

**2014 Internal Operations Committee Discussion Schedule
As of January 22, 2014**

Meeting Date	Subject	Staff Contacts
February 3	<ul style="list-style-type: none"> ◆ IOC Schedule and Work Plan for 2014 ◆ Internal Audit Work Plan for 2014 ◆ Recruitment plan for CCCERA, Planning Commission, & CCCFPD Fire Commission 	Julie Enea Elizabeth Verigin/Joanne Bohren Julie Enea
March 17	<ul style="list-style-type: none"> ◆ ISF/Low Mileage Vehicle Disposition ◆ Fish & Wildlife Propagation Fund allocations ◆ AB Records Retention/Destruction Schedule ◆ Local Enforcement Agency Hearing Panel interviews 	Julie Bueren/Fleet Mgr Maureen Parkes/Danny Pellegrini Tiffany Lennear/Vicky Mead Joe Doser/Marilyn Underwood
April 7	<ul style="list-style-type: none"> ◆ Screen Fire Advisory & Planning Commission applications ◆ Waste Hauler Ordinance – Final Draft ◆ Social Media Policy ◆ Project Labor Agreement Update 	Julie Enea Joe Doser/Marilyn Underwood Betsy Burkhart Steve Kowalewski
May 5	<ul style="list-style-type: none"> ◆ Interview candidates for Fire Advisory & Planning Commissions, screen Retirement Board applications ◆ SBE/Outreach Semi-Annual Report 	Julie Enea Antoine Wilson/Vicky Mead
June 2	<ul style="list-style-type: none"> ◆ Retirement Board interviews 	Julie Enea
July 7	<ul style="list-style-type: none"> ◆ CCTV Policies & Procedures ◆ Employee Involvement in Contracts with Prospective Employers 	Betsy Burkhart Julie Enea
August 4	◆	
September 1	◆	
October 6	<ul style="list-style-type: none"> ◆ 2013/14 Local Vendor Preference Program Report 	David Gould
November 3	<ul style="list-style-type: none"> ◆ SBE/Outreach Semi-Annual Report 	Antoine Wilson/Vicky Mead
December 1	◆	