



Contra
Costa
County

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted

Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County

CLERK OF THE BOARD

651 Pine Street, Rm. 106

Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Commission for Women

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

At-Large Member

PRINT EXACT SEAT NAME (if applicable)

1. Name: Reed (Last Name) Katherine (First Name) Elaine (Middle Name)

2. Address: 1000 Chianti Ct (No.) Brentwood (Street) CA (Apt.) 94513 (City) 94513 (State) 94513 (Zip Code)

3. Phones: 925-240-8382 (Home No.) 925-642-0557 (Work No.) 925-642-0557 (Cell No.)

4. Email Address: Kathi@Kathireed.com

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma ☒ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved 16

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>JFK University</u>	<u>Business Admin</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			<u>BA</u>	<u>1983</u>
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

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6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> 2005 Present</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 8</p> <p>Hrs. per week <u>Varies</u>. Volunteer <input checked="" type="checkbox"/></p>	<p>Title Board member 2005-2009 President 2008 Ambassador 2010-Present</p> <p>Employer's Name and Address Brentwood Chamber of Commerce 8440 Brentwood Blvd Brentwood, CA 94513</p>	<p>Duties Performed Board duties overseeing budgets, staff, membership, fundraising efforts including annual Brentwood Corn Fest, Hometown Halloween, and Holiday Parade</p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> 2007 Present</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 5</p> <p>Hrs. per week <u>20+</u>. Volunteer <input type="checkbox"/></p>	<p>Title Independent Group Leader/ Wine Consultant</p> <p>Employer's Name and Address Wine Shop at Home 607 Airport Rd Napa, CA 94558</p>	<p>Duties Performed Leadership and Training of independent wine consultants; Knowledge of wine and food pairing; marketing and business management skills</p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1996 2007</p> <p>Total: <u>Yrs.</u> <u>Mos.</u> 12</p> <p>Hrs. per week <u>40+</u>. Volunteer <input type="checkbox"/></p>	<p>Title Independent Sales Manager/Fashion Coord.</p> <p>Employer's Name and Address Weekenders USA Vernon Hills, IL</p>	<p>Duties Performed Leadership and Training of independent sales force of up to 60 fashion consultants; Knowledge of fashion trends, marketing and business management skills.</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u> 1988 1996</p> <p>Total: <u>Yrs.</u> <u>Mos.</u></p> <p>Hrs. per week <u>50+</u>. Volunteer <input type="checkbox"/></p>	<p>Title Vice President/ Principal</p> <p>Employer's Name and Address Pacific Hydro Consulting Group Alameda, CA 94501</p>	<p>Duties Performed Assisted public and private utilities in relicensing hydroelectric projects including developing software program to track compliance with myriad regulatory and environmental laws.</p>

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<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <u>1971</u> <u>1988</u></p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <u>17</u></p> <p>Hrs. per week <u>40+</u>. Volunteer <input type="checkbox"/></p>	<p>Title <i>Paralegal/Compliance Analyst</i></p> <p>Employer's Name and Address <i>Pacific Gas & Electric 77 Beale Street San Francisco, CA</i></p>	<p>Duties Performed <i>Assisted attorneys in legal issues associated with hydroelectric facilities, gas operations and Federal rate cases.</i></p>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <u>1982</u> <u>2000</u></p> <p>Total: <u>Yrs.</u> <u>Mos.</u> <u>18</u></p> <p>Hrs. per week <u>10+</u>. Volunteer <input checked="" type="checkbox"/></p>	<p>Title <i>Bethel Guardian, Deputy Grand Guardian</i></p> <p>Employer's Name and Address <i>International Order of Job's Daughters</i></p>	<p>Duties Performed <i>Adult advisor to teenage girls active in this Masonic youth organization.</i></p>
<p>C) Dates (Month, Day, Year) <u>From</u> <u>To</u></p> <p>Total: <u>Yrs.</u> <u>Mos.</u></p> <p>Hrs. per week _____. Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Employer's Name and Address</p>	<p>Duties Performed</p>
<p>D) Dates (Month, Day, Year) <u>From</u> <u>To</u></p> <p>Total: <u>Yrs.</u> <u>Mos.</u></p> <p>Hrs. per week _____. Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☒ Other Commission Member

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☒ Yes ☐

If Yes, please identify the nature of the relationship: _____

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No ☒ Yes ☐

If Yes, please identify the nature of the relationship: _____

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Katherine E Reed Date: 11/1/12

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.