 31, 2015 the Section 8 Housing Choice Voucher (HCV) program received \$76.3 million in funding. The Housing Authority's (HACCC) aim is to administer the HCV program to permit the widest range of housing opportunities for low-income Contra Costa County residents. To help meet this goal, HACCC has sub-programs that target special populations and neighborhood revitalization efforts. A description of these programs is provided below:

**HCV Program** - HACCC's HCV program utilized available HUD funding to house a monthly average of 6184 families during the fiscal year that ended March 31, 2015. If additional funding becomes available, the Housing Authority can provide up to 6,831 vouchers.

**The Family Self Sufficiency Program (FSS)** - FSS combines housing assistance and social services to enable families to pursue employment, job training, or other education that will lead them toward self-sufficiency. The ultimate goal is to free families from public assistance after five years. A Family Self Sufficiency Action Plan has also been adopted by the agency and forwarded to HUD. HACCC currently has 106 families participating in the FSS program, of which, 53 families, or 50%, have escrow balances that can be used toward down payment on a house, continuing education, or other goal oriented uses.

**Shelter Plus Care (SPC)** - This program provides rental assistance and a full range of services to homeless individuals who are mentally ill, have chronic alcohol or drug abuse problems, or have AIDS or related disorders. A broad base of community service providers and the County Health Department supports the program. HACCC's Shelter Plus Care program currently provides housing assistance to 330 individuals/families. There are 43 households within the Shelter Plus Care program that are also participating in the Project Coming Home program. Project Coming Home is a unique grant that provides specific housing and services to indigent/homeless singles.

**Moderate Rehabilitation Program (MR8)** - This program provides project-based subsidized rental assistance to eligible tenants for a time period negotiated by the property owners in a contract with HUD and administered by HACCC. There are currently 27 units leased with 28 units under contract.

**Project Based Vouchers (PBV)** - There are 380 occupied PBV units in 10 buildings located throughout the County. HACCC entered into PBV contracts for two of the buildings this calendar year after construction was completed. One of these projects was located in Martinez and the other in Lafayette. Another PBV

project located in Orinda is slated to complete construction later this year. It will serve senior & disabled clients.

Capital Fund Program - Public Housing Modernization - During the fiscal year that ended March 31, 2015, HACCC expended approximately \$1.7 million for modernization improvements to its public housing developments. The most significant projects included the following:

- Ongoing work in a multi-year interior modernization of the Alhambra Terrace family development in Martinez.
- The first phase of a multi-year interior modernization of the Bridgemont family development in Antioch.
- Interior modernizations of units at El Pueblo in Pittsburg.
- ADA improvements at Alhambra Terrace in Martinez.
- Rehabilitation of badly damaged turnover units at properties throughout Contra Costa County.

### Anti Drug/Youth Programs

HACCC operates two youth programs at Las Deltas in North Richmond; Project Pride Program and the Young Adult Empowerment Center. The Project Pride Program provides youth oriented activities, which includes arts and crafts, homework club, movie time, spelling bees, and cooking classes. Project Pride is also instrumental with outside field trips to museums, baseball games and Discovery Kingdom. Project Pride usually enrolls approximately 50 children in their summer programs, most of whom continue in the after-school program.

The Young Adult Empowerment Center offers free job and life skills classes for young adults ages 16 and up. These classes include resume writing, computer skills and career planning. The Young Adult Empowerment Center recently began working with the Omega Boys and Girls Club of San Francisco to provide workshops for young fathers.

The HACCC also partners with the YMCA at the Bayo Vista Development in Rodeo and Doris Manly Learning center at the El Pueblo Development in Pittsburg. Both centers provide youth oriented activities, which include homework programs, computer services and outside field trips to library, museums, and baseball games. During the summer both agencies enroll approximately 40 youth in their programs.

HACCC continues to fund and support additional community-oriented policing programs at its properties in North Richmond, Rodeo, and Pittsburg. During the fiscal year that ended March 31, 2015, HACCC expended \$632,815 on these programs.

### *F.7 Actions to alleviate lead-based paint hazards*

The County has incorporated the requirements of the lead-based paint regulations (24 CFR Part 35) into its affected programs, including the homeowner and rental rehabilitation programs. These programs developed implementation plans that include procedures to test for lead-based paint, determine a scope of work to address lead-based paint hazards, ensure qualified contractors are performing the required work, and obtain a clearance examination at project completion.

The County's Neighborhood Preservation Program homeowner rehabilitation program provides grants to homeowners who have received rehabilitation loans and need to abate lead hazards.

## *F.8 Actions to ensure compliance with program and planning requirements*

### *F.8.a Housing Projects and Programs*

The Contra Costa County Department of Conservation and Development is responsible for administration of the following federally funded programs to provide assistance for the development of affordable housing and homeless shelters; CDBG, HOME, NSP, ESG, and HOPWA. All projects funded through these programs are monitored by the Department to ensure that the projects achieve their approved objectives in a manner consistent with federal regulations, the Consolidated Plan, and other local planning requirements. The Department's monitoring process consists of the following:

- Prior to funding consideration, all project applications are reviewed to ensure consistency with federal regulations, the Consolidated Plan, the Analysis of Impediments to Fair Housing Choice and County Housing Element.
- All project sponsors receiving an allocation of CDBG, NSP, or ESG funds are required to enter into Project Agreements which specify project objectives, scope of work, eligible activities, performance targets, project budget, implementation time frame, federal regulatory requirements<sup>5</sup>, and monitoring and reporting requirements. In addition, all housing development funds are provided to projects in the form of a loan or grant, with applicable federal regulations, and affordability and use restrictions incorporated into the loan documents and effective throughout the term of the loan.
- Following approval of FY 2014/15 funding allocations for CDBG and HOME, meetings were held with all project sponsors to discuss County Affordable Housing Program and federal regulatory requirements. An overview of the contracting and project implementation process was followed by presentations on CDBG/HOME Project Agreements, regulatory requirements, project loan documents, federal environmental review procedures, documentation and procedures required for payment, and monitoring and reporting requirements.
- During project implementation, project sponsors are required to submit periodic progress reports detailing project progress, significant development problems, project funding and expenditures, outreach to women and minority-owned businesses, and affirmative marketing activity. In addition, projects are monitored as applicable for compliance with federal accounting and procurement standards, labor and construction standards, relocation, affirmative marketing, equal opportunity, fair housing, and other federal requirements.

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<sup>5</sup>Includes compliance with federal regulations concerning: equal opportunity and fair housing; affirmative marketing; displacement, relocation and acquisition; Davis-Bacon labor standards; Section 3 and vicinity hiring; lead-based paint; conflict of interest; federal debarment and suspension; environmental requirements; historic preservation; and flood insurance.

- Following project completion, project sponsors are required to submit Project Completion Reports identifying: project accomplishments; population served, including data on household characteristics (e.g., income, ethnicity); rent and/or housing affordability; and total sources and uses of funds.
- Affordable housing development projects (e.g., acquisition, rehabilitation, new construction) must also submit annual compliance reports designed to ensure continued compliance with federal regulations, affordability and use restrictions, and other requirements as specified in the project loan documents. In addition, all HOME-assisted projects are subject to periodic onsite inspections to ensure continued compliance with local housing code.

### *F.8.b Non-Housing Community Development Projects and Programs*

Monitoring procedures for non-housing projects and programs are similar to those described for housing projects and programs:

- Prior to funding consideration, all applications are reviewed for consistency with federal regulations, the Consolidated Plan, and Board of Supervisor policy.
- Following funding approval, project sponsors are required to enter into Project Agreements which specify: project objectives; scope of work; applicable time lines and performance targets; project budget; federal, state, and local regulatory requirements; and monitoring and reporting requirements.
- During project implementation, project sponsors are required to submit quarterly progress reports detailing: project progress toward objectives; problems encountered and their resolution; and quantitative participation data by ethnicity, income, and household status. Projects are also subject to onsite and/or desk performance and financial audit reviews on a selective basis. Priority is given to high-risk programs for onsite performance and/or audit review.
- Quarterly reports and requests for payments are reviewed for both compliance with the Project Agreement and proper documentation for eligible activities. Project sponsors are advised of any procedural errors and or ineligible activities.
- Upon project completion, project sponsors are required to submit Year-end or Project Completion Reports identifying program/project accomplishments, quantitative participation data or population served, and total sources and uses of funds.

### *F.9 Actions to reduce the number of people living in poverty*

The movement of people above the poverty line involves a variety of policies and programs that extend beyond providing opportunities for employment at a living wage. Access to education, transportation, childcare, and housing are key components that can assist persons to secure and retain economically self-sustaining employment. The County employs a variety of strategies to help alleviate poverty in the Urban

County, including efforts to stimulate economic growth and job opportunities, and to provide Urban County residents with the skills and abilities required to take advantage of those opportunities.

In FY 2014/15, the CDBG program provided funds for two job training and placement programs:

- Opportunity Junction's Opportunities for Technology Information Careers Program (14-33-ED) provided training and placement for persons to establish careers in computer technology.
- The Stride Center's Tech Job Training/Placement Program (14-34-ED) provided job training and job placement services to establish careers in the information technology industry.

Cal WORKS, California's response to the Workforce Development Act of 1998, has altered the structure and function of the public social service delivery system. The new system emphasizes outcomes, the value of work and the duty of government to support its citizens in their self-sufficiency efforts.

The County's implementation of Cal WORKS has been constructed with the purpose of going beyond "welfare reform" to building models that integrate services, leverage funding and share expertise across agencies. Contra Costa County, in partnership with the Workforce Investment Boards from the City of Richmond, Alameda, and Oakland has formed a collaborative known as "Eastbay Works". Presently there are 14 East Bay One Stop and Career Centers, more commonly known as One Stops; six of which specifically serve the needs of Contra Costa residents. One Stops are located in Richmond, Hilltop Mall (also in the City of Richmond), Concord, Antioch, Brentwood and San Pablo. In addition, Bay Point Works Community Career Center provides employment services to residents of Bay Point.

The One Stops offer services to the "universal" population that includes targeted services for those who are presently receiving Temporary Assistance for Needy Families (TANF) funds. In addition to Job Training Partnership Act funds, the Workforce Investment Board receive Welfare to Work formula grants and have secured competitive grants to provide enhanced services and expanded training options for this population. Services are available for eligible individuals and include in-depth assessment, team case management, training, job placement assistance, and development of skills leading to higher wage earnings.

Opportunities for microenterprise and small business development are facilitated through the West Contra Costa Business Development Center's (WCC-BDC) Strengthening Neighborhood Economies Program (14-35-ED). During FY 2014/15, the WCC-BDC continued its capital connection initiative called "Contra Costa Capital Access Network" (Contra Costa CAN) to help microenterprises/small businesses obtain a business loan. The overall purpose of this initiative falls in line with the purpose of the Strengthening Neighborhood Economies Program to stimulate local economic growth by providing technical assistance that will connect them with the opportunity of obtaining a business loan from at least one of the various business loan providers in Contra Costa County. The WCC-BDC helped secure \$78,000 for 7 businesses to start or expand their business.

Childcare training programs, such as the Road to Success Program (14-32-ED), assist low-income persons in establishing themselves as in-home childcare providers to achieve economic self-sufficiency through self-employment.

A number of affordable housing programs funded by the County provide housing opportunities for extremely-low and very-low income households. For a more complete discussion of housing opportunities available, see Section IV.

Appendix E provides a list of all economic development projects funded in FY 2014/15.

## **G. Leveraging**

See Table C.

## **H. Summary of Citizen Comments**

Pursuant to the County's Citizen Participation Plan, on September 4, 2015 a notice announcing the availability of the draft CAPER was published in the Contra Costa Times East, Central and West editions. In addition, the draft CAPER was available online at <http://www.cccounty.us/4823/Community-Development-Block-Grant>. The draft CAPER was considered by the Board of Supervisor at their regularly scheduled meeting on September 22, 2015 when they unanimously approved the submittal of the County's FY 2014/15 CAPER to HUD. There were no comments from the public.

## **I. Self-Evaluation: Progress in Meeting Consolidated Plan Goals**

In May 2010 the Contra Costa Consortium adopted a new Five-Year (FY 2010 – 2015) Consolidated Plan and a new Analysis of Impediments to Fair Housing Choice. Both of these documents are available on the County's website at <http://www.cccounty.us/4823/Community-Development-Block-Grant>.

As demonstrated by the preceding discussion, the County has made significant progress in meeting the goals and objectives contained in the Five-Year Consolidated Plan. During FY 2014/15, CDBG-funded public service projects provided a wide range of social services and housing to nearly 24,500 Urban County residents and households, including the homeless, mentally and physically disabled, seniors, victims of domestic violence, and other special needs populations. Economic development programs offered training and placement services for 25 lower income persons and assisted with the creation and expansion of 189 microenterprises/small businesses. Infrastructure/Public Facilities projects created a variety of infrastructure and accessibility improvements. The County funded 156 units of affordable housing in the past year and completed 53 units that were previously funded. The County was awarded \$8.4 million in mortgage revenue bond proceeds for its Mortgage Credit Certificate program in 2014. Forty MCC's were issued in the past year, including 26 to low-income households.

The County has continued to focus on outcome-based performance measurements as a means to ensure that needed services are delivered and that the results can be easily quantified. Table G shows the County exceeded its annual goals in every plan objective except: Youth (CD-3), Fair Housing (CD-5), and Economic Development (CD-6). The County hopes to make up these relatively minor shortfalls in these two categories during FY 2014/15.

Table I, shows the County status in meeting its five-year housing goals. (Projects are summarized in Appendix E.) The County completed 75 percent of its rental housing goal (622 units out of 825, and has an additional \_\_\_\_ units which are funded, but not yet in construction. It exceeded its homeownership goal (339 units completed with a goal of 290 units). The County reached 85 percent of its goal of total affordable units. Both the Berrellesa Palms and Belle Terre (Lafayette Senior) projects include units that are reserved for elderly with a chronic health condition and who are homeless or at risk of homelessness. They

contributed to the total non-homeless special needs units. The County reached 84 percent of its non-homeless special needs goals (325 out of 385).

While the County's accomplishments are significant, problems persist in timely implementation of some programs and projects. (See the discussion of slow moving projects in Section VI.G above.) Affordable housing projects often experience significant delays between the initial allocation of County funds and completion. These delays relate to the complexity of housing finance and the ability of project sponsors to obtain the remaining resources required to fully-fund a project. In order to compete effectively for major funding sources such as nine-percent LIHTCs, tax-exempt bond funds, and State housing programs, project sponsors must have firm funding commitments from local jurisdictions. The elimination of redevelopment and the reduction of HOME grants significantly hampered the ability to finance affordable housing construction. The high demand for affordable housing resources of all types combined with the limited supply of funds has resulted in an extremely competitive financing environment in Contra Costa County and the Bay Area, potentially causing lengthy delays in the completion of affordable housing projects. Delays in project implementation in the current construction environment also result in increased project costs, requiring supplemental funding from the County and other sources of financing.

As discussed in preceding years, there is ongoing concern about the long-term capacity of the non-profit community providing services in Contra Costa County, particularly during these severe budgetary times, and their ability to comply with often complex federal regulations and requirements in implementing federally funded programs. Contributing factors include the relatively low pay scale associated with non-profits leading to high staff turnover and a severe lack of resources for ongoing training and professional development. In an effort to address this issue, the County continued to provide technical assistance to non-profit organizations receiving County CDBG and HOME funds, including workshops on contracting, budget and payment requests, federal regulations and other County requirements.



# Appendix A — CDBG Financial Summary Report

## Attachments A-1, A-2, and A-3

Attachment A-1

Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2014  
CONTRA COSTA COUNTY , CA

### PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	2,704,284.00
02 ENTITLEMENT GRANT	2,976,594.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	1,045,349.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	6,726,227.00

### PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	2,366,195.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	2,366,195.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	804,323.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	3,170,518.00
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	3,555,709.00

### PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	350,166.17
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	2,016,028.83
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	2,366,195.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

### LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

### PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	542,716.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	542,716.00
32 ENTITLEMENT GRANT	2,976,594.00
33 PRIOR YEAR PROGRAM INCOME	1,002,942.17
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	3,979,536.17
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	13.64%

### PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	804,323.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	804,323.00
42 ENTITLEMENT GRANT	2,976,594.00
43 CURRENT YEAR PROGRAM INCOME	1,045,349.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	4,021,943.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%

Attachment A - 2					
CDBG Financial Summary					
Contra Costa County					
Department of Conservation and Development					
Community Development Block Grant (CDBG)					
Program Year 2014/2015					
BALANCE ON FINANCIAL SUMMARY				\$	3,555,709
ENTITLEMENT BALANCE (HUD REPORT DATED 8/28)				\$	4,003,314
14-15 EXPENSES PAID FROM 15-16 PROGRAM INCOME				\$	(457,606)
RL BALANCE TRANSFERRED TO 15-16				\$	10,000
				\$	3,555,709
UNRECONCILED DIFFERENCE				\$	0

Attachment A - 3  
CDBG Financial Summary

Contra Costa County  
Department of Conservation and Development  
Community Development Block Grant  
Program Year 2014/2015  
Program/Revolving Loan Income Realized (PI/RL)

<u>Grantee Funds:</u>	<u>Income</u>
EMERSON ARMS	78,886.00
GRAYSON CREEK	23,806.00
CHIMEZIE	24,557.00
COGGINS SQUARE	1,614.00
BRENTWOOD SR.	76,777.00
PINOLE GROVE	86,399.00
1827 MASON ST.	19,150.00
CASA ADOBE	10,748.00
GIANT DEVELOPMENT	3,536.00
<u>BRENTWOOD SR. COM.</u>	<u>68,299.00</u>
Total	<b>393,772.00</b>
 SMALL BUSINESS	 10,856.00
<u>NPP RL</u>	<u>640,721.00</u>
Total	<b>651,577.00</b>
 <b>GRAND TOTAL</b>	 <b>1,045,349.00</b>

## Appendix B — ESG Financial Summary

Contra Costa County						
Department of Conservation and Development						
Emergency Solutions Grant Program						
Program Year 2014/15						
			Committed			
			Funds	Balance at		Balance at
Activity		HUD	FY 2014/15	FY 2013/14	Expenditures	FY 2014/15
<u>Name</u>	<u>Subrecipient</u>	<u>Activity</u>	<u>Action Plan</u>	<u>Year End</u>	<u>FY 2014/15</u>	<u>Year End</u>
ESG 13 Shelter	CC Health Services/GRIP/Stand/Trinity	1558	\$0.00	\$0.44		\$0.44
ESG 12 Rapid Rehousing	Shelter, Inc.	1497	\$0.00	\$0.12		\$0.12
ESG 14 Shelter	CC Health Services/GRIP/Stand/Trinity	1620	\$145,025.00		\$141,529.64	\$3,495.36
		1621	\$26,947.00		\$26,947.00	\$0.00
		1622	\$46,920.00		\$46,188.53	\$731.47
	Total Projects		\$218,892.00	\$0.56	\$214,665.17	\$4,227.39
Admin FY 2013/14 Allocation		1561	\$0.00	\$80.14	\$80.14	\$0.00
Admin FY 2014/15 Allocation		1619	\$17,747.00	\$0.00	\$13,012.23	\$4,734.77
	Total Admin		\$17,747.00	\$80.14	\$13,092.37	\$4,734.77
Grand Total (admin/projects)			\$236,639.00	\$80.70	\$227,757.54	\$8,962.16

## **Appendix B.1 — ESG IDIS Report**

(On next page)

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in *e-snaps*  
For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	CONTRA COSTA COUNTY
<b>Organizational DUNS Number</b>	139441955
<b>EIN/TIN Number</b>	946000509
<b>Identify the Field Office</b>	SAN FRANCISCO
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	Richmond/Contra Costa County CoC

**ESG Contact Name**

**Prefix**  
**First Name**  
**Middle Name**  
**Last Name**  
**Suffix**  
**Title**

**ESG Contact Address**

**Street Address 1**  
**Street Address 2**  
**City**  
**State**  
**ZIP Code**  
**Phone Number**  
**Extension**  
**Fax Number**  
**Email Address**

**ESG Secondary Contact**

**Prefix**  
**First Name**  
**Last Name**  
**Suffix**  
**Title**  
**Phone Number**  
**Extension**  
**Email Address**

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2014
<b>Program Year End Date</b>	06/30/2015

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** GREATER RICHMOND INTERFAITH PROGRAMS

**City:** RICHMOND

**State:** CA

**Zip Code:** ,

**DUNS Number:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 10000

**Subrecipient or Contractor Name:** Contra Costa County Health Services

**City:** Martinez

**State:** CA

**Zip Code:** ,

**DUNS Number:** 071687883

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 10000

**Subrecipient or Contractor Name:** Contra Costa Health Services Homeless Program

**City:** Martinez

**State:** CA

**Zip Code:** 94553, 4675

**DUNS Number:** 071687883

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 84025

**Subrecipient or Contractor Name:** SHELTER, Inc.

**City:** Martinez

**State:** CA

**Zip Code:** 94553, 4219

**DUNS Number:** 625691985

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 73867

**Subrecipient or Contractor Name:** STAND! For Families Free of Violence  
**City:** Concord  
**State:** CA  
**Zip Code:** 94520, 7979  
**DUNS Number:** 603066127  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 31000

**Subrecipient or Contractor Name:** St. Paul's Episcopal Church - Trinity Center  
**City:** Walnut Creek  
**State:** CA  
**Zip Code:** 94596, 4037  
**DUNS Number:**  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 10000



## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	13
Children	8
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>21</b>

Table 1 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	32
Children	25
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>57</b>

Table 2 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	445
Children	88
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>533</b>

Table 3 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 4 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	490
Children	121
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>611</b>

Table 5 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	310
Female	301
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>611</b>

Table 6 – Gender Information

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	122
18-24	61
25 and over	428
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>611</b>

**Table 7 – Age Information****7. Special Populations Served—Complete for All Activities****Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	25	1	1	23
Victims of Domestic Violence	180	1	8	171
Elderly	45	0	4	41
HIV/AIDS	5	0	0	5
Chronically Homeless	126	0	8	118
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	145	0	4	141
Chronic Substance Abuse	197	10	3	184
Other Disability	248	1	11	236
Total (Unduplicated if possible)	971	13	39	919

**Table 8 – Special Population Served****7. Special Populations Served**

Total special populations in Section 7 is not unduplicated as many clients report more than one subpopulation or disability.

**CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes**

**8. Shelter Utilization**

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	0
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

**Table 9 – Shelter Capacity**

**9. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)**

**CR-75 – Expenditures****11. Expenditures****11a. ESG Expenditures for Homelessness Prevention**

	<b>Dollar Amount of Expenditures in Program Year</b>		
	<b>2012</b>	<b>2013</b>	<b>2014</b>
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
<b>Subtotal Homelessness Prevention</b>			

**Table 10 – ESG Expenditures for Homelessness Prevention****11b. ESG Expenditures for Rapid Re-Housing**

	<b>Dollar Amount of Expenditures in Program Year</b>		
	<b>2012</b>	<b>2013</b>	<b>2014</b>
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
<b>Subtotal Rapid Re-Housing</b>			

**Table 11 – ESG Expenditures for Rapid Re-Housing****11c. ESG Expenditures for Emergency Shelter**

	<b>Dollar Amount of Expenditures in Program Year</b>		
	<b>2012</b>	<b>2013</b>	<b>2014</b>
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
<b>Subtotal</b>			

**Table 12 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Street Outreach			
HMIS			
Administration			

Table 13 - Other Grant Expenditures

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2012	2013	2014

Table 14 - Total ESG Funds Expended

**11f. Match Source**

	2012	2013	2014
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
<b>Total Match Amount</b>			

Table 15 - Other Funds Expended on Eligible ESG Activities

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2012	2013	2014

Table 16 - Total Amount of Funds Expended on ESG Activities



## **Appendix C — Additional Contra Costa Consortium and Urban County HOME Program Information**

This appendix contains the following information and attachments:

Attachment C-1 Annual Performance Report – HOME Program (HUD-40107, Part I-V)  
(Program Income, MBE/WBE Participation, and Relocation: See Section III.E Displacement Narrative.  
No individuals or business were displaced last year.)  
Attachment C-2 HOME Match Report (HUD-40107-A)

### HOME Match Report (HUD-40107-A)

Based on guidance provided in HUD Information Bulletin CPD-98-29, the Urban County and Consortium reports cover the County's program year (July through June) rather than the federal fiscal year (October through September).



# Annual Performance Report – HOME

## Annual Performance Report HOME Program

**U.S. Department of Housing  
and Urban Development**  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31. Send one copy to the appropriate HUD Field Office and one copy to: <b>HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410</b>	This report is for period (mm/dd/yyyy) Starting 7/1/2014	Ending 6/30/2015	Date Submitted (mm/dd/yyyy) 9/25/2015
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------	---------------------	------------------------------------------

### Part I Participant Identification

1. Participant Number M-14-DC-06-0231	2. Participant Name Contra Costa County Consortium		
3. Name of Person completing this report Kara Douglas		4. Phone Number (Include Area Code) 925-674-7880	
5. Address 30 Muir Road	6. City Martinez	7. State CA	8. Zip Code 94553

### Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
\$0	\$190,275	\$190,275	\$0	\$0

### Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number	4				4
2. Dollar Amount	\$31,923,475				\$31,923,475
B. Sub-Contracts					
1. Number	139	1	1		118
2. Dollar Amount	\$26,104,029	\$127,047	\$275,990		\$5,860,551
					\$19,840,441
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number	4		4		
2. Dollar Amount	\$31,923,475		\$31,923,475		
D. Sub-Contracts					
1. Number	139	23	116		
2. Dollar Amounts	\$26,104,029	\$5,515,795	\$20,588,234		

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0					
2. Dollar Amount						

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost				
1. Parcels Acquired	0					
2. Businesses Displaced						
3. Nonprofit Organizations Displaced						
4. Households Temporarily Relocated, not Displaced						
	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
Households Displaced		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number						
6. Households Displaced - Cost						

## HOME Match Report

OMB Approval No. 2506-0171  
(exp. 12/31/2012)

Contra Costa County FY 2014/15 CAPER

## Appendix D — Affirmative Marketing Procedures

The objective of affirmative marketing within the context of the HOME, CDBG, NSP, HOPWA, and ESG Programs is to promote equal access to housing by all groups within the relevant market area. In order to accomplish this objective in accordance with federal regulations the County has adopted the following policies and measures:

1. Methods for informing the public, owners, and potential tenants about the HOME, CDBG, NSP, HOPWA, and ESG Programs, federal fair housing laws and the County's affirmative marketing policy. Information concerning the availability of funding, housing opportunities, and fair housing and affirmative marketing requirements will be distributed to: the general public; all jurisdictions and housing agencies located in the County; nonprofit and for-profit owners and developers of affordable housing; and minority and public interest groups representing the County's disadvantaged populations. Methods of distribution include:
  - a. Posting of notices of funds available on the County website at <http://www.co.contra-costa.ca.us/4823/Community-Development-Block-Grant>.
  - b. Posting of informational material for developers describing the HOME, CDBG, NSP, HOPWA, and ESG Programs at <http://www.co.contra-costa.ca.us/4881/Developing-Affordable-Housing>.
  - c. Posting of informational material for the general public describing the HOME, CDBG, NSP, HOPWA, and ESG Programs at <http://www.co.contra-costa.ca.us/4807/Affordable-Housing>.
  - d. Targeted marketing to representatives of minority and other disadvantaged groups in Contra Costa County.

The County will maintain records concerning the above activities, including copies of press releases, affirmative marketing materials distributed, and workshops and meetings held with the above groups and organizations.

2. Requirements and practices owners of assisted housing must adhere to in order to carry out the County's affirmative marketing procedures and requirements. The County requires owners of federally assisted housing to comply with federal fair housing law and employ the following affirmative marketing activities:
  - a. Advertise the availability of assisted units on an equal opportunity basis in local newspapers and community newsletters, such as those published by minority groups, neighborhood churches, public service organizations, etc.; and on bulletin boards in community gathering spots (e.g. community center, church, supermarket, laundromat, fair housing/housing counseling agency, and employment office).
  - b. Contact appropriate neighborhood and community organizations and representatives of minority and other disadvantaged groups to solicit tenants and provide information about the availability of the assisted units on an equal opportunity basis.

- c. Display the Equal Housing Opportunity logo at the project location and in all advertisements pertaining to assisted units.
3. Special outreach procedures to be used by owners of assisted units to solicit applications from hard-to-reach populations who may not otherwise apply for residence in these units.
  - a. In conducting the advertising and outreach activities described in 2.a and b above, owners of assisted units will be required to solicit the cooperation of appropriate organizations in the relevant market area in identifying hard-to-reach populations and informing prospective tenants from these groups of the availability of the units on an equal opportunity basis. Organizations which may be particularly effective in this effort include community churches, social service organizations, housing and homeless service providers, and minority and senior citizen groups. As appropriate, owners may request organizations to assist in distributing marketing information concerning the availability of rental units through newsletters, group meetings, and organization and community bulletin boards.
  - b. Advertisements, workshops, meetings and notices concerning the assisted-units emphasize that the units are available on an equal opportunity basis.
4. Record keeping requirements. The County requires recipients of federal funds to keep records concerning affirmative marketing activities. These records must include copies of advertisements placed in newspapers/newsletters and on local bulletin boards, as well as lists of community groups and organizations contacted to solicit tenants. Recipients will also be required to keep information on relevant tenant characteristics, including ethnic composition, income, household size, and age and sex of head of household.
5. Assessment of affirmative marketing activities. The County requires the information compiled in 4 above to be reported annually as a component of the project monitoring process. Affirmative marketing activities will be evaluated to ensure that an adequate level of activity is maintained. Tenant characteristics will be compared with population characteristics in the market area as a further indicator of the effectiveness of the affirmative marketing program and the absence of discrimination. Where discrepancies exist, the County works with the project owner to determine whether additional affirmative marketing measures are required.

Requirements concerning affirmative marketing and fair housing compliance are incorporated in contract and loan agreements for all assisted projects. The County documents complaints received concerning a project recipient's failure to abide by all fair housing and equal opportunity laws. All such complaints will be carefully evaluated to determine their validity. In the event that a violation is identified, the County will inform the recipient and take appropriate action to ensure that the situation is corrected.

## **Appendix E – Completed and Ongoing Projects by Funding Category**

1. Public service
2. Economic development
3. IPF
4. Housing projects
5. ESG

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**Public Service Projects**

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	FY 2014/15 Expenses	Total Served	Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category)											Income			
								White Hisp.	Af.Am Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw'n/ Pacifc Is. Hisp.	Am. Ind./W hite Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am/ Hisp.	Other Hisp.	30%	50%	80%	% of total	
Objective CD - 1 General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.																						
14-01-PS	Bay Area Legal Aid 1025 MacDonald Ave. Richmond, CA 94801 (510) 903-2612	Landlord/Tenant Counseling and Eviction Defense Services Urban County	The purpose of this program is to provide landlord/tenant counseling services and/or legal services to Contra Costa County tenants and landlords on their rights and responsibilities under federal, state and local housing laws. <b>Primary Performance Measurement: Provide comprehensive landlord/tenant counseling and legal services to 395 lower income residents.</b>	Complete.	\$55,000	\$55,000.00	465	147	207	23	65 42	0	0	0	0	0	23 4	357	97	11	100%	
14-02-PS	CCC Service Integration Program 3105 Willow Pass Road Bay Point, CA 94565 (925) 252-2309	Service Integration Bay Point Works Community Career Center - Bay Point Census Tracts: 3141.04, 3141.03, 3142	The purpose of this program is to help individuals gain employment or move up the career ladder by providing employment and job training resources. As part of the new SparkPoint Center in Bay Point, the Career Center also is instrumental in connecting individuals to the comprehensive set of financial services provided by our multi-partner organizations to help low income families reach financial self sufficiency. <b>Primary Performance Measurement: 140 clients will be provided one-on-one employment assistance and</b>	Complete.	\$22,000	\$21,999.90	144	This program serves an area that meets the criteria for an "area benefit" activity.														
14-03-PS	Community Housing Development Corporation of North Richmond 1535-A Third Street Richmond, CA 94801 (510) 412-9290	West Contra Costa County Independent Development Account - CC MATCH Program West County	The purpose of this program is to assist low-income individuals in building assets through financial education and matching funds from community resources. Upon completion of financial education training, qualified participants open an Individual Development Account (IDA). Account holders save and receive a match of 2:1 to 3:1 for investment in their first home, education or job training, or a business. <b>Primary Performance Measurement: Open and activate an IDA for 140 families and assist</b>	Complete.	\$5,000	\$5,000.00	8	1	4 1	0	0	0	0	0	0	0	3	1	3	4	100%	
14-04-PS	Community Housing Development Corporation of North Richmond 1535-A Third Street Richmond, CA 94801 (510) 412-9291	Home Equity Preservation Alliance - Urban County	<del>Open and activate an IDA for 140 families and assist</del> Provide one-on-one assistance to lower income homeowners who are facing or in foreclosure and conduct community education events. <b>Primary Performance Measurement: Provide one-on-one counseling to 140 Urban County Homeowners facing foreclosure and conduct at least one community education events.</b>	Complete. However, the Subrecipient fell short of its goal by 39 clients.	\$30,000	\$29,995.12	101	31 1	29	13	3 3	0	0	0	2	0	23 18	12	34	52	97%	
14-05-PS	Community Violence Solutions 2101 Van Ness Street San Pablo, CA 94806 (510) 307-4121	Children Sexual Assault Intervention Program - Urban County	The purpose of the program is to provide in-depth forensic interview, counseling, advocacy, and case management services to child victims of sexual assault and their families. <b>Primary Performance Measurement: Provide services to a minimum of 70 children who are victims of sexual assault.</b>	Complete.	\$15,000	\$14,999.97	217	75 2	32	13	0	6	0	3	3 2	0	85 77	217	0	0	100%	
14-06-PS	Contra Costa Food Bank 4010 Nelson Avenue PO Box 271966 Concord, CA 94520 (925) 676-7542	Collaborative Food Distribution Program - Urban County	The purpose of this program is to alleviate hunger by providing food for low-income and homeless persons throughout the Urban County. <b>Primary Performance Measurement: 7,900 unduplicated low income individuals will receive food through the Food Banks' program distributed at various sites throughout the Urban County.</b>	Complete.	\$31,500	\$31,500.00	11,663	3994 307	2252 4	2525	451	88	42 2	65	19	14	2213 1887	10,503	0	0	90%	

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								White Hisp.	Af.Am Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw'n/ Pacif Is. Hisp.	Am. Ind./W hite Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am Hisp.	Other Hisp.						
14-07-PS	Monument Crisis Center 2350 Monument Blvd., Suite D Concord, CA 94520 (925) 825-7751	Nutritional and Community Resources for Low Income Seniors and Adults with Disabilities - Central County	The purpose of this program is to provide wrap-around safety net services through a variety of services including: on-site food distribution, direct referrals and workshops for financial assistance, and other basic information and referrals and support to lower income families. <b>Primary Performance Measurement:</b> <b>Provide assistance to 335 lower income persons.</b>	Complete.	\$10,000	\$10,000.00	528	206 27	43	44	15 3	5 2	19 9	2	20	3	171 132	482	44	2	100%		
14-08-PS	Community Housing Development Corporation of North Richmond 1535-A Third Street Richmond, CA 94801 (510) 412-9291	Multicultural / Senior Family Center - North Richmond Census Tract: 3650.02	The purpose of this program is to operate and maintain a community center for residents of N. Richmond. The center provides, in collaboration with other community agencies, nutrition programs, senior services, educational, social and multi-cultural programs. <b>Primary Performance Measurement: Provide services to a minimum of 200 Urban County residents (unduplicated).</b>	Complete.	\$30,000	\$27,228.61	204	This program serves an area that meets the criteria for an "area benefit" activity.															
14-09-PS	New Horizons Career Development Center, Inc. 199 Parker Ave. Rodeo, CA 94572 (510) 799-2916	Education, Life Skills and Job Readiness Program - West County	The purpose of this program is to promote the economic self-sufficiency of lower income West County residents by improving employability and job- readiness by accessing community career center services. <b>Primary Performance Measurement:</b> <b>Provide job readiness education, job training, life skills, and placement services to 195 primarily West County residents.</b>	Complete.	\$25,000	\$24,999.93	231	85 47	96	18	8	0	2	1	7	2	12	175	37	19	100%		
14-10-PS	Village Community Resource Center 633 Village Dr. Brentwood, CA 94513 (925) 325-6507	Village Community Resource Center Program Support - East County	The purpose of this program is to provide food and clothing to lower income residents of the neighborhood, and operate the afterschool Academy program. <b>Primary Performance Measurement:</b> <b>Provide its food and clothing distribution program to 90 households and provide afterschool tutoring to 100 students.</b>	Complete.	\$13,000	\$13,000.00	105	This program serves an area that meets the criteria for an "area benefit" activity.															
14-11-PS	YWCA of Contra Costa County 1320 Arnold Drive, Suite 170 Martinez, CA 94553 (925) 372-4213	YWCA Family Empowerment Program - 225 Pacifica Avenue Bay Point, CA 94565 Census Tracts: 3141.04, 3141.03, 3142	The purpose of this program is to increase family self- sufficiency through the provision of mental, physical and social/emotional skills training services to families who have children in the YWCA's day care program. <b>Primary Performance Measurement: Based on an initial assessment of participant children's health habits and a final assessment at the end of the school year, assist 125 youth to achieve status of "fully mastered" in physical health habits and tasks.</b>	Complete.	\$10,000	\$9,999.99	125	This program serves an area that meets the criteria for an "area benefit" activity.															



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								White Hisp.	Af.Am Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw'n/ Pacifi Is. Hisp.	Am. Ind./W hite Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am/ Hisp.	Other Hisp.				
Objective CD - 2 Seniors: Enhance the quality of life of senior citizens and frail elderly and enable them to maintain independence.																					
14-12-PS	Contra Costa Senior Legal Services 4006 MacDonald Avenue Richmond, CA 94805 (510) 412-3150	Legal Services for Needy Urban County Seniors - Urban County	The purpose of this program is to prevent the loss of housing, elder abuse, and financial abuse of seniors by providing free legal counsel and direct representation. <b>Primary Performance Measurement: Provide free legal advice, counsel and representation to a minimum of 200 low-income Urban County seniors (unduplicated) to prevent the loss of housing, elder abuse, and financial abuse.</b>	Complete.	\$10,000	\$10,000.00	346	<u>258</u> 22	56	20	2	5	1	0	0	0	4	0	0	346	100%
14-13-PS	Pleasant Hill Recreation & Park District 147 Gregory Lane Pleasant Hill, CA 94523 (925) 798-8787	Senior Service Network 233 Gregory Lane Pleasant Hill	The purpose of this program is to prevent displacement or premature institutionalization of seniors by providing on-site crisis intervention and care management services to Central County seniors, primarily those residing in Pleasant Hill. <b>Primary Performance Measurement: Provide care services to a minimum of 150 low-income seniors throughout the year to prevent displacement or premature institutionalization. Services include but are not limited to: needs assessment, one-on-one counseling, development of a personal action plan, and monitoring of the personal action plan.</b>	Complete.	\$10,000	\$10,000.00	152	<u>148</u> 7	0	4	0	0	0	0	0	0	0	0	0	152	100%
14-14-PS	Senior Outreach Services of Contra Costa 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Senior Center Care Management Program Urban County	The purpose of this program is to prevent homelessness and premature institutionalization or hospitalization by providing bilingual care management services to seniors. <b>Primary Performance Measurement: Provide professional, bilingual care management services to 90 Urban County seniors at senior centers in Concord, Antioch, San Pablo and Rodeo, including needs assessment, care plan development and information and referral.</b>	Complete.	\$10,000	\$9,999.99	183	<u>126</u> 24	12	14	1	6	0	0	0	0	24	0	183	0	100%
14-15-PS	Senior Outreach Services of Contra Costa 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Senior Nutrition - Congregate Café Bay, Point, Crockett and Rodeo	The purpose of the Senior Nutrition Program (Congregate Café) is to provide hot, nutritious lunches to Urban County seniors in order to lessen social isolation and to improve general health through increased socialization. <b>Primary Performance Measurement: Provide hot, nutritious meals to 200 Urban County Seniors in order to meet basic nutritional needs, promote socialization and encourage and maintain a healthy lifestyle.</b>	Complete.	\$10,000	\$10,000.00	298	<u>125</u> 6	36	18	4	20	5	0	0	0	<u>90</u> 69	0	298	0	100%
14-16-PS	West County Adult Day Care 1015 Nevin Avenue, Suite 108 Richmond, CA 94801 (510) 235-6276	West County Adult Day Care/Alzheimer's Respite Center	The purpose of the program is to provide day care services to alzheimer's/dementia patients and support services to their caregivers to allow seniors to remain in their homes longer and prevent premature placement in a care facility. <b>Primary Performance Measurement: Provide adult day care and respite services to a minimum of 23 Urban County seniors with Alzheimer's or dementia and their caregivers.</b>	Complete.	\$15,000	\$15,000.00	31	<u>18</u> 2	11	2	0	0	0	0	0	0	0	0	31	0	100%

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Objective CD - 3 Youth: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.																					
14-17-PS	A Place of Learning 315 Orchard Drive Brentwood, CA 94513 (925) 240-5146	After School Tutoring and Mentoring Program	Provide free after school mentoring and tutorial services to underprivileged and English Learning children in Brentwood, Oakley, Byron, Discovery Bay, Knightsen, and Bethel Island so children can reach their full potential in school. Program will provide services to 60 children. <b>Primary Performance Measurement: Provide after school mentoring/tutoring services and a summer enrichment program to 60 low-income Urban County students resulting in improved academic performance and decision making skills and increased self esteem as measure by pre-and post-participation evaluations and feedback from school staff and parents.</b>	Complete. However, the Subrecipient fell short of its goal by 8 students.	\$10,000	\$10,000.00	52	2	4	0	0	0	1	0	0	0	$\frac{45}{44}$	21	18	11	96%
14-18-PS	East Bay Center for Performing Arts 339 - 11th Street Richmond, CA 94801 (510) 234-5624	After School Outreach Performing Arts Program  North Richmond and San Pablo CT 3660, 3672, 3680, 3690	The purpose of this program is to increase access to a safe and positive environment in the critical after-school hours through the provision of classes in music, dance and drama. <b>Primary Performance Measurement: Provide multicultural and multi-disciplinary performance art classes to a minimum of 140 students in order to ensure a safe, positive and educational environment during after-school hours.</b>	Complete.	\$7,500	\$7,500.00	220	This program serves an area that meets the criteria for an "area benefit" activity.													
14-19-PS	Mount Diablo Unified School District 1266 San Carlos Ave., Room A6 Concord, CA 94518 (925) 691-0351	CARES After School Enrichment Program - Bay Point Census Tracts: 3141.04, 3141.03, 3142	The purpose of this program is to provide free or subsidized transportation to high school students living in Bay Point who participate in the After School Program at Mt. Diablo High School resulting in improved academic performance. <b>Primary Performance Measurement: Provide transportation assistance to at least 700 students attending the After School Program at Mt. Diablo High School resulting in improved academic performance of 200 students measured through evaluations completed by students, parents and teachers.</b>	Complete.	\$10,000	\$9,996.21	700	This program serves an area that meets the criteria for an "area benefit" activity.													
14-20-PS	YMCA of the East Bay (Fiscal Agent) 2330 Broadway Oakland, CA 94612	James Morehouse Project at El Cerrito High School 540 Ashbury Ave. El Cerrito, CA 94530 West County	The purpose of the project is to improve the well-being and success of students in school and reduce barriers to learning by providing comprehensive mental health services to students attending El Cerrito High School. <b>Primary Performance Measurement: Provide mental health services to 55 El Cerrito High School students in order to improve the students' well-being and reduce barriers to learning.</b>	Complete.	\$9,000	\$9,000.00	60	13	23	8	0	0	0	0	0	0	$\frac{16}{16}$	3	14	43	100%
14-21-PS	RYSE, Inc. 205 41st Street Richmond, CA 94805 (510) 374-3401	RYSE Dollar and Sense Program West County	The purpose of this program is to operate the RYSE Center's Dollars and Sense program that supports household financial stability by providing career development training, job readiness, and job search/placement assistance to members. <b>Primary Performance Measurement: Provide services to 105 Urban County youth.</b>	Complete. However, the Subrecipient fell short of its goal by 15 members.	\$15,000	\$14,960.36	90	2	34	$\frac{4}{1}$	1	1	0	0	13	1	$\frac{34}{26}$	41	33	16	100%

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								White Hisp.	Af.Am Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw'n/ Pacifi Is. Hisp.	Am. Ind./W hite Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am Hisp.	Other Hisp.	30%	50%	80%	% of total
14-22-PS	Urban Tilth 855 Meadow View Drive Richmond, CA 94806 (510) 243-0122	Verde School Service Learning Project North Richmond Census Tract: 3650.02	The purpose of this program is to increase academic achievement, increase student participation, and increase students' character using a hands-on approach to learning that integrates traditional curriculum requirements with real-world situations. <b>Primary Performance Measurement:</b> Provide a service-learning program that incorporates traditional curriculum into hands-on projects that are created, implemented, and completed by all Verde Elementary School students (approximately 390) and their parents (approximately 85) in order to sustain and further improve students' academic achievement.	Complete.	\$15,000	\$14,612.65	475	0	84	14	0	0	0	0	8	0	$\frac{377}{377}$	475	0	0	100%
<b>Objective CD - 4 Non-Homeless Special Needs:</b> Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as disabled persons, battered spouses, abused children, persons with HIV/AIDS, illiterate adults and migrant farmworkers.																					
14-23-PS	Court Appointed Special Advocates 2020 N. Broadway Suti 204 Walnut Creek, CA 94596 925 256-7284	Children at Risk - Urban County	The purpose of this program is to assist abused and neglected Urban County children who are dependents of the Court system in maneuvering through the system, accessing necessary services and securing long-term permanent homes by providing advocacy and mentoring. <b>Primary Performance Measurement:</b> Provide advocacy and representation services to 37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.	Complete.	\$18,000	\$18,000.00	48	10	26	0	0	1	1	0	0	0	$\frac{10}{6}$	48	0	0	100%
14-24-PS	Lions Blind Center of Diablo Valley 175 Alvarado Avenue Pittsburg, CA 94565 (925) 432-3013	Independent Living Skills for Visually Impaired - Urban County	The purpose of this program is to avoid institutionalization and maintain independence in a safe environment for people with visual impairments. by providing in-home independent living skills training. <b>Primary Performance Measurement:</b> Provide in-home independent living skills instruction and training to 40 visually impaired adults so they will maintain their independence and avoid institutionalization.	Complete.	\$10,000	\$10,000.00	46	43	2	0	0	0	0	0	0	0	$\frac{1}{1}$	0	46	0	100%
14-25-PS	Ombudsman Services of Contra Costa 1601 Sutter Street, Suite A Concord, CA 94520-2621 (925)685-2070	Ombudsman Services of Contra Costa - Urban County	The purpose of this program is to decrease incidents of elder abuse and quality of care issues for frail and dependent seniors residing in nursing home and residential care facilities located in the Urban County through advocacy. <b>Primary Performance Measurement:</b> 775 dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 regulations for the purpose of creating a suitable living environment.	Complete.	\$10,000	\$9,442.11	841	528	170	89	0	0	0	0	0	0	$\frac{54}{54}$	0	841	0	100%

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								White Hisp.	Af.Am Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw'n/ Pacifc Is. Hisp.	Am. Ind./W hite Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am Hisp.	Other Hisp.					
14-26-PS	Rainbow Community Center 3024 Willow Pass Road Concord, CA 94519 (925) 692-0090	Kind Hearts Community Support Program	The purpose of this program is to provide outreach and socialization activities, nutritional support and home-based services to Urban County residents with AIDS and Lesbian, Gay, Bisexual and Transgender seniors. <b>Primary Performance Measurement: Provide congregate meals, food pantry services, wellness calls and home visits to 60 LGBT seniors and persons with HIV/AIDS to promote resilience, reduce isolation and rebuild client's social networks,</b>	Complete.	\$10,000	\$10,000.00	65	50 3	10	3	0	0	2	0	0	0	0	0	30%	50%	80%	% of total
Objective CD - 5 Fair Housing: Continue to promote fair housing activities and affirmatively further fair housing.																						
14-27-PS	Bay Area Legal Aid 1025 MacDonald Ave. Richmond, CA 94801 (510) 903-2612	Fair Housing Services Urban County	The purpose of this program is to provide fair housing counseling and legal assistance, and education and outreach services to landlords and tenants living in the Urban County. <b>Primary Performance Measurement: Provide comprehensive fair housing counseling and legal services to 40 lower income residents, and provide education and outreach on fair housing laws to 100 persons (landlords and tenants).</b>	Complete. Note, this project is not considered a public service and the expenditure is counted towards the County's administration cap.	\$24,000	\$ 24,000.00	44	7	33	1	0	0	0	0	0	0	3	5	23	16	100%	
Objective H - 1 Homeless: Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services.																						
14-28-PS	Anka Behavioral Health, Inc. 1875 Willow Pass Rd. #300 Concord, CA 94520 (925) 825-4700	HOPE Plus - Urban County	The purpose of this program is to provide integrated health, mental health and substance abuse services for homeless people suffering from co-occurring mental health and substance abuse disorders. <b>Primary Performance Measurement: Provide 480 homeless clients suffering from mental health and substance abuse disorders with access to integrated health, mental health and substance abuse services and to living environments which support their recovery.</b>	Complete.	\$10,000	\$10,000.00	497	293 1	124	3	62 34	4 1	2	2	3	1	3	497	0	0	100%	
14-29-PS	Contra Costa Crisis Center PO Box 3364 Walnut Creek, CA 94598 (925) 939-1916	211 Contra Costa Urban County	The purpose of this program is to provide a single point of contact for homeless people who need crisis counseling, information and referrals for shelter and other needed services. <b>Primary Performance Measurement: Provide a homeless hotline and 211 information to 2000 residents to access local health and social services 24 hours per day, 365 days per year, to meet emergency needs and provide resource information and motel vouchers to promote self-sufficiency.</b>	Complete.	\$18,000	\$17,999.79	5,095	1518 361	1142	96	20	8	0	0	128	0	2183	5095	0	0	100%	
14-30-PS	Contra Costa County Health Services 597 Center Ave. Suite 335 Martinez (925) 313-6737	Adult Interim Housing Program 2047-A Arnold Industrial Drive, Concord Urban County	The purpose of this program is to prevent homelessness by offering a safe shelter environment with critical support services. Objectives of the program are to give emergency shelter to homeless adults and provide services to help them transition to more permanent situations. <b>Primary Performance Measurement: Provide shelter and supportive services to 175 Urban County homeless men and women to help them regain housing.</b>	Complete.	\$62,056	\$62,056.00	181	103 2	36 1	9	19 15	3	8 7	0	0	2 1	1 1	181	0	0	100%	

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**Public Service Projects**

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	FY 2014/15 Expenses	Total Served	Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category)										Income			
								White	Af.Am	Asian	Am.Ind/ Alskn Native	Native Haw'n/ Pacific Is.	Am. Ind./W hite	Asian/ White	Af.Am/ White	Am.Ind/ Af.Am	Other				
								Hisp.	Hisp.	Hisp.	Hisp.	Hisp.	Hisp.	Hisp.	Hisp.	Hisp.	Hisp.	30%	50%	80%	% of total
14-31-PS	Loaves & Fishes of Contra Costa 510 Garcia Avenue Unit H Pittsburg, CA 94565 (925) 837-8758	Martinez Dining Room Program - Martinez	The purpose of this program is to alleviate hunger by providing nutritious meals to low-income & homeless people seeking emergency food assistance. A hot mid-day meal will be served Monday through Friday at 1802 Alhambra Avenue in Martinez. <b>Primary Performance Measurement: Provide emergency food assistance to 500 Urban County residents, resulting in improved nutrition.</b>	Complete.	\$15,000	\$15,000.00	831	This program serves an area that meets the criteria for an "area benefit" activity.													
14-32-PS	Shelter Inc. of Contra Costa County 1070 Concord Avenue Suite 200 Concord, CA 94520 (925) 335-0698	Homeless Prevention Program/Rapid Rehousing Program Urban County	The purpose of this program is to prevent homelessness by helping clients maintain their housing and to rehouse those that are experiencing homelessness. <b>Primary Performance Measurement: Provide 275 Urban County residents with homelessness prevention or rapid rehousing services to help them maintain their housing or to quickly regain housing following a period of homelessness.</b>	Complete.	\$26,675	\$26,675	449	182 103	207 4	13	17 8	4 1	5 4	12 1	4	5 2	0	279	160	10	100%
TOTALS					\$571,731	\$517,290.63	24,495	7965 915	4673 10	2934 1	668 105	66 4	88 22	85 1	207 2	28 3	5375 2712	18,392	1,927	682	86%

**CONTRA COSTA COUNTY**  
**FY 2014/15 CAPER**  
**Economic Development Projects**

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	FY 2014/15 Expenses	Total Served	Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category)										Income			
								White Hisp.	Af.Am Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw'n/ Pacific Is. Hisp.	Am.Ind/ White Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am Hisp.	Other Hisp.	30%	50%	80%	% of total
Objective CD-6 Economic Development: Reduce the number of persons below the poverty level, expand economic opportunities for very low- and low-income residents and increase the viability of neighborhood commercial areas.																					
14-32-ED	Contra Costa Child Care Council 1035 Detroit Avenue Suite200 Concord, CA 94518 (925) 676-5442	Road to Success: Family Day Care Development Project - Urban County	The purpose of this project is to increase opportunities for very-low and low-income persons to start and succeed in operating a micro-enterprise as a family day-care provider. <b>Primary Performance Measurement: Assist 100 urban county clients open a family daycare business.</b>	<b>Complete.</b> The Child Care Council assisted 99 Urban County residents open or retain family daycare business, of which 99 were low income persons.	\$70,000	\$70,000.00	99	$\frac{62}{21}$	20	6	1	0	0	1	4	0	$\frac{5}{1}$	26	36	37	100%
14-33-ED	Opportunity Junction 3102 Delta Fair Blvd. Antioch, CA 94509 (925) 776-1133	Opportunities for Technology Information Careers - East County	The purpose of this project is to increase employment opportunities for very low- and low-income persons that will lead to economic self-sufficiency through careers in the field of information technology. <b>Primary Performance Measurement: Place ten (10) low income Urban County residents into full-time employment with an average hourly wage of \$12.94 (plus benefits).</b>	<b>Complete.</b> A total of 15 low income persons graduated from training and were placed in jobs with an average hourly wage of \$12.94 (plus benefits)	\$100,000	\$100,000.00	15	$\frac{9}{3}$	1	1	0	$\frac{1}{1}$	0	0	0	0	$\frac{3}{3}$	12	3	0	100%
14-34-ED	The Stride Center 2300 El Portal Drive, Suites F & G San Pablo, CA 94806 (510) 234-1300	Tech Job Training/Job Placement Program/ West County	The purpose of this program is to increase employment opportunities for low-income persons that will lead to economic self-sufficiency through careers in the information technology field. <b>Primary Performance Measurement: Place 10 low income Urban County residents (with a focus on west county) into full-time employment with an average annual salary of \$27,000 (plus benefits) and opportunities for advancement.</b>	<b>Complete.</b> A total of 10 low-income Urban County residents were placed in jobs earning an average annual salary of \$27,000.	\$45,000	\$44,999.93	10	$\frac{4}{3}$	3	3	0	0	0	0	0	0	0	4	2	4	100%

**CONTRA COSTA COUNTY**  
**FY 2014/15 CAPER**  
**Economic Development Projects**

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	FY 2014/15 Expenses	Total Served	Race/Ethnicity (bottom number represents those who identify Hispanic as ethnicity in addition to selecting a racial category)										Income			
								White Hisp.	Af.Am Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw'n/ Pacific Is. Hisp.	Am.Ind/ White Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am Hisp.	Other Hisp.				
																		30%	50%	80%	% of total
Objective CD-6 Economic Development: Reduce the number of persons below the poverty level, expand economic opportunities for very low- and low-income residents and increase the viability of neighborhood commercial areas.																					
14-35-ED	West Contra Costa Business Development Center, Inc. 334 11th Street Richmond, CA 94801 (510) 236-3690	Strengthening Neighborhood Economies - Commercial Corridor Revitalization- West County	The purpose of this project is to improve the success of small businesses/micro-enterprises located in West County through business assistance and community building activities. <b>Primary Performance Measurement: Provide assistance to 60 existing or prospective businesses in the targeted commercial corridors of San Pablo, Rodeo, North Richmond and Crockett to help business owners achieve key targets, including increased sales and profitability, expanded customer base and product offering, and/or improved storefronts.</b>	<b>Complete.</b> The BDC provided assistance to 60 aspiring, start-up, or established small businesses in the West County region. With the BDC's help, 21 start-up businesses were assisted, 39 existing business were assisted, and 39 new jobs were created. The BDC also helped secure \$78,000 for 7 businesses to start or expand their business.	\$90,000	\$84,200.84	60	8	17	8	0	2	0	2	2	0	21 15	17	11	12	67%
14-36-ED	Workforce Development Board 300 Ellinwood Way Pleasant Hill, CA 94523 (925) 602-6806	Small Business Management Assistance Program/	The purpose of this project is to increase the number of micro-enterprises, owned and operated by very low- and low-income persons, and to sustain existing micro-enterprises. <b>Primary Performance Measurement: Assist 38 CDBG eligible new or existing business owners develop and/or operate a business.</b>	<b>Complete.</b> A total of 30 existing or aspiring businesses were assisted. A total of 2 start-up businesses and 27 existing businesses were assisted.	\$ 61,571	\$56,283.50	30	21 4	1	3	0	0	0	0	0	0	5 1	6	5	19	100%
				TOTAL	\$366,571	\$355,484.27	214	104 31	42	21	1	3 1	0	3	6	0	34 20	65	57	72	91%

[illegible]



[illegible]

[illegible]

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	Total CDBG Funds Budgeted	FY 2014/15 Expenses	Total Served	Race/Ethnicity										Income				
								White Hisp.	Af.Am. Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw'n/ Pacfic Is. Hisp.	Am.Ind/ White Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am Hisp.	Other Hisp.					% of total
14-27-PS	Bay Area Legal Aid 1025 MacDonald Ave. Richmond, CA 94801 (510) 903-2612	Fair Housing Services	Investigate all cases of alleged housing discrimination. Note, this project is categorized as an administration expense.	Complete.	\$24,000	\$24,000.00	44	7	33	1	0	0	0	0	0	0	3	5	23	0	16	100%
TOTALS					\$776,346.77	\$776,346.77																

CONTRA COSTA COUNTY  
FY 2014/15  
Housing Projects

				Funds Allocated				Funds Expended FY 2014/15	Total Expended to Date	Affordability and/or Income Restrictions			
Project ID	Sponsor	Project Name/ Location	Project Status	Total Cost	CDBG/ NSP	HOME	HOPWA	CDBG, NSP, HOME, and HOPWA	CDBG, NSP, HOME, and HOPWA	30%	50%	80%	Unit Total
Priority H-1 — Expand housing opportunities for lower-income households through an increase in the supply of decent, safe, affordable rental housing.													
08-55-HSG 12-44-HSG 09-50-HM	Resources for Community Development (CHDO) 2730 Telegraph Ave. Berkeley, CA 94703	Berrellesa Palms (Martinez Senior Apt) Martinez	Complete	\$22,318,877	\$1,525,000	\$2,950,000	\$300,000	\$22,199	\$4,775,000	48		1	49
09-51-HSG 12-43-HSG	Eden Housing, Inc. 22645 Grand Street Hayward, CA 94541	Orinda Senior Housing Orinda	Complete	\$21,503,418	\$2,050,000	\$2,040,000		\$0	\$4,080,000	7	58	1	66
10-60-HSG	Community Housing Development Corp of North Richmond 1535 A Street Richmond, CA 94801	Heritage Point North Richmond	Delayed: Preparing to apply for State Affordable Housing and Sustainable Communities funds	\$179,000		\$48,000		\$4,070	\$48,000				42
10-61-HSG 12-45-HSG	Satellite AHA, 1521 University Avenue Berkeley, CA 94703	Third Avenue Walnut Creek	Construction complete. Lease up underway	\$24,918,848		\$2,450,000	\$250,000	\$0	\$2,690,000	7	40		47
13-48-HSG	Resources for Community Development (CHDO) 2730 Telegraph Ave. Berkeley, CA 94703	Ohlone Gardens El Cerrito	Underway: Contstruction completion expected fall 2015.	\$25,910,470		\$1,300,000	\$750,000	\$0	\$2,180,000	14	42	1	57
11-51- HSG 13-47-HSG 14-46-HSG	Satellite AHA, 1521 University Avenue Berkeley, CA 94703	Tabora Gardens Antioch	Delayed: Applying for MHP Supportive Housing	\$22,593,862	\$550,000	\$700,000	\$650,000	\$0	\$0	26	58	1	85
13-49-HSG	Corporation for Better Housing 15303 Ventura Blvd, Suite 1100 Sherman Oaks, CA 91403	Oak Ridge Oakley	Complete. Fully occupied	\$7,707,790		\$1,300,000		1,300,000	1,300,000	4	14	17	35
14-47	Resources for Community Development 2220 Oxford Street Berkeley, CA 94596	Riviera Walnut Creek	Delayed: Applying for additional HOME funds and MHP Supportive Housing.			\$50,000	\$500,000	\$0	\$0				58
14-48	Eden Housing, Inc. 22645 Grand St. Hayward, CA 94541	El Cerrito Mixed Use El Cerrito	Delayed: Applying for additional HOME funds and 9% tax credits.		\$625,000	\$150,000		\$0	\$0				
Priority H-2 — Increase homeownership opportunities for lower-income households.													
10-64-HSG 11-53-HSG	Habitat for Humanity East Bay/Silicon Valley 2619 Broadway Oakland, CA 94612	Pleasant Creek Walnut Creek	Complete. All homes sold and occupied	\$4,561,180		\$320,000		\$0	\$320,000				
											8		10

**CONTRA COSTA COUNTY**  
**FY 2014/15**  
**Housing Projects**

				Funds Allocated				Funds Expended FY 2014/15	Total Expended to Date	Affordability and/or Income Restrictions			
Project ID	Sponsor	Project Name/ Location	Project Status	Total Cost	CDBG/ NSP	HOME	HOPWA	CDBG, NSP, HOME, and HOPWA	CDBG, NSP, HOME, and HOPWA	30%	50%	80%	Unit Total
13-50-HSG NSP PI	Habitat for Humanity East Bay/Silicon Valley 2619 Broadway Oakland, CA 94613	Pacifica Landing Bay Point	<b>Delayed:</b> Applied for General Plan amendment and land use approvals.	\$6,013,821	\$1,000,000			\$0	\$0		11	12	23
13-51-HSG	Habitat for Humanity East Bay/Silicon Valley 2619 Broadway Oakland, CA 94612	Scattered Sites - Acq/Rehab Urban County	<b>Complete.</b> One home purchased/rehab'd and sold	\$1,750,000	\$400,000			\$0	\$56,250		1		1
14-49-HSG	Habitat for Humanity East Bay/Silicon Valley 2619 Broadway Oakland, CA 94612	Muir Ridge Pacheco	<b>Underway:</b> Framing under way for Phase I homes			\$1,500,000		\$229,246	\$229,246			12	
<b>Priority H-3 — Maintain and preserve the affordable housing stock.</b>													
13-53-HSG	Contra Costa Department of Conservation and Development 30 Muir Road Martinez, CA 94553	Neighborhood Preservation Program/ Urban County	<b>Complete</b>	\$1,000,000	\$1,000,000			\$655,229	\$655,249	7	2	5	14
13-52-HSG	Resources for Community Development (CHDO) 2730 Telegraph Ave. Berkeley, CA 94703	Bella Monte Bay Point	<b>Complete</b>	\$250,000	\$227,000			\$227,000	\$227,000	5	22	25	52
HOPWA	Resources for Community Development (CHDO) 2730 Telegraph Ave. Berkeley, CA 94703	Riley Court Concord	<b>Delayed:</b> Phase 1 construction complete. Phase 2 delayed will HUD completes subsidy layering review for Section 8	\$530,000			\$530,000	\$0	\$191,902	17	30	1	48
NSP 3	Affordable Housing Associates 1250 Addison Street Berkeley, CA 94702	Robin Lane Apartments Concord	<b>Complete.</b> Fully occupied	\$2,372,211	\$1,662,211			\$0	\$1,662,211		15		15
<b>Priority H-4 — Improve the public housing stock.</b>													
<b>The CDBG/HOME programs continue to work with Housing Authority staff to provide and maintain affordable housing in Contra Costa.</b>													
<b>Priority H-5 — Adopt the Continuum of Care Plan as the overall approach to addressing homelessness in the Consortium.</b>													
<b>The CDBG and HOME programs work with the County's Homeless Program to implement the Continuum of Care Plan. See Section VII.E for more information.</b>													
<b>Priority H-6 — Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services.</b>													
<b>Priority H-7 — Increase the supply of appropriate and supportive housing for special needs populations.</b>													
13-54-HSG	Contra Costa Interfaith Housing 3164 Putnam Blvd, Suite C Walnut Creek, CA 94597	Garden Park Pleasant Hill	<b>Complete</b>	\$134,781	\$110,546			\$110,546	\$110,546	26		1	28

CONTRA COSTA COUNTY  
FY 2014/15  
Housing Projects

				Funds Allocated				Funds Expended FY 2014/15	Total Expended to Date	Affordability and/or Income Restrictions			
Project ID	Sponsor	Project Name/ Location	Project Status	Total Cost	CDBG/ NSP	HOME	HOPWA	CDBG, NSP, HOME, and HOPWA	CDBG, NSP, HOME, and HOPWA	30%	50%	80%	Unit Total
NSP1 PI	Community Housing Development Corp of North Richmond 1535 A Street Richmond, CA 94801	Fred Jackson Way	Complete	\$245,250	\$245,250			\$214,178	\$214,178		4		4
14-52-HSG	Community Energy Services, Inc. 1013 Pardee Street Berkeley, CA 94710	Home Repair West County	Complete	\$130,000	\$125,000			\$100,868	\$100,868	20	18	1	39
14-51-HSG	Community Energy Services, Inc. 1013 Pardee Street Berkeley, CA 94710	Healthy Homes West County	Underway: Continuing contract into 2016.	\$93,225	\$84,750			\$31,495	\$31,495	9	1		10
<b>Priority H-8 — Alleviate problems of housing discrimination</b> See IPF/CDBG Admin table for project information													
<b>Project Delivery</b>													
	Department of Conservation and Development 30 Muir Road Martinez, CA 94553	Activity delivery costs, which includes legal, Davis-Bacon, environmental review, etc			\$30,000	\$65,000	\$20,000	\$75,336	\$75,336				
<b>Program Administration</b>													
	Department of Conservation and Development 30 Muir Road Martinez, CA 94554	HOME, NSP, HOPWA Program Administration	Provide oversight and administer the HOME, NSP, and HOPWA programs.					\$417,345	\$417,345				
<b>TOTALS</b>				<b>\$148,429,880</b>	<b>\$15,051,904</b>	<b>\$14,173,000</b>	<b>\$3,000,000</b>	<b>\$3,413,013</b>	<b>\$24,670,139</b>	<b>199</b>	<b>378</b>	<b>99</b>	<b>769</b>

**CONTRA COSTA COUNTY  
FY 2014/15 CAPER  
Emergency Solutions Grants**

										Race/Ethnicity									
Project ID	Sponsor	Project Name/Location	Project Objective/Description	Category of Assistance	Project Status	ESG Funds Budgeted	FY 2014/15 Expenses	100% Match Provided By	Total Served	White Hisp.	Af Am Hisp.	Asian Hisp.	Am.Ind/ Alskn Native Hisp.	Native Haw/n/ Pacifc Is. Hisp.	Am. Ind./ White Hisp.	Asian/ White Hisp.	Af.Am/ White Hisp.	Am.Ind/ Af.Am Hisp.	Other Hisp.
Objective CD-4: Reduce incidence of homelessness and assist in alleviating the needs of the homeless.																			
14-56-ESG	Contra Costa Health Services 1350 Arnold Drive Martinez, CA 94553	Emergency Shelters for Single Adults, Urban County	Subrecipient operates two emergency homeless shelters for single adults. The shelters are the main point of entry for the homeless into the continuum of homeless and housing services. These 24-hour facilities provide meals, laundry facilities, mail, telephones, and a wide array of on-site support services. Project will serve 850 homeless individuals.	Operating Support: No Staff Costs	Complete. The Subrecipient fell short of their projected goal. The current economy has resulted in longer stays for clients, reducing the availability of beds for new clients.	\$84,025.00	\$84,025.00	County General Fund	181	103 2	36 1	9	19 10	4	8 6	0	0	1 1	1 1
14-57-ESG	Contra Costa Health Services 1350 Arnold Drive Martinez, CA 94553	Calli House, Urban County	Subrecipient operates the Calli House Youth Shelter. The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Health Care Services will be provided for 100 unduplicated youth. Additionally, a total of 100 unduplicated youth will be provided shelter services.	Operating Support: No Staff Costs	Complete. The Subrecipient fell short of their projected goal. The current economy has resulted in longer stays for youth as it has become more difficult to find jobs, reducing the availability of beds for new clients.	\$10,000.00	\$10,000.00	County General Fund	24	7	9	0	3 2	2	1	0	0	2 2	0
14-58-ESG	Greater Richmond Interfaith Program 165 22nd Street Richmond, CA 94801	Family Emergency Shelter Facility	Subrecipient's Family Housing Program, West County Resource Center and Souper Center Soup Kitchen provide food, shelter, mentoring and activities for 70 families (90 Adults and 125 Children) year-round.	Staff Costs	Complete. Although the Family Shelter has been full, the Subrecipient fell short of their projected goal for Urban County clients. Average stay by UC clients was 120 days and 74% moved to permanent housing.	\$10,000.00	\$6,504.64	Foundations and Private Funds	101	11 3	50 1	5	16 12	10 1	0	0	3	1	5
14-59-ESG	STAND! Against Domestic Violence P.O. Box 6406 Concord, CA 94524	Rollie Mullen Center, Urban County	Subrecipient provides emergency shelter for 15 women and their children who are homeless because they are in peril due to violent relationships Up to six weeks of shelter and services are provided per household, including food, clothing, case management, employment assessment, and housing referrals.	Essential Services	Complete.	\$31,000.00	\$31,000.00	Contra Costa Health Services Department	52	15	5	2	2	0	0	0	0	0	28 6
14-60-ESG	Trinity Center 18924 Trinity Avenue Wlanut Creek, CA 94596	Trinity Center	Subrecipient operates a drop-in center and provides breakfast and lunch, laundry, showers, clothing, food and support services to homeless clients. Services will be provided to 81 Urban County residents.	Staff Costs	Complete.	\$10,000.00	\$10,000.00	Private Funds	175	142 5	13	2	6 3	3	1	2	0	0	6
14-61-ESG	Shelter, Inc. of Contra Costa County 1815 Arnold Drive Martinez, CA 94553	Homlessness Prevention and Rapid Rehousing Program 1815 Arnold Drive Martinez, CA 94553	Provide homelessness prevention and rapid rehousing services to 275 Urban County individuals and families to prevent homelessness and to help them quickly regain housing following an episode of homelessness.	Staff Costs and Direct Client Financial Assistance	Complete. Due to the high cost of housing in Contra Costa County the Subrecipient was not able to assist the number of residents projected. However, all funds from FY 2013/14 and reallocated funds from FY 2012/13 were expended.	\$73,867.00	\$73,867.00	Foundations and Private Funds	78	27 3	33 1	5	0	0	3 3	5	5 5	0	0
14-62-ESG	Contra Costa Department of Conservation and Development 30 Muir Road Martinez, CA 94553	Program Administration	Provide oversight and direction to the ESG program.	Operating Support and Staff Costs	Unexpended funds will be allocated to FY 2013/14 administration costs.	\$17,747.00	\$13,012.23	N/A											
Totals						\$236,639.00	\$228,408.87		611	305 13	146 3	23	46 27	19 1	13 9	7	8 5	4 3	40 7

## Appendix F — CAPER Notice

### **CONTRA COSTA COUNTY CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

Contra Costa County has prepared its FY 2014/15 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), Emergency Solutions Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA) Programs, and Neighborhood Stabilization Program (NSP). The CAPER is an annual report on the use of CDBG, HOME, ESG, HOPWA, and NSP funds during the reporting period of July 1, 2014 through June 30, 2015.

Interested citizens may review the CAPER at the Department of Conservation and Development, 30 Muir Road, Martinez, CA, 94553, between 8:00 AM and 5:00 PM. Comments on the report may be made in writing to Kara Douglas, Federal Programs Manager, at the above address. Written comments should be received by 5:00 p.m. on September 21, 2015. Public comments on the CAPER can also be made at the Board of Supervisors meeting on Tuesday, September 22, 2015, at approximately 9:00 a.m.

If you have special needs due to disability, please call (925) 335-1900. TDD: Call 711 and ask the Relay Service Operator for (925) 335-1915.

### **CONDADO DE CONTRA COSTA INFORME ANUAL CONSOLIDADO DE DESEMPEÑO Y EVALUACIÓN**

El Condado de Contra Costa ha preparado el Informe Anual Consolidado de Desempeño y Evaluación del año fiscal 2014/15 ("CAPER", por sus siglas en inglés) para el Programa de Concesión del Desarrollo Comunitario ("CDBG", por sus siglas en inglés), Programa de Inversión en el Desarrollo de Viviendas ("HOME", por sus siglas en inglés), Programa de Refugio de Emergencia ("ESG", por sus siglas en inglés), y la Programa de Oportunidades de Alojamiento Personas con SIDA ("HOPWA", por sus siglas en inglés), y Programa de Estabilización de Vecindarios ("NSP", por sus siglas en inglés). El CAPER es un informe anual sobre el uso de fondos de los programas CDBG, HOME, ESG, HOPWA, y NSP durante el período del 1 de julio de 2014 hasta el 30 de junio 2015.

Los ciudadanos interesados podrán examinar el CAPER en el Departamento de Conservación y Desarrollo, 30 Muir Road, Martinez, CA 94553, entre las horas de 8:00 AM y 5:00 PM. Comentarios sobre el CAPER puede dirigirse por escrito a Kara Douglas, Administradora de Programas Federales, en la dirección mencionada anteriormente. Los comentarios escritos deben ser recibidos antes de las 5:00 de la tarde del 21 de septiembre 2015. Los comentarios del público sobre el CAPER también se pueden hacer personalmente en la Reunión de los Supervisores del Condado el martes, 22 de septiembre 2015 aproximadamente a las 9:00 de la mañana, 651 Pine Street, Martinez, CA 94553, en el Salón de los Supervisores.

Si usted tiene necesidades especiales por discapacidad, por favor llame (925) 335-1900. Se puede obtener dispositivos de telecomunicación para los sordos llamando al 711 y solicitando el número (925) 335-1915 al Operador del Servicio.