



Contra Costa County
Public Works
Department

Julia R. Bueren, Director
Deputy Directors
Brian M. Balbas
Stephen Kowalewski
Stephen Silveira
Joe Yee

May 19, 2015

Bryan Mann
Fort Bragg Electric, Inc.
P.O. Box 1878
Fort Bragg, CA 95437

Via Email (Bryan@fortbraggelectric.com) & U.S. Mail

RE: **NEW GENERATOR AT 2530 ARNOLD DRIVE, MARTINEZ (WW0799/WW0804);**
Withhold Agreement and Acceptance of Contract

Project No.: 250-1301 & 250-1305/C.1.1

Dear Mr. Mann:

Before we recommend to the County Board of Supervisors that they accept the Contract for the subject project as complete, we must have your concurrence with the following:

The County may withhold from monies otherwise due, the amount of \$6,000.00 for materials and labor to complete the items listed on the attached "Withhold Summary." Contractor shall complete these items in an expeditious manner. If any item is not satisfactorily completed by June 9, 2015, the County may use the money withheld, in the amount designated at the respective line item, to complete the work.

If you are in agreement with these conditions, please sign on the line provided at the bottom of this letter and return it to us to serve as notice of agreement. We will need your response by May 21, 2015, in order for the board of Supervisors to act on acceptance of the contract at their meeting on June 9, 2015.

If you have questions or need more information, please contact me at (925) 313-2000.

Sincerely,

Ramesh Kanzaria
Capital Projects Division Manager

CONTRACTOR AGREES TO THE CONDITIONS DESCRIBED IN THIS LETTER:

William S. Mertle
(Signature)

5/21/15
(Date)

William S. Mertle - President
(Printed Name and Title)

RK:dg
G:\Capital Projects\CPMShare\JobDocs\2013\2501301\13L001035r.doc
Enclosures

c: File: 250-1301 & 250-1305/C.1.1

WITHHOLD SUMMARY

NEW GENERATOR AT 2530 ARNOLD DRIVE,
MARTINEZ (WW0799/WW0804)

Date: May 19, 2015
File: 250-1301 & 250-1305/C.1.1

<u>Description</u>	<u>Withhold Amount</u>
1. Adjustment of time delay settings on transfer/retransfer per specifications, Operational Test simulating normal power failures	\$1,000.00
2. Finish exposed framing at doorway leading to main Electrical Room.	\$300.00
3. Provide close-out items: record "as-built" documents and O&M manuals.	\$1,700.00
4. Submit Verification of Performance forms (Division E, pages E-10 and E-19) for the project.	\$1,000.00
5. Submit Guarantee forms (Division F, Section 28C and page F-22) for each listed subcontractor.	\$1,000.00
6. Submit Statement to Accompany Final Payment (Division F, Section 27 and page F-23) for the project.	\$500.00
7. Provide permit sign-off for the project.	\$500.00
TOTAL WITHHOLD AMOUNT	\$6,000.00