REPORT NO.   38-A   **DATE** December 12, 2012

PURPOSE   Governing Board Conflict of Interest Code – Amendment to Appendix A

TO MEMBERS OF THE GOVERNING BOARD

RECOMMENDATION

It is recommended that the attached, amended Appendix A to Governing Board Conflict of Interest Code (approved March 24, 1999, Board Report No. 69-B) be approved.

FUNDING SOURCE

Not applicable.

BACKGROUND

Biennially, the Governing Board is required to review the District's Conflict of Interest Code. The Conflict of Interest Code provides that regulations adopted by the State Fair Political Practices Commission, and the listing of position disclosure categories, are the Conflict of Interest Code for the District. The biennial review results in updates to the appendix to show deletions, additions, or changes of titles for positions required to file a conflict of interest statement. The attached Appendix A shows additions and deletions to the listing of disclosure categories. The attached Appendix B explains the disclosure categories.

After Governing Board review and approval, amended Appendix A and Governing Board Conflict of Interest Code will be forwarded to the County Board of Supervisors for filing, in accordance with requirements of state law.
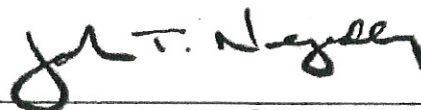
APPROVED

Disposition _____   DEC 1 2 2012

⬚ Governing Board   Date _____   _Jo T. Negere_

        Secretary

Contra Costa Community College District
Designated Positions/Disclosure Categories

DISTRICT OFFICE

Designated Position	Assigned Disclosure Category
Governing Board Member	1
Chancellor	1
Facilities and Operations	1
Vice Chancellor, Administrative Services	1
Vice Chancellor, Human Resources/Chief Negotiator	1
Vice Chancellor, Education and Technology	1
Chief Facilities Planner	1
Director of Purchasing and Contract Services	2
Director of District Finance Services	2
Director of Information Technology	2
Director of Payroll Services	2
Director of Internal Audit Services	2
Director, Construction Operations	2
Director, Construction Program Controls	2
Director of Administrative Information Systems	2
Director, International Education	2
Director of Police, Safety and Emergency Services	2
Director of Human Resources	2
Director, Communications and Community Relations	2
Dean, Workforce and Economic Development	2
Senior Dean, Research and Planning	2
Network Technology Manager	3
Manager of Accounting Services	3
Facilities Project Manager	3
Capital Projects Manager	3
Contract Manager	3
Human Resources Support Services Manager	3
Police Services Lieutenant	3
Consultant	*

Contra Costa Community College District
Designated Positions/Disclosure Categories

CONTRA COSTA - DIABLO VALLEY - LOS MEDANOS COLLEGES
BRENTWOOD CENTER - SAN RAMON VALLEY CENTER

Designated Position	Assigned Disclosure Category
President	1
Vice President	1
Director of Business Services	2
Director of College Development	2
Senior Foundation Director	2
Foundation Director	2
Executive Dean	2
Senior Dean	2
Dean	2
Director of Admissions and Records	3
Director of Admissions, Records and Relations with Schools	3
Athletic Director	3
Director of Computer and Media Services	3
Director of Early Childhood Lab School	3
Director of Enrollment Management	3
Director of Financial Aid	3
Director of Instructional Support	3
Director of International Education	3
Director of Library Services	3
Director of Marketing and Media Design/Communications	3
Director of Matriculation and Research	3
Director of Planning, Research, and Student Outcomes	3
Director of Public Safety and Related Programs	3
Director of Special Programs and Services	3
Director of Student Programs and Services	3
Senior Academic/Student Services Manager	3
Academic/Student Services Manager	3
Buildings and Grounds Manager	3
Central Services Manager	3

Designated Position	Assigned Disclosure Category
College Bookstore Manager	3
Custodial Manager	3
Economic Development Program Manager	3
Food Services Manager	3
Manager of Custodial and Administrative Services	3
Manager of Student Equity and Re-Entry Services	3
Public Information Officer/Special Assistant to the President	3
Satellite Business Services Manager	3
Special Project Manager	3
Manager of Technology/Technology Systems Manager	3
Office of Instruction Supervisor	3