

**Contra Costa County**  
**Department of**  
**Conservation and Development**  
30 Muir Road, Martinez, CA 94553  
PHONE: 925-674-  
FAX: 925-674-



**PROPERTY ASSESSED CLEAN  
ENERGY (PACE)  
PROGRAM APPLICATION  
FORM**

**APPLICANT INFORMATION**

Applicant (PACE Financing Joint Powers Authority):  
Program Name:

Statutory Authority for PACE Financing and Contractual Assessments (check one):

- ☐ The Improvement Act of 1911 (Streets and Highways Code section 5898.10 et seq. AB 811)  
☐ The Mello-Roos Community Facilities Act (Government Code section 53311 et seq. SB 555)

Mailing Address:

Program Site (if different):

Primary Contact:

Title:

Phone:

Email:

**REQUIRED INFORMATION**

1. Contra Costa County requires PACE programs to participate in the State of California's PACE Loss Reserve Program, administered by CAEATFA. Please provide evidence of your current participation in this program, and a copy of all application materials submitted to CAEATFA. Please update this information if changes have been made since your application materials were submitted to CAEATFA. Information should be submitted to the County in the same sequence as listed on the CAEATFA PACE Program Application form.
2. In addition to the PACE Loss Reserve Program application materials in 1. above, please describe how your program addresses the following topics: Program Eligibility; Underwriting Criteria; Contractor Restrictions; Energy Audit Requirements; Treatment of State or Federal Rebate or Incentive Programs; Eligible Costs to be Financed; Minimum and Maximum Assessment Amounts; Financing Term (time duration of financing); Current Interest Rates; Fees Assessed to Property Owners; Program Reserve Fund.
3. Contra Costa County requires PACE programs to disclose all financial risks to potential program participants, including risks associated with Federal Housing Finance Agency (FHFA) regulation of mortgage financing. Please describe how disclosure information is provided to program participants and provide copies of supporting materials.
4. Provide the following: the form of Resolution and any other documents requiring approval by the County to initiate the County's participation in the proposed PACE program; the form of the contractual assessment required of participating property owners; executed agreements between the public agency sponsoring the PACE financing district and parties responsible for administering the PACE program on behalf of the sponsoring agency; and any relevant Joint Powers Authority agreement.

**ADDITIONAL PROGRAM REQUIREMENTS**

- ☐ PACE Providers operating PACE programs in Contra Costa County are required to enter into an Operating Agreement with the County. A copy of the form Operating Agreement is attached to this application form. Initial here to indicate your acknowledgment of this requirement \_\_\_\_\_.
- ☐ PACE program applicants are required to provide an initial deposit of \$5,000 to process the application. Please initial here to acknowledge that your deposit payment is attached to this form \_\_\_\_\_.

Signature (PACE Financing Joint Powers Authority):\_\_\_\_\_ Title:\_\_\_\_\_ Date:\_\_\_\_\_