

CALENDAR FOR THE BOARD OF SUPERVISORS  
**CONTRA COSTA COUNTY**  
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD  
**BOARD CHAMBERS ROOM 107, ADMINISTRATION BUILDING, 651 PINE STREET**  
**MARTINEZ, CALIFORNIA 94553-1229**

**FEDERAL D. GLOVER**, *CHAIR*, 5th DISTRICT  
**JOHN GIOIA**, 1st DISTRICT  
**CANDACE ANDERSEN**, 2nd DISTRICT  
**MARY N. PIEPHO**, 3rd DISTRICT  
**KAREN MITCHOFF**, *VICE CHAIR*, 4th DISTRICT

**DAVID J. TWA**, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900

PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON  
THE AGENDA, MAY BE LIMITED TO TWO (2) MINUTES.  
A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR.

The Board of Supervisors respects your time, and every attempt is made to accurately estimate when an item may be heard by the Board. All times specified for items on the Board of Supervisors agenda are approximate. Items may be heard later than indicated depending on the business of the day. Your patience is appreciated.

**AGENDA**  
**January 7, 2014**

**9:00 A.M. Convene, Call to Order by Chair Federal D. Glover**

Presentation of the Colors by the Contra Costa County Sheriff's Honor Guard

The Pledge of Allegiance

Inspirational Thought - *"Hope smiles from the threshold of the year to come, whispering 'it will be happier'..."* ~ Alfred Tennyson

**CONSIDER CONSENT ITEMS** (Items listed as C.1 through C.63 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public.  
**Items removed from this section today will be continued to the January 14, 2014 meeting unless otherwise noted.**

**2014 REORGANIZATION OF THE BOARD OF SUPERVISORS**

- **Comments of the Outgoing Chair, Supervisor Federal D. Glover**
- **Election of the 2014 Chair and Vice Chair of the Board of Supervisors**
- **Swearing in of the 2014 Chair and Vice Chair by the Honorable Barry Goode, Presiding Judge of the Contra Costa County Superior Court**
- **Presentation by Supervisor Mitchoff of token of appreciation to the 2013 Chair Federal D. Glover**
- **Comments of the Incoming Chair**
- **Introduction of Staff and Comments of Board Members**

## **SHORT DISCUSSION ITEMS**

- SD.1** CONSIDER approving recommendations for Board Member appointments to local, regional and statewide committees, boards, and commissions for 2014, adopting Resolution No. 2014/1 amending the Master List of Board Member appointments for 2014, and approving the posting of Form 806 to the County website to report additional compensation that Board members receive when serving on committees, boards, and commissions of a public agency, special district, and joint powers agency or authority. (Supervisor Mitchoff)

### **SD. 2 PUBLIC COMMENT (2 Minutes/Speaker)**

***ADJOURN*** in memory of Gloria Magleby from Pittsburg, and Pat Walsh from Bethel Island.

## **CONSENT ITEMS**

### **Road and Transportation**

- C. 1** AUTHORIZE the Public Works Director, or designee, to submit an application requesting Community Development Block Grant funds for the Giaramita Street Sidewalk Replacement Project, North Richmond area. (No fiscal impact)
- C. 2** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute the Rental Agreement between Contra Costa County and Cestmir Herstus and Mary Catherine McGinley, Trustees, 5303 Riverside Avenue, San Pablo, in connection with the I-80/San Pablo Dam Road Interchange Project-Phase 1. (100% Contra Costa Transportation Authority Funds)
- C. 3** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute the Right of Way Contract for the property located at 1424 Humboldt Avenue, San Pablo, CA; ACCEPT the Grant Deed from Huu Luong and Hue Tu Luong and APPROVE payment in the amount of \$281,129, in connection with the I-80/San Pablo Dam Road Interchange Project-Phase 1. (100% Contra Costa Transportation Authority Funds)
- C. 4** ADOPT Traffic Resolution No. 2014/4398 prohibiting stopping, standing, or parking on both sides of Forni Drive between the hours of 9:00 p.m. and 5:00 a.m. daily, and RESCIND Traffic Resolution No. 2008/4275, as recommended by the Public Works Director, Concord area. (No fiscal impact)
- C. 5** ADOPT Traffic Resolution No. 2014/4399 to establish speed limits on Gateway Road, and RESCIND Traffic Resolution No. 2004/4073, as recommended by the Public Works Director, Bethel Island area. (No fiscal impact)



- C. 6** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Traffic Signal Maintenance Agreement, including modified indemnification language, with the City of Concord on an actual cost-reimbursement basis, Concord area. (100% City of Concord)

### **Engineering Services**

- C. 7** ADOPT Resolution No. 2014/5 accepting completion of improvements for the Drainage Improvement Agreement (for landscaping) for DG11-0068, for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No fiscal impact)
- C. 8** ADOPT Resolution No. 2014/6 accepting completion of improvements for the Drainage Improvement Agreement (for landscaping) for DG11-0069, for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No fiscal impact)
- C. 9** ADOPT Resolution No. 2014/7 accepting completion of the warranty period for the Road Improvement Agreement and release of cash deposit for faithful performance for road acceptance RA06-01209, for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (100% Developer Fees)
- C. 10** ADOPT Resolution No. 2014/8 accepting completion of improvements for the Subdivision Agreement (Right of Way Landscaping) for SD08-9246, for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No fiscal impact)
- C. 11** ADOPT Resolution No. 2014/10 approving the Final Map and Subdivision Agreement for subdivision SD05-8967, for a project being developed by KB Home South Bay, Inc., as recommended by the Public Works Director, Pacheco area. (No fiscal impact)

### **Special Districts & County Airports**

- C. 12** APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Category III Aviation Corporation, for a shade hangar at Buchanan Field Airport effective December 12, 2013, in the monthly amount of \$172.41. (100% Airport Enterprise Fund)

- C. 13** ACCEPT the 2013 status report from the Public Works Director on street light maintenance by Pacific Gas and Electric Company in coordination with the Cities and the County, as recommended by the Transportation, Water and Infrastructure Committee, Countywide. (100% County Service Area L-100 Funds)

### **Claims, Collections & Litigation**

- C. 14** DENY claims from Emanuel Jimenez, Ericka Raulston (3), Robert Rodriguez, Mireya Ruiz, Robert Vitrano, USAA A/S/O Jerome G. Morgan, and 21st Century Insurance for Larry Slater.
- C. 15** RECEIVE report concerning the final settlement of Eustaquio Flores vs. Contra Costa County; and AUTHORIZE payment from the Liability Internal Service Fund in an amount not to exceed \$20,433.34 (100% Liability Internal Service Fund)

### **Ordinances**

- C. 16** INTRODUCE Ordinance 2014- 01 amending the County Ordinance Code to move the classifications of Real Estate Manager-Exempt, Capital Projects Manager-Exempt, and Procurement Services Manager-Exempt from Section 33-5.375 to Section 33-5.347, change the appointing authority of those same classifications, and repeal Section 33-5.375, waive reading and fix January 14, 2014 for adoption. (No Fiscal Impact)

### **Appointments & Resignations**

- C. 17** APPOINT Ben Hornstein to the Martinez Local Committee representative seat on the Advisory Council on Aging, as recommended by the Employment and Human Services Director.
- C. 18** APPOINT Armando Morales to the Low-Income Seat No. 5 on the Economic Opportunity Council, as recommended by the Employment and Human Services Director.

### **Appropriation Adjustments**

- C. 19** Park Dedication Fund (813600)/Public Works Department (0678): AUTHORIZE the Auditor-Controller to transfer \$135,575 from Park Dedication Funds Account 8136 37350 3240 to the Contra Costa County Public Works Department; and APPROVE Appropriations and Revenue Adjustment No. 5038 authorizing new revenue in the amount of \$135,575 in Public Works Department (0678) from Park Dedication Funds and appropriating it to finance additional improvements to County-owned property located adjacent to the Iron Horse Corridor located at 230 Hookston Road in Pleasant Hill. (100% Park Dedication Trust)
- C. 20** CSA P-6 CAB (7629)/Sheriff's Office (0255): APPROVE Appropriations and Revenue Adjustment No. 5037 authorizing new revenue in the amount of \$50,000 in the Sheriff's Office (0255) from the County Service Area P-6, Central Administrative Base (7629) and appropriating it to provide police services to the Byron Union School District.

### **Personnel Actions**

- C. 21** ADOPT Position Adjustment Resolution No. 21400 to reclassify three Sheriff's Rangers (represented) positions and its incumbents to Sheriff's Community Service Officer (represented) positions in the Field Operations Bureau – County Patrol Division. (100% General Fund).

### **Leases**

- C. 22** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute the Lease with Telecare Corporation, for a term beginning January 7, 2014 and ending June 30, 2014, with three one-year options to renew the Lease, for approximately 6,840 square feet of residential crisis facility space located at 300 Ilene Street, Martinez, as requested by the Health Services Department, under the terms and conditions set forth in the Lease. (100% Health Services Enterprise Fund)
- C. 23** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute the Revenue Lease with RYSE, Inc. for a term beginning July 1, 2014 and ending June 30, 2019, at a rent of \$900 per month, for approximately 6,600 square feet of Youth Center space located at 205 41st Street, Richmond, as requested by RYSE, Inc., under the terms and conditions set forth in the Lease. (100% General Fund)

### **Grants & Contracts**

**APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:**

- C. 24** APPROVE and AUTHORIZE the Interim County Librarian, or designee, to apply for and accept a Library Services and Technology Act grant for the Early Learning with Families @ Your Library 2.0 Initiative, in the amount of \$10,000 from the California State Library to produce early learning play centers in 12 high-need library locations, for the period December 20, 2013 through June 1, 2014. (100% cash match from Wilruss Children's Library Trust Fund)
- C. 25** APPROVE and AUTHORIZE the Interim County Librarian, or designee, to apply for and accept a grant in the amount of \$4,665 from the West Contra Costa Integrated Waste Management Authority to provide materials and services to implement a Book-to-Action program at the Hercules Library about how to implement a plastic-free lifestyle, for the period February 1 through April 30, 2014. (No Library Fund match)
- C. 26** ADOPT Resolution No. 2014/3 to approve and authorize the Employment and Human Services Department Director, or designee, to execute a contract amendment with California Department of Aging, to increase the payment limit by \$19,118 to a new limit of \$242,003 and approve the corresponding adjusted budget to provide Health Insurance Counseling and Advocacy services with no change in the term of July 1, 2013 through March 31, 2014. (No County match)
- C. 27** APPROVE and AUTHORIZE the Interim County Librarian, or designee, to apply for and accept a Pacific Library Partnership Innovation and Technology Opportunity Grant in the amount of \$15,000 to produce and supplement a Veterans' Community Story Online Exhibit entitled, War Ink, for the period January 1, 2014 through December 31, 2015. (No Library Fund match)
- C. 28** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an interagency agreement with the Pittsburg Unified School District to pay County an amount not to exceed \$150,000, for the provision of professional mental health intervention services for certain special education students for the period September 1, 2013 through June 30, 2014. (No County match)
- C. 29** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept funding from the State of California under SB82 for Investment in Mental Health Wellness Act of 2013, to pay County an amount not to exceed \$3,000,000 per year for mental health crisis intervention, for the period from February 2014 through June 2017. (No County match)
- C. 30** APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to execute a contract with Mt. Diablo Unified School District, effective August 1, 2013, for an amount not to exceed \$10,000, to provide food services to the childcare program at Crossroads High School for the period August 1, 2013 through June 30, 2014. (No County match)

**APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:**

- C. 31** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Employment and Human Services Department, to execute a purchase order with CompuCom Systems, Inc., in the amount not to exceed \$828,386 for the Microsoft Enterprise Agreement Renewal for the period January 1, 2014 to December 31, 2019. (10% County; 45% State; 45% Federal)
- C. 32** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to enter into a contract with Law Search Associates, LLC dba Legal Research Associates in an amount not to exceed \$288,000 for law services to adult inmates incarcerated in County detention facilities for the term of January 1, 2014 to December 31, 2016. (100% Inmate Welfare Fund)
- C. 33** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with Municipal Maintenance Equipment, Inc. in an amount not to exceed \$120,000, for the purchase and installation of a vehicle hoist for the Fleet Services garage, Countywide. (100% Fleet Internal Service Fund)
- C. 34** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with BHC Sierra Vista Hospital, Inc., for its Sierra Vista Hospital, including modified indemnification language, in an amount not to exceed \$250,000, to provide inpatient psychiatric hospital services for the period July 1, 2013 through June 30, 2014. (100% Mental Health Realignment)
- C. 35** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with United Family Care, LLC (dba Family Courtyard), effective November 1, 2013, to increase the payment limit by \$6,000 to a new payment limit of \$174,000 to provide additional board and care services, with no change in the term of February 1, 2013 through January 31, 2014. (100% Mental Health Realignment funds)
- C. 36** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Crestwood Behavioral Health, Inc., including modified indemnification language, in an amount not to exceed \$95,000, to provide Emergency Residential Care Placement Agreement services, for the period January 1, 2014 through December 31, 2014. (100% Mental Health Realignment)
- C. 37** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Robert Half International, Inc., effective January 1, 2013, to increase the payment limit by \$1,020,000 to a new payment limit of \$2,020,000 to provide additional specialized consulting and temporary staffing services, with no change in the original term of January 1, 2013 through December 31, 2013. (100% Federal Funds)

- C. 38** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment, with Vasanta Venkat Giri, M.D. effective November 1, 2013, to increase the payment limit by \$77,680, to a new payment limit of \$267,040, to provide additional hours of professional psychiatric services, with no change in the original term of February 1, 2013 through January 31, 2014. (100% Enterprise Fund I)
- C. 39** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with MGA Healthcare, Inc., in an amount not to exceed \$1,000,000, to provide temporary pharmacists and pharmacy technicians at Contra Costa Regional Medical and Contra Costa Health Centers, for the period from January 1, 2014 through December 31, 2014. (100% Enterprise Fund I)
- C. 40** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Walnut Creek Surgical Associates, Inc., in an amount not to exceed \$450,000, to provide general surgery services for patients at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2014 through December 31, 2014. (100% Enterprise Fund I)
- C. 41** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Beatrice St. Claire, M.D. in an amount not to exceed \$174,720, to provide professional outpatient psychiatric services at the Concord Adult Mental Health Clinic, for the period January 1, 2014 through December 31, 2014. (100% Mental Health Realignment)
- C. 42** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Richard D. Baldwin, M.D. in an amount not to exceed \$220,800, to provide geriatric psychiatric services, for the period January 1, 2014 through December 31, 2014. (100% Mental Health Realignment Fund)
- C. 43** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Stephen D. Weiss, M.D., in an amount not to exceed \$540,000, to provide general surgery services for patients at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2014 through December 31, 2014. (100% Enterprise Fund I)

- C. 44** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Michael Gynn, M.D., in an amount not to exceed \$560,000, to provide general surgery services for patients at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2014 through December 31, 2014. (100% Enterprise Fund I)
- C. 45** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order amendment with CompuCom Systems, Inc., to increase the payment limit by \$35,006 to a new payment limit of \$279,350, for the purchase of Microsoft software licensing. (100% General Fund)
- C. 46** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order with Beckman Coulter, Inc., in the amount of \$950,000 for reagents and supplies to perform chemistry testing and monthly meter billing in the laboratory at Contra Costa Regional Medical Center, for the period January 1, 2014 through December 31, 2014. (100% Enterprise Fund I)
- C. 47** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract, including modified indemnification language, with the Regents of the University of California, on behalf of the University of California, San Francisco Medical Center, in an amount not to exceed \$99,000, for the provision of remote neurology and neurovascular consultations services for patients at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2014 through December 31, 2014. (100% Enterprise Fund I)
- C. 48** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Chief Information Officer, a Blanket Purchase Order with Med Services, LLC, in an amount not to exceed \$800,000 for the procurement of telecommunications equipment, replacement parts, and supplies for the period January 1, 2014 through December 31, 2015. (100% DoIT and User Departments)
- C. 49** APPROVE and AUTHORIZE the Purchasing Agent or designee, to execute, on behalf of the Chief Information Officer, a blanket purchase order amendment with Graybar Electric Company to increase the payment limit by \$500,000 to a new payment limit of \$2,000,000 for the procurement of radio and telecommunications equipment, as needed, for the period January 1, 2014 through December 31, 2014. (100% Department User fees)

### **Other Actions**

- C. 50** ADOPT Resolution No. 2014/11 authorizing Contra Costa County Employment and Human Services Department to receive state summary criminal history information and federal level criminal history information, as recommended by the Health Services Department.
- C. 51** ACCEPT the 2013 Advisory Body Annual Report for the Affordable Housing Finance Committee, as recommended by the Conservation and Development Director. (No fiscal impact)
- C. 52** AUTHORIZE the Auditor-Controller to issue a warrant in the amount of \$47,600 to the City of Concord from the Park Dedication Trust Account to finance the construction of a shade structure at Meadow Homes Park located at the corner of Sunshine Drive and Detroit Avenue in Concord, as recommended by the Conservation and Development Director. (100% Park Dedication Funds)
- C. 53** ACCEPT the November 2013 update on the operations of the Employment and Human Services Department, Community Services Bureau, as recommended by the Employment and Human Services Department Director.
- C. 54** ACCEPT the 2013 Advisory Council on Aging Annual Report as submitted by the Employment and Human Services Department Director.
- C. 55** APPROVE the reallocation of \$18,000 in Community Development Block Grant funds to the Contra Costa Workforce Development Board; and APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with the Contra Costa Workforce Development Board to increase the payment limit by \$18,000 to a new payment limit of \$79,571, to provide educational workshops to small businesses/microenterprises throughout the County, with no change in the original term of July 1, 2013 through June 30, 2014. (100% Community Development Block Grant funds)
- C. 56** AUTHORIZE the Auditor-Controller to transfer \$5,000 from Park Dedication Trust Fund to the Contra Costa County Department of Conservation and Development to help finance a study to develop parklets in the El Sobrante area as recommended by the Conservation and Development Department Director. (100% Park Dedication Trust Fund)
- C. 57** APPROVE new medical staff members at the hospital, requests for privileges, advancement to permanent staff, biennial reappointments, and resignations, as recommended by the Medical Executive Committee at their December 16, 2013 Meeting, and by the Health Services Director.
- C. 58** APPROVE the list of providers recommended by the Contra Costa Health Plan's Medical Director on October 30, 2013, and by the Health Services Director, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.



- C. 59** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract, including modified indemnification language, with the Regents of the University of California, on behalf of the University of California, San Francisco Medical Center and Benioff Children's Hospital, for the transfer of patients and records from Contra Costa Regional Medical and Health Centers, for the period from December 1, 2013 through August 31, 2018. (No fiscal impact)
- C. 60** ACCEPT plan from Employment and Human Services Department regarding the 2014 Planning Calendar for Community Services Bureau for Head Start and Community Action programs, as recommended by the Employment and Human Services Director.
- C. 61** CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County, as recommended by the Health Services Director. (No fiscal impact)
- C. 62** ADOPT Resolution No. 2014/2 authorizing the Director of the Department of Conservation and Development, or designee, to prepare and submit an application, certification, and \$600 application fee to the California Debt Limit Allocation Committee for an allocation of \$7,067,129, in Private Activity Bond Authority for conversion to Mortgage Credit Certificates. (100% Program Participant Assessment fees)
- C. 63** ACCEPT the 2013 Annual Report from the Economic Opportunity Council Advisory Board for the period January 1, 2013 through December 31, 2013, as recommended by the Employment and Human Services Director.

### **GENERAL INFORMATION**

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Successor Agency to the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 72 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the

Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

Applications for personal subscriptions to the weekly Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The weekly agenda may also be viewed on the County's Internet Web Page:

[www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us)

## STANDING COMMITTEES

The **Airport Committee** (Supervisors Karen Mitchoff and Mary N. Piepho) meets quarterly on the fourth Monday of the month at 12:30 p.m. at Director of Airports Office, 550 Sally Ride Drive, Concord.

The **Family and Human Services Committee** (Supervisors Candace Andersen and Federal D. Glover) meets on the first Monday of the month at 1:00 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Finance Committee** (Supervisors Federal D. Glover and John Gioia) meets on the second Monday of the month at 1:30 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Hiring Outreach Oversight Committee** (Supervisors John Gioia and Federal Glover) meets on the second Monday of the month at 2:30 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Internal Operations Committee** (Supervisors Candace Andersen and Karen Mitchoff) meets on the second Monday of the month at 9:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Legislation Committee** (Supervisors Karen Mitchoff and Mary N. Piepho) meets on the first Thursday of the month at 11:00 a.m. in Room 101, County Administration Building, 651 Pine

Street, Martinez.

The **Public Protection Committee** (Supervisors John Gioia and Federal D. Glover) meets on the second Monday of the month at 11:00 a.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

The **Transportation, Water & Infrastructure Committee** (Supervisors Candace Andersen and Mary N. Piepho) meets on the first Thursday of the month at 1:30 p.m. in Room 101, County Administration Building, 651 Pine Street, Martinez.

Airports Committee	TBD	TBD	See above
Family & Human Services Committee	TBD	TBD	See above
Finance Committee	TBD	TBD	See above
Hiring Outreach Oversight Committee	TBD	TBD	See above
Internal Operations Committee	TBD	TBD	See above
Legislation Committee	TBD	TBD	See above
Public Protection Committee	TBD	TBD	See above
Transportation, Water & Infrastructure Committee	TBD	TBD	See above

**PERSONS WHO WISH TO ADDRESS THE BOARD DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, MAY BE LIMITED TO TWO (2) MINUTES**

**A LUNCH BREAK MAY BE CALLED AT THE DISCRETION OF THE BOARD CHAIR**

**AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.**

### **Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):**

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

**AB** Assembly Bill

**ABAG** Association of Bay Area Governments

**ACA** Assembly Constitutional Amendment

**ADA** Americans with Disabilities Act of 1990

**AFSCME** American Federation of State County and Municipal Employees

**AICP** American Institute of Certified Planners

**AIDS** Acquired Immunodeficiency Syndrome

**ALUC** Airport Land Use Commission  
**AOD** Alcohol and Other Drugs  
**ARRA** American Recovery & Reinvestment Act of 2009  
**BAAQMD** Bay Area Air Quality Management District  
**BART** Bay Area Rapid Transit District  
**BayRICS** Bay Area Regional Interoperable Communications System  
**BCDC** Bay Conservation & Development Commission  
**BGO** Better Government Ordinance  
**BOS** Board of Supervisors  
**CALTRANS** California Department of Transportation  
**CalWIN** California Works Information Network  
**CalWORKS** California Work Opportunity and Responsibility to Kids  
**CAER** Community Awareness Emergency Response  
**CAO** County Administrative Officer or Office  
**CCCPCD** (ConFire) Contra Costa County Fire Protection District  
**CCHP** Contra Costa Health Plan  
**CCTA** Contra Costa Transportation Authority  
**CCRMC** Contra Costa Regional Medical Center  
**CCWD** Contra Costa Water District  
**CDBG** Community Development Block Grant  
**CFDA** Catalog of Federal Domestic Assistance  
**CEQA** California Environmental Quality Act  
**CIO** Chief Information Officer  
**COLA** Cost of living adjustment  
**ConFire** (CCCPCD) Contra Costa County Fire Protection District  
**CPA** Certified Public Accountant  
**CPI** Consumer Price Index  
**CSA** County Service Area  
**CSAC** California State Association of Counties  
**CTC** California Transportation Commission  
**dba** doing business as  
**DSRIP** Delivery System Reform Incentive Program  
**EBMUD** East Bay Municipal Utility District  
**ECCPCD** East Contra Costa Fire Protection District  
**EIR** Environmental Impact Report  
**EIS** Environmental Impact Statement  
**EMCC** Emergency Medical Care Committee  
**EMS** Emergency Medical Services  
**EPSDT** Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)  
**et al.** et alii (and others)  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**F&HS** Family and Human Services Committee  
**First 5** First Five Children and Families Commission (Proposition 10)  
**FTE** Full Time Equivalent  
**FY** Fiscal Year  
**GHAD** Geologic Hazard Abatement District  
**GIS** Geographic Information System

**HCD** (State Dept of) Housing & Community Development  
**HHS** (State Dept of ) Health and Human Services  
**HIPAA** Health Insurance Portability and Accountability Act  
**HIV** Human Immunodeficiency Syndrome  
**HOV** High Occupancy Vehicle  
**HR** Human Resources  
**HUD** United States Department of Housing and Urban Development  
**IHSS** In-Home Supportive Services  
**Inc.** Incorporated  
**IOC** Internal Operations Committee  
**ISO** Industrial Safety Ordinance  
**JPA** Joint (exercise of) Powers Authority or Agreement  
**Lamorinda** Lafayette-Moraga-Orinda Area  
**LAFCo** Local Agency Formation Commission  
**LLC** Limited Liability Company  
**LLP** Limited Liability Partnership  
**Local 1** Public Employees Union Local 1  
**LVN** Licensed Vocational Nurse  
**MAC** Municipal Advisory Council  
**MBE** Minority Business Enterprise  
**M.D.** Medical Doctor  
**M.F.T.** Marriage and Family Therapist  
**MIS** Management Information System  
**MOE** Maintenance of Effort  
**MOU** Memorandum of Understanding  
**MTC** Metropolitan Transportation Commission  
**NACo** National Association of Counties  
**NEPA** National Environmental Policy Act  
**OB-GYN** Obstetrics and Gynecology  
**O.D.** Doctor of Optometry  
**OES-EOC** Office of Emergency Services-Emergency Operations Center  
**OPEB** Other Post Employment Benefits  
**OSHA** Occupational Safety and Health Administration  
**PARS** Public Agencies Retirement Services  
**PEPRA** Public Employees Pension Reform Act  
**Psy.D.** Doctor of Psychology  
**RDA** Redevelopment Agency  
**RFI** Request For Information  
**RFP** Request For Proposal  
**RFQ** Request For Qualifications  
**RN** Registered Nurse  
**SB** Senate Bill  
**SBE** Small Business Enterprise  
**SEIU** Service Employees International Union  
**SUASI** Super Urban Area Security Initiative  
**SWAT** Southwest Area Transportation Committee  
**TRANSPAC** Transportation Partnership & Cooperation (Central)  
**TRANSPLAN** Transportation Planning Committee (East County)

**TRE** or **TTE** Trustee

**TWIC** Transportation, Water and Infrastructure Committee

**UASI** Urban Area Security Initiative

**VA** Department of Veterans Affairs

**vs.** versus (against)

**WAN** Wide Area Network

**WBE** Women Business Enterprise

**WCCTAC** West Contra Costa Transportation Advisory Committee



Contra  
Costa  
County

To: Board of Supervisors  
From: Karen Mitchoff, District IV Supervisor  
Date: January 7, 2014

Subject: BOARD MEMBER ASSIGNMENTS TO 2014 BOARD COMMITTEES, SPECIAL COUNTY COMMITTEES,  
AND REGIONAL ORGANIZATIONS

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**RECOMMENDATION(S):**

1. ACKNOWLEDGE that the Board of Supervisors adopted a policy on Board Member Committee Assignments on March 21, 2000.
2. ACKNOWLEDGE that adoption of a new Master Resolution with a complete roster of all appointments is required by Board policy whenever terms expire or new appointments are made.
3. ADOPT Resolution No. 2014/1 appointing Board members and other individuals to serve on Board committees, special county committees, and regional boards/ committees/ commissions for 2014, some of which include additional compensation in the form of stipend.
4. INDICATE that this Resolution No. 2014/1 supersedes in its entirety Resolution No. 2013/377, which was adopted by the Board of Supervisors on September 24, 2013.
5. RESOLVE that Board Members as named are APPOINTED to serve on Board committees, special county committees and regional boards/ committees/ commissions as specified on Attachment II as Internal Standing Committees (Type I), Internal Appointments (Type II), Regional Appointments (Type III), and Special/Restricted appointments (Type IV).
6. DIRECT staff to post on the County website a single Fair Political Practices Commission (FPPC) Form

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of  
Supervisors

Contact: Julie DiMaggio Enea 925.335.1077

By: , Deputy

cc: District I Supervisor, District II Supervisor, District III Supervisor, District IV Supervisor, District V Supervisor, IOC Staff, County Finance Director, Leg Staff, TWIC Staff, PPC Staff, Affirmative Action Officer, F&HS Staff, Airports Manager

#### RECOMMENDATION(S): (CONT'D)

806, which lists all the paid appointed positions on committees, boards, or commissions for members of the Board of Supervisors. When there is a change in compensation or a new appointment, DIRECT staff to update the Form 806 to reflect the change. The form must be updated promptly as changes occur.

7. AUTHORIZE the Chair of the Board to designate one or more members of the Board of Supervisors as delegates from Contra Costa County to the National Association of Counties (NACo) Legislative Meeting to be held on March 1-5, 2014 in Washington, D.C. and to the NACo Annual Conference to be held July 11-15, 2014 in New Orleans, Louisiana.

#### FISCAL IMPACT:

No fiscal impact to the County from this action.

#### BACKGROUND:

Each year when the Board of Supervisors reorganizes, the incoming Chair reviews and makes recommendations to the Board on committee assignments. The annual review of committee assignments is governed by a policy (Attachment I) adopted by the Board in March 2000.

Transmitted herewith are the my recommendations, as Board Chair, for 2014. These recommendations (Attachment II) seek to provide policy oversight for all major County functional areas, balance the workload of the Supervisors, and consider some of the outstanding responsibilities and appointments of the Supervisors on regional and other bodies.

#### FPPC Form 806

In April 2012, the Fair Political Practices Commission (FPPC) adopted Regulation § 18705.5, which permits a Supervisor to vote on his/her own appointment to a body or board paying a salary or stipend for service if all of the following conditions are met:

1. the appointment is to a committee, board, or commission of a public agency, a special district, a joint powers agency or authority, or a metropolitan planning organization; and
2. State law, a local ordinance, or a joint powers agreement requires the Board to appoint; and
3. the Board adopts and posts on its website, a list of each appointed position for which compensation is paid, the salary or stipend for the position, the name of the appointee, the name of the alternate, if any, and the term of the appointment.

Form 806 is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards, or commissions of a public agency, special district, and joint powers agency or authority. Each agency must post on its website a single Form 806, listing all of the paid appointed positions. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

Staff of the CAO has prepared the Form 806 and has posted it to the County's website. Staff will update the form after the Board of Supervisors acts to adopt the Master List of Board Member Committee Assignments for 2014.

#### CONSEQUENCE OF NEGATIVE ACTION:

Unless the Board of Supervisors acts to adopt a Master List of appointments to committees, special county committees, and regional boards/committees/commissions, there is no official roster of Board member appointments to these bodies.

#### ATTACHMENTS

Resolution No. 2014/1

Attachment I--Board Policy on Appointments



Attachment II - Proposed Master List of Board Committee Appointments

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

**AYES:** ☐  
**NOES:** ☐  
**ABSENT:** ☐  
**ABSTAIN:** ☐  
**RECUSE:** ☐



**Resolution No. 2014/1**

**IN THE MATTER OF DESIGNATING BOARD MEMBER ASSIGNMENTS TO 2014 BOARD COMMITTEES, SPECIAL COUNTY COMMITTEES, AND REGIONAL ORGANIZATIONS**

WHEREAS each year when the Board of Supervisors reorganizes, the incoming Chair reviews and makes recommendations to the Board on committee assignments. The annual review of committee assignments is governed by a policy adopted by the Board of Supervisors in March 2000; and

WHEREAS these appointments seek to provide policy oversight for all major County functional areas, balance the workload of the Supervisors, as well as consider some of the time-intensive responsibilities and appointments of the Supervisors on regional bodies; and

WHEREAS these appointments attempt to maintain, to the extent possible, continuity on Board standing committees to facilitate recommendations on many very complex policy issues currently on referral to those committees; and

WHEREAS adoption of a new Master Resolution with a complete roster of all appointments is required by Board policy whenever terms expire or new appointments are made; and

WHEREAS, after any new appointments or reappointments are made, when there is a change in compensation for any appointment, or where there is a change in the number of meetings of the board or committee to which an appointment is made, the Fair Political Practices Commission requires the County to update and post on the County's website the County's Report of Public Official Appointments, Form 806.

NOW, THEREFORE, THE BOARD OF SUPERVISORS RESOLVES TO:

1. APPOINT the Board members and other individuals to serve on Board committees, special county committees and regional boards / committees / commissions as specified in the Master List (see attached) as Type I for Board Standing Committees, Type II for Internal Appointments, Type III for Regional Appointments, and Type IV for Special/Restricted Appointments.
2. INDICATE that this Resolution No. 2014/1 supersedes in its entirety Resolution No. 2013/377, which was adopted by the Board of Supervisors on September 24, 2013.
3. UPDATE the County's Report of Public Official Appointments, Form 806, to reflect the appointments on the adopted Master List for 2014 and post it on the County's website.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Julie DiMaggio Enea 925.335.1077**

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:** District I Supervisor, District II Supervisor, District III Supervisor, District IV Supervisor, District V Supervisor, IOC Staff, County Finance Director, Leg Staff, TWIC Staff, PPC Staff, Affirmative Action Officer, F&HS Staff, Airports Manager



**BOARD OF SUPERVISORS POLICY ON  
BOARD MEMBER COMMITTEE ASSIGNMENTS**

**Adopted on March 21, 2000**

1. Board Committee appointments shall be categorized in accordance with the following descriptions and delineated as on the attached listing:
  - a) **Internal appointments** that are subject to the annual reorganization process and to which the incoming Chair of the Board of Supervisors makes nominations to be approved by the Board of Supervisors. Ad Hoc committees of the Board also fall under this category.
  - b) **Regional appointments** that are not subject to the annual reorganization process and to which the Chair of the Board of Supervisors makes nominations to fill vacancies, as they occur, in accordance with the agency's terms and by-laws, and which nominations shall be approved by the Board of Supervisors.
  - c) **Special Case/Restricted appointments**, for which the specific assignments are dictated or are in some way restricted by statute or county ordinance, or for which the term of the appointment makes it impractical for it to be considered along with the other annual assignments e.g., a term that runs from July to June. Restrictions might include, for example, that a committee member represent a certain district, be the Chair of the Board, or vest in the Chair of the Board the authority to appoint an alternate.

The Chair of the Board of Supervisors shall make nominations to these appointments to fill vacancies, as they occur, subject to any legislated restrictions, and which nominations shall be approved by the Board of Supervisors.
2. Notwithstanding Paragraph 1 of this policy and as allowed by law, the Board of Supervisors maintains its right to nominate, reconsider and change appointments at any time, irrespective of the term of an appointment.
3. All nominations approved by the Board of Supervisors shall be incorporated in three attachments to an annually adopted Master Resolution covering committee appointments from all three categories: Internal, Regional and Special Case/Restricted. For administrative ease, the Master Resolution shall be amended and re-adopted from time to time as terms expire or if new appointments are made. The Master Resolution shall always reflect the complete roster of Board member appointments and shall be available to the public.

**BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS FOR 2014  
RESOLUTION NO. 2014/1**

January 7, 2014

<b>Type*</b>	<b>Committee Name</b>	<b>New Appointee</b>	<b>Term Expiration</b>	<b>Stipend Information</b>
I	Airport Committee, Chair	Mary N. Piepho	12/31/2014	NO STIPEND
I	Airport Committee, Vice Chair	Karen Mitchoff	12/31/2014	NO STIPEND
I	Family & Human Services Committee, Chair	Federal D. Glover	12/31/2014	NO STIPEND
I	Family & Human Services Committee, Vice Chair	Candace Andersen	12/31/2014	NO STIPEND
I	Finance Committee, Chair	Mary N. Piepho	12/31/2014	NO STIPEND
I	Finance Committee, Vice Chair	Federal D. Glover	12/31/2014	NO STIPEND
I	Hiring Outreach & Oversight Committee	Karen Mitchoff	12/31/2014	NO STIPEND
I	Hiring Outreach & Oversight Committee	Federal D. Glover	12/31/2014	NO STIPEND
I	Internal Operations Committee, Chair	Karen Mitchoff	12/31/2014	NO STIPEND
I	Internal Operations Committee, Vice Chair	Candace Andersen	12/31/2014	NO STIPEND
I	Legislation Committee, Chair	Mary N. Piepho	12/31/2014	NO STIPEND
I	Legislation Committee, Vice Chair	Karen Mitchoff	12/31/2014	NO STIPEND
I	Public Protection, Chair	Federal D. Glover	12/31/2014	NO STIPEND
I	Public Protection, Vice Chair	John Gioia	12/31/2014	NO STIPEND
I	Transportation, Water & Infrastructure Committee, Chair	Mary N. Piepho	12/31/2014	NO STIPEND
I	Transportation, Water & Infrastructure Committee, Vice Chair	Candace Andersen	12/31/2014	NO STIPEND

**BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS FOR 2014  
RESOLUTION NO. 2014/1**

January 7, 2014

<u>Type*</u>	<u>Committee Name</u>	<u>New Appointee</u>	<u>Term Expiration</u>	<u>Stipend Information</u>
II	Bay Area Counties Caucus	John Gioia	12/31/2014	NO STIPEND
II	Bay Area Counties Caucus, Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
II	Bay Area Regional Interoperable Communications System (BayRICS) Authority	Candace Andersen	12/31/2014	NO STIPEND
II	BayRICS Authority, Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
II	California Identification System Remote Access Network Board (Cal-ID RAN Board)	Mary N. Piepho	12/31/2014	NO STIPEND
II	Central Contra Costa Solid Waste Authority	Candace Andersen	12/31/2014	STIPEND of \$50/meeting; max of 2 paid/month
II	Central Contra Costa Solid Waste Authority	Karen Mitchoff	12/31/2014	STIPEND of \$50/meeting; max of 2 paid/month
II	City-County Relations Committee	Federal D. Glover	12/31/2014	NO STIPEND
II	City-County Relations Committee	Mary N. Piepho	12/31/2014	NO STIPEND
II	City-County Relations Committee, Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
II	Contra Costa Health Plan Joint Conference Committee	Federal D. Glover	12/31/2014	NO STIPEND
II	Contra Costa Health Plan Joint Conference Committee	Mary N. Piepho	12/31/2014	NO STIPEND
II	Dougherty Valley Oversight Committee	Mary N. Piepho	12/31/2014	NO STIPEND
II	Dougherty Valley Oversight Committee	Candace Andersen	12/31/2014	NO STIPEND
II	East Bay Regional Communication System (EBRCS) Authority Governing Board	Candace Andersen	12/31/2014	NO STIPEND
II	East Contra Costa County Habitat Conservancy, Governing Board	Mary N. Piepho	12/31/2014	NO STIPEND
II	East Contra Costa County Habitat Conservancy, Governing Board, Alternate	Federal D. Glover	12/31/2014	NO STIPEND
II	East Contra Costa Regional Fee & Finance Authority	Mary N. Piepho	12/31/2014	NO STIPEND
II	East Contra Costa Regional Fee & Finance Authority, Alternate	Federal D. Glover	12/31/2014	NO STIPEND
II	East County Water Management Association	Federal D. Glover	12/31/2014	STIPEND of \$170/meeting; max 6 per month
II	East County Water Management Association, Alternate	Mary N. Piepho	12/31/2014	STIPEND of \$170/meeting; max 6 per month
II	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Federal D. Glover	12/31/2014	NO STIPEND
II	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Mary N. Piepho	12/31/2014	NO STIPEND
II	EBRCS Authority Governing Board, Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
II	First 5 Children and Families Commission Alternate Member	Karen Mitchoff	12/31/2014	NO STIPEND
II	Hazardous Waste Management Facility Allocation Committee	Karen Mitchoff	12/31/2014	STIPEND of \$150 per meeting.
II	Hazardous Waste Management Facility Allocation Committee, Alternate	Candace Andersen	12/31/2014	STIPEND of \$150 per meeting.
II	Library Needs Assessment Steering Committee	Karen Mitchoff	12/31/2014	NO STIPEND
II	Medical Services Joint Conference Committee, Chair	Candace Andersen	12/31/2014	NO STIPEND
II	Medical Services Joint Conference Committee, Vice Chair	Karen Mitchoff	12/31/2014	NO STIPEND
II	North Richmond Waste and Recovery Mitigation Fee Committee	John Gioia	12/31/2014	NO STIPEND
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Chair	Federal D. Glover	12/31/2014	NO STIPEND

\*Type I: Internal Standing Committees; Type II: Internal appointments; Type III: Regional appointments; Type IV: Special/Restricted appointments

**BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS FOR 2014  
RESOLUTION NO. 2014/1**

January 7, 2014

<u>Type*</u>	<u>Committee Name</u>	<u>New Appointee</u>	<u>Term Expiration</u>	<u>Stipend Information</u>
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Vice Chair	Mary N. Piepho	12/31/2014	NO STIPEND
II	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Karen Mitchoff	12/31/2014	NO STIPEND
II	Pleasant Hill BART/Contra Costa Centre Joint Powers Authority Board of Trustees	Candace Andersen	12/31/2014	NO STIPEND
II	State Route 4 Bypass Authority	Mary N. Piepho	12/31/2014	NO STIPEND
II	State Route 4 Bypass Authority, Alternate	Federal D. Glover	12/31/2014	NO STIPEND
II	SWAT (Southwest Area Transportation Committee)	Candace Andersen	12/31/2014	NO STIPEND
II	SWAT, Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
II	TRAFFIX (Measure J Traffic Congestion Relief Agency)	Candace Andersen	12/31/2014	NO STIPEND
II	TRAFFIX (Measure J Traffic Congestion Relief Agency), Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
II	TRANSPAC (Central County Transportation Partnership and Cooperation)	Karen Mitchoff	12/31/2014	NO STIPEND
II	TRANSPAC, Alternate	Candace Andersen	12/31/2014	NO STIPEND
II	TRANSPLAN (East County Transportation Planning)	Mary N. Piepho	12/31/2014	NO STIPEND
II	TRANSPLAN, Alternate	Federal D. Glover	12/31/2014	NO STIPEND
II	Tri-Valley Transportation Council	Candace Andersen	12/31/2014	NO STIPEND
II	Urban Counties Caucus	Federal D. Glover	12/31/2014	NO STIPEND
II	Urban Counties Caucus, Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
II	WCCTAC (West County Transportation Advisory Committee)	Federal D. Glover	12/31/2014	NO STIPEND
II	WCCTAC, Alternate	John Gioia	12/31/2014	NO STIPEND
II	West Contra Costa Integrated Waste Management Authority	Federal D. Glover	12/31/2014	STIPEND of \$50 per meeting.
II	West Contra Costa Integrated Waste Management Authority, Alternate	John Gioia	12/31/2014	STIPEND of \$50 per meeting.

**BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS FOR 2014  
RESOLUTION NO. 2014/1**

January 7, 2014

<u>Type*</u>	<u>Committee Name</u>	<u>New Appointee</u>	<u>Term Expiration</u>	<u>Stipend Information</u>
III	ABAG Regional Planning Committee	Karen Mitchoff	12/31/2014	STIPEND of \$150 per meeting.
III	Bay Area Air Quality Management District Board of Directors	Mary N. Piepho	1/8/2016	Per diem of \$100/meeting + travel exp; max \$6,000
III	Bay Area Air Quality Management District Board of Directors	John Gioia	6/17/2017	Per diem of \$100/meeting + travel exp; max \$6,000
III	CCCTA Board of Directors, Alternate	Karen Mitchoff	5/1/2015	STIPEND of \$100 per meeting; up to \$200 month
III	Central Contra Costa Transit Authority (CCCTA) Board of Directors	Candace Andersen	5/1/2015	STIPEND of \$100 per meeting; up to \$200 month
III	Contra Costa Transportation Authority (seat 1)	Federal D. Glover	1/31/2015	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority (Seat 2)	Karen Mitchoff	1/31/2014	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority, Alternate (Seat 1)	John John Gioia	1/31/2015	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority, Alternate (Seat 2)	Candace Andersen	1/31/2014	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority, Second Alternate (Seat 1)	Candace Andersen	1/31/2015	STIPEND of \$100 per meeting; up to \$400 month
III	Contra Costa Transportation Authority, Third Alternate (Seat 1)	Mary N. Piepho	1/31/2015	STIPEND of \$100 per meeting; up to \$400 month
III	Local Agency Formation Commission	Federal D. Glover	5/6/2014	STIPEND of \$150 per meeting.
III	Local Agency Formation Commission	Mary N. Piepho	5/6/2014	STIPEND of \$150 per meeting.
III	Local Agency Formation Commission, Alternate	Candace Andersen	5/7/2016	STIPEND of \$150 per meeting.
III	Metropolitan Transportation Commission	Federal D. Glover	2/1/2015	STIPEND of \$100/meeting; up to \$500/month per agency.
III	Regional Airport Planning Committee	Karen Mitchoff	12/31/2014	inactive
III	San Joaquin Valley Rail Committee	Mary N. Piepho	12/31/2014	NO STIPEND
III	San Joaquin Valley Rail Committee	Federal D. Glover	12/31/2014	NO STIPEND
III	Tri Delta Transit Authority, Board of Directors (Seat 1)	Federal D. Glover	12/31/2014	STIPEND of \$100/month
III	Tri Delta Transit Authority, Board of Directors (Seat 2)	Mary N. Piepho	12/31/2015	STIPEND of \$100/month
III	Water Emergency Transportation Authority (WETA), Community Advisory Committee	Federal D. Glover	12/31/2014	NO STIPEND
III	WETA, Community Advisory Committee, Alternate	John Gioia	12/31/2014	NO STIPEND



**BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS FOR 2014  
RESOLUTION NO. 2014/1**

January 7, 2014

<b>Type*</b>	<b>Committee Name</b>	<b>New Appointee</b>	<b>Term Expiration</b>	<b>Stipend Information</b>
IV	ABAG (Association of Bay Area Counties) General Assembly	Federal Glover	12/31/2014	NO STIPEND
IV	ABAG Executive Board (Seat 1)	Karen Mitchoff	6/30/2014	STIPEND of \$150 per meeting.
IV	ABAG Executive Board (Seat 2)	John Gioia	6/30/2014	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 1	Candace Andersen	6/30/2014	STIPEND of \$150 per meeting.
IV	ABAG Executive Board, Alternate 2	Mary N. Piepho	6/30/2014	STIPEND of \$150 per meeting.
IV	ABAG General Assembly	Karen Mitchoff	12/31/2014	NO STIPEND
IV	ABAG General Assembly, Alternate	Candace Andersen	12/31/2014	NO STIPEND
IV	ABAG General Assembly, Alternate	John Gioia	12/31/2014	NO STIPEND
IV	Bay Conservation & Development Commission	John Gioia	12/31/2014	STIPEND of \$100 per meeting; max of 4 meetings.
IV	Bay Conservation & Development Commission, Alternate	Federal D. Glover	12/31/2014	STIPEND of \$100 per meeting; max of 4 meetings.
IV	CCCERA (Contra Costa County Employees Retirement Association) Board of Trustees	Karen Mitchoff	6/30/2014	STIPEND of \$100 per meeting.
IV	Clayton Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND
IV	Concord Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND
IV	Contra Costa County Redevelopment Successor Agency Oversight Board	Federal D. Glover**	Unspecified	NO STIPEND
IV	CSAC (California State Association of Counties) Board of Directors	Federal D. Glover	12/31/2014	NO STIPEND
IV	CSAC Board of Directors, Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
IV	Delta Diablo Sanitation District Governing Board	Federal D. Glover	12/31/2014	STIPEND of \$170 per meeting; max of 6 meetings.
IV	Delta Diablo Sanitation District Governing Board, Alternate	Karen Mitchoff	12/31/2014	STIPEND of \$170 per meeting; max of 6 meetings.
IV	Delta Protection Commission	Mary N. Piepho	12/31/2014	NO STIPEND
IV	Delta Protection Commission, Alternate	Karen Mitchoff	12/31/2014	NO STIPEND
IV	Doctors Medical Center Management Authority Governing Board	John Gioia	Unspecified	NO STIPEND
IV	First 5 Children and Families Commission Member	Candace Andersen	12/31/2014	NO STIPEND
IV	Kensington Solid Waste Coordinating Committee	John Gioia*	Unspecified	NO STIPEND
IV	Law Library Board of Trustees	Mark Armstrong	12/31/2014	NO STIPEND
IV	Mental Health Commission	Karen Mitchoff	12/31/2014	NO STIPEND
IV	Mental Health Commission, Alternate	Mary N. Piepho	12/31/2014	NO STIPEND
IV	North Coast Shoreline Joint Powers Authority	Federal D. Glover	12/31/2014	NO STIPEND
IV	North Coast Shoreline Joint Powers Authority	John Gioia	12/31/2014	NO STIPEND
IV	San Joaquin Valley Rail Committee, Alternate	Mary N. Piepho	12/31/2011	To be suspended
IV	Contra Costa County Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND
IV	Pittsburg Redevelopment Successor Agency Oversight Board	Federal D. Glover	Unspecified	NO STIPEND
IV	Pleasant Hill Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND

\*Type I: Internal Standing Committees; Type II: Internal appointments; Type III: Regional appointments; Type IV: Special/Restricted appointments

**BOARD OF SUPERVISORS COMMITTEE ASSIGNMENTS FOR 2014  
RESOLUTION NO. 2014/1**

January 7, 2014

<u>Type*</u>	<u>Committee Name</u>	<u>New Appointee</u>	<u>Term Expiration</u>	<u>Stipend Information</u>
IV	Sacramento-San Joaquin Delta Conservancy Board	Mary N. Piepho	Unspecified	NO STIPEND
IV	Sacramento-San Joaquin Delta Conservancy Board, Alternate	Karen Mitchoff	Unspecified	NO STIPEND
IV	San Joaquin Valley Rail Committee	Federal D. Glover	12/31/2011	To be suspended
IV	San Pablo Redevelopment Successor Agency Oversight Board	John Gioia**	Unspecified	NO STIPEND
IV	Walnut Creek Redevelopment Successor Agency Oversight Board	Karen Mitchoff	Unspecified	NO STIPEND

*\* Or his designee*

*\* Or his designee*

*\*\* Appointed by CCC Fire Protection District BOD*



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Application requesting Community Development Block Grant funds, North Richmond area.

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**RECOMMENDATION(S):**

AUTHORIZE the Public Works Director, or designee, to submit an application requesting Community Development Block Grant (CDBG) funds for the Giarmita Street Sidewalk Replacement Project in North Richmond.

**FISCAL IMPACT:**

No fiscal impact. However, if the application is approved, the County may be granted up to \$100,000 toward the project budget.

**BACKGROUND:**

**Project Description**

Giarmita Street Sidewalk Replacement: Replace failing sidewalks on Giarmita Street from Verde Elementary School to Market Avenue in North Richmond. The proposed improvement would replace failing infrastructure, provide Americans with Disabilities Act (ADA) accessibility, a safe route to walk to school, and provide an aesthetic improvement in a low-income area.

The Public Works Department works to identify grant funding opportunities to stretch local dollars to provide additional improvements to the unincorporated communities in the County. The CDBG is

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Halle, (925)  
313-2327

By: , Deputy

cc:

BACKGROUND: (CONT'D)

intended to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974 and is administered through HUD (United States Department of Housing and Urban Development).

CONSEQUENCE OF NEGATIVE ACTION:

Delay in authorization will eliminate the opportunity to receive CDBG funding for this project.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: I-80/San Pablo Dam Road Interchange Project-Phase 1, San Pablo area. Project Number 4660-6X4170

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute, on behalf of the County, the month-to-month Rental Agreement effective January 4, 2014, between Contra Costa County (County) and Cestmir Herstus and Mary Catherine McGinley, Trustees of the Cestmir Herstus and Mary Catherine McGinley 1999 Revocable Trust (Project No.:4660-6X4170).

AUTHORIZE the Auditor-Controller to issue a check in the amount of \$1,633.24 for the period of January 4, 2014 through January 31, 2014 and \$1,750.00 a month beginning February 1, 2014 until the close of escrow or possession of the property by the County, as outlined in the Rental Agreement, payable to Cestmir Herstus and Mary Catherine McGinley, Trustees, PO Box 20941, El Sobrante, CA 94820.

**FISCAL IMPACT:**

100% Contra Costa Transportation Authority Funds.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Michele Trecek (925)  
313-2010

By: , Deputy

cc:

**BACKGROUND:**

These property rights are required for the San Pablo Dam Road Interchange Project-Phase 1 in accordance with the approved plans and specifications. The County is in the process of acquiring the property improved with a single-family home located at 5303 Riverside Avenue in San Pablo. Since the County cannot prevent the property owners from renting the house before the County has acquired the property for the project, the County wishes to enter into a Rental Agreement with the property owners for the vacant house to minimize relocation costs that may occur for future occupants.

**CONSEQUENCE OF NEGATIVE ACTION:**

The County could be liable for additional relocation expenses if the property is rented to new tenants.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

**ATTACHMENTS**

Rental Agreement, Herstus U McGinley

## RENTAL AGREEMENT

This Rental Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2014, by and between Cestmir Herstus and Mary Catherine McGinley, Trustees of the Cestmir Herstus and Mary Catherine McGinley 1999 Revocable Trust, hereafter called Owners, and Contra Costa County, hereafter called County.

**Whereas**, it is the desire of County to acquire that certain property in the County of Contra Costa, State of California, described as: 5303 Riverside Avenue, San Pablo, CA 94806 and identified as APN 417-041-006 (Property) for use as the County's I-80/San Pablo Dam Road Interchange Improvement Project; and

**Whereas**, it is the desire of County to minimize relocation costs that may mature for future occupants of the Property or to otherwise reduce future relocation problems; and

**Whereas**, Owners are agreeable to the accomplishment of this objective by allowing the County to pay rent for the Property during the life of this Agreement; and

**Whereas**, Cestmir Herstus and Mary Catherine McGinley, Trustees of the Cestmir Herstus and Mary Catherine McGinley 1999 Revocable Trust, warrant they are the Owners of the Property.

**Now, Therefore**, It is Hereby Agreed As Follows:

1. County will pay rent for the Property at the prorated and monthly rental rate shown below:  
  
January 4, 2014 through January 31, 2014 at \$1,633.24 and \$1,750.00 a Month beginning February 1, 2014 through transfer of ownership or effective date of Order of Possession (see Clause 4 Below)
2. In consideration for the rent to be paid under this Agreement, Owners will not re-rent or allow any occupancy of the previously vacated Property by any person or persons.
3. Payment of rent under this Agreement shall terminate upon transfer of ownership or the date of effective Order of Possession for the Property to County.
4. The rent for the Property being rented in accordance with Clause 1 above shall be due to Owners in advance no later than the tenth day of each month during the term of this Agreement.
5. County shall not call on Owners to make any improvements or repairs on the Property, but Owners hereby specifically covenant and agree to keep the Property

6. Owners reserve the right to enter, inspect the Property, and make any necessary repairs to the Property.
7. In the event the Property or any essential part thereof shall be destroyed by fire or other casualty, this Agreement, shall, in the case of total destruction of the Property, immediately terminate and, in case of partial destruction or damage, shall terminate at the option of County upon giving notice, in writing, to Owners within 10 days after such fire or casualty, and no rent shall accrue or be payable to owner after such termination. The County shall have the right, but not the obligation, to secure the Property, in whatever manner necessary, from vandalism, occupancy or trespassing.
8. Rent payable hereunder for any period of time less than one month shall be determined by prorating the monthly rental rate herein specified on the actual number of days in the month.
9. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States mail certified and postage prepaid, and addressed as follows:

To the Owners at: P.O. Box 20941  
El Sobrante, CA 94820

and to County at: Contra Costa County  
Public Works Department  
Real Estate Division  
Principle Real Property Agent  
255 Glacier Drive  
Martinez, CA 94553

Nothing shall preclude the giving of any such written notice by personal service.

10. County may terminate this Agreement by giving notice to Owners at least thirty (30) days prior to the date when such termination shall become effective.
11. It is the intent of County and Owners that the Property rented by the County remains vacant. Owners shall not permit any person to occupy the Property rented by the County. Owners shall remove any trespassers, squatters, or other unauthorized occupants from the rented unit.
12. No alterations or variations of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on either of the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on either of the parties hereto.




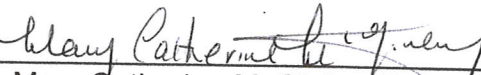
**IN WITNESS WHEREOF**, this Agreement has been executed by the parties hereto as of the date first above written.

COUNTY OF CONTRA COSTA,  
A political subdivision of  
the State of California

OWNERS

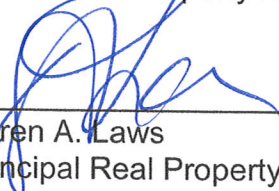
By: \_\_\_\_\_  
Julia R. Bueren  
Public Works Director

By: \_\_\_\_\_  
Cestmir Herustus, Trustee

By: \_\_\_\_\_  
Mary Catherine McGinley, Trustee

RECOMMENDED FOR APPROVAL

BY: \_\_\_\_\_  
Michele Trecek  
Senior Real Property Agent

By: \_\_\_\_\_  
Karen A. Laws  
Principal Real Property Agent

G:\realprop\Michele\I-80 San Pablo Dam Road\Acquisition\Herustus (Parcel 63743)\AG.31 Rental Agreement - Herustus and McGinley,  
TRES.doc  
6/13/13



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: I-80/San Pablo Dam Road Interchange Project-Phase 1, San Pablo area. Project Number 4660-6X4170

---

**RECOMMENDATION(S):**

APPROVE the Right of Way Contract and ACCEPT the Grant Deed dated December 10, 2013 from Huu Luong and Hue Tu Luong, husband and wife, as joint tenants for 1424 Humboldt Avenue, San Pablo, Assessor's Parcel No. 417-041-002. (Project No. 4660-6X4170)

AUTHORIZE the Public Works Director, or designee, to execute said Right of Way Contract on behalf of Contra Costa County (County).

APPROVE payment of \$281,129 for said property rights payable by the Contra Costa Transportation Authority (CCTA) to North American Title Company, 4255 Hopyard Road, Suite 1, Pleasanton, CA 94588, Escrow No. 1135081, to be forwarded to the Real Estate Division for delivery.

DIRECT the Real Estate Division to have the above referenced Grant Deed delivered to the Title Company for recording in the Office of the County Recorder.

**FISCAL IMPACT:**

100% CCTA Funds.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Michele Trecek  
(925)313-2010

By: , Deputy

cc:

**BACKGROUND:**

These property rights are required for the I-80/San Pablo Dam Road Interchange Project-Phase 1 in accordance with the approved plans and specifications.

**CONSEQUENCE OF NEGATIVE ACTION:**

The project will not have sufficient land rights to allow construction in accordance with the approved plans and specifications.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

**ATTACHMENTS**

Right of Way Contract, Luong

Grant Deed, Luong

**RIGHT OF WAY CONTRACT -- STATE HIGHWAY**

RW 8-3 (Rev. 6/95)

Page 1 of 4

\_\_\_\_\_, California

\_\_\_\_\_, 2013

District	County	Route	Post Mile	Exp. Auth.
4	CC	80	3.8-5.3	OA0811

**GRANTORS:** Huu Luong and Hue Tu Luong

Document No. 63745 in the form of a Grant Deed, covering the property particularly described in the above instrument has been executed and delivered to Michele Trecek, Senior Real Property Agent for Contra Costa County.

In consideration of which, and the other considerations hereinafter set forth, it is mutually agreed as follows:

1. (A) The parties have herein set forth the whole of their agreement. The performance of this agreement constitutes the entire consideration for said document and shall relieve the County of all further obligation or claims on this account, or on account of the location, grade or construction of the proposed public improvement.
- (B) County requires said property described in Document No. 63745 for State highway purposes, a public use for which County has the authority to exercise the power of eminent domain. Grantors are compelled to sell, and County is compelled to acquire the property.
2. The County shall:
  - (A) Pay the undersigned Grantors the sum of Two Hundred Eighty-One Thousand One Hundred Twenty-Nine Dollars and No/100 (\$281,129) (Purchase Price) for the property or interest conveyed by the above document when title to said property vests in the County free and clear of all liens, encumbrances, assessments, easements and leases (recorded and/or unrecorded) and taxes, except:
    - a. Taxes for the tax year in which this escrow closes shall be cleared and paid in the manner required by Section 5086 of the Revenue and Taxation Code, if unpaid at the close of escrow.
    - b. Covenants, conditions, restrictions and reservations of record, or contained in the above-referenced document.
    - c. Easements or rights of way over said land for public or quasi-public utility or public street purposes, if any.
    - d. Other approved exceptions, if any.

- (B) Pay all escrow and recording fees incurred in this transaction and, if title insurance is desired by the County, the premium charged therefor.
  - (C) Have the authority to deduct and pay from the amount shown in Clause 2(A) above, any amount necessary to satisfy any bond demands and delinquent taxes due in any year except the year in which this escrow closes, together with penalties and interest thereon, and/or delinquent and unpaid nondelinquent assessments which have become a lien at the close of escrow.
3. Any or all moneys payable under this contract, up to and including the total amount of unpaid principal and interest on note(s) secured by mortgage(s) or deed(s) of trust, if any, and all other amounts due and payable in accordance with the terms and conditions of said trust deed(s) or mortgage(s) shall, upon demand(s), be made payable to the mortgagee(s) or beneficiary(ies) entitled thereunder; said mortgagee(s) or beneficiary(ies) to furnish Grantors with good and sufficient receipt showing said moneys credited against the indebtedness secured by said mortgage(s) or deed(s) of trust.
4. The Grantors shall retain possession of the property conveyed up to and including the date of recording of the deed conveying title to County upon compliance by the Grantors with the conditions of this contract. All rents and all security money collected by Grantors applicable to any period thereafter shall be paid to the County. Either party hereto collecting rents or security money to which the other party is entitled shall forthwith pay such amount to the other as is necessary to comply with the provision of this clause.
5. By this Agreement, County and Grantors establish an escrow (Escrow) with North American Title Company, 4255 Hopyard Road, Suite 1, Pleasanton, California, 94588; their Escrow No. 1135081 (Title Company). If, for any reason, the named Title Company is unable to handle this transaction through the Close of Escrow, the County's Real Property Agent assigned to oversee this property acquisition will select an alternate title company to handle the transaction, and notify Grantors in writing of the identity and address of the successor title company and the new escrow number. Thereafter, the successor company will be the Title Company for purposes of this Agreement.

Grantors hereby authorize County to prepare escrow instructions and file escrow instructions with said Title Company, on behalf of Grantors, in accordance with this Agreement. This includes authorization of the Title Company to withhold pro rata taxes, liens, and assessments on the property conveyed.

- (A) On or before the Close of Escrow, Grantors will deliver to County or into Escrow with said Title Company the following documents:
-

- a. The Grant Deed, in recordable form and properly executed on behalf of Grantors, conveying to County the property in fee simple absolute, subject only to the Approved Exceptions 4 and 5 as shown on the Litigation Guarantee Order No. 1135081 dated October 16, 2013.
    - b. Copies of any effective leases, rental agreements, or any other agreements, if any, which the County has agreed in writing are to remain in effect after County takes title.
  - (B) Prior to the Close of Escrow, County will deposit the Purchase Price into Escrow with said Title Company.
  - 6. Escrow shall close upon the conveyance of the property to the County (Close of Escrow). On the closing date, the Title Company shall close Escrow as follows:
    - (A) Record the Grant Deed, marked for return to the County care of Michele Trecek, Senior Real Property Agent for the County (which shall be deemed delivered to the County);
    - (B) Issue the Title Policy, if requested to do so by the County;
    - (C) Prorate taxes, assessments, rents and other charges as provided by this Agreement;
    - (D) Disburse to the Grantors the Purchase Price, less prorated amounts and charges to be paid by or on behalf of Grantors;
    - (E) Prepare and deliver to the County and to the Grantors one signed copy of the Title Company's closing statement showing all receipts and disbursements of the Escrow.
  - If the Title Company is unable to simultaneously perform all of the instructions set forth above, the Title Company shall notify the Grantors and the County and retain all funds and documents pending receipt of further instructions from the County.
  - 7. Grantors warrant that there are no oral or written leases on all or any portion of the property exceeding a period of one month and the Grantors further agree to hold the County harmless and reimburse the County for any and all of its losses and expenses occasioned by reason of any lease of said property held by any tenant of Grantors for a period exceeding one month.
  - 8. The undersigned Grantors hereby agree and consent to the dismissal of any eminent domain action in the Superior Court wherein the herein described land is included and also waives any and all claims to any money that may now be on deposit in said action.
-



**RIGHT OF WAY CONTRACT -- STATE HIGHWAY**

RW 8-3 (Rev. 6/95)

Page 4 of 4

9. The Grantors hereby represent and warrant that during the period of Grantors' ownership of the property, there have been no disposals, releases or threatened releases of hazardous substances or hazardous wastes on, from, or under the property. Grantors further represent and warrant that Grantors have no knowledge of any disposal, release, or threatened release of hazardous substances or hazardous wastes, on, from, or under the property which may have occurred prior to Grantors taking title to the property.

The Purchase Price of the property being acquired in this transaction reflects the fair-market value of the property without the presence of contamination. If the property being acquired is found to be contaminated by the presence of hazardous waste which requires mitigation under Federal or State law, the County may elect to recover its clean-up costs from those who caused or contributed to the contamination.

*In Witness Whereof*, the Parties have executed this agreement the day and year first above written.

CONTRA COSTA COUNTY  
Recommended to the Board of Supervisors  
for Approval:

By Michele Trecek  
Michele Trecek  
Senior Real Property Agent

By Karen A. Laws  
Karen A. Laws  
Principal Real Property Agent

APPROVED:

By \_\_\_\_\_  
Julia R. Bueren  
Public Works Director

Date: \_\_\_\_\_  
(Date of Approval)

GRANTORS:

By Huu Luong  
Huu Luong

Date: 12/10/13

By Hue Tu Luong  
Hue Tu Luong

Date: 12/10/13

Recorded at the request of:  
Contra Costa Transportation Authority

Return to:  
Contra Costa County  
Public Works Department  
Real Estate Division  
255 Glacier Drive  
Martinez, CA 94553  
Attn: Michele Trecek

Assessor's Parcel No. 417-041-002  
Title Co. Order No. 1135081  
EXEMPT FROM RECORDING FEES PER  
GOVERNMENT CODE §§6103, 27383

## GRANT DEED

For Value Received, receipt of which is hereby acknowledged,

HUU LUONG AND HUE TU LUONG, husband and wife, as joint tenants

GRANT to CONTRA COSTA COUNTY, a political subdivision of the State of California,

The following described real property in the City of San Pablo, County of Contra Costa, State of California,

**FOR DESCRIPTION SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.**

Date 12/10/13

GRANTORS

By:

Huu Luong  
Huu Luong

By:

Hue Tu Luong  
Hue Tu Luong

**ATTACH APPROPRIATE ACKNOWLEDGMENT**

G:\realprop\I80 San Pablo Dam Road\Phase I\Grant Deeds\DE.01 Grant Deed - Luong.doc



## Certification of Acknowledgement

State of California

County of Contra Costa

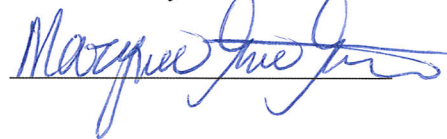
On 12.10.2013 before me, Marjorie-Grace Guinoo-Notary Public, personally appeared

HUE TU LUONG AND HUU LUONG

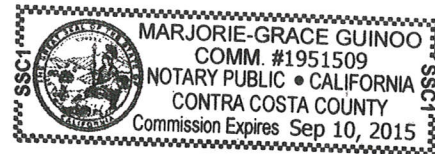
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and seal.



(Seal)



Additional Optional Information

Although law does not require the information in this section, it could prevent fraudulent removal and reattachment of this acknowledgement to an unauthorized document and may prove useful to person(s) relying on the attached document.

### DESCRIPTION OF THE ATTACHED DOCUMENTS

GRANT DEED

(Title or description of attached document)

Number of pages 1 Document date 12.10.2013

### CAPACITY CLAIMED BY SIGNER

☐ Individual(s)

☐ Corporate Officer

☐ Partner(s)

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Other \_\_\_\_\_

**EXHIBIT "A"**

LAND DESCRIPTIONS OF ONE (1) PARCEL OF LAND IN THE CITY OF SAN PABLO, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA.

BEING THAT CERTAIN ENTIRE PARCEL OF LAND DESCRIBED IN THE GRANT DEED TO HUU AND HUE TU LUONG RECORDED DECEMBER 21, 1989 UNDER RECORDER'S SERIES NUMBER 89-258596, OFFICIAL RECORDS OF SAID COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

**PARCEL 63745 FEE PARCEL**

**BEGINNING** AT THE SOUTHWESTERLY CORNER OF SAID GRANT DEED, SAID POINT BEING COINCIDENT WITH THE SOUTHWESTERLY CORNER OF LOT 20 IN BLOCK 3, AS SAID LOT AND BLOCK ARE SHOWN ON THE MAP ENTITLED "MAP OF EAST RIVERSIDE BOULEVARD, CONTRA COSTA COUNTY, CALIFORNIA", FILED APRIL 6, 1908, IN VOLUME 1 OF MAPS, AT PAGE 19, OFFICIAL RECORDS OF SAID COUNTY;

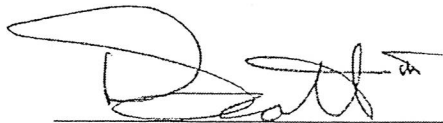
1. THENCE NORTH 19°37'29" WEST 60.00 FEET ALONG THE WESTERLY LINE OF SAID GRANT DEED TO THE NORTHWESTERLY CORNER THEREOF;
2. THENCE NORTH 70°22'31" EAST 62.73 FEET TO THE WESTERLY LINE OF THE LANDS OF THE STATE OF CALIFORNIA AS DESCRIBED IN THE GRANT DEED RECORDED MARCH 15, 1954 IN VOLUME 2284 AT PAGE 99;
3. THENCE SOUTH 25°54'16" EAST 60.36 FEET ALONG THE SAID WESTERLY LINE TO THE SOUTHERLY LINE OF SAID GRANT DEED;
4. THENCE SOUTH 72°22'31" WEST 69.33 FEET ALONG LAST SAID LINE TO THE **POINT OF BEGINNING**.

CONTAINING 3,962 SQUARE FEET (0.091 ACRES), MORE OR LESS.

A PLAT MAP IS ATTACHED HERETO AND MADE A PART HEREOF

THE BEARINGS AND DISTANCES USED IN THE ABOVE DESCRIPTION ARE BASED ON CALIFORNIA COORDINATE SYSTEM 1983, ZONE 3, AND EPOCH 1991.35. MULTIPLY DISTANCES SHOWN ABOVE BY 1.0000717 TO OBTAIN GROUND LEVEL DISTANCES.

THIS REAL PROPERTY DESCRIPTION HAS BEEN PREPARED BY ME, OR UNDER MY DIRECTION, IN CONFORMANCE WITH THE PROFESSIONAL LAND SURVEYORS ACT:

  
DAN S. SCOTT III, PLS 7840

MARCH 27, 2013  
DATE



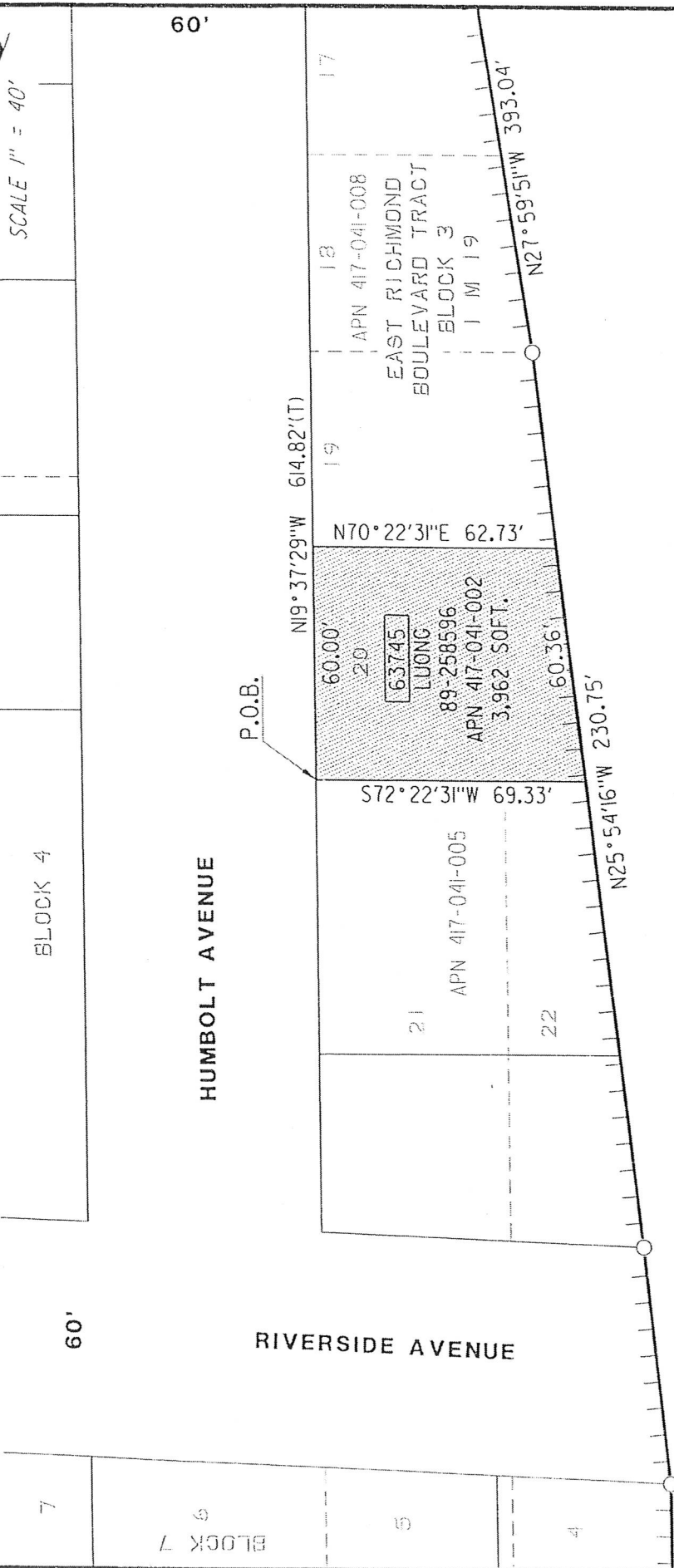
Coordinates, bearings and distances are based on the California Coordinate System of 1983, Zone 3. Epoch 1991.35. Distances are U.S. Survey Feet unless otherwise noted. Distances and stationing are grid distances. Multiply distances by 1.0000677 to obtain ground level distances.

# EXHIBIT "B"

## CITY OF SAN PABLO

BLOCK 4

SCALE 1" = 40'



STATE ROUTE 80  
EASTSHORE FREEWAY

### PLAT TO ACCOMPANY DESCRIPTION

A FEE TAKE OVER THE LANDS OF HUU AND HUE TU LUONG  
PARCEL NO. 63745

CITY OF SAN PABLO COUNTY OF CONTRA COSTA CALIFORNIA

PLEASANT HILL OFFICE  
3440 VINCENT ROAD, SUITE C  
PLEASANT HILL, CA 94070  
(925) 974-1550 FAX (925) 256-1260



JOB NO: 2011-48

MARCH 27, 2013

SHEET 1 OF 1

A-10571.01

### LEGEND

- O = DIMENSION POINT
- [Hatched Box] = AREA TO BE CONVEYED
- P.O.B. = POINT OF BEGINNING
- [Line with Ticks] = ACCESS CONTROLLED



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Prohibit stopping, standing, or parking on both sides of Forni Drive (Road No. 4285B), between the hours of 9:00 p.m. & 5:00 a.m. daily, Concord area.

**RECOMMENDATION(S):**

ADOPT Traffic Resolution No. 2014/4398 prohibiting stopping, standing, or parking on both sides of Forni Drive (Road No. 4285B), between the hours of 9:00 p.m. and 5:00 a.m. daily, and RESCIND Traffic Resolution No. 2008/4275, as recommended by the Public Works Director, Concord area.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

This change to the hours that parking is restricted was requested by area businesses to allow more time for employees and public parking on Forni Drive. Subsequently, the Public Works Department sent business owners a survey to gauge support for modifying the existing parking restrictions. A majority of responding businesses supported the proposal.

**CONSEQUENCE OF NEGATIVE ACTION:**

The existing parking restrictions will remain and local businesses and the public will be unable to utilize on-street parking during the extended hours.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Monish Sen, (925)  
313-2187

By: , Deputy

cc:

## ATTACHMENTS

Traffic Resolution  
2013-4398

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

Adopted this Traffic Resolution on January 7, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**RESOLUTION NO. 2014/4398**  
**Supervisory District IV**

---

**SUBJECT:** Prohibit stopping, standing, or parking on both sides of Forni Drive (Road No. 4285B), between the hours of 9:00 p.m. and 5:00 a.m. daily, Concord area.

The Contra Costa County Board of Supervisors **RESOLVES** that:

Based on the recommendations by the County Public Works Department's Transportation Engineering Division, and pursuant to County Ordinance Code Sections 46-2.002 - 46-2.012, the following traffic regulation is established (and other action taken as indicated):

Pursuant to Section 22507 of the California Vehicle Code, stopping, standing and parking is hereby declared to be prohibited between the hours of 9:00 p.m. and 5:00 a.m. daily on both sides of Forni Drive (Road No.4285B), starting at the north curb line of Bates Avenue (City of Concord) and continuing north to its northern terminus, a distance of 1,743 feet, Concord area. Vehicles violating this parking restriction may be removed pursuant to Section 22651(n) of the California Vehicle Code.

Traffic Resolution No. 2008/4275 pertaining to existing parking restrictions on Forni Drive is hereby rescinded.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

MS:kh

Orig. Dept.: Public Works (Traffic)  
Contact: Monish Sen (925-313-2187)

c: California Highway Patrol  
Sheriff's Department

ATTESTED: \_\_\_\_\_  
DAVID TWA, Clerk of the Board of Supervisors and  
County Administrator

By \_\_\_\_\_,  
Deputy



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Establish speed limits on Gateway Road (Road No. 8981 & 8984A), Bethel Island area. (District III)

---

**RECOMMENDATION(S):**

ADOPT Traffic Resolution No. 2014/4399 to establish speed limits on Gateway Road (Road No. 8981 & 8984A), and RESCIND Traffic Resolution No. 2004/4073, as recommended by the Public Works Director, Bethel Island area.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The establishment of speed limits on Gateway Road is necessary to allow local authorities the ability to enforce the speed limits.

**CONSEQUENCE OF NEGATIVE ACTION:**

Unable to use local authorities' power to enforce the California Vehicle Code.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Monish Sen, (925)  
313-2187

By: , Deputy

cc:

## ATTACHMENTS

Traffic Resolution  
2013-4399



**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**

Adopted this Traffic Resolution on January 7, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**RESOLUTION NO. 2014/4399**  
**Supervisorial District III**

---

SUBJECT: Establish speed limits on Gateway Road (Road No. 8981 & 8984A), Bethel Island area.

The Contra Costa County Board of Supervisors RESOLVES that:

On the basis of an engineering and traffic survey and recommendations thereon by the County Public Works Department's Transportation Division, and pursuant to County Ordinance Code Sections 46-2.002 - 46-2.012, the following traffic regulation is established (and other action taken as indicated):

Pursuant to Section 22358 and Section 627 of the California Vehicle Code, no vehicle shall travel in excess of 45 miles per hour on the portion of Gateway Road (Road No. 8981), beginning at the intersection of Bethel Island Road (Road No. 8571) and extending easterly to Piper Road (Road No. 8984B);

THENCE, no vehicle shall travel in excess of 35 miles per hour on that portion of Gateway Road (Road No. 8984A), beginning at the intersection of Piper Road (Road No. 8984B) and extending easterly to North Stone Road (Road No. 8987C), Bethel Island;

Traffic Resolution No. 2004/4073 pertaining to the speed limit on Gateway Road, is hereby rescinded.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

MS:kh

Orig. Dept.: Public Works (Traffic)  
Contact: Monish Sen (925-313-2187)

c: California Highway Patrol  
Sheriff's Department

ATTESTED: \_\_\_\_\_  
DAVID TWA, Clerk of the Board of Supervisors and  
County Administrator

By \_\_\_\_\_,  
Deputy

**TRAFFIC RESOLUTION NO. 2014/4399**



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Authorize a traffic signal maintenance agreement with the City of Concord

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Traffic Signal Maintenance Agreement with the City of Concord on an actual cost-reimbursement basis.

**FISCAL IMPACT:**

All traffic signal maintenance costs within the City of Concord associated with this Traffic Signal Maintenance Agreement will be paid for by the City of Concord on an actual cost-reimbursement basis as described in the Agreement.

**BACKGROUND:**

The City of Concord has requested that the County maintain traffic signals within the City. The attached agreement sets forth the terms and conditions of the Traffic Signal Maintenance Agreement, including the maintenance work and services to be provided by the County and the compensation to be paid by the City. The Public Works Department will continue to provide these services to the City as described in the Agreement until the Agreement is terminated by either party as outlined. In addition, the Agreement contains a mutual indemnity and hold harmless clause.

The City of Concord has already approved the Agreement.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Brian Balbas (925)  
313-2284

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The City of Concord will not receive traffic signal maintenance and the County will not be able to provide this service to the residents of Concord.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

City of Concord Svcs Agreement

Please execute three (3) copies of the Traffic Signal Maintenance Service Agreement and return two (2) fully executed originals to the address below.

And return to:

City of Concord  
Attn: Mary Rae Lehman  
1950 Parkside Drive  
Concord, CA 94519

## **TRAFFIC SIGNAL MAINTENANCE SERVICE AGREEMENT**

1. **Date and Parties:** Effective on \_\_\_\_\_, the County of Contra Costa, a political subdivision of the State of California (hereinafter called "County"), and the City of Concord, a municipal corporation in the County (hereinafter called "City"), hereby mutually agree and promise as set forth below, pursuant to Government Code sections 6500-6520.
2. **Purpose:** The City and County desire to arrange for the maintenance of certain traffic signals and highway lighting facilities, and to apportion the cost of such maintenance work. The signals and facilities covered by this Agreement are located solely within the City, are located partly within the City and partly within the County (i.e., joint signals or facilities), or are located within the County but serve intersection legs originating within the City.
3. **Maintenance Work:**
  - A. The County will perform the maintenance work and other services described in Exhibits A, B, and C attached to this Agreement, including any modifications approved by the parties pursuant to Section 8 of this Agreement.
  - B. Timing adjustments will be made by County personnel only as directed by the City. For signals located partly in the County and partly in the City, the City shall coordinate timing adjustments with the County.
  - C. Engineering services, equipment upgrading and detector loop replacement or installation are not covered by this Agreement, but may be requested as additional services pursuant to Board of Supervisors Resolution No. 77/944 and the provisions of Section 8 of this Agreement.
4. **Compensation:** As compensation for the work and services described in Section 3A above, the City shall pay the County for the City's share of the actual cost of all labor, equipment and materials furnished by the County, including applicable overhead charges authorized by the County Auditor-Controller, in an amount not to exceed \$49,999 for the term of this Agreement. The percentage of costs chargeable to the City (i.e., the City's share) for each signal or facility covered by this Agreement is listed in Attachment A attached to this Agreement. The County shall maintain cost records for all work and services performed under this Agreement.

**5. Billing:**

- A. The County shall bill the City for work and services performed under this Agreement as soon as possible after the end of the calendar month in which the work or services were furnished. The City shall pay its share to the County within 30 (thirty) days after the date of billing.
- B. Extraordinary expense, such as for the repair or replacement of extensive damage, shall be assessed against the particular signal or facility involved. Billing for such expense shall be itemized as to materials, salaries and benefits, equipment rental, County overhead and other items. The City's share of such expense shall be the percentage for the particular signal or facility set forth in Attachment A attached to this Agreement.

**6. Responsibilities:**

- A. It shall be the City's responsibility to provide to the County any information available to the City on the design, engineering, installation, modification and timing of those signals and facilities covered by this Agreement. In particular, the City shall furnish the following items to the County:
  - 1) as-built construction drawings (2 each);
  - 2) manufacturer's cabinet drawings (2 each);
  - 3) manufacturer's maintenance manual and parts catalog for the controller and related equipment; and
  - 4) Service and maintenance records.
- B. Special test equipment adapters, if required because of signal equipment unique to the City, shall be furnished by the City or purchased by the County and reimbursed by the City. Spare parts necessary for the maintenance of the City's signals and facilities shall be provided at the City's expense.
- C. The City shall pay its appropriate share for all electricity delivered to the signals and facilities covered by this Agreement. The City's share for each signal or facility is listed in Attachment A attached to this Agreement. For those signals and facilities located entirely within the City, the City shall receive billing from, and make payment to, the utility company delivering the electricity. For all other signals and facilities covered by this Agreement, the County shall make payment to the utility company and shall bill the City for the City's share of such electricity.

7. **Hold Harmless:** The County agrees to indemnify and hold harmless the City for any damage, injury, or death of or to any person or the property of any person, including attorneys and expert fees, arising out of the willful misconduct or the negligent acts, errors or omissions of the County, its officers, employees, agents and volunteers, in performing any of the County's obligations under this Agreement.

The City agrees to indemnify and hold harmless County for any damage, injury, or death of or to any person or the property of any person, including attorneys and expert fees, arising out of the willful misconduct or the negligent acts, errors or omissions of the City, its officers, employees, agents and volunteers, in performing any of the City's obligations under this Agreement.

For those signals and facilities not located entirely within the City, the County's obligation to indemnify shall be limited to the City's share for the signal or facility generating the claim or loss, as set forth in Attachment A attached to this Agreement.

Nothing in this Agreement is intended to affect the legal liability of either party to third parties by imposing any standard of care different from the standard of care imposed by law. Nothing in this section is intended to affect the provisions of Government Code section 57325 as to territory annexed subsequent to the execution of this Agreement.

8. **Modification:** This Agreement shall be subject to modification only with the written consent of the authorized representative of both parties. Any modification which adds or deletes signals or facilities, or which changes the work or services to be performed by the County, shall be reflected in modified exhibits, which modified exhibits shall supersede the exhibits referred to in Section 3A of this Agreement. Each modification shall set forth the increase or decrease in compensation and other special conditions applicable to the modification. For purposes of this section and Section 9 of this Agreement, the County designates its Director of Public Works as its duly authorized representative, and the City designates its Director of Public Works as its duly authorized representative.
9. **Termination:** This Agreement may be terminated at any time by the authorized representative of either party upon six months prior written notice to the other party. Once such notice is given, this Agreement shall terminate six months after the date of the notice. The provisions of Section 7 of this Agreement shall survive any termination of this Agreement.

Notices of termination shall be sent to the parties by certified mail, return receipt requested, at the following addresses:

Contra Costa County  
c/o Public Works Department  
255 Glacier Dr.  
Martinez, CA 94553

Public Works Director  
City of Concord  
1455 Gasoline Alley  
Concord, CA 94520

10. **Prior Agreements:** Any and all prior agreements between the parties concerning maintenance of traffic signals and highway lighting facilities are hereby terminated as of the date set forth in Section 1 of this Agreement.
11. **Accountability:** The parties to this Agreement are strictly accountable for all funds received for the work and services described in the Agreement and shall report all receipts and disbursements relating to the work and services described in this Agreement. Any surplus money on hand at the termination of this Agreement shall be returned to the parties in proportion to the contributions made.
12. **Severability:** Should any provision of the Agreement be held to be unenforceable or invalid by a court of competent jurisdiction, such holding shall not affect the remaining provisions of this Agreement.

COUNTY OF CONTRA COSTA

By: \_\_\_\_\_  
Director of Public Works


Recommended for Approval:

By: \_\_\_\_\_  
Deputy Public Works Director

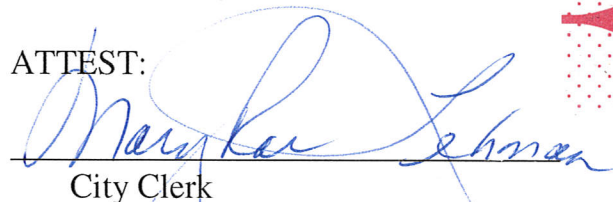
Approved as to form:

\_\_\_\_\_  
Sharon L. Anderson, County Counsel


CITY OF CONCORD

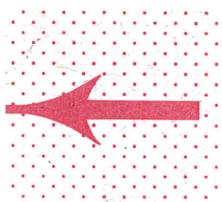
  
\_\_\_\_\_  
Valerie J. Barone  
City Manager

ATTEST:

  
\_\_\_\_\_  
City Clerk

Approved as to form:

By:   
\_\_\_\_\_  
City Attorney





TO: FINANCE DIRECTOR, CITY OF CONCORD

I HEREBY CERTIFY THAT ADEQUATE FUNDS EXIST OR WILL BE RECEIVED  
DURING THE CURRENT FISCAL YEAR 2013/2014 AND FISCAL YEAR  
2014/15 TO PAY THE ANTICIPATED EXPENSES TO BE INCURRED PURSUANT  
TO THIS CONTRACT: THE SUM OF \$49,999 Account Code 261-5340-1Z01-63800-  
400.

0400

✓ 12 Nov 2013

Kane R. I

Finance Director's Signature

Date: Nov 22, 2013

**TRAFFIC SIGNAL MAINTENANCE SERVICE AGREEMENT**  
**EXHIBIT A**

COUNTY OF CONTRA COSTA

APPROVED \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

CITY OF EL CERRITO

APPROVED \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

[illegible]

**EXHIBIT B**  
**SCHEDULE OF EQUIPMENT**

COUNTY OF CONTRA COSTA

APPROVED \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

CITY OF EL CERRITO

APPROVED \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

[illegible]

TRAFFIC SIGNAL MAINTENANCE SERVICE AGREEMENT

COUNTY OF CONTRA COSTA		TOWN OF DANVILLE	
APPROVED _____	APPROVED _____	APPROVED _____	
TITLE _____	TITLE _____	TITLE _____	
DATE _____	DATE _____	DATE _____	

EXHIBIT C  
SCHEDULE OF SERVICES

LEVEL OF SERVICE	SCHEDULE OF SERVICE	A CONTROLLER FUNCTION	B SIGNAL HEAD FUNCTIONS	C PEDESTRIAN PUSHBUTTONS	D PEDESTRIAN HEADS	E DETECTOR LOOPS OR PRESSURE PADS	F RELAMP ENTIRE INTERSECTION OR AS NEEDED	G REMOVE AND / OR SERVICE CONTROLLER	H SERVICE RELAYS AND OTHER CABINET EQUIP.	I PAINTING OF POLES AND / OR CABINET	J KNOCK DOWN REPAIRS AND EMERGENCY SERVICES	K EMERGENCY TIMING CHANGES
1A	MONTHLY											
1B	BI-MONTHLY											
1C	QUARTERLY											
1D	SEMI-ANNUALLY											
1E	YEARLY											
	AS DIRECTED											
	AS NEEDED											



Contra  
Costa  
County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 7, 2014

Subject: Accepting completion of landscape improvements for DG11-0068, San Ramon (Dougherty Valley) area. (District II)

**RECOMMENDATION(S):**

ADOPT Resolution No. 2014/5 accepting completion of landscape improvements for the Drainage Improvement Agreement for DG11-0068 (cross-reference subdivision SD04-8856), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (100% Developer Fees) (District II)

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The developer has completed the landscape improvements per the Subdivision Agreement (for landscaping), and in accordance with Title 9 of the County Ordinance Code.

**CONSEQUENCE OF NEGATIVE ACTION:**

The completion of improvements will not be accepted and the maintenance/warranty period will not begin.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: J. LaRocque, (925) 313-2315

By: , Deputy

ATTACHMENTS

Resolution No.

2014/5

Final Insp & Rider

Recorded at the request of: **BOARD OF SUPERVISORS**

Return To: **PUBLIC WORKS DEPARTMENT ENGINEERING SERVICES**

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

---

Resolution No. 2014/5

IN THE MATTER OF accepting completion of landscape improvements for the Drainage Improvement Agreement for DG11-0068 (cross-reference subdivision SD04-8856), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area.

WHEREAS these improvements are approximately located along Alamo Creek near the southern intersection of Bollinger Canyon Road and Dougherty Road.

The Public Works Director has notified this Board that the landscaping improvements for DG11-0068 (cross-reference subdivision SD04-8856), have been completed as provided in the Drainage Improvement Agreement (for landscaping) with Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, heretofore approved by this Board;

NOW, THEREFORE, BE IT RESOLVED that that the landscape improvements have been COMPLETED as of January 7, 2014, thereby, establishing the six-month terminal period for the filing of liens in case of action under said Drainage Improvement Agreement (for Landscaping):

DATE OF AGREEMENT December 17, 2013

NAME OF SURETY The Continental Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$8,500, Bond No. 929 541 372 issued by the above surety be RETAINED for the six-month lien guarantee period until July 7, 2014, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that the Landscaping improvements along Alamo Creek near the southern intersection of Bollinger Canyon Road and Dougherty Road are ACCEPTED AS COMPLETE. Upon acceptance by the Board of Supervisors, the developer, Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, shall maintain the landscape improvements for 5 years in accordance with the Gale Ranch Mitigation Monitoring Plan.

BE IT FURTHER RESOLVED that the beginning of the warranty and maintenance period is hereby established, and the \$ 1,000 cash deposit (Auditor's Deposit Permit No. 593201, dated December 20, 2011) made by Shapell Homes, a Division of Shapell

Industries, Inc., a Delaware Corporation, and the performance/maintenance surety bond rider for \$ 2,400, Bond No. 929 541 372 issued by The Continental Insurance Company be RETAINED pursuant to the requirements of Section 94 4.406 of the Ordinance Code until release by this Board.

All deposit permits are on file with the Public Works Department.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: J. LaRocque, (925) 313-2315**

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:** Design/Construction, M & T Lab, Engineering Services, J. Hernandez, Records Division, C. Low, City of San Ramon, Shapell Homes, 100 N. Milpitas, 95035, Continental Insur. Co. 4150 Drinkwater Blvd. Ste. 410, Scottsdale 85251



**PUBLIC WORKS DEPARTMENT**  
**CONTRA COSTA COUNTY**

**Date:** 11-21-13

**TO:** Jocelyn LaRocque, Associate Civil Engineer - Engineering Services

**FROM:** Brian Dutchover, Landscape Inspector - Construction Division *BD*

**SUBJECT:** **Inspection Status Report for** DA0068 Phase 4 Buffer Planting (South), Gale Ranch, San Ramon, California

---

☒ **FINAL INSPECTION** - Improvements satisfactorily completed as 11-21-13.

**GUARANTEE/WARRANTY PERIOD:**

      X       Recommended

                     Not Recommended

☐ **GUARANTEE/WARRANTY ACCEPTANCE:**

                     Improvements performed satisfactorily as of this date.

                     All deficiencies corrected as of                     .

**Remarks:**

For completion of landscape improvements. See attached Pre-Maintenance Punch List dated 10-10-13 and updated 11-13-13.

Cc: D. Morabe, Construction Division  
J. Capozzo, Engineering Services

### GENERAL PURPOSE RIDER

To be attached to and form part of Bond Number 929 541 372 effective December 12, 2011  
issued by the The Continental Insurance Company  
in the amount of Sixteen Thousand No/100 (\$16,000.00) \*\*\* DOLLARS,  
on behalf of Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation  
as Principal and in favor of County of Contra Costa  
as Obligee:

Now, Therefore, it is agreed that:

The Performance bond amount is decreased from: \$16,000.00 Sixteen Thousand No/100\*\*\* Dollars

The Performance bond amount is decreased to: \$2,400.00 Two Thousand Four Hundred No/100\*\*\* Dollars

\*\*\*

It is further understood and agreed that all other terms and conditions of this bond shall remain unchanged.

This rider is to be effective the 25th day of November, 2013.

Signed, sealed and dated this 26th day of November, 2013.

Shapell Homes, a Division of Shapell Industries, Inc.,  
a Delaware Corporation

(Principal)

The Continental Insurance Company

(Surety)

By: Pamela L. Stocks

Pamela L. Stocks,

Attorney-in-Fact

By: JH Lusk

By: Samuel W. ...

Vice President - S.I.N.C.

Accepted By: \_\_\_\_\_

# POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents,** That The Continental Insurance Company, a Pennsylvania insurance company, is a duly organized and existing insurance company having its principal office in the City of Chicago, and State of Illinois, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Pamela L Stocks, Beverly A Hall, Sandra V Hanner, Gina O'Shea, Individually**

of Sherman Oaks, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

## - In Unlimited Amounts -

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the insurance company and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions, printed on the reverse hereof, duly adopted, as indicated, by the Board of Directors of the insurance company.

**In Witness Whereof,** The Continental Insurance Company has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 31st day of January, 2013.

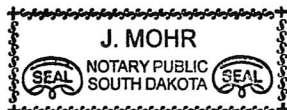


The Continental Insurance Company

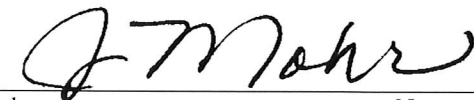
  
Paul T. Bruflat Vice President

State of South Dakota, County of Minnehaha, ss:

On this 31st day of January, 2013, before me personally came Paul T. Bruflat to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of The Continental Insurance Company, a Pennsylvania insurance company, described in and which executed the above instrument; that he knows the seal of said insurance company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said insurance company and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance company.



My Commission Expires June 23, 2015

  
J. Mohr Notary Public

## CERTIFICATE

I, D. Bult, Assistant Secretary of The Continental Insurance Company, a Pennsylvania insurance company, do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Law and Resolution of the Board of Directors of the insurance company printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance company this 26th day of November, 2013.



The Continental Insurance Company

  
D. Bult Assistant Secretary

# CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Los Angeles

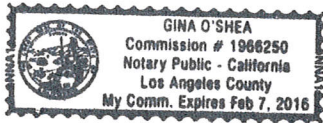
On November 26, 2013 before me, Gina O'Shea, Notary Public

Date

Here Insert Name and Title of the Officer

personally appeared Pamela L. Stocks

Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Seal

Signature

Gina O'Shea  
Signature of Notary Public

## CALIFORNIA ALL PURPOSE ACKNOWLEDGMENT

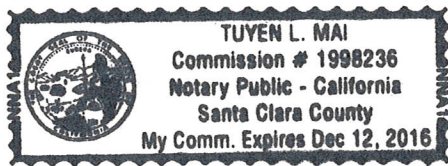
State of California

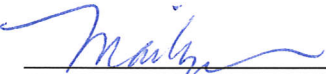
County of Santa Clara

On **December 2, 2013**, before me, **Tuyen L. Mai**, Notary Public personally appeared **John Luedemann and Samuel S. Worden** who proved to me on the basis of satisfactory evidence to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument the persons, or the entity upon behalf of which the persons acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



  
\_\_\_\_\_  
Signature of Notary Public

### Optional Information

Title or Type of Document: General Purpose Rider (Bond # 929-541-372)



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Accepting completion of landscape improvements for DG11-0069, San Ramon (Dougherty Valley) area. (District II)

**RECOMMENDATION(S):**

ADOPT Resolution No. 2014/6 accepting completion of landscape improvements for the Drainage Improvement Agreement for DG11-0069 (cross-reference subdivision SD04-8856), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The developer has completed the landscape improvements per the Drainage Improvement Agreement (for landscaping), and in accordance with Title 9 of the County Ordinance Code.

**CONSEQUENCE OF NEGATIVE ACTION:**

The completion of improvements will not be accepted and the maintenance/warranty period will not begin.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: J. LaRocque, (925) 313-2315

By: , Deputy

## ATTACHMENTS

Resolution No.

2014/6

Rider

Final Inspection

Recorded at the request of: **BOARD OF SUPERVISORS**

Return To: **PUBLIC WORKS DEPARTMENT ENGINEERING SERVICES**

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

---

Resolution No. 2014/6

IN THE MATTER OF accepting completion of landscape improvements for the Drainage Improvement Agreement (for landscaping) for DG11-0069, (cross-reference subdivision SD04-8856), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS these improvements are approximately located along West Branch Alamo Creek near the northern intersection of Bollinger Canyon Road and Dougherty Road.

The Public Works Director has notified this Board that the landscaping improvements for DG11-0069 (cross-reference subdivision SD04-8856), have been completed as provided in the Drainage Improvement Agreement (for landscaping) with Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, heretofore approved by this Board;

NOW, THEREFORE, BE IT RESOLVED that the landscape improvements have been COMPLETED as of January 7, 2013 thereby, establishing the six-month terminal period for the filing of liens in case of action under said Drainage Improvement Agreement (for Landscaping):

DATE OF AGREEMENT: December 17, 2013

NAME OF SURETY: The Continental Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$83,000, Bond No. 929 541 373 issued by the above surety be RETAINED for the six-month lien guarantee period until June 17, 2014, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that the Landscaping improvements along West Branch Alamo Creek near the northern intersection of Bollinger Canyon Road and Dougherty Road are ACCEPTED AS COMPLETE. Upon acceptance by the Board of Supervisors, the developer, Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, shall maintain the landscape improvements for 5 years in accordance with the Gale Ranch Mitigation Monitoring Plan.

BE IT FURTHER RESOLVED that the beginning of the warranty and maintenance period is hereby established, and the \$ 1,700 cash deposit (Auditor's Deposit Permit No. 593201, dated December 20, 2011) made by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, and the performance/maintenance surety bond rider for \$ 24,645, Bond No. 929 541 373 issued by The Continental Insurance Company be RETAINED pursuant to the requirements of Section 94 4.406 of the



Ordinance Code until release by this Board.

All deposit permits are on file with the Public Works Department.

**Contact: J. LaRocque, (925) 313-2315**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:** Engineering Services, J. Hernandez, Design/Construction, M & T Lab, Records Division, C. Low, City of San Ramon, Shapell Homes, 100 N. Milpitas, 95035, Continental Insur. Co. 4150 Drinkwater Blvd. Ste. 410, Scottsdale 85251

### GENERAL PURPOSE RIDER

To be attached to and form part of Bond Number 929 541 373 effective December 12, 2011  
issued by the The Continental Insurance Company  
in the amount of One Hundred Sixty Four Thousand Three Hundred No/100 (\$164,300.00) \*\*\* DOLLARS,  
on behalf of Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation  
as Principal and in favor of County of Contra Costa  
as Obligee:

Now, Therefore, it is agreed that:

The Performance bond amount is decreased from:  
\$164,300.00 One Hundred Sixty Four Thousand Three Hundred No/100\*\*\* Dollars

The Performance bond amount is decreased to:  
\$24,645.00 Twenty Four Thousand Six Hundred Forty Five No/100\*\*\* Dollars

\*\*\*

It is further understood and agreed that all other terms and conditions of this bond shall remain unchanged.

This rider is to be effective the 25th day of November, 2013.

Signed, sealed and dated this 26th day of November, 2013.

Shapell Homes, a Division of Shapell Industries, Inc.,  
a Delaware Corporation

(Principal)

The Continental Insurance Company

(Surety)

By:

Pamela L. Stocks  
Pamela L. Stocks,

Attorney-in-Fact

By:

By:

Samuel J. Wain  
Vice President - S.I.N.C.

Accepted By:

# POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents,** That The Continental Insurance Company, a Pennsylvania insurance company, is a duly organized and existing insurance company having its principal office in the City of Chicago, and State of Illinois, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Pamela L Stocks, Beverly A Hall, Sandra V Hanner, Gina O'Shea, Individually**

of Sherman Oaks, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

## - In Unlimited Amounts -

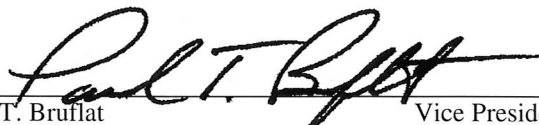
and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the insurance company and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions, printed on the reverse hereof, duly adopted, as indicated, by the Board of Directors of the insurance company.

**In Witness Whereof,** The Continental Insurance Company has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 31st day of January, 2013.

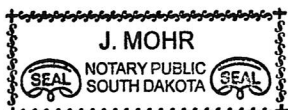


The Continental Insurance Company

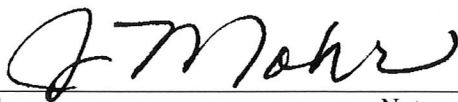
  
Paul T. Bruflat Vice President

State of South Dakota, County of Minnehaha, ss:

On this 31st day of January, 2013, before me personally came Paul T. Bruflat to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of The Continental Insurance Company, a Pennsylvania insurance company, described in and which executed the above instrument; that he knows the seal of said insurance company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said insurance company and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance company.



My Commission Expires June 23, 2015

  
J. Mohr Notary Public

## CERTIFICATE

I, D. Bult, Assistant Secretary of The Continental Insurance Company, a Pennsylvania insurance company, do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Law and Resolution of the Board of Directors of the insurance company printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance company this 26th day of November, 2013.



The Continental Insurance Company

  
D. Bult Assistant Secretary

# CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Los Angeles

On November 26, 2013 before me,

Gina O'Shea, Notary Public

Date

Here Insert Name and Title of the Officer

personally appeared Pamela L. Stocks

Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that ~~he~~/she/~~they~~ executed the same in ~~his~~/her/~~their~~ authorized capacity(ies), and that by ~~his~~/her/~~their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Seal

Signature

Gina O'Shea

Signature of Notary Public

## CALIFORNIA ALL PURPOSE ACKNOWLEDGMENT

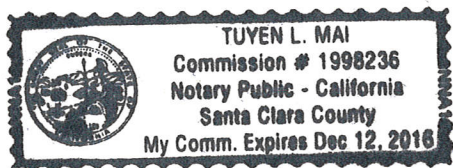
State of California

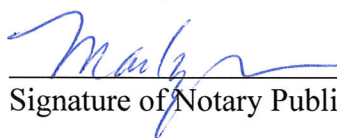
County of Santa Clara

On **December 2, 2013**, before me, **Tuyen L. Mai**, Notary Public personally appeared **John Luedemann and Samuel S. Worden** who proved to me on the basis of satisfactory evidence to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument the persons, or the entity upon behalf of which the persons acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



  
\_\_\_\_\_  
Signature of Notary Public

### Optional Information

Title or Type of Document: General Purpose Rider (Bond # 929-541-373)

**PUBLIC WORKS DEPARTMENT**  
**CONTRA COSTA COUNTY**

**Date:** 11-21-13

**TO:** Jocelyn LaRocque, Associate Civil Engineer - Engineering Services

**FROM:** Brian Dutchover, Landscape Inspector - Construction Division *pl*

**SUBJECT:** **Inspection Status Report for** DA0069 Phase 4 Buffer Planting (North), Gale Ranch, San Ramon, California

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☒ **FINAL INSPECTION** - Improvements satisfactorily completed as 11-21-13.

**GUARANTEE/WARRANTY PERIOD:**

      X       Recommended

               Not Recommended

☐ **GUARANTEE/WARRANTY ACCEPTANCE:**

               Improvements performed satisfactorily as of this date.

               All deficiencies corrected as of                                 .

**Remarks:**

For completion of landscape improvements. See attached Pre-Maintenance Punch List dated 10-10-13 and updated 11-13-13.

Cc: D. Morabe, Construction Division  
J. Capozzo, Engineering Services



Contra  
Costa  
County

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 7, 2014

Subject: Accepting completion of the warranty period and release of cash deposit for road acceptance RA06-01209 San Ramon (Dougherty Valley) area.

**RECOMMENDATION(S):**

ADOPT Resolution No. 2014/7 accepting completion of the warranty period for the Road Improvement Agreement and release of cash deposit for faithful performance for road acceptance RA06-01209 (cross-reference subdivision SD99-08306), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

**FISCAL IMPACT:**

No fiscal impact to County funds. The funds to be released are developer fees that have been held on deposit.

**BACKGROUND:**

The road improvements have met the guarantee performance standards for the warranty period following completion and acceptance of the improvements.

**CONSEQUENCE OF NEGATIVE ACTION:**

The developer will not receive a refund of the cash deposit, the Road Improvement Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: J. LaRocque, (925) 313-2315

By: , Deputy

## ATTACHMENTS

Resolution No.  
2014/7



Recorded at the request of: **BOARD OF SUPERVISORS**

Return To: **PUBLIC WORKS DEPARTMENT ENGINEERING SERVICES**

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2014/7

IN THE MATTER OF accepting completion of the warranty period and release of cash deposit under the Road Improvement Agreement for road acceptance RA06-01209 (cross-reference subdivision SD99-08306), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS on December 11, 2012, this Board resolved that the improvements in road acceptance RA06-01209 (cross-reference subdivision SD99-08306) were completed as provided in the Road Improvement Agreement with Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW, THEREFORE, BE IT RESOLVED that the Public Works Director is AUTHORIZED to REFUND the \$7,000.00 cash deposit (Auditor's Deposit Permit No. 505072, dated June 13, 2008), plus interest in accordance with Government Section 53079, if appropriate, to Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, pursuant to the Road Improvement Agreement and Ordinance Code Section 94-4.406.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Road Improvement Agreement and performance/maintenance surety bond issued by The Continental Insurance Company, Bond No. 929 412 149, dated June 5, 2008, are EXONERATED.

Contact: **J. LaRocque, (925) 313-2315**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Accepting completion of improvements for Subdivision Agreement (Right of Way Landscaping) for SD08-9246, San Ramon (Dougherty Valley) area.

**RECOMMENDATION(S):**

ADOPT Resolution No. 2014/8 accepting completion of improvements for the Subdivision Agreement (Right of Way Landscaping) for SD08-9246, Hummingbird Playground (previously Red Hawk Park, cross-reference PA11-0041), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The developer, Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, has completed the landscape improvements per the Subdivision Agreement (Right of Way Landscaping), and in accordance with Title 9 of the County Ordinance Code.

**CONSEQUENCE OF NEGATIVE ACTION:**

The completion of improvements will not be accepted and the maintenance/warranty period will not begin.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: J. LaRocque, (925) 313-2315

By: , Deputy

## ATTACHMENTS

Resolution No.

2014/8

Rider

Final Inspection

Recorded at the request of: **BOARD OF SUPERVISORS**

Return To: **PUBLIC WORKS DEPARTMENT ENGINEERING SERVICES**

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2014/8

IN THE MATTER OF accepting completion of improvements for the Subdivision Agreement (Right of Way Landscaping) for SD08-9246, Hummingbird Playground (previously Red Hawk Park, cross-reference PA11-0041), for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS these improvements are approximately located near the intersection of Goldenbay Avenue and Bayberry View Drive.

The Public Works Director has notified this Board that the landscaping improvements for SD08-9246 Hummingbird Playground (previously Red Hawk Park, cross-reference PA11-0041), have been completed as provided in the Subdivision Agreement (Right of Way Landscaping) with Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, heretofore approved by this Board;

NOW, THEREFORE, BE IT RESOLVED that the landscape improvements have been COMPLETED as of January 7, 2014, thereby, establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement (Right of Way Landscaping):

DATE OF AGREEMENT: August 9, 2011

NAME OF SURETY: The Continental Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$233,000, Bond No. 929 525 433 issued by the above surety be RETAINED for the six month lien guarantee period until July 7, 2014, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that the Right-of-Way Landscaping improvements for Hummingbird Playground (previously Red Hawk Park), approximately located near the intersection of Goldenbay Avenue and Bayberry View Drive are ACCEPTED AS COMPLETE. Upon completion of the warranty and maintenance period, the San Ramon City Council shall accept the landscape improvements for maintenance in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the beginning of the warranty and maintenance period is hereby established, and the \$5,000 cash deposit (Auditor's Deposit Permit No. 578268, dated May 31, 2011) made by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation, and the performance/maintenance surety bond rider for \$69,150, Bond No. 929 525 433 issued by The Continental Insurance Company be RETAINED pursuant to the requirements of Section 94 4.406 of the Ordinance

Code until release by this Board.

All deposit permits are on file with the Public Works Department.

**Contact: J. LaRocque, (925) 313-2315**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:** Design/Construction, Engineering Services, J. Capozzo, J. LaRocque, PWD, ES, Originator, M & T Lab, Records Division, T - 11-7-2014, C. Low, City of San Ramon, Shapell Homes, 100 N. Milpitas, 95035, Continental Insur. Co. 4150 Drinkwater Blvd. Ste. 410, Scottsdale 85251

### GENERAL PURPOSE RIDER

To be attached to and form part of Bond Number 929 525 433 effective May 17, 2011  
issued by the The Continental Insurance Company  
in the amount of Four Hundred Sixty One Thousand No/100 (\$461,000.00) \*\*\* DOLLARS,  
on behalf of Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corporation  
as Principal and in favor of County of Contra Costa  
as Obligee:

Now, Therefore, it is agreed that:

The Performance bond amount is decreased from: \$461,000.00  
(Four Hundred Sixty One Thousand No/100 Dollars)

The Performance bond amount is decreased to: \$69,150.00  
(Sixty Nine Thousand One Hundred Fifty No/100 Dollars)

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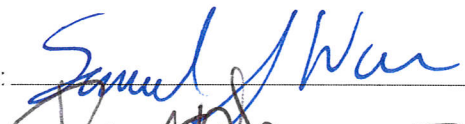
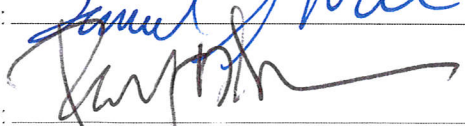
It is further understood and agreed that all other terms and conditions of this bond shall remain unchanged.

This rider is to be effective the 5th day of December, 2013.

Signed, sealed and dated this 6th day of December, 2013.

Shapell Homes, a Division of Shapell Industries, Inc.,  
a Delaware Corporation

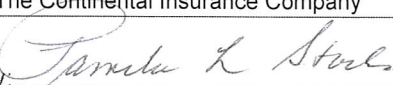
(Principal)

By:   
By: 

The Continental Insurance Company

(Surety)

By:

  
Pamela L. Stocks,

Attorney-in-Fact

Accepted By:

# POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents,** That The Continental Insurance Company, a Pennsylvania insurance company, is a duly organized and existing insurance company having its principal office in the City of Chicago, and State of Illinois, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Pamela L Stocks, Beverly A Hall, Sandra V Hanner, Gina O'Shea, Individually**

of Sherman Oaks, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

## - In Unlimited Amounts -


and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the insurance company and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions, printed on the reverse hereof, duly adopted, as indicated, by the Board of Directors of the insurance company.

**In Witness Whereof,** The Continental Insurance Company has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 31st day of January, 2013.

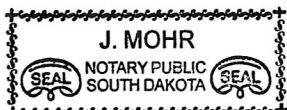


The Continental Insurance Company

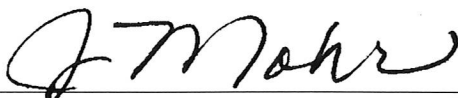
  
Paul T. Bruflat Vice President

State of South Dakota, County of Minnehaha, ss:

On this 31st day of January, 2013, before me personally came Paul T. Bruflat to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of The Continental Insurance Company, a Pennsylvania insurance company, described in and which executed the above instrument; that he knows the seal of said insurance company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said insurance company and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance company.



My Commission Expires June 23, 2015

  
J. Mohr Notary Public

## CERTIFICATE

I, D. Bult, Assistant Secretary of The Continental Insurance Company, a Pennsylvania insurance company, do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Law and Resolution of the Board of Directors of the insurance company printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance company this 6th day of December, 2013.



The Continental Insurance Company

  
D. Bult Assistant Secretary

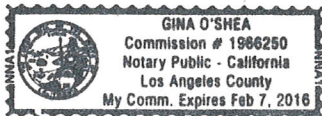
# CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Los Angeles

On December 6, 2013 before me, Gina O'Shea, Notary Public,  
Date Here Insert Name and Title of the Officer

personally appeared Pamela L. Stocks,  
Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Seal

Signature Gina O'Shea  
Signature of Notary Public



## CALIFORNIA ALL PURPOSE ACKNOWLEDGMENT

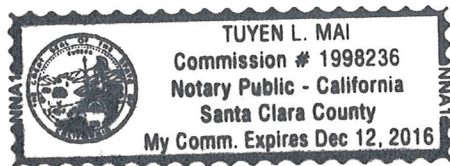
State of California

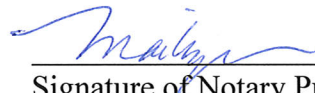
County of Santa Clara

On **December 12, 2013**, before me, **Tuyen L. Mai**, Notary Public personally appeared **Robert D. Moore and Samuel S. Worden** who proved to me on the basis of satisfactory evidence to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument the persons, or the entity upon behalf of which the persons acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



  
\_\_\_\_\_  
Signature of Notary Public

### Optional Information

Title or Type of Document: **General Purpose Rider (Bond # 929-525-433)**

**PUBLIC WORKS DEPARTMENT**  
**CONTRA COSTA COUNTY**

**Date:** 11-21-13

**TO:** Jocelyn LaRocque, Associate Civil Engineer - Engineering Services

**FROM:** Brian Dutchover, Landscape Inspector - Construction Division *bl*

**SUBJECT:** **Inspection Status Report for** PA0041 Hummingbird Playground, Gale Ranch San Ramon  
*CSD 08-9246 Red Hawk Park*

---

☒ **FINAL INSPECTION** - Improvements satisfactorily completed as 11-21-13.

**GUARANTEE/WARRANTY PERIOD:**

      X       Recommended

                     Not Recommended

☐ **GUARANTEE/WARRANTY ACCEPTANCE:**

                     Improvements performed satisfactorily as of this date.

                     All deficiencies corrected as of                     .

**Remarks:**

Correction of deficiencies, turn-over documents, maintenance materials and plan revisions required prior to bond exoneration per the attached punch list, dated 11-12-13 and updated 11-21-13.

Cc: D. Morabe, Construction Division  
J. Capozzo, Engineering Services



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Approving the Final Map and Subdivision Agreement for subdivision SD05-8967, Pacheco area.

---

**RECOMMENDATION(S):**

ADOPT Resolution No. 2014/10 approving the Final Map and Subdivision Agreement for subdivision SD05-8967, for a project being developed by KB Home South Bay, Inc., as recommended by the Public Works Director, Pacheco area. (District V)

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The Public Works Department has reviewed the conditions of approval for subdivision SD05-8967 and has determined that all conditions of approval for the Final Map approval have been satisfied.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Final Map and the Subdivision Agreement will not be approved and recorded.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: J. LaRocque, (925)  
313-2315

By: , Deputy

## ATTACHMENTS

Resolution No.

2014/10

Agmt & Final Map

Tax Letter & DP

Recorded at the request of: BOARD OF SUPERVISORS

Return To: PUBLIC WORKS DEPARTMENT ENGINEERING SERVICES

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA  
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

---

Resolution No. 2014/10

IN THE MATTER OF approving the Final Map and Subdivision Agreement for subdivision SD05-8967, for a project being developed by KB Home South Bay, Inc., as recommended by the Public Works Director, Pacheco area. (District V)

WHEREAS The following documents were presented for Board approval this date:

1. Map:

The final map of subdivision SD05-8967, a property located in the Pacheco area, Supervisorial District V, said map having been certified by the proper officials.

2. Subdivision Agreement:

A Subdivision Agreement with KB Home South Bay, Inc., principal, whereby said principal agrees to complete all improvements as required in said subdivision agreement within 2 years from the date of said agreement. Accompanying said subdivision agreement is security guaranteeing completion of said improvements as follows:

A. Cash Bond Performance amount: \$20,200

Auditor's Deposit Permit No. 646810

Date: December 5, 2013

Submitted by: KB Home South Bay, Inc.

B. Surety Bond Bond Company: Arch Insurance Company

Bond Number: SU1120519

Date: August 16, 2013

Performance Amount: \$1,994,800

Labor & Materials Amount: \$1,007,500

Principal: KB Home South Bay, Inc.

3. Tax Letter Letter from the County Tax Collector stating that there are no unpaid County taxes heretofore levied on the property included in said map and that the 2013-2014 tax lien has been paid in full and the 2014-2015 tax lien, which became a

lien on the first day of January, 2014, is estimated to be \$ 43,985, with security guaranteeing payment of said tax lien as follows:

A. Tax Deposit Auditor's Deposit Permit Number: DP647961

Date: December 18, 2013

Amount: \$43,985

Submitted by: KB Home South Bay, Inc.

NOW, THEREFORE, BE IT RESOLVED that said subdivision, together with the provisions for its design and improvement, is DETERMINED to be consistent with the County's general and specific plans.

BE IT FURTHER RESOLVED that said Final Map is APPROVED and this Board does hereby REJECT on behalf of the public any streets, paths, or easements shown thereon as dedicated to public use.

BE IT FURTHER RESOLVED that said subdivision agreement is also APPROVED. All deposit permits are on file with the Public Works Department.

**Contact: J. LaRocque, (925) 313-2315**

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:** J. LaRocque, PWD, ES, Originator, Engineering Services, J. Hernandez, Records Division

**SUBDIVISION AGREEMENT**  
(Gov. Code, §§ 66462 and 66463)

Subdivision: SD 05-8967

Effective Date: August 16, 2013

Subdivider: KB Home South Bay Inc.

Completion Period: 2 years

THESE SIGNATURES ATTEST TO THE PARTIES' AGREEMENT HERETO:

CONTRA COSTA COUNTY

Julia R. Bueren, Public Works Director

By: \_\_\_\_\_

RECOMMENDED FOR APPROVAL:

By: \_\_\_\_\_  
Engineering Services Division

FORM APPROVED: Silvano B. Marchesi, County Counsel

SUBDIVIDER

Print Name Chris Reder

Print Title Sr. Vice President Finance

Print Name: Ray Panek

Print Title: Sr. Vice President, Forward Planning

[Note: If Subdivider is a corporation, two officers must sign. The first must be the chairman of the board, president or any vice president; the second must be the secretary, assistant secretary, chief financial officer or any assistant treasurer. (Corp. Code, § 313; Civ. Code, § 1190.) If Subdivider is a limited liability company, Subdivider shall sign in the manner required of corporations, or by two managers, or by one manager, pursuant to the articles of organization (see Corp. Code, §§ 17151, 17154, 17157.) If Subdivider is a partnership, any authorized partner may sign. Signatures by Subdivider must be notarized.]

1. **PARTIES & DATE.** Effective on the above date, the County of Contra Costa, California (hereinafter "County"), and the above-mentioned Subdivider mutually promise and agree as follows concerning this Subdivision:

2. **IMPROVEMENTS.** Subdivider agrees to install certain road improvements (both public and private), drainage improvements, signs, street lights, fire hydrants, landscaping and such other improvements (including appurtenant equipment) as required in the improvement plans for this Subdivision as reviewed and on file with the Contra Costa County Public Works Department, as required by the Conditions of Approval for this Subdivision, and in conformance with the Contra Costa County Ordinance Code, including future amendments thereto (hereinafter "Ordinance Code").

Subdivider shall complete said improvements (hereinafter "Work") within the above completion period from date hereof, as required by the California Subdivision Map Act (Gov. Code, §§ 66410 et. seq.) in a good workmanlike manner, in accordance with accepted construction practices and in a manner equal or superior to the requirements of the Ordinance Code and rulings made thereunder; and where there is a conflict among the improvement plans, the Conditions of Approval and the Ordinance Code, the stricter requirements shall govern.

3. **IMPROVEMENTS SECURITY.** Upon executing this Agreement, the Subdivider shall, pursuant to Gov. Code § 66499 and the County Ordinance Code, provide as security to the County:

A. **For Performance and Guarantee:** \$ 20,200 cash, plus additional security, in the amount of \$ 1,994,800, which together total one hundred percent (100%) of the estimated cost of the Work. Such additional security is presented in the form of:

\_\_\_\_\_ Cash, certified check or cashier's check.  
\_\_\_\_\_ Acceptable corporate surety bond.  
\_\_\_\_\_ Acceptable irrevocable letter of credit.

With this security, Subdivider guarantees performance under this Agreement and maintenance of the Work for one year after its completion and acceptance against any defective workmanship or materials or any unsatisfactory performance.

B. **For Payment:** Security in the amount: \$ 1,007,500, which is fifty percent (50%) of the estimated cost of the Work. Such security is presented in the form of:

\_\_\_\_\_ Cash, certified check, or cashier's check  
X \_\_\_\_\_ Acceptable corporate surety bond.  
\_\_\_\_\_ Acceptable irrevocable letter of credit.

With this security, Subdivider guarantees payment to the contractor, to its subcontractors and to persons renting equipment or furnishing labor or materials to them or to the Subdivider.

Upon acceptance of the Work as complete by the Board of Supervisors and upon request of Subdivider, the amounts held as security may be reduced in accordance with Sections 94-4.406 and 94-4.408 of the Ordinance Code.

Form Approved by County Counsel  
[Rev. 8/08]



4. GUARANTEE AND WARRANTY OF WORK. Subdivider guarantees that the Work shall be free from defects in material or workmanship and shall perform satisfactorily for a period of one (1) year from and after the Board of Supervisors accepts the Work as complete in accordance with Article 96-4.6, "Acceptance," of the Ordinance Code. Subdivider agrees to correct, repair, or replace, at Subdivider's expense, any defects in said Work.

The guarantee period does not apply to road improvements for private roads that are not to be accepted into the County road system.

5. PLANT ESTABLISHMENT WORK. Subdivider agrees to perform plant establishment work for landscaping installed under this Agreement. Said plant establishment work shall consist of adequately watering plants, replacing unsuitable plants, doing weed, rodent and other pest control and other work determined by the Public Works Department to be necessary to ensure establishment of plants. Said plant establishment work shall be performed for a period of one (1) year from and after the Board of Supervisors accepts the Work as complete.

6. IMPROVEMENT PLAN WARRANTY. Subdivider warrants the improvement plans for the Work are adequate to accomplish the Work as promised in Section 2 and as required by the Conditions of Approval for the Subdivision. If, at any time before the Board of Supervisors accepts the Work as complete or during the one year guarantee period, said improvement plans prove to be inadequate in any respect, Subdivider shall make whatever changes are necessary to accomplish the Work as promised.

7. NO WAIVER BY COUNTY. Inspection of the Work and/or materials, or approval of the Work and/or materials or statement by any officer, agent or employee of the County indicating the Work or any part thereof complies with the requirements of this Agreement, or acceptance of the whole or any part of said Work and/or materials, or payments therefor, or any combination or all of these acts, shall not relieve the Subdivider of its obligation to fulfill this Agreement as prescribed; nor shall the County be thereby stopped from bringing any action for damages arising from the failure to comply with any of the terms and conditions hereof.

8. INDEMNITY. Subdivider shall defend, hold harmless and indemnify the indemnitees from the liabilities as defined in this section:

A. The indemnitees benefitted and protected by this promise are the County and its special districts, elective and appointive boards, commissions, officers, agents and employees.

B. The liabilities protected against are any liability or claim for damage of any kind allegedly suffered, incurred or threatened because of actions defined below, and including personal injury, death, property damage, inverse condemnation, or any combination of these, and regardless of whether or not such liability, claim or damage was unforeseeable at any time before County reviewed said improvement plans or accepted the Work as complete, and including the defense of any suit(s), action(s), or other proceeding(s) concerning said liabilities and claims.

C. The actions causing liability are any act or omission (negligent or non-negligent) in connection with the matters covered by this Agreement and attributable to Subdivider, contractor, subcontractor, or any officer, agent, or employee of one or more of them.

D. Non-Conditions. The promise and agreement in this section are not conditioned or dependent on whether or not any indemnitee has prepared, supplied, or approved any plan(s) or specification(s) in connection with this Work or Subdivision, or has insurance or other indemnification covering any of these matters, or that the alleged damage resulted partly from any negligent or willful misconduct of any indemnitee.

9. COSTS. Subdivider shall pay, when due, all the costs of the Work, including but not limited to the costs of relocations of existing utilities required thereby; inspections; material checks and tests; and other costs incurred by County staff arising from or related to the Work, and prior to acceptance of the Work as complete or expiration of any applicable warranty periods, whichever is later.

10. SURVEYS. Subdivider shall set and establish survey monuments in accordance with the filed map and to the satisfaction of the County Road Commissioner-Surveyor before acceptance of the Work as complete by the Board of Supervisors.

11. NON-PERFORMANCE AND COSTS. If Subdivider fails to complete the Work within the time specified in this Agreement, and subsequent extensions, or fails to maintain the Work, County may proceed to complete and/or maintain the Work by contract or otherwise and Subdivider agrees to pay all costs and charges incurred by County (including, but not limited to, engineering, inspection, surveys, contract, overhead, etc.) immediately upon demand.

Once action is taken by County to complete or maintain the Work, Subdivider agrees to pay all costs incurred by County, even if Subdivider subsequently completes the Work.

Should County sue to compel performance under this Agreement or to recover costs incurred in completing or maintaining the Work, Subdivider agrees to pay all attorney's fees, staff costs and all other expenses of litigation incurred by County in connection therewith, even if Subdivider subsequently proceeds to complete the Work.

12. INCORPORATION/ANNEXATION. If, before the Board of Supervisors accepts the Work as complete, the Subdivision is included in territory incorporated as a city or is annexed to an existing city, except as provided in this paragraph, County's rights under this Agreement and/or any deposit, bond, or letter of credit securing said rights shall be transferred to the new or annexing city. Such city shall have all the rights of a third party beneficiary against Subdivider, who shall fulfill all the terms of this Agreement as though Subdivider had contracted with the city originally. The provisions of paragraph 8 (Indemnity) shall continue to apply in favor of the indemnitees listed in paragraph 8.A. upon any such incorporation or annexation.

13. RECORD MAP. In consideration hereof, County shall allow Subdivider to file and record the final map or parcel map for said Subdivision.

14. RIGHT OF ENTRY. Subdivider hereby consents to entry onto the Subdivision property, and onto any other property over which Subdivider has land rights and upon which any portion of the Work is to be installed pursuant to the improvement plans, by County and its forces, including contractors, for the purpose of inspection, and, in the event of non-performance of this Agreement by Subdivider, completion and/or maintenance of the Work.



## CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

State of California

County of Contra Costa

On October 2, 2013 before me, Sara L. Robbins, Notary Public, personally appeared Ray Panek and Chris Reder who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to me within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Sara L. Robbins



Subdivision: Field Bodhaine  
Bond No.: SU1120519  
Premium: \$24,935.00/2 years  
Any claim under this Bond should be sent  
to the following address:  
865 South Figueroa Street  
Suite 2700  
Los Angeles, CA 90017

**IMPROVEMENT SECURITY BOND  
FOR SUBDIVISION AGREEMENT**  
(Performance, Guarantee and Payment)  
(Gov. Code, §§ 66489-66499.10)

1. **RECITAL OF SUBDIVISION AGREEMENT.** The Principal has executed an agreement with the County of Contra Costa (hereinafter "County") to install and pay for street, drainage and other improvements in Subdivision \*\*\* as specified in the Subdivision Agreement, and to complete said work within the time specified for completion in the Subdivision Agreement, all in accordance with State and local laws and rulings thereunder in order to satisfy conditions for filing of the Final Map or Parcel Map for said subdivision. Under the terms of the Subdivision Agreement, Principal is required to furnish a bond to secure the faithful performance of the Subdivision Agreement and payment to laborers and materialmen. \*\*\*Field Bodhaine

2. **OBLIGATION.** KB Home South Bay Inc., as Principal, and Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri and authorized to transact surety business in California, as Surety, hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns to the County of Contra Costa, California to pay it:

(A. Performance and Guarantee) One Million Nine Hundred Ninety Four Thousand Eight Hundred and 00/100 Dollars (\$ 1,994,800.00) for itself or any city assignee under the above Subdivision Agreement.

(B. Payment) One Million Seven Thousand Five Hundred and 00/100 Dollars (\$ 1,007,500.00) to secure the claims to which reference is made in Title XV (commencing with Section 3082) of Part 4 of Division III of the Civil Code of the State of California.

3. **CONDITION.** This obligation is subject to the following condition.

A. The condition of this obligation as to Section 2.(A) above is such that if the above bounded Principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and provisions in the said agreement and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the County of Contra Costa (or city assignee), its officers, agents and employees, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As part of the obligation secured hereby and in addition to the face amount specified therefor, there shall be included costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by the County of Contra Costa (or city assignee) in successfully enforcing such obligation, and to be taxed as costs and included in any judgment rendered.

B. The condition of this obligation, as to Section 2.(B) above, is such that said Principal and the undersigned as corporate surety are held firmly bound unto the County of Contra Costa and all contractors, subcontractors, laborers, materialmen and other persons employed in the performance of the aforesaid Subdivision Agreement and referred to in the aforesaid Civil Code for materials furnished or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to this work or labor, and that the Surety will pay the same in an amount not exceeding the amount hereinabove set forth, and also in case suit is brought upon this bond, will pay, in addition to the face amount thereof, costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by the County of Contra Costa (or city assignee) in successfully enforcing such obligation, to be awarded and fixed by the court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this bond shall inure to the benefit of any and all persons, companies, and corporations entitled to file claims under Title 15 (commencing with Section 3082) of Part 4 of Division 3 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond.

Should the condition of this bond be fully performed, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

C. No change, extension of time, alteration, or addition to the terms of said Subdivision Agreement or the work to be performed thereunder or any plan or specifications of said work, agreed to by the Principal and the County of Contra Costa (or city assignee) shall relieve any Surety from liability on this bond; and consent is hereby given to make such change, extension of time, alteration or addition without further notice to or consent by Surety; and Surety hereby waives the provisions of Civil Code Section 2819 and holds itself bound without regard to and independently of any action against the Principal whenever taken.

**SIGNED AND SEALED** on August 16th, 20 13.

Principal: KB Home South Bay Inc.

Address: \_\_\_\_\_

Zip: \_\_\_\_\_

By: [Signature]

Print Name: RAY PARKER

Title: SVP

Surety: Arch Insurance Company

Address: 865 South Figueroa Street, Suite 2700

Los Angeles, CA Zip: 90017

By: [Signature]

Print Name: Brenda Wong

Title: Attorney-in-Fact

(Note: All signatures must be acknowledged. For corporations, two officers must sign. The first signature must be that of the chairman of the board, president, or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer, or assistant treasurer. (Civ. Code, § 1190 and Corps. Code, § 313.))

Form Approved by County Counsel  
(Rev. 9/03)

## CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Los Angeles

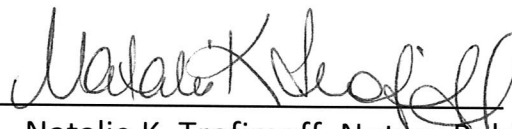
On AUG 16 2013 before me, Natalie K. Trofimoff, Notary Public, personally appeared Brenda Wong who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~ subscribed to the within instrument and acknowledged to me that ~~he~~/she/~~they~~ executed the same in ~~his~~/her/~~their~~ authorized capacity(ies), and that by ~~his~~/her/~~their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

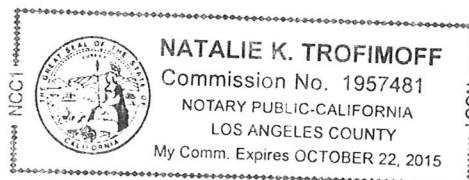
WITNESS my hand and official seal.

(seal)

Signature



Natalie K. Trofimoff, Notary Public





**THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON BLUE BACKGROUND.**

*This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Mortgage, Note, Loan, Letter of Credit, Bank Deposit, Currency Rate, Interest Rate or Residential Value Guarantees.*

## POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

Brenda Wong, Cesar F. Javier, Jeffrey Strassner, Natalie K. Trofimoff, Patricia Talavera and Tenzer V. Cunningham of Los Angeles, CA (EACH)

its true and lawful Attorney(s)in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed:

Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding Ninety Million Dollars (\$90,000,000.00).

This authority does not permit the same obligation to be split into two or more bonds In order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on September 15, 2011, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"VOTED, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on September 15, 2011:

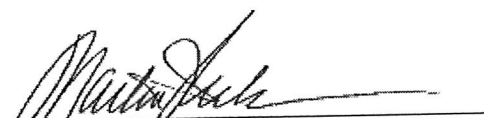
VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on September 15, 2011, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company.



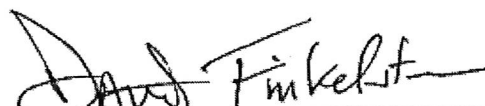
In Testimony Whereof, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this 29<sup>th</sup> day of November, 2011.

Attested and Certified

Arch Insurance Company

  
Martin J. Nilsen, Secretary

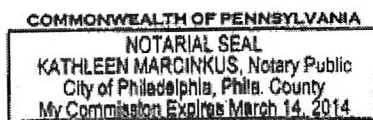


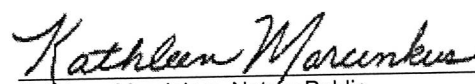
  
David M. Finkelstein, Executive Vice President

STATE OF PENNSYLVANIA SS

COUNTY OF PHILADELPHIA SS

I, Kathleen Marcinkus, a Notary Public, do hereby certify that Martin J. Nilsen and David M. Finkelstein personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.

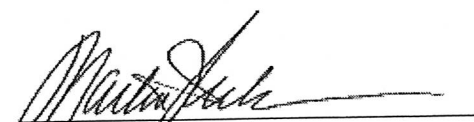


  
Kathleen Marcinkus, Notary Public  
My commission expires 03/14/2014

#### CERTIFICATION

I, Martin J. Nilsen, Secretary of the Arch Insurance Company, do hereby certify that the attached Power of Attorney dated November 29, 2011 on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said David M. Finkelstein, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this \_\_\_\_\_ day of AUG 16 2013, 20\_\_\_\_.

  
Martin J. Nilsen, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

**PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:**

Arch Insurance – Surety Division  
3 Parkway, Suite 1500  
Philadelphia, PA 19102



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT**

State of California

County of Contra Costa

On December 13, 2013 before me, Sara L. Robbins,  
Notary Public, personally appeared Ray Panek who proved to me  
on the basis of satisfactory evidence to be the person(s) whose  
name(s) is/are subscribed to the within instrument and  
acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their  
signature(s) on the instrument the person(s), or the entity upon  
behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State  
of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Sara L. Robbins



SURETY RIDER

To be attached to and form a part of

Bond No. **SU11120519**

Type of

Bond: **Improvement Security Bond**

dated

effective **August 16, 2013**

(MONTH-DAY-YEAR)

executed by **KB Home South Bay Inc.**

(PRINCIPAL)

, as Principal,

and by **Arch Insurance Company**

(SURETY)

, as Surety,

in favor of **County of Contra Costa**

(OBLIGEE)

in consideration of the mutual agreements herein contained the Principal and the Surety hereby consent to changing

**The Subdivision Name:**

**From: Field Bodhaine and \*\*\* Field Bodhaine**

**To: SD 05-8967**

Nothing herein contained shall vary, alter or extend any provision or condition of this bond except as herein expressly stated.

This rider is effective

**August 16, 2013**

(MONTH-DAY-YEAR)

Signed and Sealed

**December 12, 2013**

(MONTH-DAY-YEAR)

**KB Home South Bay Inc.**

(PRINCIPAL)

By: \_\_\_\_\_

(PRINCIPAL)

**Arch Insurance Company**

(SURETY)

By: \_\_\_\_\_

**Brenda Wong, Attorney-In-Fact**

## CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Los Angeles

On DEC 12 2013 before me, Natalie K. Trofimoff, Notary Public,  
personally appeared Brenda Wong who proved to me on the basis  
of satisfactory evidence to be the person(s) whose name(s) is/~~are~~-subscribed to  
the within instrument and acknowledged to me that ~~he~~/she/~~they~~ executed the  
same in ~~his~~/her/~~their~~ authorized capacity(~~ies~~), and that by ~~his~~/her/~~their~~  
signature(s) on the instrument the person(s), or the entity upon behalf of which  
the person(s) acted, executed the instrument.

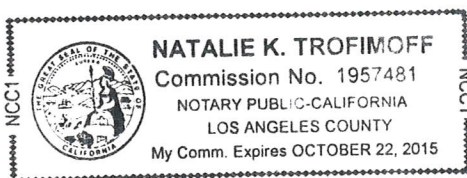
I certify under PENALTY OF PERJURY under the laws of the State of California that  
the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(seal)

Signature

Natalie K. Trofimoff, Notary Public





**THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON BLUE BACKGROUND.**

*This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Mortgage, Note, Loan, Letter of Credit, Bank Deposit, Currency Rate, Interest Rate or Residential Value Guarantees.*

## POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

Brenda Wong, Cesar F. Javier, Jeffrey Strassner, Natalie K. Trofimoff, Patricia Talavera and Tenzer V. Cunningham of Los Angeles, CA (EACH)  
Kathy R. Mair, Mechelle Larkin and Irene Lau of Newport Beach, CA (EACH)

its true and lawful Attorney(s) in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed:

Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding  
Ninety Million Dollars (\$90,000,000.00).

This authority does not permit the same obligation to be split into two or more bonds in order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on September 15, 2011, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"VOTED, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on September 15, 2011:

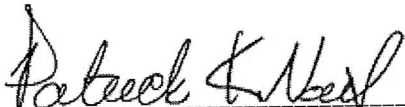
VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on September 15, 2011, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company.



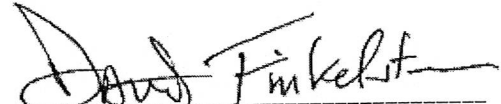
In Testimony Whereof, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this 30<sup>th</sup> day of July, 2013.

Attested and Certified

Arch Insurance Company

  
Patrick K. Nails, Secretary

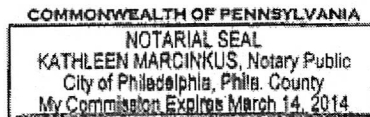


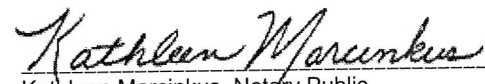
  
David M. Finkelstein, Executive Vice President

STATE OF PENNSYLVANIA SS

COUNTY OF PHILADELPHIA SS

I, Kathleen Marcinkus, a Notary Public, do hereby certify that Patrick K. Nails and David M. Finkelstein personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.

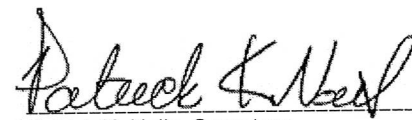


  
Kathleen Marcinkus, Notary Public  
My commission expires 03/14/2014

#### CERTIFICATION

I, Patrick K. Nails, Secretary of the Arch Insurance Company, do hereby certify that the attached Power of Attorney dated July 30, 2013 on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said David M. Finkelstein, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this \_\_\_\_\_ day of DEC 12 2013.

  
Patrick K. Nails, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

**PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:**

Arch Insurance – Surety Division  
3 Parkway, Suite 1500  
Philadelphia, PA 19102



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT**

State of California

County of Contra Costa

On December 16, 2013 before me, Sara L. Robbins,  
Notary Public, personally appeared Ray Panek who proved to me  
on the basis of satisfactory evidence to be the person(s) whose  
name(s) is/are subscribed to the within instrument and  
acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their  
signature(s) on the instrument the person(s), or the entity upon  
behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State  
of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Sara L. Robbins



**Tax Collector's Office**  
 625 Court Street  
 Finance Building, Room 100  
 P. O. Box 631  
 Martinez, California 94553-0063  
 (925) 957-5280  
 (925) 957-2898 (FAX)

# Contra Costa County

**Russell V. Watts**  
 County Treasurer-Tax Collector

**Brice B. Bins**  
 Chief Deputy Treasurer-Tax Collector

**Corrie Gideon**  
 Tax Operations Supervisor



Date: 11/18/2013

IF THIS TRACT IS NOT FILED BY DECEMBER 31, 2013, THIS LETTER IS VOID

This will certify that I have examined the map of the proposed subdivision entitled:

<u>Tract / MS #</u>	<u>City</u>	<u>T.R.A.</u>
8967	MARTINEZ	76051
Parcel #: 159-230-002-2	159-230-003-0	

and have determined from the official tax records that there are no unpaid County taxes heretofore levied on the property included in the map.

**The 2013-2014 tax lien has been paid in full.**

Our estimate of the supplemental tax lien is 0.00

This tract is **not** subject to a 1915 Act Bond.

The amount calculated is void 30 days from the date of this letter.

Subdivision bond must be presented to the County Tax Collector for review and approval of adequacy of security prior to filing with the Clerk of the Board of Supervisors.

RUSSELL V. WATTS  
 Treasurer-Tax Collector

By: Corrie Gideon

OWNER'S STATEMENT:

THE UNDERSIGNED, KB HOMES SOUTH BAY, INC., A CALIFORNIA CORPORATION, DOES HEREBY STATE THAT IT IS THE OWNER OF ALL THE LAND DELINEATED AND EMBODIED WITHIN SUBDIVISION 8967, FIELD BODHAINE COURTYARD HOMES, CONTRA COSTA COUNTY, STATE OF CALIFORNIA, AND DOES HEREBY CONSENT TO THE PREPARATION AND FILING OF THIS MAP.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED IN FEE FOR PUBLIC PURPOSES: (1) THOSE STRIPS OF LAND SHOWN HEREIN AS DEDICATED TO THE PURPOSE OF VEHICULAR INGRESS AND EGRESS OF EMERGENCY VEHICLES, (2) THOSE STRIPS OF LAND SHOWN HEREIN AS DEDICATED TO THE PURPOSE OF INGRESS AND EGRESS OF EMERGENCY VEHICLES.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS EASEMENTS FOR PUBLIC PURPOSES:

1. OVER AND ACROSS THOSE STRIPS OF LAND DESIGNATED HEREON AS "EVAE" OR EMERGENCY VEHICLE ACCESS EASEMENT, AS SHOWN ON SAID MAP, FOR THE PURPOSE OF INGRESS AND EGRESS OF EMERGENCY VEHICLES.

2. UNDER, ON AND OVER THOSE STRIPS OF LAND DESIGNATED HEREON AS "PUE" (PUBLIC UTILITY EASEMENT), AS SHOWN UPON SAID MAP, FOR THE PURPOSE OF CONSTRUCTION AND MAINTENANCE OF PUBLIC UTILITY FACILITIES.

THE AREA MARKED "WATER LINE EASEMENT" (WLE) IS OFFERED FOR DEDICATION TO THE CONTRA COSTA WATER DISTRICT (CCWD), OR ITS DESIGNEE IN GROSS, AS AN NON-EXCLUSIVE SUBSURFACE EASEMENT AND NON-EXCLUSIVE SURFACE EASEMENT FOR WATER LINE PURPOSES, INCLUDING CONSTRUCTION, ACCESS FOR MAINTENANCE, REPAIR, REPLACEMENT, AND REPLACEMENT OF WATER LINES, AND FOR CONSTRUCTION OF WATER MAINS, AND FOR THE PURPOSE OF THE CLAY BE PLACED ON SAID EASEMENT, NOR SHALL ANYTHING BE DONE THEREON WHICH MAY INTERFERE WITH CCWD'S FULL ENJOYMENT OF SAID EASEMENT.

THE AREA MARKED "SANITARY SEWER EASEMENT" OR "SSE" IS IRREVOCABLY OFFERED FOR DEDICATION TO THE CONTRA COSTA WATER DISTRICT (CCWD), OR ITS DESIGNEE IN GROSS, AS AN EXCLUSIVE SUBSURFACE EASEMENT (OR AS A NON-EXCLUSIVE SUBSURFACE EASEMENT, WHERE INDICATED) AND NON-EXCLUSIVE SURFACE EASEMENT FOR THE RIGHT TO CONSTRUCT, RECONSTRUCT, RENEW, ALTER, OPERATE, MAINTAIN, REPLACE (WITH THE INITIAL OR OTHER SIZE), AND REPAIR SUCH SEWER LINE OR LINES AS MSWD SHALL FROM TIME TO TIME ELECT FOR CONVEYING SEWAGE OR RECYCLED WATER, AND ALL NECESSARY EGRESS AND EMERGENCY ACCESS TO SAID EASEMENT, TOGETHER WITH THE RIGHT OF INGRESS, EGRESS, AND EMERGENCY ACCESS TO SAID EASEMENT OVER AND ACROSS THE REMAINING PORTION OF THE OWNER'S PROPERTY, PROVIDED THAT SAID RIGHTS OF INGRESS, EGRESS AND EMERGENCY ACCESS SHALL BE LIMITED TO ESTABLISHED ROADWAYS, PATHWAYS, DRIVEWAYS, OR OTHER ROUTES TO THE EASEMENT, AND SHALL NOT BE A BASIS FOR THE ASSIGNMENT OF THE EASEMENT RIGHTS GRANTED HEREIN. THIS OFFER OF DEDICATION ALSO INCLUDES THE RIGHT TO CLEAR OBSTRUCTIONS AND VEGETATION FROM THE EASEMENT AS MAY BE REQUIRED FOR THE PROPER USE OF THE OTHER RIGHTS GRANTED HEREIN. THE OWNER RESERVES THE RIGHT TO LANDSCAPE OR MAKE SUCH OTHER USE OF THE LANDS INCLUDED WITHIN THE EASEMENTS WHICH ARE CONSISTENT WITH MSWD'S POLICY OF CONSTRUCTION OF PERMANENT STRUCTURES, INCLUDING BUT NOT LIMITED TO HOUSES, GARAGES, OUTBUILDINGS, SWIMMING POOLS, TENNIS COURTS, RETAINING WALLS, DECKS, PATIOS, OR OTHER ACTIVITY WHICH MAY INTERFERE WITH MSWD'S ENJOYMENT OF THE EASEMENT RIGHTS GRANTED HEREIN.

MAINTENANCE ACCESS STRUCTURES (MANHOLES, RODDING INLETS, ETC.) CONSTRUCTED WITHIN THE EASEMENT SHALL NOT BE COVERED BY EARTH OR OTHER MATERIAL AND SHALL REMAIN IN AN EXPOSED AND ACCESSIBLE CONDITION AT ALL TIMES FOR ROUTINE AND/OR EMERGENCY MAINTENANCE THAT MAY BE DEEMED NECESSARY BY MSWD FROM TIME TO TIME.

MSWD, AND ITS SUCCESSORS OR ASSIGNS, SHALL INCUR NO LIABILITY WITH RESPECT TO SUCH OFFER OF DEDICATION AND SHALL NOT ASSUME ANY RESPONSIBILITY FOR THE OFFERED EASEMENTS OR ANY IMPROVEMENTS THEREON OR THEREIN, UNTIL SUCH OFFER HAS BEEN ACCEPTED BY THE APPROPRIATE ACTION OF MSWD, OR ITS SUCCESSORS OR ASSIGNS. FURTHER, THE OWNER SHALL INDEMNIFY, DEFEND, SAVE AND HOLD HARMLESS MSWD FROM ANY LIABILITY WITH RESPECT TO THE EASEMENTS PRIOR TO THE FORMAL ACCEPTANCE OF SAID EASEMENTS BY APPROPRIATE ACTION OF MSWD.

WE ALSO HEREBY RESERVE FOR THE PRIVATE USE OF THE LOT OWNERS WITHIN THIS SUBDIVISION, THEIR LICENSEES, VISITORS, AND TENANTS WITH MAINTENANCE THEREOF BY THE HOMEOWNERS ASSOCIATION THE FOLLOWING AREAS FOR THE PURPOSES OF VEHICULAR INGRESS AND EGRESS AND PEDESTRIAN ACCESS: (PRIVATE ACCESS EASEMENT) AND SHOWN HEREON AS PARCEL A, PARCEL D, PARCEL E1, PARCEL E2, PARCEL F, PARCEL G, PARCEL H, PARCEL I, PARCEL J, PARCEL K, PARCEL L, PARCEL M, PARCEL N, PARCEL O, AND PARCEL P WITHIN SAID SUBDIVISION IN ACCORDANCE WITH THE SUBDIVISION RESTRICTIONS TO BE RECORDED CONCURRENTLY WITH THE FILING OF THE MAP. SAID PRIVATE ACCESS EASEMENTS ARE NOT OFFERED FOR DEDICATION TO THE PUBLIC.

OWNER'S ACKNOWLEDGMENT:

STATE OF CALIFORNIA ) S.S.

COUNTY OF )

ON \_\_\_\_\_, 20\_\_\_\_, BEFORE ME

A NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_, WHO PROVED TO ME \_\_\_\_\_ ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT THEY EXECUTED THE SAME IN HIS/HER/ THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND.

SIGNATURE:

NOTARY PUBLIC IN AND FOR \_\_\_\_\_ COUNTY AND STATE OF \_\_\_\_\_ MY COMMISSION EXPIRES: \_\_\_\_\_ COMMISSION NUMBER OF NOTARY: \_\_\_\_\_ PRINTED NAME: \_\_\_\_\_

SOILS REPORT:

A GEOTECHNICAL INVESTIGATION REPORT FOR SUBDIVISION 8967 HAS BEEN PREPARED BY THE CONSULTING ENGINEER, \_\_\_\_\_, AND IS ON FILE IN THE PUBLIC WORKS DEPARTMENT OF THE COUNTY OF CONTRA COSTA.

COUNTY RECORDER'S STATEMENT:

FILED FOR RECORD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, AT \_\_\_\_\_ M., IN BOOK \_\_\_\_\_ OF MAPS AT PAGES \_\_\_\_\_ THROUGH \_\_\_\_\_ AT THE REQUEST OF FIRST AMERICAN TITLE COMPANY.

JOSEPH E. CANCELMILOTTA  
COUNTY RECORDER IN AND FOR THE COUNTY  
OF CONTRA COSTA, STATE OF CALIFORNIA

BY: \_\_\_\_\_  
DEPUTY COUNTY RECORDER

SUBDIVISION 8967  
FIELD BODHAINE COURTYARD HOMES

\*\*\*\*\*  
PORTION OF THE RANCHO LAS JUNTAS  
CONTRA COSTA COUNTY, CALIFORNIA  
DATED: DECEMBER 2013



1646 WEST CALIFORNIA BLVD., SUITE 400  
WALNUT CREEK, CA 94598

APN: 159-230-002, 159-230-003

SHEET 1 OF 14  
C-20055129-32

**BUILDING INSPECTION STATEMENT:**

A GEOTECHNICAL INVESTIGATION REPORT, PREPARED BY TERRASEARCH, INC., PROJECT NUMBER 10612,0 HAS BEEN REVIEWED BY THE BUILDING INSPECTION DEPARTMENT, DATED MAY 22, 2009. THIS REVIEW IS ON FILE IN THE BUILDING INSPECTION DEPARTMENT, CONTRA COSTA COUNTY.

JASON GRABO  
DEPUTY DIRECTOR, DEPARTMENT OF  
CONSERVATION AND DEVELOPMENT  
BUILDING INSPECTION DIVISION

DATED: \_\_\_\_\_, 20\_\_\_\_ BY: \_\_\_\_\_

**PLANNING COMMISSION'S STATEMENT:**

I HEREBY STATE THAT THE PLANNING COMMISSION OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA, HAS APPROVED THE TENTATIVE MAP OF THIS SUBDIVISION UPON WHICH THIS FINAL MAP IS BASED.

ARUNA BHAT  
DEPUTY DIRECTOR, DEPARTMENT OF  
CONSERVATION AND DEVELOPMENT  
COMMUNITY DEVELOPMENT DIVISION

DATED: \_\_\_\_\_, 20\_\_\_\_ BY: \_\_\_\_\_

**SURVEYOR'S STATEMENT:**

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY CONDUCTED BY ME OR UNDER MY DIRECTION. I HAVE REVIEWED THE MAP, AC, AND LOCAL ORDINANCES AT THE REQUEST OF KB HOME IN DECEMBER 2012. I HEREBY STATE THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED TENTATIVE MAP AND THE CONDITIONS OF APPROVAL THEREOF, AND IT IS TECHNICALLY CORRECT. ALL MONUMENTS SHOWN ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED HEREON AND WILL BE SET ON OR BEFORE MONUMENTATION IS RECORDED. SUCH MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

DATED: \_\_\_\_\_ DAVID A. LAVELLE, RCE NO. 33227

**COUNTY SURVEYOR'S STATEMENT:**

I HEREBY STATE THAT I HAVE EXAMINED THE WITHIN FINAL MAP AND THAT THE SUBDIVISION AS SHOWN HEREON IS SUBSTANTIALLY CONFORMS TO THE TENTATIVE MAP AND THE LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP. AND THAT I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT.

DATED: \_\_\_\_\_ JAMES A. STEIN, P.L.S. NO. 6571  
COUNTY SURVEYOR

**LEGEND:**

- BOUNDARY LINE
- ADJACENT MONUMENT LINE
- CITY LIMIT LINE
- EXISTING EASEMENT LINE
- EASEMENT LINE
- RELINQUISHMENT OF ABUTTERS' RIGHTS PER 3209 O.R. 437
- FOUND STANDARD STREET MONUMENT
- FOUND MONUMENT AS NOTED
- SET STANDARD STREET MONUMENT
- STAMPED "RCE 33227"
- CURVE NUMBER
- CHAINED RECORD
- EVAE
- EMERGENCY VEHICLE ACCESS EASEMENT
- FOUND
- IRON PIPE
- IP
- L LINE NUMBER
- LSM
- MA
- MAINTENANCE ACCESS EASEMENT
- MONUMENT TO MONUMENT
- O.R.
- OFFICIAL RECORDS
- PRIVATE ACCESS EASEMENT
- PL-M
- PROPERTY LINE TO MONUMENT
- PSDE
- PRIVATE STORM DRAIN EASEMENT
- PUE
- PUBLIC UTILITY EASEMENT
- R
- RADIAL BEARING
- R1
- R/W
- RIGHT OF WAY
- S
- SQUARE FEET
- SNE
- SIDEWALK EASEMENT
- (T)
- OVERALL DIMENSION
- W/
- WATER LINE EASEMENT
- WLE
- RECORD INFORMATION
- MAP REFERENCE (SEE SHEET 3)
- ( )

DIMENSIONS SHOWN ARE IN FEET AND DECIMALS THEREOF.

**SHEET INDEX:**

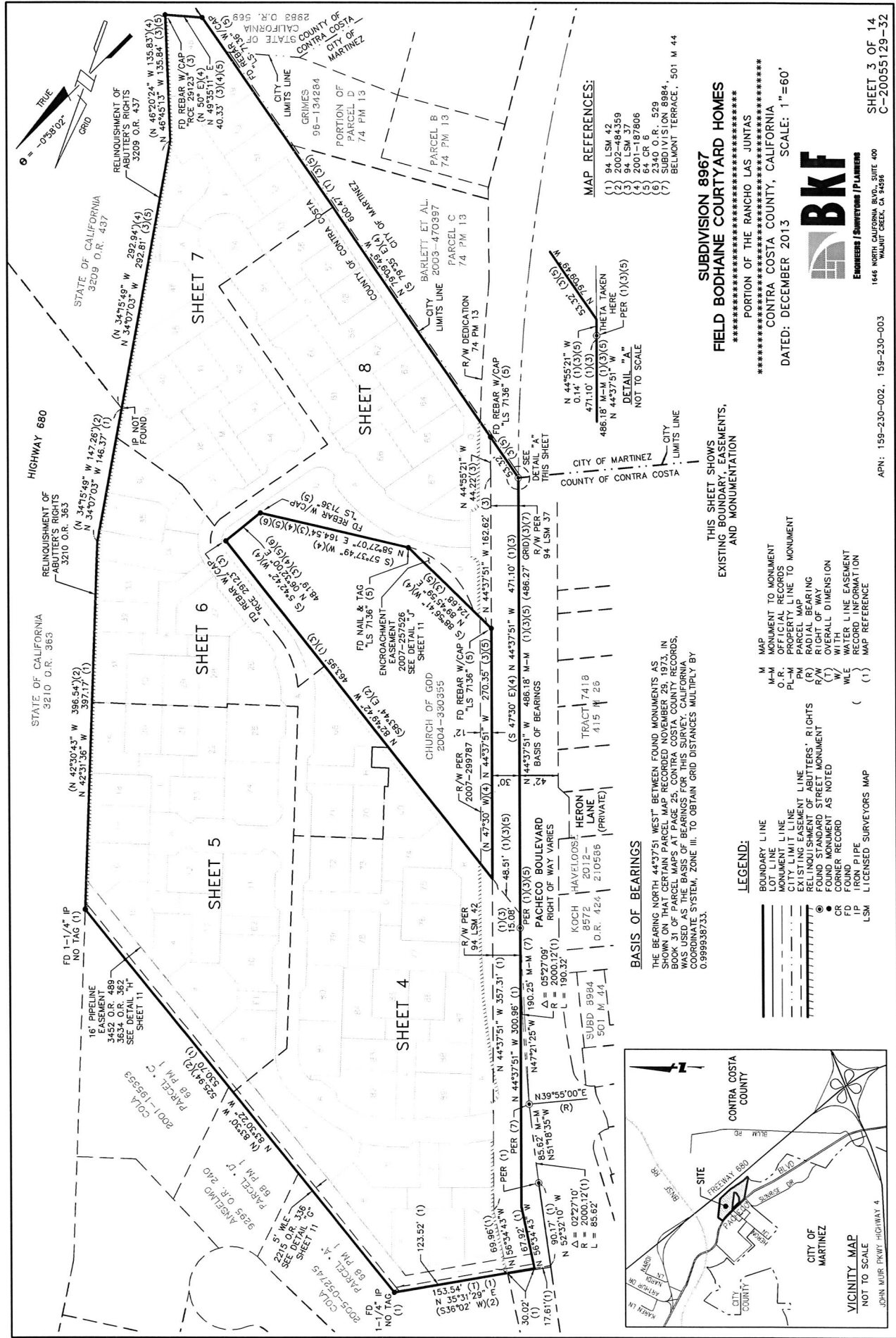
- 1) STATEMENT SHEET
- 2) STATEMENT SHEET, LEGEND, SHEET INDEX
- 3) EXISTING BOUNDARY EASEMENTS AND MONUMENTATION
- 4) LOTS 26-36, 68, 70, 71 AND PARCELS E1, E2, T1 AND G
- 5) LOTS 8-25 AND PARCELS E1, E2, T1 AND J
- 6) LOTS 26-36, 68, 70, 71 AND PARCELS H, K AND L
- 7) LOTS 37-54 AND PARCELS M, P AND S
- 8) LOTS 55-67 AND PARCELS N, O, Q AND U
- 9) PARCELS R AND T, AND MAINTENANCE ACCESS EASEMENT
- 10) EXISTING EASEMENTS OF RECORD
- 11) EXISTING EASEMENTS OF RECORD
- 12) PRIVATE UTILITY EASEMENTS, SIDEWALK EASEMENTS AND
- 13) PUBLIC UTILITY EASEMENTS, SIDEWALK EASEMENTS AND
- 14) PRIVATE STORM DRAIN EASEMENTS
- 15) MONUMENT LINE

**SUBDIVISION 8967**

**FIELD BODHAINE COURTYARD HOMES**

\*\*\*\*\*  
PORTION OF THE RANCHO LAS JUNTAS  
CONTRA COSTA COUNTY, CALIFORNIA  
DATED: DECEMBER 2013

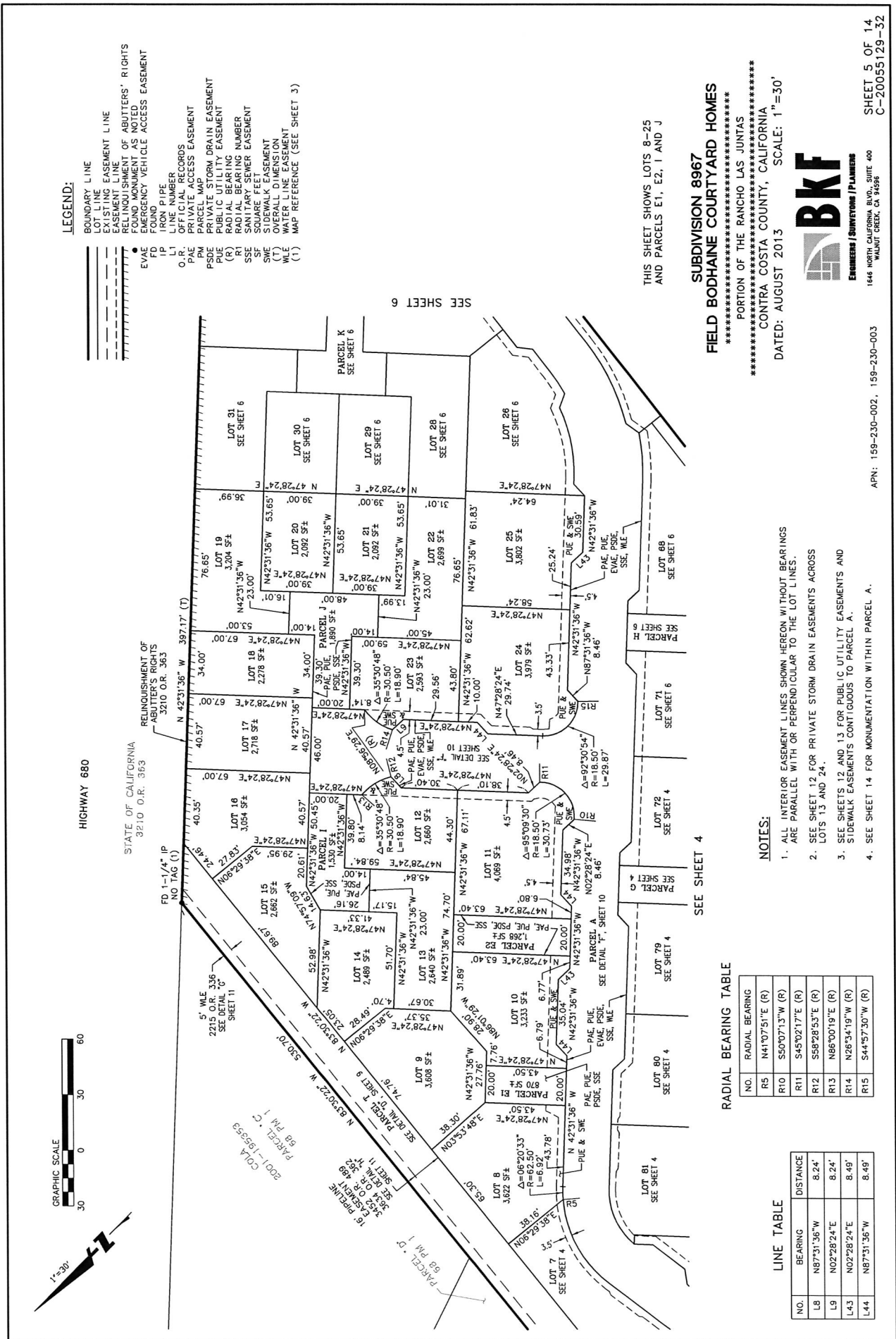
**BKF**  
ENGINEERS / SURVEYORS / PLANNERS  
1646 NORTH CALIFORNIA BLVD., SUITE 400  
WALNUT CREEK, CA 94596

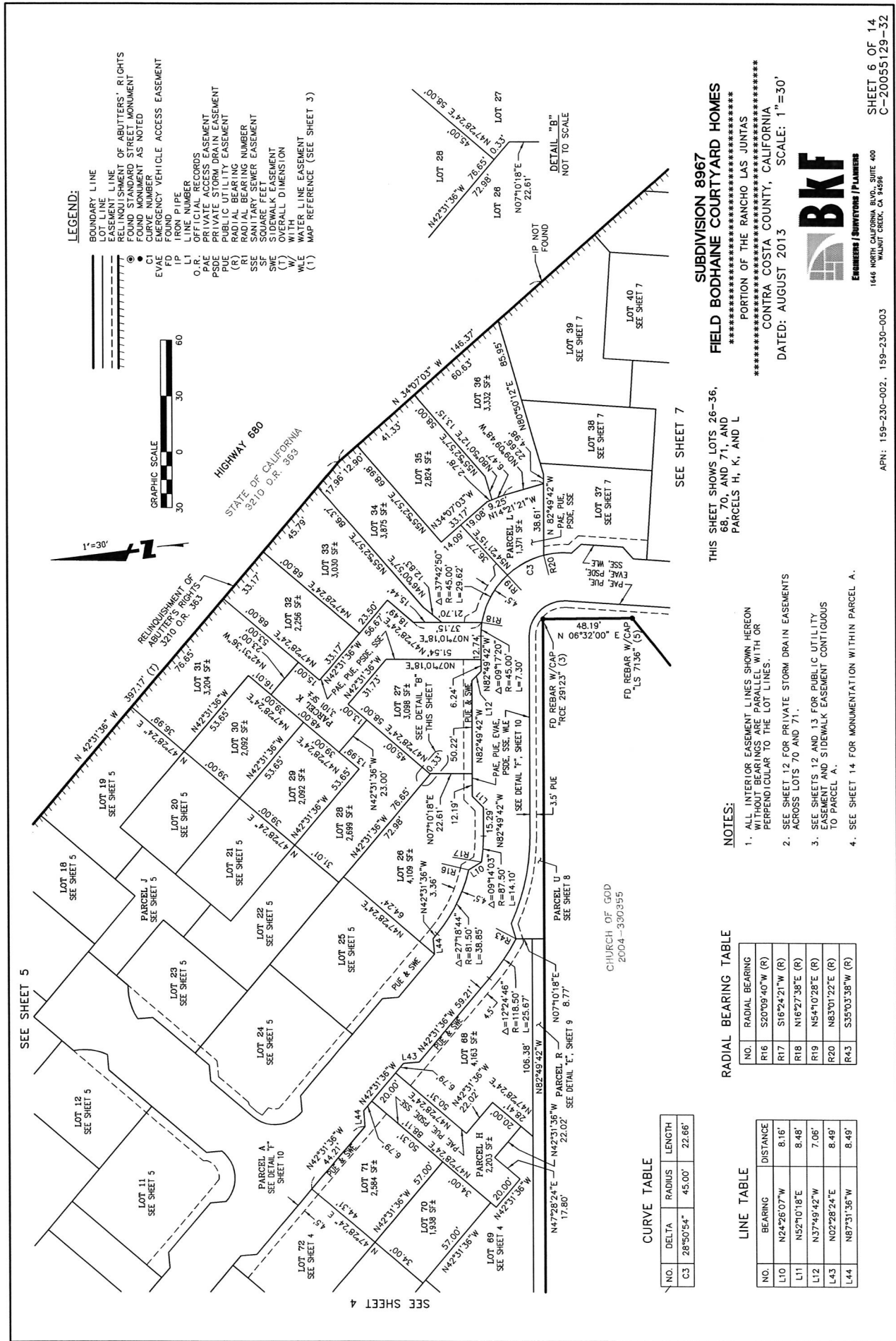


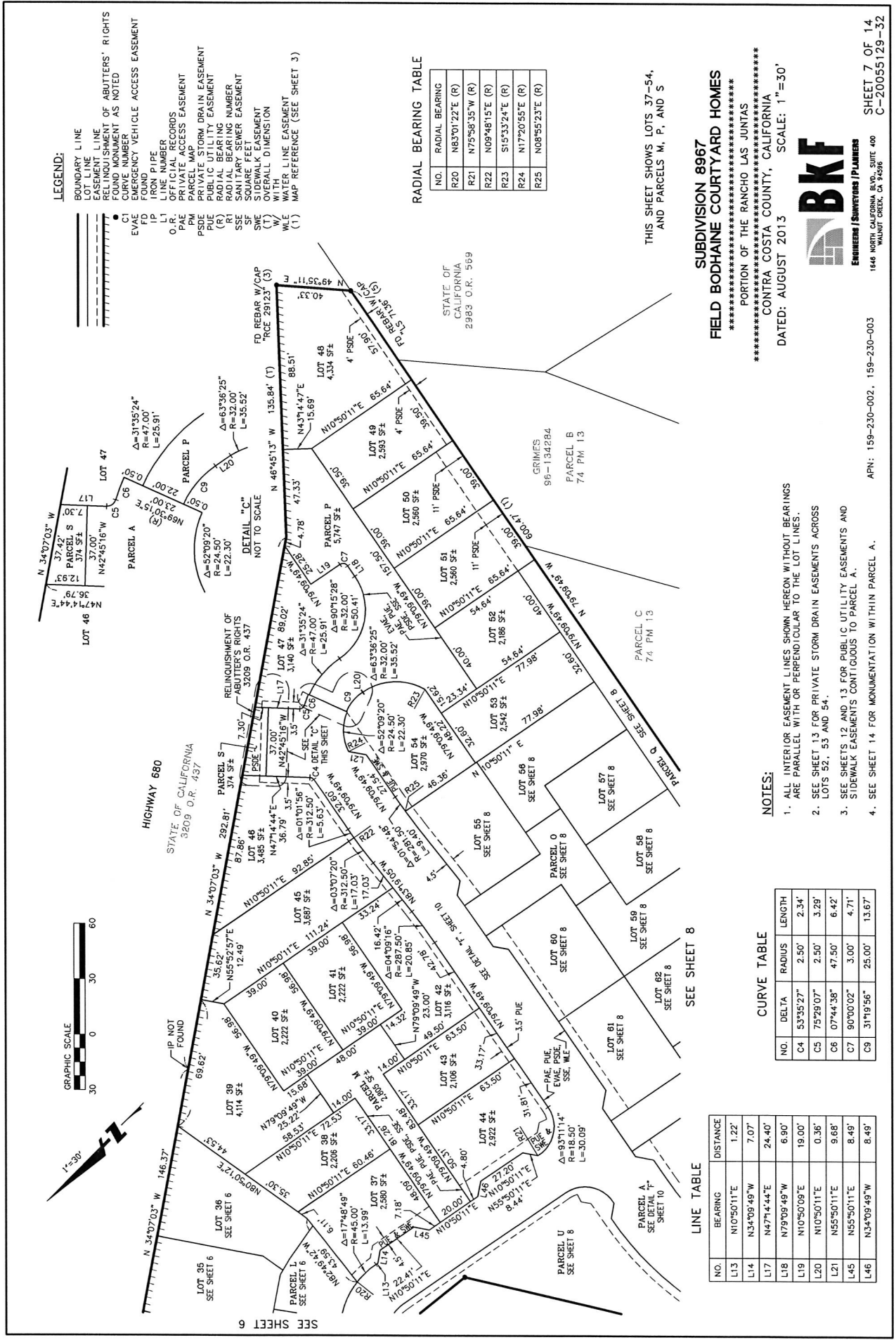












LEGEND:

- BOUNDARY LINE
- LOT LINE
- EASEMENT LINE
- RELINQUISHMENT OF ABUTTERS' RIGHTS
- FOUND MONUMENT AS NOTED
- CURVE NUMBER
- EMERGENCY VEHICLE ACCESS EASEMENT
- FD FOUND
- IP IRON PIPE
- L1 LINE NUMBER
- L2 LINE NUMBER
- O.R. OFFICIAL RECORDS
- P.A.E. PRIVATE ACCESS EASEMENT
- P.M. PRIVATE MAP
- P.S.D. PRIVATE STORM DRAIN EASEMENT
- P.U.E. PUBLIC UTILITY EASEMENT
- R-24.50' RADIAL BEARING NUMBER
- R-32.00' RADIAL BEARING NUMBER
- S.S.E. SANITARY SEWER EASEMENT
- S.F. SQUARE FEET
- S.W.E. SIDEWALK EASEMENT
- OVERALL DIMENSION
- W/11' LINE EASEMENT
- W/15' LINE EASEMENT
- W/16' LINE EASEMENT
- MAP REFERENCE (SEE SHEET 3)

RADIAL BEARING TABLE

NO.	RADIAL BEARING
R20	N83°01'22"E (R)
R21	N75°58'35"W (R)
R22	N09°48'15"E (R)
R23	S15°33'24"E (R)
R24	N17°20'55"E (R)
R25	N08°55'23"E (R)

THIS SHEET SHOWS LOTS 37-54, AND PARCELS M, P, AND S

SUBDIVISION 8967  
FIELD BODHAINE COURTYARD HOMES  
\*\*\*\*\*  
PORTION OF THE RANCHO LAS JUNTAS  
CONTRA COSTA COUNTY, CALIFORNIA  
DATED: AUGUST 2013 SCALE: 1"=30'



SHEET 7 OF 14  
C-20055129-32

NOTES:

- ALL INTERIOR EASEMENT LINES SHOWN HEREON WITHOUT BEARINGS ARE PARALLEL WITH OR PERPENDICULAR TO THE LOT LINES.
- SEE SHEET 13 FOR PRIVATE STORM DRAIN EASEMENTS ACROSS LOTS 32, 53 AND 54.
- SIDEWALK EASEMENTS CONTIGUOUS TO PARCEL A.
- SEE SHEET 14 FOR MONUMENTATION WITHIN PARCEL A.

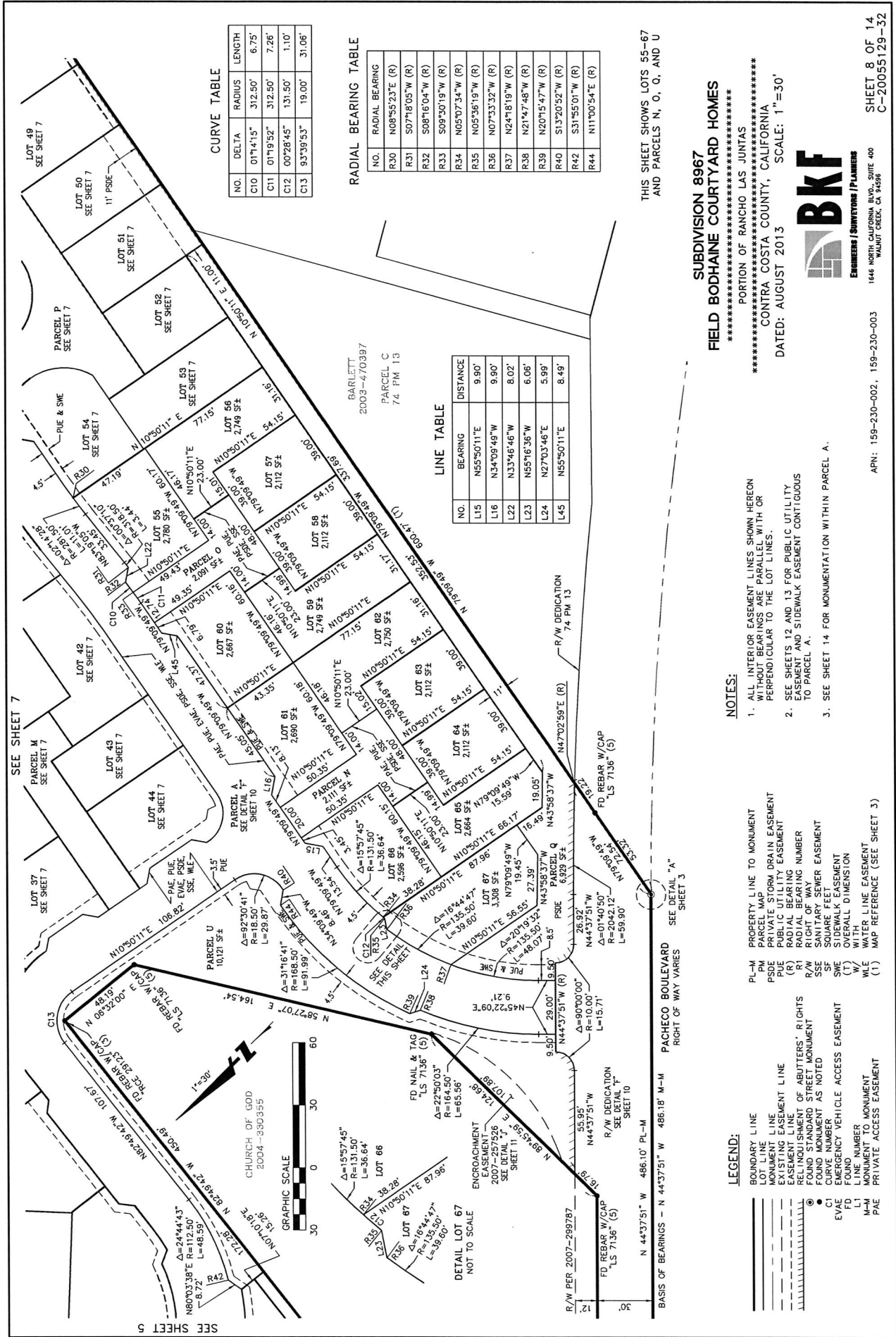
CURVE TABLE

NO.	DELTA	RADIUS	LENGTH
C4	53°35'27"	2.50'	2.34'
C5	75°29'07"	2.50'	3.29'
C6	07°44'38"	47.50'	6.42'
C7	90°00'02"	3.00'	4.71'
C9	31°19'56"	25.00'	13.67'

LINE TABLE

NO.	BEARING	DISTANCE
L13	N10°50'11"E	1.22'
L14	N34°09'49"W	7.07'
L17	N47°14'44"E	24.40'
L18	N79°09'49"W	6.90'
L19	N10°50'09"E	19.00'
L20	N10°50'11"E	0.36'
L21	N55°50'11"E	9.68'
L45	N55°50'11"E	8.49'
L46	N34°09'49"W	8.49'

APN: 159-230-002, 159-230-003



**COUNTY OF CONTRA COSTA**  
**ELECTRONIC DEPOSIT PERMIT**  
OFFICE OF COUNTY AUDITOR-CONTROLLER  
MARTINEZ, CALIFORNIA

DEPARTMENT NAME  
TREASURER-TAX COLLECTOR

FISCAL YEAR  
2013 - 2014

ORGANIZATION NUMBER 15

DESCRIPTION OF DEPOSIT	FUND/ORG NO.	SUB ACCT	TASK	OPT	ACTIVITY	AMOUNT	TOTAL
sub-division - 8967	831400	0803				\$43,985.00	
tax collector special - subdivision guarantee							
sub division fee t/tc	000015	9607				\$35.00	
treasurer-tax collector - com for tax & assess coll							
subdivision fee c/b	000002	9607				\$12.00	
clerk of the board - com for tax & assess coll							
							\$44,032.00

TOTAL DEPOSIT: **\$44,032.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT:** BANK **ACCOUNT DEPOSITED:** Wells Fargo Bank - Tax Collector

**CASH:** \$0.00 **CHECKS:** \$0.00 **BANK DEPOSIT:** \$44,032.00

**Bank Receipt:** pending **Date:** 12/18/2013 **NOTES:** tract/ms #8967

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A  
TRUE AND CORRECT RECORD OF THE TOTAL  
AMOUNT OF MONEY AS DESCRIBED ABOVE  
FOR DEPOSIT INTO THE COUNTY TREASURY

THE A-C OF CCC, HEREBY CERTIFIES  
THAT THE AMOUNT DUE THE TREASURER  
OF SAID COUNTY FOR MONIES COLLECTED  
BY **TREASURER-TAX COLLECTOR**  
**-WELLS FARGO BANK - TAX COLLECTOR**  
IN SETTLEMENT OF THE ABOVE DESCRIBED  
ACCOUNTS IS THE SUM OF **\$44,032.00**

RECEIPT OF ABOVE AMOUNT  
IS HEREBY ACKNOWLEDGED.

Dec 18, 2013 03:42:36PM

NOT PROCESSED

NOT PROCESSED

Danielle Goodbar  
USER VALIDATION

NOT SIGNED  
AUDITOR'S VALIDATION

NOT SIGNED  
TTC VALIDATION

USER PHONE NO.  
925-957-2828

SUBMIT DATE  
Dec 18, 2013 03:42:36PM

USER NAME  
Danielle Goodbar

EDP NO  
DP647961



Tax Collector's Office  
625 Court Street  
Finance Building, Room 100  
P. O. Box 631  
Martinez, California 94553-0063  
(925) 957-5280  
(925) 957-2898 (FAX)

# Contra Costa County

Russell V. Watts  
County Treasurer-Tax Collector

Brice B. Bins  
Chief Deputy Treasurer-Tax Collector

Corrie Gideon  
Tax Operations Supervisor



Date: 12/17/2013

IF THIS TRACT IS NOT FILED PRIOR TO THE DATE TAXES ARE OPEN FOR COLLECTION (R&T CODE 2608) **THIS LETTER IS VOID.**

This will certify that I have examined the map of the proposed subdivision entitled:

<u>Tract / MS #</u>	<u>City</u>	<u>T.R.A.</u>
8967	MARTINEZ	76051
Parcel #: 159-230-002-2		159-230-003-0

and have determined from the official tax records that there are no unpaid County taxes heretofore levied on the property included in the map.

The 2013-2014 tax lien has been paid in full. Our estimate of the 2014-2015 tax lien, which became a lien on the first day of January, 2014 is **\$43,985.00**

This tract is subject to a 1915 Act Bond. If subject to a 1915 Act Bond, the original principal to calculate a segregation is

The amount calculated is **void** 45 days from the date of this letter, unless this letter is accompanied with security approved by the Contra Costa County Tax Collector  
**Subdivision bond must be presented to the County Tax Collector for review and approval of adequacy of security prior to filing with the Clerk of the Board of Supervisors.**

RUSSELL V. WATTS,  
Treasurer-Tax Collector

By: Corrie Gideon

**CONTRA COSTA COUNTY  
ASSESSOR'S OFFICE**

TO THE COUNTY REDEMPTION OFFICER:

A request has been received by this department for the assessed value of the property included in the proposed subdivision titled 8967

Information requested is as listed below.

By:

  
Assessor's Drafting Division

Date

12/17/2013

Reissued: \_\_\_\_\_

Date \_\_\_\_\_

Property assessed on current roll as all or a portion of the following parcels:

City/Unincorporated Area: Martinez

PARCEL NUMBER	TAX RATE AREA	13-14 ASSESSED VALUE	14-15 TENTATIVE VALUE
159-230-002-2	76051	\$1,850,000	\$1,850,000
159-230-003-0	76051	950,000	950,000

Requested by: Bernadette Salas

Title Company: FIRST AMERICAN

Owner: KB HOME SOUTH BAY

Date Acquired: 12/19/2012



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: January 7, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Category III Aviation Corporation, for a shade hangar at Buchanan Field Airport effective December 12, 2013, in the monthly amount of \$172.41, Pacheco area

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize \$2,068.92 annually.

**BACKGROUND:**

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Beth Lee, (925) 646-5722

By: , Deputy

cc:



BACKGROUND: (CONT'D)

1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Rental Agreement

## CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT

### T-HANGAR AND SHADE HANGAR RENTAL AGREEMENT

1. **PARTIES:** Effective December 12, 2013 ("**Effective Date**"), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California ("**Airport**"), and Category III Aviation Corporation ("**Renter**"), hereby mutually agree and promise as follows:
  2. **RENTER AND AIRCRAFT INFORMATION:** Simultaneous with the execution of this T-Hangar and Shade Hangar Rental Agreement ("**Rental Agreement**") by Renter, Renter shall complete the Renter and Aircraft Information Form. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit "A" and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current Aircraft Registration or, if the aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below.
  3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a T-Hangar or Shade Hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form ("**Renter's Aircraft**").
  4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that T-Hangar or Shade Hangar shown as # B-09 on the T-Hangar and Shade Hangar Site Plan, attached hereto as Exhibit B and incorporated herein. This T-Hangar or Shade Hangar is part of the T-Hangar and Shade Hangar Site ("**T-Hangar Site**") and shall hereinafter be described as the "**T-Hangar**."
- Renter has inspected the T-Hangar and hereby accepts the T-Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the T-Hangar.
5. **USE:** The T-Hangar shall be exclusively by Renter for the storage of Renter's Aircraft. In addition to the storage of Renter's Aircraft, Renter may use the T-Hangar for (1) the homebuilding, restoration and/or maintenance of Renter's Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States,

the State of California, the County of Contra Costa and other government agencies with jurisdiction over Buchanan Field Airport; (2) the storage of and materials directly related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft; (3) the storage of one boat, or one recreational vehicle, or one motorcycle, or one automobile, provided that Renter first provides to Airport proof of Renter's ownership and original registration of any stored boat or vehicle, for inspection and copying; and/or (4) the storage of comfort items (such as a couch, small refrigerator, etc.) that the Director of Airports, in his sole discretion, determines will not impede the use of the hangar for the storage of Renter's Aircraft, and are not prohibited by applicable building and fire codes. The T-Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the T-Hangar for the storage of aircraft not owned or leased by Renter is prohibited. ("Aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the T-Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not registered as of the Effective Date, upon completion of construction, Renter shall register and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM:** This Rental Agreement shall be from month to month commencing December 12, 2013, and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT:**

- A. **Monthly Rent and Additional Rent.** Renter shall pay \$ 172.41 in rent per month ("**Monthly Rent**") due and payable in advance on the first day of each calendar month, beginning on the commencement date of this Rental Agreement. Unless directed to do otherwise by Airport, Renter shall pay rent only in cash or by personal check, certified check, or money order. If the term of this Rental Agreement begins on a day other than the first day of the



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: ACCEPT the 2013 status report on street light maintenance by Pacific Gas and Electric Company

---

**RECOMMENDATION(S):**

ACCEPT the 2013 status report from the Public Works Director on street light maintenance by Pacific Gas and Electric Company (PG&E) in coordination with the Cities and the County, as recommended by the Transportation, Water and Infrastructure Committee (TWIC), Countywide. (All Districts)

**FISCAL IMPACT:**

100% County Service Area L-100 funds.

**BACKGROUND:**

Each year, the TWIC reviews and monitors the implementation of the Letter of Understanding with PG&E for the maintenance of PG&E streetlights in Contra Costa County.

The TWIC requested Public Works staff to report annually on the status of street light maintenance coordination efforts with PG&E. On December 5, 2013, Public Works staff submitted and discussed the attached annual report on "PG&E Coordination with Cities and County for Street Light Maintenance." The Committee requested that this report be forwarded to the Board of Supervisors and that staff return to TWIC in 2014 to report on Assembly Bill (AB) 719 regarding Light Emitting Diode (LED) conversion.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: S. Cohen (925) 313-2160

By: , Deputy

cc:

**BACKGROUND: (CONT'D)**

Items reviewed at quarterly PG&E Coordination meetings in 2013 included street light vandalism (copper wire theft) and related legislation, street light maintenance and cost-saving measures, financing for LED projects and the California Public Utilities Commission rate schedules for LEDs. Meetings took place at the City of Pleasant Hill, the City of Pittsburg, and the Contra Costa County Public Works Department.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Board of Supervisors would not accept the report as recommended by the TWIC in November 2013.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

**ATTACHMENTS**

TWIC Report



Contra Costa County  
Public Works  
Department

Julia R. Bueren, Director

Deputy Directors

Brian M. Balbas

Stephen Kowalewski

Stephen Silveira

Joe Yee

## MEMO

December 5, 2013

**TO:** Transportation, Water, and Infrastructure Committee  
Supervisor Candace Andersen, District II, Chair  
Supervisor Mary N. Piepho, District III, Vice Chair

**FROM:** Julia R. Bueren, Public Works Director *Handwritten signature*

**SUBJECT:** *For* Report on PG&E Coordination with Cities and County for Street Light Maintenance

### RECOMMENDATION

ACCEPT this status report on the street light coordination effort between Pacific Gas and Electric Company (PG&E), the County Public Works Department (County), and participating cities for street light maintenance.

### BACKGROUND

The Transportation, Water and Infrastructure Committee (TWIC) requested Public Works staff to report annually on the status of street light maintenance coordination efforts with PG&E.

Street light maintenance program improvements continue to take place. The Letter of Understanding (LOU), dated February 2008, between PG&E and County, states the commitment of PG&E for open communication and responsive service levels and actions in resolving issues related to street light performance. Communication channels have continued to remain open by conducting regular discussions at street light coordination meetings with the County, and its constituent cities and towns.

Continuing the effort initiated in May 2008, and since reporting to TWIC on December 6, 2012, the County Public Works Department, PG&E and cities have met on a quarterly basis. In 2013, meetings took place at City of Pleasant Hill, City of Pittsburg and Contra Costa County Public Works Department. Topics discussed throughout this year included street light vandalism (specifically for copper wire theft) and related legislation; street light maintenance and cost-saving measures; and financing for Light Emitting Diode (LED) projects and California Public Utilities Commission (CPUC) rate schedules for

PG&E's replacement of high pressure sodium lights with LEDs. The quarterly meetings were valuable because those present were able to address issues related to street light maintenance, operations and increased efficiencies. Topics discussed at quarterly PG&E Street Light Coordination meetings are described in more detail below:

### **Street Lights Vandalism (Copper wire theft and Legislation updates)**

Copper wire theft: Theft of copper wire from street lights in several Cities and unincorporated County areas continue. Some cities in the County have opted to secure their electrical boxes with anti-theft devices such as security lids. Some cities are using more elaborate measures such as having tracking devices on copper wire to deter vandals from stealing the wire. Following the example of the City of Vallejo, the City of Concord adopted "Copper Stoppers" program, a metal theft protection and recovery service company from a company based in Michigan. Police in Concord have caught six offenders in one month; City of Vallejo has been free of copper wire theft for over a year. The cost of Copper Stoppers is relatively inexpensive compared to the cost to replace stolen copper wire and repair damaged infrastructure.

County electricians installed aluminum instead of copper wiring along Richmond Parkway, our most sensitive area for copper theft. Stickers were added to poles with the words: "No copper wire" to deter thieves from stealing the wire. To date, there has been no additional vandalism in this area.

Legislation updates: Since reporting to TWIC on December 6, 2012 and throughout the year, Tom Guarino, PG&E, has been delivering updates on legislation that would increase the penalties for copper wire theft and make it more difficult to sell to recyclers. Recently two bills, AB 841 and AB 909, were vetoed by the Governor. Another bill, AB 801, is being held by the author. However, SB 485 was approved by the Governor on October 3, 2013 and is now a chaptered law. For descriptions of the legislation, please see below:

- AB 841 required that junk dealers and recyclers pay for nonferrous materials only by check mailed to the seller's address. Existing law prohibits a junk dealer or a recycler from providing payment for nonferrous material, as defined, unless the payment is made by cash or check, the check is mailed, or the cash or check is provided no earlier than 3 days after the date of sale, and other specified requirements are met.
- AB 909 required the Department of Justice to establish a Metal Theft Task Force Program to provide grants to establish regional task forces for the purpose of providing local law enforcement and district attorneys with the tools necessary to successfully interdict the commission of metal theft and related metal recycling crimes.



- AB 801 would require junk dealers and recyclers to obtain specified information before providing payment for nonferrous materials marked with "indicia" (distinctive ownership markings), as defined, and would require that this information be retained as part of the written record of purchases.
- SB 485 requires weighmaster license applicants to provide information and a fee to the Department of Food and Agriculture's Division of Measurement Standards. If Department determines, after investigation, that information submitted in the application is materially inaccurate, the license issued to the junk dealer or recycler is revoked unless the applicant complies with the information requirements within 14 days of notice, as specified.

### **Street Light Maintenance, Operations, Repairs and Cost Saving Measures**

Overall coordination between PG&E, Cities and County on street light repairs is ongoing. Discussions in 2013 focused on completion of routine calls for service. The year before, PG&E dedicated a unit in Fresno to the reporting and followup on street light outages and repairs. Notable improvements have been made for reporting the repairs done. This was a team effort between PG&E and street light coordinators in Cities and the County. Notification is received – with a reference or case number – for all outages reported directly to PG&E's website. PG&E monthly repair reports use this same reference or case number. The result has made the tracking of cases and receiving information on closed cases (street light repairs) a much simpler and faster task.

14-day "routine" repair cases: Response time for most routine repairs has been within 14 days throughout the year as stated in the LOU. When an outage repair takes longer, PG&E previously was not consistent with communicating to County staff with a response timeframe. Notable improvements have been made since the new opening of the Fresno unit in 2012. Currently, the number of cases taking longer to repair is very small and it was zero at the beginning of October 2013. The flow of information and communications regarding the pending repairs is excellent. County staff and PG&E at the Fresno unit are in constant communication via email.

The busiest time of the year for street light outage reports is the fall and winter season. It is around this time that the communications in repair status lacked in prior years. Although we are early in the fall and winter seasons, we believe that the establishment of the Fresno unit and the improvement in the notification process by PG&E will result in improvements in communication this year.

Electric Corrective (EC) 90-day cases: PG&E submits a monthly outage report to agencies. With this report, agencies can track repairs and also see outages of which they were previously unaware that may have been reported directly to PG&E and not come through the County or City which they are located within. This can allow staff to followup, as needed.



PG&E continues to provide the County monthly outage reports with information on outstanding and incomplete repairs for the EC 90-day cases. With the new improvements in the notification process, PG&E's Streetlight Maintenance Department is now sending emails to County staff when street lights are repaired. County staff continues to assist PG&E by providing a list of outstanding cases and requesting their status. In the past, responses have not been consistent and, at times, information about the status of a case has been difficult to obtain from PG&E. This has notably improved in 2013 where immediate responses via email are now available to County staff by PG&E. The number of EC-90 cases that extend beyond 90 days improved in 2013. Delayed reporting on field work completion in the West County continued into the first part of the year; however, the last six months of 2013 have demonstrated improvements in West County EC-90 day case reporting.

### **LED Financing and CPUC Rate Schedule**

LED Financing: Several cities were interested in information related to financing for LED projects. Agencies were identified that can provide low rate (APR) loans for LED retrofit and similar projects. The California City-County Street Light Association (CALSLA) has a list of resources that can provide special loans. The California Energy Commission can be a great source of information as well.

CPUC updates: The CPUC approved a tariff for the conversion of PG&E-owned (LS1) high pressure sodium (HPS) lights to LED throughout the state last year. PG&E does not yet have an approved rate schedule for doing these conversions. City of Pittsburg has sent letters to the CPUC in an effort to accelerate the process of developing the rate schedule which would allow PG&E to do LED conversion in cities and counties. Currently, CPUC approval is expected by spring of 2014.

PG&E's Group Lamp Replacement Program, which was created to replace HPS lights across the County and Cities at the end of their life cycle, has been completed in many areas including Discovery Bay, Brentwood, Martinez, Richmond, Lafayette, Oakley and Bethel Island, however, others remain incomplete at this time. The group lamp replacement program mainly focuses on areas that may have underground wiring issues due to third party digging and damaged wires. When the CPUC approves the funds (approximately \$40 to \$50 million) for PG&E to convert HPS lights to LEDs, the group replacement program will use those funds and continue the program to install LEDs.

### **CONCLUSION**

Key topics discussed in 2013 were street light vandalism and ways to deter copper wire theft; street light maintenance and reporting on work done to repair street lights; Light Emitting Diode (LED) lights; and the upcoming California Public Utilities Commission

(CPUC) rate schedules for PG&E's replacement of high pressure sodium lights with LEDs. PG&E's reorganization and relocation of the call center in 2012 resulted in demonstrable program improvements in 2013 with better communications on the status of outage cases and more timely information on repairs that are completed.

It is recommended that PG&E Street Light Coordination meetings continue on a regular, quarterly basis. These meetings enable City and County staff to collaborate on street light issues and to work together to develop improvements for timely repairs and innovations. City, County and PG&E staff obtain benefits from the interactions at the quarterly meetings and help all of us deliver excellent customer service to residents by assuring timely street light repairs. Major topics to be discussed in 2014 include new copper wire theft deterrent systems, funding and implementation of LED replacements, and developing standards for LED installations in new developments. The County, Cities, and PG&E remain committed to the well-organized and efficient system for street lights.

SC:JD:tr  
G:\spdist\CSA L-100\TWIC\2013\TWICstlightstatus 12-5-13.doc

- C:   Members, Board of Supervisors  
      D. Twa, CAO  
      B. Balbas, Deputy Public Works Director  
      W. Lai, Assistant Public Works Director, Engineering Services  
      S. Cohen, Special Districts Manager  
      J. Cunningham, Department of Conservation and Development  
      T. Guarino, Pacific Gas & Electric



# Contra Costa County

To: Board of Supervisors  
 From: David Twa, County Administrator  
 Date: January 7, 2014

Subject: CLAIMS

---

**RECOMMENDATION(S):**

DENY claims from Emanuel Jimenez, Ericka Raulston (3), Robert Rodriguez, Mireya Ruiz, Robert Vitrano, USAA A/S/O Jerome G. Morgan, and 21st Century Insurance for Larry Slater.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

\*

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Joellen Balbas  
925.335.1906

By: , Deputy

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: Sharon Offord Hymes, Risk Manager  
Date: January 7, 2014

Subject: Settlement of Claim, Flores vs. Contra Costa County

---

**RECOMMENDATION(S):**

**RECEIVE** this report concerning the final settlement of Eustaquio Flores and **AUTHORIZE** payment from the Liability Internal Service Fund in an amount not to exceed \$20,433.34.

**FISCAL IMPACT:**

Liability Internal Service Fund payment of \$20,433.34.

**BACKGROUND:**

County Risk Management has advised the County Administrator that within authorization an agreement has been reached settling the liability claim of Eustaquio Flores v. Contra Costa County. The Board's December 17, 2013 closed session vote was: Supervisors Gioia, Andersen, Piepho, Mitchoff and Glover – Yes. This action is taken so that the terms of this final settlement and the earlier December 17, 2013 closed session vote of this Board authorizing its negotiated settlement are known publicly.

**CONSEQUENCE OF NEGATIVE ACTION:**

Case will not be settled.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Sharon Hymes-Offord,  
925-335-1450

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

None.



Contra  
Costa  
County

To: Board of Supervisors  
From: Ted Cwiek, Human Resources Director  
Date: January 7, 2014

Subject: Introduce Ordinance 2014-01 amending the County Ordinance Section 33-5.375

---

**RECOMMENDATION(S):**

INTRODUCE Ordinance 2014- 01 amending the County Ordinance Code to move the classifications of Real Estate Manager-Exempt, Capital Projects Manager-Exempt, and Procurement Services Manager-Exempt from Section 33-5.375 to Section 33-5.347, change the appointing authority of those same classifications, and repeal Section 33-5.375, waive reading and fix January 14, 2014, for adoption.

**FISCAL IMPACT:**

There is no cost associated with this action.

**BACKGROUND:**

The General Services and Public Works department merged effective 2012, necessitating the need to amend the related ordinance for certain Exempt classifications to reflect the change in the appointing authority from the General Services department to the Public Works department. The amendment does three things: 1) moves the classifications of Real Estate Manager-Exempt, Capital Projects Manager-Exempt, and Procurement Services Manager-Exempt from Section 33-5.375 General Services to Section 33-5.347 Public Works; 2) changes the appointing authority of those same classification; and 3) it repeals Section 33-5.375 General Services.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ted Cwiek (925) 335-1766 By: , Deputy

cc: Eva Barrios, Roxana Mendoza, Jeannie Rounsaville

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the impacted classifications will not be codified in the appropriate Public Works Department Ordinance Section.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

Introduce Ordinance 2014-01 Public Works  
Ordinance 2014-01



**POSITION ADJUSTMENT REQUEST**NO. \_\_\_\_\_  
DATE November 19, 2013Department : Human Resource Department No./  
Budget Unit No. \_\_\_\_\_ Org No. \_\_\_\_\_ Agency No. 65**Action Requested:**

Amend County Ordinance Section to remove the exempt status of the classification of Fleet Manager-Exempt (PMF1) from the County Ordinance Code.

Proposed Effective Date: \_\_\_\_\_

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐Total One-Time Costs (non-salary) associated with request: \$0

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$ \_\_\_\_\_  
Total this FY \$ \_\_\_\_\_Net County Cost \$0  
N.C.C. this FY \$0

SOURCE OF FUNDING TO OFFSET ADJUSTMENT \_\_\_\_\_

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.\_\_\_\_\_  
(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

\_\_\_\_\_  
Deputy County Administrator\_\_\_\_\_  
Date**HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS**DATE 12/10/2013

INTRODUCE Ordinance 2014- 01 amending the County Ordinance Code to move the classifications of Real Estate Manager-Exempt, Capital Projects Manager-Exempt, and Procurement Services Manager-Exempt from Section 33-5.375 to Section 33-5.347, change the appointing authority of those same classifications, and repeal Section 33-5.375, waive reading, and fix January 14, 2014, for adoption.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.  
☐ \_\_\_\_\_ (Date) Ted Cwiek\_\_\_\_\_  
(for) Director of Human Resources**COUNTY ADMINISTRATOR RECOMMENDATION**

DATE \_\_\_\_\_

- ☐ Approve Recommendation of Director of Human Resources  
☐ Disapprove Recommendation of Director of Human Resources  
☐ Other: \_\_\_\_\_

\_\_\_\_\_  
(for) County Administrator**BOARD OF SUPERVISORS ACTION:**Adjustment APPROVED ☐ DISAPPROVED ☐David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION  
Adjust class(es) / position(s) as follows:

**REQUEST FOR PROJECT POSITIONS**

Department \_\_\_\_\_ Date \_\_\_\_\_ No. \_\_\_\_\_

1. Project Positions Requested:

2. Explain Specific Duties of Position(s)

3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)

4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.

5. Project Annual Cost

1. Salary & Benefit Cost	\$ _____	2. Support Cost	\$ _____
		(services, supplies, equipment, etc.)	
3. Less revenue or expenditure	\$ _____	4. Net cost to General or other fund	\$ _____

6. Briefly explain the consequences of not filling the project position(s) in terms of:

- a) potential future costs
- b) legal implications
- c) financial implications
- d) political implications
- e) organizational implications

7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.

8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted

\_\_\_\_\_

9. How will the project position(s) be filled?

- ☐ a) Competitive Examination(s)
- ☐ b) Existing employment list(s) Which one(s)
- ☐ c) Direct appointment of
  - ☐ 1. Merit system employee who will be placed on leave from current job
  - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

**ORDINANCE NO. 2014-01**

**(Move Real Estate Manager-exempt, Capital Projects Manager-exempt, and Procurement Services Manager-exempt from Section 33-5.375 to Section 33-5.347; Change Appointing Authority for Same Classifications; and Repeal Section 33-5.375.)**

The Contra Costa County Board of Supervisors ordains as follows (omitting the parenthetical footnotes from the official text of the enacted or amended provisions of the County Ordinance Code):

**SECTION I:** Section 33-5.347 of the County Ordinance Code is amended to move the classifications of real estate manager-exempt, capital projects division manager-exempt, and procurement services manager-exempt from Section 33-5.375- General Services to Section 33-5.347- Public Works, and change the appointing authority for those same classifications to read:

**33-5.347 Public works.**

- (a) The public works director is excluded and is appointed by the board.
- (b) The chief deputy public works director is excluded and is appointed by the public works director.
- (c) The deputy public works directors are excluded and are appointed by the public works director.
- (d) The transportation program manager-exempt is excluded and is appointed by the public works director.
- (e) The real estate manager-exempt is excluded and is appointed by the public works director.
- (d) The capital projects division manager-exempt is excluded and is appointed by the public works director.
- (e) The procurement services manager-exempt is excluded and is appointed by the public works director.

{Ord. Nos. 2014-01 § I, 12-10-13; 2003-13 § 1; 81-70 § 2, 81-32 § I[20]; see Chap. 24-22, Str. & Hwys. C. § 2006, Govt. C. §§ 27550 & 24300, etc.).

**SECTION II:** Section 33-5.375 of the County Ordinance Code is repealed in its entirety.

**SECTION III: EFFECTIVE DATE.** This ordinance becomes effective 30 days after passage, and within 15 days of passage shall be published once with the names of the

supervisors voting for and against it in the

\_\_\_\_\_, a newspaper published in this County.

PASSED ON \_\_\_\_\_ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: DAVID J. TWA, Clerk of the  
Board of Supervisors and County Administrator

\_\_\_\_\_

Board Chair

By: \_\_\_\_\_

Deputy

[SEAL]

**ORDINANCE NO. 2014-01**

CAS:

H:\Human Resources\Ordinance Code Changes\Ord Change- Amend Public Works & Delete General Services.docx



Contra  
Costa  
County

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: Appointment of Ben Hornstein to the Advisory Council on Aging

---

**RECOMMENDATION(S):**

APPOINT Ben Hornstein to as the Martinez Local Committee representative on the Advisory Council on Aging, as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**

None

**BACKGROUND:**

Mr. Hornstein's term will end September 30, 2016. Mr. Hornstein was recommended to this position by the Concord City Council at their October 8, 2013 meeting. His address is 1250 Brookview Drive, Concord, CA.

The Advisory Council on Aging provides a means for county-wide planning, cooperation and coordination for individuals and groups interested in improving and developing services and opportunities for the older residents of this county. The Council provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Earl Maciel 3-1648

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Advisory Council on Aging may not be unable to conduct routine business.

CHILDREN'S IMPACT STATEMENT:

None





Contra  
Costa  
County

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: APPOINT Armando Morales to Low-Income Seat No. 5 of the Economic Opportunity Council

---

**RECOMMENDATION(S):**

APPOINT Armando Morales to the Low-Income Seat No. 5 on the Economic Opportunity Council, with a term end date June 30, 2015, as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**

None

**BACKGROUND:**

Mr. Morales is applying for the Low-Income Seat No. 5 of the Economic Opportunity Council with term expiration date June 30, 2015. Mr. Morales address is: 313 E. Ruby, Oakley, CA 94561

**CONSEQUENCE OF NEGATIVE ACTION:**

The Economic Opportunity Council will be unable to conduct routine business.

**CHILDREN'S IMPACT STATEMENT:**

None

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jagjit Bhambra, 313-1545

By: , Deputy

cc:



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Catherine Kutsuris, Conservation and Development Director  
Date: January 7, 2014

Subject: Allocation of Additional Park Dedication Funds to Finance Improvements to the Iron Horse Corridor at 230 Hookston Road in Pleasant Hill

---

**RECOMMENDATION(S):**

1. AUTHORIZE the Auditor-Controller to transfer \$135,575 from Park Dedication Funds Account 8136 37350 3240 to the Contra Costa County Public Works Department; and
2. APPROVE Appropriations and Revenue Adjustment No. 5038 authorizing new revenue in the amount of \$135,575 from Park Dedication Funds and appropriating it to the Public Works Department to finance additional improvements to County-owned property located adjacent to the Iron Horse Corridor located at 230 Hookston Road in Pleasant Hill.

**FISCAL IMPACT:**

No General Funds are involved. 100% Park Dedication funds that have accumulated in the Contra Costa Centre census tract will be used to finance the improvements along the Iron Horse Trail.

**BACKGROUND:**

The County owns property (formerly Tri-Cities Concrete) located at 230 Hookston Road in Pleasant Hill. This property is strategically located adjacent to the Iron Horse Corridor (IHC) between the Hookston Station Tree Planting project and the Walden Green Phase II landscaping project. In May 2013, the Board of Supervisors approved allocating \$259,000 in park dedication funds to finance the installation of landscaping on the County-owned property to improve the visual aesthetics of the adjacent IHC in that area and also to provide a landscaped buffer between the users of the

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Bob Calkins, (925)  
674-7877

By: , Deputy

cc:

#### BACKGROUND: (CONT'D)

trail and the industrial businesses just west of the trail.

The County's Public Works Department is requesting an additional \$135,575 in park dedication funds to design and construct a six foot wide 1,500 feet long paved pedestrians-only trail on the subject property from Mayhew Way to Hookston Road to help separate pedestrians from cyclists using the IHC, plant additional landscaping, and install appropriate signage. As is the case with the previous landscaping project, once completed the Colony Park Neighbors Association will maintain the landscaped area for the first five years through an agreement with the County. The County will maintain the path and signage.

The proposed budget includes \$130,575 in construction costs (including a 10 percent contingency) and \$5,000 in design costs. The entire project is expected to be completed in the Fall 2014. Both the IHC Advisory Committee and the Contra Costa Centre Municipal Advisory Committee have recommended the Board of Supervisors approve this additional request for park dedication funds.

It is the policy of the County to use park dedication funds to meet local park needs. This action is consistent with that policy and staff recommends approval of the request for additional funds. Installing a separate pedestrian trail through the area will reduce the potential conflicts between pedestrians and cyclists using the IHC in this area.

#### CONSEQUENCE OF NEGATIVE ACTION:

Not providing the requested funding would result in the pedestrian path not being constructed.

#### CHILDREN'S IMPACT STATEMENT:

The proposed additional improvements supports the following community outcome established in the Children's39;s Report Card: *Communities are safe and provide a high quality of life for children and families.*

#### ATTACHMENTS

Appropriation and Revenue Adjustment No. 5038

CONTRA COSTA COUNTY  
 APPROPRIATION ADJUSTMENT /  
 ALLOCATION ADJUSTMENT  
 T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- ☒ BOARD OF SUPERVISORS  
☐ COUNTY ADMINISTRATOR  
☐ AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: Public Works Department		
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>	INCREASE
0678	5011	SPRW FUND - FUND 138800 REIMBURSEMENTS - GOV/GOV		135,575 00
TOTALS				135,575 00

APPROVED

AUDITOR-CONTROLLER:

BY: Marie Rulloda DATE 12/26/13

COUNTY ADMINISTRATOR:

BY: Lyn Eull DATE 12/30/13

BOARD OF SUPERVISORS:

YES:

NO:

BY: \_\_\_\_\_ DATE \_\_\_\_\_

(M129 Rev 05/09)

EXPLANATION OF REQUEST:

Appropriate new revenue transferred from Park Dedication Funds to cover expenditures for improvement of property located along the Iron Horse Corridor at 230 Hookston Road in Pleasant Hill.

[Signature]  
 SIGNATURE

Chief of Admin Services

TITLE

DATE

APPROPRIATION

APOO

5038

ADJ. JOURNAL NO.

12/23/13

CONTRA COSTA COUNTY  
ESTIMATED REVENUE ADJUSTMENT/  
ALLOCATION ADJUSTMENT  
T/C 24

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- ☒ BOARD OF SUPERVISORS  
☐ COUNTY ADMINISTRATOR  
☐ AUDITOR-CONTROLLER

ACCOUNT CODING		DEPARTMENT: Public Works Department		
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE	<DECREASE>
0678	9975	SPRW FUND - FUND 138800 MISC NON-TAXABLE REVENUE	135,575 00	
TOTALS			135,575 00	

APPROVED

AUDITOR-CONTROLLER:

BY: Maria Ruth da DATE: 12/20/13

COUNTY ADMINISTRATOR:

BY: July M. Ewell DATE: 12/30/13

BOARD OF SUPERVISORS:

YES:

NO:

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

EXPLANATION OF REQUEST:

Appropriate new revenue transferred from Park Dedication Funds to cover expenditures for improvement of property located along the Iron Horse Corridor at 230 Hookston Road in Pleasant Hill.

[Signature] Chief of Admin Services 12/30/13  
SIGNATURE TITLE DATE  
REVENUE ADJ. RA00 5038  
JOURNAL NO.



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: January 7, 2014

Subject: Appropriation Adjustment - Byron School Resource Officer

---

**RECOMMENDATION(S):**

APPROVE Appropriations and Revenue Adjustment No. 5037 authorizing new revenue in the amount of \$50,000 in the Sheriff's Office (0255) from the County Service Area P-6, Central Administrative Base (7629) and appropriating it to provide police services to the Byron Union School District.

**FISCAL IMPACT:**

This action increases revenue and appropriations by \$50,000. There is no change in net county cost.

**BACKGROUND:**

In an effort to reduce violence and bullying in area schools, the Sheriff's Office is providing a School Resource Officer to the Byron Unified School District. In FY 12-13, Byron Unified School District contributed \$50,000 toward the cost of the School Resource Officer, with the Sheriff's Office funding the remainder of the cost from the County Service Area (CSA) P-6 Zone funds generated in the Discovery Bay area. However, the School District is now unable to provide this funding. The Sheriff's Office will now fund the entire cost of a full-time deputy from the County Service Area (CSA) P-6 zone funds generated in the Discovery Bay Area, which requires an appropriation adjustment of an additional \$50,000.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Liz Arbuckle, 335-1529

By: , Deputy

cc:

ATTACHMENTS

Appropriation and Revenue Adjustment No.  
5037



CONTRA COSTA COUNTY  
APPROPRIATION ADJUSTMENT

T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

- ☒ BOARD OF SUPERVISORS  
☐ COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Sheriff's Office (0255)		
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>	INCREASE
2505	1011	PERMANENT SALARIES		45,000 00
2505	1042	F.I.C.A		1,000 00
2505	1070	WORKERS COMPENSATION INS		3,000 00
2505	1063	UNEMPLOYMENT INSURANCE		1,000 00
0990	6301	Reserve for Appropriations	50,000 00	
0990	6301	Appropriate New Revenue		50,000 00
TOTALS			50,000 00	100,000 00

APPROVED

AUDITOR-CONTROLLER:

BY: Marie P. Roder DATE 12/24/13

COUNTY ADMINISTRATOR:

BY: W. M. E. L. L. DATE 12/31/13

BOARD OF SUPERVISORS:

YES:

NO:

EXPLANATION OF REQUEST

To appropriate new revenue for the Byron Union School District SRO

[Signature]

Fiscal Officer

12/20/2013

SIGNATURE

TITLE

DATE

APPROPRIATION

APOO

5037

ADJ. JOURNAL NO.

BY: \_\_\_\_\_ DATE \_\_\_\_\_

CONTRA COSTA COUNTY  
ESTIMATED REVENUE ADJUSTMENT  
T/C 24

ACCOUNT CODING		BUDGET UNIT: (0255) Sheriff's Office			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
2505	9951	REIMBURSEMENTS - GOV/GOV	50,000	00	
TOTALS			50,000	00	

APPROVED

AUDITOR-CONTROLLER:

BY: Maria Rulloda DATE 12/24/13

COUNTY ADMINISTRATOR:

BY: Byron Eull DATE 12/31/13

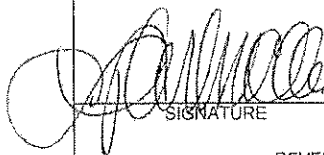
BOARD OF SUPERVISORS:

YES:

NO:

EXPLANATION OF REQUEST

To appropriate new revenue for the Byron Union School District SRO



SIGNATURE

Fiscal Officer

TITLE

12/20/2013

DATE

BY: \_\_\_\_\_ DATE \_\_\_\_\_

REVENUE ADJ.  
JOURNAL NO.

RAOO

5037



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: January 7, 2014

Subject: Reclassify Three (3) Sheriff's Ranger Positions to Sheriff's Community Service Officer

---

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 21400 to reclassify three (3) Sheriff's Ranger (64WR) (represented) positions # 13471, 11846, and 13472 and its incumbents at salary plan and grade VN5 1017 (\$2,842- \$3,455) to Sheriff's Community Service Officer (64VI) (represented) at salary plan and grade VN5 1336 (\$3,898 - \$4,738) in the Field Operations Bureau – County Patrol Division.

**FISCAL IMPACT:**

\$78,478.50 annual increase to the Office of the Sheriff's General Fund. \$33,123.60 of which is attributed to retirement costs. Cost increases mitigated by previous personnel actions resulting in cost savings.

**BACKGROUND:**

The Office of the Sheriff request to reclassify three (3) Sheriff's Rangers (64WR) to Sheriff's Community Service Officers (64VI) in Field Operation Bureau-County Patrol. The department has determined that the reclassification would benefit the overall operation of field patrol services by providing timely response to non-priority -one calls. Sheriff's Rangers primarily focus on the security and monitoring of

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lori Brown (925)  
335-1552

By: , Deputy

cc: Mary Jane Robb, Barbara Vargen, Lori Brown, Tanya Williams, Roxana Mendoza

**BACKGROUND: (CONT'D)**

the County's Court and Health Services Units. Sheriff's Community Service Officers provide non-sworn field operation services such as code enforcement, traffic and crowd control, preparing reports for non-injury accidents and basic crime reports, and acting as a departmental liaison with the public and outside agencies.

The three Sheriff's Rangers currently assigned to the Field Operations Bureau have been performing the duties of the classification of Sheriff's Community Service Officer.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, the incumbents will not be classified and compensated appropriately. In addition, failure to reclassify will result in further delay of the Sheriff's Community Service Officer Program implementation, thereby delaying the reduction of response times for non-Priority-One calls for service from the community.

**CHILDREN'S IMPACT STATEMENT:**

No impact

**ATTACHMENTS**

P300 No. 21400

# POSITION ADJUSTMENT REQUEST

NO. 21400  
DATE 11/6/2013

Department Office of the Sheriff

Department No./

Budget Unit No. 0255 Org No. 2505 Agency No. 25

Action Requested: Reclassify (3) Sheriff's Ranger positions to Sheriff's Community Services Officer in the County Patrol Division

Proposed Effective Date: 1/1/2014

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \_\_\_\_\_

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$78,478.50

Net County Cost \$78,478.50

Total this FY \$39,239.25

N.C.C. this FY \$39,239.25

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Increased costs mitigated by cost savings from other act.

Department must initiate necessary adjustment and submit to CAO.  
Use additional sheet for further explanations or comments.

Mary Jane Robb

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

TME

12/5/2013

Deputy County Administrator

Date

## HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/23/13

To reclassify three (3) Sheriff's Ranger (64WR) (represented) positions # 13471, 11846, and 13472 and its incumbents at salary plan and grade VN5 1017 (\$2,842- \$3,455) to Sheriff's Community Service Officer (64VI) (represented) at salary plan and grade VN5 1336 (\$3,898 - \$4,738)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ \_\_\_\_\_(Date)

TJC

12/23/2013

(for) Director of Human Resources

Date

## COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

12/30/2013

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: \_\_\_\_\_

TME

(for) County Administrator

## BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors  
and County Administrator

DATE \_\_\_\_\_

BY \_\_\_\_\_

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

## REQUEST FOR PROJECT POSITIONS

Department \_\_\_\_\_

Date 12/30/2013

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date \_\_\_\_\_ End Date \_\_\_\_\_  
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
  - a. Salary & Benefits Costs: \_\_\_\_\_
  - b. Support Costs: \_\_\_\_\_  
(services, supplies, equipment, etc.)
  - c. Less revenue or expenditure: \_\_\_\_\_
  - d. Net cost to General or other fund: \_\_\_\_\_
6. Briefly explain the consequences of not filling the project position(s) in terms of:
  - a. potential future costs
  - b. legal implications
  - c. financial implications
  - d. political implications
  - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
  - ☐ a. Competitive examination(s)
  - ☐ b. Existing employment list(s) Which one(s)? \_\_\_\_\_
  - ☐ c. Direct appointment of:
    - ☐ 1. Merit System employee who will be placed on leave from current job
    - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: 300 Ilene Street, Martinez – Lease for the Health Services Department Residential Crisis Facility (Hope House)

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**RECOMMENDATION(S):**

APPROVE the Lease with Telecare Corporation for a term beginning January 7, 2014 and ending June 30, 2014, with three one-year options to renew the Lease, for approximately 6,840 square feet of residential crisis facility space located at 300 Ilene Street, Martinez, as requested by the Health Services Department, under the terms and conditions set forth in the Lease. (WLP825)

AUTHORIZE the Public Works Director, or designee, to execute the Lease on behalf of Contra Costa County (County).

**FISCAL IMPACT:**

100% Health Services Enterprise Fund.

**BACKGROUND:**

The County owns the land and building at 300 Ilene Street in Martinez. The building was built this year at a cost of approximately \$3,200,000. The facility was built as a residential

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Dave Silva (925) 313-2132

By: , Deputy

cc:

**BACKGROUND: (CONT'D)**

crisis facility for both male and female adult residents. The Health Services Department is entering into a service contract with Telecare Corporation for it to provide residential crisis services at this location. The Lease provides for Telecare Corporation's occupancy of the County building to provide those services.

In consideration for services rendered by Telecare Corporation in the facility, the County will not receive any rental income for the Lease. The County anticipates operating costs for this building of approximately \$24,000 in Fiscal Year 2013/14. This was anticipated and budgeted in the Health Services Department's approved Fiscal Year 2013/14 budget. The County also anticipates operating costs for this building of approximately \$60,000 in Fiscal Year 2014/15. The County will receive third-party reimbursement to offset the above costs.

**CONSEQUENCE OF NEGATIVE ACTION:**

Not approving this Lease will prevent the County from contracting with Telecare to provide residential crisis services from the County's new facility, and the County will incur additional expenses in finding a new service provider.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

**ATTACHMENTS**

Lease



**LEASE**  
**HEALTH SERVICES DEPARTMENT – HOPE HOUSE**  
**300 ILENE STREET**  
**MARTINEZ, CALIFORNIA**

This lease (“**Lease**”) is dated January 7, 2014, and is between the County of Contra Costa, a political subdivision of the State of California (“**County**”) and Telecare Corporation, a California corporation (“**Lessee**”).

**Recitals**

- A. The County is the owner of the property located at 300 Ilene Street, Martinez, as more particularly described in Exhibit A (the “**Premises**”), which has been improved with a building comprised of approximately 6,840 square feet and on-site parking for three vehicles.
- B. The County and Lessee are parties to a service agreement dated as of January 7, 2014, pursuant to which the Lessee has agreed to operate a residential crisis facility for adult women and men on behalf of the County (the “**Service Contract**”). Lessee desires to lease the Premises for the purpose of satisfying its obligations under the Service Contract.

The parties therefore agree as follows:

**Agreement**

- 1. Lease of Premises. In consideration of the services provided by the Lessee pursuant to the Service Contract, and subject to the terms herein set forth, the County hereby leases to the Lessee and the Lessee hereby leases from the County, the Premises, subject to all easements and encumbrances of record.
- 2. Term. The “**Term**” of this Lease is (i) subject to the provisions of Section 27 – Termination, and (ii) comprised of an Initial Term and, with the parties’ mutual consent, Renewal Terms, each as defined below.
  - a. Initial Term. The “**Initial Term**” commences on January 7, 2014, and ends June 30, 2014.
  - b. Renewal Terms. Lessee has three options to renew this Lease for a term of one year for each option (each, a “**Renewal Term**”) upon all the terms and conditions set forth herein.
    - i. The first renewal term is July 1, 2014 – June 30, 2015.
    - ii. The second renewal term is July 1, 2015 – June 30, 2016.

- iii. The third renewal term is July 1, 2016 – June 30, 2017.
  - iv. Lessee must give County at least ninety days prior written notice to renew the Lease prior to the end of the Term.
  - v. Upon the commencement of a Renewal Term, all references to the Term of this Lease will be deemed to mean the Term as extended pursuant to this Section.
3. Consideration. Consideration for this Lease consists of the services provided by Lessee pursuant to the Service Contract.
4. Use. Except as otherwise provided herein, the Premises may be used by the Lessee only for the operation and maintenance of a residential crisis housing facility for adult women and men and any other related activity. Lessee may not use the Premises for any other purpose without the prior written consent of the County. Any use of the Premises other than as described herein without the County's prior written consent is a default of this Lease.
5. Utility and Janitorial Obligations. The County shall contract and pay for (without reimbursement from Lessee) all utilities used or consumed on the Premises by Lessee, including, but not limited to gas, water, electricity, garbage disposal, and telephone services. Lessee shall pay for all janitorial service and all supplies used on the Premises. Lessee shall pay for any Internet and television service brought into the Premises by Lessee.
6. Condition of Premises. Lessee has inspected the Premises and is leasing the Premises in an "AS IS" condition with no warranty, express or implied, on the part of the County as to the condition of the improvements, the condition of the soil or the geology of the soil, with the exception that the County warrants that on the date the State of California, Department of Social Services – Community Care Licensing Division issues a license to Lessee for use of the Premises in accordance with this Lease and the Service Contract, the Premises will be suitable for its intended purpose. The Premises has not been inspected by a Certified Access Specialist.
7. Maintenance and Repairs.
- a. Structures and Grounds. County shall, at its sole cost and expense throughout the Term, maintain in good and safe operating condition, (i) the roof, the exterior of the building and the parking lot, (ii) the doors and their fixtures, closers and hinges, elevator, glass and glazing, and all locks and key systems used in the Premises, and (iii) the security system, the fire alarm system, and the fire suppression system. Lessee shall maintain the casework, flooring, and interior walls of the Premises in a clean and presentable condition, including the removal of any graffiti from interior walls. Lessee does not have any obligation to remove graffiti from the exterior walls of the building.

- b. Appliances and Furniture. County shall, at its sole cost and expense throughout the Term, maintain in good and safe operating condition, and if necessary replace, all household appliances, including kitchen appliances, and the washing and drying machines.
  - c. Trash Enclosure. County shall install and maintain adequate enclosures, screened areas and/or suitable covered metal receptacles on the Premises sufficient for the short-term accumulation and storage of solid waste, such as rubbish, trash, and garbage generated from the Premises. County shall use reasonable efforts to assure that the enclosures and/or screened areas are designed and installed to prevent, to the extent possible, odors, fumes, the attraction of pests and dispersal of wastes due to wind or water runoff. County shall, at its sole cost and expense, cause the Premises to receive regular waste removal and disposal services.
  - d. Building Systems. County shall repair and maintain the electrical, lighting, water and plumbing systems (such systems, the "Building Systems") in good order, condition and repair; including the clearing of routine plumbing stoppages and replacing light bulbs. If it becomes necessary for any of the Building Systems to be replaced, Lessee has no obligation to replace them.
  - e. HVAC. County shall maintain in good, safe operating condition the heating, ventilating, and air-conditioning (HVAC) systems.
  - f. Landscaping; Exterior Lighting. County shall maintain in good, safe operating condition the landscaping and exterior lighting system.
  - g. Fire Extinguishers. County is providing fire extinguishers for the Premises in accordance with the direction received from the Fire Marshal, and shall maintain, repair, and replace the fire extinguishers as needed.
8. Covenant Against Liens. Lessee may not permit any mechanic's, material man's, or other lien against the Premises, in connection with any labor, materials, or services furnished or claimed to have been furnished at the request of Lessee. If any such lien is filed against the Premises, the party charged with causing the lien will cause the same to be discharged, provided however, that either party may contest any such lien, so long as the enforcement thereof is stayed.
9. Taxes. County agrees to pay before delinquency all taxes (excluding possessory interest taxes), assessments, license fees, and other charges that are levied and assessed against the Premises. Lessee agrees to pay before delinquency any possessory interest tax and any storm and sewer assessments levied against the Premises or upon Lessee's interest in the Premises, or Lessee's personal property located in or on the Premises.

Payment of possessory interest taxes, assessments, license fees, or other charges levied and assessed upon Lessee's interest is the responsibility of the Lessee.

10. Quiet Enjoyment. Provided the Lessee is in compliance with the terms of this Lease, the County covenants that the Lessee will peaceably and quietly have, hold, and enjoy the Premises during the Term.
11. Assignment and Sublease. The Lessee may not assign this Lease or sublease the Premises or any part thereof at any time during the Term.
12. Alterations and Additions. Lessee may not make any alterations, erect any additional structures, or make any improvements on the Premises without the prior written consent of the Public Works Director, or his or her designee. In the event Lessee makes alterations or constructs additions that violate the conditions contained in this Lease (an “**Unauthorized Addition**”), at the County’s sole discretion, Lessee shall remove any Unauthorized Addition at Lessee’s sole cost and expense. If Lessee is required to remove an Unauthorized Addition, Lessee, at its sole cost and expense, shall restore the Premises to the conditions existing immediately prior to the existence of the Unauthorized Addition. If Lessee is not required to remove an Unauthorized Addition, such Unauthorized Addition shall remain on and be surrendered with the Premises on the expiration or termination of this Lease.

If Lessee wishes to make any alterations, erect any additional structures, or make any additional improvements to the Premises as provided in this Section, Lessee may not commence construction until Lessee has obtained the prior written consent of the County. In addition, a Notice of Lessor Non-Responsibility must be posted and recorded by Lessee during construction in accordance with Civil Code Section 3094. Lessee shall mail a copy of such Notice of Lessor Non-Responsibility to County upon filing it with the County Recorder.

13. Insurance.
  - a. Liability Insurance. Throughout the Term, the Lessee shall maintain in full force and effect, at its sole expense, a comprehensive general liability or commercial general liability insurance program covering bodily injury (including death), personal injury, and property damage. The limits must be not less than Three Million Dollars per occurrence and Five Million Dollars aggregate and Lessee may, at its option, satisfy any portion of such limits through umbrella coverage. The liability policy must name the County as an additional insured. The liability insurance maintained by the Lessee must be primary.
  - b. Property Insurance. The County will maintain property insurance coverage on its real property. The Lessee has no interest in the proceeds of insurance on the real property, improvements, equipment, or fixtures owned by the County. The Lessee shall sign all documents necessary or proper in connection with the settlement of any claim or loss by the County. The Lessee may maintain, at its sole expense, an insurance policy to insure its own personal property, contents, improvements and betterments within or on the Premises.
  - c. Worker’s Compensation and Employer’s Liability Insurance. The Lessee shall maintain in full force and effect, at its sole expense, (i) statutory California

Workers' Compensation coverage including a broad form all-states endorsement, and (ii) employer's liability coverage for not less than One Million Dollars per occurrence for all employees engaged in services or operations at the Premises.

- d. Evidence of Insurance. Within thirty days of execution of this Lease, the Lessee shall provide to the County, on a form approved by the County, an original copy of a Certificate of Insurance. The Certificate of Insurance must certify that the coverage required by this Lease has been obtained and remains in force for the period required by this Lease.
  - e. Notice of Cancellation or Reduction of Coverage. The Lessee shall cause all policies it is required to obtain under the terms of this Lease to contain a provision that the County is to receive written notification of any cancellation in coverage at least thirty days prior to the effective date of such cancellation. Lessee shall notify the County of any reduction in coverage at least thirty days prior to the effective date of such reduction. Any notification regarding a cancellation or reduction of coverage is to be sent to the County in accordance with Section 22. - Notices.
  - f. Waiver of Subrogation. Except as may be specifically provided elsewhere in this Lease, the County and the Lessee hereby each mutually waive any and all rights of recovery from the other in the event of damage to the Premises or any personal property that is caused by acts of God, perils of fire, lightning, and the extended coverage perils, as defined in insurance policies and forms approved for use in the State of California. Each party shall obtain any special endorsements, if required by their insurer, to evidence compliance with this waiver.
14. Surrender of Premises. On the last day of the Term, or sooner termination of this Lease, the Lessee shall peaceably and quietly leave and surrender to the County the Premises, along with their appurtenances and fixtures, all in good condition, ordinary wear and tear, damage by casualty, acts of God and circumstances over which the Lessee has no control excepted.
15. Abandonment. The Lessee may not vacate or abandon the Premises at any time during the Term. If the Lessee abandons, vacates, or surrenders the Premises, or is dispossessed by process of law, or otherwise, the County may deem any personal property belonging to the Lessee that remains on the Premises to be abandoned.
16. Waste, Nuisance. The Lessee may not commit, or suffer to be committed, any waste upon the Premises, or any nuisance or other act or thing that may disturb the quiet enjoyment of any other occupant of the neighborhood in which the Premises is located.
17. Inspection. The County may enter the Premises at any time in an emergency and with 24-hours notice in a non-emergency to determine that (i) the Premises is being reasonably cared for, (ii) no waste is being made and that all actions affecting the Premises are done in the manner best calculated to preserve the Premises, and (iii) the Lessee is in compliance with the terms and conditions of this Lease.

18. Destruction. If damage occurs that causes a partial destruction of the Premises during the Term from any cause, the County may, at its option, make repairs within a reasonable time. Partial destruction does not void this Lease.

If the County does not elect to make repairs, this Lease may be terminated by either party, without cost, obligation or liability to the other party, except as described herein.

This Lease will terminate in the event of a total destruction of the Premises.

19. Indemnification. The Lessee shall indemnify, defend and hold County, its officers, agents and employees harmless from any and all claims, costs and liability, for any damage, injury or death, including without limitation, all consequential damages from any cause whatsoever, to any person or the property of any person arising directly or indirectly from or connected with this Lease, the Lessee's operations, or the Lessee's use or possession of the Premises, save and except claims or litigation arising through the sole negligence or sole willful misconduct of County, its officers or employees, and shall make good to and reimburse County for any expenditures, including reasonable attorneys fees, County may make by reason of such matters.
20. Default. The occurrence of any of the following events is a "**Default**" under this Lease:
- a. The Lessee. The Lessee's failure to comply with any material term or provision of this Lease if such failure is not remedied within thirty days after receipt of a written notice from the County to the Lessee specifying the nature of the breach in reasonably sufficient detail (a "**Notice of Default**"). If the required cure of the noticed failure cannot be completed within thirty days, the failure to cure will not be deemed to be a Default of this Lease if the Lessee has attempted to cure the failure within the thirty-day period and has diligently and continuously attempted to complete the cure as soon as reasonably possible. In no event will the cure period extend beyond the sixty-day period after Lessee's receipt of the Notice of Default.
  - b. The County. The County's failure to perform any of its obligation under this Lease if the failure is not remedied within thirty days after receipt of a written notice from the Lessee to the County specifying the nature of the breach in reasonably sufficient detail. If the required cure of the noticed failure cannot reasonably be completed within thirty days, a Default will not be deemed to occur if the County has attempted to cure the failure within the thirty day period and has diligently and continuously attempted to complete the cure as soon as reasonably possible.
21. Remedies.
- a. The County. Upon the occurrence of a Default by the Lessee, the County may reenter and repossess the Premises and remove all persons and property from the Premises, after giving the Lessee written Notice of Default and in accordance with due process of law.



- b. The Lessee. Upon the occurrence of a Default by the County, the Lessee may (i) terminate this Lease by giving written notice to the County, and (ii) quit the Premises without further cost or obligation to the County.
22. Notices. Any notice required or permitted under this Lease must be in writing and sent by facsimile with written transmission confirmation, overnight delivery service or registered or certified mail, postage prepaid and directed as follows:
- To Lessee:                      Telecare Corporation  
1080 Marina Village Parkway, Suite 100  
Alameda, CA 94501-1078  
Facsimile: (510) 337-7967
- To County:                      Contra Costa County  
Public Works Department – Real Estate Division  
255 Glacier Drive  
Martinez, CA 94553  
Facsimile: (925) 646-0288
- Either party may at any time designate in writing a substitute address for that set forth above; thereafter notices are to be directed to such substituted address. If sent in accordance with this Section, all notices will be deemed effective (i) upon confirmed facsimile transmission, (ii) the next business day, if sent by overnight courier and (iii) three (3) days after being deposited in the United States Postal system.
23. Successors and Assigns. This Lease binds and inures to the benefit of the heirs, successors, and assigns of the parties hereto.
24. Time is of the Essence. Time is of the essence in fulfilling all terms and conditions of this Lease.
25. Governing Law. The laws of the State of California govern all matters arising out of this Lease.
26. Severability. In the event that any provision herein contained is held to be invalid or unenforceable in any respect, the validity and enforceability of the remaining provisions of this Lease will not in any way be affected or impaired.
27. Termination. If the County terminates the Service Contract for any reason or for no reason, the Term of this Lease will end on the same date that the Service Contract terminates. Upon such termination, Lessee shall surrender the Premises in accordance with Section 14 – Surrender of Premises.

**[Remainder of Page Intentionally Left Blank]**

28. Entire Agreement; Construction; Modification. Neither party has relied on any promise or representation not contained in this Lease. All previous conversations, negotiations, and understandings are of no further force or effect. This Lease is not to be construed as if it had been prepared by one of the parties, but rather as if prepared by both parties. This Lease may be modified only by a writing signed by both parties.

The parties are executing this Lease on the date set forth in the introductory paragraph.

COUNTY

COUNTY OF CONTRA COSTA, a  
political subdivision of the State of  
California

LESSEE

TELECARE CORPORATION, a California  
corporation

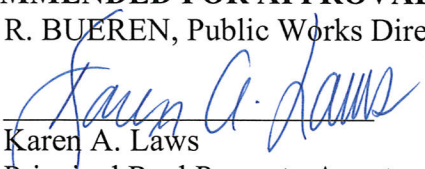
By: \_\_\_\_\_  
Julia R. Bueren  
Public Works Director

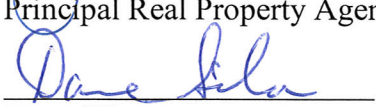
By: \_\_\_\_\_  
Marshall Langfeld  
Senior Vice President

By: \_\_\_\_\_  
Faith Richie  
Senior Vice President

**RECOMMENDED FOR APPROVAL:**

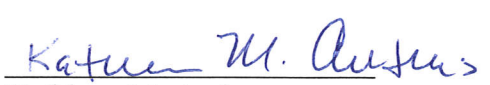
JULIA R. BUEREN, Public Works Director

By:   
Karen A. Laws  
Principal Real Property Agent

By:   
Dave Silva  
Senior Real Property Agent

**APPROVED AS TO FORM:**

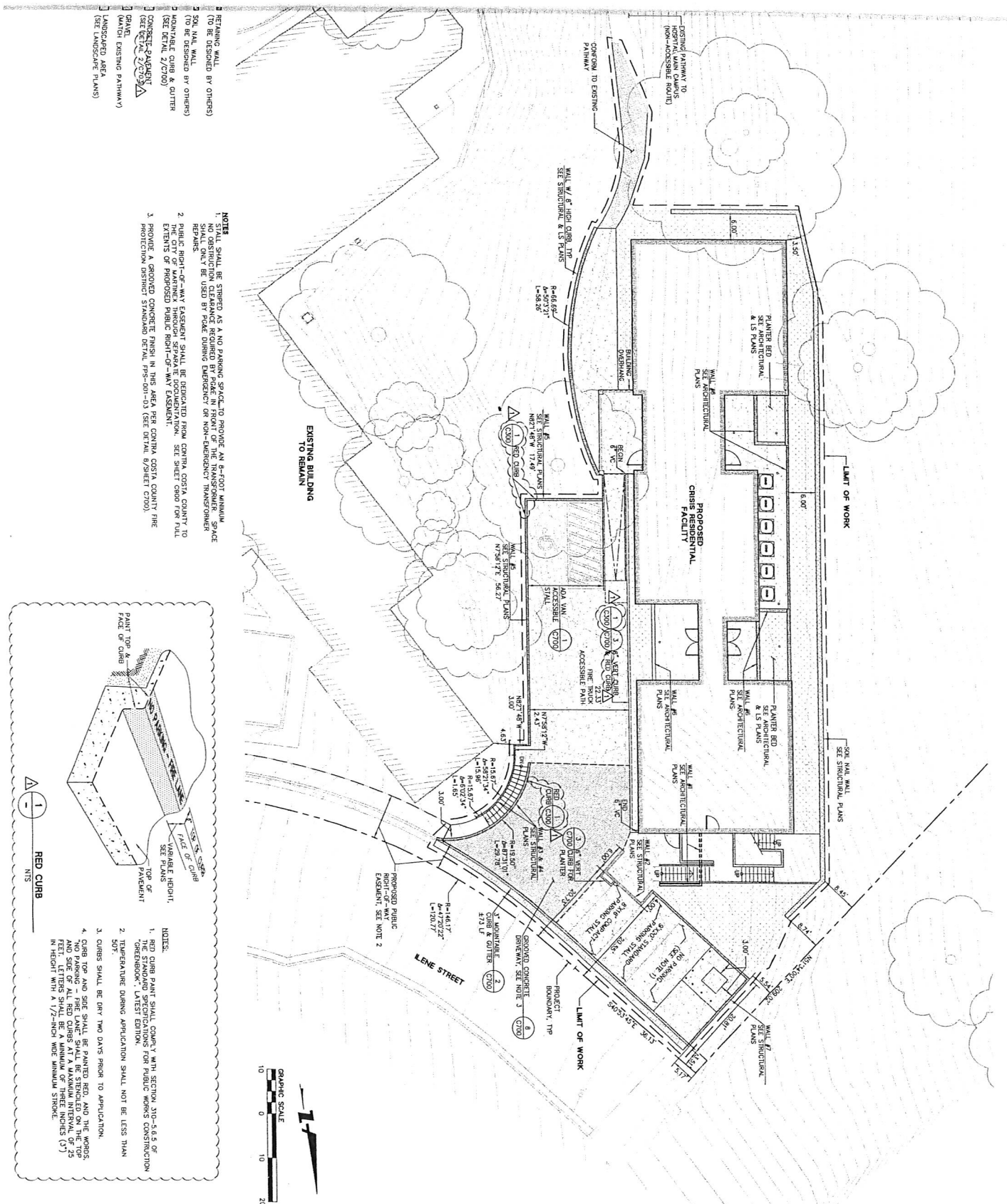
SHARON L. ANDERSON, County Counsel

By:   
Kathleen M. Andrus  
Deputy County Counsel



**Exhibit A – Premises**  
**300 Ilene Street, Martinez**

# EXHIBIT A – PREMISES 300 ILENE STREET, MARTINEZ



CONSTRUCTION DOCUMENTS  
C300

DATE: JUNE 30, 2011  
DRAWN: JNN

HORIZONTAL  
CONTROL PLAN

**BKF**  
BKF & ASSOCIATES  
245 SHORELINE DR. SUITE 200  
REDWOOD CITY, CA 94065  
650-462-5350 (FAX)

REVISION HISTORY - THIS SHEET

NO.	DESCRIPTION	DATE
1	ISSUED FOR BIDDING - 2/22/2011	2/22/2011
2	SIN CD CORRECTION SET - 04/12/2011	04/12/2011
3	NOX CD FINISH PROPOSED - 04/15/2011	04/15/2011
4	NOX CD - 04/20/2011	04/20/2011
5	NOX CHECK SUBMITTAL - 01/11/2012	01/11/2012

CONTRA COSTA COUNTY  
CRISIS RESIDENTIAL  
FACILITY

REGISTERED PROFESSIONAL ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL LANDSCAPE ARCHITECT  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL ARCHITECT  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL CIVIL ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL ELECTRICAL ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL MECHANICAL ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL PLUMBING ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL STRUCTURAL ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL SURVEYING ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL TRANSPORTATION ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL WATER RESOURCES ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL WIND ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL WOOD ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL YARD ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL ZONING ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL ARCHITECTURAL ENGINEER  
NO. 11172  
DATE: 06/20/11

REGISTERED PROFESSIONAL CIVIL ENGINEER  
NO. 11172  
DATE: 06/20/11



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: 205 41st Street, Richmond – Lease with RYSE, Inc.

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**RECOMMENDATION(S):**

APPROVE the Revenue Lease with RYSE, Inc. for a term beginning July 1, 2014 and ending June 30, 2019, at a rent of \$900 per month, for approximately 6,600 square feet of Youth Center space located at 205 41st Street, Richmond, as requested by RYSE, Inc., under the terms and conditions set forth in the Lease. (T00362)

AUTHORIZE the Public Works Director, or designee, to execute the Lease on behalf of the County.

**FISCAL IMPACT:**

100% General Fund.

**BACKGROUND:**

RYSE, Inc. has leased the premises at 205 41st Street, Richmond from the County since July 1, 2009, and has operated a Youth Center and provided outreach services to support the community of Richmond at that location since that time. That lease with RYSE, Inc. will expire on June 30, 2014. This Lease becomes effective on the termination of the existing Lease for a five-year term beginning July 1, 2014, and increases RYSE, Inc.'s rent from one dollar per month to nine hundred dollars per month. The new Lease will obligate RYSE, Inc. to pay the County total rent of approximately \$54,000 over the five-year term.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: David Silva (925)  
313-2132

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this Revenue Lease will mean the term of the existing lease will expire on June 30, 2014, and will not be replaced with the new lease.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra  
Costa  
County

To: Board of Supervisors  
From: Cathy Sanford, Interim County Librarian  
Date: January 7, 2014

Subject: APPROVE and AUTHORIZE the Librarian, or Designee, to apply for and accept a grant in the amount of \$10,000 from the California State Library.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Interim County Librarian, or designee, to apply for and accept a Library Services and Technology Act grant for the Early Learning with Families @ Your Library 2.0 Initiative, in the amount of \$10,000 from the California State Library to produce early learning play centers in 12 high-need library locations, for the period December 20, 2013 through June 1, 2014.

**FISCAL IMPACT:**

There will be a Library Fund Match of \$10,000 which is budgeted in FY 2013-14 with funds from the Wilruss Children's Library Trust.

**BACKGROUND:**

As part of the 2013-14 Statewide Initiative for Early Learning with Families (ELF) @ Your Library 2.0, a targeted and competitive funding opportunity of up to \$10,000 per library jurisdiction will allow for the improvements of twelve library locations' children's areas. Public libraries are important community centers with the ability to reach families, caregivers, and childcare providers from all walks of life. Early Learning with Families 2.0 (ELF 2.0) initiative is intended to further the evolution of library services to young children, their families and caregivers.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kathy Middleton  
925-927-3290

By: , Deputy

cc:

#### BACKGROUND: (CONT'D)

When experiences and library surroundings delight in inquiry, encourage discovery, invite play, and nurture parent/child bonds, they naturally lead to children's development and learning. The initiative places public libraries as the place where learning begins as a way of life that lasts a lifetime.

#### CONSEQUENCE OF NEGATIVE ACTION:

The Library will not participate in the State Library's Early Learning with Families (ELF) @ Your Library 2.0.

#### CHILDREN'S IMPACT STATEMENT:

The Early Learning with Families (ELF) @ Your Library 2.0 supports two community outcomes: #1) Children ready for and succeeding in school; and #4) Families that are safe, stable and nurturing, as established in the Children's Report Card. Through the creation of Early Learning Play Centers young children will experience new surroundings that delight in inquiry, encourage discovery, invite play, and nurture parent/child bonds, which naturally leads to children's development and learning. Public libraries are important community centers with the ability to reach families, caregivers, and childcare providers, and Early Learning Play Centers will encourage the development of early literacy skills which are fundamental for children's success in preschool along with reinforcing the nurturing parent-child bond through the shared experience of learning through play.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Cathy Sanford, Interim County Librarian  
Date: January 7, 2014

Subject: Apply for and Accept a Grant From the West Contra Costa Integrated Waste Management Authority

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Interim County Librarian, or designee, to apply for and accept a grant in the amount of \$4,665 from the West Contra Costa Integrated Waste Management Authority to provide materials and services to implement a Book-to-Action program at the Hercules Library for the period February 1 through April 30, 2014.

**FISCAL IMPACT:**

No Library Fund match.

**BACKGROUND:**

The West Contra Costa Integrated Waste Management Authority is a local government joint powers agency created by the Cities of El Cerrito, Hercules, Pinole, Richmond and San Pablo, and Contra Costa County, charged with making sure the region is in compliance with California State Law AB 939, which mandates reducing the amount of material going to a landfill by 50% by the year 2000.

The Plastic Free Book-to-Action project at Hercules Library will provide an opportunity for all residents of the City of Hercules, as well as the surrounding communities, to collectively read and discuss the book "*Plastic-free: how I kicked the plastic habit and how you can too*" by Beth Terry and attend workshops to learn how to implement a plastic-free lifestyle. Residents will then be invited to put their new-found knowledge into action by participating in a student-driven community service project led by the Hercules High School Environmental Club. The Hercules Library has not received funds from the West Contra Costa Integrated Waste Management Authority in the past.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Gail McPartland,  
925-927-3204

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the grant is not approved, the Book-to-Action program will not be implemented.

CHILDREN'S IMPACT STATEMENT:

This project will fulfill outcome number five: Communities that are Safe and Provide a High Quality of Life for Children and Families by offering high quality programs to families as well as offering high school children the opportunity to develop leadership skills through developing the community service portion of the project.





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: Health Insurance Counseling and Advocacy Program (HICAP) Amendment 1

---

**RECOMMENDATION(S):**

ADOPT Resolution No. 2014/3 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment (H9-1314-07, Amendment 1) with California Department of Aging, to increase the payment limit by \$19,118 to a new limit of \$242,003 and approve the corresponding budget to provide Health Insurance Counseling and Advocacy Program services with no change in the term of July 1, 2013 through March 31, 2014.

**FISCAL IMPACT:**

County to receive \$242,003 (includes Amendment 1 increase amount of \$19,118) from California Department of Aging, Agreement

H9-1314-07, Amendment 1 (41% federal, 59% State) (No County match)

**BACKGROUND:**

The Employment and Human Services Department, Area Agency on Aging, provides Health Insurance Counseling and Advocacy Program services to Medicare beneficiaries, including Medicare beneficiaries by virtue of a disability, and those persons imminent of Medicare eligibility as defined by Welfare and Institutions Code (W&I) sections 9541 (a) and (c)(2) and to the public at large for HICAP community education services under W&I

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Elaine Burres, 313-1717

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Code sections 9541 (c)(1), (4), (5) and (6).

The amendment increasing funds will allow enhanced HICAP service delivery.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval for additional funding, HICAP services cannot be increased.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Resolution No. 2014/3

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

**AYES:** ☐

**NOES:** ☐

**ABSENT:** ☐

**ABSTAIN:** ☐

**RECUSE:** ☐



**Resolution No. 2014/3**

In The Matter Of: Health Insurance Counseling and Advocacy Program (HICAP) funding, Agreement H9-1314-07, Amendment 1

WHEREAS the Contra Costa County Employment and Human Services Department, Area Agency on Aging, provides Health Insurance Counseling and Advocacy Program services, for Contra Costa County with funding provided by the California Department of Aging and,

WHEREAS the California Department of Aging funding will be increased by \$19,118 to a total contract amount not to exceed \$242,003 for the period July 1, 2012 through March 31, 2014,

Now, Therefore, Be It Resolved: the Contra Costa County Board of Supervisors approve and authorize the Contra Costa County Employment and Human Services Director, or designee, to execute a contract amendment (H9-1314-07, Amendment 1) with California Department of Aging to accept funds increasing the contract by \$19,118 to a new contract amount of \$242,003 and approve the corresponding budget to provide Health Insurance Counseling and Advocacy Program services with no change in the term of July 1, 2013 through March 31, 2014.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Elaine Burres, 313-1717**

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:**



Contra  
Costa  
County

To: Board of Supervisors  
From: Cathy Sanford, Interim County Librarian  
Date: January 7, 2014

Subject: Apply for and accept a grant in the amount of \$15,000 from the Pacific Library Partnership.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Interim County Librarian, or designee, to apply for and accept a Pacific Library Partnership Innovation and Technology Opportunity Grant in the amount of \$15,000 to produce and supplement a Veterans' Community Story Online Exhibit entitled, War Ink, for the period January 1, 2014 through December 31, 2015.

**FISCAL IMPACT:**

No Library Fund match.

**BACKGROUND:**

The above grant will supplement the library's grant award from Cal Humanities, and supports the library's existing partnership with StoryCorps, to record the narrative of veterans in our region. The innovative online exhibit, War Ink, provides attendees the opportunity to learn about the impact of the veteran experience through a compelling visual and audible narrative as told by veterans returning to our communities.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Library will not participate in the PLP Innovation and Technology Opportunity Grant.

**CHILDREN'S IMPACT STATEMENT:**

None.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kathy Middleton,  
925-927-3290

By: , Deputy

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Interagency Agreement #29-520-6 with the Pittsburg Unified School District

---

**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Interagency Agreement #29-520-6 with the Pittsburg Unified School District, a government agency, to pay County an amount not to exceed \$150,000, to provide professional mental health intervention services for certain Special Education students, for the period from September 1, 2013 through June 30, 2014.

**FISCAL IMPACT:**

Approval of this Interagency Agreement will result in a total payment to the County not to exceed \$150,000. No County match required.

**BACKGROUND:**

Contra Costa Behavioral Health Services Division/Mental Health in collaboration with Lincoln Child Center and Pittsburg Unified School District will implement the Petite Academy Program to provide mental health services for the seriously emotionally disturbed youth and families who live in East County.

Approval of Interagency Agreement #29-520-6 will allow Agency to pay County for the provision of professional

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Belon, 957-5201

By: , Deputy

cc: D Morgan, C Rucker

BACKGROUND: (CONT'D)

mental health intervention services to Agency-designated severely emotionally disturbed Special Education students, through June 30, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, County will not receive funding to support professional mental health intervention services for certain Special Education students.

CHILDREN'S IMPACT STATEMENT:

Not Applicable



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Submission of SB 82 Grant Applications

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to submit two grant applications to the State of California under Senate Bill (SB) 82 for Investment in Mental Health Wellness Act of 2013 funds, to pay County an amount not to exceed \$3 million per year for mental health crisis intervention, for the period from February 2014 through June 2017. Submission of two grant proposals could secure crisis intervention funding authorized under SB 82 to create three triage teams for the adult system of care, as well as a crisis residential facility and two Mobile Crisis Support Teams for the children's system of care.

**FISCAL IMPACT:**

No County General Funds—100% funded through state grants and other sources.

**BACKGROUND:**

The Investment in Mental Health Wellness Act of 2013 (SB 82) was passed by the legislature and approved by the Governor in June 2013. It specifies a combination of State General Funds and MHSA funds be allocated through two separate competitive grant processes. The purpose of the funds is to provide counties the capacity to develop or expand their resources for mental health

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Belon, 957-5201

By: , Deputy

cc: T Scott, C Rucker, Kenneth Gallagher

BACKGROUND: (CONT'D)

crisis intervention to avoid unnecessary hospitalization. Specifically, the objectives of the Act are to create 2,000 additional crisis stabilization/residential treatment beds, 25 mobile crisis support teams and 600 triage personnel statewide. The Behavioral Health Division would like to submit a proposal under each Request for Applications. One proposal would create three triage teams, each comprised of two clinicians and a peer provider, to provide targeted case management and family access for adults. The second proposal would create a small (6 bed) crisis residential facility for youth and two mobile crisis support teams for children.

CONSEQUENCE OF NEGATIVE ACTION:

If the grant funding is not secured, consumers may experience unnecessary 5150s, visits to PES and hospitalizations.





**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: 2013-14 Food Services Agreement with Mt. Diablo Unified School District / Crossroads High School

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to execute a contract with Mt. Diablo Unified School District, effective August 1, 2013, for an amount not to exceed \$10,000, to provide food services to the childcare program at Crossroads High School for the period August 1, 2013 through June 30, 2014.

**FISCAL IMPACT:**

No net County costs.

Mt. Diablo Unified School District has agreed to reimburse the County, up to the limits of the California Child and Adult Food Program, for all food service expenses related to this contract. The program may provide up to 3,300 meals at \$3.00/meal.

**BACKGROUND:**

The Board of Supervisors has approved similar agreements with community based agencies with which the Department contracts to provide childcare services. In order to further support the partnership and to ensure the success of food and nutrition goals within these programs, the Department provides the daily meal provision at selected childcare sites. The meals are provided to

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: K. Cooke, 313-1793

By: , Deputy

cc: Kristin Cooke, Cassandra Youngblood

**BACKGROUND: (CONT'D)**

program eligible children co-enrolled in the California Child and Adult Food Program and the Contractor's education programs.

**CONSEQUENCE OF NEGATIVE ACTION:**

If not approved, County will be unable to provide food services to its childcare partner.

**CHILDREN'S IMPACT STATEMENT:**

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: Authorize Purchase Order with CompuCom Systems Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute a purchase order with CompuCom Systems, Inc., on behalf of the Employment and Human Services Department, Information Technology Unit, in the amount not to exceed \$828,386 for the Microsoft Enterprise Agreement Renewal for the period January 1, 2014 to December 31, 2019.

**FISCAL IMPACT:**

\$828,386: Administrative Overhead (10% County; 45% State; 45% Federal)

**BACKGROUND:**

EHSD use Microsoft software throughout our organization, including servers and users. The Microsoft Enterprise Agreement (EA) enables the the department to use Microsoft products on its 80 servers and 2917 clients, upgrade all software as new releases are issued, and ensure that our products are current and work well with each other. Of particular note is the agreement enables EHSD to load the exact same version of software on every PC, regardless of when they are purchased, ensuring improved inter-operability.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Earl Maciel 3-1648

By: , Deputy

cc:

### BACKGROUND: (CONT'D)

EHSD expects our Contractor to support the products identified in this EA, issue updates to improve security and ease of use, and include additional features identified in the EA. For example: (a.) Supply an eLearning training package that is compatible with EHSD's Learning Management System (CornerStone On Demand) that will enable EHSD staff to train on the full suite of Microsoft products, such as Excel, Word, Visio, and Microsoft Project; (b.) 45 days of Training vouchers for educating technical support staff on Microsoft products; (c.) Simplified Licensing process that permits EHSD to annually do an inventory and account for licensing count increases at fixed prices; (d.) 101 incidents of technical support; (e.) Subscription to TechNet, a Microsoft resource for technical documentation; and (f.) Enable staff to procure the latest Microsoft Office Suite for home use at cost, currently at \$9.95.

EHSD's expected outcomes for this service include the following: a. Coverage for all software licensing; and b. Simplified licensing process.

EHSD has worked with CompuCom for our EA agreement for the past six years. Contractor performance has exceeded expectations throughout the duration of the contract. All requests for support have been responded to promptly, and the depth of coverage is excellent.

EHSD has received all features identified in the contract in a timely basis. Their support during renewal has also been exemplary.

In accordance with Administrative Bulletin No. 611.0, County Departments are required to get Board approval for single item purchases greater than \$100,000.

### CONSEQUENCE OF NEGATIVE ACTION:

Employment and Human Services Departments will be unable to legally use Microsoft software on its computer equipment.

### CHILDREN'S IMPACT STATEMENT:

None



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Sheriff-Coroner  
Date: January 7, 2014

Subject: Law Search Associates

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to enter into a contract with Law Search Associates, LLC dba Legal Research Associates in an amount not to exceed \$288,000 for law services to adult inmates incarcerated in County detention facilities for the term of January 1, 2014 to December 31, 2016

**FISCAL IMPACT:**

No County Costs. \$288,000; 100% Inmate Welfare Fund. Budgeted.

**BACKGROUND:**

Law Search Associates provide legal services to those incarcerated in Contra Costa Office of the Sheriff-Coroner Detention Facilities (Martinez Detention Facility, West County Detention Facility, and Marsh Creek Detention Facility). Law Search Associates will conduct legal research and meet with those incarcerated to facilitate their access to the Courts. This service is legally mandated under the laws of the State of California.

**CONSEQUENCE OF NEGATIVE ACTION:**

Should the Board of Supervisors deny this action the County will be out of compliance with State law.

**CHILDREN'S IMPACT STATEMENT:**

No impact.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Mary Jane Robb, 335-1557

By: , Deputy

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Purchase Order with Municipal Maintenance Equipment, Inc.

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order with Municipal Maintenance Equipment, Inc. in an amount not to exceed \$120,000.00, for the purchase and installation of a vehicle hoist for the Fleet Services garage, Countywide.

**FISCAL IMPACT:**

100% Fleet Internal Service Fund (Fund 150100).

**BACKGROUND:**

The vehicle hoist will be used to lift vehicles to be serviced by Fleet workers. The currently installed vehicle hoist is inadequate for the needs of the Fleet shop; in particular, it is incapable of properly lifting the Sheriff's prisoner transport buses within the confines of the Fleet garage. The installation of a new hoist will allow the Fleet shop to safely and appropriately lift vehicles to be serviced.

**CONSEQUENCE OF NEGATIVE ACTION:**

Without this purchase order, the Fleet Internal Service Fund will be limited in the size and type of vehicles that can be properly serviced internally and will have to sublet the routine maintenance and other repairs of certain vehicles.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Daniel Lesnick, (925)  
313-2376

By: , Deputy

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Contract #24-794-9 (5) with BHC Sierra Vista Hospital, Inc.

**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #24-794-9 (5) with BHC Sierra Vista Hospital, Inc., for its Sierra Vista Hospital, a corporation, in an amount not to exceed \$250,000, to provide inpatient psychiatric hospital services for the period from July 1, 2013 through June 30, 2014.

**FISCAL IMPACT:**

This Contract is funded 100% by Mental Health Realignment. (No rate increase)

**BACKGROUND:**

Assembly Bill (AB) 757, (Chapter 633, Statutes of 1994), authorized the transfer of state funding for Fee-For-Service/Medi-Cal (FFS/MC) acute psychiatric inpatient hospital services from the Department of Health Care Services. On January 1, 1995, the Department of Health Care Services transferred these funds and the responsibility for authorization and funding of Medi-Cal acute psychiatric inpatient hospital services to counties that chose to participate in this program.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Belon 957-5201

By: , Deputy

cc: D Morgan, C Rucker

#### BACKGROUND: (CONT'D)

On January 22, 2013, the Board of Supervisors approved Contract #24-794-9(4) with John Muir Behavioral Health Center, for the period from July 1, 2012 through June 30, 2013 for the provision of inpatient psychiatric hospital services to County-referred children and adolescents. Due to extensive negotiations between the County and Contractor services were provided by Contractor in good faith.

Approval of Contract #24-794-9(5) will allow the Contractor to continue to provide services through June 30, 2014, including mutual indemnification to hold harmless both parties for any claims arising out of the performance of this contract as part of their standard for approval of the Contract with the County.

#### CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's mental health clients will not receive needed inpatient psychiatric services that they need from Contractor's facility.

#### CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcome: "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include a decrease in the need for inpatient care and placement at a lower level of care.





Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Amendment #24-681-73(13) with LTP Carepro, Inc. (dba Pleasant Hill Manor)

---

**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #24-681-73(13) with LTP Carepro, Inc. (dba Pleasant Hill Manor), a limited liability company, effective November 1, 2013, to amend Contract #24-681-73(11), (as amended by Contract Amendment/Extension Agreement 24-681-73(12) to increase the payment limit by \$6,000, from \$168,000 to a new payment limit of \$174,000, with no change in the term of February 1, 2013 through January 31, 2014.

**FISCAL IMPACT:**

This amendment is funded 83% by Mental Health Realignment funds and 17% by Mental Health Services Administration Housing (MHSA). (Rate increase)

**BACKGROUND:**

This Contract meets the social needs of the County's population in that it provides

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☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Belon, 957-5201

By: , Deputy

cc: D Morgan, C Rucker

**BACKGROUND: (CONT'D)**

augmentation of room and board, and twenty-four hour emergency residential care and supervision to eligible mentally disordered clients, who are specifically referred by the Mental Health Program Staff and who are served by County Mental Health Services.

On February 26, 2013, the Board of Supervisors approved Contract #24-681-73(11) with LTP Carepro, Inc. (dba Pleasant Hill Manor), for the period February 1, 2013 through January 31, 2014, for the provision of augmented board and care services for County-referred mentally disordered clients.

Due to the department needing to place two additional mentally disordered older adults, County requested and Contractor has agreed to the immediate placement. Approval of Contract Amendment Agreement #24-681-73(13) will allow the Contractor to provide additional (24) twenty-four hour emergency residential care and supervision services through January 31, 2014.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this amendment is not approved clients will not be placed and additional services will not be provided by this contractor.

**CHILDREN'S IMPACT STATEMENT:**

**Not Applicable**



**Contra  
Costa  
County**

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Contract #24-086-145(10) with Crestwood Behavioral Health, Inc.

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**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #24-086-145(10) with Crestwood Behavioral Health, Inc., a corporation, in an amount not to exceed \$95,000, to provide Emergency Residential Care Placement Agreement, for the period from January 1, 2014 through December 31, 2014.

**FISCAL IMPACT:**

This Contract is funded 100% by Mental Health Realignment. (No rate increase)

**BACKGROUND:**

For several years, the County's Mental Health Adult Services Program has used these Agreements as an interim financing mechanism to facilitate the residential care of mentally disabled clients and movement of clients, who are deemed eligible for SSI/SSP, from State or local inpatient facilities to community-based facilities. This Program provides residential care for 40 to 50 clients per year. Under this program, the County pays the State-established rates for the residential care of mental health clients who are

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Belon 957-5201

By: , Deputy

cc: D Morgan, C Rucker

**BACKGROUND: (CONT'D)**

not yet receiving SSI/SSP (but who are potentially eligible and have made formal application to the Social Security Administration for SSI/SSP), contingent upon the client's signing an agreement with the County to reimburse the County from the SSI/SSP money, once it is finally granted by the federal government (usually 3 to 6 months retroactively back to the month of application).

On December 11, 2012, the Board of Supervisors approved Contract #24-086-145(9) with Crestwood Behavioral Health, Inc., for the period from January 1, 2013 through December 31, 2013 for the provision of emergency residential care.

Approval of Contract #24-086-145(10) will allow the Contractor to continue to provide emergency residential care services through December 31, 2014, including mutual indemnification to hold harmless both parties for any claims arising out of the performance of this Contract.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, there will be fewer emergency residential facilities to provide services to SSI/SSP eligible Clients in the Continuing Care Program.

**CHILDREN'S IMPACT STATEMENT:**

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Amendment #23-403-6 with Robert Half International, Inc.

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**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #23-403-6 with Robert Half International, Inc., a corporation, effective January 1, 2013, to amend Contract #23-403-4, to increase the payment limit by \$1,020,000, from \$1,000,000 to a new payment limit of \$2,020,000, with no change in the original term of January 1, 2013 through December 31, 2013.

**FISCAL IMPACT:**

This amendment is funded 100% by Enterprise Fund I. (No rate increase)

**BACKGROUND:**

On February 5, 2013, the Board

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☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

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COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: David Runt, 925-313-6228

By: , Deputy

cc: K Cyr, C Rucker

BACKGROUND: (CONT'D)

of Supervisors approved Contract #23-403-4 with Robert Half International, Inc., for the period from January 1, 2013 through December 31, 2013, for the provision of temporary staffing services for specialized consulting and computer programming for the Department's Health Services Information Technology Division.

Approval of Contract Amendment Agreement #23-403-6 will allow the Contractor to be paid for additional hours of specialized consulting and temporary staffing services, including miscellaneous expenses that were requested by County and provided in good faith by Contractor, through December 31, 2013.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Contractor will not be reimbursed for services provided to the Department in good faith, as approved by the Health Services Director or his designee regarding the Electronic Health Records system project.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Amendment #74-438-4 with Vasanta Venkat Giri, M.D.

**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #74-438-4 with Vasanta Venkat Giri, M.D., a self-employed individual, effective November 1, 2013, to amend Contract #74-438-2 (as amended by Amendment Agreement #74-438-3), to increase the payment limit by \$77,680, from \$189,360 to a new payment limit of \$267,040, with no change in the original term of February 1, 2013 through January 31, 2014.

**FISCAL IMPACT:**

This amendment is funded 100% by Enterprise Fund I. (No rate increase)

**BACKGROUND:**

In April, 2013 the County Administrator approved and the Purchasing Services Manager executed Contract #74-438-2, (as amended by Amendment Agreement #74-438-3) with Vasanta Venkat Giri, M.D., for the period from February 1, 2013 through January 31, 2014 for the provision of professional

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COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Belon,  
925-957-5201

By: , Deputy

BACKGROUND: (CONT'D)

psychiatric services, including assessment treatment, and medication management.

At the time of negotiations, the payment limit was based on target levels of utilization. At the request of the County, the Contractor agreed to provide additional services to participating patients enrolled in the Clinic for Autism Spectrum and Attention Deficit Hyperactive Diagnostics programs.

Approval of Contract Amendment Agreement #74-438-4 will allow the Contractor to provide additional hours of professional psychiatric services through January 31, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, County's clients will not have access to Contractor's professional psychiatric services, reducing overall levels of service to the community.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.





Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Contract #26-644-11 with MGA Healthcare, Inc.

**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or designee, to execute, on behalf of the County, Contract #26-644-11 with MGA Healthcare, Inc., a corporation, in an amount not to exceed \$1,000,000, to provide temporary pharmacists and pharmacy technicians at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2014 through December 31, 2014.

**FISCAL IMPACT:**

This Contract is funded 100% by Enterprise Fund I. No rate increase.

**BACKGROUND:**

On February 26, 2013, the Board of Supervisors approved Contract #26-644-9 (as amended by Contract Amendment Agreement #26-644-10) with MGA Healthcare, Inc. for the period from January 1, 2013 through December 31, 2013, for the provision of temporary pharmacy staff at Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC) to provide coverage during peak loads,

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Anna Roth, 925-370-5101

By: , Deputy

cc: K Cyr, C Rucker

BACKGROUND: (CONT'D)

temporary absences and emergencies.

Approval of Contract #26-644-11 will allow the Contractor to continue providing temporary pharmacists and pharmacy technician services at CCRMC, through December 31, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring professional pharmacists and pharmacy technician services at CCRMC will not have access to Contractor's services, which may result in a reduction in the level of services to the community.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Contract #26-715-2 with Walnut Creek Surgical Associates, Inc.

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**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-715-2 with Walnut Creek Surgical Associates, Inc., a corporation, in an amount not to exceed \$450,000, for the provision of professional general surgery services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2014 through December 31, 2014.

**FISCAL IMPACT:**

This Contract is funded 100% by Enterprise Fund I. Cost to the County depends upon utilization. As appropriate, patients and/or third party payors will be billed for services. (No rate increases)

**BACKGROUND:**

For a number of years the County

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COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: David Goldstein, M.D.,  
925-370-5525

By: , Deputy

**BACKGROUND: (CONT'D)**

has contracted with Medical, Dental and Mental Health Specialists to provide specialized services that are not otherwise available.

On February 26, 2013, the Board of Supervisors approved Contract #26-715-1 with Walnut Creek Surgical Association, to provide general surgery services including consultation, training, on-call, medical and/or surgical procedures, for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC), for the period from January 1, 2013 through December 31, 2013.

Approval of Contract #26-715-2 will allow the Contractor to continue to provide professional general surgery services through December 31, 2014.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, patients requiring professional general surgery services at CCRMC will not have access to Contractor's services, which may result in a reduction in the overall level of services to the community.

**CHILDREN'S IMPACT STATEMENT:**

Not Applicable.



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Contract #24-709 with Beatrice St. Claire, M.D.

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**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #24-709 with Beatrice St. Claire, M.D., a self-employed individual, in an amount not to exceed \$174,720, to provide professional outpatient psychiatric services at the Concord Adult Mental Health Clinic for the period from January 1, 2014 through December 31, 2014.

**FISCAL IMPACT:**

This Contract is funded 100% by Mental Health Realignment, offset by third-party billing. (No rate increase)

**BACKGROUND:**

For a number of years the County has contracted with Medical, Dental and Mental Health Specialists to provide specialized professional services, which are not otherwise available.

Under Contract #24-709 the Contractor

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COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Belon,  
925-957-5201

By: , Deputy

BACKGROUND: (CONT'D)

will provide professional outpatient psychiatric services at the Concord Adult Mental Health Clinic through December 31, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's professional outpatient psychiatric services, which may result in a reduction in overall services to the community.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Contract #74-343-5 with Richard D. Baldwin, M.D.

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**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-343-5 with Richard D. Baldwin, M.D., a self-employed individual, in an amount not to exceed \$220,800, to provide professional geriatric psychiatric services for County's Adult Mental Health Clinics, for the period from January 1, 2014 through December 31, 2014.

**FISCAL IMPACT:**

This Contract is funded 100% Mental Health Realignment Fund. (No rate increase)

**BACKGROUND:**

For a number of years the County has contracted with Medical, Dental and Mental Health Specialists to provide specialized professional services, which are not otherwise available in its Hospital and Health Centers.

On

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☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Cynthia Belon,  
925-957-5201

By: , Deputy

**BACKGROUND: (CONT'D)**

January 8, 2013, the Board of Supervisors approved Contract #74-343-4 with Richard D. Baldwin, M.D. for the provision of geriatric psychiatric services for seriously and persistently mentally ill older adults, for the period from January 1, 2013 through December 31, 2013 at the County's Adult Mental Health Clinics.

Approval of Contract #74-343-5 will allow the Contractor to continue providing professional geriatric psychiatric services through December 31, 2014.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, County's clients will not have access to Contractor's professional geriatric psychiatric services, which may result in a reduction in overall levels of service to the community.

**CHILDREN'S IMPACT STATEMENT:**

Not Applicable.





Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Contract #26-904-27 with Stephen D. Weiss, M.D.

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**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-904-27 with Stephen D. Weiss, M.D., a self-employed individual, in an amount not to exceed \$540,000, for the provision of professional general surgery services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2014 through December 31, 2014.

**FISCAL IMPACT:**

This Contract is funded by Enterprise Fund I. Cost to the County depends upon utilization. As appropriate, patients and/or third party payors will be billed for services. (No rate increase)

**BACKGROUND:**

For a number of years the County has contracted with Medical, Dental and Mental Health Specialists to provide specialized professional services, which are not otherwise available.

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☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: David Goldstein, M.D.,  
925-370-5525

By: , Deputy

cc: K Cyr, C Rucker

BACKGROUND: (CONT'D)

On February 5, 2013, the Board of Supervisors approved Contract #26-904-26 with Stephen D. Weiss, M.D., to provide general surgery services including consultation, training, on-call, medical and/or surgical procedures, for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC), for the period from January 1, 2013 through December 31, 2013.

Approval of Contract #26-904-27, will allow the Contractor to continue to provide professional general surgery services, through December 31, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's professional services, which may result in a reduction in overall levels of service to the community.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Contract #26-604-9 with Michael Gynn, M.D.

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**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-604-9 with Michael Gynn, M.D., a self-employed individual, in an amount not to exceed \$560,000, for the provision of professional general surgery services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2014 through December 31, 2014.

**FISCAL IMPACT:**

This Contract is funded by Enterprise Fund I. Cost to the County depends upon utilization. As appropriate, patients and/or third party payors will be billed for services. (No rate increase)

**BACKGROUND:**

For a number of years the County has contracted with Medical, Dental and Mental Health Specialists to provide specialized professional

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☒ APPROVE

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☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: David Goldstein, M.D.,  
925-370-5525

By: , Deputy

**BACKGROUND: (CONT'D)**

services, which are not otherwise available.

On February 5, 2013, the Board of Supervisors approved Contract #26-604-8 with Michael Gynn, M.D., to provide general surgery services including consultation, training, on-call, medical and/or surgical procedures, for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC), for the period from January 1, 2013 through December 31, 2013.

Approval of Contract #26-604-9 will allow the Contractor to continue to provide professional general surgery services, through December 31, 2014.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this contract is not approved, County's clients will not have access to Contractor's professional general surgery services, which may result in a reduction in the overall levels of service to the community.

**CHILDREN'S IMPACT STATEMENT:**

Not Applicable.



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: January 7, 2014

Subject: Purchase order amendment with CompuCom Systems, Inc. for MS application licensing

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order amendment with CompuCom Systems, Inc., to increase the payment limit by \$35,006 to a new payment limit of \$279,350, for the purchase of Microsoft software licensing. (100% General Fund)

**FISCAL IMPACT:**

100% General fund.

**BACKGROUND:**

This agreement with CompuCom, Sytems, Inc. allows the Public Works Department to be in licensing compliance for its servers and computers for Microsoft products that are essential for its day-to-day operations. The agreement provides for an annual verification of the total number of users and licenses used/needed at the end of each year (a true-up) to adjust for any additions or deletions to the original number of licenses purchased.

**CONSEQUENCE OF NEGATIVE ACTION:**

The department's servers and computers won't be in compliance with software licenses.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Wanda Quever (925)  
313-2372

By: , Deputy

cc:



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Purchase Order with Beckman Coulter, Inc.

**RECOMMENDATION(S):**

Approve and authorize the Purchasing Agent on behalf of the Health Services Department to execute a Purchase Order with Beckman Coulter, Inc., in the amount of \$950,000 for reagents and supplies to perform chemistry testing and monthly meter billing in the laboratory at Contra Costa Regional Medical Center (CCRMC), for the period from January 1, 2014 through December 31, 2014.

**FISCAL IMPACT:**

100% Funding is including in the Enterprise Fund I Budget.

**BACKGROUND:**

These reagents and supplies are used to perform routine chemistry testing on patient samples in the laboratory at CCRMC. Monthly billing is for various tests done and replenishment of supplies. Purchase of supplies and reagents are on an as needed basis and the monthly lease on the analyzer is billed at the rates included in the Purchase Order.

**CONSEQUENCE OF NEGATIVE ACTION:**

The CCRMC Clinical Laboratory will not be able to perform patient testing without the requested supplies and reagents.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Anna Roth, 370-5101

By: , Deputy

cc: Tasha Scott, C Rucker, M Harris



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Agreement #26-758 with the Regents of the University of California, on behalf of the University of California, San Francisco Medical Center

**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Interagency Agreement #26-758 with the Regents of the University of California, a California Constitutional corporation, on behalf of the University of California, San Francisco Medical Center (UCSF), in an amount not to exceed \$99,000, for the provision of remote neurology and neurovascular consultations services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC), for the period from January 1, 2014 through December 31, 2014 including mutual indemnification to hold harmless both parties for any claims arising out of the performance of this Contract.

**FISCAL IMPACT:**

100% Funding is included in the Enterprise Fund I Budget.

**BACKGROUND:**

Under this Agreement #26-758 UCSF will provide, twenty-four hour a day, remote neurology and neurovascular consultation services for patients being treated in the Emergency Department or Inpatient Units at CCRMC, through December 31, 2014.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this agreement is not approved, safety and effectiveness of emergency stroke care in the CCRMC Emergency Department will not be increased.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: David Goldstein, MD,  
370-5525

By: , Deputy

CHILDREN'S IMPACT STATEMENT:

Not applicable.





Contra  
Costa  
County

To: Board of Supervisors  
From: Ed Woo, Chief Information Officer  
Date: January 7, 2014

Subject: Blanket Purchase Order with MedTel Services, LLC.,

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Chief Information Officer, a Blanket Purchase Order with Med Services, LLC, in an amount not to exceed \$800,000 for the procurement of telecommunications equipment, replacement parts, and supplies for the period January 1, 2014 through December 31, 2015.

**FISCAL IMPACT:**

\$800,000.00; Costs are budgeted under FY 13/14 in Org. 4280 or charged back to the ordering department via the DoIT billing process; within the FY 13/14 budget.

**BACKGROUND:**

In 2001, the Harris Teltronics phone system was one of the telephone systems chosen by Contra Costa County for standardization, to create a single, countywide communications network. MedTel Services, LLC, is now the sole source for Harris Teltronics phone system parts and equipment.

The Department of Information Technology's Telecommunications division needs to be able to readily purchase parts and supplies in order to complete work order requests and other jobs submitted by its customers.

In accordance with Administrative Bulletin No 611.0, County Departments are required to obtain Board approval for single item purchases over \$100,000.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ed Woo (925) 383-2688

By: , Deputy

cc:

**BACKGROUND: (CONT'D)**

The County Administrator's Office has reviewed this request and recommends approval.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Information Technology department will not be able to acquire necessary telecommunications equipment to address needs that may arise during the day-to-day operation of the countywide telecommunications network.

**CHILDREN'S IMPACT STATEMENT:**

No impact.



Contra  
Costa  
County

To: Board of Supervisors  
From: Ed Woo, Department of Information Technology  
Date: January 7, 2014

Subject: Alteration to Blanket Purchase Order with Graybar Electric Company for Supplies

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Chief Information Officer, a blanket purchase order amendment with Graybar Electric Company to increase the payment limit by \$500,000 to a new payment limit of \$2,000,000 for the procurement of radio and telecommunications equipment as needed, for the period January 1 through December 31, 2014.

**FISCAL IMPACT:**

\$2,000,000 (100% User Fees); Costs are charged to the ordering department through DoIT's billing process.

**BACKGROUND:**

The Department of Information Technology's Telecommunications and Radio divisions need to be able to readily purchase parts and supplies, in order to complete Work Order requests and other jobs submitted by their customers. The pricing is pursuant to U.S. Communities Contract Master Agreement NO. MA-IS-1-040222-6 solicited by the County of Los Angeles, California, expiration date December 31, 2014 with the option to renew for (1) additional one (1) year period.

In accordance with Administrative Bulletin No. 611.0, County departments are required to get Board approval for single item purchases of \$100,000. The County Administrator's Office has reviewed this request and recommends approval.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Ed Woo (925) 383-2688

By: , Deputy

cc: Fern Carroll, Joanne Buenger

CONSEQUENCE OF NEGATIVE ACTION:

If the action is not approved, DoIt will not have the necessary means to process and pay anticipated expenses through the Blanket Purchase Order.

CHILDREN'S IMPACT STATEMENT:

None



Contra  
Costa  
County

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: Authorize the Employment and Human Services Department to Receive State and Federal Level Summary Criminal History Information for Employment Candidat

---

**RECOMMENDATION(S):**

ADOPT Resolution No. 2014/11 authorizing Contra Costa County Employment and Human Services Department to receive state summary criminal history information and federal level criminal history information.

**FISCAL IMPACT:**

None

**BACKGROUND:**

The Employment and Human Services Department sends applicants and new employees for state level Department of Justice background checks. When these background checks are completed the results are sent to the Human Resources Department. This resolution will allow the Employment & Human Services Department to receive state and federal level summary criminal history information directly from the State Department of Justice and the Federal Bureau of Investigation. This change will make the recruitment process more efficient. These background checks will only be obtained under the appropriate circumstances for applicants and new employees.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Employment and Human Services Department will not be able to receive summary criminal history information for employment candidates or new employees.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kelli Zenn, 925-313-1526

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

N/A

ATTACHMENTS

Resolution No. 2014/11

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

**AYES:** ☐  
**NOES:** ☐  
**ABSENT:** ☐  
**ABSTAIN:** ☐  
**RECUSE:** ☐



**Resolution No. 2014/11**

In the matter of authorizing Contra Costa County Employment and Human Services Department to receive state summary criminal history information and federal level criminal history information for applicants and new employees:

WHEREAS, Penal Code sections 11105(b)(11) and 13300(b)(11) authorizes cities, counties, and districts to access state and local summary criminal history information for employment, licensing, or certification purposes; and

WHEREAS, Penal Code sections 11105(b)(11) authorizes cities, counties, and districts to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code section 13300(b)(11) requires that the specific criminal conduct of the subject of the record be a requirement or exclusion from employment, licensing, or certification; and

WHEREAS, Penal Code sections 11105(b)(11) and 13300(b)(11) requires the Contra Costa County Board of Supervisors to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

NOW THEREFORE, BE IT RESOLVED, that Contra Costa County Employment and Human Services Department is hereby authorized to access state and federal level summary criminal history information for employment (including volunteers and contract employees), and may not disseminate the information to a private entity.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Kelli Zenn, 925-313-1526**

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:**



Contra  
Costa  
County

To: Board of Supervisors  
From: Catherine Kutsuris, Conservation and Development Director  
Date: January 7, 2014

Subject: 2013 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC)

---

**RECOMMENDATION(S):**

ACCEPT the 2013 Advisory Body Annual Report for the Affordable Housing Finance Committee (AHFC), as recommended by the Conservation and Development Director.

**FISCAL IMPACT:**

No General Fund impact. Costs to staff the committee were paid by Community Development Block Grant, and HOME Investment Partnerships Act funds.

**BACKGROUND:**

Board policy requires that regular and ongoing board, commission, or committees shall annually report on its activities, accomplishments, membership attendance, required training/certification, and proposed work plan or objectives for the following year.

**ANNUAL REPORT**

1. Activities: The AHFC met in February to consider applications for Community Development Block Grant (CDBG), and HOME Investment Partnerships Act (HOME) funds. Projects recommended for funding included construction of three multifamily apartment projects located in Antioch,

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kara Douglas 674-7880

By: , Deputy

cc:



### BACKGROUND: (CONT'D)

Oakley, and Walnut Creek; and a two homeownerships projects located in Bay Point. The committee also recommended funds for the Neighborhood Preservation Program and Healthy Homes, which provide rehabilitation loans and grants to low income homeowners. The AHFC met again in May to consider another two applications. The AHFC recommended that the Board of Supervisors allocate funds to renovate bathrooms at the Central County Homeless Shelter and provide additional funds to a new multi-family senior projects in El Cerrito.

2. Accomplishments: The AHFC reviewed 15 applications and provided funding recommendations to the Board of Supervisors through the Department of Conservation and Development. Committee members provide a critical review of the projects which ensures substantial leverage of CDBG and HOME funds.
3. Attendance/Representation: The AHFC committee achieved a quorum at both meetings. The West County Representative seat is vacant. The current members primarily represent West and Central County. The AHFC strives to have a diverse committee. Kara Douglas staffed the committee.
4. Training/Certification: There has not been any special training in the past year. Staff provides information to committee members on webinars that provide information on related topics.
5. Proposed Work Plan/Objectives for Next Year: In 2014, the AHFC will meet at least once, probably in February. Additional meetings will be held if applications are received during the year.

### CONSEQUENCE OF NEGATIVE ACTION:

The Board would not have a 2013 report on the Affordable Housing Finance Committee.

### CHILDREN'S IMPACT STATEMENT:

The AHFC reviews and makes recommendations on many types of affordable housing projects. Some of these meet Goal 3 on the Children's Report Card: Families are Economically Self Sufficient.



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Catherine Kutsuris, Conservation and Development Director  
Date: January 7, 2014

Subject: Request from the City of Concord for Park Dedication Funds to Improve Meadow Homes Park

---

**RECOMMENDATION(S):**

**AUTHORIZE** the Auditor-Controller to issue a warrant in the amount of \$47,600 to the City of Concord from Park Dedication Trust Account 8136 42020 3331 to finance the construction of a shade structure at Meadow Homes Park located at the corner of Sunshine Drive and Detroit Avenue in Concord.

**FISCAL IMPACT:**

No impact to the County's General Fund - 100% Park Dedication Trust Account.

**BACKGROUND:**

The City of Concord (City) is requesting \$47,600 in County Park Dedication funds to finance the construction of a shade structure at the 12-acre Meadow Home Park located at the corner of Sunshine Drive and Detroit Avenue in Concord. The new shade structure will be constructed adjacent to the new "spray park" area that is within the park and that features water play areas for tots, tweens, and teens. The shade structure will have a metal roof with steel columns, approximately 22 feet wide by 28 feet long, and will be constructed to provide cover for a group of picnic tables. The Concord spray park is just one of two spray parks in the area, thus potentially drawing visitors from a wide geographic area including residents of the unincorporated areas of the County where the park dedication funds were generated. Construction costs associated with the shade structure is estimated at \$32,000 with the balance of the funds going to soft costs (i.e. shop drawings, material testing, and construction management). The timeline submitted by the City shows the work starting in late January 2014. The project is expected to be completed prior to the re-opening of the Spray Park for the season in May 2014. Once installed, the shade structure will be maintained

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Bob Calkins, (925)  
674-7877

By: , Deputy

cc:

BACKGROUND: (CONT'D)

by the City.

It is the policy of the County to utilize park dedication funds to meet local and regional park needs. As a public park, Meadow Home park is open and accessible to all members of the public regardless of residency.

CONSEQUENCE OF NEGATIVE ACTION:

Without the allocation of park dedication funds, the City would not have the resources to fully implement this proposed project in a timely manner.

CHILDREN'S IMPACT STATEMENT:

The proposed park improvement project supports the following community outcome established in the Children's39;s Report Card: *Communities that are safe and provide a high quality of life for children and families.*



Contra  
Costa  
County

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: Operations Update of the Employment and Human Services Department, Community Services Bureau

---

**RECOMMENDATION(S):**

ACCEPT the November 2013 update on the operations of the Employment and Human Services Department, Community Services Bureau, as recommended by the Employment and Human Services Department Director

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The Employment and Human Services Department submits a monthly report to the Contra Costa County Board of Supervisors (BOS) to ensure ongoing communications and updates to the County Administrator and BOS regarding any and all issues pertaining to the Head Start Program and Community Services Bureau.

**CONSEQUENCE OF NEGATIVE ACTION:**

Not applicable.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Elaine Burres, 313-1717

By: , Deputy

cc:

ATTACHMENTS

CSB Nov 2013 CAO  
Report



Camilla Rand, M.S.  
Director

To: David Twa, Contra Costa County Administrator  
From: Kathy Gallagher, EHSD Director  
Subject: Monthly Report  
Date: December 10, 2013

---



I. Good News Update/Accomplishments:

- CSB's triannual review of the Community Action Program was completed during the second week of November 2013. The State Analyst spend three days reviewing contracts, reports, minutes, and budgets; attended the Economic Opportunity Council meeting; and visited 2 CSBG sub-contractors.  
The State analyst was very pleased with the program, organization and leadership and concluded with no areas of concern .
- CSB has been actively applying for community grants and other small granted projects, and seeking community donations to support program activities.
  - Our most recent award was the Cooking Matters in the Store mini-grant from NHSA which provides grocery store stipends and smart shopping tips for families
  - In celebration of Food Day, the Food Bank of Solano and Contra Costa Counties and Spikes produce donated bags of food to families and a pumpkin to all children in the program.
- Community volunteering is on the rise at CSB—two Girls Scouts completed their projects at George Miller Concord this summer: one on literacy and another on Children's art.
- Company C Contemporary Ballet of Walnut Creek received a grant to conduct weekly ballet classes to children enrolled in a local Head Start program.
  - Ballet lessons began at GMC for 3 preschool classes July, 2013 where children learn about focused movement, love of dance, and healthy life style.
  - Children look forward to their weekly half- hour sessions with instructor Laura who encourages them to imitate simple dance movements, use shakers and other rhythm instruments, and repeat French words. GMIII and GMC are participating in "Sesame Street Little Discovers: Big Fun with Science, Math, and More Research Study" where children, parents, and educators are following the "Little Discoverers," curriculum.
  - As part of the study, classrooms will participate in training sessions, receive a box of math and science materials, and weekly newsletter that contain information about STEM activities they can do at home.
  - Teachers will receive a \$200 stipend, teacher assistants will receive \$100, centers will receive \$100 stipend, and the parents will receive a \$20 gift card for completing a survey at the end of the six-week project.





Camilla Rand, M.S.  
Director



- CSB held an All Staff Summit on November 15<sup>th</sup> to solidify our agency goals, develop strategies to meet those goals, and celebrate the efforts and high aims of CSB's hard working staff.
  - The theme for the day was "Reach," symbolizing our efforts to aim high to support the needs of our community and to fulfill our mission.
  - The Glen Price Group facilitated strategic planning sessions to assist CSB in building a roadmap for the future
  - Team presentations and recognitions built team spirit as well as morale and three workshops that staff could choose from strengthened skills: Leadership, Cultural Humility, and Music and Movement.
- CSB is partnering with an employee and her daughter to provide basic sign language training to Infant/toddler staff to promote language development and communication. Teaching staff will in turn share this knowledge with families to enhance communication at home.

## II. Status Updates:

- a. Caseloads, workload (all programs)
  - Head Start: 100% enrolled—1560
  - Early Head Start: 100% enrolled—260
  - Stage 2: 357 Families and 164 children
  - CAPP: 106 Families and 164 children
  - LIHEAP: 296 clients served
  - Weatherization: 15 Units Weatherization
- b. Staffing:
  - CSB continues to interview to fill vacancies.
  - The Bureau is evaluating its staffing needs and personnel costs while measuring the possible impact on bargaining negotiations with the Unions on CSB budget.
- c. Legal/lawsuits
  - N/A
- d. Union Issues
  - Staff is collaborating with Local 1 on a Suspension and a separate Settlement Agreement.
- e. Hot Topics/Concerns/Issues
  - Electronic Signature Approval: On December 3, 2013, CSB representatives, lead by CSB Director, Camilla Rand and Division Manager's, Sung Kim and Katharine Mason, along with other program staff, met with representatives from the California Department of Education representatives at George Miller III, on what CSB hopes will be the final deciding meeting for the approval to utilize the CLOUDS Attendance Management System in lieu of current paper processes.
    - In summary, the meeting went very well and produced positive outcomes for both sides.
    - Although CSB still has to wait for the formal results, CSB is confident that the CDE will continue to move forward to finalize this project.





Camilla Rand, M.S.  
Director



- CSB anticipates receiving an official notice from CDE in mid-January on their decision.

### III. Emerging Issues/New Challenges:

- CSB received notice the Grantee and Delegate agencies will receive a Head Start Key Indicator Screening sometime between January and May, 2014.
  - This year-two screening is comprised of a small subset of Compliance Measures in 15 key indicator categories.
  - The outcome will determine if a full On-Site Monitoring (i.e. Federal Review) will be scheduled later in the year.
  - CSB and our Regional Office are in the process of learning more about this new process within Office of Head Start; meanwhile staff are beginning preparations.

Please Note: The October and November CACFP nutrition reports will be in January's report.

cc: Policy Council Chair  
Family & Human Services Committee  
Shirley Karrer, ACF







Contra  
Costa  
County

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: 2013 Advisory Council on Aging Annual Report

---

**RECOMMENDATION(S):**

ACCEPT the 2013 Advisory Council on Aging Annual Report as submitted by the Employment and Human Services Department Director.

**FISCAL IMPACT:**

Not applicable.

**BACKGROUND:**

On June 18, 2002, the Contra Costa County Board of Supervisors adopted Resolution No. 2002/377 requiring that each regular and ongoing board, commission and/or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training and certification programs, and proposed workplan/objectives for the following year. The attached report fulfills that requirement for the Advisory Council on Aging.

**CONSEQUENCE OF NEGATIVE ACTION:**

Not applicable.

**CHILDREN'S IMPACT STATEMENT:**

Not applicable.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: John Cottrell, 313-1605

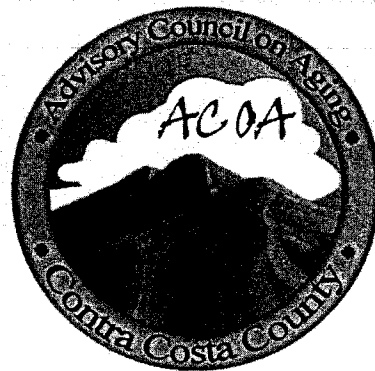
By: , Deputy

cc:

## ATTACHMENTS

ACA Annual  
Report

**CONTRA COSTA COUNTY**  
**ADVISORY COUNCIL ON AGING**  
**ANNUAL REPORT**



**JANUARY – DECEMBER 2013**



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# Advisory Council on Aging

## Officers:

- Dr. Robert Leasure, President – 1<sup>st</sup> Term
- Gerald Richards, First Vice President – 1<sup>st</sup> Term
- John Rinaudo, Second Vice President – 1<sup>st</sup> Term
- Richard Nahm, Secretary – 1<sup>st</sup> Term
- Gail Garrett, Treasurer – 1<sup>st</sup> Term

## Current Roster of Members as of December 1, 2013:

Mary Bruns  
Deborah Card  
Cynthia Clearwater  
Alice Conn  
Mary Dunne Rose  
Rudy Fernandez  
Barbara Fineberg  
Susan Frederick  
Gail Garrett  
Keith Katzman  
Arthur Kee  
Joanna Kim-Selby  
Shirley Krohn  
Robert Leasure

Sue Littlehale  
Arthur Mijares  
Richard Nahm  
Nuru Neemuchwalla  
Earle Ormiston  
Michael Prilutsky  
Gerald Richards  
John Rinaudo  
Nell Ryan  
Richard SanVicente  
Edward Schroth  
Laurie Ulrick  
Beverly Wallace  
Patricia Welty



### Advisory Council Objectives

The Council shall provide a means for countywide planning, cooperation and coordination for individuals and groups interested in improving and developing services and opportunities for older residents of this county. The Council provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging issues.

The Council advises each: the Area Agency on Aging (AAA) on the development of its Area Plan, the Bureau of Aging and Adult Services, Employment and Human Services and the Board of Supervisors. The AAA Area Plan is based on unmet needs and priorities experienced by older persons, as determined by assessments and input from the senior network throughout the County.



**ANNUAL REPORT**  
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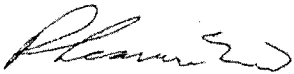


The Contra Costa County Advisory Council on Aging (ACOA) advises the Area Agency on Aging in all matters related to the development and administration of senior programs in accordance with the mandates of the Older Americans Act. The Council is comprised of 40 member seats appointed by the Board of Supervisors in partnership with local cities and commissions on Aging, the ACOA Membership Committee, and a designated advisory group - the Nutrition Council. A majority of the Council must be age 60 or older. Members represent the geographic, economic, disability, cultural, sexual orientation, and ethnic diversity of the County.

The ACOA has been active in many areas. We have been strong advocates on many senior/LGBT issues including funding for Older Americans Act, Ombudsman and mental health issues. Our work groups have been active in many ways. This includes concerns about emergency response billing and transparency, transportation issues, mental health funding, provider critique, and senior housing. We continue to strive to meet our objectives despite difficulties including loss of funding and support staff. The staff available has been superlative in their efforts to assist us in our endeavors. The ACOA members have given a tremendous amount of time and energy in their interest in our efforts. I commend them and the staff in what we have accomplished over the past year.

2013 ACOA projects included an Aging Well seminar at Rossmoor on November 7, the Ilene Lubkin Senior Transportation Awards program, continued advocacy for reauthorization of the Older Americans Act, its funding and implementation, and the Patient Protection and Affordable Care Act roll-out in Contra Costa. Continued support will be given to financial abuse seminars and proper prescription drug disposal campaigns. Earlier this year, Council members worked to develop and execute the Out of Isolation conference held at John Muir Health – Walnut Creek and to stimulate individual or corporate giving to benefit local senior nutrition programs.

Many other senior issues persist, including Medicare and Social Security challenges; the isolation and loneliness of some of our elderly population; and nutrition (or lack thereof) especially for our homebound elderly. The ACOA and its work groups will continue in their endeavors to work on these problems.



**Robert Leasure, M.D.**  
Advisory Council on Aging President

**Activities**

- Monthly Meetings
- Work with Area Agency on Aging (PSA 7) on the development of the Area Plan and Updates
- Conduct Annual Contractor Reviews (awarded by PSA 7)
- Report to Executive Committee

**Accomplishments**

Members continued to meet with contracted providers to monitor the performance of each program, making suggestions for improvements to programs and program monitoring as appropriate. Planning Committee will continue to work with the Area Agency on Aging (AAA) on the Development and review of the PSA 07 Area Plan with updates. Members also assisted the AAA in the development and execution of the 2013 Partners in Planning event. The Committee provides regular reporting to the Executive Committee including recommendations. Former Co-Chair Vernon Jones has resigned from the Council and has since passed away. Two other members resigned and one new member was added to the Committee in 2013. Laurie Ulrick, Chair of the Planning Committee is working to recruit and restore a full membership. Currently there are (4) members; three additional members are being sought.

**2014 Work Plan - Group Goals**

Continue monthly meeting and work closely with the Area Agency on Aging to plan services that benefit older adults. The Committee is mindful of the growing needs of older adults and will make recommendations for contracting out additional program services/funding. The Committee will continue to hear annual contractor program reviews to monitor progress.

**Laurie Ulrick**

Planning Committee, Chair

**MEMBERSHIP / NOMINATING COMMITTEE REPORT****January – December 2013****Current Membership Committee Roster:**

Beverly Wallace (Chair)	District I
Vacant	District II
Rudy Fernandez	District III
Richard Nahm	District III
Earle Ormiston	District IV
Patsy Welty	Member at President's Discretion
	Chair Nominating Sub-Committee

**ACTIVITIES:**

Monthly Meetings	Membership Recruitment
Attendance Reviews	Appointments/Resignations
Eligibility Reviews	Report to Executive Committee

**ACOMPLISHMENTS:**

The Council is composed of (40) seats, twenty of which are designated Local Seats and one is reserved for a representative of the Nutrition Council. In 2013 this Committee conducted (2) MAL applicant interviews and has facilitated a total of (7) appointments. As of this reporting there are (6) Local committee Seats and (6)

MAL seats that remain vacant; (3) candidates are waiting for an appointment. New member orientations included instruction, guidance and follow-up on the completion of Form 700, plus AB 1234 Ethics Training and Brown Act/Contra Costa County Better Governance training. Members were provided information about the structure and function of the Area Agency on Aging as well as the responsibilities of being an Advisory Council Member.

#### **2014 WORK PLAN**

- Maintain a full ACOA membership
- Recruit District II Representative on the Membership Committee
- Apply and track membership eligibility requirements
- Track attendance problems
- Conduct New member Orientations
- Report to the Executive Committee

***Beverly Wallace***

Membership Committee Chair

#### **HEALTH WORK GROUP REPORT**

***January – December 2013***

##### **Activities**

- Monthly Meetings
- Educational Presentations
- Advise and educate the community on issues impacting the health of older adults
- Track and support legislation that improves older adult health and healthcare delivery systems

##### **Accomplishments**

In 2013 the Health Work Group conducted presentations and has interviewed community leaders including the Contra Costa Emergency Medical Services (EMS) Director; Contra Costa American Medical Response (AMR) Regional Manager and the Contra Costa Health Insurance Counseling and Advocacy Program (HICAP) Manager to continue its study of patient billing problems and the absence of an effective appeals process to develop advocacy on the following topics:

- Emergency Transportation Services – Identify Consumer Billing Problems; Identify Billing/Appeals Procedures and Improvements
- Endorsement of Health Work Group Chair for Appointment to Emergency Medical Care Committee as a consumer representative (District 5)

##### **2014 Work Plan - Group Goals**

- Continue work to identify and address existing problems with Emergency Transportation Services billing procedure and the lack of an adequate consumer appeals process.
- Monitor and advocate for all legislative efforts regarding geriatric health, including mental health issues, and long term care insurance programs, especially any new ones from State and Federal governments
- Support all efforts to change federal law to allow Ombudsmen to report problems to law enforcement agencies without permission of individual or family
- Monitor and advocate for other aspects of senior health issues and take appropriate action

***John Rinaudo / Edward Schroth***

Health Work Group Co-Chairs

**Activities**

- Monthly Meetings (Sep-Dec Recess)
- Track CA State and Federal legislation affecting older adults
- Compose advocacy letters in support or opposition to current legislation or government actions
- Communities Against Senior Exploitation (CASE) presentations to groups of seniors on protecting and educating them against financial abuse
- 2013 CSL Session Reporting at special meeting for ACOA members in November

**Accomplishments**

Members “adopted” certain bills which they research, monitored and recommend positions taken on whether to support, oppose, or watch. The adoptee drafts these letters to be submitted to the Executive Committee and ultimately to the full Advisory Council on Aging. Letters written to support SB609 Ombudsman funding, AB663 Administrator Training in Facilities with LGBT residents, AB477 Notaries as Mandated Reporters, AB381 Undue Influence, AB322 Home Care Services Act, AB261 RCFE Fees & Charges, AB247 CSL Voluntary Contribution, AB204 Prescription Drug Labeling

**2014 Work Plan - Group Goals**

- Review Top 10 and Top 4 legislative proposals submitted by the California Senior Legislature
- Review other aging legislation for potential support or opposition
- Work group members to identify legislation they will review to determine to support, oppose or watch
- Continue CASE presentations in Contra Costa County

***Shirley Krohn / Joanna Kim-Selby***

Legislative Advocacy Work Group Co-Chairs

**Activities**

- Monthly meetings
- Study and advocacy to promote volunteerism in support of small transportation providers
- Community education on transportation options and safety

**Accomplishments**

2013 achievements include: members coordinated/executed the conference: ‘*Out of Isolation*’ on May 31. Dr. Carla Perissinotto, MD UCSF Medical Center discussed the findings of her study on isolation, loneliness and its effects on older adults; representatives from the Department of Motor Vehicles and the California Highway Patrol presented components of the ‘Age Well, Drive Smart’ education outreach. Workgroup Members and guests, including Peter Engel, Program Manager, CCTA, provided program reports and updates to raise awareness of transportation services and supports available to Contra Costa seniors. Members reviewed older driver license testing to conclude that the law should not discriminate based on a person’s age. Several members served as stakeholders on the Contra Costa Mobility Management Planning Committee.

**2014 Work Plan - Group Goals**

- Advocate for and actively support Mobility Management in Contra Costa.
- Advocate for and support city-based transportation programs.

- Advocate for and support increased volunteerism in senior transportation.
- Advocate for dedicated funding for senior transportation programs.
- Advocate legislation that supports, preserves, and encourages senior mobility.
- Provide leadership and support at conferences, workshops, and committees related to Senior Mobility.
- Build capacity by recruiting new members and increasing participation in the monthly meetings.

**Mary Bruns**

Transportation Work Group Chair

## **SENIOR NUTRITION PROGRAM**

**January – December, 2013**

### **Activities**

- Deliver delicious and nutritious meals for homebound seniors
- Contra Costa cafes, provide healthy meals and safe, friendly opportunities for older adults to socialize with others who have similar interests
- Deliver hope to Contra Costa's older adult population

### **Accomplishments**

The Senior Nutrition Program and its companion agency Home Delivered Meals, has delivered healthy meals to Contra Costa seniors for 40 years. The program serves adults with AIDS and those who have a disability, allowing them to live independently, well into their 70's 80's and 90's. Contra Costa County menus exceed the Department of Aging and Title VII USDA recommendations.

### **2013 Work Plan**

- Increase participation in all Contra Costa cafes
- Increase awareness of socialization benefits of participation
- Raise awareness of cafe sites
- Recruit volunteer drivers to serve homebound elders

**Gail Garrett**

Nutrition Council President

Advisory Council on Aging Representative



Photo: Jaime Ray

## Advisory Council on Aging 2013 Annual Report



Contra  
Costa  
County

To: Board of Supervisors  
From: Catherine Kutsuris, Conservation and Development Director  
Date: January 7, 2014

Subject: Reallocation of Community Development Block Grant funds to the Contra Costa Workforce Development Board

**RECOMMENDATION(S):**

APPROVE the reallocation of \$18,000 in Community Development Block Grant funds to the Contra Costa Workforce Development Board; and APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with the Contra Costa Workforce Development Board to increase the payment limit by \$18,000 to a new payment limit of \$79,571, to provide educational workshops to small businesses/microenterprises throughout the County, with no change in the original term of July 1, 2013 through June 30, 2014.

**FISCAL IMPACT:**

No General Fund impact. CDBG funds are provided to the County on a formula allocation basis through the U.S. Department of Housing and Urban Development (HUD). CFDA# 14.218

**BACKGROUND:**

On December 10, 2013, the Board of Supervisors approved a Substantial Amendment to the County's FY 2013/14 CDBG Action for the allocation of an additional \$18,000 to the West Contra Costa Business Development Center (WCC BDC) to provide additional technical assistance to small businesses/microenterprises focusing on compliance with California Senate Bill 1186 (SB 1186) and the Americans with Disabilities Act (ADA) (Board Order for this action is attached). The WCC BDC, in partnership with the San Pablo Economic Development Corporation (SPEDC), were to provide six to ten workshops to small businesses/microenterprises throughout the County on SB 1186. Unfortunately, the WCC BDC recently notified County CDBG staff and the SPEDC staff that they are

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Gabriel Lemus, 674-7882

By: , Deputy

cc:



#### BACKGROUND: (CONT'D)

unable to sponsor the activity at this time.

However, the Contra Costa Workforce Development Board's Small Business Development Center (SBDC) has agreed to sponsor the activity, in partnership with the SPEDC, to provide the additional technical assistance on SB 1186 to small businesses/microenterprises throughout the County. The SBDC currently receives CDBG funds from the County to provide business training, consulting services, and technical assistance to new or existing small businesses throughout the County. This additional activity falls in line with the SBDC's current services and will provide small businesses important information on their rights and responsibilities under SB 1186. The additional \$18,000 will pay for staff time and materials to provided the workshops to businesses at various locations throughout the County. At a minimum, there will be two workshops each in east, central, and west Contra Costa County.

#### CONSEQUENCE OF NEGATIVE ACTION:

Not reallocating the additional funds will result in delays in providing the workshops to small businesses and could lead to additional business deciding to close down unnecessarily.

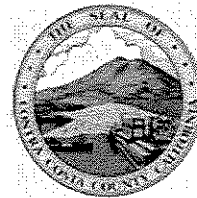
#### CHILDREN'S IMPACT STATEMENT:

The Workforce Development Board furthers the Children's report card outcome of "helping families be safe, stable, and nurturing through economic self-sufficiency."

#### ATTACHMENTS

Attachment I





Contra  
Costa  
County

To: Board of Supervisors

From: Catherine Kutsuris, Conservation and Development Director

Date: December 10, 2013

Subject: Substantial Amendment to the County FY 2013/14 CDBG Action Plan - Allocation of additional CDBG funds to West Contra Costa Business Development Center

**RECOMMENDATION(S):**

**APPROVE** the Substantial Amendment to the County's FY 2013/14 CDBG (Community Development Block Grant) Action Plan by allocating an additional \$18,000 in CDBG funds to the West Contra Costa Business Development Center, and **AUTHORIZE** the Conservation and Development Director, or designee, to execute an amendment to the existing contract with the West Contra Costa Business Development Center.

**FISCAL IMPACT:**

No General Fund impact. CDBG funds are provided to the County on a formula allocation basis through the U.S. Department of Housing and Urban Development (HUD). CFDA# 14.218

**BACKGROUND:**

On May 7, 2013, the Board of Supervisors approved the Contra Costa County FY 2013/14 Action Plan for the allocation of CDBG funds. The West Contra Costa County Business Development Center (WCC BDC) was awarded FY 2013/14 CDBG funds to provide business assistance services to small businesses/microenterprises in Contra Costa County. The WCC BDC services include business plan development, financial organization assistance, business organization/formalization assistance, marketing assistance, and business capital assistance. The additional \$18,000 in CDBG funds will allow the WCC BDC to provide additional technical assistance to small businesses/microenterprises in understanding

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: 12/10/2013 ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES 5 NOES       

ABSENT        ABSTAIN       

RECUSE       

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 10, 2013

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Gabriel Lemus, 674-7882

By: Stacey M. Boyd, Deputy

cc:

#### BACKGROUND: (CONTD)

their rights and responsibilities to comply with California Senate Bill 1186 (SB 1186) and the American with Disabilities Act.

The WCC BDC, in partnership with the San Pablo Economic Development Corporation (SPEDC), will provide six to ten educational workshops to small businesses/microenterprises throughout the County on SB 1186. SB 1186 was signed into law by Governor Jerry Brown on September 19, 2012, and was meant to curb attorney demand letters for money and frivolous lawsuits against businesses filed under the guise of the American with Disabilities Act. Although SB 1186 is meant to provide businesses a process and protection from frivolous lawsuits, many small businesses/microenterprises are unaware of the process and protection and continue to be taken advantage of by not knowing their rights and responsibilities under SB 1186. According to the SPEDC, some small businesses in the County have closed down as a result of unnecessarily paying off to settle a potential lawsuit or have closed down as a result of getting a demand letter from an attorney that threatens a potential lawsuit. The additional \$18,000 will pay for staff time and materials to provide the workshops to businesses at various locations throughout the County. At a minimum, there will be two workshops each in east, central, and west Contra Costa County.

#### CONSEQUENCE OF NEGATIVE ACTION:

Not awarding the additional funds will result in delays in providing the workshops to small businesses and could lead to additional businesses deciding to close down unnecessarily.

#### CHILDREN'S IMPACT STATEMENT:

The WCC BDC furthers the Children's report card outcome of "helping families be safe, stable, and nurturing through economic self-sufficiency."



Contra  
Costa  
County

To: Board of Supervisors  
From: Catherine Kutsuris, Conservation and Development Director  
Date: January 7, 2014

Subject: Allocation of Park Dedication Funds to Develop a Plan to Install Parklets In El Sobrante

---

**RECOMMENDATION(S):**

**AUTHORIZE** the Auditor-Controller to transfer \$5,000 from Park Dedication Funds Account 8136 27570 3610 to the Contra Costa County Department of Conservation and Development to help finance a study to develop parklets in the El Sobrante area.

**FISCAL IMPACT:**

No General Funds are involved. The cost of the study is estimated at \$15,000; \$5,000 will be paid from Park Dedication funds with the balance coming from the Department of Conservation and Development.

**BACKGROUND:**

The Department of Conservation and Development (DCD) is requesting \$5,000 in park dedication funds to help support a planning effort related to developing a parklet(s) in El Sobrante. Parklets are small public parks set into the existing streetscape that provide both a visual interest and function while enhancing the overall appearance of the street. Parklets are created by re-configuring road/parking spaces and/or sidewalk areas to provide a public amenity including outdoor space for benches, landscaping and planter boxes, bike racks, or outdoor dining space for nearby restaurants or cafes. The essential defining element of parklets is that they represent public space that is open and accessible to all.

Potential key objectives of a parklet program may include:

- 

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Bob Calkins, (925)  
674-7877

By: , Deputy

cc:

#### BACKGROUND: (CONT'D)

bringing additional vibrancy and vitality to the streets by creating non-paying public spaces;

- making the area more pedestrian friendly and by doing so draw more people to local businesses;
- creating green spaces to beautify and upgrade the area;
- helping create a traffic calming effect.

It is expected that the results of this planning effort will be used to inform and support a potential County-wide parklet effort.

#### CONSEQUENCE OF NEGATIVE ACTION:

The allocation of Park Dedication funds will ensure that sufficient funding is available to complete the study in a timely manner.

#### CHILDREN'S IMPACT STATEMENT:

Development of parklets in the El Sobrante area supports the following community outcome established in the Children's Report Card: *Communities are safe and provide a high quality of life for children and families.*



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Medical Staff Appointments and Reappointments – December 2013

---

**RECOMMENDATION(S):**

Approve new medical staff members, requests for privileges, advancement to permanent staff, biennial reappointments, and resignations as recommended by the Medical Executive Committee at their December 16, 2013 Meeting, and by the Health Services Director.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors approval for each Medical Staff member will be placed in his or her Credentials File. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this action is not approved, Contra Costa Regional Medical and Contra Costa Health Centers' medical staff would not be appropriately credentialed and not be in compliance with

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Anna Roth, 370-5101

By: , Deputy

cc: T Scott, C Rucker, Joanna Fon

CONSEQUENCE OF NEGATIVE ACTION: (CONT'D)

the Joint Commission on Accreditation of Healthcare Organizations.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Attachment

NP Privileges

A. Additional NP Privileges  
Attachment 1

B. New Medical Staff Members

D. Anton Bland, MD	Psychiatry/Psychology
Heidi Brown, MD	Emergency Medicine
John Champlin, MD	Psychiatry/Psychology
David Gurley, MD	Emergency Medicine
Agnes Letai, MD	Emergency Medicine
Monica McMillan, MD	Emergency Medicine
Rebecca Miller, MD	Emergency Medicine
John Rotskowski, MD	Psychiatry/Psychology
Beatrice St. Claire, MD	Psychiatry/Psychology

C. Requests for Additional Privileges

David Carey, MD	Family Medicine
Eric Fulkerson, MD	Surgery
Katharine Goheen, MD	Family Medicine
Jaison James, MD	Surgery
Sergio Urcuyo, MD	Internal Medicine
David Weiland, MD	Internal Medicine

D. Advance to Non-Provisional

Nicole Allaire, DO	Pediatrics	A
Anita Billops, NP	Family Medicine	Aff
David Longstroth, MD	Family Medicine	A
Joseph Mega, MD	Family Medicine	A
Mark Smith, MD	Family Medicine	A
Jennifer Stanger, MD	Family Medicine	A
Daniel Thwaites, MD	Family Medicine	A

E. Biennial Reappointments

Michael Baker, MD	Surgery	A
Brian Johnson, MD	Internal Medicine	A
Alvin Loosli, MD	Family Medicine	C
Simret Nanda, MD	Psychiatry/Psychology	P/C
Thomas Paige, MD	Family Medicine	A
James Pehling, MD	Family Medicine	A
Jaime Tannebaum, MD	Pediatrics	C
Jon Whalen, MD	Psychiatry/Psychology	C

F. Biennial Renewal of Privileges

Nicole Brito, NP	Family Medicine	Aff
Stasia Tell, NP	Family Medicine	Aff
Glynda Severson, NP	Family Medicine	Aff
Jennifer Westerman, NP	Family Medicine	Aff

G. Voluntary Resignations

Anna Budayr, MD	Psychiatry/Psychology
Stephen Crane, MD	Emergency Medicine
Vivek Mason, MD	Diagnostic Imaging
Bih Bikelle Tambi, MD	Psychiatry/Psychology
Michael Stein, MD	Internal Medicine
Jessica Zitter, MD	Internal Medicine



**Contra Costa Regional Medical Center**  
**NP Privileges**  
**Section IV Inpatient Privileges**

Name: \_\_\_\_\_

		Privilege Description D=With Direct Supervision C=With Consultation U=Unrestricted	D/C/U	Training/ Education	Experience	Current Competence		Requested	Granted	D=Denied P=Pending CNM=Criteria not met
Inpatient Privileges										
	MED 26	EKG interpretation (official report).	D	NP CA. Lic	N/A	N/A				
			C	NP CA. Lic	100 directly supervised cases	100 cases in the past 2 yrs.				
	MED 28	Exercise Stress Test.	D	NP CA. Lic	N/A	N/A				
			C	NP CA. Lic	15 directly supervised cases	15 cases in last 2 yrs.				
	MED 46	Cardiac stress testing using Persantine.	D	NP CA. Lic	N/A	N/A				
			C	NP CA. Lic	25	25 cases in last 2 yrs.				
	MED 47	Cardiac stress testing using Dobutamine	D	NP CA. Lic	N/A	N/A				
			C	NP CA. Lic	10	10 cases in last 2 yrs.				



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Approve New and Recredentialing Providers and New Organizational Providers in Contra Costa Health Plan's Community Provider Network

---

**RECOMMENDATION(S):**

Approve the list of providers recommended by the Contra Costa Health Plan's Medical Director on October 30, 2013, and by the Health Services Director, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

The National Committee on Quality Assurance (NCQA) has requested evidence of Board of Supervisors approval for each CCHP provider be contained within the provider's credentials file.

The recommendations were made by CCHP's Medical Director.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Patricia Tanquary,  
313-6004

By: , Deputy

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Contra Costa Health Plan's Providers would not be appropriately credentialed and not be in compliance with the NCQA.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

ATTACHMENTS

Attachment

A. Additional NP Privileges  
Attachment 1

B. New Medical Staff Members

D. Anton Bland, MD	Psychiatry/Psychology
Heidi Brown, MD	Emergency Medicine
John Champlin, MD	Psychiatry/Psychology
David Gurley, MD	Emergency Medicine
Agnes Letai, MD	Emergency Medicine
Monica McMillan, MD	Emergency Medicine
Rebecca Miller, MD	Emergency Medicine
John Rotskowski, MD	Psychiatry/Psychology
Beatrice St. Claire, MD	Psychiatry/Psychology

C. Requests for Additional Privileges

David Carey, MD	Family Medicine
Eric Fulkerson, MD	Surgery
Katharine Goheen, MD	Family Medicine
Jaison James, MD	Surgery
Sergio Urcuyo, MD	Internal Medicine
David Weiland, MD	Internal Medicine

D. Advance to Non-Provisional

Nicole Allaire, DO	Pediatrics	A
Anita Billops, NP	Family Medicine	Aff
David Longstroth, MD	Family Medicine	A
Joseph Mega, MD	Family Medicine	A
Mark Smith, MD	Family Medicine	A
Jennifer Stanger, MD	Family Medicine	A
Daniel Thwaites, MD	Family Medicine	A

E. Biennial Reappointments

Michael Baker, MD	Surgery	A
Brian Johnson, MD	Internal Medicine	A
Alvin Loosli, MD	Family Medicine	C
Simret Nanda, MD	Psychiatry/Psychology	P/C
Thomas Paige, MD	Family Medicine	A
James Pehling, MD	Family Medicine	A
Jaime Tannebaum, MD	Pediatrics	C
Jon Whalen, MD	Psychiatry/Psychology	C

F. Biennial Renewal of Privileges

Nicole Brito, NP	Family Medicine	Aff
Stasia Tell, NP	Family Medicine	Aff
Glynda Severson, NP	Family Medicine	Aff
Jennifer Westerman, NP	Family Medicine	Aff

G. Voluntary Resignations

Anna Budayr, MD	Psychiatry/Psychology
Stephen Crane, MD	Emergency Medicine
Vivek Mason, MD	Diagnostic Imaging
Bih Bikelle Tambi, MD	Psychiatry/Psychology
Michael Stein, MD	Internal Medicine
Jessica Zitter, MD	Internal Medicine



Contra  
Costa  
County

To: Board of Supervisors  
From: William Walker, M.D., Health Services Director  
Date: January 7, 2014

Subject: Approval of Transfer Agreement #26-591-1 with the Regents of the University of California, on behalf of the University of California, SF

**RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Interagency Agreement #26-591-1 with the Regents of the University of California, an educational institution, on behalf of the University of California, San Francisco Medical Center (UCSF) and Benioff Children's Hospital, for the transfer of patients and records from Contra Costa Regional Medical Center and Contra Costa Health Centers (CCRMC) to UCSF and Benioff Children's Hospital, for the period from December 1, 2013 through August 31, 2018 including mutual indemnification to hold harmless both parties for any claims arising out of the performance of this Contract.

**FISCAL IMPACT:**

None. This is a non-financial agreement.

**BACKGROUND:**

Under this Agreement CCRMC will be able to transfer patients and medical records to UCSF and Benioff Children's Hospital for patients who need a higher level of care. Once the patient is stable they will be transferred back to CCRMC for all follow-up care.

Approval of Transfer Agreement #26-591-1 will allow

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/07/2014** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Anna Roth, 370-5101

By: , Deputy

cc: T Scott, C Rucker

BACKGROUND: (CONT'D)

facilitation and continuity of care of patients and records between UCSF and Benioff Children's Hospital and CCRMC, through August 31, 2018.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, CCRMC would not be able to transfer patients to UCSF or Benioff Children's Hospital for higher levels of care.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



Contra  
Costa  
County

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services  
Date: January 7, 2014

Subject: 2014 Employment & Human Services Community Services Bureau Planning Calendar

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**RECOMMENDATION(S):**

ACCEPT Employment & Human Services Department Community Services Bureau 2014 Planning Calendar.

**FISCAL IMPACT:**

None

**BACKGROUND:**

Head Start Performance Standard 1304.51(a) mandates that the Head Start grantee develop a plan for program operations; and, this plan be reviewed and approved by the Head Start governing body. The Board of Supervisors is Contra Costa County Head Start's governing body.

This board order accepts the 2014 planning calendar for the Community Services Bureau, covering milestones for various Head Start and Community Action programs for the year. The planning calendar was approved by the Head Start Policy Council on September 28, 2013.

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: J Sanchez-Rosa 313-1779

By: , Deputy

cc: Joann Denardo, Cassandra Youngblood



CONSEQUENCE OF NEGATIVE ACTION:

If not approved, Department will not be in compliance with Head Start regulations.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

2014 CSB Plan Calendar

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>Community Assessment (Joanne)</b> Major update every 3 yrs; Full update: FY 2014 Next due: FY 2017  Begin researching year 2 Community Assessment Updates  Continue researching and preparing the Community Assessment Updates						Present Community Assessment Updates Report for PC and BOS (No action required)	Prepare Community Assessment Updates Narrative for Continuation Grants	→	Submit Executive Summary with HS/EHS Continuation Grant (Action required by PC & BOS)			
<b>Strategic Planning (Camilla)</b>						G/O Updates semi-annual report disseminated to staff, Department Director and Board						G/O Updates semi-annual report disseminated to staff, Department Director and Board
<b>Planning Calendar (Joanne)</b>						Request Planning Calendar updates from Senior Management leads (as assigned/ update assignments)	Leads review and update sections  Send to SAM for review (by 31st)	Present Planning Calendar to PC as part of grant process presentation	Request PC approval of Planning Calendar (with full grant)	PC Orientation: Include Planning Calendar in orientation packet-Present to updates staff		
<b>Annual Report (Joanne)</b>	Continue 2014 Annual Report process/ gather content (Begin December)	→	Present/ Distribute Annual Report to PC and BOS/CAO		Disseminate/ Distribute Annual Report to public							Begin Annual Report process/ gather content

<b>FY 2014 CSB Planning Calendar</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>
<b>Service Plans and Policies &amp; Procedures (Joanne)</b>	Order copies of approved Service Plans and P & Ps for centers/ administration  Post e-document on CSB Intranet			Distribute hard copies to centers/ administrative offices  Conduct annual staff training on Service Plans and P & Ps	→  →			Review Team updates assigned P & P sections and Service Plans	→	Enlist PC Sub- committee for review/input to Service Plans and P & Ps  Distribute assignments to Senior Managers/ CS Managers Review Team	PC Sub- committee review and submit to PC for approval (action)  Submit to BOS for approval (action)	Complete final formatting edits
<b>Ongoing Monitoring (Joanne)</b>		Present Quarters 1 & 2 summary of results to PC  Submit summary reports to CAO and ACF  Submit Report to staff and Partners  Distribute Quarters 1 & 2 summary results to Senior Managers, Site Supervisors, CS Managers				Review Content for updates to monitoring tools and handbooks  Review slot map plans and update for new Quarters Schedule for center monitoring and sample size calculation for files and classrooms		Present year end summary of results to PC  Submit year end summary reports to CAO and ACF  Submit Report to staff and Partners  Distribute year end summary results to Senior Managers, Site Supervisors, CS Managers				
	<b>Quarter 3</b>	→	→	<b>Quarter 4</b>	→	→	<b>Quarter 1</b>	→	→	<b>Quarter 2</b>	→	→

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>Continuation Grants (Joanne)</b> FY 2014 year-1 of 5-year cycle				Develop grant timeline in conjunction with PC/BOS meeting dates for approval requests	Present to PC: Review of Continuation Grant Cycle and PC involvement	Share Grantee timeline and tasks with Delegate  Initial grant writing assignments sent to group (year 2 of 5-year cycle)  Announce Continuation Grant to PC, including year-end monitoring results (CSB Director's report)	Conduct grant writing process with assigned team members (including: Planning Calendar, Goals & Objectives)  Present Goals & Objectives (including year-end monitoring results) to PC Sub-Committee for feedback	→  Present to PC: Grant Presentation of draft contents, including year-end monitoring results (non-action)	Request PC approval for submission of full HS and EHS grants including: Budgets, Planning Calendar, Goals & Objectives (action)  Request BOS approval for full HS and EHS grants including: Budgets, Planning Calendar, Goals & Objectives (action)  Upload grants through HSES	Present Grant Cycle process overview to PC at orientation (non-action)		

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Parent, Family and Community Engagement (PFCE) (Pam)	Monthly Male Involvement Meeting	→	→	→	→	Male involvement Year end Celebration Meeting	Monthly Male involvement Meeting	→	→	→	→	→
	Parent Involvement Officers Monitoring	Parent Involvement Officers Monitoring	Parent Involvement Officers Monitoring	Parent Involvement Officers Monitoring		Parent Involvement Officers Monitoring	Parent Involvement officers Monitoring	Parent Involvement Officers Monitoring	Parent Involvement Officers Monitoring	Parent Involvement Officers Monitoring	Parent Involvement Officers Monitoring	Parent Involvement Officers Monitoring
	Triple P Training (9 weeks)	Family Newsletter			Family Newsletter			Family Newsletter	Parent Interest & Volunteer Surveys	Family Development Credential training	Family Newsletter	
	Kindergarten Transition Site Based Parent Meeting (required)				→	2nd Family Partnership Agreement			Pedestrian Safety Training (Required Parent Meeting Topic)	1st Family Partnership Agreements (Due 90 Days)		
			HS Fatherhood Conference	Family Handbook edits begin	→	Print Family Handbooks	Distribute Family Handbook					
				Week of the Young Child (family connections)	Parent Appreciation Activities							

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>Community Services Bureau Community Partners (Kristin)</b>  * For detailed information, see CSB External Meeting Calendar	CSB Community Partnership One Stop Consortium Quarterly Meeting			CSB Community Partnership One Stop Consortium Quarterly Meeting   DCSS Interagency Agreement due every 2 years (2013)  DCSS Interagency Training 2 years (2015)  Child Abuse Training (Required Parent Meeting Topic)			CSB Community Partnership One Stop Consortium Quarterly Meeting			CSB Community Partnership One Stop Consortium Quarterly Meeting   Voter Registration every 2 years (2014)		

<b>FY 2014 CSB Planning Calendar</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>
<b>Self-Assessment (Kristin)</b>	Identify sites and classrooms for assessment  Develop self- assessment schedule and send out notification  Form self- assessment teams for review at CSB and Delegate Agency sites  Train volunteers	Conduct self- assessment (CSB/FBHS)  Daily debriefings during 2 weeks  Report Writing  Corrective Action plan (if needed)	Submit final report and obtain approval of corrective action plans as necessary (ACF/PC/ BOS/CSB Director)			Link any self- assessment findings to G&Os for Continuation Grant and T & TA Plan				PC Self- assessment sub- committee formed  Present Process to PC and broaden sub- committee membership	Begin Self- Assessment Process	
<b>CDE Contracts (Jagjit)</b>	Monthly CDFS fiscal Report	→	→	→	→	→  Annual Report to CDE	→	→  Extend Fiscal Audit	→	→  Extend Fiscal Audit  Management Bulletin for application for CDE refunding	→	Application due for CDE refunding application
<b>LIHEAP/DOE (Jagjit)</b>	LIHEAP Outreach  LIHEAP Contract		DOE/WAP Amendment	LIHEAP Outreach			LIHEAP Outreach	LIHEAP/ WAP site monitoring visit by CSD		LIHEAP Outreach		
<b>Mental Health Services (Pam/Lora)</b>	Mental Health Behavioral Management Training to staff	→		Child Abuse Awareness Month-trainings for staff staff/parents	Children's Mental Health Awareness- classroom activities	MOU-Health Services MOU- First Five-ASQ		Clinician training and orientation- MH Comp Services refresher			Mental Health Behavioral Management Training to staff	→
<b>Disabilities (Pam)</b>	ACF/CAO Mid Year Report of Enrollment of children with Disabilities	Inclusion training for Teachers						Special Needs Comp. Services Refresher training	IEP/IFSP Special Needs All Staff Training	Collect SN training documentation /HR assistance		

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Education Services/ Annual State Requirements - Child Development (Janissa/Ron)	Phonological awareness (HS)  Parent Survey  Library Initiative (HS)	Make & Take; Math, Letter (HS)  Knowledge and ELL (HS)  RMTK/ Kindergarten Transition Meeting (HS)  PITC: Respectful Care    ERS Update	Make & Take; Math, Letter (HS)  Knowledge and ELL (HS)  Submit Parent survey summary of finding    Follow up ERS	WOTYC Reading Challenge    3rd DRDP   April 30th: Submit final ERS and DRDP Summary to Ads	Parent Appreciation  PITC Environments for Group Care  Develop CDE Action Plan	End of the Year Celebration    Submit Annual Report to CDE June 1st	Ready to learn (By Sept PD/PY) RMTK including Ts pre-Survey      PITC: Early Messages   DRDP Child Assessments	Ready to learn (By Sept. PD/PY) CLASSercizing      PITC: Brain Development in Infancy  DRDP Child Assessments	Ready to learn (By Sept. PD/PY)   Learning Through Literature  Pedestrian Safety Kick-off    DRDP Child Assessments  Open House	Pedestrian Safety kick-off (PD/PY) and Harvest Festival  PITC; Discoveries of Infancy. CLASS certified observer reliability  PITC Graduate Conference  DRDP Child Assessments (PD/PY) ECERS/ITERS  →	RMTK, School Readiness Goals   CLASS certified trainer reliability  DRDP Child Assessments (PD/PY) ECERS/ITERS	Project Approach RMTK, School Readiness Goals Winter Festival      PITC: more than Just Routine



[illegible]

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Transitions: Into, Throughout & Out of program (Janissa)	Parent Meeting on Kindergarten Readiness       Review CSB Head Count Protocol	→      →	→  Kindergarten Registration Teacher/ Parent Conference Administer Parent post- survey  Individual school district schedules orientation plan. Individual plan, RMTK	RMTK/ Transition Training by cluster agency wide	Kindergarten Backpack  RMTK Certificate of Completion Post-Survey for Teachers  →	→  →	→  →  Pretest for teachers on RMTK. Follow- up Seminar on RMTK  RMTK Pre- Survey to parents & Initial Home Visit with parents  Ready to Learn	→   →  →	→   →	Teacher/ Parent Conference   Parent Meeting on the Road Map Sample RMTK Inclusion Activity	→  →	→  →
Eligibility, Recruitment, Selection, Enrollment, Attendance (ERSEA) (Christina)	Monthly-Month End Enrollment report to HSES by the 7th   Review/ Revise recruitment materials	→  PC & BOS approves selection criteria and recruitment plan  New Federal Income Guidelines Issued  Issue date for cut-off of new enrollments in the PD/PY Headstart program due to 60-day rule	→  Establish phase out plan for summer transitions  Establish procedure and timelines for rollover  Begin major recruitment drive  Submit request for flyers to be mailed with public benefit quarterly reports  Slots planning for next PY	→  Slots Planning for next PY  PD/PY classes end  Continue recruitment drive	→  Slots Map finalized for next PY and distributed  Continue recruitent drive	→  Eligibility & Enrollment Clinics  Purge over- income waiver list	→  Eligibility & Enrollment Clinics  Purge over- income waiver list	→  Eligibility & Enrollment Clinics  Purge over- income waiver list	→  Eligibility & Enrollment Clinics	→  PD/PY Classes begin  30-day full enrollment checks and reports on Tuesdays and Thursdays	→  Hold Selection Criteria meeting with staff and parents	→

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>Policy Council; Board of Supervisors; EOC (Pam/Jagjit)</b>	PC meeting; finalize sub- committees  PC/EOC Facilitative Leadership Training  Planning for PC/BOS/EOC Joint Training begins	CHSA Conference	PC & EOC 700 Forms and Brown Act/Ethics Training Certificate due to Clerk of BOS (annually)	Joint Meeting of PC, EOC & BOS (No business meetings)  Region IX Conference	CSBG Subcontractor Monitoring  CHSA Health Institute  Community Action Month EOC Public Meeting every 2 years (last 5/2013)	CSBG Subcontractor monitoring	No PC/EOC Meeting  CHSA Policy Institute  PC/EOC orientation planning begins	EOC Recess  CAP Annual Convention	Recognition of outgoing PC members  Parent Committee Officer elections	Orientation of new PC members and EOC members (full day)  Election of new PC and EOC Executive Committee	Make-up PC Orientation (1/2 day)	No PC Meeting  No EOC Meeting  Ethics/Brown Act Video Training due NHSA Conference
<b>Facilities (Dyanne)</b>	Gather project request needs from ADs/ DMs for FRR grant application	→	Request BOS approval to apply for CDE Facility Renovation and Repair (FRR) Grant	Quarterly Deep Cleaning EHS  Apply for CDE Facility renovation and Repair Grant			Quarterly Deep Cleaning EHS		Certification for Playground Safety inspector expires every 4 years. Next due 2016	Quarterly Deep Cleaning EHS		
<b>Communication (Jagjit)</b>	Monthly CST Newsletter Quarterly Staff Newsletter  Quarterly Report to ACF  Monthly Report to CAO/BOS  Staff Monthly Reports	→  →	→  Quarterly legislative reports to Senior Management  Vacation request due for 2nd quarter  →  →  →	→  Quarterly Staff Newsletter  →  →  →	→  →  →  →	→  Quarterly legislative reports to Senior Management  Vacation request due for 3rd quarter  →  →  →	→  Quarterly Staff Newsletter  →  →  →	→  →  →  →	→  Quarterly legislative reports to Senior Management  Vacation request due for 4th quarter  →  →  →	→  Quarterly Staff Newsletter  →  →  →	→  →  Parent Survey  →  →	→  Quarterly legislative reports to Senior Management  Vacation request due for 1st quarter 2014  →  →

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Human Resources/ Personnel (Reni)	Monthly- Personnel Tracking Reports	→	→	→	→	→	→	→	→	→	→	→
	Ongoing Personnel File Monitoring	→	→	→	→	→	→	→	→	→	→	→
	CSB Standards of Conduct	Permit Expiration Notices to Staff	LIC 500 to Licensing	(Layoff approval by PC)	Order of Layoff PD/PY staff	LIC 500 to Licensing	Program Information Report	Return-to-Work Letter to Laid off PD/PY staff (August 1st)	LIC 500 to Licensing	Chronological Supervision & Progressive Discipline PIP Training	CALPELRA Annual Conference	LIC 500 to Licensing
	CSB Protocol for Hourly Head Count and Transition Tracking	Meet & Confer Layoff PD/PY staff		OSHA Reports - postings at all sites	Annual Bid  Summer Closure & PD/PY staff - Layoff	Illness and Injury Prevention Plan - Review	Permit Expiration Notices to Staff					Permit Expiration Notices to Staff
	Risk Management Loss Control Report-share w/Senior Management	Submit Board Order to Layoff PD/PY staff  (BO approval by BOS) Warning Letter for Layoff to PD/PY staff	CSB/Local One Informational Meeting	Notice of Layoff PD/PY staff  Notice of Proposed Action - Present to PC the Board Resolution to Layoff PD/PY staff		CSB/Local One Informational Meeting			CSB/Local One Informational Meeting	PC Personnel sub-committee		CSB/Local One Informational Meeting
			Recruitment - CSU East Bay	Recruitment - CCC & Mills College	Recruitment- Solano Community College	Personnel Budget - review			Part Day/Part Year Employees Return			Positions Control - Review
	Monthly Service Awards - throughout the year	→	→	→	→	→	→	→	→	→	→	→
	Performance review notices- Every other month		→		→		→		→		→	
			CSB Policies and Procedures review	→	→							

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FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Fiscal (Eric)	Fiscal Reports to PC AND BOS- Monthly	→	→	→	→	→	→	→	→	→	→	→
	CDE 2nd Quarterly Report due	Salaries & Benefits Forecast System (SBFS) due	CSB BRASS Budget Due	CDE 3rd Quarterly Report due			State/County Fiscal Year Begins July 1  CDE 4th Quarterly Report due		2014 Budget input in BAGI due to ACF	CDE 1st Quarterly Report due	Audit Report due to State (CDE) by November 15th	County Single Audit Begins
	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)	Stage 2 & CAPP reports due to CDE (20th of each month)
	Annual financial status report SF- 425 due to ACF		Site review of delegate agency due				County Year-End Clos-Out begins: cut-off for encumbrances adjustment, Deposit Permits	Finalize 2014 Operational and T & TA Budget for HS/EHS; 2014 budget for PC discussion and approval	Final Financial status report SF- 425 for 18- months period January 12-June 13 due to ACF			Cut-off for encumbrance of HS/EHS 2013 FUNDS
	Head Start & Early Head Start Fiscal Year Begins		Appropriation Adjustments for Current Year's Budget				Semi-Annual financial status report SF-425 due to ACF	County Year-End- Close-Out continues: submission of journals, accruals and deferrals to auditor's office				Indirect Cost Rate Proposal due to US Dept. of Health & Human Services
		CSBG IS forms due 3/1					Close-out for HS/EHS 18- months period January 2012- June 20-3; HS/EHS 6- months period July-December 2013 begins	CSBG report due to CSD (bi- monthly on the 20th)		CSBG report due to CSD (bi- monthly on the 20th)		CSBG report due to CSD (bi- monthly on the 20th)
		CSBG report due to CSD (bi- monthly on the 20th)	CSBG close-out forms due 3/31	CSBG report due to CSD (bi- monthly on the 20th)		CSBG report due to CSD (bi- monthly on the 20th)		Child Development audit begins		Child Development audit begins		

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
Record-Keeping and Reporting (Dyanne)					Release files past Destruction date to County for Shredding		Annual County Equipment Inventory Report confirmation  Prior Program Year Archived files stored at sites for one year		Program Year Prior to Last Program Year Drop files to warehouse for storage			





FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>Stage 2 /CAPP (Jagjit)</b>	Unit Meet: Monthly	→	→	→	→	→	→	→	→	→	→	→
	Quarterly Monitoring Due  Review Parent Survey Results & Share with Senior Management		Begin Review of Stage 2 /CAPP Policies and Procedures	Quarterly Monitoring Due  →		Review Stage 2/CAPP Program Handbook  Staff Training	Quarterly Monitoring Due	Fiscal Audit		Quarterly Monitoring Due	Prepare and Conduct Parent Survey	→
<b>Partners (Kristin)</b>			Quarterly Grantee/ Delegate Meeting	Child Abuse/DV prevention training required		Quarterly Grantee/ Delegate Meeting		Annual Partner Director Meeting		Quarterly Grantee/ Delegate Meeting		Quarterly Grantee/ Delegate Meeting
	Partners are offered all In-House Trainings	→	→	→	→	BOS approval of all contracts  Distribution of "School Readiness" backpacks  Begin kindergarten transitions/ trainings	BOS approval of contracts finalized and signed  Fees/9400 trainings for state partners	BOS approval of contracts begin	Pedestrian Safety training required  Part-day/Part- year centers open	January- December Contract Renewals	BOS approval of all contracts	→

FY 2014 CSB Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>CSD Community Services Block Grant (CSBG) (Jagjit)</b>	Annual Programmatic Reports due: CSD 801 NPI CSD 295-CCR Due 1/20		CSBG/IS Reports due: CSBG Fiscal Data- Other Funds (CSD 425.OF & Other Resources 425.OR) & Program and Management Accomplishments (CSD 090)		Public Hearing and Meeting with Policy Council every 2 years due in 2015 for (2016-2017 CAP)  Monitoring of CSBG Subcontractors	Community Action Plan due to CSD every 2 years due in 2015 (for 2016-2017)  →	Mid-Year Programmatic Reports due: CSBG/NPI CSD 801 and CSD 295-CCR 7/20			Begin review/renewal of CSBG subcontracts  CSBG Annual site visit/audit by CSD	→	→  Request Annual Report from Sub-Committee by end of December
<b>Child Nutrition (Christina)</b>	California Head Start Health Institute  Monthly Nutrition Services Policy Council Sub-committee Meeting  Northern California Regional Cluster Meeting	→	Nutrition Services Advisory Meeting  →  SYSCO Food Show  National Nutrition Month	Week of the Young Child  →  Contra Costa Solano County Food Bank Summit  Annual California Dietetic Association Meeting & Exhibition	→	→	CACFP Contract Renewal  →  Northern California Regional Cluster Meeting	WIC MOU Renewal  →  CACFP Annual Refresher Training on requirements and selected topics for Site Supervisors and Kitchen staff	→	Annual CCFP Roundtable Conference  →  CSUSB Interns  Hunger Awareness Month  National Childhood Obesity Awareness Month  National Food Day - October 24th	→  Nutrition Services Advisory Meeting	→



AIR-16614

BOS Agenda

Meeting Date: 01/07/2014

Time (Duration):

CONTINUE Extension of Emergency Declaration Regarding Homelessness

Submitted For: David Twa, County Administrator

Department: County Administrator

Noticed Public Hearing: No

Presenter/Phone, if applicable:

Handling Instructions:

Contact, Phone: Lavonna Martin, 925-313-6736

Consent

Other Actions

Division: Health &amp; Human Services

Official Body: Board of Supervisors

Audio-Visual Needs:

District: All Districts

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**Information**
**Recommendation(s):**

CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County.

**Fiscal Impact:**

None.

**Background:**

Government Code Section 8630 required that, for a body that meets weekly, the need to continue the emergency declaration be reviewed at least every 14 days until the local emergency is terminated. In no event is the review to take place more than 21 days after the previous review.

On November 16, 1999, the Board of Supervisors declared a local emergency, pursuant to the provisions of Government Code Section 8630 on homelessness in Contra Costa County.

With the continuing high number of homeless individuals and insufficient funding available to assist in sheltering all homeless individuals and families, it is appropriate for the Board to continue the declaration of a local emergency regarding homelessness.

**Consequence of Negative Action:**

The Board of Supervisors would not be in compliance with Government Code Section 8630.

**Children's Impact Statement:**

None.

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**Budget Information**

*Information about available funds*

Budgeted: ☐

Funds Available: ☐

Adjustment: ☐

Amount Available:

Unbudgeted: ☐

Funds NOT Available: ☐

Amendment: ☐

Account Code(s) for Available Funds

1:

**Fund Transfers**

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**Attachments**

*No file(s) attached.*

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**Contra  
Costa  
County**

To: Board of Supervisors  
From: Catherine Kutsuris, Conservation and Development Director  
Date: January 7, 2014

Subject: Mortgage Credit Certificates: Application for \$7,067,129 in Private Activity Bond Authority

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**RECOMMENDATION(S):**

ADOPT Resolution No. 2014/2 authorizing the Director of the Department of Conservation and Development, or designee, to prepare and submit an application, certification, and \$600 application fee to the California Debt Limit Allocation Committee for an allocation of \$7,067,129, in Private Activity Bond Authority for conversion to Mortgage Credit Certificates.

**FISCAL IMPACT:**

None. No General Fund monies are involved. All costs associated with the issuance and administration of this program are paid by fees assessed on program participants. The issuance of a Mortgage Credit Certificate does not involve the issuance of any debt by the County, therefore there is no pledge of revenue by the County, or any party contracting with the County.

**BACKGROUND:**

Contra Costa County began operation of a Mortgage Credit Certificate (MCC) Program in June 1991. MCCs are an alternative means of assisting low and

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **01/07/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Kara Douglas  
925-674-7880

By: , Deputy

cc:

**BACKGROUND: (CONT'D)**

moderate income first-time homebuyers in achieving home ownership. The County MCC program has provided assistance to over 3,600 households. Recipients of a MCC are eligible for an income tax credit from the federal government that effectively reduces their net mortgage payment by 100 to 200 basis points (1% - 2%). The County's application to the California Debt Limit Allocation Committee (CDLAC) for \$7,067,129 in Private Activity Bond Authority for MCCs is based on State allocation procedures. Contra Costa County received an allocation in July, 2013 of \$7,067,129. Almost all of the allocation is exhausted. This allocation will result in the issuance of approximately 30 MCCs.

**CONSEQUENCE OF NEGATIVE ACTION:**

If this request is not approved, the allocation of \$7,067,129 for Contra Cost County will not be provided and will remain with CDLAC for use elsewhere in the State.

**CHILDREN'S IMPACT STATEMENT:**

None.

**ATTACHMENTS**

Resolution No. 2014/2

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA**  
**and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/07/2014 by the following vote:

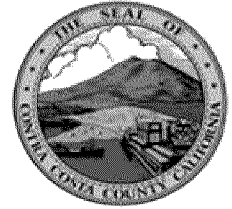
**AYES:** ☐

**NOES:** ☐

**ABSENT:** ☐

**ABSTAIN:** ☐

**RECUSE:** ☐



**Resolution No. 2014/2**

**A RESOLUTION APPROVING THE CONTINUATION OF A MORTGAGE CREDIT  
CERTIFICATE PROGRAM IN COOPERATION WITH VARIOUS CITIES IN THE COUNTY OF  
CONTRA COSTA, AUTHORIZING AN APPLICATION TO THE CALIFORNIA DEBT LIMIT  
ALLOCATION COMMITTEE FOR AN ALLOCATION FOR ISSUANCE OF MORTGAGE  
CREDIT CERTIFICATES, AND AUTHORIZING THE DEPOSIT OF MONIES WITH THE  
COUNTY TREASURER NECESSARY TO MAKE SUCH APPLICATION.**

**WHEREAS**, there is a shortage in the County of Contra Costa (the "County") and in the cities wishing to participate in a Mortgage Credit Certificate Program (the "Participating Cities") of housing affordable by low and moderate income buyers, and a consequent need to provide assistance to such persons for the financing of homes in the County, and in the Participating Cities; and

**WHEREAS**, the Board of Supervisors of the County wishes to provide for a home Mortgage Credit Certificate Program (the "Program") pursuant to Chapter 3.5 of Part 1 of Division 31 of the Health and Safety Code of the State of California (the "Act") and to issue Mortgage Credit Certificates, pursuant to the Act and Section 25 of the Internal Revenue Code of 1986, as amended (the "Code"), to assist in the financing of homes in the County and in the Participating Cities for persons in the lower end of the home purchasing spectrum; and

**WHEREAS**, the Board finds and determines that it is in the best interest of the County to adopt the Program in conjunction with the Participating Cities and to consent to operate the program within the geographic boundaries of the County and the Participating Cities; and

**WHEREAS**, Sections 25 and 146 of the Code limit the amount of Mortgage Credit Certificates that may be issued in any calendar year by entities within a state and authorize the legislature of each state to provide the method of allocating authority to issue mortgage Credit Certificates within such state; and

**WHEREAS**, Chapter 11.8 of Division 1 of Title 2 of the Government code for the State of California (the "Government Code") governs the allocation in State of California of the state ceiling (as that term is defined in the Government code) among governmental units having authority to issue Mortgage Credit Certificates; and

**WHEREAS**, Section 8869.85 of the Government Code requires a local agency to file an application for a portion of the state ceiling with or upon the direction of the California Debt Limit Allocation Committee (the "Committee") prior to issuing Mortgage Credit Certificates; and

**WHEREAS**, the Participating Cities have determined to apply or have the County apply on their behalf for a portion of the state ceiling and to assign to the County, pursuant to Section 8869.85(d) of the Government Code, the total amount, if any, of authority to issue Mortgage Credit Certificates allocated to the Participating Cities by the committee;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Contra Costa, as follows:

**1.** The County hereby adopts the program for the purposes of providing assistance in the financing of homes by low and moderate income buyers in the County with respect to all properties located within the geographic boundaries of the County and Participating Cities. The Director of the Department of Conservation and Development, or her designee, is hereby directed to develop the program in accordance with the requirements of Section 25 of the Code and the Act. The Director of the Department of Conservation and Development, or her designee, is hereby authorized to approve the final form of the Program, and any changes that become necessary or convenient during its operation.

**2.** The Director of the Department of Conservation and Development, or her designee, is hereby authorized, on behalf of the County and any or all of the Participating Cities, to submit one or more applications each calendar year, and such other documents as may be required, to or upon the direction of the Committee, for an allocation of a portion of the state ceiling, in an amount not to exceed the maximum for which the County and the Participating Cities may apply, for application towards the issuance of Mortgage Credit Certificates, the final determination of the amount to be applied for to be determined by the Director of the Department of Conservation and Development, or her designee.

**3.** The Director of the Department of Conservation and Development, or her designee, is hereby authorized on behalf of the County, to have deposited in a fund to be held by the County Treasurer, the amount required by the Committee to be deposited in order to receive an allocation to issue Mortgage Credit Certificates in the amount applied for.

**4.** The Director of the Department of Conservation and Development, or her designee, is further authorized to execute such other documents or take such other actions as he/she may deem necessary to appropriate in the implementation of the Program, including with limitation, the application to the Committee for and allocation of a portion of the state ceiling for the issuance of Mortgage Credit Certificates. All previous actions taken by the officers of the County in connection with the Program and the action authorized are hereby ratified and approved.

**5.** The resolution shall take effect immediately upon its adoption.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

**Contact: Kara Douglas 925-674-7880**

**ATTESTED: January 7, 2014**

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

**cc:**





Contra  
Costa  
County

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: January 7, 2014

Subject: Economic Opportunity Council Advisory Board 2013 Annual Report

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**RECOMMENDATION(S):**

ACCEPT the 2013 Annual Report from the Economic Opportunity Council Advisory Board for the period January 1, 2013 through December 31, 2013, as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**

None

**BACKGROUND:**

On June 18, 2002, the Contra Costa County Board of Supervisors adopted Resolution No. 2002/377, requiring each regular and ongoing board, commission and/or committee annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training and certification programs, and proposed work plan/objectives for the following year. The attached report fulfills the requirement for the Economic Opportunity Council Advisory Board.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Economic Opportunity Council Advisory Board would be out of compliance.

**CHILDREN'S IMPACT STATEMENT:**

None

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/07/2014** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYES \_\_\_\_\_ NOES \_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

RECUSE \_\_\_\_\_

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: J. Bhambra, 313-1545

By: , Deputy

cc: Jagjit Bhambra, Cassandra Youngblood

## ATTACHMENTS

2013 EOC Annual  
Report

**Contra Costa County Employment & Human Services Department  
Community Services Bureau  
2013 Advisory Body Annual Report**

Advisory Body: Economic Opportunity Council (EOC)

Meeting Time/Location: Every 2<sup>nd</sup> Thursday of the month/40 Douglas Dr, Martinez, CA

Chair: Rachele Gomez, Low-Income Seat 2

Staff Support: Jagjit Bhambra, Administrative Services Assistant III

Reporting Period: January 2013 – December 2013

**Recommendation**

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ACCEPT the 2013 Annual Report of the Economic Opportunity Council Advisory Board.

**Activities**

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- Onsite monitoring of the recipients of Community Services Block Grant (CSBG) funds and their impact on addressing community needs and access to services:
  - ❖ CCC Health Services Department Emergency Youth Shelter
  - ❖ Opportunity Junction
  - ❖ Contra Costa ClubhousesAll programs were reported as meeting their contract requirements and fulfilling their contracts for addressing and meeting community needs.
- EOC members participated in the following community service outreach projects.
  - Rachele Gomez and 1 EOC staff member volunteered during the Week of the Young Child event at Community Services Bureau in Brentwood.
  - Nicholas Alexander and 1 EOC staff member participated in Men and Women of Purpose event in Richmond.
  - Christine Sevier and 1 EOC staff member participated in the 2013 Project Homeless Connect 9 in Antioch.
  - Uche Uwahemu met with the Executive Directors of Rubicon and Contra Costa Clubhouses.

**Accomplishments**

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- The BOS Community Action Month presentation occurred on May 7<sup>th</sup>.
- 4,670 households were served in the LIHEAP services and 360 homes were weatherized through the Weatherization Program.
- 24 Clerical Assistant Trainees completed this CSB program. Two obtained employment.

**Attendance/Representation**

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- Nine general business meetings were scheduled in 2013. Seven of the nine general business meetings achieved quorum.
- Joint meeting of the EOC, Head Start/Early Head Start Policy Council, and Board of Supervisors occurred on April 19<sup>th</sup>.
- Joint orientation and training was held with the Head Start/Early Head Start Policy Council in October.

**Contra Costa County Employment & Human Services Department  
Community Services Bureau  
2013 Advisory Body Annual Report**

**Training/Certification**

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- 1 EOC member attended Policy 101 Workshop in Alameda on September 6<sup>th</sup>.
- Joint Meeting of the EOC, PC, and the Board of Supervisors was held in April.
- Chair, Rachele Gomez, Private/Non-Profit members, Jelani Killings and Uche Uwahemu, and 2 EOC staff members attended the Cal/Neva Learning Institute training on March 19-20, 2013 in Sacramento.
- Chair, Rachele Gomez and 1 EOC staff member attended the Cal/Neva Region IX Annual Conference in April.
- Chair, Rachele Gomez and 2 EOC staff members participated in the Community Action Partnership Annual Convention on August 27-30, 2013 in Chicago.
- 2 EOC staff members completed Phase II of the Result Oriented Management and Accountability Training on October 17<sup>th</sup> in Burbank.
- The EOC and PC Joint Orientation and Training was held on October 26<sup>th</sup>.
- 1 EOC member participated in the Community Action Partnership 50<sup>th</sup> Anniversary of the War on Poverty webinar on November 7<sup>th</sup>.

**2014 Proposed Work Plan**

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- Hold the Community Action Public Hearing in Spring of 2014. The EOC will receive public input on needed services in the community.
- The 2015-2016 Community Action Plan will be submitted to Ca Department of Community Services and Development June 2014. The CAP will include results of the Community Assessment, Public Hearing, and Strategic Plan.
- Increase community involvement and information sharing in the areas of interest identified in the Community Action Plan, which are: violence awareness, unemployment, safety, housing, and access to health care, accessing nutritional food
- Release Request for Proposals for Community Action service providers to be funded by the Community Services Block Grant in 2015-2016.