

POSITION ADJUSTMENT REQUEST

NO. 21222
DATE 1/3/2013

Department District Attorney

Department No. /
Budget Unit No. 0242 Org No. 2839 Agency No. 42

Action Requested: Add (2) two Deputy District Attorney-Advanced (2KTG) positions and Add (2) two Clerk-Experienced Level (JWXB) positions in the District Attorney's Office - AB109 Programs - Arraignment Court Early Representation (ACER) program.

Proposed Effective Date: 1/16/2013

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$671,546.00

Net County Cost \$0.00

Total this FY \$307,792.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT AB109 Public Safety Realignment

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Timothy Ewell

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

TME

1/3/2013

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 1/15/2013

Add two Deputy District Attorney-Advanced (2KTG) (represented) positions at salary level MA2 2261 (\$10,452-\$11,537) and add two Clerk-Experienced Level (JWXB) (represented) positions at salary level 3RH 0750 (\$2,608-\$3,236)

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)



(for) Director of Human Resources

1/9/13

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE

1/10/13

☒ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____



(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows: