

MEMORANDUM

DATE: October 29, 2012

TO: Family and Human Services Committee
Supervisor Federal D. Glover, District V, Chair
Supervisor Candace Andersen, District II

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

CC: Contra Costa County Office of Education
Dr. Joseph A. Ovick, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Associate Superintendent, Educational Services

SUBJECT: Local Child Care and Development Planning Council – Comprehensive Countywide Child Care Plan - Referral #92

RECOMMENDATION (S):

- ACCEPT the below written report of activities and accomplishments during calendar year 2011-12 for the Local Planning Council for Child Care and Development (LPC) as they relate to the implementation of the Comprehensive Countywide Child Care Plan 2008-2011 in the following goal areas: 1) Promoting access to quality child care, 2) Develop and nurture a trained workforce, 3) Foster and promote coordination and collaboration with the community, 4) Advise sponsoring entities on local issues and priorities in child care and development.
- ACCEPT the attached LPC Summary of Self-Evaluation Findings in accordance to Education Code mandates for Local Planning Councils.

BACKGROUND/REASON (S) FOR RECOMMENDATION (S):

California *Education Code (EC)* Section 8231 requires the LPCs to prepare a comprehensive countywide child care plan designed to mobilize public and private resources to address identified needs.

ACTIVITY:

**AB212
Professional Development
Program**

GOAL:

**SUPPORT training and
professional development
of early care and
education professionals**

- **Pioneered Professional Learning Communities (PLC) Center-Based Program for Early Childhood Education Centers in Contra Costa County. Since the inception of the program in 2009 a total of 15 programs participated in the PLC Center-Based Program. The LPC provides “team stipends” to Programs engaged in intentional and purposeful activities to reach identified professional development goals, which support early learning for children before kindergarten entry.**
- **Provided services to 400+ Early Care and Education professionals countywide. Services include: Education planning, Child Development Permit processing and planning, professional growth advising, referrals to educational & training opportunities, coaching, mentoring, and resources.**
- **Awarded Annual Participation Stipends to 85 early care and education teachers in recognition of their commitment to quality improvement in their programs and professional development**

ACTIVITY:

Parent Engagement & Education
A Road Map to Kindergarten®

GOAL:

Resource development for identified needs in the community.

- Established Preschool-to-Kindergarten Adhoc Committee for planning & oversight of *A Road Map to Kindergarten®* Parent Guide.
- Developed public education and messaging campaign: Theory of Change and Community Awareness Letter
- Achieved local and statewide interest for *A Road Map to Kindergarten®* Parent Education Project – Trainer Seminar
- Integration of *A Road Map to Kindergarten®* Trainings in the AB212 Program Development Program as a concentration strand for Quality Improvement Measures for a State-Funded Programs
- Interest and use of the tool extends over 15 Counties and over 60 Early Care & Education programs statewide.
- Obtained 2011 Award of Excellence in Communication, California Schools Public Relations Association (CalSPRA)

ACTIVITY:

2012 Annual Young Children's Issues Forum:
"Speak Out for Children: Educate & Advocate"

GOAL:

COLLABORATION with community organizations and government agencies.

PROMOTE access to quality early care & education services.

- Exceeded participation goal of 200 attendees
- Partnered with First 5 Contra Costa to create a short Documentary, titled: *Your Story Matters!* Documentary highlights the stories of low-income families currently receiving services from State Child Development programs and Title V programs, and perspectives from preschool teachers and a Center Director about current challenges faced by families due to the state budget cuts.
- Collected 120 advocacy cards from forum attendees to voice their concerns about children's issues. Advocacy cards were hand-delivered to each of the State legislators who participated in the forum.
- Increased visibility of Forum locally and statewide.
- Developed credibility, commitment, and support of local elected officials, state legislators, and community leaders.
- Developed fundraising campaign to sponsor annual forum.

ACTIVITY:

**Countywide Child Care
Needs Assessment
&
Comprehensive Countywide
Child Care Plan**

GOAL:

**ASSESS County's overall
child care**

**PREPARE countywide
child care plan to mobilize
public and private
resources**

- **LPC is required to conduct a new Child Care Needs Assessment in fiscal year 2012-13. Upon completion of the Needs Assessment a new two-year Comprehensive Countywide Child Care Plan must be developed.**
- **Held first Community Stakeholder Input Sessions in Dec. 2011.**
- **Community partnerships and collaboration are leveraged to collect public data required to complete the needs assessment.**
- **Secure local sponsors and partners for completion of the 2012-13 Needs Assessment.**
- **Hire contractor to conduct needs assessment.**
- **LPC will continue to host additional Community Input Sessions to collect feedback from key stakeholders and match needs with identified local strategies and resources.**
- **Match programs, financial resources, and services to needs.**
- **Complete Needs Assessment and Comprehensive Countywide Child Care Plan by June 2013.**

**Mail this form to the LPC Consultant by
 November 15 of each year to:**
 Child Development Division
 California Department of Education
 1430 N Street, Suite 3410
 Sacramento, CA 95814-5901

**LOCAL CHILD CARE AND DEVELOPMENT PLANNING COUNCIL PROGRAMS
 SUMMARY OF SELF EVALUATION FINDINGS**

Agency: Contra Costa County Office of Education Vendor Number: 1007

Agency Representative: Ruth Fernandez Title: LPC Coordinator

Telephone Number: (925) 942-3413 Dates Reviewed: 11/05/2012

Compliance Items	KEY DIMENSIONS FROM CALIFORNIA <i>Education Code (EC)</i>	Compliant	Non compliant
1. EC Section 8279.3 and 8499.5(b)	Involvement in Local Priority Setting Process Parents, staff, Board of Supervisors, County Superintendent of Schools, LPC members, and the public at large participate in reviewing and evaluating core data elements and determine local priority areas of unmet child care and development services for all children.	√	
2. EC Section 8499.5	Governance and Administration Policies, needs assessments, comprehensive child care and development plans, and administration of LPC categorical programs meet statutory requirements.	√	
3. EC Section 8499.5	Funding Allocation and use of funds meet statutory requirements for allowable expenditures.	√	
4. EC Section 8499.3	Standards, Assessment, and Accountability Categorical LPC programs meet state standards for membership certification.	√	
5. EC Section 8499.3(f),(g)	Staffing and Professional Development Staff members and LPC members are recruited, trained, assigned tasks, and assisted to ensure the effectiveness of the program.	√	

KEY DIMENSIONS FROM CALIFORNIA *EC*

(Attach additional pages as necessary to note all noncompliance findings)

[illegible]