

1430 WILLOW PASS ROAD, SUITE 230 & 204, CONCORD

[illegible]

### SCHEDULE 3

#### FORM OF COMPLETION NOTICE

To: Contra Costa County

From: [Lessor]

Date:

Re: Completion Notice

This notice is provided in compliance with Section 9. Completion Notice; Inspection; Substantial Completion Date of that certain Work Letter dated \_\_\_\_\_ between [Lessor] and Contra Costa County (the "Work Letter").

All terms not otherwise defined herein have the meaning ascribed to them in the Work Letter.

#### Tender by Lessor

Lessor hereby represents that the Tenant Improvements are Substantially Complete.

Landlord hereby tenders the Premises for delivery to Tenant.

[Lessor]

By: \_\_\_\_\_  
Its: \_\_\_\_\_

#### Certification by Architect

The undersigned, a duly authorized representative of [Architect], hereby represents that (s) he has inspected the Tenant Improvements and that they appear to be Substantially Complete.

[Architect]

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Date: \_\_\_\_\_

#### Certification by Contra Costa County

The undersigned, a duly authorized representative of Contra Costa County, hereby represents that the County has caused the Tenant Improvements to be inspected and has determined them to be in substantial conformity with the Final Plans.

Contra Costa County

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Date: \_\_\_\_\_