



Agenda

AIRPORTS COMMITTEE

September 11, 2014

1:00 P.M.

550 Sally Ride Drive, Concord

Supervisor Mary N. Piepho, Chair
Supervisor Karen Mitchoff, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Mary N. Piepho, Chair
Absent: Karen Mitchoff, Vice Chair
Staff Present: Tomi Riley, Chief of Staff District 3
Karyn Cornell, District 3 Staff
Patrick Roche, Department of Conservation and Development
Keith Freitas, Director of Airports

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. Receive Update from the Aviation Advisory Committee

Mike Bruno, Chair of the AAC, gave a brief report of items being discussed by the AAC. Items included, facilitation of economic development at the Airports including videos and signage, Airports rates and charges, Federal Aviation Administration (FAA) grant projects, recommendation options for recommendation options for the Byron Airport General Plan Amendment land uses, awarding of the AAC Tenant Recognition Award, noise issues, Airport business atmosphere and quarterly review of the Airport budget.

Report Approved.

AYE: Chair Mary N. Piepho

Passed

4. Receive & Accept update status of the Byron General Plan Amendment.

Patrick Roche gave a brief report on the Byron General Plan Amendment (GPA). A scope of work had been written for the GPA study which included review of the existing P-1 zoning district at the Byron Airport. The scope of work was reviewed by Airport staff and the AAC. The P-1 zoning needs to expand the range of aviation and aviation related uses based on FAA standards. It is recommended that staff proceed immediately with moving forward with the GPA.

Report approved. Staff directed to move forward with a short discussion before the full Board of Supervisors.

AYE: Chair Mary N. Piepho
Passed

5. Accept & Approve new Airport video.

Keith Freitas showed the new promotional video for the County Airports which has a goal of introducing people to what is happening at the two Airports. Additional videos will be made with topics including, how to become a pilot, economics of the Airports, etc. Airport staff asked for input on the first draft video. Comments on the video included adding the following: expansion of uses, highlighting the difference between the two Airports (suggestion to do this as a separate piece for each Airport), Office of Emergency Services including how Airports could be used during a disaster, adding County identification (County Seal), contact information, geographic imprint, Aviation opportunities and career paths, tax benefits, social benefits and community benefits. The video should also be shown to the Full Board of Supervisors as a short presentation.

Report approved.

AYE: Chair Mary N. Piepho
Passed

6. Receive draft report, Buchanan Field Terminal Building/Administration Office Study, and determine any actions to be taken.

Keith Freitas reported Airport staff is looking at what can be done at both Airports to create some energy to encourage development. At Buchanan Field, the first item being considered is replacement of the terminal building; this follows the 2008 Master Plan. A study was initiated with our aviation consultant; as the terminal building at Buchanan Field is close to 30 years old and the Airport leases space through a Fixed Base Operator (FBO) for its administration office; the study will look at combing the two. A similar study will be done at the Byron Airport. The County Airports may need to create an FBO facility in order to help kick start business at Byron Airport; it is unlikely someone will come in with the capital to build a new building and then start a new business. This would be consistent with the Byron Airport 2005 Master Plan. Concern was expressed about bringing more competition to the already struggling Airport businesses; Airport staff would be taking the current business' needs into consideration.

AYE: Chair Mary N. Piepho

Passed

7. The next meeting is tentatively scheduled for December 1, 2014 at 1:00 pm.

8. Adjourn

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Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

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