

North Richmond Municipal Advisory Council Bylaws As Amended, June 2015

1. Establishment of the North Richmond Municipal Advisory Council

Pursuant to the authority granted by Section 31010 of the California Government Code, the North Richmond Municipal Advisory Council ("Council") is established.

2. Territorial Area

The area for which the Council will serve and discharge the following duties and powers is that area contained within the boundaries indicated on the attached map marked as Exhibit A, dated February 2, 2009 (hereafter referred to as "North Richmond community").

3. Membership

The Council shall consist of seven (7) members, who shall be selected and appointed by the Board of Supervisors, upon nomination by the District One Supervisor. These seven (7) seats include four (4) positions for residents of unincorporated North Richmond and three (3) positions to be filled from among the following four (4) categories: (1) a representative of a non-profit organization whose facilities or activities are operating in or adjacent to North Richmond, (2) a representative of a for-profit business whose facilities or activities are operating in or adjacent to North Richmond, (3) a resident of the City of Richmond portion of North Richmond, or (4) an unincorporated North Richmond resident.

4. Term of Office

Council members shall serve four (4) year terms. The Board of Supervisors shall fill vacancies on the Council by appointment. Council member terms shall be coterminous with the term of office of the District One Supervisor nominating the member.

5. Removal from Office

Each appointed member of the Council serves at the pleasure of the Board of Supervisors and may be removed, at will, by a majority vote of the Board of Supervisors.

6. Council Duties and Powers The Council shall advise the Board on:

- a. Services which are or may be provided to the North Richmond community by the County or other local governmental agencies. Such services include, but are not limited to public health, safety, welfare, public works and planning.
- b. The feasibility of organizing the existing special districts serving the North Richmond community in order to more efficiently provide public services such as, but not limited to, water, sewer, fire, parks and recreation, and infrastructure improvements.

The Council may:

- a. Represent the North Richmond community before the Local Agency Formation Commission on proposed boundary changes affecting the community.
- b. Represent the North Richmond community before the County Planning Commission(s) and the Zoning Administrator on land use and other planning matters affecting the community. In this regard, the Council shall cooperate with other planning advisory bodies in the North Richmond County area in order to avoid duplication and delay in the planning process.
- c. Provide input and reports to the Board, County staff or any County hearing body on issues of concern to the North Richmond community.

It is understood that the Board of Supervisors is the final decision making authority with respect to issues concerning the North Richmond community and that the Council shall serve solely in an advisory capacity. Except as specified above, the Council and its individual members acting on behalf of the Council may not represent the North Richmond community to any state, other county, city, special district or school district, agency or commission, or any other organization on any matter concerning the community. In addition, the Council may not, as a body, take positions on candidates for any public office.

7. Quorum and Vote Necessary for Action

A quorum shall be a majority of the total number of authorized positions on the Council, not a majority of the total number of filled positions. The Council may only take action by a majority vote of the total number of authorized positions, not by a majority vote of the quorum. (With 7 authorized positions, a quorum is 4 members; 4 affirmative votes are necessary for action.)

8. Compensation

The Council members shall serve without compensation of any kind, and the Board shall not provide funds for the payment of Council meeting stipends or reimbursement of Council members' expenses.

9. Staff and Financial Support

Until such a time that the Board of Supervisors determines there is sufficient budgetary capacity, the Board shall provide no ongoing professional or clerical staff support to the Council or provide funds to pay for any of the Council's operating costs. However, County staff will provide the Council with information and reports on matters of interest to the Council.

10. Council Funds

Any funds transferred to or received by the County for the Council shall be accepted pursuant to Resolution No. 2005/628 and only used for the benefit of the Council and its area.

11. Council Establishment not Subject to Vote

The issue of establishment of the Council shall not be an election item submitted to the voters of the North Richmond community.

12. Council Operation and Procedural Rules

Within the parameters of this Resolution, the Council may organize itself and operate as it determines but shall hold regular meetings at least monthly at an established time and place. The Council meetings shall be conducted in accordance with the provisions of the "Brown Act" (Government Code sections 54950 ff.) including the pre-meeting posting of meeting calendar notices, and the "Better Government Ordinance" (County Ordinance Code, Division 25). In addition, the Council shall fully comply with the Board of Supervisors' policy concerning conflict of interest and open meetings (Resolution No. 2002/376), the Board's policy governing appointments to boards, committees, and commissions (Resolution No. 2002/377), the Board's policies for Municipal Advisory Councils (approved December 16, 2008), and the Political Reform Act (Government Code sections 81000 ff.) as applicable.