

2012 ADVISORY BODY ANNUAL REPORT

Advisory Body Name: Contra Costa County Historical Landmarks Advisory Committee (HLAC)

Meeting Time/Location: Meets on a quarterly basis, the second Thursday of the month at 30 Muir Road, Martinez, at 2:30 PM

Chair: Mr. Stephen Lawton

Staff Person: Christine Louie, Planner
Department of Conservation and Development
Community Development Division
925-674-7787

Reporting Period: January 2012 – December 2012

I. Activities

- Update of the HLAC web page.
- A Mills Act Agreement Template was finalized for properties within the unincorporated area. The Mills Act Program is a state law that grants participating local governments authority to enter into contracts with owners of qualified historic properties who actively participate in the restoration, rehabilitation, and maintenance of their historic properties while receiving property tax relief.
- The refinement and adoption of guidelines for the County Historic Resources Inventory (HRI) update project and student internship program through the Contra Costa County Historical Society (CCCHS).

II. Accomplishments

- Continued update of the HLAC web site.
- Ongoing inventory and update of resources listed in the HRI.
- Acceptance of the first Mills Act Agreement in the unincorporated county for the property located at 1925 Alameda Diablo in the Diablo area.
- Nomination of the following buildings to the HRI:
 - i. 1925 Alameda Diablo in the Diablo area (former Diablo Country Club clubhouse)
 - ii. Bethel Island Fire Station, 3045 Ranch Lane in the Bethel Island area

III. Attendance/Representation

The five-member HLAC is comprised of four CCHS members and the Community Development Director (the Community Development Division, Deputy Director is the title of the position formally held by the Community Development Director). As listed below, two meetings were cancelled due to lack of discussion items:

Committee Member	February 9, 2012	May 10, 2012	August 9, 2012	November 8, 2012
Melissa Jacobson, Seat 1	Present	Cancelled	Present	Cancelled
Stephen Lawton, Seat 2	Present	Cancelled	Present	Cancelled
Carol Jensen, Seat 3	Present	Cancelled	Present	Cancelled
Webb Johnson, Seat 4	Present	Cancelled	Present	Cancelled
Aruna Bhat, Dept. of Conservation and Development Community Development Division, Deputy Director	Present	Cancelled	Present	Cancelled

IV. Training/Certification

The HLAC completed the County training for advisory body members. Training certifications from each member are on file. Mr. Lawton attended a seminar regarding the preservation and reuse of historic buildings in the San Francisco Presidio through the Public Lands Commission.

V. Proposed Work Plan/Objectives for Next Year

The HLAC is anticipating addressing the following items in 2013:

- Continued refinement of the HRI update project and evaluating prior efforts in 2012 for the ongoing HRI update effort in 2013.
- Committee members are encouraged to attend training seminars on topics of historic preservation and restoration.