

**Contra Costa County Employment & Human Services Department
Community Services Bureau
2011 Advisory Body Annual Report**

Advisory Body: Economic Opportunity Council (EOC)

Meeting Time/Location: Every 2nd Thursday of the month/40 Douglas Dr, Martinez, CA

Chair: Julie Mason, Delegate Public Sector 5

Staff Support: Joanne DeNardo, Administrative Services Assistant III

Reporting Period: January 2011 – December 2011

Recommendation

ACCEPT the 2011 Annual Report of the Economic Opportunity Council Advisory Board.

Activities

- Onsite monitoring of the following programs to assess performance of contracts for the following recipients of Community Services Block Grant (CSBG) funds and their impact on addressing community needs and access to services:
 - ❖ CCC Health Services Department Emergency Youth Shelter
 - ❖ City of Richmond Summer Youth Employment Program
 - ❖ Contra Costa Clubhouses
 - ❖ Opportunity Junction
 - ❖ Community Services Bureau Clerical Assistant Trainee ProgramAll programs were reported as meeting their contract requirements and fulfilling their contracts for addressing and meeting community needs.
- Private/Non-Profit member, Jim Sullivan volunteered with the Contra Costa Health Services 2011 Homeless Count in Antioch. This point-in-time count of unsheltered homeless persons helped to document the extent of the problem for funders, establish baseline data for historical purposes and help to better understand the causes of homelessness so more effective responses can be developed.
- Julie Mason attended the countywide Safety Net Summit hosted by John Muir of the Richmond Community Foundation and Kaiser. Summit attendees participated in a poverty-immersion experience to see what it is like for the underserved in our community who use safety net services, and what decisions people are forced to make. This experience allowed participants to rethink how service providers can help to support and ease the process as best as possible under a resource-starved environment.
- Successful completion of the California Community Services and Development Department Desk Audit that was held the week of September 12th. No findings or recommendations were reported.

Accomplishments

- The BOS Community Action Month presentation occurred on May 10th.
- The late Fred Jackson, former EOC Chair was awarded national recognition when he received the 2011 Jane Thomas Grassroots award at the annual CAP Convention. Mr.

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Jackson was recognized nationally for his long-time services on the EOC and advocacy efforts in delivering messages of peace and hope throughout the community.

- The Community Action Public Hearing was held on May 18th. This process allowed the EOC to receive public input on the services that may be needed in the community for planning and development of the 2012-2013 Community Action Plan which was submitted to the California Department of Community Services and Development Department in June.

Attendance/Representation

- Nine general business meetings were scheduled in 2011; a joint training was held with the Head Start/Early Head Start Policy Council in April; EOC was in recess August and December.
- Eight of the nine general business meetings achieved quorum.

Training/Certification

- Three EOC members attended the Facilitative Leadership training occurred on Saturday January 29th.
- Joint Meeting of the EOC, PC, and the Board of Supervisors was held in April. Training topic was: Organizational and Community Change to Achieve Collective Impact (CAP of Sonoma County).
- Vice-Chair, Kathy Jones and EOC staff member attended the Annual Community Action Partnership Conference in August. Training topics included: Leadership during challenging times, CSBG overviews, Living the Community Action Promise, and Results Oriented Management and Accountability (ROMA) overview.
- The EOC and PC joint orientation and training was held on September 24th. Training Topics included: HS/EHS Continuation Grant, CSBG Block Grant, Parliamentary Procedures, Summary of Public Meeting Requirements, Facilitative Leadership, and Shared Decision Making, EOC Member Roles and Responsibilities, and EOC Bylaws.

2012 Proposed Work Plan

- Support and implementation of the 2012-2013 Community Action Plan strategic plan, goals and objectives through workgroup meetings and updates
- Increased community involvement and information sharing in the areas of interest identified in the Community Action Plan which are: violence awareness, unemployment, safety, housing, and access to health care.
- Support and provide input to the identification of 2012 contracts funded by the Community Services Block Grant.