



CONTRA COSTA COUNTY
Department of Conservation and Development
Community Development Division
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DATE: May 10, 2015
TO: Internal Operations Committee
FROM: Kara Douglas, Affordable Housing Program Manager
SUBJECT: Recommended Appointment to the Affordable Housing Finance Committee

The purpose of this memorandum is to forward the following recommendation from the Affordable Housing Finance Committee (AHFC):

Re-appoint Willie Robinson to a County representative seat for a three year term from July 1, 2015 until June 30, 2018. Mr. Robinson has been an active member of the committee for over 10 years. His background working as a construction manager provides an important prospective to the committee.

Background

The Affordable Housing Finance Committee advises the Board of Supervisors on the annual allocation of approximately \$1.5 million in HOME Investment Partnership Act (HOME) and \$1.3 million in Community Development Block Grant (CDBG) funds for affordable housing development in Contra Costa County. These funds are allocated to the County on an annual basis by formula through the U.S. Department of Housing and Urban Development.

The Committee consists of nine members, including:

- three city representatives (one each from East, Central and West County)
- three county representatives; and
- three community representatives.

The three city representatives are nominated by the cities in each subregion of the County and approved by the Board of Supervisors. Nominations for county and community representatives are solicited by the Department of Conservation and Development (DCD). All county and community representative appointments to the AHFC are reviewed by the Internal Operations Committee (IOC) and referred to the Board of Supervisors for approval. AHFC terms are for three years. A current AHFC roster is attached for your information (Attachment A).

Current Status of Appointments

DCD staff is seeking a recommendation from the west County cities to appoint Lisa Motoyama to a three year term. Staff is still recruiting for applicants for a Community representative member with a three year term beginning July 1, 2015.

Vacancies will be posted on the DCD webpage.

Attachments

AHFC roster

Willie Robinson application