



A Health Communications and Technology Company

January 30, 2015

Ms. Camilla Rand
Contra Costa County / 09CH9115
1470 Civic Ct
Ste 200
Concord , CA 94520-5242

Dear Ms. Camilla Rand:

This letter is to inform you that the Office of Head Start (OHS) will conduct a Classroom Assessment Scoring System (CLASS™) Review of Contra Costa County / 09CH9115 during the week of 3/9/15. You have been assigned an Off-site Review Field Lead (RFL), Ms. Jestine Pryor, who will oversee the on-site review process. Your RFL will contact you prior to the start of your review to confirm the schedule for on-site activities and discuss any pertinent issues.

The Office of Head Start is committed to providing a uniform, comprehensive, and objective monitoring process in order to ensure quality for all Head Start programs. Thank you for your contribution to that effort. If you have questions or require assistance, please contact Danya at (800) 518-1932 (Option 2) or OHSmonitoring2015@danya.com.

Sincerely,

Cynthia Northington
Sr. Director, Review Scheduling and Planning
Head Start Monitoring Support Contract
Danya International, Inc.

cc: Ms. Kathy Gallagher
cc: Mr. John Gioia