



PUBLIC PROTECTION COMMITTEE

May 6, 2014

3:00 P.M.

651 Pine Street, Room 101, Martinez

Supervisor Federal D. Glover, Chair

Supervisor John Gioia, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. APPROVE Record of Action from the April 28, 2014 meeting.
4. CONSIDER accepting the recommendations of the Evaluation Panels and of the Community Corrections Partnership (CCP) with regard to contract awards from the Requests for Qualifications (RFQs) issued for the implementation of the Plans for the establishment of a West County Reentry Resource Center and an East & Central County Networked System of Services. (Lara DeLaney, County Administrator's Office)
5. The next meeting is currently scheduled for June 23, 2014 at 1:00 pm.
6. Adjourn

The Public Protection Committee will provide reasonable accommodations for persons with disabilities planning to attend Public Protection Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Public Protection Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Timothy Ewell, Committee Staff
Phone (925) 335-1036, Fax (925) 646-1353
timothy.ewell@cao.cccounty.us



Contra Costa County Board of Supervisors

Subcommittee Report

PUBLIC PROTECTION COMMITTEE

3.

Meeting Date: 05/06/2014

Subject: RECORD OF ACTION - April 28, 2014

Submitted For: PUBLIC PROTECTION COMMITTEE,

Department: County Administrator

Referral No.: N/A

Referral Name: RECORD OF ACTION

Presenter: Timothy Ewell, Committee Staff **Contact:** Timothy Ewell, (925)335-1036

Referral History:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

Referral Update:

Attached for the Committee's consideration is the Record of Action for its April 28, 2014 meeting.

Recommendation(s)/Next Step(s):

APPROVE Record of Action from the April 28, 2014 meeting.

Fiscal Impact (if any):

No fiscal impact. This item is informational only.

Attachments

Record of Action - April 28, 2014



Agenda

PUBLIC PROTECTION COMMITTEE

April 28, 2014

1:00 P.M.

651 Pine Street, Room 101, Martinez

Supervisor Federal D. Glover, Chair

Supervisor John Gioia, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

Present: Federal D. Glover, Chair

John Gioia, Vice Chair

Staff Present: Timothy M. Ewell, Senior Deputy County Administrator

1. Introductions

Convene - 1:01 PM.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

No public comment.

3. APPROVE Record of Action from the March 24, 2014 meeting.

Chair Federal D. Glover, Vice Chair John Gioia

AYES: Chair Federal D. Glover, Vice Chair John Gioia

Passed

Approved as presented.

4. ACCEPT a report from the Sheriff's Office regarding Inmate Welfare Fund programs, inmate telecommunications and visitation policies and related funding at County Adult Detention Facilities.

Assistant Sheriff Matthew Schuler provided an update and responded to questions of the Committee and members of the public. The Committee requested that the Sheriff's Office provide a copy of the draft request for proposals for a new inmate telecommunications contract at the next regular meeting.

This item was informational only and no vote was taken.

5. The next meeting is currently scheduled for *to be determined*.

The Committee directed staff to schedule a special meeting following the Board of Supervisors meeting on Tuesday, May 6, 2014 to receive a presentation on results of a request for proposals to implement the West and Central/East County reentry plans.

6. Adjourn

Adjourned - 1:57 PM.

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Contra Costa County Board of Supervisors

Subcommittee Report

PUBLIC PROTECTION COMMITTEE

4.

Meeting Date: 05/06/2014

Subject: Results of RFQ Process for the Implementation of the Plans for a West County Reentry Resource Center and an East & Central County Networked System

Submitted For: David Twa, County Administrator

Department: County Administrator

Referral No.: N/A

Referral Name: Results of RFQ Process for the Implementation of the Plans for a West County Reentry Resource Center and an East & Central County Networked System

Presenter: Lara DeLaney, County
Administrator's Office

Contact: Lara DeLaney, County
Administrator's Office

Referral History:

On March 25, 2014, the Board of Supervisors adopted the Plans developed for the establishment and operation of a West County Reentry Resource Center and an East & Central County Networked System of Services. To begin to implement these plans, three Requests for Qualifications (RFQs) were issued to identify contract providers of the services contemplated in the plans. The County Administrator's Office, in collaboration with the planners who crafted the Plans, developed the RFQs and the process timeline.

Referral Update:

At its May 2, 2014 meeting, the CCP accepted the presentation of the results of the Evaluation Panels (see attached) and further recommended that the proposal from the Evaluation Panel for a Quality Assurance Subcommittee be acted upon to ensure service quality and technical assistance support for service providers, as well as integration across the County in terms of service provision and service quality.

Recommendation(s)/Next Step(s):

1. ACCEPT the recommendations of the Evaluation Panels and of the Community Corrections Partnership (CCP) with regard to contract awards from the Requests for Qualifications (RFQs) issued for the implementation of the Plans for the establishment of a West County Reentry Resource Center and an East & Central County Networked System of Services.
2. RECOMMEND contract authorization by the Board of Supervisors for the following contracts:

West County Reentry Resource Center

- | | | |
|---|------------------------|-----------|
| 1 | Rubicon Programs, Inc. | \$800,000 |
|---|------------------------|-----------|

Network Management Team

2	Kathy Moniz-Narasaki	\$105,000	<i>Network Manager</i>
3	Patrick Mims	\$81,700	<i>Field Operations Coordinator--Concord</i>
4	Vernon Williams III	\$81,700	<i>Field Operations Coordinator--Antioch</i>
5	Eugene Jackson	\$81,700	<i>Field Operations Coordinator--Pittsburg</i>
	<i>sub-total</i>	<i>\$350,100</i>	

Network Service Providers

6	JFK University	\$66,000	<i>Leadership & Entrepreneurialism</i>
7	Brighter Beginnings	\$66,000	<i>Leadership & Entrepreneurialism</i>
8	Prepare My Sheep	\$65,000	<i>Specialized Employment Training</i>
9	New Dream Life Center	\$115,000	<i>Transitional Housing</i>
10	Reach Fellowship International	\$50,000	<i>Education/Employment Liaison</i>
11	Men and Women of Purpose	\$50,000	<i>Education/Employment Liaison</i>
	<i>sub-total</i>	<i>\$412,000</i>	

Attachments

Staff Report

RFQ Award Recommendation PowerPoint

County of Contra Costa
OFFICE OF THE COUNTY ADMINISTRATOR
MEMORANDUM

DATE: May 2, 2014

TO: PUBLIC PROTECTION COMMITTEE

FROM: LARA DeLANEY, Senior Deputy County Administrator

SUBJECT: **Agenda Item No. 4: Results of RFQ Process for the Implementation of the Plans for a West County Reentry Resource Center and an East & Central County Networked System of Services**

RECOMMENDATION:

1. ACCEPT the recommendations of the Evaluation Panels and of the Community Corrections Partnership (CCP) with regard to contract awards from the Requests for Qualifications (RFQs) issued for the implementation of the Plans for the establishment of a West County Reentry Resource Center and an East & Central County Networked System of Services.
2. RECOMMEND contract authorization by the Board of Supervisors for the following contracts:

West County Reentry Resource Center

1	Rubicon Programs, Inc.	\$800,000
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Network Management Team

2	Kathy Moniz-Narasaki	\$105,000	<i>Network Manager</i>
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	<i>sub-total</i>	<u>\$350,100</u>	

Network Service Providers

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8	Prepare My Sheep	\$65,000	<i>Specialized Employment Training</i>
9	New Dream Life Center	\$115,000	<i>Transitional Housing</i>
10	Reach Fellowship International	\$50,000	<i>Education/Employment Liaison</i>
11	Men and Women of Purpose	\$50,000	<i>Education/Employment Liaison</i>
	<i>sub-total</i>	<u>\$412,000</u>	

BACKGROUND:

On March 25, 2014, the Board of Supervisors adopted the Plans developed for the establishment and operation of a West County Reentry Resource Center and an East & Central County Networked System of Services¹. To begin to implement these plans, three Requests for Qualifications (RFQs) were issued to identify contract providers of the services contemplated in the plans. The County Administrator's Office, in collaboration with the planners who crafted the Plans, developed the RFQs and the process timeline.

RFQ PROCESS

1. The RFQ for the West County Reentry Resource Center made available up to \$800,000 for "Implementation of a West County Reentry Resource Center," for the period May 15, 2014 through June 30, 2015. (\$400,000 is currently allocated in the FY 13-14 AB 109 Public Safety Realignment Program Budget for development of a reentry resource center in West County, and \$400,000 is proposed for operational support in the FY 14-15 AB 109 budget as well.)
2. The RFQ for the "Network Management Team" for the East & Central County Networked System of Services provided opportunities for contractors to provide "Network Manager," (1) and "Field Operations Coordinator" (3) services, in the amounts of \$105,000 (Network Manager) and \$81,700 (Field Operations Coordinators) for the period May 15, 2014 through June 30, 2015.
3. The RFQ for the "Network Services Providers" made available for contracting opportunities the following services, for the period May 15, 2014 through June 30, 2015:
 - a. Housing (\$115,000)
 - b. Leadership/Entrepreneurialism Development (\$132,000)
 - c. Specialized Employment Training and Placement (\$65,000)
 - d. Employment/Education Liaison Services (\$100,000)

(**Note: The PPC may wish to consider recommending a contract period for the Network Service Providers that commences with the start of the fiscal year, July 1, 2014 through June 30, 2015, to coincide with the budget.)

The RFQs were posted on BidSync, the website the County utilizes for contracting opportunities, and distributed directly via email to contacts developed by the County's Reentry Coordinator, Jessie Warner, and staff of the CAO's office. A Press Release was issued and a legal notice was posted in the Contra Costa Times regarding the RFQ opportunities. After its release, optional responders conferences were held.

¹ http://64.166.146.155/agenda_publish.cfm?id=&mt=ALL&get_month=3&get_year=2014&dsp=ag&seq=394

RFQ Timeline:

Event	2 month process	
Draft RFQ & Timeline to PPC	March 24, 2014	
RFQ Issued	April 1, 2014	<i>Tuesday</i>
Responder's Conference	April 3 and 4, 2014	
Written Questions Due from bidders	April 10, 2014	<i>Thursday</i>
Responses Due	April 18, 2014	<i>3 weeks</i>
Evaluation Period	April 23-25	
Results Letter Issued	April 28, 2014	
Appeal Period	April 28-May 1, 2014	
CCP Reviews Results	May 2, 2014	
Public Protection Reviews Results	May 6, 2014	<i>May meeting cancelled due to Memorial Day holiday</i>
Board Award Date	May 13, 2014	<i>Only available date in May after May 6 meeting</i>
Contract Start Date	May 15, 2014, July 1	

CCP Recommendations

At its May 2, 2014 meeting, the CCP accepted the presentation of the results of the Evaluation Panels (see attached) and further recommended that the proposal from the Evaluation Panel for a Quality Assurance Subcommittee be acted upon to ensure service quality and technical assistance support for service providers, as well as integration across the County in terms of service provision and service quality.

Attachments

Attachment A – Results Presentation to CCP



REENTRY RESOURCE CENTER & NETWORK IMPLEMENTATION

*RFQ Contract Award
Recommendations*



RFQs SUMMARY

3 RFQs issued on April 1, 2014. Due **April 18:**

1. \$800,000 for a West County Reentry Resource Center
(\$400k FY 13-14 for capital; \$400k for FY 14-15 operations)
2. \$350,100 for Network Management Team for
East & Central Network System of Services
 - \$105,000 **Network Manager**
 - \$81,700 **Field Operations Coordinator (3)**
3. \$412,000 for Services for East & Central Network:
 - \$115,000 for **Housing**
 - \$132,000 for **Leadership/Entrepreneurialism**
 - \$100,000 for **Employment/Education Liaisons**
 - \$65,000 for **Specialized Employment Training/Placement**

EVALUATION PANELS



- ▶ 3 Evaluation Panels established
- ▶ Panel **scoring sessions** and **interviews** conducted
Mon., April 21 thru Fri., April 25, 2014
- ▶ **Consensus Scoring** methodology utilized
- ▶ **Impartiality Statements** signed
- ▶ Panel recommendations issued upon conclusion
- ▶ **No appeals received**



PANEL MEMBERS

West County Reentry Resource Center

	Facilitator	Tracy Reed Foster
1	CAO Representative	Lara DeLaney, Senior Deputy County Administrator
2	Reentry Coordinator	Jessie Warner
3	CCP Representative: Public Safety	Robin Lipetzky, Public Defender
4	CCP Representative: Health/HS	David Seidner, Adult Mental Health Mgr.
5	CBO Reentry Services	Carol Burton, CenterForce
6	Returning Citizen	Kyle Dunson: Berkeley Food and Shelter Project, case manager for their new ROADS Home for Veterans program
7	Member of the CAB	Mark Morris

PANEL MEMBERS



Network Management Team for East/Central: Evaluation Panel Members

	Facilitator	Tomi Riley, Chief of Staff, Supervisor Piepho
1	Probation Department	Todd Billeci, Director of Field Services
2	CAO Representative	Lara DeLaney, Senior Deputy County Administrator
3	Emerald HPC Representative	Keith Archuleta
4	Chief of Police	Chief Alan Cantando, Antioch PD
5	Public Defender	Robin Lipetzky
6	LINC Project Coordinator	Pamela Singh
7	Homeless Programs	Arturo Castillo, Adult Services Program Manager

Service Providers for East/Central Network: Evaluation Panel Members

	Facilitator	Vernon Williams III
1	Emerald HPC Representative	Keith Archuleta
2	CAO Representative	Lara DeLaney, Senior Deputy County Administrator
3	Employment/Reentry Specialist	Charles Turner, Oakland PIC
4	Behavioral Health--Forensics	David Seidner, Adult Mental Health Mgr.
5	Housing Services	Jenny Robbins, LCSW Supportive Housing Manager
6	Faith Community	Eugene Jackson, CCISCO
7	Public Safety	Guy Swanger, Chief of Police Concord

RESPONSES RECEIVED



- ▶ **2** For West County Reentry Resource Center *(1 Deemed Non-Compliant)*
- ▶ **6** for Network Management Team
 - (2) for Network Manager
 - (1) for either Network Manager or Field Ops. Coordinator
 - (3) for Field Ops. Coordinator
- ▶ **6** For Network Services

WEST CO. REENTRY RESOURCE CENTER RESULTS



- ▶ **Rubicon Programs, Inc.** only response scored.
- ▶ Response scored 88 out of 100.
- ▶ Rubicon interviewed by Panel. Panel concerned about:
 - ✓ December opening date... Staff activities between July-Dec.?
 - ✓ Using existing staff or recruiting; recruiting process.
 - ✓ \$328k design/build estimate...contingency plans? Prevailing wages?
 - ✓ Contractor selection process
 - ✓ Center site selection process
 - ✓ Quality assurance plans
 - ✓ Steering Committee composition and authority to hire/fire Center Manager
- **Recommended for contract award.**

NETWORK MANAGEMENT TEAM



► Network Manager: Kathy Moniz-Narasaki

- ✓ MS in Criminal Justice from CSU Sacramento;
- ✓ Over 10 years in reentry field;
- ✓ Numerous trainings & certifications in offender management and evidence-based reentry best practices;
- ✓ Led a team of community and public agencies to establish the Maui Reentry Council.

► Field Ops. Coordinator (*Concord*): Patrick Mims

- ✓ Program Director for Sexually Exploited Minors program at BAWAR;
- ✓ Awarded FBI's "Director's Community Leadership Award" in April 2014;
- ✓ 21 years in state prison, successfully discharged from parole;
- ✓ Certificates in Vocational Plumbing, Electric, and Office Services. AA degree;
- ✓ Certified Drug and Alcohol Counsellor II, Certified Rape Crisis Counselor

NETWORK MANAGEMENT TEAM



► Field Ops. Coordinator (*Antioch*): **Vernon Williams III**

- ✓ Founded a youth empowerment & leadership development organization in East County;
- ✓ A returned citizen who has overcome challenges, barriers and struggles to successfully reintegrate;
- ✓ Created hospital-based violence intervention initiative called "Beyond Violence;"
- ✓ Created the Student Engagement Team with Antioch USD.

► Field Ops. Coordinator (*Pittsburg*): **Eugene Jackson**

- ✓ Worked in ministry for 18 years, including prison ministry;
- ✓ Community Organizer with CCISCO;
- ✓ Leadership in Ceasefire in Richmond;
- ✓ Organized East County Clergy Caucus.

NETWORK SERVICE PROVIDERS



- ▶ Leadership/Entrepreneurialism: JFK University, Institute of Entrepreneurialism (\$66,000). Brighter Beginnings (\$66,000).
 - ✓ Partnership proposal that links with Mentor contract for BB.
 - ✓ IEL in 4th year of operation. 86 for-profit companies created.
 - ✓ 4 phases: Pre-release leadership (BB), Phase I Community Leadership (BB), Phase II Career Readiness (IEL & BB)—up to 15, Phase III Entrepreneurial Leadership Certificate (IEL)—up to 6 participants.

- ▶ Specialized Employment Training/Placement: Prepare My Sheep (\$65,000).
 - ✓ Paintless Dent Repair (1-2 months) and Automotive Mechanic Training (up to 1 year)
 - ✓ Pilot program for up to 5 participants (1 mechanic trainee, 4 dent repair trainees)
 - ✓ On-the-job training offered. New non-profit recently established.

NETWORK SERVICE PROVIDERS



- ▶ **Housing:** New Life Dream Center (\$115,000)
 - ✓ Transitional housing services for 15 AB 109 Returning Citizens: 5 women (Oakley) and 10 men. (5 in Antioch, 5 Brentwood). Room and board provided.
 - ✓ Focus on recovery, reunification with family, reintegration built on education and a foundation of faith.
 - ✓ 12 month program; non-denominational. Faith-based program, but participation in church services not mandatory.
 - ✓ Services include: accommodations, counseling, transportation, referrals to services, enrollment in online college courses, life mentors, transition planning.

- ▶ **Employment/Education Liaisons:** Men and Women of Purpose (\$50,000). Reach Fellowship International (\$50,000).

PANEL RECOMMENDATIONS



- ▶ Before contracts executed, ensure that any necessary **MOUs** (**BB** for access to space at WCDF), **licensing and/or permitting** (**New Life Dream Center**) is secured.
- ▶ Ensure that **Prepare My Sheep** is connected with WDB for OJT funding opportunities.
- ▶ Funding is needed for **Case Management Systems** for all providers.
- ▶ **Technical Assistance** for newer organizations must be provided. External **audits** performed.
- ▶ **Quality Assurance** Subcommittee should be established

AWARD PROCESS



- ▶ **CCP reviews** Panel results on May 2, 2014.
- ▶ **Public Protection Committee** receives **CCP input** and Review Panel results on May 6, 2014. (*Special meeting.*)
- ▶ **PPC** makes **recommendations** to Board of Supervisors at their **May 13**, 2014 meeting
- ▶ CAO develops **contracts** to start May 15, 2014.