

CONTRACT AMENDMENT AGREEMENT
(Purchase of Services - Long Form)

Number 46888
Fund/Org# 2500
Account # 2310
Other #

1. Identification of Contract to be Amended.

Number: 46888

Effective Date: July 1, 2011

Department: CAO-Risk Management

Subject: Professional On-Site Environmental Health & Safety Consulting Support

2. Parties. The County of Contra Costa, California (County), for its Department named above, and the following named Contractor mutually agree and promise as follows:

Contractor: **Environmental and Occupational Risk Management**
Capacity: A California Corporation
Address: 4 No. Second St. Ste 1270, San Jose CA 95113

3. Amendment Date. The effective date of this Contract Amendment Agreement is January 1, 2012 .

4. Amendment Specifications. The Contract identified above is hereby amended as set forth in the "Amendment Specifications" attached hereto which are incorporated herein by reference.

5. Signatures. These signatures attest the parties' agreement hereto:

COUNTY OF CONTRA COSTA, CALIFORNIA

BOARD OF SUPERVISORS	ATTEST: Clerk of the Board of Supervisors
By _____ Chairman/Designee	By _____ Deputy

CONTRACTOR

Name of business entity: Environmental and Occupational Risk Management	Name of business entity: Environmental and Occupational Risk Management
By _____ (Signature of individual or officer)	By _____ (Signature of individual or officer)
_____ (Print name and title A, if applicable)	_____ (Print name and title B, if applicable)

Note to Contractor: For Corporations (profit or nonprofit), the contract must be signed by two officers. Signature A must be that of the president or vice-president and Signature B must be that of the secretary or assistant secretary (Civil Code Section 1190 and Corporations Code Section 313). All signatures must be acknowledged as set forth on Form L-2.

In consideration for EORM to provide professional on-site environmental, health and safety (EHS) consulting support to the Office of the Sheriff, the contract payment limit is hereby increased by \$9,272 to a new total payment limit of \$527,872. The Office of the Sheriff will be charged for the increased costs.

Scope of Work

EORM will review and update the Injury and Illness Prevention (IIPP) and Respiratory Protection safety programs and training units for the Office of the Sheriff. Project prioritization, hours allocation, and completion dates will be at the request and direction of the Sheriff's Office Safety Coordinator.

Project Team

EORM will provide Senior and/or Principal level Environmental, Health, Safety and Sustainability (EHSS) consultants on a part-time basis to support these projects to conduct the evaluation and updates as well as to perform quality review and oversight.

Assumptions

- The duration of the proposed on-site support is approximately 26 weeks. All tasks are budgeted to end on June 30, 2012, but may end sooner if the project is complete and/or an accelerated support timeline is requested by the Sheriff's Office.
- Sheriff's Office will provide EORM with the program and training templates as well as related policies and procedures for the affected safety programs.
- Sheriff's Office will make available the personnel necessary to meet and provide input and feedback on program and training materials.
- Work requested and performed on weekends, holidays or after normal business hours, will be billed at 150% of the contract labor rate.
- The on-site support will begin on or about January 1, 2012.
- Project time will be allocated and used according to Sheriff's Office requirements and priorities.
- Project will be billed on a fixed-fee basis as materials are completed.

Cost Estimate

EORM will complete EHS support tasks on a fixed-fee basis not to exceed the amounts below. EORM will provide Senior and Principal EHSS Consultants, as needed, at \$152 and \$200 per hour, respectively. EORM standard rates are \$210 to \$225 per hour

Note: These rates reflect a 35% discount off of EORM's Standard Fee Schedule.

Estimated Program Hours and Expenses

Program	Approximate Hours for Program	Approximate Cost for Program Development	Approximate Hours for Training Development	Approximate Cost for Training
Injury and Illness Prevention Program	20	\$3,040	8	\$1,216
Respiratory Protection Program	25	\$3,800	8	\$1,216
Totals	45	\$6,840	16	\$2,432
Grand Total Programs and Training				\$9,272

Special Conditions

Client or EORM may terminate a project for convenience upon thirty (30) days' prior written notice of the desired termination date. Upon termination of such project, Client shall pay EORM for all project-authorized fees and expenses due and accrued as of the desired termination date.

In the event that one or more of the EORM employees providing the support becomes unavailable, EORM will replace the individual(s) with a consultant of comparable experience, and seek the designated County sponsor's approval of the replacement.