



Contra  
Costa  
County

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Date Received:

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Accepted Rejected

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

CCCERA

SEAT 5

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Allen, Debora A.  
(Last Name) (First Name) (Middle Name)

2. Address: Clayton, CA 94517  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones:   
(Home No.) (Work No.) (Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved Bachelors Science Degree

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) California State University Sacramento	Business-Accounting Concentration	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BS	12/2006
B) Golden Gate University	Taxation	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	24		MS	
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded:			
Wharton Business School	Adv Investment Mgmt; HF/RE/Alternative Investi	75	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			

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6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)</p> <p>From <u>07/1/2011</u> To <u>Present</u></p> <p>Total: Yrs. <u>2</u> Mos. <u>9</u></p> <p>Hrs. per week <u>10</u> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title</p> <p>Board Trustee</p> <p>Employer's Name and Address</p> <p>CCCERA 1555 Willow Way, Suite 221 Concord, CA 94520</p>	<p>Duties Performed</p> <p>Fiduciary oversight of the investments and administration of the pension system.</p>
<p>B) Dates (Month, Day, Year)</p> <p>From <u>8/2001</u> To <u>6/2012</u></p> <p>Total: Yrs. <u>10</u> Mos. <u>10</u></p> <p>Hrs. per week <u>50</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Chief Financial Officer/Shareholder</p> <p>Employer's Name and Address</p> <p>W.E. Lyons Construction Co. 1301 Ygnacio Valley Rd Walnut Creek, CA 94598</p>	<p>Duties Performed</p> <p>Executive management of all administrative functions of the business including finance, accounting, human resources, IT, risk management, operational workflow, and marketing.</p>
<p>C) Dates (Month, Day, Year)</p> <p>From <u>01/1998</u> To <u>07/2002</u></p> <p>Total: Yrs. <u>4</u> Mos. <u>6</u></p> <p>Hrs. per week <u>50</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Principal</p> <p>Employer's Name and Address</p> <p>Debora Allen, CPA 5205 Clayton Road Concord, CA 94521</p>	<p>Duties Performed</p> <p>Owner of CPA/Business consulting firm providing tax and business consulting services. CPA license is now inactive.</p>
<p>D) Dates (Month, Day, Year)</p> <p>From <u>01/1987</u> To <u>12/1992</u></p> <p>Total: Yrs. <u>5</u> Mos. <u></u></p> <p>Hrs. per week <u>50</u> . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>CPA/Tax Supervising Senior</p> <p>Employer's Name and Address</p> <p>KPMG Peat Marwick Walnut Creek, CA</p>	<p>Duties Performed</p> <p>Performed duties of a Certified Public Accountant in both audit and tax divisions in a "Big Six" international firm. Engagements included companies in the real estate, construction, banking, investment managers, and manufacturing industries.</p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☐ Yes ☒

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: \_\_\_\_\_

Date: \_\_\_\_\_

3/24/14

### Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

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