

2012 Advisory Body Annual Report

Advisory Body Name:

North Richmond Waste & Recovery Mitigation Fee Joint Expenditure Planning Committee (NRMFC)

Advisory Body Meeting Time/Location:

In the past, meetings were generally scheduled on a quarterly basis and sometimes held more or less often based on need. However, recent action by the Committee has reduced meetings to twice a year. The meeting dates and times for the 2012 calendar year are identified in Section 3 of this document (page 2). This year, all meetings were held at the Richmond City Hall located at 440 Civic Center Drive in Richmond. Sometimes meetings are also held in the North Richmond Multicultural Senior & Family Center at 515 Silver Avenue in North Richmond.

Chair (during the reporting period):

Dr. Henry Clark, North Richmond Municipal Advisory Council

Staff persons (during the reporting period):

Contra Costa County Department of Conservation & Development:

- Deidra Dingman & Demian Hardman

Richmond City Manager's Office:

- Lori Reese-Brown & LaShonda Wilson

Reporting Period: January 1, 2012 – December 31, 2012

1. Activities

The NRMFC made recommendations to the County Board of Supervisors and Richmond City Council on the use of money collected through a Waste & Recovery Mitigation Fee established as result of an Environmental Impact Report to mitigate impacts from the expansion of the West Contra Costa Sanitary Landfill (WCCSL) Bulk Materials Processing Center (BMPC) located in the North Richmond area. The Committee provided feedback to City/County Committee staff about recommended uses of the mitigation fee for the purpose of defraying the annual costs associated with the collection and disposal of illegally dumped waste in the North Richmond area as a result of the BMPC expansion.

2. Accomplishments

In 2012, the NRMFC received informational reports and provided feedback to County/City staff about , funding recommendations to the County Board of Supervisors and Richmond City Council reflected in amended versions of the 2012/2013 Expenditure Plan. The Second Amended 2012/2013 Expenditure Plan approved by the County Board of Supervisors and Richmond City Council was recommended to address budgetary needs/constraints based on updated information about actual revenue and expenditure data, including reallocating the balance of unspent funding budgeted in the prior Expenditure Plan that covered the period through December 31, 2011.

NRMFC recommended Expenditure Plan, as Amended, involved modifications to existing strategies within each Expenditure Plan category to address local needs associated with the prevention and abatement of illegally dumped waste and neighborhood blight. The NRMFC's Community Based Projects Subcommittee, established in 2010/2011 to make recommendations to the full NRMFC on the proposed allocation of funding to non-profit organizations, held their final meetings on March 28 and May 7, 2012 prior to recommending elimination of the Subcommittee which the full Committee approved at their meeting on June 1, 2012. The Committee selected three (3) of the 12 Community Based Projects proposed by local non-profits for recommended funding to help reduce illegal dumping and/or blight.

EXHIBIT A

Other recommendations/actions by the Committee included moving to an annual fiscal year Expenditure Plan cycle instead of two calendar years, as suggested in the County Auditor-Controller's Report reducing NRMFC meetings to twice a year (instead of quarterly).

3. Attendance/Representation

The seven member Committee is comprised of three Richmond City Council members, one member of the Board of Supervisors, two North Richmond Municipal Advisory Council (MAC) members that are residents of unincorporated North Richmond, and one incorporated North Richmond (NR) resident. Bylaws were approved for this Committee in 2008, which included designation of alternates and procedures for removal of members based upon number of absences without prior notification. The level of participation for each Committee member is outlined in the table below as well as the status of a quorum being achieved for each meeting date.

Two Committee Alternate seats (appointed by the City of Richmond) were vacant for the duration of 2012, as shown in the below table. The remaining vacant seat was filled in July 2012, when Beverly Scott was appointed by the County Board of Supervisors, to replace Maricella Navarro, as the Committee Alternate representing the North Richmond Municipal Advisory Council.

2012 Meeting Dates & Attendance

| Committee Members & Alternates | June 1 2-5 pm | July 27 2-5 pm | Appointed By |
|--|--------------------------|---------------------------|-------------------------|
| Dr. Henry Clark – Chair, North Richmond MAC | Yes | Yes | County |
| Jovanka Beckles – Vice Chair, Richmond City Council | Yes | Yes | City |
| Nathaniel Bates – Richmond City Council | Yes | Yes | City |
| John Gioia, Supervisor – Board of Supervisors | No | No | County |
| Gayle McLaughlin, Mayor – Richmond City Council | Yes | Yes | City |
| Joe Wallace – North Richmond MAC | Yes | Yes | County |
| Johnny White – Incorporated North Richmond Resident | Yes | Yes | City |
| | | | |
| Alternate – Richmond City Council | VACANT | VACANT | City |
| Luz Gomez, Alternate – Board of Supervisors | Yes | Yes | County |
| Beverly Scott, Alternate – North Richmond MAC Member | VACANT | No | County |
| Alternate – Incorporated North Richmond Resident | VACANT | VACANT | City |
| Quorum achieved | Yes | Yes | |

4. Training/Certification

On April 2 and 30, 2012, the County conducted voluntary training sessions pertaining to Advisory Bodies and associated requirements for members and staff. County Staff, Demian Hardman & Deidra Dingman, NRMFC Chair, Dr. Henry Clark and Luz Gomez, NRMFC Alternate attended training in 2012.

5. Proposed Work Plan/Objectives for Next Year

The approved Second Amended 2012/2013 Expenditure Plan recommended by the Committee specifies program strategies and associated funding allocations for the period through June 2013. The Committee will have its next meeting on February 15, 2013. Anticipated topics to be discussed at this meeting are likely to include budget planning for the next Expenditure Plan cycle (FY 2013/2014), including future revenue projections as well as preliminary proposed funding allocations for existing and possibly new strategies. On May 31, 2013, the Committee is expected to consider recommending approval of the new 2013/2014 Expenditure Plan to the County Board of Supervisors and Richmond City Council.