

Contract Routing Checklist • Public Works Department

Contact: Trina R. Torres Division Environmental Phone No. 313-2176

Type of Contract: ☐ CSA ☒ Long Form ☐ Short Form ☐ Interagency

☐ Other Agreement ☒ Amendment (#2) ☐ Renewal

Name of Contractor: Area West: Camino Tass. Sh. east of Blackk - Tech. Studies

Term: 9/15/2011 to 8/31/2014 Total Contract Amount: \$ 129,760

Contract needed by: _____ RUSH-needed by _____
tent BOS: _____

Check items below PRIOR to circulating for signatures :

• check box when completed • attach copy of validation, where applicable • mark "NA" if not applicable

- ☒ **Business Status;** (i.e. Inc., LLC, etc.) go to RipRap for link to Calif. Secretary of State – Business Portal
- ☐ **Non-profit Corporation Status:** attach valid & current (within a year) non-profit status letter from State
- ☐ **Professional License Validation** (for architects, landscape architects, professional engineers, & professional land surveyors) go to RipRap for link to State of California - Licenses.
- ☐ **Current Business License** (only required for Sole Proprietors/Individuals & General Partnerships)

Attachments: (click on attached documents)

- ☒ One copy of "Small Business Enterprise (SBE) and Outreach Programs" checklist (mandatory)
- ☐ One copy of a fully executed SBE "Registration and Certification Form" and SOLICITATION form (if applicable)
- ☐ One copy of a fully executed Questionnaire for Independent Contractors (M-20) (if applicable)
- ☒ For Contract amendments – attach copy of original contract to be amended and other amendments to same contract
- ☐ Contracts > \$25,000 to \$100,000 require an Explanatory Memo for review by County Counsel & CAO
- ☐ Attach a valid Certificate of Insurance (including Endorsements and in accordance with conditions of the contract)
- ☐ Attach a W-9 form (Required by Auditor's Office)

Once Counsel review is complete, then:

- ☐ Route 3 originals for signatures.
- If contract is over \$100,000 and Board of Supervisors is signing the contract – attach 1 additional copy to BO,
(Clerk of the Board will retain extra copy).

ROUTE CONTRACT IN THE FOLLOWING ORDER:

Contracts \$100,000 and under		Contracts \$100,000.01 and over (Requires Board of Supervisors Approval)	
Initial	Initial	Initial	Initial
_____ 1. Admin Services (prelim. pkt. review)	_____ 1. Admin Services (prelim. pkt. review)	_____ 1. Admin Services (prelim. pkt. review)	_____ 1. Admin Services (prelim. pkt. review)
_____ 2. Division Head or designee (review)	_____ 2. Division Head or designee (review)	_____ 2. Division Head or designee (review)	_____ 2. Division Head or designee (review)
_____ 3. Fiscal Officer or designee	_____ 3. Fiscal Officer or designee	_____ 3. Fiscal Officer or designee	_____ 3. Fiscal Officer or designee
_____ 4. Deputy (review)	_____ 4. Deputy (review)	_____ 4. Deputy (review)	_____ 4. Deputy (review)
_____ 5. Admin Services (routing)	_____ 5. Admin Services (routing)	_____ 5. Admin Services (routing)	_____ 5. Admin Services (routing)
_____ 6. Risk Mngmnt * See below	_____ 6. Risk Mngmnt * See below	_____ 6. Risk Mngmnt * See below	_____ 6. Risk Mngmnt * See below
_____ 7. County Counsel WD# _____ (review)	_____ 7. County Counsel WD# 4131 (review)	_____ 7. County Counsel WD# 4131 (review)	_____ 7. County Counsel WD# 4131 (review)
_____ 8. Contractor (Notary required)	_____ 8. Contractor – (All Signatures must be Notarized) (Corporations require two signatures)	_____ 8. Contractor – (All Signatures must be Notarized) (Corporations require two signatures)	_____ 8. Contractor – (All Signatures must be Notarized) (Corporations require two signatures)
_____ 9. Deputy (signature)	_____ 9. Deputy (signature)	_____ 9. Deputy (signature)	_____ 9. Deputy (signature)
_____ 10. County Counsel (signature)	_____ 10. County Counsel (signature)	_____ 10. County Counsel (signature)	_____ 10. County Counsel (signature)
_____ 11. CAO (signature)	_____ 11. Division Clerical (For attachment to BO)	_____ 11. Division Clerical (For attachment to BO)	_____ 11. Division Clerical (For attachment to BO)
_____ 12. Purchasing (signature)	_____ 12. After BOS approval & signature by designee; route to CAO (signature)	_____ 12. After BOS approval & signature by designee; route to CAO (signature)	_____ 12. After BOS approval & signature by designee; route to CAO (signature)
_____ 13. Finance (Purple, copy of contract and all attachmnts)	_____ 13. Finance (Purple, copy of contract and all attachments)	_____ 13. Finance (Purple, copy of contract and all attachments)	_____ 13. Finance (Purple, copy of contract and all attachments)

* Regardless of dollar amount - route to Risk Management ONLY if indemnification and/or insurance requirements are modified – approval must be attached.

CONTRACT AMENDMENT AGREEMENT
(Purchase of Services - Long Form)

Number
Fund/Org# 0662
Account # 6R4131
Other #

1. **Identification of Contract to be Amended.**

Number:

Effective Date: September 15, 2011

Department: Public Works

Subject: Camino Tassajara Shoulder Widening, Blackhawk Dr. to Finley Rd.-Environmental Tech. Studies

2. **Parties.** The County of Contra Costa, California (County), for its Department named above, and the following named Contractor mutually agree and promise as follows:

Contractor: Area West Environmental, Inc.
Capacity: Corporation
Address: 7006 Anice Street, Orangevale, CA 95662

3. **Amendment Date.** The effective date of this Contract Amendment Agreement is January 8, 2013.

4. **Amendment Specifications.** The Contract identified above is hereby amended as set forth in the "Amendment Specifications" attached hereto which are incorporated herein by reference.

5. **Signatures.** These signatures attest the parties' agreement hereto:

COUNTY OF CONTRA COSTA, CALIFORNIA

BOARD OF SUPERVISORS	ATTEST: Clerk of the Board of Supervisors
By _____ Chairman/Designee	By _____ Deputy

CONTRACTOR

Name of business entity: Area West Environmental, Inc.	Name of business entity: Area West Environmental, Inc.
By <u>Becky Rozmonick</u> (Signature of individual or officer)	By <u>Tamara Kodumbe</u> (Signature of individual or officer)
<u>Becky Rozmonick, President/Treasurer</u> (Print name and title A, if applicable)	<u>Tamara Kodumbe, Vice President</u> (Print name and title B, if applicable)

Note to Contractor: For Corporations (profit or nonprofit), the contract must be signed by two officers. Signature A must be that of the president or vice-president and Signature B must be that of the secretary or assistant secretary (Civil Code Section 1190 and Corporations Code Section 313). All signatures must be acknowledged as set forth on Form L-2.

ACKNOWLEDGMENT/APPROVALS
(Purchase of Services - Long Form)

Number _____

ACKNOWLEDGMENT

STATE OF CALIFORNIA)
COUNTY OF Sacramento)
~~CONTRA COSTA~~)

On Dec 4 2012, before me, Dolores R. Lyons
(insert name and title of the officer), personally appeared _____

Rebecca Rzymowicz — who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

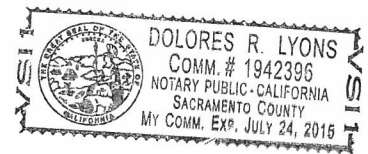
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS MY HAND AND OFFICIAL SEAL.

Dolores R. Lyons
Signature

(Seal)

ACKNOWLEDGMENT (by Corporation, Partnership, or Individual)
(Civil Code §1189)



APPROVALS

RECOMMENDED BY DEPARTMENT

FORM APPROVED
COUNTY COUNSEL

By: [Signature]
Designee

By: [Signature]
Deputy County Counsel
Eric Gelston

APPROVED: COUNTY ADMINISTRATOR

By: _____
Designee

ACKNOWLEDGMENT/APPROVALS
(Purchase of Services - Long Form)

Number

ACKNOWLEDGMENT

STATE OF CALIFORNIA)
COUNTY OF Sacramento)
~~CONTRA COSTA~~)

On Dec 7 2012, before me, Dolores R. Lyons notary
(insert name and title of the officer), personally appeared Kawatchai Rodsintu

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS MY HAND AND OFFICIAL SEAL.

Dolores R. Lyons
Signature

(Seal)

ACKNOWLEDGMENT (by Corporation, Partnership, or Individual)
(Civil Code §1189)



APPROVALS

RECOMMENDED BY DEPARTMENT

FORM APPROVED
COUNTY COUNSEL

By: _____
Designee

By: _____
Deputy County Counsel

APPROVED: COUNTY ADMINISTRATOR

By: _____
Designee

Area West Environmental, Inc.
Camino Tassajara Shoulder Widening, east of Blackhawk Drive to Finley Road
-Environmental Technical Studies-

County Project No. 0662-6R4131
Federal Aid Project No. HSIPL-5928 (105)

The County and Contractor hereby agree to amend the Contract as follows:

I. AMENDMENT SPECIFICATION SUMMARY

- A. Contract Payment Limit Increase to \$129,760.⁰⁰
- B. Scope of Services-Addition of New Tasks
- C. Special Conditions- Revisions to Section C
- D. Appendix A-Payment Provisions- Replacement
- E. Attachment 1 to Appendix A - Replacement

II. AMENDMENT SPECIFICATION DESCRIPTION

A. Contract Payment Limit Increase.

- 1. Section 4 (Payment Limit) of the Contract is hereby increased by **\$8,608.⁰⁰** from \$121,152.⁰⁰ to the new total payment limit of \$129,760.⁰⁰
 - a. Purpose: This payment limit increase is in consideration for additional necessary work to complete environmental technical studies for the Camino Tassajara Shoulder Widening, Blackhawk Dr. to Finley Rd.-Environmental Technical Studies Project (Project) for environmental compliance with the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) and State and Federal Endangered Species Acts.

B. Scope of Services-Task Work Revisions

- 1. Additional Necessary Task Work-New Tasks 12, 13, and 14 are hereby added to the Contract Service Plan immediately following Task 11, as follows:

“ Task 12: Bird Surveys (Burrowing Owl (BUOW), Nesting Birds, and Raptor)

1) BUOW Surveys:

- a) Contractor will conduct two BUOW surveys according to the March 7, 2012 California Department of Fish and Game (CDFG) Staff Report on Burrowing Owl Mitigation. The surveys will focus on identifying if BUOWs are present within the study area (that is a 250 foot radius around the Project site where access is allowed), and evaluate burrows on site for potential BUOW inhabitation and breeding activity. Weather conditions, time of survey, presence of fossorial mammals and predators, and number of BUOW and potential burrows will be recorded on data forms.
- b) Contractor will contact the County Environmental Project Manager of the results of the surveys within 48 hours of conducting each survey. When both surveys are completed, the Contractor will prepare a brief letter report describing the methods and results of the survey. The report will be submitted to the County Environmental Project Manager who will have the opportunity to review and comment on the report.

Initials: BR
Contractor

SA
County Dept.

Area West Environmental, Inc.**Camino Tassajara Shoulder Widening, east of Blackhawk Drive to Finley Road
-Environmental Technical Studies-**

County Project No. 0662-6R4131

Federal Aid Project No. HSIPL-5928 (105)

- c) Schedule:
- (i) County will notify Contractor at least five (5) working days prior to surveys being needed.
 - (ii) Contractor will conduct BUOW surveys, as follows:
 - One (1) survey between March 15 and April 15, 2013, and
 - One (1) subsequent survey between June 15 and July 15, 2013.
 - (iii) Contractor will submit a brief letter report within 14 calendar days of completion of each survey.
- 2) Nesting Bird and Raptor Survey:
- a) Contractor's wildlife biologist (Biologist) will conduct a nesting bird and raptor survey within thirty (30) days prior to the start of construction (including equipment staging) to determine whether any active bird or raptor nests are present in or adjacent to the Project area. If an active nest is found in the survey area, Biologist will assist the Project construction contractor in establishing an appropriate no-disturbance buffer and installing barrier fencing, flagging, or stakes to identify the buffer.
 - b) Schedule:
 - (i) County will notify Contractor at least five (5) working days prior to surveys being needed and/or assisting Project Construction Contractor with any installation of necessary no disturbance buffers.
 - (ii) Contractor will prepare a letter report, summarizing the results of the pre-construction bird and raptor survey, and submit to County **within 48 hours of completion of the survey**. This task assumes that no nesting birds or raptor nests will require nest monitoring.

Task 13: Delineation Report

- 1) Contractor biologists previously conducted a wetland delineation (Task 1 & 2) for the Project which was included in the Natural Environment Study prepared for the Project. Contractor will compile the results of the delineation and will prepare a standalone draft Delineation of the Waters of the U.S. report sufficient for submittal to the United States Army Corps of Engineers.
- a) Schedule:
- (i) Contractor will submit to the County, a draft Delineation of the Waters of the U.S. report within sixty (60) calendar days of County's written approval for Contractor to conduct work.
 - (ii) Contractor will submit to the County, a final Delineation of the Waters of the U.S. report within fourteen (14) calendar days of County providing comments to the draft delineation.

Initials: BR

Contractor

SM

County Dept.

Area West Environmental, Inc.

**Camino Tassajara Shoulder Widening, east of Blackhawk Drive to Finley Road
-Environmental Technical Studies-**

County Project No. 0662-6R4131

Federal Aid Project No. HSIPL-5928 (105)

Task 14: Biological Assessment-Technical Memo

1) Contractor will prepare a technical memo to the Biological Assessment (BA) summarizing negative findings of survey results and provide rationales as to why longhorn fairy shrimp do not occur in wetlands within the Project area. The BA technical memo will also include any additional information requested by the United States Fish and Wildlife Service (USFWS).

a) Schedule:

(i) Contractor will submit a draft technical memo to the County within thirty (30) calendar days of County's written approval for Contractor to start work.

(ii) Contractor will submit a final technical memo to the County within 14 calendar days of receipt of the County's comments of the draft technical memo. "

C. Special Conditions (Section C) Revisions:

1. Items **30** and **32** of the Special Conditions of the Contract are hereby deleted in their entirety and replaced with the following:

" **30.** Payment Method(s). The methods of payment for this Contract are as follows:

a. Actual Cost Plus Fixed Fee for Contract Tasks 1 through 6; and, 8 through 14

b. Specific Rate of Compensation for Contract Task 7 - Construction Monitoring

c. Total payments for this Contract will not to exceed the Payment Limit specified in Section 4 Payment Limit of the Contract.

32. Payment Retention. County will retain ten percent (10%) of each billing statement / invoice as security for the fulfillment of this Contract. County Project Manager/Contract Administrator will release withheld funds in installments after Contractor completes the required Contract task work and has submitted final billing for the following:

a. Final Technical Studies & Wet and Dry Season Samples

➤ Contract Tasks 1 through 6; and 9,10,11,13, &14

b. Botanical Surveys

➤ Contract Task 8

c. Bird Surveys (Burrowing Owl (BUOW), Nesting Birds, and Raptor) and Summary Report submittal

➤ Contract Task 12

d. Construction Monitoring

➤ Contract Task 7 - Completion and submittal of the following:

1) Construction Monitoring Logs; and

2) Local Assistance Procedures Manual Final Report-Utilization of Disadvantaged Business Enterprise (DBE), First -Tier Subcontractors (Exhibit 17-F), attached hereto. "

Initials: BR
Contractor

SM
County Dept.

Amendment Specifications

-Amendment No.2-

Number: _____

Fund/Org#: 6R4131

Other# _____

Area West Environmental, Inc.

Camino Tassajara Shoulder Widening, east of Blackhawk Drive to Finley Road

-Environmental Technical Studies-

County Project No. 0662-6R4131

Federal Aid Project No. HSIPL-5928 (105)

D. Appendix A – Payment Provisions - Replacement

1. Due to the requirement of two different payment methods referenced in Section 30 of the Special Conditions, Appendix A-Payment Provisions of the Contract is hereby deleted in its entirety and replaced with the **Appendix A(1)-Payment Provisions**, attached hereto.

E. Attachment 1 to Appendix A – Revisions:

1. (#2) Maximum Rates

Due to the requirement of two different payment methods referenced in Section 30 of the Special Conditions, Attachment 1 to Appendix A (#2) Maximum Rates of the Contract is hereby deleted in its entirety and replaced with:

- a. **Attachment 1 to Appendix A (2a) Maximum Rates-Actual Cost Plus Fixed Fee**, attached hereto, and
- b. **Attachment 1 to Appendix A (2b) Maximum Rates-Specific Rate of Compensation**, attached hereto.

2. (#3) Key Project Personnel

Due to the requirement of two different payment methods referenced in Section 30 of the Special Conditions, Attachment 1 to Appendix A (#3) Key Project Personnel of the Contract is hereby deleted in its entirety and replaced with **Attachment 1 to Appendix A (3a) Key Project Personnel**, attached hereto.

3. (#4) Cost Breakdown and Fee Schedule

Due to the additional necessary task work:

- a. Cost Breakdown for tasks 12, 13, & 14 attached hereto, are hereby added to the Contract as **Attachment 1 to Appendix A (4a) Cost Breakdown-Amendment No. 2: Tasks 12-14**.
- b. Fee Schedule for Tasks 12, 13, and 14 are attached hereto, are hereby added to the Contract as **Attachment 1 to Appendix A (4b) Fee Schedule-Amendment No. 2: Tasks 12-14**.

III. TERMS AND CONDITIONS. All other terms and conditions referenced in the original Contract entered into on September 15, 2011, and Amendment No. 1 entered into on February 7, 2012, between County and Contractor remain in full force and effect.

Initials: BR
Contractor

SM
County Dept.

APPENDIX A(1)

PAYMENT PROVISIONS

Professional Services Payment Rates & Personnel

Payment Provisions:

- A. Two Payment Methods are required for this Contract:
 - 1. Actual Cost Plus Fixed Fee for Tasks 1 through 6, and 8 through 14 (Final Technical Studies and Wet & Dry Season Samples, Botanical Surveys, and Bird Surveys)
 - 2. Specific Rate of Compensation for Task 7 (Construction Monitoring)
- B. County will pay Contractor at the hourly rates and other costs set forth in Attachment 1 to Appendix A.
- C. Contractor will submit monthly invoices for services provided. All invoices will reference the project name and number, and the time period of when work was performed (1st day through last day of the month). Invoices will specify employee classifications, rates, and hours, task, and description of the work performed.
 - 1. For Actual Cost Plus Fixed fee task work only, payment of fees will be listed as a separate line item and expressed as the lump sum agreed upon in Attachment 1 to this Appendix A.
 - 2. Contractor will submit any sub-contractor's invoices with Contractor's related invoice.
- D. Retention payment will be released in installments per approval of County Project Manager/Contract Administrator after completion of each of the following task work:
 - 1. Tasks 1 through 6; and Tasks 9,10,11,13, & 14: Final Technical Studies and Wet & Dry Season Samples
 - 2. Task 8: Botanical Surveys
 - 3. Task 12: Bird Surveys (Burrowing owl surveys, Nesting Birds, and Raptor) and Summary Report submittal
 - 4. Task 7: Construction Monitoring, completion and submittal of the following:
 - a. Construction Monitoring Logs; and,
 - b. LAPM Exhibit 17-F, Final Report-Utilization of Disadvantaged Business (DBE)

PRIME:	MAXIMUM RATES
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2a -Actual Cost Plus Fixed Fee
(Tasks 1 through 6; and, 8 through 14)

Area West				
	Fringe Benefit % [A]	Ovehead % [B]	General Admin % [C]	Combined % [D] = [A] + [B] + [C]
Normal	18.93%	80.49%	10.90%	110.32%

Classification	Base Rate [F]	Combined FB + OH + GA [G] = [F] * [D]	Subtotal [H] = [F] + [G]
Project Manager	\$68.87	\$75.98	\$144.85
Senior Biologist	\$60.00	\$66.19	\$126.19
Biologist	\$45.00	\$49.64	\$94.64
GIS Specialist	\$56.00	\$61.78	\$117.78
Botanist	\$50.00	\$55.16	\$105.16
Technician	\$18.00	\$19.86	\$37.86
Technician I	\$30.00	\$33.10	\$63.10
Administrative Staff	\$25.00	\$27.58	\$52.58

SUBCONSULTANTS:

MAXIMUM RATES

2a - Actual Cost Plus Fixed Fee

1) ATC Associates

	Fringe Benefit % [A]	Ovehead % [B]	General Admin % [C]	Combined % [D] = [A] + [B] + [C]
Normal	6.00%	48.00%	12.00%	66.00%

Classification	Base Rate [F]	Combined FB + OH + GA [G] = [F] * [D]	Subtotal [H] = [F] + [G]
Project Manager	\$30.43	\$14.61	\$45.04
Staff Scientist	\$21.05	\$10.10	\$31.15
Administrative	\$17.45	\$8.38	\$25.83

2) Far Western

	Fringe Benefit % [A]	Ovehead % [B]	General Admin % [C]	Combined % [D] = [A] + [B] + [C]
Normal	50.00%	58.00%	12.00%	120.00%

Classification	Base Rate [F]	Combined FB + OH + GA [G] = [F] * [D]	Subtotal [H] = [F] + [G]
PI/Project Director	\$42.33	\$50.80	\$93.13
Field Director/Flora Analysis	\$30.91	\$37.09	\$68.00
GIS Supervisor	\$37.00	\$44.40	\$81.40
Senior Geoarchaeologist	\$40.80	\$48.96	\$89.76
Staff Archaeologist	\$26.52	\$31.82	\$58.34
Technician A/ GIS/GPS/Assistant A	\$20.40	\$24.48	\$44.88
Field Technician A	\$17.42	\$20.90	\$38.32
Production Supervisor	\$33.66	\$40.39	\$74.05
Production Assistant	\$22.00	\$26.40	\$48.40
Graphics	\$19.32	\$23.18	\$42.50
Research Assistant	\$19.32	\$23.18	\$42.50
Contracts Administrator	\$26.52	\$31.82	\$58.34
Administrative Assistant	\$19.50	\$23.40	\$42.90

SUBCONSULTANTS:

MAXIMUM RATES

2a - Actual Cost Plus Fixed Fee

3) JRP Historical

Percentages: (All Combined)	Fringe Benefit % [A]	Ovehead % [B]	General Admin % [C]	<u>Combined %</u> [D] = [A] + [B] + [C]
Normal				119.41%

Classification	Base Rate [F]	Combined FB + OH + GA [G] = [F] * [D]	Subtotal [H] = [F] + [G]
Principal/Partner	\$52.90	\$63.17	\$116.07
Architectural Historian / Historian	\$24.85	\$29.67	\$54.52
Production Technician	\$19.00	\$22.69	\$41.69
Research Assistant	\$18.50	\$22.09	\$40.59
Administrative Assistant I	\$18.60	\$22.21	\$40.81
Administrative Assistant II	\$23.35	\$27.88	\$51.23

<u>PRIME (only):</u>	<u>MAXIMUM RATES</u>
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**2b - Specific Rate of Compensation
(Task 7 - Construction Monitoring)**

Area West Environmental, Inc. (AWE)					
	Fringe Benefit (FB)% [A]	Ovehead (OH)% [B]	General Admin (GA)% [C]	Combined % [D] = [A] + [B] + [C]	Profit % [E]
Normal	18.93%	80.49%	10.90%	110.32%	10.00%

Classification	Base Rate [F]	Combined FB + OH + GA [G] = [F] * [D]	Subtotal [H] = [F] + [G]	Profit [I] = [H] * [E]	Maximum Total Loaded Rate [J] = [H] + [I]
Project Manager	\$68.87	\$75.98	\$144.85	\$14.49	\$159.34
Senior Biologist	\$60.00	\$66.19	\$126.19	\$12.62	\$138.81
Biologist	\$45.00	\$49.64	\$94.64	\$9.46	\$104.10
GIS Specialist	\$56.00	\$61.78	\$117.78	\$11.78	\$129.56
Botanist	\$50.00	\$55.16	\$105.16	\$10.52	\$115.68
Technician	\$18.00	\$19.86	\$37.86	\$3.79	\$41.65
Technician I	\$30.00	\$33.10	\$63.10	\$6.31	\$69.41
Administrative Staff	\$25.00	\$27.58	\$52.58	\$5.26	\$57.84

OTHER COSTS (Reimbursable Expenses)		Rate
Travel:		
Mileage (not to exceed current IRS allowable rate)		\$0.555
Tolls (requires receipt)		at cost
Supplies and Equipment: (list)		
Postage (requires receipt)		at cost
Express mailing: Fed Ex/ UPS or Other (requires receipt)		at cost
Other (list):		
Reproduction:		
B/W		
Color		

PRIME:

Key Personnel

<u>Area West</u>		
Name		Classification
Becky	Rozumowicz	Project Manager
Aimee	Dour-Smith	Senior Biologist
Brent	Helm	Senior Biologist
Michelle	Tovar	Senior Biologist
Dustin	Brown	Biologist
Mary	Bailey	Botanist
Erin	Serra	GIS Specialist
Cory	Brinkman	Technician
Rachel	Maurantonio	Technician
Arial	Miller	Technician
Art	Richardson	Technician
Travis	Segebart	Technician I
Cynthia	Salvera	Technician I
Julie	Lund	Administrative Staff

SUBCONSULTANTS:

Key Personnel

1)	ATC Associates, Inc.	
	Name	Classification
	A. Krompholz	Project Manager
	N. Valera	Staff Scientist
	M. McKinnies	Administrative
2)	Far Western Anthropological Research Group, Inc.	
	Name	Classification
	Eric Wohlgemuth	Field Director/Flora Analysis
	Paul Brandy	GIS Supervisor
	Jack Meyer	Senior Geoarchaeologist
	Phil Kaijankoski	Staff Archaeologist
	Shannon Dearmond	Technician A/GIS/GPS/Assistant A
	(various)	Field Technician A
	Heather Baron	Production Supervisor
	Nicole St. John Birney	Production Assistant
	Kathleen Montgomery	Graphics
	Wendy Masaweh	Research Assistant
	Jennifer Collier	Contracts Administrator
	Janice Reed	Administrative Assistant
3)	JRP Historical Consulting	
	Name	Classification
	Rand Herbert	Principal/Partner
	Stephen Wee	Principal/Partner
	Meta Bunse	Partner
	Christopher McMorris	Partner
	Polly Allen	Architectural Historian
	Cheryl Brookshear	Architectural Historian
	Toni Webb	Architectural Historian
	Rita Clark	Administrative Assistant I
	Rhonda Scott	Administrative Assistant II
	Rebecca Flores	Production Technician
	Joseph Freeman	Historian
	Stephen Melvin	Historian
	Scott Miltenberger	Historian
	Heather Norby	Historian
	Bryan Larson	Senior Historian
	Chandra Miller	Research Assistant
	Heather Miller	Research Assistant
	Garret Root	Research Assistant

Amendment No. 2: Tasks 12 - 14

TASK	AWE Hours					AWE Rate					Fee Profit	Reimbursables		TOTAL
	Project Manager	Senior Biologist	GIS Specialist	Technician - Technician 1	TOTAL	Project Manager	Senior Biologist	GIS Specialist	Technician - Technician 1	AWE Rate		Printing	Mileage	
12 Bird Surveys	8	60			68	\$ 113.64 909	\$ 99.00 5,940	\$ 92.40 0	\$ 57.75 0	6,849	685		733	\$ 8,267
13 Delineation Letter Report	8		8	30	46	909	0	739	1,733	3,381	338	480		\$ 4,199
14 Technical Memo to BA	12	40	12	6	70	1,364	3,960	1,109	347	6,779	678			\$ 7,457
Total Services	28	100	20	36	184	\$3,182	\$9,900	\$1,848	\$2,079	\$17,009	\$1,701	\$480	\$733	\$19,922

Amendment #2: Tasks 12-14

Fee Schedule: Additional Necessary Work				
Task Consultant	Payment Target			Total Fee
	Record Search and Field Review	Draft	Final	
Technical Memo to the BA			\$678.00	\$678.00
Delineation Letter Report			\$338.00	\$338.00
	Payment Target			
Bird Surveys	First Survey	Second Survey		
	\$343.00	\$342.00		\$685.00
	Payment Target			
	TBD	TBD	TBD	
Additional Necessary Work				\$500.00
Total Fees				\$2,201.00

ADA Notice

CEM-2402F (REV 02/2008)

Copy Distribution-Local Agency contracts:	Original - District Local Assistance Engineer (submitted with the Report of Expenditure)	Copy- District Local Assistance Engineer	Copy- Local Agency files
Copy Distribution-Contractors contracts:	Original - District Construction	Copy- Business Enterprise Program	Copy- Contractor

The form requires specific information regarding the construction project: Contract Number, County, Route, Post Miles, Federal-aid Project No., the Administering Agency, the Contract Completion Date and the Estimated Contract Amount. It requires the prime contractor name and business address. The focus of the form is to describe who did what by contract item number and descriptions, asking for specific dollar values of item work completed broken down by subcontractors who performed the work both DBE and non-DBE work forces. DBE prime contractors are required to show the date of work performed by their own forces along with the corresponding dollar value of work.

The form has a column to enter the Contract Item No. (or Item No's) and description of work performed or materials provided, as well as a column for the subcontractor name and business address. For those firms who are DBE, there is a column to enter their DBE Certification Number. The DBE should provide their certification number to the contractor and notify the contractor in writing with the date of the decertification if their status should change during the course of the project.

The form has six columns for the dollar value to be entered for the item work performed by the subcontractor. The Non-DBE column is used to enter the dollar value of work performed for firms who are not certified DBE.

The decision of which column to be used for entering the DBE dollar value is based on what program(s) status the firm is certified. This program status is determined by the California Unified Certification Program by ethnicity, gender, ownership, and control issues at time of certification. To confirm the certification status and program status, access the Department of Transportation Civil Rights web site at: <http://www.dot.ca.gov/hq/bep> or by calling (916) 324-1700 or the toll free number at (888) 810-6346.

Based on this DBE Program status, the following table depicts which column to be used:

DBE Program Status		Column to be used
If program status shows DBE only with no other programs listed	DBE	
If program status shows DBE, Black American	BA UDBE	
If program status shows DBE, Asian-Pacific Islander	APA UDBE	
If program status shows DBE, Native American	NA UDBE	
If program status shows DBE, Woman	W UDBE	

If a contractor performing work as a DBE on the project becomes decertified and still performs work after their decertification date, enter the total dollar value performed by this contractor under the appropriate DBE identification column.

If a contractor performing work as a non-DBE on the project becomes certified as a DBE, enter the dollar value of all work performed after certification as a DBE under the appropriate identification column.

Enter the total of each of the six columns in Form CEM-2402(F).

Any changes to DBE certification must also be submitted on Form-CEM 2403(F).

Enter the Date Work Completed as well as the Date of Final Payment (the date when the prime contractor made the "Final payment" to the subcontractor for the portion of work listed as being completed).

The contractor and the resident engineer sign and date the form indicating that the information provided is complete and correct.