

POSITION ADJUSTMENT REQUEST

NO. 21046
DATE 1/18/12

Department: Public Works Department No./ Budget Unit No. 0650 Org No. 4528 Agency No. 65

Action Requested: Cancel one Computer Mapping Services Manager (NPHD) position #1490 at salary level (\$4,778-5808); add one Information Systems Program Analyst II (LPVA) at salary level (\$5,036-6121); add one Network Technician II (LNVA) position at salary level (\$5,026-6109); and cancel one Cadd Drafter (NPWB) position #1494 at salary level (\$4,218-5,127).

Proposed Effective Date: Pending Board Action

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$ _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost	\$ <u>22,000</u>	Net County Cost	\$ <u>0</u>
Total this FY	\$ <u>0</u>	N.C.C. this FY	\$ <u>0</u>

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cancel one Computer Mapping Services Manager, (NPHD) position #1490; Cancel one Cadd Drafter (NPWB) position #1494 and add one Network Technician II (LNVA) position.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.


(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT


Deputy County Administrator

1/24/12
Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 02/01, 2012

ADD one (1) Network Technician II (LNVA) full time position at salary level ZB5 1592 (5,026-6,109); add one (1) Information Systems Program Analyst II (LPVA) full time position at salary level ZA5 1594 (5,036-6,121). Cancel one (1) Computer Mapping Services Manager (NPHD) full time vacant position #1490; Cancel one (1) Computer Aided Drafting Operator (NPWB) full time vacant position #1494 in the Dept. of Public Works.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.
☐ (Date) _____

(for) Director of Human Resources

COUNTY ADMINISTRATOR RECOMMENDATION

DATE _____

- ☐ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION