

CALENDAR FOR THE BOARD OF SUPERVISORS
CONTRA COSTA COUNTY
AND FOR SPECIAL DISTRICTS, AGENCIES, AND AUTHORITIES GOVERNED BY THE BOARD

Oakley City Council Chambers
3231 Main Street
Oakley, CA 94561

GAYLE B. UILKEMA, CHAIR, 2nd DISTRICT
JOHN GIOIA, 1st DISTRICT
MARY N. PIEPHO, 3rd DISTRICT
KAREN MITCHOFF, 4th DISTRICT
FEDERAL D. GLOVER, 5th DISTRICT

DAVID J. TWA, CLERK OF THE BOARD AND COUNTY ADMINISTRATOR, (925) 335-1900

The Board of Supervisors respects your time, and every attempt is made to accurately estimate when an item may be heard by the Board. All times specified for items on the Board of Supervisors agenda are approximate. Items may be heard later than indicated depending on the business of the day. Your patience is appreciated.

SPECIAL MEETING
AGENDA
January 10, 2012

9:00 A.M. Convene and adjourn to Closed Session.

Closed Session Agenda :

A. CONFERENCE WITH LABOR NEGOTIATORS

1. Agency Negotiators: David Twa and Ted Cwiek.

Employee Organizations: Contra Costa County Employees' Assn., Local No. 1; Am. Fed., State, County, & Mun. Empl., Locals 512 and 2700; Calif. Nurses Assn.; Service Empl. Int'l Union, Local 1021; District Attorney's Investigators Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters, Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Service Empl. Int'l Union United Health Care Workers West; East County Firefighters' Assn.; Contra Costa County Defenders Assn.; Probation Peace Officers Assn. of Contra Costa County; Contra Costa County Deputy District Attorneys' Assn.; and Prof. & Tech. Engineers, Local 21, AFL-CIO.

9:30 A.M. Call to order by Chair Gayle B. Uilkema, and opening ceremonies.

Presentation of the Colors by the Contra Costa County Sheriff's Honor Guard

The Pledge of Allegiance

Singing of The National Anthem and America the Beautiful, led by Natalie and Christina Newman

Inspirational Thought - *"Write it on your heart that every day is the best day in the*

CONSIDER CONSENT ITEMS (Items listed as C.1 through C.166 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor or on request for discussion by a member of the public. Items removed from this section today will be continued to the January 17, 2012 meeting unless otherwise noted.

2012 REORGANIZATION OF THE BOARD OF SUPERVISORS

- Comments of the Outgoing Chair, Supervisor Gayle B. Uilkema
- Presentation of the 2011 Chair of the Board Award to the Rossmoor Senior Tutors for Youth
- Election of the 2012 Chair and Vice Chair of the Board of Supervisors
- Swearing in of the 2012 Chair and Vice Chair by the Honorable Diana Becton, Presiding Judge of the Contra Costa County Superior Court
- Presentation by Supervisor Piepho of token of appreciation to the 2011 Chair of the Board, Supervisor Gayle B. Uilkema
- Comments of the Incoming Chair, Supervisor Mary N. Piepho
- Introduction of Staff and Comments of Board Members

SHORT DISCUSSION ITEMS

SD. 1 PUBLIC COMMENT (3 Minutes/Speaker)

SD. 2 CONSIDER approving recommendations for Board Member appointments to local, regional and statewide boards, committees and commissions for 2012. (Supervisor Piepho)

ADJOURN in memory of former Concord City Manager, Farrel A. “Bud” Stewart and former Brentwood Chamber of Commerce Manager, Bonnie Lucchese.

11:30 A.M.

**ADJOURN to Board of Supervisors Reorganization Luncheon
Club Los Meganos
1700 Trilogy Parkway
Brentwood, CA 94513**

CONSENT ITEMS

Road and Transportation

- C. 1** APPROVE and AUTHORIZE Board Chair to execute Cooperative Agreement between County, State, SR4 Bypass Authority, and Cities of Antioch, Brentwood, and Oakley for transfer of SR4 Bypass to State and relinquishment of existing SR4, East County area. (No Fiscal Impact)
- C. 2** ADOPT Resolution No. 2012/4 accepting as complete the contracted work performed by Malachi Paving & Grading, Inc., for the Market Avenue Sidewalk Improvements project, as recommended by the Public Works Director, North Richmond area. (38% Transportation Development Act Funds, 33% Redevelopment Funds, 16% Local Funds, and 13% Community Development Block Grant Funds)
- C. 3** APPROVE the conveyance of Grant Deed Development Rights by Quitclaim Deed for minor subdivision MS 2-89 to The Nelson Family Trust, dated May 4, 1982 and AUTHORIZE the Chair, Board of Supervisors to execute the Quitclaim Deed on behalf of the County, as recommended by the Public Works Director, Alamo area. (No fiscal impact)
- C. 4** APPROVE Notice of Intention to Convey Real Property to Diablo Water District and Direct Clerk of the Board to publish pursuant to Government Code Section 6061, that the Board will meet on January 24, 2012 to consider approval of conveyance, Knightsen area. (No fiscal impact)
- C. 5** APPROVE and AUTHORIZE the Public Works Director, or designee, to execute the Purchase and Sale Agreement Between Contra Costa County and Contra Costa Water District for the property located south of Chadborne Road along Deer Valley Road (portion of Assessors Parcel Number 007-010-007), ACCEPT the Grant Deed from Contra Costa Water District, and APPROVE payment in the amount of \$104,200, in connection with the Deer Valley Road Safety Project as recommended by the Public Works Director, Antioch area. (80% Federal Highway Safety Improvement Program (HSIP) and 20% by Proposition 1B State Funds)
- C. 6** ADOPT Resolution No. 2012/9 accepting as complete the contracted work performed by Grade Tech, Inc., for the Vasco Road at Camino Diablo Intersection Improvements project, as recommended by the Public Works Director, Byron area. (100% Proposition 1B Funds)
- C. 7** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Public Works Department, to execute a Purchase Order with Telfer Oil Company, in an amount not to exceed \$325,000 to purchase CRS-2 (Cationic Rapid Set) and PMCRS-2 (Polymer Modified Cationic Rapid Set) asphalt emulsion for various road repair and maintenance activities, Countywide. (100% Local Road Funds)

- C. 8** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Public Works Department, to execute an increase to Purchase Order 33685 with Valley Slurry Seal, in the amount of \$295,000 to \$774,890 for PMCRS-2H (Polymer Modified Cationic Rapid Set) and PMARE (Polymer Modified Asphalt Rejuvenator Emulsion) and excess spread time used in the 2011 Surface Treatment Program, Countywide. (100% Local Road Funds)
- C. 9** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Public Works Department, to execute a Purchase Order with Coast Counties Truck & Equipment, in an amount not to exceed \$75,000, for the purchase of a low bed equipment trailer for Public Works Road Maintenance, Countywide. (100% Local Road Funds)
- C. 10** ADOPT Resolution No. 2012/18 accepting completion of improvements for road acceptance RA 09-01245 (cross-reference subdivision SD 07-08970) for project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No Fiscal Impact)

Engineering Services

- C. 11** ADOPT Resolution No. 2012/19 accepting completion of improvements for drainage acceptance DG 02-00012 (cross-reference subdivision SD 03-08508) for project being developed by Windemere BLC Land Company, LLC as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No Fiscal Impact)
- C. 12** ADOPT Resolution No. 2012/20 accepting completion of improvements for drainage acceptance DG 02-00015 (cross-reference subdivision SD 00-08507), for project developed by Windemere BLC Land Company, LLC, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No Fiscal Impact)
- C. 13** ADOPT Resolution No. 2012/21 accepting completion of improvements for drainage improvement agreement DG 03-00025 (cross-reference subdivision SD 00-08507), for project being developed by Windemere BLC Land Company, LLC as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No Fiscal Impact)
- C. 14** ADOPT Resolution No. 2012/17 accepting Offer of Dedication for Roadway Purposes for land use permit LP 11-02034, for project being developed by Pawan K. Garge and Krishna Garge, as recommended by the Public Works Director, Bay Point area. (No Fiscal Impact)
- C. 15** ADOPT Resolution No. 2012/12 accepting completion of improvements for minor subdivision MS 01-00002, as recommended by the Public Works Director, Kensington area. (No Fiscal Impact)

- C. 16** ADOPT Resolution No. 2012/14 accepting completion of warranty period and release of cash deposit for faithful performance, subdivision SD 03-08710, as recommended by the Public Works Director, Discovery Bay area. (No Fiscal Impact)
- C. 17** ADOPT Resolution No. 2012/16 accepting completion of private improvements (Falling Star Drive, Little Valley Road and Shadow Hill Drive) for subdivision SD 05-08984, for a project being developed by O'Brien at Pacheco, LLC, as recommended by the Public Works Director, Martinez area. (No Fiscal Impact)
- C. 18** ADOPT Resolution No. 2012/13 accepting completion of improvements for Subdivision 07-08970, for a project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No Fiscal Impact)
- C. 19** ADOPT Resolution No. 2012/15 accepting completion of private improvements (Alderwood Court) for subdivision SD 97-08100, for project being developed by John S. Herrington as recommended by the Public Works Director, Walnut Creek area. (No Fiscal Impact)

Special Districts & County Airports

- C. 20** Acting as the Contra Costa County Fire Protection District Board of Directors, APPROVE and AUTHORIZE the Fire Chief-Contra Costa County Fire Protection District, or designee, to sell, in consideration for a payment of \$11,000, a 2001 Ford F-150 command-type vehicle to the Crockett-Carquinez Fire Protection District. (100% Crockett-Carquinez Fire Protection District) (Consider with C. 20)
- C. 21** APPROVE the Conveyance of Real Property, identified as the Old Fire Station 93 at 215 Second Street, APN 035-131-002, to the City of Oakley, Oakley area. (No Fiscal Impact)
- C. 22** Acting as the Crockett Carquinez Fire Protection District Board of Directors, APPROVE and AUTHORIZE the Fire Chief-Crockett Carquinez Fire Protection District, or designee, to purchase, for the amount of \$11,000, a 2001 Ford F-150 command-type vehicle from the Contra Costa County Fire Protection District. (100% Crockett-Carquinez Fire Protection District) (Consider with C. 20)

Claims, Collections & Litigation

- C. 23** DENY claims filed by Shameel Ali, Jomoa Beitia, Genaro Flores, Dale Norman Harms, Hoffman Land Development Co., Jiyeon Lee & Ilhwan Park, Andrew Moffett Jr., Mabo Muanza, and Sara Sowko.

Honors & Proclamations

- C. 24** ADOPT Resolution No. 2012/5 recognizing Associated Builders and Contractors, Inc., Golden Gate Chapter for 35 years as an Association as recommended by Supervisor Piepho.
- C. 25** ADOPT Resolution No. 2012/10, declaring the month of January as Slavery and Human Trafficking Prevention, as recommended by Supervisor Piepho and Supervisor Gioia.

Appointments & Resignations

- C. 26** APPOINT Gary Arfsten to the District III seat on the Countywide Bicycle Advisory Committee, as recommended by Supervisor Mary Nejedly Piepho.
- C. 27** APPOINT John Cunningham to the Contra Costa County seat and Jerry Fahy to the Contra Costa Costa-Alternate seat on the Contra Costa Transportation Authority-Countywide Bicycle and Pedestrian Plan Advisory Committee, as recommended by the Conservation and Development Director.
- C. 28** APPOINT Juliet Scott to the District III Family Member seat on the Contra Costa County Mental Health Commission to a term expiring June 30, 2012, as recommended by Supervisor Mary Nejedly Piepho.
- C. 29** APPOINT Pam Allen to the Appointee 2 seat on the Bethel Island Municipal Advisory Council to a term expiring December 31, 2012, as recommended by Supervisor Piepho.
- C. 30** REAPPOINT Ken Jonah, Alton Moody, Trudy Negherbon and Harry Saunders to County Service Area P-2A Citizen Advisory Committee to terms expiring December 31, 2013, as recommended by Supervisor Mary Nejedly Piepho.
- C. 31** REAPPOINT Diane Stevens, Dannica Earl and Richard Kane to the P-6 Citizen Advisory Committee for Discovery Bay to a term expiring December 31, 2013, as recommended by Supervisor Mary Nejedly Piepho.
- C. 32** APPOINT Monique Tarver to the District III Consumer seat on the Contra Costa County Mental Health Commission to a term expiring June 30, 2014, as recommended by Supervisor Mary Nejedly Piepho.
- C. 33** APPROVE the new medical staff members, affiliated staff, assignment to secondary department, additional privileges, advancement to permanent staff, biennial reappointments, biennial renewal of privileges, and resignations as recommended by the Medical Executive Committee at their December 19, 2011 meeting, and by the Health Services Director.

- C. 34** APPOINT Reverend Dr. Rodney G. McNab to the District III seat on the Economic Opportunity Council to a term expiring June 30, 2013, as recommended by Supervisor Mary Nejedly Piepho.
- C. 35** APPOINT Teresa Lachenbruch to the Business #14 seat on the Workforce Development Board, as recommended by the Internal Operations Committee.

Appropriation Adjustments

- C. 36** Probation (0308) : APPROVE Appropriations and Revenue Adjustment No. 5034 authorizing new revenue in the amount of \$1,548,270 from the County's Local Revenue Fund (State of California AB109 Public Safety Realignment) and appropriating it to the Probation Department for expenditure on public safety realignment responsibilities as defined in the County's Community Corrections Partnership 2011/12 Realignment Plan and Budget.
- C. 37** Sheriff's Office (0255)/General Services (0064): APPROVE Appropriations Adjustment No. 5030 authorizing the transfer of appropriations in the amount of \$2,329 from the Office of the Sheriff's to General Services - Fleet Replacement for the purchase of a replacement patrol vehicle.

Intergovernmental Relations

- C. 38** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation interagency agreement with Mt. Diablo Unified School District, in an amount not to exceed \$3,948,290, to provide school-based mental health services to seriously emotionally disturbed students in the Mt. Diablo Unified School District for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012 in an amount not to exceed \$1,974,145. (34% Federal Medi-Cal, 34% State Early and Periodic Screening, Diagnostics, and Treatment, 32% Mt. Diablo Unified School District)
- C. 39** APPROVE Resolution No. 2012/11 designating Public Works Department positions authorized to sign applications and file with the California Emergency Management Agency for obtaining federal financial assistance, Countywide.

Personnel Actions

- C. 40** ADOPT Position Adjustment Resolution #20136 to add one Contracts and Grants Specialist I position (represented) in the Health Services Department. (100% Low Income Health Plan)

- C. 41** ADOPT Position Adjustment Resolution No. 21032 to increase the hours of two permanent part-time Registered Nurse-Advanced Level positions from 24/40 to 36/40 and from 32/40 to 36/40 in the Health Services Department (represented). (100% offset by straight-time overtime, Enterprise I Fund)
- C. 42** ACKNOWLEDGE receipt of report of suspension of competition and direct appointment in the Health Services Department to facilitate return to work of a County employee through the County Rehabilitation Program, as provided for in the Personnel Management Regulations, Section 502, as part of the County Disability Program, as recommended by the Assistant County Administrator - Director of Human Resources.
- C. 43** ADOPT Position Adjustment Resolution No. 20973 to cancel one Clinical Psychologist position and increase the hours of four Mental Health Clinical Specialist positions in the Health Services Department. (Cost Savings)
- C. 44** ADOPT Position Adjustment Resolution #21038 to increase the hours of one Exempt Medical Staff Dentist position (represented) and three Exempt Medical Staff Physician positions (represented) in the Health Services Department. (100% Medi-Call and FQHC)
- C. 45** ADOPT Position Adjustment Resolution #21027 to add one Health Services Information Systems Specialist position (represented) in the Health Services Department. (100% CCHP Enterprise Fund)
- C. 46** ADOPT Position Adjustment Resolution #21029 to cancel one Network Analyst II position and add one Network Administrator II position (represented) in the Health Services Department. (Cost Neutral)
- C. 47** ADOPT Position Adjustment Resolution #21030 to add one 20/40 Mental Health Clinical Specialist - Project position (represented) in the Health Services Department. (100% MHSA funds)
- C. 48** ADOPT Position Adjustment Resolution #21031 to add two Mental Health Community Support Worker I positions (represented) and one Mental Health Community Support Worker II position (represented) in the Health Services Department. (100% MHSA Funds)
- C. 49** ADOPT Position Adjustment Resolution No. 21037 to Add 40/40 Board of Supervisors Assistant-Specialist position (unrepresented) and cancel two 20/40 Board of Supervisors Assistant-General Office positions in the District V Board of Supervisors Office. (Budgeted)

Grants & Contracts

APPROVE and AUTHORIZE execution of agreements between the County and the following agencies for receipt of fund and/or services:

- C. 50** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract between the City and County of San Francisco and the County of Contra Costa permitting Contra Costa County to receive FY 2010 Interoperable Emergency Communication grant program funds in an amount not to exceed \$130,000 to develop and improve interoperable public safety communications for the period June 1, 2011 through December 31, 2012. (75% Federal, 25% In-Kind match; Budgeted)
- C. 51** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept Contra Costa County Department of Conservation and Development, Redevelopment and Economic Development, Community Development Block Grant funds in an amount not to exceed \$22,000 to support the Bay Point Works Community Career Center for the period of fiscal years 2012-2013 and 2013-2014. (No County match)
- C. 52** APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with the State of California, Office of Traffic Safety, to accept a \$150,000 grant for the specialized supervision of Driving Under the Influence offenders for the period October 1, 2011 through September 30, 2012. (No County match)
- C. 53** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept California Department of Social Services Department grant funding in an amount not to exceed \$700,000 for the Supplemental Nutrition Assistance Program Education program for the period January 1, 2012 through September 30, 2013. (No County match)
- C. 54** APPROVE and AUTHORIZE the Librarian, or designee, to apply for and accept the Library Services and Technology Act grant in the amount of \$5,000 from the California State Library to provide funds to the Concord Library to help veterans adjust to civilian life by connecting them to the community through book discussion groups, recording their stories for the Library of Congress' Veterans History Project, and providing a workshop on how to access veteran benefits for the period January 1, 2012 through September 30, 2012. (No Library fund match)
- C. 55** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept grant funding in an amount not to exceed \$280,000 from Humboldt State University to provide Small Business Development Center Services for the period January 1, 2012 through December 31, 2012. (Required match of 50% from Small Business Development Center donations and 50% County in-kind)

- C. 56** ADOPT Resolution No. 2012/7 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment with California Department of Aging to accept funds increasing the payment limit to the County by \$82,710 to a new limit of \$390,192 and approve the corresponding adjusted budget to provide Health Insurance Counseling and Advocacy Program Services with no change in term of July 1, 2011 through June 30, 2012. (No County match)
- C. 57** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept CDBG funding from the City of Antioch Economic Development Block Grant program in an amount not to exceed \$20,000 each year for two years for the operation of the Adult Interim Housing Program and execute an agreement for the operations of the Adult Interim Housing Program and to perform all responsibilities in relationship to receipt of the funding, for the period from July 1, 2012 through June 30, 2014. (No County match)
- C. 58** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept funding from the City of Concord Community Development Block Grant program in the amount of \$30,000 per year for fiscal years 2012-2013 and 2013-2014 for the operation of the Adult Interim Housing Program. (No county match)
- C. 59** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept CDBG funding from the City of Walnut Creek for the Adult Interim Housing Program in an amount not to exceed \$10,000 year for two years and execute agreements for the operation of the County's Adult Interim Housing Program for the period July 1, 2012 through June 30, 2014. (No County match)
- C. 60** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept funding from the City of Pittsburg Community Access Department Block Grant program in an amount not to exceed \$10,000 each year for two years and exeute agreements for the operation of the Adult Interim Housing Program and to perform all responsibilities in relation to receipt of the funding, for the period from July 1, 2012 through June 30, 2014. (No County match)
- C. 61** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept funding from the Contra Costa County Department of Conservation & Development Emergency Shelter Grant program, in an amount not to exceed \$90,000 each year for two years and execute agreements for the operation of the County's Homeless Shelter Program at the Richmond and Concord sites, for the period from July 1, 2012 through June 30, 2014. (No County match)

- C. 62** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept funding from the Contra Costa County Department of Conservation & Development Emergency Shelter Grant program in an amount not to exceed \$10,000 each year for two years, and execute agreements for the operation of the County's Calli House Homeless Youth Shelter Program in Richmond for the period from July 1, 2012 through June 30, 2013. (No County match)
- C. 63** APPROVE and AUTHORIZE the Health Services Director, or designee, to apply for and accept funding from the Contra Costa County Department of Conservation & Development in the amount of \$100,000 each year for two years and execute agreements for the operation of the County's Adult Interim Housing Programs, for the period from July 1, 2012 through June 30, 2014. (No County match)
- C. 64** APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to execute a contract amendment with California Department of Community Services and Development for Low-Income Home Energy Assistance and Weatherization Program to extend the contract term from January 1, 2011 to March 31, 2012 to new a new term of January 1, 2011 through December 31, 2012 with no change to the payment limit. (No County match)
- C. 65** APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to execute a contract amendment with California Department of Community Services and Development to increase the payment limit by \$500,000 to a new payment limit not to exceed \$5,054,300 for the Weatherization Program with no change to the term June 30, 2009 through March 31, 2012. (No County match)
- C. 66** APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to accept funding from California Department of Community Services and Development in an amount not to exceed \$96,307 for Community Services Block Grant Program services during the term January 1, 2012 through December 31, 2012. (No County match)

APPROVE and AUTHORIZE execution of agreement between the County and the following parties as noted for the purchase of equipment and/or services:

- C. 67** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Crestwood Behavioral Health, Inc., in an amount not to exceed \$95,000, to provide Emergency Residential Care Placement Agreement services, for the period January 1, 2012 through December 31, 2012. (100% Mental Health Realignment)

- C. 68** AWARD a construction contract to Vila Construction, the lowest responsive and responsible bidder, in the amount of \$390,470, for the Antepartum Room Remodel Project at 2500 Alhambra Avenue, Martinez, for the Health Services Department and AUTHORIZE the General Services Deputy Director, or designee, to execute the contract; REJECT non-responsive bids submitted by Orea Construction and Murray Building. (100% Hospital Enterprise 1 Fund)
- C. 69** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Rubicon Programs Incorporated, in an amount not to exceed \$1,345,200, to provide mental health program services for mentally disturbed adults in West County, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$672,600. (97% Federal FFP Medi-Cal, 3% State Early and Periodic Screening, Diagnosis, and Treatment)
- C. 70** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with St. Helena Hospital, in an amount not to exceed \$250,000, to provide inpatient psychiatric hospital services for the period from July 1, 2011 through June 30, 2012. (100% State Managed Care Allocation)
- C. 71** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with FamiliesFirst, Inc., in an amount not to exceed \$631,536, to provide day treatment services for seriously emotionally disturbed adolescents, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$315,768. (50% Medi-Cal and 50% State EPSDT)
- C. 72** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Richard D. Baldwin, M.D. in an amount not to exceed \$220,800, to provide geriatric psychiatric services, for the period January 1, 2012 through December 31, 2012. (100% Mental Health Realignment)
- C. 73** APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract extension with Insignia Environmental extending the term from December 31, 2011 to April 30, 2012 for continued services relating to the Avian and Bat Monitoring Program for the Buena Vista Wind Energy Project, with no change to the payment limit. (100% Permit Application Fees)
- C. 74** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Desarrollo Familiar, Inc., in an amount not to exceed \$258,462, to provide mental health services in West County for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$129,231. (18% Federal Medi-Cal, 39% SAMHSA Grant and 43% Mental Health Realignment)

- C. 75** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Fred Finch Youth Center, in an amount not to exceed \$1,400,642, to continue implementation of the Mental Health Services Act Community Services and Supports Program, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$700,321. (39% Federal Medi-Cal and 61% State Mental Health Services Act)
- C. 76** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Lifelong Medical Care, in an amount not to exceed \$118,970, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$59,485. (100% Mental Health Services Act)
- C. 77** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with People Who Care Children Association, in an amount not to exceed \$203,594, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$101,797. (100% Mental Health Service Act)
- C. 78** AWARD the following trade contracts to the lowest responsive and responsible bidders for the West County Health Center Project, and AUTHORIZE the Deputy General Services Director, or designee, to execute the trade contracts: Joseph J. Albanese, Inc., \$990,510 (Base Bid plus Additive Alternates #1 and #3) for Trade Bid Package 5B, consisting of site concrete/caulking; Golden State Carpet Services, Inc., \$423,280 for Trade Bid Package 5C, consisting of flooring; Shooter and Butts, Inc., \$466,964 for Trade Bid Package 5G, consisting of landscaping and irrigation; Service Metal Products, Inc., \$149,900 for Trade Bid Package 5H, consisting of miscellaneous specialties; Westco Iron Works, \$208,500 (Base Bid plus Additive Alternate #13) for Trade Bid Package 5J, consisting of miscellaneous metals phase 2. (Health Resources and Services Administration Grant, Enterprise 1 Fund, and Bond Financing)
- C. 79** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Department, a purchase order with Bacon East Pharmacy, Inc., in the amount of \$135,000, to provide pharmacy prescriptions for mentally ill clients in Contra Costa Mental Health programs who are uninsured while benefits are being established, for the period February 1, 2012 to January 31, 2013. (100% Mental Health Realignment)
- C. 80** APPROVE and AUTHORIZE the Auditor-Controller, on behalf of the Health Services Department, to reimburse the City of Richmond in an amount not to exceed \$21,820 for the purchase of ProQA Software used in emergency medical dispatch. (100% Measure H Funds)

- C. 81** APPROVE and AUTHORIZE the Risk Manager to execute a contract with Contra Costa County Schools Insurance Group (CCCSIG) in an amount not to exceed \$198,500 to perform medical billing reviews for the period effective January 1, 2012 through December 31, 2012. (100% Workers' Compensation Internal Service Fund)
- C. 82** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Sodexo America, LLC in an amount not to exceed \$377,855, to provide management and oversight of the Environmental Services Unit at Contra Costa Regional Medical and Health Centers, for the period January 1, 2012 through December 31, 2012. (100% Enterprise Fund I)
- C. 83** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Jackson & Coker Locum Tenens, LLC in an amount not to exceed \$100,000, to provide temporary help physicians for Contra Costa Regional Medical Center, Contra Costa Health Centers and the County's Main Detention Facility, for the period January 1, 2012 through December 31, 2012. (100% Enterprise Fund I)
- C. 84** APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract amendment with Behavioral Interventions, Inc., to extend the term from December 31, 2011 to January 31, 2012 and increase the payment limit by \$30,000 to a new payment limit of \$495,000 to provide additional electronic monitoring equipment and services. (100% County General Fund, Budgeted)
- C. 85** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Taryk Rouchdy (dba International Effectiveness Center) in an amount not to exceed \$200,000, to provide translation and interpreter services, for the period December 1, 2011 through November 30, 2012. (100% Enterprise Fund I)
- C. 86** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Rubicon Programs Incorporated, in an amount not to exceed \$1,345,200, to provide mental health program services for mentally ill adults in West County, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$672,600. (97% Federal Medi-Cal, 3% State Early and Periodic Screening, Diagnosis, and Treatment)
- C. 87** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Community Health for Asian Americans, in an amount not to exceed \$123,421, to provide Mental Health Services Act Community Services and Supports Program for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$61,711. (46% Federal Medi-Cal, 54% State Mental Health Services Act)

- C. 88** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Crestwood Behavioral Health, Inc., in an amount not to exceed \$7,543,000, to provide subacute skilled nursing care services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$3,771,500. (12% Mental Health Services Act, 88% Mental Health Realignment)
- C. 89** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Rainbow Community Center of Contra Costa County, in an amount not to exceed \$138,506, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$69,253. (100% Mental Health Services Act)
- C. 90** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a Novation Interagency Agreement with Martinez Unified School District, in an amount not to exceed \$170,080, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$85,040. (100% State Mental Health Services Act)
- C. 91** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Native American Health Center, Inc. in an amount not to exceed \$213,422, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$106,711. (100% Mental Health Services Act)
- C. 92** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Jewish Family and Children's Services of the East Bay, in an amount not to exceed \$159,699, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$79,849. (100% Mental Health Services Act)
- C. 93** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Contra Costa Crisis Center, in an amount not to exceed \$292,840, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$146,420. (100% Mental Health Services Act)

- C. 94** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of Health Services Department, to execute a purchase change order with Clarity Software Solutions, Inc., to add additional funds in the amount of \$650,000 to a new total of \$1,000,000 and to extend the current term through June 30, 2012, for continuation of printed Contra Costa Health Plan member materials and ID cards. (100% Enterprise II)
- C. 95** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a cancellation agreement with Ramon Berguer, M.D., for his existing contract, effective at close of business on December 31, 2011; and to execute a new contract with Ramon Berguer, M.D., in an amount not to exceed \$315,000, to provide general surgery services for patients at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2012 through December 31, 2012. (100% Enterprise I)
- C. 96** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a cancellation agreement with Stephen D. Weiss, M.D., for his existing contract, effective at close of business on December 31, 2011; and to execute a new contract with Stephen D. Weiss, M.D., in an amount not to exceed \$540,000, to provide general surgery services for patients at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2012 through December 31, 2012. (100% Enterprise I)
- C. 97** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute amendments to specified contracts, effective December 1, 2011, to modify the Service Plan of each contract to include provisions for Electronic Health Records assignment with no change in the payment limits and no change in the terms. (100% Enterprise Fund I - no cost amendment)
- C. 98** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with All Health Services, Corporation, effective September 1, 2011, to increase the payment limit by \$147,339 to a new payment limit of \$1,957,339, to provide temporary medical staffing services at Contra Costa Regional Medical Center and Contra Costa Health Centers, and the Detention Facilities, with no change in the original term of October 1, 2009 through September 30, 2011. (100% Enterprise Fund I)
- C. 99** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with East Bay Newborn Specialists, Inc. in an amount not to exceed \$242,904, to provide neonatology services for obstetrics and newborn patients at Contra Costa Regional Medical and Health Centers, for the period January 1, 2012 through December 31, 2012. (100% Enterprise Fund I)

- C.100** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Young Men's Christian Association of the East Bay, in an amount not to exceed \$209,268, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$104,634. (100% Mental Health Services Act)
- C.101** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with the West Contra Costa Youth Services Bureau, in an amount not to exceed \$475,381, to provide school-based mental health services to seriously emotionally disturbed students in West County, for the period from July 1, 2011 through June 30, 2012. This contract includes a six-month automatic extension through December 31, 2012 in an amount not to exceed \$237,690. (50% Federal Medi-Cal and 50% State Early and Periodic Screening, Diagnosis, and Treatment)
- C.102** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Young Men's Christian Association of the East Bay, in an amount not to exceed \$403,000, to provide on-site school counseling services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$201,500. (45% Federal Medi-Cal, 45% State Early and Periodic Screening, Diagnosis, and Treatment, 10% Mental Health Realignment)
- C.103** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with the West Contra Costa Youth Services Bureau, in an amount not to exceed \$1,270,894, to provide wraparound services to severely emotionally disturbed children, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$635,447. (50% Federal Medi-Cal and 50% State Early and Periodic Screening, Diagnosis and Treatment Program)
- C.104** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Lincoln Child Center, Inc., in an amount not to exceed \$2,293,490, to provide school-based mental health services for severely emotionally disturbed students and their families, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$1,146,745. (50% FFP and 50% State Early and Periodic Screening, Diagnosis and Treatment Program)
- C.105** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with STAND! For Families Free of Violence, in an amount not to exceed \$107,500, to provide mental health services to recipients of the CalWORKs Program, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$53,750. (100% State CalWORKs)

- C.106** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Seneca Family of Agencies, in an amount not to exceed \$665,000, to provide intensive crisis stabilization services to youth through the Mobile Crisis Response Teams for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$332,500. (40% Federal Medi-Cal, 40% State Early and Periodic Screening, Diagnosis and Treatment, 11% County Mental Health Realignment and 9% school districts of students receiving services)
- C.107** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with RYSE, Inc., a California Nonprofit Corporation, in an amount not to exceed \$430,133, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$215,066. (100% Mental Health Services Act)
- C.108** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with DocuStream, Inc., in an amount not to exceed \$230,000, to provide electronic claims processing services, for the period November 1, 2011 through October 31, 2012. (100% Health Plan Member Premiums)
- C.109** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Youth Homes Incorporated, in an amount not to exceed \$1,710,000, to provide residential treatment services for County-referred youth, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$855,000. (50% by Federal Financial Participation (FFP) Medi-Cal, and 50% by State Early and Periodic Screening, Diagnosis, and Treatment)
- C.110** APPROVE and AUTHORIZE the Purchasing Agent on behalf of the Health Services Department, to execute a purchase order with One Touch Global Technologies, in an amount not to exceed \$306,800, for purchase of hardware, software and maintenance for a RightFax enterprise faxing solution, for the period from January 1, 2012 through December 31, 2012. (100% Federal)
- C.111** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Desarrollo Familiar, Inc., in an amount not to exceed \$207,096, to continue implementation of the Mental Health Services Act Community Services and Supports Program, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$103,548. (32% Federal Medi-Cal and 68% State Mental Health Services Act)

- C.112** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with La Cheim School, Inc., in an amount not to exceed \$1,800,000, to provide therapeutic behavioral services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$900,000. (50% Federal Medi-Cal and 50% State Early and Periodic Screening, Diagnosis and Treatment)
- C.113** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Young Men's Christian Association of the East Bay, in an amount not to exceed \$402,168, to provide school-based mental health services to seriously emotionally disturbed students in West County for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$201,084. (50% FFP and 50% State Early and Periodic Screening, Diagnosis and Treatment)
- C.114** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with FamiliesFirst, Inc., in an amount not to exceed \$269,910, to provide school-based mental health services to seriously emotionally disturbed students in the Mount Diablo Unified School District, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$134,955. (30% Federal Medi-Cal, 30% State Early and Periodic Screening, Diagnosis and Treatment and 40% Mount Diablo Unified School District)
- C.115** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the West Contra Costa Youth Service Bureau, in an amount not to exceed \$1,297,788, to provide wraparound mental health services for youth, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$648,894. (50% Federal Medi-Cal and 50% State Early and Periodic, Diagnosis, Screening and Treatment)
- C.116** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Child Abuse Prevention Council of Contra Costa County, in an amount not to exceed \$111,828, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$55,914. (100% Mental Health Services Act)
- C.117** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with The Latina Center, in an amount not to exceed \$102,740, to provide Mental Health Services Act prevention and early intervention services for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$51,370. (100% Mental Health Services Act)

- C.118** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Asian Community Mental Health Board, in an amount not to exceed \$130,000, to provide Mental Health Services Act prevention and early intervention services, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$65,000. (100% Mental Health Services Act)
- C.119** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a novation contract with Lao Family Community Development, Inc., in an amount not to exceed \$169,926, to provide Mental Health Services Act prevention and early intervention services, for the period July 1, 2011 through June 30, 2012, with a six-month automatic extension through December 31, 2012, in an amount not to exceed \$84,963. (100% Mental Health Service Act)
- C.120** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a cancellation agreement with Michael Gynn, M.D., for his existing contract, effective at close of business on December 31, 2011; and to execute a new contract with Michael Gynn, M.D., in an amount not to exceed \$560,000, to provide general surgery services for patients at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2012 through December 31, 2012. (100% Enterprise I)
- C.121** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Mark H. Kogan, M.D., effective November 1, 2011, to increase the payment limit by \$20,000 to a new payment limit of \$410,000 to provide additional gastroenterology services at Contra Costa Regional Medical and Health Centers, with no change in the original term of January 1, 2011 through December 31, 2013. (100% Enterprise Fund I)
- C.122** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a cancellation agreement with David H.C. Raphael, M.D., for his existing contract, effective at close of business on December 31, 2011; and to execute a new contract with David H.C. Raphael, M.D., in an amount not to exceed \$345,000, to provide general surgery services for patients at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2012 through December 31, 2012. (100% Enterprise I)
- C.123** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Staff Care, Inc., effective December 1, 2011, to increase the payment limit by \$400,000 to a new payment limit of \$1,700,000 to provide temporary physician coverage at Contra Costa Regional Medical and Health Centers, with no change in the original term of January 1, 2011 through December 31, 2011. (100% Enterprise Fund I)

- C.124** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to issue a Request for Proposal for mandated Child Welfare Drug Testing Services for the period of July 1, 2012 through June 30, 2013 in an amount not to exceed \$225,000. (30% County; 70% State)
- C.125** APPROVE and AUTHORIZE the Purchasing Agent, to execute a purchase order with Cleansource, Inc. in the amount of \$1,100,000 for the purchase of janitorial supplies at Contra Costa Regional Medical Center and Contra Costa Health Centers for the term from January 31, 2012 through January 31, 2015. (100% Enterprise I funds)
- C.126** APPROVE and AUTHORIZE the Purchasing Agent, to execute a purchase order with Unisource in the of \$945,000 for the purchase of janitorial supplies at Contra Costa Regional Medical Center and Contra Costa Health Centers for the term from January 31, 2012 through January 31, 2015. (100% Enterprise I funds)
- C.127** WAIVE the requirements of Administrative Bulletin #611, Section III. B. and APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute purchase orders, in an aggregate amount not to exceed \$950,000, with vendors to be selected by the Purchasing Agent, for various equipment to implement and support the electronic health record system, for the term from January 10, 2012 through December 31, 2013. (100% American Recovery and Reinvestment Act and Delivery System Reform and Incentive Pool funds)
- C.128** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with PerformRx, LLC, effective December 15, 2011, to increase the payment limit by \$13,000,000 to a new payment limit of \$83,000,000 to provide additional pharmacy program administration services, with no change in the original term of May 1, 2009 through April 30, 2012. (100% Health Plan Member Premiums)
- C.129** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Jackson & Coker LocumTenens, LLC, in an amount not to exceed \$300,000, to provide temporary psychiatric services for the Mental Health Outpatient Clinics, for the period January 1, 2012 through December 31, 2012. (100% Mental Health Realignment Funds)
- C.130** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Valerie Gulyash, in an amount not to exceed \$110,000, to provide consultation and technical assistance with regard to the billing and electronic medical record systems used at Contra Costa Regional Medical Center, for the period January 1, 2012 through December 31, 2012. (100% Enterprise Fund I)

- C.131** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Robert Green (dba East Bay Audiologists), in an amount not to exceed \$400,000, to provide audiological evaluation services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period January 1, 2012 through December 31, 2013. (100% Enterprise Fund I)
- C.132** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with William E. Berlingieri, M.D., in an amount not to exceed \$313,600, to provide outpatient psychiatric services to mentally ill adults in West County, for the period January 1, 2012 through December 31, 2012. (100% Mental Health Realignment)
- C.133** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with MGA Healthcare, Inc., in an amount not to exceed \$250,000, to provide temporary pharmacists and pharmacy technicians at Contra Costa Regional Medical and Health Centers, for the period from January 1, 2012 through December 31, 2012. (100% Enterprise Fund I)
- C.134** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Victor Kogler, in an amount not to exceed \$125,938, to provide consultation, technical assistance and operational support to the Alcohol and Other Drugs Services Division, for the period January 1, 2012 through December 31, 2012. (100% Federal Prevention Set-Aside)
- C.135** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Roobal Sekhon, M.D., effective December 1, 2011 to increase the payment limit by \$36,000 to a new payment limit of \$270,000, to provide additional professional outpatient psychiatric services, for the period August 1, 2011 through July 31, 2012. (87% by Mental Health Realignment and 13% Enterprise Fund I)
- C.136** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Clinical Computer Systems, Inc., in an amount not to exceed \$64,000, including modified indemnification language, to provide consultation and technical assistant with regard to Contra Costa Regional Medical Center and Health Centers Fetal Monitoring System and integration to the EPIC Project, for the period from December 1, 2011, through December 31, 2012. (100% Medicare & Medicaid Electronic Health Records Incentive Program of the American Recovery & Reimbursement Act.

- C.137** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract One Touch Global Technologies, Inc., in an amount not to exceed \$35,000, including modified indemnification language, to provide consultation and technical assistant with regard to project analysis and implementation for the EPIC project at Contra Costa Regional Medical Center and Health Centers, for the period from December 1, 2011, through November 30, 2012 (100% Medicare & Medicaid Electronic Health Records Incentive Program of the American Recovery & Reimbursement Act).
- C.138** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with Robert Half International, Inc. (dba Accountemps), to increase the payment limit by \$70,000 to a new payment limit of \$166,600 and extend the contract termination date from December 31, 2011 to December 31, 2012 for continuing temporary accounting services, with no change to the existing modified indemnification language. (100% County General Fund, Budgeted)
- C.139** APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee to execute a contract with First Baptist Church of Pittsburg, California in an amount not to exceed \$2,011,694 for Head Start Delegate Agency childcare services for the period of January 1, 2012 through December 31, 2012. (100% Federal)
- C.140** APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to execute a contract with Brighter Beginnings, in an amount not to exceed \$151,200 for Home-based Early Head Start Program Enhancement Services during the term October 1, 2011 through September 30, 2012. (100% Federal)
- C.141** APPROVE and AUTHORIZE the County Administrator, or designee, to execute two contracts in a total amount not to exceed \$230,000, one with the Congress of Neutrals for \$127,500 and one with the Center for Human Development for \$102,500, for the County Dispute Resolution Program for the period January 1 through December 31, 2012. (100% Restricted Dispute Resolution Funds)
- C.142** APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Allen Packaging Company in the amount of \$125,000 to provide three-compartment trays for Seal-a-Meal food to be used at the West County, Martinez, and Marsh Creek Detention Facilities for the period January 1 through December 31, 2012. (100% County General Fund; Budgeted)

Other Actions

- C.143** APPROVE and AUTHORIZE the Auditor-Controller to change the Tax Rate Area (TRA) increment allocation factor designated for the parcels in TRA 66056 of the Stonegate Development, Subdivisions 6743, 6884, 6885 and 6197 in County Service Area P-2 (Danville-Alamo area) to County Service Area P-2B (Alamo area), as recommended by the Sheriff-Coroner. (No net impact to the County General Fund)
- C.144** APPROVE and AUTHORIZE the Auditor-Controller or designee, on behalf of the Department of Child Support Services to issue payment in an amount not to exceed \$81,686, to the California State Department of Child Support Services for child support trust fund closeout audit findings. (100% Child Support Special Operating Fund)
- C.145** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an Unpaid Student Training Agreement with the Board of Trustees of Peralta Community College District to provide radiology field instruction for the Contractor's radiology students for the period from January 1, 2012 through December 31, 2017.
- C.146** ACCEPT the November 2011 update on the operations of the Employment and Human Services Department, Community Services Bureau, as recommended by the Employment and Human Services Department Director.
- C.147** ACCEPT Canvass of Votes for County Service Area P-6, Zone 2606 (Martinez Area) on the December 6, 2011 Special Election, as recommended by the Clerk-Recorder. (No fiscal impact)
- C.148** CONSENT to joint representation of the County and Affordable Housing Associates by Goldfarb and Lipman on a \$1.5 million loan of Neighborhood Stabilization Program funds; APPROVE and AUTHORIZE County Counsel or designee to execute a conflict waiver. (No Fiscal Impact)
- C.149** RECEIVE 2011 Annual Report submitted by the Byron Municipal Advisory Council, as recommended by Supervisor Piepho.
- C.150** RECEIVE 2011 Annual Report submitted by the Knightsen Town Advisory Council, as recommended by Supervisor Piepho.
- C.151** RECEIVE 2011 Annual Report submitted by the Discovery Bay P-6 Zone Citizen Advisory Committee, as recommended by Supervisor Piepho.
- C.152** CONTINUE approval of conveyance to the January 24, 2012 Board Meeting, of real property, identified as APN 373-265-001 and located at 610 Court St. to the City of Martinez for the amount of \$378,000. (No Fiscal Impact)

- C.153** APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a non-exclusive, non-financial contract with Golden Gate University to provide reduced-cost University educational services to Department employees and permit mutual use of University and Office of the Sheriff names and logos in literature that promotes this program to Department employees, for the two-year period effective with contract execution and automatically renewing for an additional two years unless canceled by either party. (No fiscal impact)
- C.154** APPROVE the bid documents, including the plans and specifications for the New Parking Lot 'E' Project at the Contra Costa Regional Medical Center, 2500 Alhambra Ave., Martinez, for the Health Services Department. AUTHORIZE the General Services Deputy Director, or designee, to solicit bids to be received on approximately February 16, 2012 at 2:00 p.m., and to issue bid Addenda, as needed, for clarification of the bid documents, provided the involved changes do not significantly increase the cost estimate for the initial construction contract. (Enterprise 1 Fund Capital Budget)
- C.155** APPROVE the bid documents, including the plans and specifications for the new Martinez Wellness Center at the Contra Costa Regional Medical Center Campus, 2500 Alhambra Ave., Martinez, for the Health Services Department. AUTHORIZE the General Services Deputy Director, or designee, to solicit bids to be received on approximately February 23, 2012 at 2:00 p.m., and to issue bid Addenda, as needed, for clarification of the bid documents, provided the involved changes do not significantly increase the cost estimate for the initial construction contract. (Health Resources and Services Administration Grant, Enterprise 1 Fund Capital Budget)
- C.156** UPDATE the official list of persons to serve, in priority order, as standby officers for the respective members of the Board of Supervisors, pursuant to County Ordinance Code section 42-4.004, as recommended by the respective members of the Board of Supervisors.
- C.157** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an unpaid student training agreement with Pacific Union College, to provide field instruction to Contractor's nursing students with Health Services Department, for the period from January 1, 2012 through December 31, 2014. (No fiscal impact)
- C.158** APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to sign MOU 11-sd07 with CA Dept. of Food and Agriculture to pay the County \$100 for enforcement of the seed law within the county, for the period July 1, 2011 through June 30, 2012, as recommended by the Agricultural Commissioner.
- C.159** ADOPT Resolution No. 2012/26 modifying the terms of office for the Knighten Town Advisory Council, as recommended by Supervisor Piepho.

- C.160** CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County, as recommended by the Health Services Director.
- C.161** ACCEPT update and report on the Children's Treatment Center from the Health Services Department, Mental Health Division, as recommended by the Family and Human Services Committee. (No fiscal impact)
- C.162** ACCEPT annual report on the schools identified in the Williams Settlement from the Contra Costa Office of Education as required by California Education Code section 1240(c)(2)(B), as recommended by the County Administrator.
- C.163** ACCEPT the 2010 and 2011 semi-annual Small Business Enterprise and Outreach Program reports compiled by the Interim-Affirmative Action Officer, as recommended by the Internal Operations Committee. (No fiscal impact)
- C.164** ACCEPT report from the Health Services Department, Public Health Division, on the Needle Exchange Program and on efforts to prevent the spread of HIV infections and other diseases, as recommended by the Family and Human Services Committee. (No Fiscal impact)
- C.165** ACCEPT the recommendations from the Family and Human Services Committee to carry forward twenty referrals from the 2011 Family and Human Services Committee to the 2012 Committee, as recommended by the 2011 Family and Human Services Committee.
- C.166** APPROVE and AUTHORIZE the County Administrator, or designee, to enter into a revised Site Access and Use Agreement with Motorola Solutions, Inc., related to the construction and maintenance of the Bay Area Wireless Enhanced Broadband (BayWEB) system, a public safety project of the Bay Area Regional Interoperable Communications System (BayRICS), a joint exercise of powers authority of which the County is a member, as recommended by the Chief Information Officer.

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402, including as the Housing Authority and the Redevelopment Agency. Persons who wish to address the Board should complete the form provided for that purpose and furnish a copy of any written statement to the Clerk.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 72 hours prior to that meeting are available for public inspection at 651 Pine Street, First Floor, Room 106, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board or a member of the public prior to the time the Board votes on the motion to

adopt.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for comments from those persons who are in support thereof or in opposition thereto. After persons have spoken, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 651 Pine Street Room 106, Martinez, CA 94553; by fax: 925-335-1913.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 335-1900; TDD (925) 335-1915. An assistive listening device is available from the Clerk, Room 106.

Copies of taped recordings of all or portions of a Board meeting may be purchased from the Clerk of the Board. Please telephone the Office of the Clerk of the Board, (925) 335-1900, to make the necessary arrangements.

Forms are available to anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda. Forms may be obtained at the Office of the County Administrator or Office of the Clerk of the Board, 651 Pine Street, Martinez, California.

Applications for personal subscriptions to the weekly Board Agenda may be obtained by calling the Office of the Clerk of the Board, (925) 335-1900. The weekly agenda may also be viewed on the County's Internet Web Page:

www.co.contra-costa.ca.us

STANDING COMMITTEES

Airports Committee
Family and Human Services Committee
Finance Committee
Internal Operations Committee
Legislation Committee
Public Protection Committee
Transportation, Water & Infrastructure Committee

Airports Committee			See above
Family & Human Services Committee			See above
Finance Committee			See above
Internal Operations Committee			See above
Legislation Committee			See above
Public Protection Committee			See above

PERSONS WHO WISH TO ADDRESS THE BOARD MAY BE LIMITED TO THREE (3) MINUTES

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB Assembly Bill
ABAG Association of Bay Area Governments
ACA Assembly Constitutional Amendment
ADA Americans with Disabilities Act of 1990
AFSCME American Federation of State County and Municipal Employees
AICP American Institute of Certified Planners
AIDS Acquired Immunodeficiency Syndrome
ALUC Airport Land Use Commission
AOD Alcohol and Other Drugs
ARRA American Recovery & Reinvestment Act of 2009
BAAQMD Bay Area Air Quality Management District
BART Bay Area Rapid Transit District
BayRICS Bay Area Regional Interoperable Communications System
BCDC Bay Conservation & Development Commission
BGO Better Government Ordinance
BOS Board of Supervisors
CALTRANS California Department of Transportation
CalWIN California Works Information Network
CalWORKS California Work Opportunity and Responsibility to Kids
CAER Community Awareness Emergency Response
CAO County Administrative Officer or Office
CCCPCD (ConFire) Contra Costa County Fire Protection District
CCHP Contra Costa Health Plan
CCTA Contra Costa Transportation Authority
CCRMC Contra Costa Regional Medical Center
CCWD Contra Costa Water District
CDBG Community Development Block Grant
CFDA Catalog of Federal Domestic Assistance
CEQA California Environmental Quality Act
CIO Chief Information Officer
COLA Cost of living adjustment
ConFire (CCCPCD) Contra Costa County Fire Protection District
CPA Certified Public Accountant
CPI Consumer Price Index
CSA County Service Area
CSAC California State Association of Counties
CTC California Transportation Commission
dba doing business as
EBMUD East Bay Municipal Utility District
ECCPCD East Contra Costa Fire Protection District
EIR Environmental Impact Report
EIS Environmental Impact Statement
EMCC Emergency Medical Care Committee
EMS Emergency Medical Services
EPSTD Early State Periodic Screening, Diagnosis and Treatment Program (Mental Health)
et al. et alii (and others)
FAA Federal Aviation Administration
FEMA Federal Emergency Management Agency
F&HS Family and Human Services Committee
First 5 First Five Children and Families Commission (Proposition 10)
FTE Full Time Equivalent
FY Fiscal Year
GHAD Geologic Hazard Abatement District
GIS Geographic Information System
HCD (State Dept of) Housing & Community Development
HHS (State Dept of) Health and Human Services
HIPAA Health Insurance Portability and Accountability Act
HIV Human Immunodeficiency Syndrome
HOV High Occupancy Vehicle
HR Human Resources
HUD United States Department of Housing and Urban Development
IHSS In-Home Supportive Services
Inc. Incorporated
IOC Internal Operations Committee
ISO Industrial Safety Ordinance
JPA Joint (exercise of) Powers Authority or Agreement

Lamorinda Lafayette-Moraga-Orinda Area
LAFCo Local Agency Formation Commission
LLC Limited Liability Company
LLP Limited Liability Partnership
Local 1 Public Employees Union Local 1
LVN Licensed Vocational Nurse
MAC Municipal Advisory Council
MBE Minority Business Enterprise
M.D. Medical Doctor
M.F.T. Marriage and Family Therapist
MIS Management Information System
MOE Maintenance of Effort
MOU Memorandum of Understanding
MTC Metropolitan Transportation Commission
NACo National Association of Counties
NEPA National Environmental Policy Act
OB-GYN Obstetrics and Gynecology
O.D. Doctor of Optometry
OES-EOC Office of Emergency Services-Emergency Operations Center
OPEB Other Post Employment Benefits
OSHA Occupational Safety and Health Administration
PARS Public Agencies Retirement Services
Psy.D. Doctor of Psychology
RDA Redevelopment Agency
RFI Request For Information
RFP Request For Proposal
RFQ Request For Qualifications
RN Registered Nurse
SB Senate Bill
SBE Small Business Enterprise
SEIU Service Employees International Union
SUASI Super Urban Area Security Initiative
SWAT Southwest Area Transportation Committee
TRANSPAC Transportation Partnership & Cooperation (Central)
TRANSPLAN Transportation Planning Committee (East County)
TRE or **TTE** Trustee
TWIC Transportation, Water and Infrastructure Committee
UASI Urban Area Security Initiative
VA Department of Veterans Affairs
vs. versus (against)
WAN Wide Area Network
WBE Women Business Enterprise
WCCTAC West Contra Costa Transportation Advisory Committee

To: Board of Supervisors

From: David Twa, County Administrator

Date: January 10, 2012



**Contra
Costa
County**

Subject: BOARD MEMBER ASSIGNMENTS TO 2012 BOARD COMMITTEES, SPECIAL COUNTY COMMITTEES, and REGIONAL ORGANIZATIONS

RECOMMENDATION(S):

1. ADOPT Resolution No. 2012/8 appointing Board members and other individuals to serve on Board committees, special county committees, and regional boards/ committees/ commissions for 2012.
2. ADD the Contra Costa County Board of Supervisors appointments to the San Joaquin Valley Rail Committee to the committee assignment roster (Master List), as Regional Type III appointments.
3. ADD the Contra Costa County Board of Supervisors appointments to the Eastern Contra Costa Transit Authority (Tri Delta Transit) Board of Directors to the committee assignment roster (Master List), as Regional Type III appointments.
4. AUTHORIZE the Chair of the Board to designate one or more members of the Board as delegates from Contra Costa County to the National Association of Counties (NACo) Legislative Meeting to be held on March 3-7, 2012 in Washington, D.C. and to the NACo Annual Conference to be held July 13-17, 2012 in Allegheny County, Pennsylvania.

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: L. DeLaney, 925-335-1097

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

5. INDICATE that this RESOLUTION No. 2012/8 supersedes in its entirety Resolution No. 2011/428 which was adopted by the Board of Supervisors on October 11, 2011.

FISCAL IMPACT:

No fiscal impact to the County from this action.

BACKGROUND:

Each year when the Board of Supervisors reorganizes, the incoming Chair reviews and makes recommendations to the Board on committee assignments (Attachment II--Master List). The annual review of committee assignments is governed by a policy (Attachment I) adopted by the Board in March 2000.

Transmitted herewith are the recommendations of Chair Mary N. Piepho for 2012. These recommendations seek to provide policy oversight for all major County functional areas, balance the workload of the Supervisors, and consider some of the outstanding responsibilities and appointments of the Supervisors on regional and other bodies.

Chair Piepho proposes that the Board consider the following modifications to the roster of committee assignments:

1. ADD the Contra Costa County Board of Supervisors appointments (two members) to the San Joaquin Valley Rail Committee to the Master List as Regional Type III appointments. The San Joaquin Valley Rail Committee (established by SB 1118, Statutes of 1997), is comprised of elected officials and members of the public representing 13 counties along the San Joaquin train route which include: Alameda, Contra Costa, Fresno, Kern, Kings, Los Angeles, Madera, Mariposa, Merced, Sacramento, San Joaquin, Stanislaus and Tulare. The San Joaquin Valley Rail Committee meets quarterly at locations throughout the San Joaquin corridor to address current and future operational and safety issues, passenger services, rail facilities, and rail equipment needs along the corridor.
2. ADD the Contra Costa County Board of Supervisors appointments (two members) to the Eastern Contra Costa Transit Authority (Tri Delta Transit) Board of Directors to the Master List as Regional Type III appointments. The terms are for two years. Tri Delta Transit was established on August 3, 1976, by a Joint Exercise of Powers Agreement, signed by the Cities of Antioch, Brentwood, Pittsburg and Contra Costa County. When Oakley incorporated as a city in 1999, it joined the JPA as well. Tri Delta Transit exists as an agency to own, operate and maintain a public transit system in an effort to meet public transportation needs in Eastern Contra Costa County. An eleven member Board of Directors supported by a professional staff governs Tri Delta Transit. The Board of Directors includes two representatives from each of the four incorporated cities served by Tri Delta Transit, two representatives from the county, and one at-large member appointed by the other members of the board. The board meets once a month at Tri Delta Transit's administrative office.

For administrative ease, the Master Resolution shall be amended and re-adopted from time to time as terms expire or if new appointments are made. The Master Resolution shall always reflect the complete roster of Board member appointments and shall be available to the public.

CONSEQUENCE OF NEGATIVE ACTION:

Unless the Board of Supervisors acts to adopt a Master List of appointments to committees, special county committees, and regional boards/committees/commissions, there is no official roster of Board member appointments to these bodies.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐
NOES: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2012/8

BOARD MEMBER ASSIGNMENTS TO 2012 BOARD COMMITTEES, SPECIAL COUNTY COMMITTEES, AND REGIONAL ORGANIZATIONS

WHEREAS each year when the Board of Supervisors reorganizes, the incoming Chair reviews and makes recommendations to the Board on committee assignments. The annual review of committee assignments is governed by a policy (attached) adopted by the Board of Supervisors in March 2000; and

WHEREAS these appointments seek to provide policy oversight for all major County functional areas, balance the workload of the Supervisors, as well as consider some of the time-intensive responsibilities and appointments of the Supervisors on regional bodies; and

WHEREAS these appointments attempt to maintain, to the extent possible, continuity on Board standing committees to facilitate recommendations on many very complex policy issues currently on referral to those committees; and

WHEREAS adoption of a new Master Resolution with a complete roster of all appointments is required by Board policy whenever terms expire or new appointments are made;

1. ADD the Contra Costa County Board of Supervisors appointments (two members) to the San Joaquin Valley Rail Committee, as Regional Type III appointments, on the Master List.
2. ADD the Contra Costa County Board of Supervisors appointments (two members) to the Eastern Contra Costa Transit Authority (Tri Delta Transit) Board of Directors to the Master List as Regional Type III appointments. The terms are for two years.
3. APPOINT the Board members and other individuals to serve on Board committees, special county committees and regional boards / committees / commissions as specified in the Master List (see attached) as Type I for Board Standing Committees, Type II for Internal Committees, Type III for Regional Committees, and Type IV for Special Restriction Committees.
4. INDICATE that this RESOLUTION No. 2012/8 supersedes in its entirety Resolution No. 2011/428, which was adopted by the Board of Supervisors on October 11, 2011.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: L. DeLaney, 925-335-1097

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

**BOARD OF SUPERVISORS POLICY ON
BOARD MEMBER COMMITTEE ASSIGNMENTS**

Adopted on March 21, 2000

1. Board Committee appointments shall be categorized in accordance with the following descriptions and delineated as on the attached listing:
 - a) **Internal appointments** that are subject to the annual reorganization process and to which the incoming Chair of the Board of Supervisors makes nominations to be approved by the Board of Supervisors. Ad Hoc committees of the Board also fall under this category.
 - b) **Regional appointments** that are not subject to the annual reorganization process and to which the Chair of the Board of Supervisors makes nominations to fill vacancies, as they occur, in accordance with the agency's terms and by-laws, and which nominations shall be approved by the Board of Supervisors.
 - c) **Special Case/Restricted appointments**, for which the specific assignments are dictated or are in some way restricted by statute or county ordinance, or for which the term of the appointment makes it impractical for it to be considered along with the other annual assignments e.g., a term that runs from July to June. Restrictions might include, for example, that a committee member represent a certain district, be the Chair of the Board, or vest in the Chair of the Board the authority to appoint an alternate.

The Chair of the Board of Supervisors shall make nominations to these appointments to fill vacancies, as they occur, subject to any legislated restrictions, and which nominations shall be approved by the Board of Supervisors.

2. Notwithstanding Paragraph 1 of this policy and as allowed by law, the Board of Supervisors maintains its right to nominate, reconsider and change appointments at any time, irrespective of the term of an appointment.
3. All nominations approved by the Board of Supervisors shall be incorporated in three attachments to an annually adopted Master Resolution covering committee appointments from all three categories: Internal, Regional and Special Case/Restricted. For administrative ease, the Master Resolution shall be amended and re-adopted from time to time as terms expire or if new appointments are made. The Master Resolution shall always reflect the complete roster of Board member appointments and shall be available to the public.

**BOARD COMMITTEE ASSIGNMENTS FOR 2012
RESOLUTION NO. 2012/8**

1/4/2012

<u>Type*</u>	<u>Committee Name</u>	<u>New Appointee</u>	<u>Term Expiration</u>
I	Family & Human Services Committee, Vice Chair	Gayle B. Uilkema	12/31/2012
I	Family & Human Services Committee, Chair	Federal D. Glover	12/31/2012
I	Finance Committee, Vice Chair	Federal D. Glover	12/31/2012
I	Finance Committee, Chair	John Gioia	12/31/2012
I	Internal Operations Committee, Vice Chair	Gayle B. Uilkema	12/31/2012
I	Internal Operations Committee, Chair	Karen Mitchoff	12/31/2012
I	Legislation Committee, Vice Chair	Karen Mitchoff	12/31/2012
I	Legislation Committee, Chair	Mary N. Piepho	12/31/2012
I	Public Protection, Vice Chair	Federal D. Glover	12/31/2012
I	Public Protection, Chair	Gayle B. Uilkema	12/31/2012
I	Transportation, Water & Infrastructure Committee, Vice Chair	Mary N. Piepho	12/31/2012
I	Transportation, Water & Infrastructure Committee, Chair	Federal D. Glover	12/31/2012
I	Airport Committee, Vice Chair	Karen Mitchoff	12/31/2012
I	Airport Committee, Chair	Mary N. Piepho	12/31/2012

Type I: Standing Committees; Type II: Internal appointments; Type III: Regional appointments; Type IV: Special/Restricted appointments.

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**BOARD COMMITTEE ASSIGNMENTS FOR 2012
RESOLUTION NO. 2012/8**

1/4/2012

<u>Type*</u>	<u>Committee Name</u>	<u>New Appointee</u>	<u>Term Expiration</u>
II	Bay Area Counties Caucus	John Gioia	12/31/2012
II	Bay Area Counties Caucus, Alternate	Karen Mitchoff	12/31/2012
	Bay Area Regional Interoperable Communications System (BayRICS)		
II	Authority	Gayle B. Uilkema	12/31/2012
II	BayRICS Authority, Alternate	Ed Woo	12/31/2012
II	California Identification System Remote Access Network Board (Cal-ID RAN Board)	Gayle B. Uilkema	12/31/2012
II	Central Contra Costa Solid Waste Authority	Gayle B. Uilkema	12/31/2012
II	Central Contra Costa Solid Waste Authority	Mary N. Piepho	12/31/2012
II	City-County Relations Committee	Karen Mitchoff	12/31/2012
II	City-County Relations Committee	Federal D. Glover	12/31/2012
II	City-County Relations Committee, Alternate	Mary N. Piepho	12/31/2012
II	Contra Costa Health Plan Joint Conference Committee	Federal D. Glover	12/31/2012
II	Contra Costa Health Plan Joint Conference Committee	Karen Mitchoff	12/31/2012
II	Dougherty Valley Oversight Committee	Mary N. Piepho	12/31/2012
II	Dougherty Valley Oversight Committee	Gayle B. Uilkema	12/31/2012
II	East Bay Regional Communication System (EBRCS) Authority Governing Board	Karen Mitchoff	12/31/2012
II	EBRCS Authority Governing Board, Alternate	Gayle B. Uilkema	12/31/2012
II	East Contra Costa County Habitat Conservancy, Governing Board	Federal D. Glover	12/31/2012
II	East Contra Costa County Habitat Conservancy, Governing Board, Alternate	Mary N. Piepho	12/31/2012
II	East Contra Costa Regional Fee & Finance Authority	Mary N. Piepho	12/31/2012
II	East Contra Costa Regional Fee & Finance Authority, Alternate	Federal D. Glover	12/31/2012
II	East County Water Management Association	Federal D. Glover	12/31/2012
II	East County Water Management Association, Alternate	Mary N. Piepho	12/31/2012
II	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Federal D. Glover	12/31/2012
II	eBART (Bay Area Rapid Transit) Partnership Policy Advisory Committee	Mary N. Piepho	12/31/2012

Type I: Standing Committees; Type II: Internal appointments; Type III: Regional appointments; Type IV: Special/Restricted appointments.

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BOARD COMMITTEE ASSIGNMENTS FOR 2012
RESOLUTION NO. 2012/8

1/4/2012

Type*	Committee Name	New Appointee	Term Expiration
II	First 5 Children and Families Commission Alternate Member	Federal D. Glover	12/31/2012
II	Hazardous Waste Management Facility Allocation Committee	Karen Mitchoff	12/31/2012
II	Hazardous Waste Management Facility Allocation Committee, Alternate	Gayle B. Uilkema	12/31/2012
II	Library Needs Assessment Steering Committee	Karen Mitchoff	12/31/2012
II	Medical Services Joint Conference Committee, Vice Chair	Mary N. Piepho	12/31/2012
II	Medical Services Joint Conference Committee, Chair	John Gioia	12/31/2012
II	North Richmond Waste and Recovery Mitigation Fee Committee	John Gioia	12/31/2012
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Vice Chair	Federal D. Glover	12/31/2012
II	Open Space/Parks & East Bay Regional Parks District Liaison Committee, Chair	Karen Mitchoff	12/31/2012
II	State Route 4 Bypass Authority	Mary N. Piepho	12/31/2012
II	State Route 4 Bypass Authority, Alternate	Federal D. Glover	12/31/2012
II	SWAT (Southwest Area Transportation Committee)	Gayle B. Uilkema	12/31/2012
II	SWAT, Alternate	Karen Mitchoff	12/31/2012
II	TRAFFIX (Measure J Traffic Congestion Relief Agency)	Karen Mitchoff	12/31/2012
II	TRAFFIX (Measure J Traffic Congestion Relief Agency), Alternate	Gayle B. Uilkema	12/31/2012
II	TRANSPAC (Central County Transportation Partnership and Cooperation)	Karen Mitchoff	12/31/2012
II	TRANSPAC, Alternate	Gayle B. Uilkema	12/31/2012
II	TRANSPLAN (East County Transportation Planning)	Mary N. Piepho	12/31/2012
II	TRANSPLAN, Alternate	Federal D. Glover	12/31/2012
II	Tri-Valley Transportation Council	Gayle B. Uilkema	12/31/2012
II	Urban Counties Caucus	Federal D. Glover	12/31/2012
II	Urban Counties Caucus, Alternate	Karen Mitchoff	12/31/2012
II	WCCTAC (West County Transportation Advisory Committee)	John Gioia	12/31/2012
II	WCCTAC, Alternate	Federal D. Glover	12/31/2012
II	West Contra Costa Integrated Waste Management Authority	Federal D. Glover	12/31/2012
II	West Contra Costa Integrated Waste Management Authority, Alternate	John Gioia	12/31/2012

Type I: Standing Committees; Type II: Internal appointments; Type III: Regional appointments; Type IV: Special/Restricted appointments.

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**BOARD COMMITTEE ASSIGNMENTS FOR 2012
RESOLUTION NO. 2012/8**

1/4/2012

<u>Type*</u>	<u>Committee Name</u>	<u>New Appointee</u>	<u>Term Expiration</u>
III	ABAG Regional Planning Committee	Gayle B. Uilkema	12/31/2012
III	Bay Area Air Quality Management District Board of Directors	John Gioia	6/17/2013
III	Bay Area Air Quality Management District Board of Directors	Mary N. Piepho	1/8/2016
III	Water Emergency Transportation Authority (WETA), Community Advisor	John Gioia	12/31/2012
III	WETA, Community Advisory Committee, Alternate	Federal D. Glover	12/31/2012
III	Central Contra Costa Transit Authority (CCCTA) Board of Directors	Gayle B. Uilkema	5/1/2013
III	CCCTA Board of Directors, Alternate	Karen Mitchoff	5/1/2013
III	Contra Costa Transportation Authority (seat 1)	Federal D. Glover	1/31/2013
III	Contra Costa Transportation Authority, Alternate (Seat 1)	John Gioia	1/31/2013
III	Contra Costa Transportation Authority, Second Alternate (Seat 1)	Gayle B. Uilkema	1/31/2013
III	Contra Costa Transportation Authority, Third Alternate (Seat 1)	Mary N. Piepho	1/31/2013
III	Contra Costa Transportation Authority (Seat 2)	Karen Mitchoff	1/31/2014
III	Contra Costa Transportation Authority, Alternate (Seat 2)	Gayle B. Uilkema	1/31/2014
III	Local Agency Formation Commission	Federal D. Glover	5/6/2014
III	Local Agency Formation Commission	Gayle B. Uilkema	5/6/2014
III	Local Agency Formation Commission, Alternate	Mary N. Piepho	5/7/2016
III	Metropolitan Transportation Commission	Federal D. Glover	2/1/2015
III	San Joaquin Valley Rail Committee	Mary N. Piepho	12/31/2012
III	San Joaquin Valley Rail Committee	Federal D. Glover	12/31/2012
III	Tri Delta Transit Authority, Board of Directors (Seat 1)	Federal D. Glover	12/31/2012
III	Tri Delta Transit Authority, Board of Directors (Seat 2)	Mary N. Piepho	12/31/2013
III	Regional Airport Planning Committee	John Gioia	12/31/2012

Type I: Standing Committees; Type II: Internal appointments; Type III: Regional appointments; Type IV: Special/Restricted appointments.

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**BOARD COMMITTEE ASSIGNMENTS FOR 2012
RESOLUTION NO. 2012/8**

1/4/2012

<u>Type*</u>	<u>Committee Name</u>	<u>New Appointee</u>	<u>Term Expiration</u>
IV	ABAG (Association of Bay Area Counties) General Assembly	Federal D. Glover	12/31/2012
IV	ABAG General Assembly	Karen Mitchoff	12/31/2012
IV	ABAG General Assembly, Alternate	Gayle B. Uilkema	12/31/2012
IV	ABAG General Assembly, Alternate	John Gioia	12/31/2012
IV	ABAG Executive Board (Seat 1)	Gayle B. Uilkema	6/30/2014
IV	ABAG Executive Board (Seat 2)	John Gioia	6/30/2014
IV	ABAG Executive Board, Alternate 1	Karen Mitchoff	6/30/2014
IV	ABAG Executive Board, Alternate 2	Mary N. Piepho	6/30/2014
IV	Bay Conservation & Development Commission	John Gioia	12/31/2012
IV	Bay Conservation & Development Commission, Alternate	Gayle B. Uilkema	12/31/2012
IV	CCCERA (Contra Costa County Employees Retirement Association) Board of Trustees	John Gioia	6/30/2014
IV	CSAC (California State Association of Counties) Board of Directors	Federal D. Glover	12/31/2012
IV	CSAC Board of Directors, Alternate	Karen Mitchoff	12/31/2012
IV	Delta Diablo Sanitation District Governing Board	Federal D. Glover	12/31/2012
IV	Delta Diablo Sanitation District Governing Board, Alternate	Karen Mitchoff	12/31/2012
IV	Delta Protection Commission	Mary N. Piepho	12/31/2012
IV	Delta Protection Commission, Alternate	Karen Mitchoff	12/31/2012
IV	Sacramento-San Joaquin Delta Conservancy Board	Mary N. Piepho	Unspecified
IV	Sacramento-San Joaquin Delta Conservancy Board, Alternate	Karen Mitchoff	Unspecified
IV	Doctors Medical Center Management Authority Governing Board	John Gioia	Unspecified
IV	First 5 Children and Families Commission Member	Karen Mitchoff	12/31/2012
IV	Kensington Solid Waste Coordinating Committee	John Gioia*	Unspecified
IV	Law Library Board of Trustees	Mark Armstrong	12/31/2012
IV	Mental Health Commission	Karen Mitchoff	12/31/2012
IV	Mental Health Commission, Alternate	Mary N. Piepho	12/31/2012
IV	North Coast Shoreline Joint Powers Authority	Federal D. Glover	12/31/2012
IV	North Coast Shoreline Joint Powers Authority	John Gioia	12/31/2012

* Or his designee

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Approve Cooperative Agreement for Transfer of SR4 Bypass to State and Relinquishment of Existing SR4

RECOMMENDATION(S):

APPROVE the Cooperative Agreement between the County, the State of California (State), the State Route 4 (SR4) Bypass Authority, and the Cities of Antioch, Brentwood, and Oakley for the transfer of the SR4 Bypass to the State and the relinquishment of existing SR4 to the respective local agencies; and AUTHORIZE the Board Chair to execute the Cooperative Agreement on behalf of the County substantially in the form attached to this Board Order.

FISCAL IMPACT:

Under the Cooperative Agreement, the SR4 Bypass Authority will pay \$1,872,000 to the County to address any pavement deficiencies on existing SR4. In addition, the County would assume full responsibility for operating and maintaining the portion of existing SR4 in the County's jurisdiction, including any hazardous materials located in the County portion.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Administrator and
Clerk of the Board of
Supervisors

Contact: Steve Kowalewski 313-2225; Nancy Wein, 925-313-2275

By: , Deputy

cc: Nancy Wein, Public Works, Jerry Fahy, Public Works, Steve Kowalewski, Public Works

BACKGROUND:

The State Route 4 (SR4) Bypass Authority, a joint powers agency composed of Contra Costa County and the Cities of Antioch, Brentwood, and Oakley, has worked in partnership with Caltrans since 1989 to implement the SR4 Bypass project. The purpose of the project is to provide a new route for SR4 that bypasses the communities of Antioch, Oakley, and Brentwood to alleviate traffic-related noise and congestion on local streets, pursuant to the adopted General Plans for Antioch, Brentwood, and Contra Costa County and the Caltrans-adopted Route Concept Report for SR4. The SR4 Bypass, which was constructed in stages between 2000 and 2010, presently consists of a 6-lane freeway from the SR4/SR160 Interchange to the Laurel Road Interchange, a 4-lane freeway from the Laurel Road Interchange to Lone Tree Way, and an expressway from Lone Tree Way to the Marsh Creek Road/Vasco Road intersection south of Brentwood. The SR4 Bypass then continues along Marsh Creek Road as a conventional highway back to existing SR4.

Now that the SR4 Bypass has been completed, it has been proposed that the SR4 Bypass be transferred to the State as new SR4 and that existing SR4 from SR160 to Marsh Creek Road be relinquished to Contra Costa County and the Cities of Oakley and Brentwood. The Cooperative Agreement between the State, the SR4 Bypass Authority, and the Local Agencies (i.e., the County and the Cities) covers the terms under which the SR4 Bypass will be transferred to the State and existing SR4 relinquished to the County, Oakley, and Brentwood (see Attachment A). The agreement identifies the responsibilities of each agency related to the transfer and relinquishment process.

Under the Cooperative Agreement, upon the adoption of the SR4 Bypass by the State, the SR4 Bypass will become new SR4 (i.e., the highway location will be moved) and the State will thereafter assume full responsibility and liability for ownership and operation of the SR4 Bypass, including any hazardous materials located in the Bypass right of way. Upon the relinquishment of existing SR4, the former highway will become a local road and the County, Oakley, and Brentwood will thereafter assume full responsibility and liability for ownership and operation of existing SR4 within their respective jurisdictions, including any hazardous materials located in the relinquished right of way. As required by Streets and Highways Code Section 73, the SR4 Bypass Authority will pay \$1,872,000 to the County to cover the County's estimated expense of placing the former highway in a state of good repair.

The Board approved an earlier version of the Cooperative Agreement on August 16, 2011. Since that time, extensive negotiations have taken place, resulting in numerous revisions to the agreement. Most of the revisions apply to the SR4 Bypass Authority and the State. However, some revisions would affect the County, including a specific requirement for the County to accept the relinquished right of way subject to hazardous materials mentioned in various State reports and to defend and indemnify the State against any claims or lawsuits relating to hazardous materials in the relinquished right of way. The earlier version approved by the Board required the County to accept potential hazardous waste and/or hazardous materials sites within the relinquished right of way, but did not mention the State reports and did not specifically require the County to defend and indemnify the State against hazardous materials claims and lawsuits.

Caltrans procedures require a formal action by the County to authorize the Board Chair to execute the Cooperative Agreement on behalf of the County. This action is required for the California Transportation Commission (CTC) adoption of the SR4 Bypass as the new SR4. Staff recommends that the Board approve the Cooperative Agreement and authorize the Board Chair to execute the agreement on behalf of the County in substantially the form attached to this Board Order (see Attachment A).

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the Cooperative Agreement would delay transfer of the SR4 Bypass and the relinquishment of existing SR4 and may disrupt the process to complete the transfer of highway location.

CHILDREN'S IMPACT STATEMENT:

None

04-CC-4 PM 31.1/44.0 Relinquish
04-CC-4 PM T30.1/T43.7 Adopt
Route 4 Transfer of Highway Location
04275-4A690
District Agreement No. 4-2152

COOPERATIVE AGREEMENT

THIS AGREEMENT, ENTERED INTO EFFECTIVE ON _____, 2012, is between the STATE OF CALIFORNIA, acting by and through its Department of Transportation, referred to herein as "STATE," the

STATE ROUTE 4 BYPASS AUTHORITY, a California joint powers agency formed and existing under California law, referred to herein as "AUTHORITY"; the

COUNTY OF CONTRA COSTA, a political subdivision of the State of California, referred to herein as "CC"; the

CITY OF ANTIOCH, a body politic and a municipal corporation of the State of California, referred to herein as "CA"; the

CITY OF BRENTWOOD, a body politic and a municipal corporation of the State of California, referred to herein as "CB"; the

CITY OF OAKLEY, a body politic and a municipal corporation of the State of California, referred to herein as "CO."

RECITALS

1. STATE, AUTHORITY, CC, CA, CB and CO, pursuant to Streets and Highways Code section 114 are authorized to enter into a Cooperative Agreement for improvements to the State Highway System (SHS) within the respective jurisdictions of the CC, CA, CB and CO.
2. STATE, CC, CB, and CO, pursuant to Streets and Highways Code sections 73 and 130, are authorized to enter into a Cooperative Agreement in order to relinquish a portion of State Route 4 (SR4) within the respective jurisdictions of the CC, CB and CO.
3. CC, CA, CB, and CO are collectively referred to herein as "LOCAL AGENCIES."
4. LOCAL AGENCIES have jointly formed and authorized AUTHORITY to design and construct a new route for highway purposes and to facilitate a potential future transit facility in the median from east of SR4/Hillcrest Avenue Interchange to the SR4/Marsh Creek Road intersection, referred to herein as "BYPASS," as shown in Attachment 4, attached to and made an express part of this Agreement.

5. STATE, LOCAL AGENCIES and AUTHORITY entered into Cooperative Agreements 4-1884-C dated June 24, 2004 and 4-1885-C dated May 24, 2005 defining the terms and conditions, under which the BYPASS is to be developed, designed, constructed, financed, and maintained.
6. STATE, LOCAL AGENCIES and AUTHORITY desire to relocate SR4 from its current corridor to the BYPASS. In order to accomplish this, STATE, LOCAL AGENCIES and AUTHORITY desire that the BYPASS is adopted as the new SR4 and simultaneously STATE relinquish the current SR4 to CO, CB, and CC respectively. The adoption and relinquishment are together referred to herein as "TRANSFER."
7. TRANSFER is subject to action by the California Transportation Commission (CTC) and will occur only when the CTC approves the Resolution of Transfer of Highway Location and adopts the Resolution of Relinquishment to be recorded in the County Recorder's Office pursuant to Streets and Highways Code sections 73 and 81 and the terms of this Agreement.
8. STATE desires to relinquish individually to CO, CB, and CC those portions of existing SR4 located within their respective jurisdictions from the existing SR160/Main Street Interchange to Marsh Creek Road depicted in Attachment 4, referred to herein as "RELINQUISHMENT."
9. CO, CB, and CC will accept and assume full maintenance, ownership, responsibility, control and liability in perpetuity over the portion of RELINQUISHMENT located within their respective jurisdictions at no cost to STATE.
10. The parties hereto intend to define herein the terms and conditions under which TRANSFER is to be accomplished.

SECTION I

AUTHORITY AGREES:

1. To prepare the Route Transfer Report and the exhibits for the appropriate freeway agreements and maintenance agreements to be finalized by STATE for execution by the affected LOCAL AGENCIES. To perform all project development for the TRANSFER as outlined in Scope of Work (Attachment 1) and Right of Way Activities (Attachment 2) both of which documents are attached to and made an express part of this Agreement, including preparation and submittal of an encroachment policy variance request to STATE for TRANSFER, all at no cost to STATE and in accordance with procedures acceptable to STATE and in compliance with all applicable State laws, regulations, policies and procedures. Subject to STATE independent quality assurance (IQA), AUTHORITY shall assure that the BYPASS is fully acceptable for incorporation into the State Highway System (SHS) should that TRANSFER be accepted by the CTC in the Resolutions of Transfer of Highway Location and Resolution of Relinquishment.
2. To maintain and keep BYPASS in a state of good repair until the CTC has approved the Resolution of Transfer of Highway Location.
3. AUTHORITY is the CEQA lead agency responsible for the environmental clearance for the Balfour Road Interchange, including the Kinder Morgan Pump Station relocation site. AUTHORITY agrees not to sell the Kinder Morgan Pump Station relocation site and to facilitate the transfer of the site to Kinder Morgan as part of the future relocation as shown on Attachment 6 and made a part of this Agreement.

4. To prepare all necessary mapping exhibits for RELINQUISHMENT and records of survey, and right of way record maps for BYPASS in accordance with the following: a) Chapter 6 of the State of California Right of Way Manual- Right of Way Engineering; b) the State of California Drafting and Plans Manual; c) Chapter 10 of the State of California Surveys Manual; d) applicable State laws, policies, and other pertinent reference materials and examples as provided by STATE.
5. To have all necessary right of way maps and documents that will be used to transfer title of BYPASS from AUTHORITY to STATE and RELINQUISHMENT from STATE to CO, CB and CC prepared by or under the direction of a person licensed to practice land surveying in the State of California. Each map and document shall bear the appropriate professional seal, certificate number, expiration date of registration certification and signature of the licensed person in "Responsible Charge of Work."
6. To submit to STATE for review and acceptance all right of way record maps for BYPASS, with available appurtenant back-up and reference data, as shown on Attachments 2 and 3 attached to and made an express part of this Agreement, prior to execution of the CTC's Resolution of Transfer of Highway Location.
7. To deliver to STATE, fee title to the right of way for BYPASS, free and clear of all liens, encumbrances, assessments, easements and leases (recorded and/or unrecorded) and taxes, except for those covenants, conditions, restrictions and reservations of record, encroachments, easements, crossings, and access rights acceptable to STATE. Attachment 8, attached to and incorporated into this Agreement, depicts the parcels of property to be delivered in fee pursuant to this Article. AUTHORITY's delivery of fee title to STATE will not include the local roadways identified and addressed in this article and in Section II, Article 1 herein. Said fee title shall be delivered within sixty (60) working days after CTC's approval of the Resolution of Transfer of Highway Location and recordation of the CTC's Resolution of Relinquishment in the County Recorder's Office. Acceptance of said title by STATE for parcels acquired by AUTHORITY is subject to STATE's review and acceptance of Policy(ies) of Title Insurance which shall name the State of California as the insured and which shall be provided and paid for by AUTHORITY. Said Policy(ies) of Title Insurance will not encompass local roadways that are transferred to STATE under Streets and Highways Code section 83. The portion of local roadways (Lone Tree Way, Old Sand Creek Road, Sand Creek Road, San Jose Avenue, Balfour Road, Concord Avenue and Marsh Creek Road) within BYPASS will become part of State Highways right of way by operation of Streets and Highways Code section 83, confirmed by a quitclaim deed from AUTHORITY, CA, CB, and CC for the portion of the local roadways within their respective jurisdictions.
8. To certify that right of way parcels to be transferred to STATE were acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (as amended), and Titles 23 & 49 of the Code of Federal Regulations (CFR). In the event STATE determines that its review of parcel files reveals material noncompliance by AUTHORITY in the acquisition process with respect to relocation assistance, AUTHORITY agrees to remedy said deficiencies to STATE's satisfaction prior to transferring those properties to STATE.
9. To assist STATE in negotiation of satisfactory freeway agreements and maintenance agreements for BYPASS corridor with LOCAL AGENCIES.
10. To transfer to STATE all records and files for BYPASS no later than CTC's approval of the Resolution of Transfer of Highway Location, including, but not limited to, utility permit files, encroachment permits, plans (including all BYPASS as-builts), record drawings,

construction files, survey data and documents, right of way information (including complete acquisition and appraisal files for each parcel acquired for the substitute facility), contract records, and electronic files as then currently available.

11. All outstanding BYPASS mitigation obligations, including the construction of the Mokelumne overcrossing for the grade-separated Class I Bikepath, existing at the time of CTC's approval of the Resolution of Transfer of Highway Location will remain the responsibility of the AUTHORITY and will be completed by AUTHORITY at its cost to the satisfaction of those involved permitting agencies, and those mitigation obligations are not transferable to STATE.
12. To provide and install, at AUTHORITY's cost, all signs required by STATE to operate BYPASS as SR4.
13. With the exception of CA, within sixty (60) days of the recordation of Resolution of Relinquishment, to remove STATE owned and identified SR160 and SR4 route shields and directional signage no longer relevant to RELINQUISHMENT.
14. AUTHORITY will allocate and pay to CO, CB, and CC a total of \$4,011,000 as itemized and shown in Attachment 5, attached to and made an express part of this Agreement, as a cost to relinquish RELINQUISHMENT. The payments to CO, CB, and CC shall be made prorate by AUTHORITY according to a time schedule determined by AUTHORITY's Board.

SECTION II

LOCAL AGENCIES AGREE:

1. To cooperate with STATE in its assumption of jurisdiction over the portions of local roadways (Lone Tree Way, Sand Creek Road, San Jose Avenue, Balfour Road, Concord Avenue and Marsh Creek Road) more fully listed out in Attachment 8 within BYPASS which shall become part of the State Highways right of way by operation of Streets and Highways Code section 83, and to confirm this action by executing a quitclaim deed to STATE, for the portions of the local roadways within their respective jurisdictions.
2. Execution of this Agreement constitutes LOCAL AGENCY's waiver of STATE's obligation to provide ninety (90) days prior notice of STATE's "Intention to Relinquish" as set forth in Streets and Highways Code section 73.
- ~~3. To accept the allocation by AUTHORITY, as the only financial obligation for the relinquishment of RELINQUISHMENT.~~
4. Even if funds are not paid by AUTHORITY at the time of Resolution of Relinquishment, to accept RELINQUISHMENT immediately upon recordation of CTC's Resolution of Relinquishment in the County Recorder's Office and defer the receipt of payment for RELINQUISHMENT to a date when funding becomes available.
5. With the exception of CA, to accept ownership of and full responsibility for the portion of RELINQUISHMENT located within their respective jurisdictions, including all of STATE's, rights, title and interest in RELINQUISHMENT, and potential hazardous waste and/or hazardous material sites within the portion of RELINQUISHMENT located within their respective jurisdictions upon recordation of the CTC's Resolution of Relinquishment in the County Recorder's Office, and to thereafter operate, maintain, and be fully liable for the

portion of RELINQUISHMENT located within their respective jurisdictions at no additional cost to STATE.

6. With the exception of CA, to accept RELINQUISHED FACILITIES in their current environmental condition and setting, including, but not limited to, the presence of hazardous materials as described in the November 2011 Environmental Data Resources Reports for State Route 4 and the following STATE Reports: "Limited Site Investigation Report Highway 4 Widening Project" August 2000; "Site Investigation Report SR4 PM R31.3/R40.8" June 2001; "Supplemental Site Investigation Report SR4 Between Live Oak Lane and Big Break Road" December 2001; "Phase II Environmental Site Assessment Bethel Island Bridge Replacement Project" February 2003. Upon recordation of the CTC's Resolution of Relinquishment in the County Recorder's Office, STATE will not be responsible for any present or future remediation of said hazardous materials.
7. With the exception of CA, to fully defend, indemnify and save harmless STATE and all its officers and employees from all claims, suits or actions related to environmental theories or assertions of liability, including, but not limited to, claims or lawsuits related to the presence of hazardous materials in the RELINQUISHED FACILITIES as described herein in Section II, Article 6.
8. With the exception of CA, to accept the allocation of \$4,011,000, as shown on Attachment 5 as AUTHORITY's only financial contribution to CO, CB, and CC for RELINQUISHMENT.
9. With the exception of CO, to own, operate, and maintain their respective facilities, including but not limited to storm drains, sewers, and water lines within BYPASS limits, which facilities will not be owned, operated and maintained by STATE following the TRANSFER.
10. CB is currently the owner for the portion of Concord Avenue south of Balfour Road and west of BYPASS. Upon completion of John Muir Parkway, the portion of Concord Avenue from Balfour Road to the newly constructed John Muir Parkway as shown on Attachment 7, attached to and made an express part of this Agreement will become a part of State Highways System under Streets and Highways Code section 83, supplemented by a quitclaim deed from CB to STATE prepared by AUTHORITY at no cost to STATE and CB.
11. In the event that AUTHORITY sunsets before meeting all obligations identified in the Environmental Impact Report (EIR), supplemental EIR, addendum EIR, PSR, PR and cooperative agreements, LOCAL AGENCIES will jointly assume AUTHORITY's responsibility to complete AUTHORITY's remaining obligations

SECTION III

STATE AGREES:

1. To provide Independent Quality Assurance (IQA) of the adoption and relinquishment processes and to cooperate in timely processing of TRANSFER documents.
2. To accept physical control and possession of BYPASS, upon the approval of the CTC's Resolution of Transfer of Highway Location.
3. To accept title to the right of way for BYPASS when AUTHORITY or any of the LOCAL AGENCIES transfer said title to STATE for parcels and subject to other provisions of this Agreement.

4. Upon CTC's approval of the Resolution of Transfer of Highway Location, STATE agrees to relinquish RELINQUISHMENT.
5. To submit the CTC's Resolution of Relinquishment to the County Recorder's Office for recording within fifteen (15) working days of CTC's approval of the Resolution of Transfer of Highway Location.
6. To provide all available records and files for RELINQUISHMENT including, but not limited to, plans (including as-builts), record drawings, survey data and documents, right of way information, as currently available.
7. To accept ownership of and full responsibility for BYPASS as new SR4, including those acceptable existing encumbrances, together with all rights, title, and interest in BYPASS, and potential hazardous waste and/or hazardous material sites within BYPASS, upon CTC's approval of the Resolution of Transfer of Highway Location, and to thereafter operate, maintain, and be fully liable for BYPASS, and to be responsible for the administration of the accompanying easements and/or permits, except for those local facilities within BYPASS referred to in Section II, Article 9.
8. After CTC's approval of the Resolution of Transfer of Highway Location, to issue, at no cost to AUTHORITY, CO, CB, and CC and their contractors, upon proper application, the necessary encroachment permits to modify and install directional signing within existing SR4 and new SR4.

SECTION IV

IT IS MUTUALLY AGREED:

1. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature in the Annual State Budget Act and the allocation of any required funds by the CTC.
2. The parties to this Agreement understand and agree that STATE's IQA is to ensure AUTHORITY/LOCAL AGENCIES activities result in project being developed in accordance with standards and procedure agreed to in this Agreement. IQA does not include any work necessary to actually develop or deliver TRANSFER activities, nor any validation to verify, nor rechecking work performed by AUTHORITY/LOCAL AGENCIES, including, but not limited to periodic process assessment of Quality Assurance practices and their compliance with STATE criteria as agreed to in this Agreement. No liability will be assignable to STATE, its officers and employees by AUTHORITY/LOCAL AGENCIES under the terms of this Agreement or by third parties by reason of STATE's IQA activities.
3. Following CTC's approval of the Resolution of Transfer of Highway Location, STATE will issue encroachment permits to AUTHORITY and its contractors at no cost immediately after TRANSFER for ongoing construction activities that received prior STATE concurrence within the new SR4. AUTHORITY's receipt of each STATE approved encroachment permit shall constitute authorization to proceed with work to be performed by AUTHORITY or AUTHORITY's representatives within the new SR4 or work which affects STATE's facilities. AUTHORITY's authorization to proceed with said work shall be contingent upon AUTHORITY's compliance with all provisions set forth within said encroachment permits.
4. Following CTC's approval of the Resolution of Transfer of Highway Location accepting BYPASS, any future proposed improvements to be placed on BYPASS by other than STATE forces will require an encroachment permit from STATE.

5. Following CTC's Resolution of Transfer of Highway Location, if AUTHORITY terminates any of its construction projects within BYPASS prior to completion, STATE shall require AUTHORITY, at AUTHORITY's expense, to return the SHS right of way (formerly BYPASS right of way) to its original condition or to a safe and operable condition acceptable to STATE. If AUTHORITY fails to do so, STATE reserves the right to finish project or place project in a safe and operable condition and STATE will bill AUTHORITY for all actual expenses incurred and AUTHORITY agrees to pay said bill within thirty (30) days of receipt.
6. Following CTC's Resolution of Transfer of Highway Location, if unanticipated cultural, archaeological, paleontological or other protected materials are encountered during any ongoing construction activity by AUTHORITY within BYPASS, AUTHORITY shall stop work in that area until a qualified professional can evaluate the nature and significance of the find and a plan is approved for the removal or protection of that material. AUTHORITY will notify STATE within twenty-four (24) hours of any discovery. Any required removal or protection of that material shall be undertaken by AUTHORITY at its expense.
7. AUTHORITY shall not sunset before meeting all obligations of AUTHORITY identified in this Agreement No. 4-2152, the SR4 Bypass Environmental Impact Report (EIR), the supplemental EIR, the addenda EIR, the Project Study Report, the Project Report, and other cooperative agreements and before all real property interests owned by AUTHORITY have been transferred. In the event that AUTHORITY sunsets, LOCAL AGENCIES will jointly and severally assume AUTHORITY's responsibility to complete AUTHORITY's remaining obligations.
8. Following CTC's Resolution of Transfer of Highway Location encroachment permits issued by AUTHORITY on BYPASS for ongoing construction projects will be reissued by STATE at no cost with such conditions and terms that are acceptable to STATE.
9. AUTHORITY is responsible for providing signage on local roads to connect the new SR4 to/from SR160 until the future WB SR4 to NB SR160, SB SR160 to EB SR4 connectors are constructed. Said proposed location of signs will be reviewed and approved by STATE. AUTHORITY is the CEQA lead agency responsible for the environmental clearance for the proposed sign installation. LOCAL AGENCIES are responsible for the maintenance of the said signs to ensure good operating condition within their respective jurisdictions. LOCAL AGENCIES agree to maintain, at LOCAL AGENCIES' expense, the local access roads that connect new SR4 to/from SR160. LOCAL AGENCIES accept impacts to its facilities attributed to the absence of the said connectors and agree to not seek compensation from STATE. LOCAL AGENCIES agree not to seek compensation from STATE for the maintenance of LOCAL AGENCIES' local roads and signs.
10. All SR4 and SR160 maintenance agreements and freeway agreements prepared by STATE will be executed/revised between the respective LOCAL AGENCIES and STATE after CTC's approval of the Resolution of Transfer of Highway Location and recordation of CTC's Resolution of Relinquishment. These maintenance agreements shall specify long-term maintenance responsibilities delegated to each respective local agency for local and shared facilities and signals.
11. HM-1 is defined as hazardous material (including but not limited to hazardous waste) that may require removal and disposal pursuant to federal or state law, whether it is disturbed or not.

HM-2 is defined as hazardous material (including but not limited to hazardous waste) that may require removal and disposal pursuant to federal or state law, only if it is disturbed.

12. STATE's acquisition or acceptance of title to any property on which any HM-1 or HM-2 exists will proceed in accordance with STATE's policy on such acquisition.
13. Responsibility for HM-1 rests with the current owner(s) of the parcel(s) on which the HM-1 exists. AUTHORITY/LOCAL AGENCIES will not include property on which HM-1 exists as part of TRANSFER, except as provided otherwise in Section IV, Article 15.
14. The document conveying title of the property to the STATE will incorporate by reference the Covenant to Restrict Use of the Property/Environmental Restriction recorded on September 2, 2008 as Document No. 2008-0194541-00, Official Records of Contra Costa County.
15. AUTHORITY will not transfer fee but only convey a highway easement as part of TRANSFER to STATE for the contaminated parcel (PARCEL) at the BYPASS/Balfour Road intersection as shown in Attachment 6, attached to and made an express part of this Agreement. AUTHORITY agrees to hold the underlying fee title of PARCEL in perpetuity or until AUTHORITY conveys fee title to STATE. At such time when the Regional Water Quality Control Board issues a closure letter, AUTHORITY will convey fee title of PARCEL to STATE, at no cost to STATE and STATE will accept the conveyance. If AUTHORITY sunsets prior to conveyance of PARCEL, LOCAL AGENCIES jointly agree to accept title of PARCEL and to accept all of the above conditions.
16. AUTHORITY will reserve the property depicted as Area A in Attachment 6 for relocation of Kinder Morgan Booster Station at the BYPASS/Balfour Road intersection. AUTHORITY agrees to hold the underlying fee title of Area A in perpetuity or until it is conveyed to Kinder Morgan as part of the future Kinder Morgan Booster Station relocation. In the event AUTHORITY sunsets prior to relocation of the Kinder Morgan Booster Station, AUTHORITY will convey fee title and encumbrances of Area A to LOCAL AGENCIES at no cost to LOCAL AGENCIES. LOCAL AGENCIES, jointly agree to accept title of Area A and to accept all of the above conditions.
17. All the other parties to the Agreement are not responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CA and/or its agents, under or in connection with any work, authority, or jurisdiction conferred upon CA under this Agreement. It is further understood and agreed that CA will fully defend, indemnify and save harmless all the other parties to the Agreement and all their officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CA and/or their agents under this Agreement.
18. All the other parties to the Agreement are not responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CB and/or its agents, under or in connection with any work, authority, or jurisdiction conferred upon CB under this Agreement. It is further understood and agreed that CB will fully defend, indemnify and save harmless all the other parties to the Agreement and all their officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CB and/or their agents under this Agreement.
19. All the other parties to the Agreement are not responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CO and/or its

agents, under or in connection with any work, authority, or jurisdiction conferred upon CO under this Agreement. It is further understood and agreed that CO will fully defend, indemnify and save harmless all the other parties to the Agreement and all their officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CO and/or their agents under this Agreement.

20. All the other parties to the Agreement are not responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CC and/or its agents, under or in connection with any work, authority, or jurisdiction conferred upon CC under this Agreement. It is further understood and agreed that CC will fully defend, indemnify and save harmless all the other parties to the Agreement and all their officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CC and/or their agents under this Agreement.
21. All the other parties to the Agreement are not responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by STATE and/or its agents, under or in connection with any work, authority, or jurisdiction conferred upon STATE under this Agreement. It is further understood and agreed that STATE will fully defend, indemnify and save harmless all the other parties to the Agreement and all their officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by STATE and/or its agents under this Agreement.
22. All the other parties to the Agreement are not responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by AUTHORITY and/or its agents, under or in connection with any work, authority, or jurisdiction conferred upon AUTHORITY under this Agreement. It is further understood and agreed that AUTHORITY will fully defend, indemnify and save harmless all the other parties to the Agreement and all their officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by AUTHORITY and/or its agents under this Agreement.
23. No alteration of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.
24. This Agreement shall terminate upon the CTC's approval of the Resolution of Transfer of Highway Location and recordation of the Resolution of Relinquishment in the County Recorder's Office, and payment by AUTHORITY of \$4,011,000 to CO, CB and CC, except for those provisions that relate to indemnification, environmental commitment, legal challenges, ownership, property recapture, operation, maintenance, and related long term relationships, which provisions shall remain in effect until terminated or modified in writing by mutual agreement.
25. The Parties hereto recognize and agree that separate counterpart signature pages may be used but that all such pages constitute one and the same Agreement. If the Agreement is

executed in counterparts, the execution of the agreement will be complete upon execution of the Agreement by the last party to sign it.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

MALCOLM DOUGHERTY
Acting Director

By: _____
Deputy District Director

Approved as to form and procedure:

Attorney
Department of Transportation

Certified as to budgeting of funds:

District Budget Manager

Certified as to financial terms and
conditions:

Accounting Administrator

STATE ROUTE 4 BYPASS AUTHORITY

By: _____
Chairman

Attest: Julia R. Bueren, Secretary

By: _____

Approved as to form:
Sharon L. Anderson, County Counsel

By: _____
David F. Schmidt, Deputy County Counsel

COUNTY OF CONTRA COSTA

By: _____
Gayle B. Uilkema
Chair Board of Supervisors

Attest: David J. Twa
County Administrator and Clerk of the
Board of Supervisors

By: _____

Approved as to form:
Sharon L. Anderson, County Counsel

By: _____
David F. Schmidt, Deputy County Counsel

CITY OF ANTIOCH

By: _____
City Manager

Attest: _____
City Clerk

Approved as to form:

Attorney

CITY OF BRENTWOOD

By: _____
City Manager

Attest: _____
City Clerk

Approved as to form:

Attorney

CITY OF OAKLEY

By: _____
City Manager

Attest: _____
City Clerk

Approved as to form:

Attorney

ATTACHMENT 1

SCOPE OF WORK

This Scope of Work outlines the specific areas of responsibility for various project development activities for the TRANSFER in Contra Costa County.

1. AUTHORITY is the CEQA Lead Agency for TRANSFER. AUTHORITY will prepare an addendum to the 1994 BYPASS EIR to evaluate TRANSFER. AUTHORITY will provide all data for and prepare drafts of the TRANSFER Project Report. STATE will review that report to determine if STATE can approve the TRANSFER. LOCAL AGENCIES will be responsible for the public hearing process.
2. All activities for TRANSFER, whether done by AUTHORITY or STATE, will be developed in accordance with all policies, procedures, practices, and standards that STATE would normally follow.
3. Detailed steps in the TRANSFER process are included as Attachments 2 and 3. These Attachments are intended as a guide to STATE's and AUTHORITY's staff.

ATTACHMENT 2**RIGHT OF WAY ("R/W") ACTIVITIES**

<u>PROJECT ACTIVITY</u>	RESPONSIBILITY	
	<u>STATE</u>	<u>AUTHORITY</u>
1. ENGINEERING STUDIES AND REPORTS		
Prepare and Submit Available Survey Data		X
Review and Approve Available Survey Data	X	
2. R/W ENGINEERING		
(Used when qualified Local Agency is performing R/W activities)		
Longitudinal Encroachment Review	X	
Longitudinal Encroachment Application to District		X
Approve Longitudinal Encroachment Application	X	
Fence and Excess Land Review	X	
Complete Property Surveys and Begin Monumentation		X
Provide STATE with R/W Engineering Back-up and Reference Data		X
Prepare Legal Descriptions for TRANSFER		X
Review and Accept Legal Descriptions for TRANSFER	X	
Complete Transfer of Real Property Title Documents		X
Review and Accept Transfer of Real Property Title Documents	X	
Transfer Title to R/W		X
Submit Monumentation Layout for Project Monuments		X
Review and Approve Agreed Layout for Project Monuments	X	
Complete new Right of Way Monumentation		X
Prepare Record of Survey (Post-construction)		X
Review and Comment on Record of Survey	X	
Transfer R/W to State		X
- Approve and Record Title Transfer Documents	X	
Prepare R/W Record Maps		X
Review and Accept R/W Record Maps	X	

ATTACHMENT 3

APPURTENANT RIGHT OF WAY BACK UP AND REFERENCE DATA

STATE requires parcel files to review and accept the right of way acquired by AUTHORITY for BYPASS.

Parcel files shall include:

- All appraisal and acquisition documents
- Right of Way Parcel Diary
- Copy of Notice of Decision to Appraise letter
- Appraisal Summary Statement
- Appraisal Report
- Title Report
- Fully executed Right of Way Contract or settlement contract or other agreement
- Executed Grant Deed or Easement Deed
- If Condemnation action was filed include Summons, Complaint, Order of Possession (if any), Stipulation for Judgment and Judgment in Condemnation and recorded Final Order of Condemnation

- Proof of Title VI provided to grantor
- Proof of payment
- Evidence of First Written Offer and/or Initiation of Negotiations

ATTACHMENT 4

Vicinity Map



The BYPASS is comprised of the following:

- Freeway from SR4 commencing at PM T30.1 in Antioch to PM 32.6 which is 2,100 feet north of the Lone Tree Way Interchange with an interchange at Laurel Road.
- Expressway commencing from PM 32.6 to PM 38.0 located at Marsh Creek Road in Contra Costa County with at-grade intersections at Sand Creek Road, Balfour Road, and Marsh Creek Road.
- Conventional highway along Marsh Creek Road connecting to the existing SR4 at Byron Highway.

ATTACHMENT 5**AUTHORITY contribution to CO, CB and CC**

DESCRIPTION	CITY OF OAKLEY	CITY OF BRENTWOOD	COUNTY OF CONTRA COSTA
Pavement Overlay, Digouts, Striping & Other Related Works	\$402,800	\$65,290	\$1,063,800
Shoulder Widening (City of Oakley)	\$116,900		
Sidewalk Rehabilitation/Curb Repair/AC Dike		\$77,550	\$6,900
Construct ADA Curb Ramp	\$14,400	\$9,600	
Construct Driveway			\$14,300
Drainage Modification	\$491,000	\$291,000	\$218,000
Traffic Control and Stage Construction	\$61,500	\$57,600	\$52,900
Mobilization (10%)	\$108,700	\$50,100	\$137,600
SUBTOTAL	\$1,195,300	\$551,140	\$1,493,500
Contingencies (15%)	\$179,300	\$82,700	\$227,000
TOTAL (as of Sept2009)	\$1,375,000	\$634,000	\$1,740,400
TOTAL (Escalated to FY 11/12 at a rate of 3-1/2% a year for two years)	\$1,471,000	\$678,000	\$1,862,000
Financial Contribution Total	\$4,011,000		

NOTES:

- Unit costs of contract items are updated using the applicable bids received by the State on its projects as of September 2009.

ATTACHMENT 7

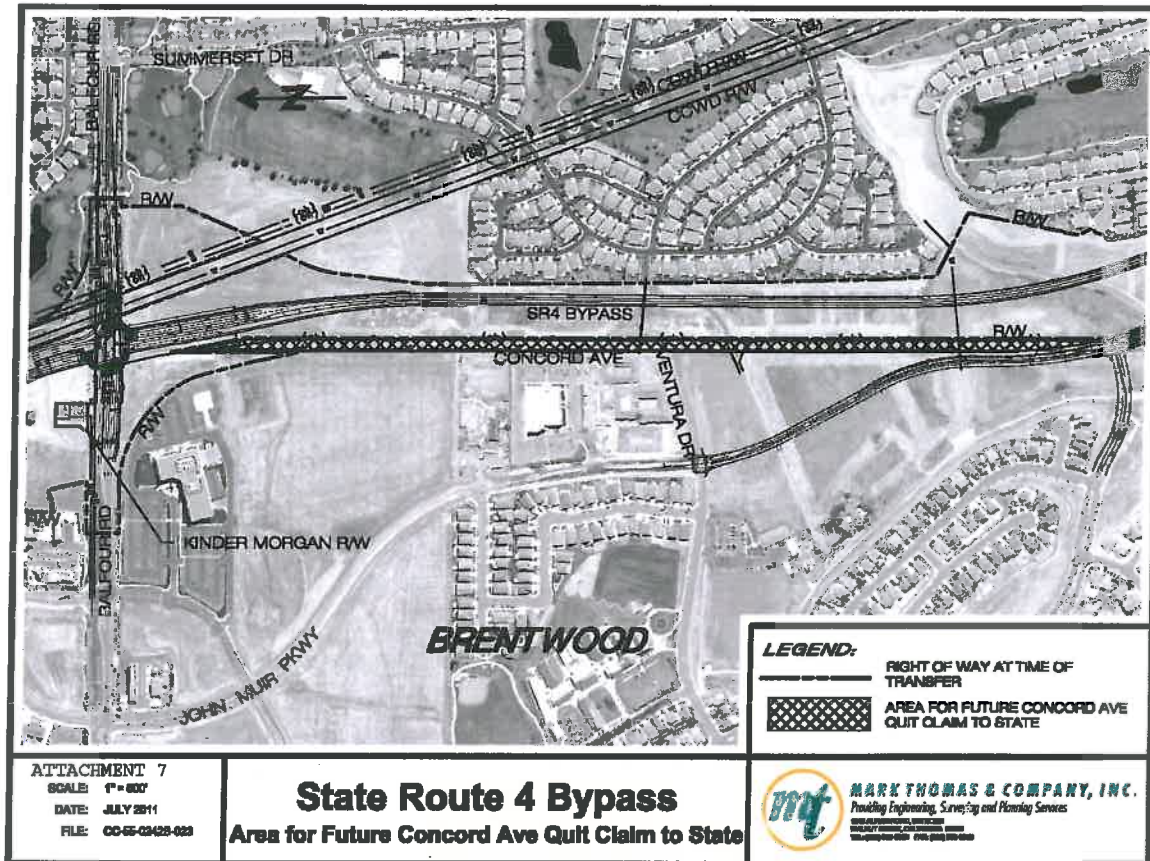


EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Segment 1B1	R-10283.01, 01a, 02	61994-01	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.01, 01a, 02, 03	61994-02	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.03, 04,05	61994-03	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.05, 06, 07,07a, 08	61994-04	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.06, 07,07a, 08	61994-05	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.08	61994-06	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.08	61994-07	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.08, 09	61994-08	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.09	61994-09	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.09,10	61994-10	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.10,11,12,13	61994-11	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.11	61994-12	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.11,12	61994-13	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.11,12	61994-14	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.11,12,13,13a	61994-15	Fee	Not Yet	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.12	61994-16	Fee	Not Yet	Do Soon	SR4BPA	
Bypass_ Segment 1B1	R-10283.12,13,13a	61994-17	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.13a	61994-18	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 1B1	R-10283.12	61994-19	Fee	Not Yet		SR4BPA	
Bypass_ Segment 1B1	R-10283.02	61994-20	Drainage ESMT	Not Expected		OTHER	
Bypass_ Segment 1B1	R-10283.03	61994-21	Drainage ESMT	Not Expected		OTHER	
Bypass_ Segment 1B1	R-10283.04	61994-22	Drainage ESMT	Yes	Yes	OTHER	
Bypass_ Segment 1B1	R-10283.07a	61994-23	Drainage ESMT	Yes	Yes	OTHER	
Bypass_ Segment 1B1	R-10283.05	61994-24	Aerial ESMT	Requested		OTHER	This easement was acquired for bridge from the Byro of Recl.State doesn't like the the language of the this transfer and would like to enter Taquire directly from the owner. New # needed HB
Bypass_ Segment 1B1	R-10283.11,12	61994-25	Drainage ESMT	Not Expected		OTHER	
Bypass_ Segment 1B1	R-10283.12	61994-26	Drainage ESMT	Not Expected		OTHER	
Bypass_ Segment 1B1	R-10283.12	61994-27	Access ESMT	Not Expected		OTHER	
Bypass_ Segment 1B1	R-10283.04	61994-28	Drainage ESMT	Not Expected		OTHER	
Bypass_ Segment 1B1	R-10283.04	61994-29	Drainage ESMT	Not Expected		OTHER	
Bypass_ Segment 1B1	R-10283.13,13a	61995-1	Section 83	Not Expected		City of Antioch	Quit claim from City of Antioch
Bypass_ Segment 1B1	R-10283	CCUA-A THRU O	CCUA	Not Expected			

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Segment 2	R-10284.01a	56794-01	Section 83	Not Expected		City of Brentwood	
Bypass_ Segment 2	R-10284.07,07a	56794-02	Section 83	Not Expected		City of Brentwood	
Bypass_ Segment 2	R-10284.08	56794-03	Section 83	Not Expected		City of Brentwood	
Bypass_ Segment 2	R-10284.12a	56794-04	Section 83	Not Expected		City of Brentwood	
Bypass_ Segment 2	R-10284.06, 06a	56795-01	Section 83	Not Expected		City of Brentwood	
Bypass_ Segment 2	R-10284.06,07,08	56795-02	Section 83	Not Expected		City of Brentwood	
Bypass_ Segment 2	R-10284.12	56796-01	Highway Easement	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.13	56796-02	Highway Easement	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.12a,13	56796-03	Highway Easement	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.01,01a,02,02a	62080-01	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.01,01a,02,02a	62080-02	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.01,02,02a	62080-03	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.02,02a	62080-04	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.01,01a,02,02a	62080-05	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.01a	62080-06	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.02b,03	62080-07	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.02b,03	62080-08	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-09	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.02b,03	62080-10	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.02b,03	62080-11	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-12	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-13	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-14	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-15	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-16	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-17	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-18	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-19	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-20	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.04	62080-21	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03	62080-22	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.04	62080-23	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.03,04	62080-24	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.05	62080-25	F+F	Yes	Yes	SR4BPA	

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Segment 2	R-10284.05,06,06a	62080-26	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.05	62080-27	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.05,06	62080-28	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.05,06	62080-29	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.05,06,06a	62080-30	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.06, 07	62080-31	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.06, 07	62080-32	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.06,06a,07,07a	62080-33	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.06	62080-34	Fee	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.07,07b	62080-35	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.07,07b	62080-36	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.07,07b,08	62080-37	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.08	62080-38	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.08,09	62080-39	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.08	62080-40	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.09	62080-41	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.09	62080-42	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.08,09	62080-43	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.09,10	62080-44	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.09,10	62080-45	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.10,11	62080-46	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.12	62080-47	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.12	62080-48	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	Deleted	62080-49	F+F	Not Yet		SR4BPA	deleted no longer needed
Bypass_ Segment 2	R-10284.01	62080-50	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.12	62080-51	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.12,12a	62080-52	F+F	Yes	Yes	SR4BPA	
Bypass_ Segment 2	R-10284.12,12a	62080-53	F+F	Not Yet		SR4BPA	
Bypass_ Segment 2	R-10284.01a	62080-54	Highway Easement	Not Expected		Contra Costa Water district	
Bypass_ Segment 2	R-10284.03	62080-55	Highway Easement	Not Expected		EAST BAY MUNICIPAL DISTRICT	
Bypass_ Segment 2	R-10284.10	62080-56	Drainage Easement	Not Expected		OTHER	
Bypass_ Segment 2	R-10284.10	62080-57	Drainage Easement	Not Expected		OTHER	
Bypass_ Segment 2	R-10284.10	62080-58	Drainage Easement	Not Expected		OTHER	
Bypass_ Segment 2	R-10284.10	62080-59	Drainage Easement	Not Expected		OTHER	
Bypass_ Segment 2	Deleted	62080-60	Drainage Easement	Not Expected			deleted no longer needed

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Segment 2	R-10284.12a	62080-61	Drainage Easement	Not Expected		OTHER	
Bypass_ Segment 2	R-10284.01	62204-A thru K	CCUA	Not Expected			CCUA A THRU T FOR MAINLINE SEGMENT 3
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-02	59305-01	Section 83	Not Expected		City of Brentwood	Quit claim from City Brentwood
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-10b	59305-02	Section 83	Not Expected		City of Brentwood	Quit claim from City Brentwood
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-02	59306-01	Section 83	Not Expected		City of Brentwood	Quit claim from City Brentwood
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-10,10a,10b	59306-02	Section 83	Not Expected		City of Brentwood	Quit claim from City Brentwood
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-13,14	59307-01	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-13,14	59307-02	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-01	62204-01	F+F	Yes	Yes	SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-02	62204-02	Fee	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-01,02,03,04,05	62204-03	Fee	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-05,06	62204-04	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-05,06	62204-05	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-05,06	62204-06	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-06,07	62204-07	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-07	62204-08	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-08,09,10,10a,	62204-09	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-10,10a,10b	62204-10	Fee	Requested		SR4BPA	description in error second to last course does not match, closure, R-map, acquisition

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-08	62204-11	Section 83	Requested		SR4BPA	City of Brentwood to convey after John Muir Parkway is constructed
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-08	62204-12	Section 83	Not Expected		SR4BPA	City of Brentwood to convey after John Muir Parkway is constructed
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-10, 10b	62204-13	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-10, 10b,11,12	62204-14	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-12,13,14	62204-15	F+F	Yes	Yes	SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-13, 14	62204-16	F+F	Yes	Yes	SR4BPA	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-02	62204-17	Highway Easement	Not Expected		Contra Costa Water district	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-10,10b	62204-18	Highway Easement	Not Expected		Contra Costa Water district	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-10,11	62204-19	Highway Easement	Not Expected		Contra Costa Water district	
Bypass_ Seg 3 EXPRESSWAY/ FREEWAY	R-10285-10, 10b	62204-20	F+F	Requested		SR4BPA	
Bypass_ Seg 3 EXPWY	R-10285	62204-A thru T	CCUA				CCUA A THRU T FOR MAINLINE SEGMENT 3
MARSH CREEK ROAD (MCR)							
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.01-09	59683-01	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.05	59683-02	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.05,06	59683-03	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.06	59683-04	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.07,08	59683-05	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.07,08	59683-06	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.09	59683-07	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.09 thru 18	59683-08	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.09,10	59683-09	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.09,10	59683-10	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12,13	59683-11	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.13	59683-12	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.14	59683-13	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.15	59683-14	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.16,17	59683-15	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.17,18,19	59683-16	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.17,18,19	59683-17	Section 83	Not Expected		County of Contra Costa	Quit claim from County of Contra Costa
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.01	62205-01	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.01	62205-02	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.01	62205-03	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.01,02,03	62205-04	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.02,	62205-05	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.02,	62205-06	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.02,	62205-07	Fee	Requested		SR4BPA	

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.02,03	62205-08	Fee	Requested		SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.03,04,05	62205-09	Fee	Requested		SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.04,05	62205-10	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.05	62205-11	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.05,06	62205-12	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.05,06	62205-13	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.06, 07	62205-14	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.06	62205-15	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.06,07	62205-16	Fee	Requested	No	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.06,07	62205-17	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.07	62205-18	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.08	62205-19	Fee	Requested		SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.08,	62205-20	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.08	62205-21	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.08,09	62205-22	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.08,09	62205-23	Fee	Requested		SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.09	62205-24	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.09	62205-25	Fee	Yes	Yes	SR4BPA	

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.09,10	62205-26	Fee	Requested		SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.10, 11	62205-27	Fee	Requested		SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.11	62205-28	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.11	62205-29	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12	62205-30	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12	62205-31	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12	62205-32	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12	62205-33	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12	62205-34	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12	62205-35	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12	62205-36	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12	62205-37	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.12,13	62205-38	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.13,14	62205-39	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.14	62205-40	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.14	62205-41	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.14,15	62205-42	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.14,15	62205-43	Fee	Yes	Yes	SR4BPA	

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.15	62205-44	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.15	62205-45	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.15,16	62205-46	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.16	62205-47	Fee	Requested		SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.16	62205-48	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.16,17	62205-49	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.17	62205-50	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.17,18,19	62205-51	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.01	62205-52	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.18	62205-53	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.18,19	62205-54	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.19	62205-55	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.19,20	62205-56	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.19	62205-57	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.19,20	62205-58	Fee	Yes	Yes	SR4BPA	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.06	62205-59	Drainage Easement	Not Expected		EARLS	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286.18	62205-60	Drainage Easement	Not Expected		BETTENCOURT	
Bypass_ Seg 3 MCR(CONVENTIONAL)	R-10286	CCUA -A THRU L	CCUA	Not Expected			CCUA

EXHIBIT 8

PROJECT NAME	R-MAP REF	Parcel#	Document Type	PTR_rec'd?	PTR_rev'd?	Ownership	Comments
LEGEND							
F+F= FEE AND ACCESS CONTROL							
ESMT= EASEMENT							
CCUA= CONSENT TO COMMON USE AGREEMENT							
R-MAP= CALTRANS RECORD MAP NUMBER							

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: ACCEPTANCE & Giving Notice of Completion of Contract for Market Avenue Sidewalk Improvements, Project No. 0662-6R4116

RECOMMENDATION(S):

ADOPT Resolution No. 2012/4 accepting as complete the contracted work performed by Malachi Paving & Grading, Inc., for the Market Avenue Sidewalk Improvements project, Project No. 0662-6R4116, as recommended by the Public Works Director.

FISCAL IMPACT:

The project construction was funded by 38% Transportation Development Act funds, 33% Redevelopment funds, 16% Local funds, and 13% Community Development Block Grant funds.

BACKGROUND:

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of December 2, 2011.

CONSEQUENCE OF NEGATIVE ACTION:

The contractor will not be paid and acceptance notification will not be recorded.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Kevin Emigh, (925) 313-2233

Chair of the Board of
Supervisors

By: , Deputy

cc: J. Dowling, Construction, P. Denison, Finance, Malachi Paving & Grading, Kathy Guruwaya

Recorded at the request of: Clerk of the Board of Supervisors

Return To: Public Works Department, Construction Division

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/4

In the Matter of Accepting and giving Notice of Completion of Contract for the Market Avenue Sidewalk Improvements project, District 1, Project No. 0662-6R4116.

The Board of Supervisors of Contra Costa County RESOLVES that:

The County of Contra Costa on July 26, 2011, contracted with Malachi Paving & Grading, Inc. for the construction of curb, sidewalk, curb ramps, driveways and drainage facility modifications on the north side of Market Avenue between 7th Street and Soto Street, North Richmond area, with the American Safety Casualty Insurance Company as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of December 2, 2011.

Therefore, said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, (925) 313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: J. Dowling, Construction, P. Denison, Finance, Malachi Paving & Grading, Kathy Guruwaya

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPROVE the conveyance by Grant Deed Development Rights for MS 2-89 by Quitclaim Deed to The Nelson Family Trust, Alamo.

RECOMMENDATION(S):

APPROVE the conveyance of Grant Deed Development Rights by Quitclaim Deed for MS 2-89, Alamo, to The Nelson Family Trust, dated May 4, 1982, pursuant to Government Code Section 25526.5.

DETERMINE that the conveyance of Development Rights is in the public interest.

AUTHORIZE the Chair, Board of Supervisors, to execute the Quitclaim Deed on behalf of the County.

DIRECT the Real Property Division of the Public Works Department to cause said Quitclaim Deed to be delivered to the Grantee for acceptance and recording in the office of the County Recorder.

FISCAL IMPACT:

No Fiscal Impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Debra Baker, 925-313-2224

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Real Property Division, Sheila Minor

BACKGROUND:

On October 3, 2000, a Grant Deed of Development Rights (Subdivision MS 2-89 Conditions 6.A and 6.B) was granted to Contra Costa County (County) as one of the conditions of approval for Minor Subdivision 2-89. It has been determined that all of the conditions of approval have been met, approved by the Public Works Department and accepted in 2005 by the Board of Supervisors. As a result, the Development Rights are no longer needed and need to be quitclaimed back to the underlying fee owners.

On November 1, 1989, a CEQA Notice of Determination was filed for MS 2-89. It was determined that the project would not have significant environmental effect.

CONSEQUENCE OF NEGATIVE ACTION:

The Development rights will not be quitclaimed and will continue to encumber the Minor Subdivision.

CHILDREN'S IMPACT STATEMENT:

Not applicable

Recorded at the request of:
Contra Costa County Public Works
Real Property

After recording return to:
Contra Costa County Public Works
Real Property Division
255 Glacier Drive
Martinez, CA 94553
Attn: Debra Baker

QUITCLAIM DEED

This Quitclaim Deed is being recorded to terminate only the interest of the undersigned in that certain GRANT DEED OF DEVELOPMENT RIGHTS recorded October 3, 2000 and recorded as Instrument number 2000-0215103-00, Contra Costa official records. Any other rights are retained by the GRANTOR as to the land described in the attached Appendix "A".

For a valuable consideration, receipt of which is hereby acknowledged,

CONTRA COSTA COUNTY, a political subdivision of the State of California,

Does hereby remise, release and forever quitclaim to **The Nelson Family Trust, dated May 4, 1982** the following described real property in the unincorporated area of the County of Contra Costa, State of California,

FOR DESCRIPTION SEE APPENDIX "A" ATTACHED HERETO AND MADE A PART HEREOF.

CONTRA COSTA COUNTY

Date: _____

By _____
Chair, Board of Supervisors

STATE OF CALIFORNIA)

COUNTY OF CONTRA COSTA)

On _____ before me, _____ Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

January 10, 2012

Signature: _____

Deputy Clerk

Contra Costa County Board of Supervisors

Appendix "A"

All that real property situated in the County of Contra Costa, State of California, described as following:

All of Parcels A, B, and C, as shown on the map of Subdivision MS 2-89, filed at the County Recorder's office in Book 179 of Parcel Maps at Page 32, dated October 3, 2000 Instrument number 2000-0215102-00.

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPROVE Notice of Intention to Convey Real Property to the Diablo Water District, Knightsen area. District III. Project No. 905E25

RECOMMENDATION(S):

APPROVE Notice of Intention to Convey Real Property identified as, APN 020-080-005, to Diablo Water District for water purposes. Pursuant to Government Code Section 25365.

DECLARE that this Board will meet on January 24, 2012 at 9:30 a.m. or thereafter, in the Board's Chambers, County Administration Building, Martinez, California, to consummate the conveyance.

DIRECT Clerk of the Board to publish the attached notice in the Contra Costa Times pursuant to Government Code Section 6061.

FISCAL IMPACT:

No fiscal impact.

CONSEQUENCE OF NEGATIVE ACTION:

The County would continue to own the property and would not be in compliance with the "Agreement Between County of Contra Costa and Diablo Water District regarding County Service Areas M-25, M-26, and M-27" on August 13, 2002.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Debra L. Baker, 925-313-2224

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Real Property Division, Sheila Minor

BACKGROUND:

County of Contra Costa (County) and Diablo Water District (District) entered into the "Agreement Between County of Contra Costa and Diablo Water District regarding County Service Areas M-25, M-26, and M-27" on August 13, 2002. Under the terms of the Agreement, the County agreed to transfer all assets including parcel 020-080-005 containing a water well to the District. In Resolution No 2002/538, the Contra Costa County Board of Supervisors certified that as lead agency pursuant to the California Environmental Quality Act it was Categorically Exempt on September 10, 2002.

CHILDREN'S IMPACT STATEMENT:

Not applicable

**CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
255 Glacier Drive
Martinez, CA 94553**

PUBLICATION REQUEST

TO: Tiffany Lennear, Chief, Clerk of the Board
Attn: June McHuen, Deputy Clerk, Clerk of the Board
June.McHuen@cob.cccounty.us

FROM: Debra L. Baker
Public Works Department
(925) 313-2224

BOARD MTG. FOR NOTICE OF INTENTION: January 10, 2012

BOARD MTG. FOR CONVEYANCE (CONSENT ITEM): January 24, 2012

PUBLICATION DATES: January 17, 2012

REQUESTED PUBLISHING PAPER(S): Contra Costa Times

Do not type below this line – Publication language on following page

**CONTRA COSTA COUNTY
PUBLIC WORKS DEPARTMENT
255 Glacier Drive
Martinez, CA 94553**

NOTICE OF INTENTION TO CONVEY REAL PROPERTY

The Board of Supervisors of Contra Costa County declares its intention to convey to Diablo Water District all real property described below:

A portion of the Southwest one-quarter of the Southeast one-quarter of Section 32, Township 2 North, Range 3 East, Mount Diablo Meridian, Contra Costa County, California described as follows:

Being all of the parcel of land granted to Contra Costa County, a political subdivision of the State of California by the Final Order of Condemnation, case number C88-04413, recorded June 14, 1989 in Book 15131 of Official Records at pages 886 thru 888, records of said County.

Together with and including all improvements located thereon.

The Board Order dated January 10, 2012 declares that the Board will meet on January 24, 2012 at 9:30 a.m. or thereafter, in its Chambers, County Administration Building, Martinez, California, to consummate the conveyance to the Diablo Water District.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

By _____, Deputy

Publication Dates:

January 17, 2012

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Deer Valley Road Safety Project, Antioch area. (District V) Project No.: 0662-6R4030

RECOMMENDATION(S):

APPROVE the Purchase and Sale Agreement and ACCEPT the Grant Deed from Contra Costa Water District for a portion of Assessors Parcel Number 007-010-007. (District V)

AUTHORIZE the Public Works Director, or designee, to execute said Purchase and Sale Agreement on behalf of Contra Costa County (County).

AUTHORIZE the Auditor-Controller to issue a check in the amount of \$104,200.00 payable to Fidelity National Title Insurance Company, 501 Sycamore Valley Road West, Danville, CA 94526; their Escrow No. 11-336317-DH; Attention: Debbie Heiden, phone (925) 831-9200. (ACQ/3540) DCD-CP# 11-10

DIRECT the Real Property Division of the Public Works Department to have the above referenced Grant Deed delivered to the Title Company for recording in the Office of the County Recorder.

FISCAL IMPACT:

The estimated project cost is \$600,000 and is funded by 80% Federal Highway Safety Improvement Program (HSIP) and 20% by Proposition 1B State Funds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Debra L. Baker, (925) 313-2224

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND:

On September 13, 2011, this Board approved adopted the Negative Declaration and Finding of No Significant Impact pertaining to the Deer Valley Road Safety.

The purpose of this project is to widen and realign a segment of Deer Valley Road, an existing arterial route in eastern Contra Costa County. The project will begin approximately 1700 feet south of Chadborne Road and end 3200 feet south of Chadborne Road. The widening and realignment will bring the existing pavement width and curve within this segment of Deer Valley Road up to current design standards. The land acquisition includes the purchase of additional land for future anticipated road improvements to the north and south of this project.

CONSEQUENCE OF NEGATIVE ACTION:

The project will not have sufficient land rights to allow construction in accordance with the approved plans and specifications and may jeopardize funding.

CHILDREN'S IMPACT STATEMENT:

Not applicable

Recorded at the request of:
Contra Costa County

Return to:
Contra Costa County
Public Works Department
Real Property Division
255 Glacier Drive
Martinez, CA 94553
Attn: Debra L. Baker

Portion of Assessor's Parcel No. 007-010-007
Title Co. Order No.

GRANT DEED

For Value Received, receipt of which is hereby acknowledged, **CONTRA COSTA WATER DISTRICT**,
a local public agency of the state of California

GRANTS to **CONTRA COSTA COUNTY**, a political subdivision of the State of California,
The following described real property in the unincorporated area of the County of Contra Costa,
State of California,

FOR DESCRIPTION SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

Date _____

GRANTOR

Jerry Brown
General Manager

ATTACH APPROPRIATE ACKNOWLEDGMENT

G:\realprop\Board Orders\2012\BO 1-10-2012\Deer Valley Road Safety-Debra\Deer Valley Road Safety 4030 DE.01 Grant Deed.doc

Deer Valley Road (Road No. 7341)
Portion of A.P.N. 007-010-007
Contra Costa Water District
Drawing No. RW-7341-2011A

EXHIBIT "A"

Real property in an unincorporated area of the County of Contra Costa, State of California, being a portion of the South one-half of Section 20, Township 1 North, Range 2 East, Mount Diablo Meridian, also being a portion of Parcel One as described in the grant deed to Contra Costa Water District recorded November 30, 2011 as document number 2011-0259778, described as follows:

Parcel One - Fee Title

Commencing at a 1 inch iron pipe at the southeast corner of said Section 20 as designated and delineated on the map of Minor Subdivision No. 00-0019 filed July 6, 2005 in Book 194 of Parcel Maps at page 1; thence northerly along the east line of said Section 20 north $0^{\circ}35'47''$ east, 1294.42 feet to the Point of Beginning; thence from said Point of Beginning and leaving said east line north $77^{\circ}00'08''$ west, 766.50 feet to a point on a tangent curve, concave to the northeast, having a radius of 2046.00 feet; thence northwesterly along said curve, through a central angle of $14^{\circ}32'11''$, an arc length of 519.08 feet; thence north $62^{\circ}27'57''$ west, 1090.00 feet; thence north $66^{\circ}19'14''$ west, 287.43 feet to a point on a non-tangent curve, concave to the northeast, having a radius of 682.00 feet, a radial from said curve bears north $22^{\circ}52'59''$ east; thence northwesterly along said curve, through a central angle of $46^{\circ}39'22''$, an arc length of 552.50 feet to a point which lies 25.00 feet south (perpendicular measurement) of the north line of the south half of said Section 20; thence parallel to (and 25.00 feet distant therefrom) said north line, south $89^{\circ}15'24''$ east 23.84 feet to the westerly right of way line of Deer Valley Road as described in the deed to Contra Costa County recorded October 4, 1898 in Book 80 of Deeds at page 46; thence along said westerly line, north $26^{\circ}24'13''$ west, 28.10 feet to a point on the north line of the south half of said Section 20, said point bears north $89^{\circ}15'24''$ west, 212.81 feet from the center of said Section 20 as shown on said map (194 PM 1); thence easterly along said north line, south $89^{\circ}15'24''$ east 212.60 feet to a point on a non-tangent curve, concave to the northeast, having a radius of 920.00 feet, a radial from said curve bears north $60^{\circ}34'59''$ east; thence southeasterly along said curve, through a central angle of $33^{\circ}02'56''$, an arc length of 530.67 feet; thence south $62^{\circ}27'57''$ east, 739.48 feet; thence south $57^{\circ}57'35''$ east, 458.21 feet to a point on a non-tangent curve, concave to the northeast, having a radius of 1956.00 feet, a radial from said curve bears north $27^{\circ}32'03''$ east; thence southeasterly along said curve, through a central angle of $14^{\circ}32'11''$, an arc length of 496.25 feet; thence south $77^{\circ}00'08''$ east, 746.71 feet to a point on said east line of

Section 20 (194 PM 1); thence southerly along said east line south 0°35'47" west, 92.15 feet to the Point of Beginning.

Containing a net area of 5.72 acres.

(8.61 acres gross, less 2.89 acres existing roadway per 80 Deeds 46).

Parcel Two – Temporary Construction Easement Expires December 31, 2012

A temporary easement, for a nine (9) month period between April 1, 2012 and December 31, 2012 for construction purposes and incidents thereto, upon, in, over and across a parcel of land described as follows:

Commencing at a 1 inch iron pipe at the southeast corner of said Section 20 as described above in Parcel One; thence northerly along the east line of said Section 20, north 0°35'47" east, 1386.57 feet; thence leaving said east line, north 77°00'08" west, 270.92 feet to the Point of Beginning; thence from said Point of Beginning, continuing north 77°00'08" west, 300.00 feet; thence north 12°51'52" east, 56.00 feet; thence south 77°00'08" east, 300.00 feet; thence south 12°51'52" west, 56.00 feet to the Point of Beginning.

Containing an area of 16,800 square feet of land (0.3857 acres) more or less.

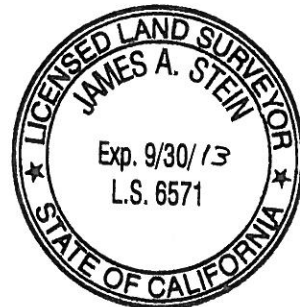
Bearings are based on the map of Subdivision MS 00-0019 (194 PM 1). Record map bearings are rotated -0°00'06" (counter clockwise) to match GPS field observations.

This real property description has been prepared by me or under my direction, in conformance with the Professional Land Surveyors Act.

Signature: James A. Stein

Licensed Land Surveyor
Contra Costa County Public Works Department

Date: 12/5/11



**PURCHASE AND SALE AGREEMENT BETWEEN
CONTRA COSTA COUNTY
AND
CONTRA COSTA WATER DISTRICT**

This Agreement is entered into by and between Contra Costa County, a Political Subdivision of the State of California (hereinafter "County") and Contra Costa Water District a local agency of the State of California (hereinafter "Grantor").

RECITALS

Grantor is the owner of approximately 658 acres of real property located in Contra Costa County, California and described on Exhibit "A" attached hereto and incorporated herein by reference. The real property, including improvements thereon, if any, are collectively referred to herein as the "Property".

AGREEMENT

NOW THEREFORE, in consideration of the agreements herein contained and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. **Effective Date.** It is understood that this Agreement is subject to approval by the County's Governing Board. This Agreement is effective on the date approved by the County's Governing Board ("Effective Date"). This Agreement will be submitted to the Grantor first for approval, and thereafter to the County.
2. **Purchase and Sale.** Subject to the terms and conditions in this Agreement, Grantor agrees to sell and County agrees to purchase the Property.
3. **Purchase Price.** The purchase price for the Property shall be One Hundred Four Thousand Two -Hundred & 00/100 Dollars (\$104,200.00) ("Purchase Price").
 - 3.1. All ad valorem real property taxes and any penalties and costs thereon, and all installments of any bond or assessment that constitutes a lien on the Property shall be cleared and paid by Grantor as of the date title shall vest in County by the recordation of the deed herein pursuant to Sections 4986, 5082, and 5086 of the Revenue and Taxation Code of the State of California, if unpaid as of the date title vests.
4. **Conditions to County's Performance.** The County's obligation to perform under this Agreement is subject to the following conditions:
 - 4.1. Grantor's representations and warranties in this Agreement being correct as of the date of this Agreement and as of the Close of Escrow.
 - 4.2. Grantor's performance of all obligations under this Agreement.
 - 4.3. The vesting of title to the Property in the County by grant deed in fee simple absolute, free and clear of all liens, encumbrances, assessments, leases (recorded and/or unrecorded), and taxes except the following "Approved Exceptions" as outlined in the Preliminary Report dated December 9, 2011, issued by Fidelity National Title Company:

- A. Covenants, conditions, restrictions and reservations of record, listed as exceptions: None.
 - B. Easements or rights of way of record over said property, listed as exceptions: 4, 5, 6, 7, 8, and 10.
 - C. Other Approved Exceptions: None.
- 4.4. The Fidelity National Title Company's being prepared to issue a CLTA title insurance policy in the full amount of the purchase price, subject only to the Approved Exceptions ("Title Policy").

If County determines that any of these conditions have not been met, County shall have the right to terminate this Agreement by delivering written notice to Grantor and, if applicable, the Escrow agent.

5. **Escrow.** By this Agreement, County and Grantor establish an escrow ("Escrow") with Fidelity National Title Company, 501 Sycamore Valley Road, West, Danville, California, their Escrow No. 11-336317-DH ("Title Company"). If, for any reason, the named Title Company is unable to handle this transaction through the Close of Escrow, the County's Real Property Agent assigned to oversee this Property acquisition will select an alternate title company to handle the transaction, and notify Grantor in writing of the identity and address of the successor title company and the new escrow number. Thereafter, the successor company will be the "Title Company" for purposes of this Agreement. Grantor hereby authorizes County to prepare escrow instructions and file escrow instructions with said Title Company, on behalf of Grantor, in accordance with this Agreement. This includes authorization of the Title Company to withhold pro rata taxes, liens, and assessments on the Property conveyed.

- 5.1. Fees and Title Insurance. The County shall pay all escrow and recording fees incurred in this transaction and, if title insurance is desired by the County, the premium charged therefor.

- 5.2. Grantor's Deposit into Escrow. On or before the Close of Escrow Grantor will deliver into Escrow with the Title Company the following documents:

- A. A grant deed, in recordable form and properly executed on behalf of Grantor, in a form approved by County ("Grant Deed") conveying to County the Property in fee simple absolute, subject only to the Approved Exceptions.
- B. Copies of any effective leases, rental agreements or any other agreements, if any, which the County has agreed in writing are to remain in effect after County takes title.
- C. Grantor's affidavit of nonforeign status as contemplated by Section 1445 of the Internal Revenue Code of 1986, as amended [26 USCA §1445] ("FIRPTA Affidavit"); and
- D. Grantor's affidavit as contemplated by the Revenue and Taxation Code § 18662 ("Withholding Affidavit").

- 5.3. Deposit of Purchase Price Into Escrow by County. Prior to the Close of Escrow, County will deposit the Purchase Price into escrow with the Title Company.

5.4. Close of Escrow. Escrow shall close upon the conveyance of the Property to the County ("Close of Escrow). On the closing date, the Title Company shall close Escrow as follows:

- A. Record the Grant Deed, marked for return to the County care of Debra L. Baker, Supervising Real Property Agent for the County (which shall be deemed delivery to the County);
- B. Issue the Title Policy, if requested to do so by the County;
- C. Prorate taxes, assessments, rents and other charges as provided by this Agreement;
- D. Disburse to the Grantor the Purchase Price, less prorated amounts and charges to be paid by or on behalf of Grantor;
- D. Prepare and deliver to the County and to the Grantor one signed copy of the Title Company's closing statement showing all receipts and disbursements of the Escrow.

If the Title Company is unable to simultaneously perform all of the instructions set forth above, the Title Company shall notify the Grantor and the County and retain all funds and documents pending receipt of further instructions from the County.

6. **County's Representations and Warranties.** County warrants that, upon approval of this Agreement by the County's governing body, this Agreement shall constitute a binding obligation of the County.

7. **Hazardous Material.** The Grantor hereby represents and warrants that during the period of Grantor's ownership of the property, there have been no disposals, releases or threatened releases of hazardous substances or hazardous waste on, from, or under the property. Grantor further represents and warrants that Grantor has no knowledge of any disposal, release, or threatened release of hazardous substance or hazardous waste on, from, or under the property which may have occurred prior to Grantor taking title to the property.

The acquisition price of the property being acquired in this transaction reflects the fair-market value of the property without the presence of contamination. If the property being acquired is found to be contaminated by the presence of hazardous waste which requires mitigation under Federal or State law, the County may elect to recover its clean-up costs from those who caused or contributed to the contamination, or are otherwise responsible under State and Federal Law.

8. **Survival.** All of the terms, provisions, representations, warranties and covenants of the parties under this Agreement shall survive the assignment, expiration or termination of this Agreement and shall not merge in the deed or other documents following the delivery and recordation of said deed or other documents.

9. **Possession of the Property.** It is agreed and confirmed by the parties hereto that notwithstanding other provisions in this contract, the right of possession and use of the subject property by the County, including the right to remove and dispose of improvements, shall commence January 15, 2012 and that the amount shown in Clause 2(A) herein includes, but is not limited to, full payment for such possession and use, including damages, if any, and interest from said date.

10. **Property Boundary Identification.** Upon request from Grantor, County shall identify the north and south boundary of the Property by survey and stake the location of the new property lines upon fourteen day's written notice to the County.
11. **Assignment and Successors.** This Agreement shall inure to the benefit of and shall be binding upon the parties to this Agreement and their respective heirs, successors, and assigns.
12. **Notices.** All notices (including requests, demands, approvals or other communications) under this Agreement shall be in writing. The place for delivery of all notices given under this Agreement shall be as follows:

Grantor: Dino Angelosante
Real Property Agent
1331 Concord Avenue
P.O. Box H²O
Concord, CA 94524
Telephone: 925-688-8162

County: Real Property Division
Public Works Department
255 Glacier Drive
Martinez, CA 94553
Telephone: 925-313-2224
Attn: Debra Baker

or to such other addresses as County and Grantor may respectively designate by written notice to the other.

13. **Entire Agreement.** The parties have herein set forth the whole of their agreement. The performance of this agreement constitutes the entire consideration for said document and shall relieve the County of all further obligation or claims on this account, or on account of the location, grade or construction of the proposed public improvement. Grantor has no other right or claim to compensation arising out of or connected with the acquisition of the subject property by the County, except as specifically set forth in this Agreement, including but not limited to all claims for compensation for improvements pertaining to realty, all claims for compensation for fixtures, equipment or machinery, attorneys' fees, costs or damages of every kind and nature by reason of County's acquisition of the subject property and agrees never to assert such a claim.
14. **Construction.** The section headings and captions of this Agreement are, and the arrangement of this instrument is, for the sole convenience of the parties to this Agreement. The section headings, captions and arrangement of this instrument do not in any way affect, limit, amplify or modify the terms and provisions of this Agreement. This Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared it. The parties to this Agreement and their counsel have read and reviewed this Agreement and agree that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply to the interpretation of this Agreement. The Recitals are and shall be enforceable as a part of this Agreement.
15. **Further Assurances.** Whenever requested to do so by the other party, each party shall execute, acknowledge and deliver all further conveyances, assignments, confirmations, satisfactions, releases, powers of attorney, instruments of further assurance, approvals, consents and all further instruments and documents as may be necessary, expedient, or proper in order to complete all conveyances, transfers, sales, and assignments under this

Agreement, and do all other acts and to execute, acknowledge, and deliver all documents as requested in order to carry out the intent and purpose of this Agreement.

16. **Waiver.** A waiver or breach of any covenant or provision in this Agreement shall not be deemed a waiver of any other covenant or provision in this Agreement, and no waiver shall be valid unless in writing and executed by the waiving party
17. **Severability.** If any term or provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall not be affected.
18. **Governing Law.** This Agreement shall be governed and construed in accordance with California law.

CONTRA COSTA COUNTY

By: _____
Julie R. Bueren
Public Works Director

RECOMMENDED FOR APPROVAL:

By: _____
Debra L. Baker
Supervising Real Property Agent

By: _____
Karen Laws
Principal Real Property Agent

APPROVED AS TO FORM:
County Counsel

By _____

Date: _____
(Date of Board Approval)

GRANTOR

By: _____
Jerry Brown
General Manager

By: _____
Conrta Costa Water District
Legal Consel

Date _____
(Date Signed by Grantor)

NO OBLIGATION OTHER THAN THOSE SET FORTH HEREIN WILL BE RECOGNIZED

Exhibit A - Legal Description

G:\realprop\Board Orders\2012\BO 1-10-2012\Deer Valley Road Safety-Debra\Deer Valley Road Safety 4030 AG.12a Purchase & Sale Agreement (County).doc
05/17/10 (Escrow Language Changed per Counsel)

(FORM APPROVED BY COUNTY COUNSEL 6/99)

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: ACCEPTANCE & Giving Notice of Completion of Contract for Vasco Road at Camino Diablo Intersection Improvements, Project No. 0662-6U4012-10

RECOMMENDATION(S):

ADOPT Resolution No. 2012/9 accepting as complete the contracted work performed by Grade Tech, Inc., for the Vasco Road at Camino Diablo Intersection Improvements project, Project No. 0662-6U4012-10, as recommended by the Public Works Director.

FISCAL IMPACT:

The project construction was funded by 100% Proposition 1B Funds.

BACKGROUND:

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of December 5, 2011.

CONSEQUENCE OF NEGATIVE ACTION:

The contractor will not be paid and acceptance notification will not be recorded.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Kevin Emigh, (925) 313-2233

Chair of the Board of
Supervisors

By: , Deputy

cc: J. Dowling, Construction, P. Denison, Finance, Construction, Grade Tech, Inc.

Recorded at the request of: Clerk of the Board of Supervisors

Return To: Public Works Department, Construction Division

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/9

In the Matter of Accepting and giving Notice of Completion of Contract for the Vasco Road at Camino Diablo Intersection Improvements project, District 3, Project No. 0662-6U4012-10

The Board of Supervisors of Contra Costa County RESOLVES that:

The County of Contra Costa on May 3, 2011, contracted with Grade Tech, Inc. for the pavement widening for additional turn lanes, hillside excavation, installation of drainage facilities, minor concrete work, fencing, traffic signal modification, installation of extinguishable message signs, signing and, striping, Byron area, with the Great American Insurance Company as surety, for work to be performed on the grounds of the County; and

The Public Works Director reports that said work has been inspected and complies with the approved plans, special provisions and standard specifications and recommends its acceptance as complete as of December 5, 2011.

Therefore, said work is ACCEPTED as complete on said date, and the Clerk shall file with the County Recorder a copy of this resolution and Notice as a Notice of Completion for said contract.

Contact: Kevin Emigh, (925) 313-2233

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: J. Dowling, Construction, P. Denison, Finance, Construction, Grade Tech, Inc.

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPROVE and AUTHORIZE the Purchasing Agent to execute a Purchase Order as recommended

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Public Works Department, to execute a Purchase Order with Telfer Oil Company in an amount not to exceed \$325,000, to purchase CRS-2 and PMCRS-2 asphalt emulsion for various road repair and maintenance activities, Countywide. (100% Local Road Funds)

FISCAL IMPACT:

100% Local Road Funds.

BACKGROUND:

To provide material needed for road repair and maintenance activities.

CONSEQUENCE OF NEGATIVE ACTION:

If the action is not approved, it would impede the Public Works Department's ability to repair & maintain County roads, possibly affecting public safety.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

☒ APPROVE

☐ OTHER



RECOMMENDATION OF CNTY ADMINISTRATOR



RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**



APPROVED AS RECOMMENDED



OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Pat Giles, (925) 313-7044

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPROVE and AUTHORIZE the Purchasing Agent to issue an increase to purchase order number 33685 with Valley Slurry Seal as recommended

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Public Works Department, to execute an increase to Purchase Order No. 33685 with Valley Slurry Seal, in the amount of \$295,000, to \$774,890 for PMCRS-2H and PMARE asphalt emulsion and excess spread time used in the 2011 Surface Treatment Program (Project No.'s 0672-6U2165, 0672—6U2166, 0672-6U2167, 0672-6U2168), Countywide. (100% Local Road Funds)

FISCAL IMPACT:

100% Local Road Funds.

BACKGROUND:

This increase to Purchase Order 33685 is to cover the cost of supplying asphaltic emulsion and spread time used in the 2011 Surface Treatment Program. Due to an accounting error, not enough increase in funding was requested at the August 9, 2011, board order for this same Purchase Order. The additional amount requested will enable the vendor to be paid for material already provided.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Pat Giles, (925) 313-7044

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The vendor cannot be paid for material already supplied for the 2011 Surface Treatment Program.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPROVE and AUTHORIZE the Purchasing Agent to execute a Purchase Order as recommended by the Public Works Director

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Public Works Department, to execute a Purchase Order with Coast Counties Truck & Equipment, in an amount not to exceed \$75,000, for the purchase of a low bed equipment trailer for Public Works Road Maintenance, Countywide. (Project No. 0672-6U2008) (100% Local Road funds)

FISCAL IMPACT:

100% Local Road Funds.

BACKGROUND:

The purchase of this equipment will enable the Maintenance Division staff to transport the larger equipment in their fleet instead of using outside vendors and will increase efficiency by having the ability to transport multiple pieces of equipment on the trailer at the same time.

CONSEQUENCE OF NEGATIVE ACTION:

Not having this piece of equipment will require the Department to continue using outside vendors when transporting large equipment and not allow potential efficiencies of transporting multiple pieces of equipment on the same trailer.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Pat Giles, (925) 313-7044

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of improvements for road acceptance RA 09-01245

RECOMMENDATION(S):

ADOPT Resolution No. 2012/18 accepting completion of improvements for road acceptance RA 09-01245 (cross-reference subdivision SD 07-08970) for project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

FISCAL IMPACT:

No fiscal impact to County Funds. The funds to be released are developer fees that have been held on deposit.

BACKGROUND:

The developer completed the improvements as required in the improvement plans and in conformance with the County Ordinance Code, per the Subdivision Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

The improvements will not be accepted as complete, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, M. Valdez, M & T, J. Capozzo, Eng. Services, M. mann, Finance, R. Hutchins, Records, C. Low, City of San Ramon

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐
NOES: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐

Resolution No. 2012/18

IN THE MATTER OF accepting completion of improvements (Bayberry View Lane, Bay Leaf Drive, Lemonwood Court and Chamomile Court) for road acceptance RA 09-01245 (cross-reference subdivision SD 07-08970), for project developed by Shapell Homes, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, the Public Works Director has notified this Board that the improvements in road acceptance RA 09-01245 (cross-reference subdivision SD 07-08970) have been completed as provided in the Road Improvement Agreement with Shapell Homes, heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

NOW THEREFORE BE IT RESOLVED that the improvements have been COMPLETED as of January 10, 2012 thereby establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT NAME OF BANK/SURETY April 13, 2010 The Continental Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$877,500.00, Bond No. 9294938848 issued by the above surety be RETAINED for the six month lien guarantee period until July 10, 2012, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that road acceptance RA 09-01245 for the hereinafter described public improvements, as shown and dedicated for public use on the Final Map of Subdivision 07-08970 filed April 23, 2010, in Book 511 of final maps at Page 18, Official Records of Contra Costa County, State of California, is ACCEPTED AS COMPLETE.

Road Name	Road-R/W Widths	/ Lengths (Miles)
Bayberry View Lane	36'/56'	0.11
Bay Leaf Drive	36'/56'	0.17
Lemonwood Court	36'/56'	0.08
Chamomile Court	36'/56'	0.08

BE IT FURTHER RESOLVED that upon acceptance by the Board of Supervisors, the San Ramon City Council shall accept the improvements for maintenance and ownership in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that the beginning of the warranty period is hereby established, and the \$33,000.00 cash deposit (Auditor's Deposit Permit No. 546040, dated March 18, 2010) made by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp. and the performance/maintenance surety for \$493,000.00, Bond No. 929493849 issued by The Continental Insurance Company be RETAINED pursuant to the requirements of Section 94 4.406 of the Ordinance Code until release by this Board.

Contact: J. LaRocque, (925) 313-2315

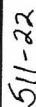
I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, M. Valdez, M & T, J. Capozzo, Eng. Services, M. mann, Finance, R. Hutchins, Records, C. Low, City of San Ramon



To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of improvements for drainage acceptance DA 02-00012

RECOMMENDATION(S):

ADOPT Resolution No. 2012/19 accepting completion of improvements for drainage acceptance DG 02-00012 (cross-reference subdivision SD 03-08508) for project being developed by Windemere BLC Land Company, LLC as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

FISCAL IMPACT:

No fiscal impact to County Funds. The funds to be released are developer fees that have been held on deposit.

BACKGROUND:

The developer completed the drainage improvements several years ago, however, the acceptance was pending the approval by the Regional Water Quality Control Board.

CONSEQUENCE OF NEGATIVE ACTION:

The drainage improvements will not be accepted as complete, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: C. Low, City of San Ramon, M. Valdez, M & T, J. Capozzo, Eng. Services, R. Hutchins, Records

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/19

IN THE MATTER OF accepting completion of improvements for drainage acceptance DG 02-00012 (cross-reference subdivision SD 03-08508) for project being developed by Windemere BLC Land Company, LLC as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, these improvements are approximately located on Japonica Way.

WHEREAS, the Public Works Director has notified this Board that the improvements in drainage acceptance DA 02-00012 (cross-reference subdivision SD 03-08508) have been completed as provided in the Drainage Acceptance Agreement with Windemere BLC Land Company, LLC heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

NOW THEREFORE BE IT RESOLVED that the improvements have been COMPLETED as of January 10, 2012 thereby establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT July 26, 2005

NAME OF BANK/SURETY The Continental Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$293,000.00, Bond No. 929341269 issued by the above surety be RETAINED for the six month lien guarantee period until July 10, 2012, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED drainage acceptance DG 02-00012 (cross-reference subdivision SD 03-08508) for the hereinafter described public improvements, as shown and dedicated for public use on the Final Map of Subdivision 8508 filed August 21, 2006, in Book 493 of final maps at page 43, Official Records of Contra Costa county, State of California, are ACCEPTED AS COMPLETE.

BE IT FURTHER RESOLVED that upon acceptance by the Board of Supervisors, the San Ramon City Council shall accept the improvements for maintenance and ownership in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that there is no warranty period required, and the Public Works Director is AUTHORIZED to

refund the \$5,860.00 cash security for performance (Auditor's Deposit Permit No. DP 431272, dated September 15, 2004) plus interest in accordance with Government Code Section 53079, if appropriate, to Windemere BLC Land Company, LLC pursuant to the requirements of the Ordinance Code; and the Drainage Improvement Agreement and surety bond, Bond No. 929341269, dated September 7, 2004 are exonerated.

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: C. Low, City of San Ramon, M. Valdez, M & T, J. Capozzo, Eng. Services, R. Hutchins, Records

OWNER'S STATEMENT

THE UNDERSIGNED, BEING THE PARTIES HAVING A RECORD TITLE INTEREST IN THE LANDS DELINEATED AND EMBRACED WITHIN THE HEAVY BLACK LINES UPON THIS MAP, ENTITLED "SUBDIVISION 8508, WINDEMERE, CONTRA COSTA COUNTY, CALIFORNIA", DO HEREBY CONSENT TO THE MAKING AND RECORDATION OF THE SAME; AND DO HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE THOSE PORTIONS OF SAID LANDS DESIGNATED ON SAID MAP AS ALBION ROAD, IVY HILL WAY AND JAPONICA WAY.

THE AREAS DESIGNATED PARCELS A, B, C, D, AND LOTS 1-6 ARE RETAINED BY THE OWNER.

THE AREA DESIGNATED AS PARCEL E IS HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR AND TO THE PUBLIC FOR DRAINAGE PURPOSES.

THE AREA DESIGNATED LOT 7 IS HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR AND TO THE PUBLIC FOR PARK PURPOSES.

THE AREA DESIGNATED LOT 8 WILL OFFERED TO DUBLIN SAN RAMON SERVICES DISTRICT (DSRSD) BY SEPARATE INSTRUMENT.

THE AREAS DESIGNATED "PUBLIC UTILITY EASEMENT" OR "PUE" ARE HEREBY DEDICATED TO THE PUBLIC FOR PUBLIC USE FOR PUBLIC UTILITY PURPOSES INCLUDING CONSTRUCTION, ACCESS OR MAINTENANCE OF WORKS, IMPROVEMENTS AND STRUCTURES AND THE CLEARING OF OBSTRUCTIONS AND VEGETATION.

THE AREAS DESIGNATED "STORM DRAIN EASEMENT" OR "SDE" ARE DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR AND TO THE PUBLIC FOR PUBLIC USE FOR STORM, FLOOD AND SURFACE WATER DRAINAGE, INCLUDING CONSTRUCTION, ACCESS OR MAINTENANCE OF WORKS, IMPROVEMENTS AND STRUCTURES, WHETHER COVERED OR OPEN, AND FOR THE CLEARING OF OBSTRUCTIONS AND VEGETATION.

THE AREAS MARKED "SANITARY SEWER EASEMENT" OR "SSE" ARE OFFERED FOR DEDICATION TO THE CENTRAL CONTRA COSTA SANITARY DISTRICT (CCCSO) OR ITS DESIGNEE IN GROSS, AS A NON-EXCLUSIVE SURFACE EASEMENT AND AN EXCLUSIVE SUBSURFACE EASEMENT (OR NON-EXCLUSIVE SUBSURFACE EASEMENT, WHERE INDICATED) FOR SANITARY SEWER PURPOSES INCLUDING CONSTRUCTION, ACCESS OR MAINTENANCE OF WORKS, IMPROVEMENTS, AND STRUCTURES, AND THE CLEARING OF OBSTRUCTIONS AND VEGETATION, NO BUILDING OR STRUCTURE MAY BE PLACED ON SAID EASEMENT, NOR SHALL ANYTHING BE DONE THEREON WHICH MAY INTERFERE WITH CCCSO'S FULL ENJOYMENT OF SAID EASEMENT.

THE AREAS DESIGNATED "FLOWAGE EASEMENT" OR "FE" ARE HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR FOR DETENTION AND/OR CONVEYANCE OF STORM WATER AND TO MAINTAIN ADEQUATE STORAGE VOLUME FOR FLOOD PROTECTION, INCLUDING CONSTRUCTION, ACCESS OR MAINTENANCE OF WORKS, IMPROVEMENTS AND STRUCTURES, WHETHER COVERED OR OPEN, AND FOR THE CLEARING OF OBSTRUCTIONS AND VEGETATION.

THE AREAS DESIGNATED "STREET LIGHT EASEMENT" OR "SLE" IS HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR FOR THE INSTALLATION, MAINTENANCE, REPAIR, REMOVAL AND REPLACEMENT OF PUBLIC STREET LIGHTS AND THEIR APPURTENANCES; INCLUDING BUT NOT LIMITED TO ELECTROLIERS, FOUNDATIONS AND CONDUIT RISERS.

THE AREAS DESIGNATED "TRAIL EASEMENT" OR "TE" ARE HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR FOR TRAIL PURPOSES INCLUDING ACCESS, CONSTRUCTION, RECONSTRUCTION, MAINTENANCE, AND THE CLEARING OF OBSTRUCTIONS AND VEGETATION AND TO THE PUBLIC FOR THE PURPOSE OF PUBLIC ACCESS.

THE AREAS DESIGNATED "WATER LINE EASEMENT" OR "WLE" ARE DEDICATED TO THE DUBLIN SAN RAMON SERVICES DISTRICT (DSRSD) FOR THE CONSTRUCTION, MAINTENANCE, USE AND OPERATION OF WATER TRANSMISSION PIPELINES, AND ALL NECESSARY APPURTENANCES THERETO; TOGETHER WITH THE RIGHT OF INGRESS TO AND EGRESS FROM SAID EASEMENT. NO BUILDING OR STRUCTURE MAY BE PLACED ON SAID EASEMENT, NOTHING SHALL BE DONE THEREON WHICH MAY INTERFERE WITH THE DUBLIN SAN RAMON SERVICES DISTRICT'S FULL ENJOYMENT OF SAID EASEMENT.

THE AREAS DESIGNATED "SIDEWALK EASEMENT" OR "SE" ARE HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR FOR CONSTRUCTION, RECONSTRUCTION, AND MAINTENANCE OF SIDEWALKS AND APPURTENANCES AND TO THE PUBLIC FOR THE PURPOSE OF PUBLIC ACCESS.

THE AREA DESIGNATED "EMERGENCY VEHICLE ACCESS EASEMENT" OR "EVAE" IS HEREBY DEDICATED TO THE PUBLIC FOR EMERGENCY VEHICLE ACCESS.

THE AREAS DESIGNATED "LANDSCAPE EASEMENT" OR "LE" ARE HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR FOR LANDSCAPE PURPOSES INCLUDING ACCESS, CONSTRUCTION, RECONSTRUCTION, AND MAINTENANCE.

THE UNDERSIGNED HEREBY RELINQUISHES TO THE PUBLIC FOREVER ALL RIGHTS OF VEHICULAR INGRESS AND EGRESS OVER AND ACROSS THE LOT LINES WHERE DESIGNATED RELINQUISHMENT OF ABUTTER'S RIGHTS AND PRIVATE ACCESS PROHIBITED AND SHOWN "//////////"

THE MAP SHOWS ALL EASEMENTS ON THE PREMISES, OR OF RECORD.

WINDEMERE BLC LAND COMPANY, LLC.
A CALIFORNIA LIMITED LIABILITY COMPANY

94462-00
APN: 223-100-054, 223-100-055, 223-010-006, 223-010-007

SUBDIVISION 8508 WINDEMERE

BEING ALL OF PARCELS FOUR AND FIVE AS DESCRIBED IN THAT CERTAIN DEED RECORDED APRIL 13, 2000 IN SERIES NO. 2000-0073786 OF OFFICIAL RECORDS, SAID PARCELS ALSO BEING A PORTION OF THE MAP OF THE ESTATE OF ELIZABETH A. DOUGHERTY (C M 63), AND ALL OF PARCEL A OF SUBDIVISION 8507 (457 M 43) CONTRA COSTA COUNTY, CALIFORNIA

CARLSON, BARBEE & GIBSON, INC.

CIVIL ENGINEERS SURVEYORS PLANNERS
SAN RAMON, CALIFORNIA
JULY 2006

BY: BROOKFIELD BAY AREA HOLDINGS LLC.
A DELAWARE LIMITED LIABILITY COMPANY
MEMBER, AND AS OPTIONEE UNDER DOCUMENTS RECORDED MAY 5, 2006,
SERIES #2006-142119 & 2006-142120

DATE: 7/31/06 BY: Ellen Lehman
PRINT: ELLEN LEHMAN PRINT: DAVID LUEBKEMAN
ITS: VICE PRESIDENT ITS: CFO

BY: CENTEX HOMES,
A NEVADA GENERAL PARTNERSHIP
MEMBER, AND AS OPTIONEE UNDER DOCUMENTS RECORDED MAY 5, 2006,
SERIES #2006-142116 & 2006-142117
BY: CENTEX REAL ESTATE CORPORATION,
A NEVADA CORPORATION, MANAGING GENERAL PARTNER

DATE: 7/31/06 BY: David G. Olin
PRINT: DAVID G. OLIN PRINT: Colby D. Moosman
ITS: Division CFO ITS: Division CFO

BY: LEN-OBS WINDEMERE, LLC.,
A DELAWARE LIMITED LIABILITY COMPANY, MEMBER
BY: LENNAR HOMES OF CALIFORNIA, INC.,
A CALIFORNIA CORPORATION, MANAGING MEMBER

DATE: July 31, 2006 BY: Brian G. Olin
BY: B. G. Olin BY: Don Larson
PRINT: BRIAN G. OLIN PRINT: Don Larson
ITS: VICE PRESIDENT ITS: Asst. Secretary

BY: LENNAR HOMES OF CALIFORNIA, INC.,
A CALIFORNIA CORPORATION
OPTIONEE UNDER DOCUMENT RECORDED MAY 5, 2006,
SERIES #2006-142112

DATE: July 31, 2006 BY: Brian G. Olin
BY: B. G. Olin BY: Don Larson
PRINT: BRIAN G. OLIN PRINT: Don Larson
ITS: VICE PRESIDENT ITS: Asst. Secretary

ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA }
ON July 31, 2006, BEFORE ME, Debra L. Levine
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED
Ellen Lehman & David Luebke, PERSONALLY KNOWN TO ME (OR
PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE) TO BE THE PERSON(S) WHOSE
NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME
THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES),
AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR
THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE
STATEMENT.

WITNESS MY HAND,

Debra L. Levine
(SIGNATURE)
Debra L. Levine
(PRINT)
MY COMMISSION EXPIRES: May 24, 2007
COUNTY OF PRINCIPAL PLACE OF BUSINESS: Contra Costa
MY COMMISSION NO.: 1419173

ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA }
ON July 31, 2006, BEFORE ME, KAREN L. KEENAN
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED
DAVID GIABATTARI & COLBY D. MOOSHMAN, PERSONALLY KNOWN TO ME (OR
PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE) TO BE THE PERSON(S) WHOSE
NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME
THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES),
AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR
THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE
STATEMENT.

WITNESS MY HAND,

Karen L. Keenan
(SIGNATURE)
KAREN L. KEENAN
(PRINT)
MY COMMISSION EXPIRES: Oct. 7, 2006
COUNTY OF PRINCIPAL PLACE OF BUSINESS: CONTRA COSTA
MY COMMISSION NO.: 1378827

ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA }
ON July 31, 2006, BEFORE ME, KAREN L. KEENAN
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED
BRIAN G. OLIN & DON LARSON, PERSONALLY KNOWN TO ME (OR
PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE) TO BE THE PERSON(S) WHOSE
NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME
THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES),
AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR
THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE
STATEMENT.

WITNESS MY HAND,

Karen L. Keenan
(SIGNATURE)
KAREN L. KEENAN
(PRINT)
MY COMMISSION EXPIRES: Oct. 7, 2006
COUNTY OF PRINCIPAL PLACE OF BUSINESS: CONTRA COSTA
MY COMMISSION NO.: 1378827

ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA }
ON July 31, 2006, BEFORE ME, KAREN L. KEENAN
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED
BRIAN G. OLIN & DON LARSON, PERSONALLY KNOWN TO ME (OR
PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE) TO BE THE PERSON(S) WHOSE
NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME
THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES),
AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR
THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE
STATEMENT.

WITNESS MY HAND,

Karen L. Keenan
(SIGNATURE)
KAREN L. KEENAN
(PRINT)
MY COMMISSION EXPIRES: Oct. 7, 2006
COUNTY OF PRINCIPAL PLACE OF BUSINESS: CONTRA COSTA
MY COMMISSION NO.: 1378827

SHEET 1 OF 20

493 M 43

9:14 A.M.

8-21-06

493/43

TRUSTEE'S STATEMENT

THE UNDERSIGNED CORPORATION, AS TRUSTEE UNDER THE DEED OF TRUST RECORDED MAY 31, 2000, IN SERIES NO. 2000-111124 OF OFFICIAL RECORDS, CONTRA COSTA COUNTY, CALIFORNIA, DOES HEREBY JOIN IN AND CONSENT TO THE FOREGOING OWNER'S STATEMENT AND ALL DEDICATIONS SHOWN HEREON.

FIRST AMERICAN TITLE COMPANY

BY: Barbara Pinto BY: Deborah K. Gibson
ITS: Assistant Secretary ITS: Accountant Secretary

ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF ~~CONTRA COSTA~~ } ALAMEDA
ON July 31, 2006, BEFORE ME, William P. Juke,
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED
BARBARA PINTO AND DEBORAH K. GIBSON, PERSONALLY KNOWN TO ME (OR
PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE) TO BE THE PERSON(S) WHOSE
NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME
THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES),
AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR
THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE
STATEMENT.

WITNESS MY HAND,

William P. Juke
(SIGNATURE)
(PRINT)
MY COMMISSION EXPIRES: July 29, 2009
COUNTY OF PRINCIPAL PLACE OF BUSINESS: ALAMEDA
MY COMMISSION NO.: 15926310

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF WINDEMERE BLC LAND COMPANY, LLC. ON JANUARY 1, 2006 AND IS TRUE AND COMPLETE AS SHOWN; THAT ALL THE MONUMENTS WILL BE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED, OR THAT THEY WILL BE SET IN THOSE POSITIONS ON OR BEFORE DECEMBER 2007, AND THAT SAID MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED. I HEREBY STATE THAT THIS MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.



Christopher S. Harmison
CHRISTOPHER S. HARMISON, P.L.S.
L.S. NO. 7176
EXPIRES: DECEMBER 31, 2007

SUBDIVISION 8508 WINDEMERE

BEING ALL OF PARCELS FOUR AND FIVE AS DESCRIBED IN THAT
CERTAIN DEED RECORDED APRIL 13, 2000 IN SERIES NO.
2000-0073786 OF OFFICIAL RECORDS, SAID PARCELS ALSO BEING A
PORTION OF THE MAP OF THE ESTATE OF ELIZABETH A. DOUGHERTY
(C M 63), AND ALL OF PARCEL A OF SUBDIVISION 8507 (457 M 43)
CONTRA COSTA COUNTY, CALIFORNIA

CARLSON, BARBEE & GIBSON, INC.

CIVIL ENGINEERS SURVEYORS PLANNERS
SAN RAMON, CALIFORNIA
JULY 2006

COUNTY SURVEYOR'S STATEMENT

I, MAURICE M. SHIU, ROAD COMMISSIONER-SURVEYOR OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA, HEREBY STATE THAT I HAVE EXAMINED THE MAP OF SUBDIVISION 8508, AND THAT SAID SUBDIVISION IS SUBSTANTIALLY AS IT APPEARS ON THE TENTATIVE MAP, AND THAT ALL THE PROVISIONS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCES GOVERNING THE FILING OF SUBDIVISION MAPS HAVE BEEN COMPLIED WITH, AND I AM SATISFIED THAT SAID SUBDIVISION MAP IS TECHNICALLY CORRECT.

MAURICE M. SHIU
ROAD COMMISSIONER-SURVEYOR
CONTRA COSTA COUNTY,
STATE OF CALIFORNIA

DATE: August 15, 2006 BY: Rene Zwemmer
RENE ZWEMMER
DEPUTY ROAD COMMISSIONER-SURVEYOR
L.S. 5999 EXPIRES: 12-31-2006



PLANNING COMMISSION'S STATEMENT

I HEREBY STATE THAT THE PLANNING COMMISSION OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA, HAS APPROVED THE TENTATIVE MAP OF THIS SUBDIVISION, UPON WHICH THIS FINAL MAP IS BASED.

DENNIS M. BARRY
DIRECTOR OF COMMUNITY DEVELOPMENT
CONTRA COSTA COUNTY,
STATE OF CALIFORNIA

DATE: July 28, 2006

BY: Carla Kula
TITLE: Deputy Director

BUILDING INSPECTION STATEMENT

A GEOTECHNICAL EXPLORATION REPORT, PREPARED BY ENGEQ INCORPORATED, DATED MARCH 1, 2003, REPORT NO. 2581.3.345.03, HAS BEEN RECEIVED AND APPROVED. THE REPORT IS ON FILE IN THE BUILDING INSPECTION DEPARTMENT, CONTRA COSTA COUNTY.

CARLOS BALTODANO
DIRECTOR OF BUILDING INSPECTION

DATE: July 28, 2006 BY: Carlos Baltodano
DEPUTY

CLERK OF THE BOARD OF SUPERVISORS' CERTIFICATE

STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA } SS.

I, JOHN CULLEN, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING MAP ENTITLED "SUBDIVISION 8508, WINDEMERE, CONTRA COSTA COUNTY, CALIFORNIA", WAS PRESENTED TO SAID BOARD OF SUPERVISORS, AS PROVIDED BY LAW, AT A REGULAR MEETING THEREOF HELD ON THE 15th DAY OF August, 2006, AND THAT SAID BOARD OF SUPERVISORS DID THEREUPON BY RESOLUTION DULY PASSED AND ADOPTED AT SAID MEETING, APPROVE SAID MAP AND DID NOT ACCEPT OR REJECT ON BEHALF OF THE PUBLIC ANY OF THE STREETS, ROADS, PARCELS OF LAND OR EASEMENTS SHOWN THEREON AS DEDICATED TO PUBLIC USE.

I ALSO HEREBY ACCEPT THE ABANDONMENT OF THOSE OMITTED PORTIONS OF ALBION ROAD, ORIGINALLY DEDICATED ON THE OFFICIAL MAP OF SUBDIVISION 7976 FILED IN BOOK 436 OF MAPS, PAGE 29 PER SECTION 66434 (g) OF THE SUBDIVISION MAP ACT.

I FURTHER CERTIFY THAT ALL TAX LIENS HAVE BEEN SATISFIED AND THAT ALL BONDS AS REQUIRED BY LAW TO ACCOMPANY THE WITHIN MAP HAVE BEEN APPROVED BY THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, AND FILED IN MY OFFICE.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND THIS 17th DAY OF August, 2006.

JOHN CULLEN
CLERK OF THE BOARD OF SUPERVISORS
AND COUNTY ADMINISTRATOR OF THE
COUNTY OF CONTRA COSTA, STATE OF
CALIFORNIA



BY: John Cullen
DEPUTY CLERK

RECORDER'S STATEMENT

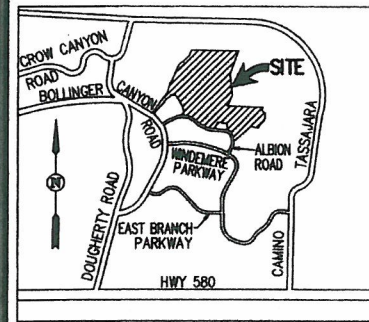
THIS MAP ENTITLED "SUBDIVISION 8508, WINDEMERE, CONTRA COSTA COUNTY, CALIFORNIA", IS HEREBY ACCEPTED FOR RECORDATION, SHOWING A CLEAR TITLE AS PER LETTER OF TITLE MADE BY FIRST AMERICAN TITLE COMPANY, DATED THE 21st DAY OF August, 2006, AND AFTER EXAMINING THE SAME, I DEEM THAT SAID MAP COMPLIES IN ALL RESPECTS WITH THE PROVISIONS OF STATE LAWS AND LOCAL ORDINANCES GOVERNING THE FILING OF SUBDIVISION MAPS.

FILED AT THE REQUEST OF FIRST AMERICAN TITLE COMPANY AT 9:14 A.M.,
ON THE 21st DAY OF August, 2006, IN BOOK
493 OF MAPS AT PAGE 43-122, IN THE OFFICE OF THE COUNTY
RECORDER OF THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA.

06-210425

DATE: 8-21-06

STEPHEN L. WEIR
COUNTY RECORDER IN AND FOR THE
COUNTY OF CONTRA COSTA,
STATE OF CALIFORNIA
BY: Stephen L. Weir
DEPUTY COUNTY RECORDER



VICINITY MAP
NTS

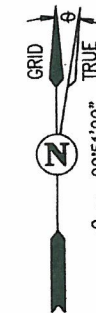
SUBDIVISION 8508 WINDEMERE

BEING ALL OF PARCELS FOUR AND FIVE AS DESCRIBED IN THAT CERTAIN DEED RECORDED APRIL 13, 2000 IN SERIES NO. 2000-0073786 OF OFFICIAL RECORDS, SAID PARCELS ALSO BEING A PORTION OF THE MAP OF THE ESTATE OF ELIZABETH A. DOUGHERTY (C M 63), AND ALL OF PARCEL A OF SUBDIVISION 8507 (457 M 43) CONTRA COSTA COUNTY, CALIFORNIA

CARLSON, BARBEE & GIBSON, INC.

CIVIL ENGINEERS SURVEYORS PLANNERS
SAN RAMON, CALIFORNIA

SCALE: 1"=500' JULY 2006



BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS MAP IS DETERMINED BY FOUND MONUMENTS SHOWN HEREON; THE BEARING BEING N85°51'22\"/>

LEGEND

	SUBDIVISION BOUNDARY
	LOT LINE
	EASEMENT LINE
	MONUMENT LINE
EX	EXISTING
RW	RIGHT OF WAY
(R)	RADIAL
(T)	TOTAL
⊙	SET STANDARD STREET MONUMENT STAMPED LS 7176
⊗	STANDARD STREET MONUMENT STAMPED LS 7176 SET PER SUBDIVISION 8509 (468 M 21)
⊙	STANDARD STREET MONUMENT STAMPED LS 7176 SET PER SUBDIVISION 8507 (457 M 43)
(M-M)	MONUMENT TO MONUMENT
(M-PL)	MONUMENT TO PROPERTY LINE
	RELINQUISHMENT OF ABUTTER'S RIGHTS

94462-00
APN: 223-100-054, 223-100-055, 223-010-006, 223-010-007

REFERENCES:
(1) SUBDIVISION 8507 (457 M 43)
SHEET 3 OF 20

493 M 45

493/45

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of improvements for drainage acceptance DG 02-00015

RECOMMENDATION(S):

ADOPT Resolution No. 2012/20 accepting completion of improvements for drainage acceptance DG 02-00015 (cross-reference subdivision SD 00-08507), for project developed by Windemere BLC Land Company, LLC, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

FISCAL IMPACT:

No fiscal impact to County Funds. The funds to be released are developer fees that have been held on deposit.

BACKGROUND:

The developer completed the drainage improvements several years ago, however, the acceptance was pending the approval by the Regional Water Quality Control Board.

CONSEQUENCE OF NEGATIVE ACTION:

The drainage improvements will not be accepted as complete, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, J. Capozzo, Eng. Services, M. Valdez, M & T, M. Mann, Finance, C. Low,
City of San Ramon

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/20

IN THE MATTER OF accepting completion of improvements for drainage acceptance DG 02-00015 (cross-reference subdivision SD 00-08507), for project developed by Windemere BLC Land Company, LLC, as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, these improvements are approximately located near Windemere Parkway.

WHEREAS, the Public Works Director has notified this Board that the improvements in drainage acceptance DG 02-00015 (cross-reference subdivision SD 00-08507) have been completed as provided in the Drainage Improvement Agreement with Windemere BLC Land Company, LLC, heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

NOW THEREFORE BE IT RESOLVED that the improvements have been COMPLETED as of January 10, 2012 thereby establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT November 4, 2003

NAME OF BANK/SURETY Travelers Casualty & Surety Company of America

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$135,000.00, Bond No. 104125088 issued by the above surety be RETAINED for the six month lien guarantee period until July 10, 2012, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that drainage acceptance DG 02-00015 the hereinafter described public improvements, as shown and dedicated for public use on the Final Map of Subdivision 8507 filed October 28, 2003, in Book 457 of final maps at Page 43, Official Records of Contra Costa County, State of California, are ACCEPTED AS COMPLETE.

BE IT FURTHER RESOLVED that upon acceptance by the Board of Supervisors, the San Ramon City Council shall accept the improvements for maintenance and ownership in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that there is no warranty period required, and the Public Works Director is AUTHORIZED to refund the \$2,700.00 cash security for performance (Auditor's Deposit Permit No. DP410840, dated August 26, 2003) plus interest in accordance with Government Code Section 53079, if appropriate, to Windemere BLC Land Company, LLC pursuant to the requirements of the Ordinance Code; and the Drainage Improvement Agreement and surety bond, Bond No. 104125088,

dated August 13, 2003, are exonerated.

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, J. Capozzo, Eng. Services, M. Valdez, M & T, M. Mann, Finance, C. Low, City of San Ramon

OWNER'S STATEMENT

THE UNDERSIGNED, BEING THE PARTY HAVING A RECORD TITLE INTEREST IN THE LANDS DELINEATED AND EMBRACED WITHIN THE HEAVY BLACK LINES UPON THIS MAP, ENTITLED "SUBDIVISION 8507, WINDEMERE, CONTRA COSTA COUNTY, CALIFORNIA," DOES HEREBY CONSENT TO THE MAKING AND RECORDATION OF THE SAME, AND DOES HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE THOSE PORTIONS OF SAID LANDS DESIGNATED ON SAID MAP AS WINDEMERE PARKWAY AND ALBION ROAD.

THE AREA DESIGNATED LOT 7 AND LOT 8 ARE HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR AND TO THE PUBLIC FOR PARK PURPOSES.

THE AREAS DESIGNATED LOT 9 THROUGH LOT 12 ARE HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR AND TO THE PUBLIC FOR DRAINAGE PURPOSES.

THE AREAS DESIGNATED "PUBLIC UTILITY EASEMENT" OR "PUE" ARE HEREBY DEDICATED TO THE PUBLIC FOR PUBLIC USE FOR PUBLIC UTILITY PURPOSES INCLUDING CONSTRUCTION, ACCESS OR MAINTENANCE OF WORKS, IMPROVEMENTS AND STRUCTURES AND THE CLEARING OF OBSTRUCTIONS AND VEGETATION.

THE AREAS DESIGNATED "STORM DRAIN EASEMENT" OR "SDE" ARE DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR AND TO THE PUBLIC FOR PUBLIC USE FOR STORM, FLOOD AND SURFACE WATER DRAINAGE, INCLUDING CONSTRUCTION, ACCESS OR MAINTENANCE OF WORKS, IMPROVEMENTS AND STRUCTURES, WHETHER COVERED OR OPEN, AND FOR THE CLEARING OF OBSTRUCTIONS AND VEGETATION.

THE AREAS DESIGNATED "WATER LINE EASEMENT" OR "WLE" ARE DEDICATED TO THE DUBLIN SAN RAMON SERVICES DISTRICT (DSRD) FOR THE CONSTRUCTION, MAINTENANCE, USE AND OPERATION OF WATER TRANSMISSION PIPELINES, AND ALL NECESSARY APPURTENANCES, THERETO, TOGETHER WITH THE RIGHT OF INGRESS TO AND EGRESS FROM SAID EASEMENT. NO BUILDING OR STRUCTURE MAY BE PLACED ON SAID EASEMENT, NOTHING SHALL BE DONE THEREON WHICH MAY INTERFERE WITH THE DUBLIN SAN RAMON SERVICES DISTRICT'S FULL ENJOYMENT OF SAID EASEMENT.

THE AREAS DESIGNATED "SIDEWALK EASEMENT" OR "SE" ARE HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR FOR CONSTRUCTION, RECONSTRUCTION, AND MAINTENANCE OF SIDEWALKS AND APPURTENANCES AND TO THE PUBLIC FOR THE PURPOSE OF PUBLIC ACCESS.

THE AREAS DESIGNATED "LANDSCAPE EASEMENT" OR "LE" ARE HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR FOR LANDSCAPE MAINTENANCE PURPOSES.

THE AREA DESIGNATED "TRAIL EASEMENT" OR "TE" IS HEREBY DEDICATED TO THE COUNTY OF CONTRA COSTA OR ITS DESIGNEE OR SUCCESSOR AND TO THE PUBLIC FOR TRAIL PURPOSES.

THE AREAS DESIGNATED PARCELS A, B, C, LOT 1 THROUGH LOT 6, AND LOT 13 ARE RETAINED BY THE OWNER.

THE UNDERSIGNED HEREBY RELINQUISHES TO THE PUBLIC FOREVER ALL RIGHTS OF VEHICULAR INGRESS AND EGRESS OVER AND ACROSS THE LOT LINES WHERE DESIGNATED RELINQUISHMENT OF ABUTTER'S RIGHTS AND PRIVATE ACCESS PROHIBITED AND SHOWN "//////////"

THE MAP SHOWS ALL EASEMENTS ON THE PREMISES, OR OF RECORD.

WINDEMERE BLC LAND COMPANY, LLC,

A DELAWARE LIMITED LIABILITY COMPANY

MEMBER, AND AS OFFICER UNDER DOCUMENT RECORDED MAY 31, 2000,

SERIES #2000-111125

DATE: September 4, 2003

BY: [Signature]

ITS: DAVE LUEBKEMAN

APR: 223-080-009, 223-090-011, 223-100-035, 223-100-036

94462-00

DAVE LUEBKEMAN

APR: 223-080-009, 223-090-011, 223-100-035, 223-100-036

SUBDIVISION 8507 WINDEMERE

BEING ALL OF PARCEL TWELVE AND PORTION OF PARCEL ELEVEN AS DESCRIBED IN THAT CERTAIN DEED RECORDED APRIL 13, 2000 IN SERIES NO. 2000-0073788 OF OFFICIAL RECORDS, SAID PARCEL ALSO BEING A PORTION OF THE MAP OF THE ESTATE OF ELIZABETH A. DOUGHERTY (C M 63) AND LOT 11 OF SUBDIVISION 8620 (448 M 9) CONTRA COSTA COUNTY, CALIFORNIA

CARLSON, BARBEE & GIBSON, INC.
CIVIL ENGINEERS SURVEYORS
SAN RAMON, CALIFORNIA
AUGUST, 2003

BY: GREYSTONE HOMES, INC.
A DELAWARE GENERAL PARTNERSHIP
MEMBER, AND AS OFFICER UNDER DOCUMENT RECORDED MAY 31, 2000,
SERIES #2000-111127

BY: CENTEX REAL ESTATE CORPORATION,
A NEVADA CORPORATION, MANAGING GENERAL PARTNER
DATE: September 4, 2003

BY: [Signature]
ITS: Debra L. Levine

BY: LEN-ORIS WINDEMERE, LLC,
A DELAWARE LIMITED LIABILITY COMPANY, MEMBER

BY: LENNAR HOMES OF CALIFORNIA, INC.
A CALIFORNIA CORPORATION, MANAGING MEMBER
DATE: September 4, 2003

BY: [Signature]
ITS: Debra L. Levine

BY: GREYSTONE HOMES, INC.
A DELAWARE CORPORATION
OFFICER UNDER DOCUMENT RECORDED MAY 31, 2000,
SERIES #2000-111126

BY: [Signature]
ITS: Debra L. Levine

ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA }
ON September 4, 2003 BEFORE ME, Debra A. Sherwood
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED Carlson, Barbee & Gibson, Inc. PERSONALLY KNOWN TO ME (OR NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT/ THEY EXECUTED THE SAME IN HIS/HER/ THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/ THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE STATEMENT.

WITNESS MY HAND,
(SIGNATURE) [Signature]
(PRINT) Debra A. Sherwood
MY COMMISSION EXPIRES: 7-16-05
COUNTY OF PRINCIPAL PLACE OF BUSINESS: Contra Costa
MY COMMISSION NO.: 1313582

ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA }
ON September 4, 2003 BEFORE ME, Debra L. Levine
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED Karla Robinson & Dave Luebke PERSONALLY KNOWN TO ME (OR NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT/ THEY EXECUTED THE SAME IN HIS/HER/ THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/ THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE STATEMENT.

WITNESS MY HAND,
(SIGNATURE) [Signature]
(PRINT) Debra L. Levine
MY COMMISSION EXPIRES: May 24, 2003
COUNTY OF PRINCIPAL PLACE OF BUSINESS: Contra Costa
MY COMMISSION NO.: 1313582

ACKNOWLEDGEMENT

STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA }
ON September 4, 2003 BEFORE ME, Debra A. Sherwood
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED Richard A. Peterson and Claire Thomas PERSONALLY KNOWN TO ME (OR NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT/ THEY EXECUTED THE SAME IN HIS/HER/ THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/ THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE STATEMENT.

WITNESS MY HAND,
(SIGNATURE) [Signature]
(PRINT) Debra A. Sherwood
MY COMMISSION EXPIRES: 7-16-05
COUNTY OF PRINCIPAL PLACE OF BUSINESS: Contra Costa
MY COMMISSION NO.: 1313582

ACKNOWLEDGEMENT

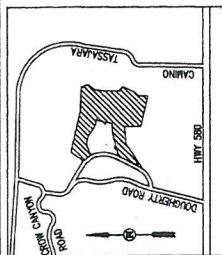
STATE OF CALIFORNIA }
COUNTY OF CONTRA COSTA }
ON September 4, 2003 BEFORE ME, Jackie A. Nelson
A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED Leah A. Becherer and R. John Peterson PERSONALLY KNOWN TO ME (OR NAME(S) IS/ARE SUBSCRIBED TO THE FOREGOING STATEMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT/ THEY EXECUTED THE SAME IN HIS/HER/ THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/ THEIR SIGNATURE(S) ON THE ABOVE STATEMENT THE PERSON(S) OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE ABOVE STATEMENT.

WITNESS MY HAND,
(SIGNATURE) [Signature]
(PRINT) Jackie A. Nelson
MY COMMISSION EXPIRES: April 23, 2006
COUNTY OF PRINCIPAL PLACE OF BUSINESS: Contra Costa
MY COMMISSION NO.: 1313582

10-28-2003

10:27 AM

457-43



VICINITY MAP
NTS

SUBDIVISION 8507 WINDEMERE

BEING ALL OF PARCEL TWELVE AND PORTION OF PARCEL ELEVEN AS DESCRIBED IN THAT CERTAIN DEED RECORDED APRIL 13, 2000 IN SERIES NO. 2000-0073786 OF OFFICIAL RECORDS, SAID PARCEL ALSO BEING A PORTION OF THE MAP OF THE ESTATE OF ELIZABETH A. DOUGHERTY (C M 63) AND LOT 11 OF SUBDIVISION 8620 (448 M 9) CONTRA COSTA COUNTY, CALIFORNIA

CARLSON, BARBEE & GIBSON, INC.

CIVIL ENGINEERS SURVEYORS
SAN RAMON, CALIFORNIA
PLANNERS
AUGUST, 2003

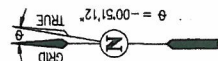
SCALE: 1" = 600'

BASIS OF BEARINGS

THE BASIS OF BEARINGS FOR THIS MAP IS DETERMINED BY THE FOUND MONUMENTS SHOWN HEREON; THE BEARING BEING N15°12'29"E PER SUBDIVISION 8620 (448 M 9). THE BEARINGS SHOWN ARE BASED ON THE CALIFORNIA COORDINATE SYSTEM ZONE III (CGS 27) TO OBTAIN GRID DISTANCES, MULTIPLY GROUND DISTANCES BY 0.9999048. SEE SHEET 5 FOR BASIS OF BEARING.

LEGEND

---	SUBDIVISION BOUNDARY
---	LOT LINE
---	EASEMENT LINE
---	MONUMENT LINE
---	TOTAL
---	RADIAL
---	SET STANDARD STREET MONUMENT
---	STAMPED LS 7176
---	STANDARD STREET MONUMENT STAMPED
---	LS 7176 SET PER SUBDIVISION 8620
---	(448 M 9)
---	PUBLIC UTILITY EASEMENT
---	STORM DRAIN EASEMENT
---	SANITARY SEWER EASEMENT
---	WATER LINE EASEMENT
---	STREET LIGHT EASEMENT
---	SIDEWALK EASEMENT
---	TRAIL EASEMENT
---	LANDSCAPE EASEMENT
---	EXISTING CONSERVATION EASEMENT
---	PER SERIES NO. 2000-158916
---	EXISTING
---	RIGHT OF WAY
---	MONUMENT TO MONUMENT
---	RELINQUISHMENT OF ABUTTER'S RIGHTS
---	FLOWAGE EASEMENT
---	FE



REFERENCES:
(1) SUBDIVISION 8620 (448 M 9)
(2) SUBDIVISION 7976 (436 M 29)
SHEET 3 OF 20

457-45

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of improvements for drainage improvement agreement DG 03-00025

RECOMMENDATION(S):

ADOPT Resolution No. 2012/21 accepting completion of improvements for drainage improvement agreement DG 03-00025 (cross-reference subdivision SD 00-08507), for project being developed by Windemere BLC Land Company, LLC as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

FISCAL IMPACT:

No fiscal impact to County Funds. The funds to be released are developer fees that have been held on deposit.

BACKGROUND:

The developer completed the drainage improvements several years ago, however, the acceptance was pending the approval by the Regional Water Quality Control Board.

CONSEQUENCE OF NEGATIVE ACTION:

The drainage improvements will not be accepted as complete, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: J. laRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, J. Capozzo, Eng. Services, M. Valdez, M & T, R. Hutchins, Records, C. Low,
City of San Ramon

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/21

IN THE MATTER OF accepting completion of improvements for drainage improvement agreement DA 03-00025 (cross-reference subdivision SD 00-08507), for project being developed by Windemere BLC Land Company, LLC as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, these improvements are approximately located near Windemere Parkway.

WHEREAS, the Public Works Director has notified this Board that the improvements in drainage improvement agreement DA 03-00025 (cross-reference subdivision SD 00-08507) have been completed as provided in the Subdivision Agreement with Windemere BLC Land Company, LLC heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

NOW THEREFORE BE IT RESOLVED that the improvements have been COMPLETED as of January 10, 2012 thereby establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT November 4, 2003

NAME OF BANK/SURETY Travelers Casualty and Surety Company of America

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$328,500.00, Bond No. 104125089 issued by the above surety be RETAINED for the six month lien guarantee period until July 10, 2012, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that drainage improvement agreement DG 03-00025 for the hereinafter described public improvements, as shown and dedicated for public use on the Final Map of Subdivision 00-08507 filed October 28, 2003, in Book 457 of final maps at Page 43, Official Records of Contra Costa County, State of California are ACCEPTED AS COMPLETE.

BE IT FURTHER RESOLVED that upon acceptance by the Board of Supervisors, the San Ramon City Council shall accept the improvements for maintenance and ownership in accordance with the Dougherty Valley Memorandum of Understanding.

BE IT FURTHER RESOLVED that there is no warranty period required, and the Public Works Director is AUTHORIZED to refund the \$6,570.00 cash security for performance (Auditor's Deposit Permit No. 410840, dated August 26, 2003) plus interest

in accordance with Government Code Section 53079, if appropriate to Windemere BLC Land Company, LLC pursuant to the requirements of the Ordinance Code; and the Drainage Improvement Agreement and surety bond, Bond No. 104125089, dated August 13, 2003 are exonerated.

Contact: J. laRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, J. Capozzo, Eng. Services, M. Valdez, M & T, R. Hutchins, Records, C. Low, City of San Ramon

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting Offer of Dedication for Roadway Purposes for land use permit LP 11-02034

RECOMMENDATION(S):

ADOPT Resolution No. 2012/17 accepting Offer of Dedication for Roadway Purposes for land use permit LP 11-02034, for project being developed by Pawan K. Garge and Krishna Garge, as recommended by the Public Works Director, Bay Point area. (District IV)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

This Offer of Dedication for Road Purposes is required by condition of approval no.15 for land use permit LP 11-02034. It provides the full half width of road right of way, at this location for Ambrose Avenue.

CONSEQUENCE OF NEGATIVE ACTION:

The Offer of Dedication for Road Purposes will not be recorded.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: J. LaRocque, (925) 313-2315

Supervisors

By: , Deputy

cc: C. Sumpter, DCD

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/17

IN THE MATTER OF accepting Offer of Dedication for Roadway Purposes for land use permit LP 11-02034, for project being developed by Pawan K. Garge and Krishna Garge, as recommended by the Public Works Director, Bay Point area. (District IV)

NOW THEREFORE BE IT RESOLVED that the following instrument is hereby ACCEPTED:

INSTRUMENT: Offer of Dedication for roadway purposes

REFERENCE: APN: 097-303-010

GRANTOR: Pawan K. Garge
and Krishna Garge

AREA: Bay Point

DISTRICT: IV

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: C. Sumpter, DCD

Recorded at the request of:

Contra Costa County
Board of Supervisors

Return to:

Public Works Department
Engineering Services Division
Records Section

Area: Bay Point

Road: Ambrose Avenue

Co. Road No.: 5385J

Development No.: LP 11-02034

APN: 097-303-010

OFFER OF DEDICATION - ROAD PURPOSES

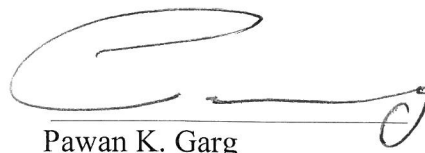
Pawan K. Garg and Krishna Garg, Husband and Wife as Joint Tenants, the undersigned, being the present title owner of record of the herein described parcel of land, do hereby make an irrevocable offer of dedication to **Contra Costa County**, a political subdivision of the State of California and its successors or assigns, for street, highway landscaping and other public purposes, including maintenance thereof, the fee title to real property situated in the County of Contra Costa, State of California, as described in Exhibit "A" (written description) and shown on Exhibit "B" (plat map) attached hereto.

It is understood and agreed that **Contra Costa County** and its successors or assigns shall incur no liability with respect to such offer of dedication, and shall not assume any responsibility for the offered parcel of land or any improvements thereon or therein, until such offer has been accepted by appropriate action of the Board of Supervisors, or of the local governing bodies of its successors or assigns.

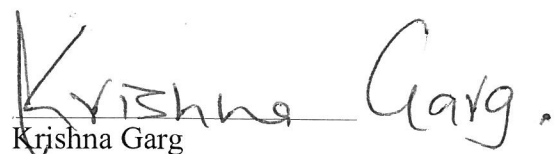
The provisions hereof shall inure to the benefit of **Contra Costa County** and its successors or assigns and will be binding upon the title owner of record and that owner's heirs, successors or assigns.

The undersigned executed this instrument on 11-16-2011.

**Pawan K. Garg and Krishna Garg,
Husband and Wife as Joint Tenants**



Pawan K. Garg



Krishna Garg

(See attached notary)

KD

G:\EngSvc\Lan Dev\LP 11-2034\OF-6

Form Rev. May 1, 2003

January 10, 2012
Approved by County Counsel - 4/29/03

Contra Costa County Board of Supervisors

138

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Contra Costa

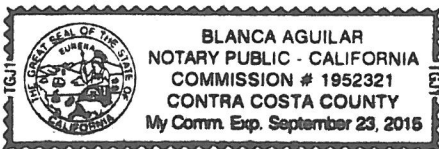
On 11-16-11 before me, Blanca Aguilar, Notary Pub.

Date

Here Insert Name and Title of the Officer

personally appeared Pawan K. Garg & Krishna Garg

Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

Signature [Signature]

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Offer Dedication

Document Date: 11-16-11

Number of Pages: 1

Signer(s) Other Than Named Above: N/A

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☒ Individual

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Attorney in Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Individual

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Attorney in Fact

☐ Trustee

☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

EXHIBIT A
8' DEDICATION TO CONTRA COSTA COUNTY

ALL THAT REAL PROPERTY IN THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

PORTION OF LOT 2, AS SAID LOT IS SHOWN ON THE MAP OF ENES AMBROSE SUBDIVISION, FIRST UNIT, CONTRA COSTA COUNTY, FILED AUGUST 2, 1927 IN BOOK 20 OF MAPS, AT PAGE 561, CONTRA COSTA COUNTY RECORDS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWESTERN CORNER OF SAID LOT 2, SAID CORNER BEING ALSO THE SOUTHWESTERN CORNER OF THAT PARCEL OF LAND DESCRIBED IN THE DEED TO PAWAN K GARG, ET UX, RECORDED DECEMBER 22, 2010, DOCUMENT NO. 2010-0290657, CONTRA COSTA COUNTY RECORDS; THENCE ALONG THE SOUTHERN LINE OF SAID GARG PARCEL SOUTH 89°58'30" EAST, 20.00 FEET TO THE POINT OF BEGINNING; THENCE FROM SAID POINT OF BEGINNING CONTINUING ALONG SAID LINE SOUTH 89°58'30" EAST, 8.00 FEET; THENCE LEAVING SAID LINE NORTH 0°05'30" WEST, 50.00 FEET TO THE NORTHERN LINE OF SAID GARG PARCEL; THENCE ALONG SAID LINE NORTH 89°58'30" WEST, 8.00 FEET; THENCE LEAVING SAID LINE SOUTH 0°05'30" EAST, 50.00 FEET TO THE POINT OF BEGINNING.

AND CONTAINING 400 SQUARE FEET, MORE OR LESS.



20'

AMBROSE AVENUE

N0°05'30"W 50.00'

20.00'

20.00'

N0°05'30"W 50.00'

8.00'

8.00'

8' WIDE DEDICATION

N0°05'30"W 50.00'



150.00'

122.00'

GARG
(2010-0290657)

122.00'

150.00'

N89°58'30"W

N89°58'30"W

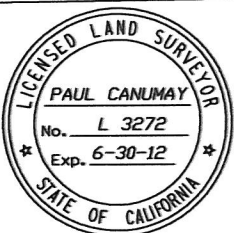
LOT 9

LOT 12

(20 M 561)

N0°05'30"W

50.00'



Paul Canumay
PAUL CANUMAY, PLS 3272
LICENSE EXPIRES JUNE 30, 2012

11-10-11
DATE

EXHIBIT B PROPOSED 8' DEDICATION

OF 2010-0290657
CONTRA COSTA COUNTY, CALIFORNIA

CANUMAY LAND SURVEYING
P.O. BOX 121
BENICIA, CALIFORNIA 94510
(707) 747-0458

NOVEMBER 10, 2011

SCALE: 1"=20'

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of improvements for minor subdivision MS 01-00002

RECOMMENDATION(S):

ADOPT Resolution No. 2012/12 accepting completion of improvements for minor subdivision MS 01-00002, as recommended by the Public Works Director, Kensington area. (District I)

FISCAL IMPACT:

No fiscal impact to County Funds. The funds to be released are developer fees that have been held on deposit pending completion of the warranty period.

BACKGROUND:

The developer completed the improvements as required in the improvement plans and in conformance with the County Ordinance Code, per the Subdivision Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

The improvements will not be accepted as complete, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: J. LaRocque, (925) 313-2315

Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, M. Mann, Finance, J. Capozzo, Eng. Services, M. Valdez, M & T

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/12

IN THE MATTER OF accepting completion of improvements for minor subdivision MS 01-00002, as recommended by the Public Works Director, Kensington area. (District I)

WHEREAS, these improvements are approximately located near Purdue Avenue and Garden Drive.

The Public Works Director has notified this Board that the improvements in minor subdivision MS 01-00002 have been completed as provided in the Subdivision Agreement with Takuji and Hiroko Miura, heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

NOW THEREFORE BE IT RESOLVED that the improvements have been COMPLETED as of January 10, 2012 thereby establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT July 21, 2009

NAME OF BANK/SURETY Cash deposit

BE IT FURTHER RESOLVED that the \$6,050.00 cash security for labor and materials (Auditor's Deposit Permit No. 526452, dated June 18, 2009) deposited by Yashihiro Miura and Takuji Miura be RETAINED for the six month lien guarantee period until July 10, 2012, at which time the Public Works Director is AUTHORIZED to refund the cash security less the amount of any claims on file.

BE IT FURTHER RESOLVED that there is no warranty period required, and the Public Works Director is AUTHORIZED to refund the \$12,100.00 cash security for performance (Auditor's Deposit Permit No. 526452, dated June 18, 2009) plus interest in accordance with Government Code Section 53079, if appropriate, to Yashihiro Miura and Takuji Miura pursuant to the requirements of the Ordinance Code; and the Subdivision Agreement is exonerated.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

Contact: J. LaRocque, (925) 313-2315

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, M. Mann, Finance, J. Capozzo, Eng. Services, M. Valdez, M & T

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of warranty period and release of cash deposit for faithful performance, subdivision SD 03-08710, as recommended by the Public Works Director

RECOMMENDATION(S):

ADOPT Resolution No. 2012/14 accepting completion of warranty period and release of cash deposit for faithful performance, subdivision SD 03-08710, as recommended by the Public Works Director, Discovery Bay area. (District III)

FISCAL IMPACT:

No fiscal impact to County Funds. The funds to be released are developer fees that have been held on deposit pending completion of the warranty period.

BACKGROUND:

The improvements have met the guarantee performance standards for the warranty period following completion and acceptance of improvements.

CONSEQUENCE OF NEGATIVE ACTION:

The developer will not receive a refund of their cash deposit, the Subdivision Improvement Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: C. Sumpter, DCD, M. Valdez, M & T, K. Guruwaya, Contruction, J. Capozzo, Eng. Services

CHILDREN'S IMPACT STATEMENT:

Not applicable.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐
NOES: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2012/14

IN THE MATTER OF accepting completion of warranty period and release of cash deposit for faithful performance, subdivision SD 03-08710, as recommended by the Public Works Director, Discovery Bay area. (District III)

WHEREAS, on January 12, 2010, this Board resolved that the improvements in subdivision SD 03-08710 were completed as provided in the Subdivision Agreement with Western Pacific Housing, Inc., a Delaware Corp. and now on the recommendation of the Public Works Director;

The Board hereby FINDS that the improvements have satisfactorily met the guaranteed performance standards for the period following completion and acceptance.

NOW THEREFORE BE IT RESOLVED that the Public Works Director is AUTHORIZED to:

- REFUND the \$73,912.00 cash deposit (Auditor's Deposit Permit No. 444549, dated May 17, 2005) plus interest to Western Pacific Housing, Inc., a Delaware Corp in accordance with Government Code Section 53079 (if appropriate), Ordinance Code Section 94-4.406, and the subdivision agreement.

BE IT FURTHER RESOLVED that the warranty period has been completed and the Subdivision Agreement and surety bond, Bond No. 6346185, dated June 9, 2005, issued by Safeco insurance Company of America, are exonerated

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: J. LaRocque, (925) 313-2315

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: C. Sumpter, DCD, M. Valdez, M & T, K. Guruwaya, Contruction, J. Capozzo, Eng. Services

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of private improvements for subdivision SD 05-08984

RECOMMENDATION(S):

ADOPT Resolution No. 2012/16 accepting completion of private improvements (Falling Star Drive, Little Valley Road and Shadow Hill Drive) for subdivision SD 05-08984, for project being developed by O'Brien at Pacheco, LLC, as recommended by the Public Works Director, Martinez area. (District V)

FISCAL IMPACT:

No fiscal impact to County Funds. The funds to be released are developer fees that have been held on deposit.

BACKGROUND:

The developer completed the improvements as required in the improvement plans and in conformance with the County Ordinance Code, per the Subdivision Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

The improvements will not be accepted as complete, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: K. guruwaya, Construction, M.Valdez, M & T, J. Capozzo, Eng. Services, R. Hutchins, Records

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/16

IN THE MATTER OF accepting completion of private improvements (Falling Star Drive, Little Valley Road and Shadow Hill Drive) for subdivision SD 05-08984, for project being developed by O'Brien at Pacheco, LLC as recommended by the Public Works Director, Martinez area. (District V)

WHEREAS, these improvements are approximately located on Pacheco Boulevard.

WHEREAS, the Public Works Director has notified this Board that the improvements in subdivision SD 05-08984 have been completed as provided in the Subdivision Agreement with O'Brien at Pacheco, LLC, heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

NOW THEREFORE BE IT RESOLVED that the improvements have been COMPLETED as of January 10, 2012 thereby establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT February 27, 2007

NAME OF BANK/SURETY International Fidelity Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$1,044.00, Bond No. 0442419 issued by the above surety be RETAINED for the six month lien guarantee period until July 10, 2012, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that there is no warranty period required, and the Public Works Director is AUTHORIZED to refund the \$20,880.00 cash security for performance (Auditor's Deposit Permit No. 476860, dated January 18, 2007) plus interest in accordance with Government Code 53079, if appropriate, to O'Brien at Pacheco, LLC pursuant to the requirements of the Ordinance Code and the Subdivision Agreement and surety bond, Bond No. 0442419, dated October 1, 2008 are exonerated.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

Contact: J. LaRocque, (925) 313-2315

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K. guruwaya, Construction, M.Valdez, M & T, J. Capozzo, Eng. Services, R. Hutchins, Records

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of improvements for Subdivision 07-08970

RECOMMENDATION(S):

ADOPT Resolution No. 2012/13 accepting completion of improvements for Subdivision 07-08970, for project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

FISCAL IMPACT:

No fiscal impact to County Funds.

BACKGROUND:

The developer completed the improvements as required in the improvement plans and in conformance with the County Ordinance Code, per the Subdivision Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

The improvements will not be accepted as complete, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, J. Capozzo, Eng. Services, M.Mann, Finance, M. Valdez, M & T, R. Hutchins,
Records

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐
NOES: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐

Resolution No. 2012/13

IN THE MATTER OF accepting completion of improvements for Subdivision 07-08970, for project developed by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, these improvements are approximately located near Main Branch Road.

WHEREAS, the Public Works Director has notified this Board that the improvements in Subdivision 07-08970 have been completed as provided in the Subdivision Agreement with Shapell Homes a Division of Shapell Industries, Inc., a Delaware Corp., heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

NOW THEREFORE BE IT RESOLVED that the improvements have been COMPLETED as of January 10, 2012 thereby establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT NAME OF BANK/SURETY April 13, 2010 The Continental Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$1,659,000.00, Bond No. 929493849 issued by the above surety be RETAINED for the six month lien guarantee period until July 10, 2012, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that Bayberry View Lane, Sprucemoor Lane, Greysilk Court, Poppyview Avenue, Cypress Road and Sweet Alyssum Lane the hereinafter described public improvements, as shown and dedicated for public use on the Final Map of Subdivision 07-08970 filed April 23, 2010, in Book 511 of final maps at Page 18, Official Records of Contra Costa County, State of California, is/are ACCEPTED AS COMPLETE.

Road Name	Road-R/W Widths /	/ Lengths (Miles) Bayberry View
Lane	36'/56'	0.15
Sprucemoor Lane	36'/56'	0.11
Greysilk Court	36'/56'	0.08
Poppyview Avenue	36'/56'	0.15
Cypress Road	36'/56'	0.02
Sweet Alyssum Lane	36'/56'	0.17

BE IT FURTHER RESOLVED that upon approval by the Board of Supervisors, the developer, Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp. shall retain the improvements for maintenance and ownership until accepted by the City of San Ramon.

BE IT FURTHER RESOLVED that the beginning of the warranty period is hereby established, and the \$33,000.00 cash deposit (Auditor's Deposit Permit No. 546040, dated March 18, 2010) made by Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp. and the performance/maintenance surety for \$493,000.00, Bond No. 929493849 issued by The Continental Insurance Company be RETAINED pursuant to the requirements of Section 94 4.406 of the Ordinance Code until release by this Board.

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, J. Capozzo, Eng. Services, M.Mann, Finance, M. Valdez, M & T, R. Hutchins, Records



SD 07- 08970 Gale Ranch III

INCREASE - DECREASE RIDER

TO BE ATTACHED TO and form part of Bond Number 929 493 849 issued by the
The Continental Insurance Company
Surety, on behalf of Shapell Homes, a Division of Shapell Industries, Inc., a Delaware Corp. of
Milpitas, CA, hereinafter referred
to as the Principal, and in favor of County of Contra Costa
of Martinez, CA, hereinafter
referred to as the Oblige, effective the 5th day of March, 2010.

IN CONSIDERATION of the premium charged for the attached bond and other good and valuable consideration it
is understood and agreed that effective the 14th day of November, 2011, and
subject to all the terms, conditions and limitations of the attached bond, the penal sum thereof shall be and the
same is hereby ****DECREASED**** from the sum of
Three Million Two Hundred Eighty-Five Thousand No/100*** Dollars (\$ 3,285,000.00***), to the
sum of Four Hundred Ninety Three Thousand No/100*** Dollars (\$ 493,000.00***).

IT IS FURTHER UNDERSTOOD and agreed that subject to all the terms, conditions and limitations of the
attached bond, the aggregate liability of the Surety for any loss occurring prior to said date shall not exceed the
sum of Three Million Two Hundred Eighty-Five Thousand No/100*** Dollars (\$ 3,285,000.00***),
or for any loss occurring subsequent to said date shall not exceed the sum of Four Hundred Ninety Three Thousand No/100*** Dollars (\$ 493,000.00***).

In no event, however, shall the aggregate liability of the Surety exceed the larger of the aforementioned sums, it
being the intent hereof to preclude cumulative liability.

SIGNED, SEALED AND DATED this 14th day of November, 2011

Accepted By:

County of Contra Costa

Shapell Homes, a Division of Shapell Industries, Inc.,
A Delaware Corp.

(Principal)

By _____

By [Signature] (Seal)

By [Signature] (Seal)

The Continental Insurance Company

(Surety)

By [Signature] (Seal)

Pamela L. Stocks,

Attorney-in-Fact

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That The Continental Insurance Company, a Pennsylvania insurance company, is a duly organized and existing insurance company having its principal office in the City of Chicago, and State of Illinois, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Pamela L Stocks, Beverly A Hall, Gina O'Shea, Sandra V Hanner, Individually

of Sherman Oaks, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -


and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the insurance company and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions, printed on the reverse hereof, duly adopted, as indicated, by the Board of Directors of the insurance company.

In Witness Whereof, The Continental Insurance Company has caused these presents to be signed by its Senior Vice President and its corporate seal to be hereto affixed on this 23rd day of February, 2011.



The Continental Insurance Company

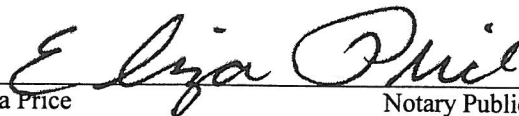

Stathy Darcy Senior Vice President

State of Illinois, County of Cook, ss:

On this 23rd day of February, 2011, before me personally came Stathy Darcy to me known, who, being by me duly sworn, did depose and say: that she resides in the City of Glenview, State of Illinois; that she is a Senior Vice President of The Continental Insurance Company, a Pennsylvania insurance company, described in and which executed the above instrument; that she knows the seal of said insurance company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said insurance company and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance company.



My Commission Expires September 17, 2013


Eliza Price Notary Public

CERTIFICATE

I, Mary A. Ribikawskis, Assistant Secretary of The Continental Insurance Company, a Pennsylvania insurance company, do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Law and Resolution of the Board of Directors of the insurance company printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance company this 14th day of November, 2011.



The Continental Insurance Company


Mary A. Ribikawskis Assistant Secretary

Form F6850-1/2011

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Los Angeles

On November 14, 2011 before me, Gina O'Shea, Notary Public

Date

Here Insert Name and Title of the Officer

personally appeared Pamela L. Stocks

Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Seal

Signature

Gina O'Shea

Signature of Notary Public

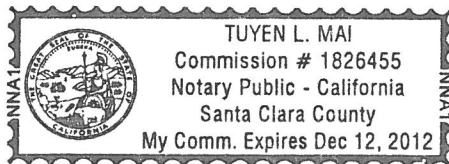
CALIFORNIA ALL PURPOSE ACKNOWLEDGMENT

State of California

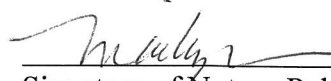
County of Santa Clara

On **November 15, 2011**, before me, **Tuyen L. Mai**, Notary Public personally appeared **Robert D. Moore and Samuel S. Worden** who proved to me on the basis of satisfactory evidence to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacities, and that by their signatures on the instrument the persons, or the entity upon behalf of which the persons acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



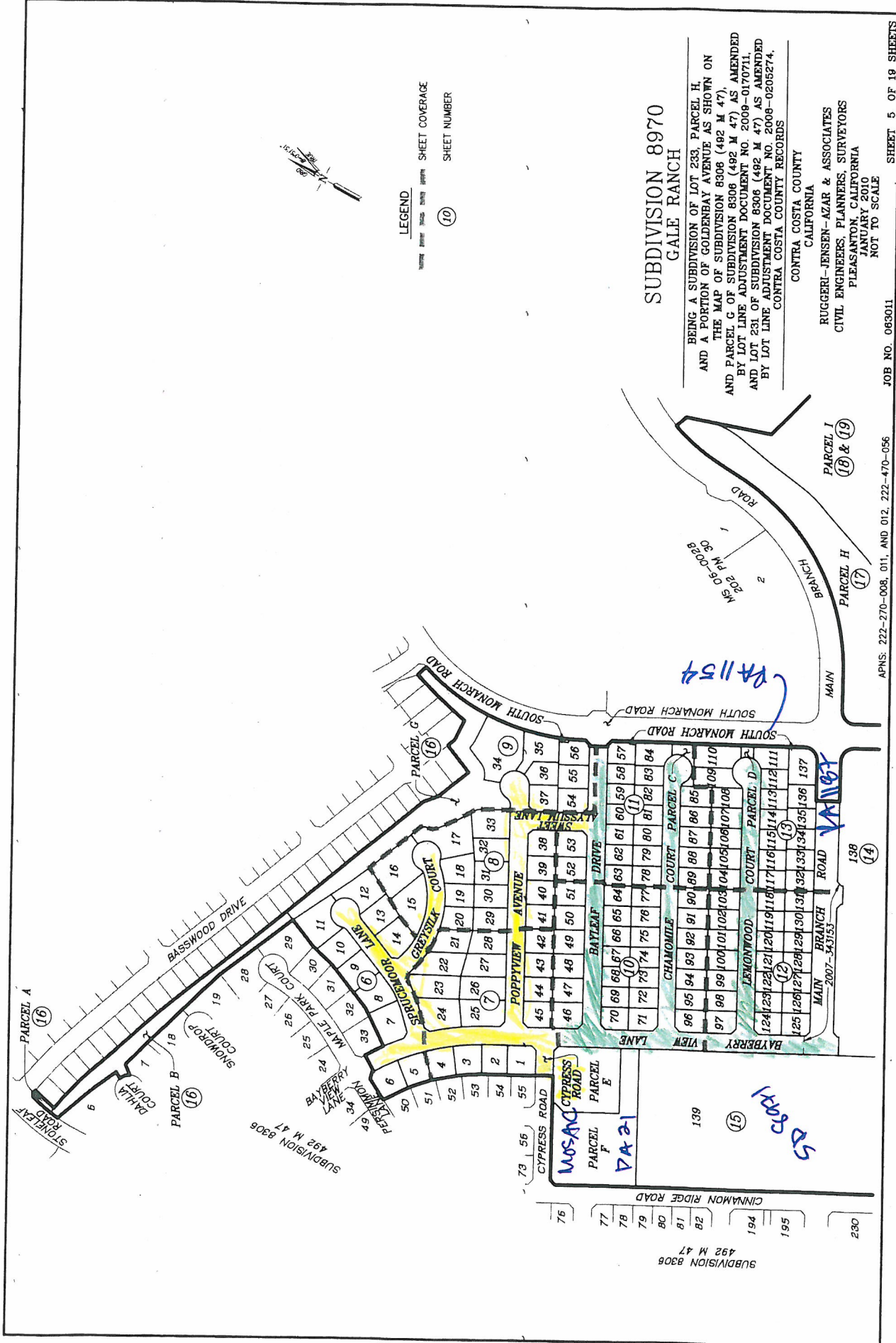
WITNESS my hand and official seal.



Signature of Notary Public

Optional Information

Title or Type of Document: **Increase-Decrease Rider (Bond # 929-493-849)**



To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accepting completion of private improvements (Alderwood Court) for subdivision SD 97-08100

RECOMMENDATION(S):

ADOPT Resolution No. 2012/15 accepting completion of private improvements for subdivision SD 97-08100, for project being developed by John S. Herrington as recommended by the Public Works Director, Walnut Creek area. (District IV)

FISCAL IMPACT:

No fiscal impact to County Funds. The funds to be released are developer fees that have been held on deposit.

BACKGROUND:

The developer completed the improvements as required in the improvement plans and in conformance with the County Ordinance Code, per the Subdivision Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

The improvements will not be accepted as complete, the Subdivision Agreement and performance/maintenance surety bond will not be exonerated, and the billing account will not be liquidated and closed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: J. LaRocque, (925) 313-2315

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: K. Guruwaya, Construction, J. Capozzo, Eng. Services, M. Valdez, M & T, R. Hutchins, Records

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Recorded at the request of: Board of Supervisors

Return To: Public Works, Engineering Services

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board**

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐

Resolution No. 2012/15

IN THE MATTER OF accepting completion of private improvements (Alderwood Court) for subdivision SD 97-08100, for project being developed by John S. Herrington as recommended by the Public Works Director, Walnut Creek area. (District IV)

WHEREAS, these improvements are approximately located near Treat Boulevard.

WHEREAS, the Public Works Director has notified this Board that the improvements in subdivision SD 97-08100 have been completed as provided in the Subdivision Agreement with John S. Herrington heretofore approved by this Board in conjunction with the filing of the Subdivision Map.

NOW THEREFORE BE IT RESOLVED that the improvements have been COMPLETED as of January 10, 2012 thereby establishing the six month terminal period for the filing of liens in case of action under said Subdivision Agreement:

DATE OF AGREEMENT May 15, 2007

NAME OF BANK/SURETY Western Insurance Company

BE IT FURTHER RESOLVED the payment (labor and materials) surety for \$58,850.00, Bond No. MDC20040 issued by the above surety be RETAINED for the six month lien guarantee period until July 10, 2012, at which time the Clerk of the Board is AUTHORIZED to release the surety less the amount of any claims on file.

BE IT FURTHER RESOLVED that there is no warranty period required, and the Public Works Director is AUTHORIZED to refund the \$1,177.00 cash security for performance (Auditor's Deposit Permit No. 477971, dated February 8, 2007) plus interest in accordance with Government Code 53079, if appropriate, to John S. Herrington pursuant to the requirements of the Ordinance Code: and the Subdivision Agreement and surety bond, Bond No. MDC20040, dated January 23, 2007 are exonerated.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: J. LaRocque, (925) 313-2315

By: , Deputy

cc: K. Guruwaya, Construction, J. Capozzo, Eng. Services, M. Valdez, M & T, R. Hutchins, Records

To: Board of Supervisors

From: Daryl L. Louder, Chief, Contra Costa County Fire Protection District

Date: January 10, 2012



**Contra
Costa
County**

Subject: Ownership Conveyance of District Vehicle

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief-Contra Costa County Fire Protection District, or designee, to sell, in consideration for a payment of \$11,000, a 2001 Ford F-150 command-type vehicle (County Inventory Control Asset # 129716) to the Crockett-Carquinez Fire Protection District.

FISCAL IMPACT:

\$11,000, 100% revenue. Crockett-Carquinez Fire Protection District.

BACKGROUND:

The Crockett-Carquinez Fire Protection District has a need for a command-type vehicle. The Contra Costa County Fire Protection District (District) has a spare vehicle in its fleet of light vehicles that meets the needs of the Crockett-Carquinez Fire Protection District and allows them to avoid purchasing a more expensive vehicle.

CONSEQUENCE OF NEGATIVE ACTION:

The Crockett-Carquinez Fire Protection District would be required to purchase a new command vehicle for a potentially higher price.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Rich Grace, (925) 941-3501

Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

No impact.

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPROVE the Conveyance of Real Property identified as the Old Fire Station 93 at 215 Second Street, APN 035-131-002, to the City of Oakley

RECOMMENDATION(S):

APPROVE the conveyance of real property identified as the Old Fire Station 93 at 215 Second Street, Oakley to the City of Oakley (Oakley), pursuant to Government Code Section 25365.

DECLARE that the Board of Supervisors of Contra Costa County (Board) on December 13, 2011, approved a Notice of Intention fixing January 10, 2012 at 9:30 a.m., or thereafter, in its Chambers, County Administration Building, 651 Pine Street, Martinez, California, as the time and place where it would meet to convey the real property described therein to Oakley. Said Notice was duly published in the Contra Costa Times in compliance with Government Code Section 6061.

DETERMINE Old Fire Station 93 to be surplus and no longer necessary for Contra Costa County (County) purposes.

AUTHORIZE the Chair, Board of Supervisors to execute the Grant Deed on behalf of the County.

DIRECT the Real Property Division of the Public Works Department to cause said Grant Deed to be delivered to Oakley for acceptance and recording in the office of the County Recorder.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Carla Peccianti, (925) 313-2222

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Real Property Division: Sheila Minor

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Old Fire Station 93 (FS93) was built in the 1950's on property under the County's ownership. Due to the population growth in Oakley in the last twenty years, FS93 is no longer adequate to service the community. The East Contra Costa Fire Protection District (ECCFPD), the City of Oakley (City), and the County worked together to find a better site to build a new facility for FS93 that will be able to service the community and meet the requirements of the fire staff.

Under the "Agreement Among The East Contra Costa Fire Protection District, The County of Contra Costa, The City of Oakley, And The Oakley Redevelopment Agency For The Oakley Fire Station Replacement Project" (Agreement), Oakley is to construct a new fire station on property it owns at 530 O'Hara Avenue and after the new Fire Station 93 is constructed and occupied by staff, Oakley is to grant this property to ECCFPD. In exchange, ECCFPD is to grant its property located near the intersection of Live Oak Avenue & Neroly Road to the City and the County is to grant the FS93 property to the City.

The new Fire Station 93 has been constructed and is occupied by fire staff. Both the City and ECCFPD have recently exchanged their properties and the County is now ready to transfer the FS93 property to the City pursuant to the conditions of the Agreement.

CEQA was approved by this Board on December 13, 2011[CP #09-68]

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be in compliance with the terms and conditions of the Agreement and will continue to be responsible for the maintenance of the Property.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Recorded at the request of:
Contra Costa County

After recording return to:
City of Oakley
3231 Main Street
Oakley, CA 94561
ATTN: City Clerk

APN 035-131-002-4

Exempt from Recording Fees Pursuant to
Government Code §6103 Exempt
Documentary Transfer Tax Pursuant to
Revenue and Taxation Code 11922

GRANT DEED

For a valuable consideration, receipt of which is hereby acknowledged, Contra Costa County, a political subdivision of the State of California, Grants to the City of Oakley, a municipal corporation the following described real property in the City of Oakley, County of Contra Costa, State of California,

All of Block "2" as shown on the Amended Map A of the Town of Oakley, filed March 21, 1903, in Book C of Maps, Page 51, in the office of the County Recorder of Contra Costa County.

Date: _____

By _____
Chair, Board of Supervisors

STATE OF CALIFORNIA)

COUNTY OF CONTRA COSTA)

On _____ before me, _____
Clerk of the Board of Supervisors, Contra Costa County, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Deputy Clerk

To: Crockett/Carquinez Fire Bd of Dirs

From: Gerald C. Littleton, Fire Chief

Date: January 10, 2012



**Contra
Costa
County**

Subject: PURCHASE OF VEHICLE FROM THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief-Crockett Carquinez Fire Protection District, or designee, to purchase, for the amount of \$11,000, a 2001 Ford F-150 command-type vehicle (County Inventory Control Asset # 129716) from the Contra Costa County Fire Protection District.

FISCAL IMPACT:

\$11,000, 100% Crockett-Carquinez Fire Protection District operational budget.

BACKGROUND:

The Crockett-Carquinez Fire Protection District has a need for a command-type vehicle. The Contra Costa County Fire Protection District has a spare vehicle in its fleet of light vehicles that meets the needs of the Crockett-Carquinez Fire Protection District. The purchase of this vehicle fits the need of the Crockett-Carquinez Fire District, without the cost of purchasing a new vehicle.

CONSEQUENCE OF NEGATIVE ACTION:

The Crockett-Carquinez Fire District would have to purchase a new command vehicle to fill its operational needs for a potentially higher price.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa,
County

Contact: Gerald C. Littleton, 510-787-2717

Administrator and
Clerk of the Board
of Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

No impact.

To: Board of Supervisors

From: Tiffany Lennear, Chief Asst Clerk of the Board

Date: January 10, 2012



**Contra
Costa
County**

Subject: Claims

RECOMMENDATION(S):

DENY claims filed by Shameel Ali, Jomoa Beitia, Genaro Flores, Dale Norman Harms, Hoffman Land Development Co., Jiyeon Lee & Ilhwan Park, Andrew Moffett Jr., Mabo Muanza, and Sara Sowko.

FISCAL IMPACT:

N/A

BACKGROUND:

*

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: T. Lennear, (925) 335-1900

Supervisors

By: , Deputy

cc:

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: RECOGNIZING ASSOCIATED BUILDERS AND CONTRACTORS, INC. GOLDEN GATE CHAPTER AND ITS 35 YEARS AS AN ASSOCIATION

RECOMMENDATION(S):

FISCAL IMPACT:

BACKGROUND:

CONSEQUENCE OF NEGATIVE ACTION:

CHILDREN'S IMPACT STATEMENT:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Jen Quallick (925) 252-4500

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐
NOES: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2012/5

RECOGNIZING ASSOCIATED BUILDERS AND CONTRACTORS, INC. GOLDEN GATE CHAPTER AND ITS 35 YEARS AS AN ASSOCIATION

WHEREAS, Associated Builders and Contractors (ABC) is a national association with 75 chapters representing 23,000 merit shop construction and construction-related firms with nearly two million employees; and

WHEREAS, ABC's membership represents all specialties within the U.S. construction industry and is comprised primarily of firms that perform work in the industrial and commercial sectors of the industry; and

WHEREAS, ABC promotes free enterprise by advancing the merit shop philosophy in the construction industry through education, advocacy and business services; and

WHEREAS, ABC is the voice of the Construction Industry, championing free enterprise through education and political strength, while providing comprehensive membership services; and

WHEREAS, Through its national office and chapters, ABC's objective is to provide its members with an organization to deal with issues on an industry-wide basis; and

WHEREAS, ABC's activities include government representation, legal advocacy, education, workforce development, communications, technology, recognition through national and chapter awards programs, employee benefits, information on best practices and business development; and

WHEREAS, ABC Golden Gate Chapter provides State of California and U.S. Department of Labor approved apprenticeship programs in the crafts of electrical, carpentry, painting, plumbing and construction craft laborers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors recognizes the commitments of the Associated Builders and Contractors Association, Inc. and the positive impact of their work and organization in their many years of service to the building and construction industries.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Jen Quallick (925) 252-4500

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH

RECOMMENDATION(S):

FISCAL IMPACT:

BACKGROUND:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE



Contact: LEA CASTLEBERRY, 925-240-7260

Administrator and Clerk
of the Board of
Supervisors

By: , Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐
NOES: ☐
ABSENT: ☐
ABSTAIN: ☐
RECUSE: ☐



Resolution No. 2012/10

IN THE MATTER OF DECLARING THE MONTH OF JANUARY THE SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH

WHEREAS, Human Trafficking is the illegal trade in human beings for the purposes of commercial sexual exploitation or forced labor; a modern-day form of slavery; and

WHEREAS, Human Trafficking is a lucrative industry and the fastest growing criminal industry in the world; Globally, it is tied with the illegal arms trade, as the second largest criminal activity, following the drug trade, and uses violent and exploitive tactics to prey upon vulnerable members of our communities – especially women and children; and

WHEREAS, the crime of Human Trafficking violates an individual's privacy, dignity, security and humanity due to the systematic use of physical, emotional, sexual, psychological and economic exploitation, control and/or abuse; and

WHEREAS, the impact of Human Trafficking is wide-ranging, directly affecting foreign nationals as well as domestic men, women, children, and society as a whole; and

WHEREAS, it is often the most vulnerable members of our communities who are victimized by Human Trafficking, with perpetrators exploiting that vulnerability for their own needs and gains; targeting an estimated 1.2 million victims nationally each year with over half of those being forced into the sex industry and 98% of those victims being female; and

WHEREAS, the County's Zero Tolerance for Domestic Violence Initiative acknowledges that fighting modern slavery is a shared community responsibility and therefore has worked with numerous public and private agencies to establish the Zero Tolerance for Human Trafficking Coalition, in order to strengthen the County's comprehensive response to human trafficking initiated by County Departments, law enforcement agencies, Bay Area Legal Aid, Community Violence Solutions, the Rainbow Center, STAND! for Families Free of Violence, and numerous community based organizations and continuing to build its collaboration by linking with local, regional and federal agencies; and

WHEREAS, the County works to raise awareness so individuals will become more informed, and will take action to end Human Trafficking in their communities.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby proclaim January, 2012 as SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH, and urges all residents to actively participate in the efforts to both raise awareness of and end all forms of human trafficking in our communities.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: LEA CASTLEBERRY,
925-240-7260

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPOINT GARY ARFSTEN TO THE COUNTYWIDE BICYCLE ADVISORY COMMITTEE

RECOMMENDATION(S):

APPOINT the following individual to the District III seat on the Countywide Bicycle Advisory Committee, as recommended by Supervisor Mary Nejedly Piepho:

Gary Arfsten 1030 Kay Lane
Oakley, CA 94561

FISCAL IMPACT:

None.

BACKGROUND:

Established by the Board of Supervisors on August 4, 1992, the purpose of the Countywide Bicycle Advisory Committee is to provide input to the County and the cities of the County on bicycle projects for Transportation Development Act (TDA) funds to construct bicycle/pedestrian projects and also provide advice to cities and the County on bicycle planning matters.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: LEA CASTLEBERRY, 925-240-7260

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The Countywide Bicycle Advisory Committee is comprised of sixteen members:

•One representative from each of the five Supervisorial districts •One representative from eight bicycle organizations that use the roads in Contra Costa County •One representative each from the Mayors' Conference, the East Bay Regional Park District, and the bicycle industry. The California Highway Patrol and Superintendent of Schools serve as resources only. The qualifications for membership on the committee are to live or work in the County. Each representative should designate an alternate who must also live or work in the County.

The District III seat was vacated on July 12, 2011. Applications were accepted and the recommendation to appoint the above individual was then determined.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.

CHILDREN'S IMPACT STATEMENT:

None.

To: Board of Supervisors

From: Catherine Kutsuris

Date: January 10, 2012



**Contra
Costa
County**

Subject: Appointments to the Countywide Bicycle and Pedestrian Advisory Committee

RECOMMENDATION(S):

APPOINT the following staff to the Contra Costa Transportation Authority's Countywide Bicycle and Pedestrian Advisory Committee:

- Contra Costa County seat: John Cunningham, Department of Conservation and Development. Term Expiration: January 31, 2014
- Contra Costa County-Alternate seat: Jerry Fahy, Public Works Department. Term Expiration: January 31, 2014

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: John Cunningham, 925-335-1243

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and Clerk
of the Board of
Supervisors

By: , Deputy

cc: Nancy Baer, Jerry Fahy, Steve Goetz, Steve Kowalewski

FISCAL IMPACT:

None. Staff time for this effort has been incorporated into the Department's budget.

BACKGROUND:

In 2001, the Contra Costa Transportation Authority (CCTA) initiated preparation of their first Countywide Pedestrian and Bicycle Plan (Plan) and in 2009 the Plan was updated. At the outset of both of these efforts the Board of Supervisors made appointments to the Countywide Bicycle and Pedestrian Plan Advisory Committee (CBPAC) at the request of CCTA.

Recognizing the continuing role the CBPAC has in implementing bicycle and pedestrian policies and advising on related funding decisions, the CCTA has adopted a formal structure, procedures and bylaws for the CBPAC (See Exhibit A). With the formalization of the CBPAC, the CCTA is requesting that member agencies reappoint representatives or appoint new staff representatives (See Exhibit B).

Citizen members are included in the CBPAC, those appointments are being made by the Regional Transportation Planning Committees. The structure for the CBPAC is as follows (from the CBPAC bylaws):

- 1. One citizen and one staff person plus one alternate appointed by each of the four Regional Transportation Planning Committees*
- 2. One staff person plus one alternate appointed by the County of Contra Costa*
- 3. One representative plus one alternate appointed by the East Bay Regional Park District*
- 4. One citizen representative plus one alternate appointed by the East Bay Bicycle Coalition*
- 5. Two citizens appointed by the Authority, one of whom is familiar with issues of youth walking and bicycling and one of whom is familiar with issues of seniors and disabled non-motorized transportation.*

Agendas for the CBPAC can be viewed here:

<http://www.ccta.net/EN/main/meetings/committees/advisorycom.html#CBPAC>

Staff from the Department of Conservation and Development, the Public Works Department, and Contra Costa Health Services discussed and developed the recommendation seen above.

CONSEQUENCE OF NEGATIVE ACTION:

If the recommended action is not taken the County will not be represented on the Countywide Bicycle and Pedestrian Advisory Committee and the County's position will not be represented during the development of recommendations on planning and funding issues related to walking and bicycling policies in Contra Costa.

CHILDREN'S IMPACT STATEMENT:

The Countywide Bicycle Pedestrian Advisory Committee reviews policies and projects that support safe routes to schools.



BY-LAWS

Countywide Bicycle and Pedestrian Advisory Committee

Adopted October 19, 2011

These by-laws outline the purpose, membership, responsibilities, and operating procedures of the Contra Costa Countywide Bicycle and Pedestrian Advisory Committee (herein “CBPAC”) of the Contra Costa Transportation Authority (the “Authority”).

1. Name and Authorization

The name of this organization shall be the Contra Costa Countywide Bicycle and Pedestrian Advisory Committee (CBPAC).

2. Purpose

- 2.1. The purpose of the CBPAC is to advise the Authority on bicycle and pedestrian issues and to help the Authority carry out its responsibilities as a sales tax and congestion management agency.
- 2.2. The CBPAC shall have the responsibility to:
 - 2.2.1. Oversee updates to the CBPP and other Authority policy documents and help implement the policies established therein
 - 2.2.2. Review and provide recommendations on applications for funding for bicycle and pedestrian projects and programs
 - 2.2.3. Review and comment on “complete streets” checklists required of proposed projects
 - 2.2.4. Address other bicycle or pedestrian issues facing the Authority, Contra Costa and the region

3. Membership

- 3.1. The CBPAC shall be comprised of 13 members, plus alternates as noted, appointed from the following agencies:
 - 3.1.1. One citizen and one staff person plus one alternate appointed by each of the four Regional Transportation Planning Committees
 - 3.1.2. One staff person plus one alternate appointed by the County of Contra Costa
 - 3.1.3. One representative plus one alternate appointed by the East Bay Regional Park District
 - 3.1.4. One citizen representative plus one alternate appointed by the East Bay Bicycle Coalition
 - 3.1.5. Two citizens appointed by the Authority, one of which familiar with issues of youth walking and bicycling and one of which familiar with issues of seniors and disabled non-motorized transportation
- 3.2. Citizen members shall be residents of Contra Costa.
- 3.3. Members shall represent the general countywide interest and not solely the interest of their appointing authorities or any specific organization.
- 3.4. At the discretion of the respective appointing body, CBPAC members are subject to recall at anytime.
- 3.5. Members shall be appointed for two year terms. There shall be no limit on the number of consecutive terms which a member may serve.
- 3.6. If a member fails to attend three consecutive meetings, whether regularly scheduled or special, the position to which that member was appointed shall be considered vacant. Attendance by an alternate for that position shall be considered attendance by the member.

- 3.7. A vacancy in a position shall be filled for the remainder of the term by the alternate assigned to that position, if any, or until the appointing agency appoints another person to fill that position.

4. Officers

- 4.1. The Officers of the CBPAC shall be a Chair and a Vice-Chair. Their duties shall be as follows:
 - 4.1.1. Chair: Presides over CBPAC meetings; reviews the meeting agenda; appoints subcommittees and subcommittee chairs; and reports the CBPAC's actions and decisions to the Authority as appropriate.
 - 4.1.2. Vice-Chair: Presides over the CBPAC meetings in the absence of the Chair; conducts the other duties of the Chair in his/her absence.
- 4.2. Election of Officers shall be made as follows:
 - 4.2.1. Chair: The Chair's term of office shall be for one calendar year. The Chair shall be elected each year at the last meeting of the calendar year by a majority of the CBPAC members present and voting, and shall serve until replaced by a newly-elected chair. If the term of appointment of the Chair expires before the year is out, and that member does not seek or accept reappointment, the Vice-Chair will serve as Chair until the following January.
 - 4.2.2. Vice-Chair: This officer shall be elected by a majority of the CBPAC members present and voting at the last meeting of the calendar year. The term of office shall be for one year. If the term of appointment of the Vice-Chair expires before the year is out and that member does not seek or accept reappointment, the Committee will hold an election for a Vice-Chair to serve out the remainder of the term.
- 4.3. In the event of a vacancy in the office of the Chair, the Vice-chair shall be elevated to the office of Chair for the remainder of the calendar year term, and the CBPAC shall nominate and elect a new Vice-chair.

5. Voting

- 5.1. Decision-making by the CBPAC shall be by consensus. The CBPAC shall use formal voting only where consensus among members, and alternates attending in place of a member, cannot be reached.
- 5.2. Each member shall have one vote. Alternates are eligible to vote when seated in place of their regular committee member.
- 5.3. A quorum shall consist of a majority of the then-appointed CBPAC members. Vacant positions shall not be considered in calculating whether a quorum has been achieved. Alternates attending instead of regularly-appointed members shall be considered as members in determining whether a quorum has been achieved.
- 5.4. Actions taken by the CBPAC must be approved by a majority of those members or alternates eligible to vote at a meeting at which a quorum has been achieved.

6. Meetings

- 6.1. All CBPAC meetings shall be posted public meetings conducted in compliance with the Brown Act.
- 6.2. The regular meetings of the CBPAC are generally scheduled for the fourth Monday of every other month beginning in January of every year at 11:00 a.m. in the Authority offices at 2999 Oak Road, Suite 100, Walnut Creek, California 94597. Additional or alternative meetings may be scheduled to address issues requiring more immediate consideration.
- 6.3. The rules contained within the current edition of Robert's Rules of Order (Newly Revised) shall govern the CBPAC in all cases to which they are applicable and in which they are not inconsistent with these bylaws, the Authority's Administrative Code, the Authority's Office Procedures Guide, and any special rules of order the CBPAC may adopt.

7. Subcommittees

- 7.1. The Chair may establish subcommittees and ad hoc committees as necessary.

- 7.2. Each subcommittee shall consist of at least three (3) CBPAC members. Members shall be reappointed annually.

8. Amendment of By-Laws

Amendment of these bylaws may be initiated either by the CBPAC or the Authority directly. Amendment by the CBPAC requires a two-thirds (2/3) vote of the CBPAC members present and voting at any regular meeting of the CBPAC, and subsequent approval by the full Authority Board. Amendment by the Authority would be made consistent with the Authority's adopted procedures.

9. Communications and Reporting

- 9.1. The primary channel of communication for the CBPAC shall be through written and oral reports from the CBPAC to the Technical Coordinating Committee, and through that committee to the Planning Committee and Authority board.
- 9.2. Reports from the CBPAC should reflect the consensus of the CBPAC. If consensus has not been achieved, the Chair shall convey to the Authority that the CBPAC position reflects a majority vote, and the Chair shall acknowledge and convey minority opinions.
- 9.3. CBPAC members are encouraged to report back to their appointing Councils or boards on at least an annual basis and more frequently if warranted.

10. Conflict of Interest

- 10.1. There shall be no monetary gain by members of the CBPAC as a result of their membership and actions on the CBPAC.
- 10.2. CBPAC members shall recuse themselves from discussion and voting on issues in which they might have a personal financial interest or benefit.



CONTRA COSTA
**transportation
authority**

COMMISSIONERS

November 2, 2011

David Durant, Chair

Don Tatzin,
Vice Chair

Janet Abelson

Genoveva Calloway

Jim Frazier

Federal Glover

Dave Hudson

Karen Mitchoff

Julie Pierce

Karen Stepper

Robert Taylor

Randell H. Iwasaki,
Executive Director

Hon. Gayle Uilkema
Board of Supervisors, District 2
Chair of the Board of Supervisors
651 Pine Street, Rm 108 A
Martinez, CA 94553

Subject: Appointment to Countywide Bicycle and Pedestrian Advisory
Committee

Dear Chair Uilkema:

The Contra Costa Transportation Authority first established the Countywide Bicycle and Pedestrian Plan Advisory Committee (CBPAC) to help oversee the preparation of its first Countywide Bicycle and Pedestrian Plan (CBPP), which was adopted in December 2003. Since that time the CBPAC has helped review and recommend applications for funding bicycle and pedestrian projects, review complete streets checklist required by MTC, and oversaw the development of the 2009 update to the CBPP. The Authority expects the CBPAC to continue its role in implementing the Authority's bicycle and pedestrian policies and advising it on funding decisions, including making recommendations on funding through the Measure J Pedestrian, Bicycle and Trail Facilities program, and on issues affecting walking and bicycling in Contra Costa and the region.

The advisory committee is composed of representatives from the following agencies and organizations:

- One citizen and one staff person plus one alternate appointed by each of the four Regional Transportation Planning Committees
- One staff person plus one alternate appointed by the County of Contra Costa
- One representative plus one alternate appointed by the East Bay Regional Park District
- One citizen representative plus one alternate appointed by the East Bay Bicycle Coalition
- Two citizen representatives appointed by the Authority, one familiar bicycling and walking issues affecting youths and one familiar with bicycling and walking issues affecting seniors and people with disabilities

We are now writing to ask that your organization reaffirm its current appointments to the advisory committee or appoint a new member or members.

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE:
925.256.4700
FAX: 925.256.4701
www.ccta.net

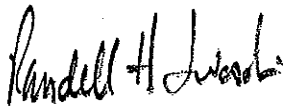
*Hon. Gayle Uilkema
Board of Supervisors, District 2
November 2, 2011
Page 2*

The attached CBPAC by-laws outline the role of the committee and the responsibilities of its members. Members are appointed for two year terms. There is no limit on the number of consecutive terms that a member may serve.

CBPAC meetings are generally scheduled for 11:00 a.m. on the fourth Monday of every other month beginning in January. Meetings, however, may be added or cancelled depending on need. Because the committee is made up of both citizens and public agency staff, members will need to have a certain amount of flexibility in meeting times. While the committee has recently met most frequently at lunch, it has also met in the late afternoon and early evening.

If you have any further questions, please call Brad Beck, Senior Transportation Planner, at (925) 256-4726.

Sincerely,



Randell H. Iwasaki
Executive Director

Attachments: Countywide Bicycle and Pedestrian Advisory Committee List
CBPAC Bylaws Adopted, 10/19/2011

cc: John Cunningham, Contra Costa County

File: 01.07.03

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPOINTMENT TO THE CONTRA COSTA COUNTY MENTAL HEALTH COMMISSION

RECOMMENDATION(S):

APPOINT the following individual to the District III Family Member seat on the Contra Costa County Mental Health Commission to a term expiring June 30, 2012, as recommended by Supervisor Mary Nejedly Piepho:

Juliet Scott 53 Carol Lane #218
Oakley, CA 94561

FISCAL IMPACT:

None.

BACKGROUND:

The previous member resigned from this seat. Applications were accepted and reviewed by the Mental Health Commission and the Supervisor's office, and the recommendation to appoint the above individual was then determined.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

Contact: LEA CASTLEBERRY 240-7260

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPOINTMENT TO THE BETHEL ISLAND MUNICIPAL ADVISORY COUNCIL

RECOMMENDATION(S):

APPOINT the following individual to the Appointee 2 seat on the Bethel Island Municipal Advisory Council to term expiring December 31, 2012:

Pam Allen
4366 Stone Road
Bethel Island, CA 94511

FISCAL IMPACT:

None.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

Contact: LEA CASTLEBERRY, 925-240-7260

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and Clerk
of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND:

Established on May 3, 1994 by Resolution No. 94/316, the purpose of the Bethel Island Municipal Advisory Council is advise the Board of Supervisors on land use and planning matters affecting the community of Bethel Island. They may represent the Bethel Island community before the Board of Supervisors, the East County Regional Planning Commission and the Zoning Administrator on such issues as land use, planning and zoning. The Council may also represent the Bethel Island Community before the Local Agency Formation Commission no proposed boundary changes affecting the community. The Council may advise the Board on services which are may be provided to the Bethel Island Community by Contra Costa County or other local governmental agencies.

Bethel Island Municipal Advisory Council is comprised of five members who are residents of the Bethel Island community, living in the boundaries as stated in Resolution No. 2009/382

The Appointee 2 seat was vacated on September 13, 2011. Applications were accepted and the recommendation to appoint the above individual was then determined.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

**Subject: REAPPOINTMENT TO COUNTY SERVICE AREA P-2A CITIZEN ADVISORY
COMMITTEE**

RECOMMENDATION(S):

REAPPOINT the following individuals to County Service Area P-2A Citizen Advisory Committee to a term expiring December 31, 2013, as recommended by Supervisor Mary Nejedly Piepho:

Appointee 2 Ken Jonah
12 Red Cypress Place
Danville, CA 94506

Appointee 3 Alton Moody

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

Contact: LEA CASTLEBERRY, 925-240-7260

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

9 Canyon Oak Place Danville, CA 94506

Appointee 5 Trudy Negherbon 336 Pheasant Run Drive Danville, CA 94506

Appointee 6 Harry Saunders 2308 Saddleback Drive Danville, CA 94506

FISCAL IMPACT:

None.

BACKGROUND:

Established on July 24, 1984 by Board Resolution 84/440 and confirmed by the voters on June 18, 1985 (Government Code Section 25210.8 and 25210.9(a)). The purpose of the County Service Area P-2A Citizen Advisory Committee is to advise the Board of Supervisors and the Sheriff's Department on the needs of the Blackhawk community for extended police services which shall include, but not be limited to, enforcement of the State Vehicle Code, crime prevention and litter control.

The Committee is comprised of seven members appointed by the Board of Supervisors.

The appointees terms expired December 31, 2011. Applications were accepted and the recommendation to reappoint the above individuals was then determined.

CONSEQUENCE OF NEGATIVE ACTION:

The seats will expire and become vacant.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: REAPPOINTMENT TO THE P-6 CITIZEN ADVISORY COMMITTEE FOR DISCOVERY BAY

RECOMMENDATION(S):

REAPPOINT the following individuals to the P-6 Citizen Advisory Committee for Discovery Bay to a term expiring December 31, 2013, as recommended by Supervisor Mary Nejedly Piepho:

Appointee 1 Diane Stevens
573 Livingston Court
Discovery Bay, CA 94505

Appointee 3 Dannica Earl

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

Contact: LEA CASTLEBERRY, 925-240-7260

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

21 Rudder Court Discovery Bay, CA 94505

Appointee 5 Richard Kane 2256 Cambridge Drive Discovery Bay, CA 94505

FISCAL IMPACT:

None.

BACKGROUND:

Established on June 23, 2009 (Item C.124) the purpose of the P-6 Citizen Advisory Committee is to make reports and recommendations to the Board of Supervisors on extended police protection services which shall include, but not limited to, enforcement of the State Vehicle Code where authorized by law, crime prevention, and litter control.

The Committee is comprised of five (5) members who reside within the P-6 Discovery Bay Zones 500-504, with no more than two appointees residing within any one Zone.

The appointees terms expired December 31, 2011. Applications were accepted and the recommendation to reappoint the above individuals was then determined.

CONSEQUENCE OF NEGATIVE ACTION:

The seats will expire and become vacant.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPOINTMENT TO THE CONTRA COSTA COUNTY MENTAL HEALTH COMMISSION

RECOMMENDATION(S):

APPOINT the following individual to the District III Consumer seat on the Contra Costa County Mental Health Commission to a term expiring June 30, 2014, as recommended by Supervisor Mary Nejedly Piepho:

Monique Tarver 2233 Hamlin Drive
Antioch, CA 94509

FISCAL IMPACT:

None.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

Contact: LEA CASTLEBERRY, 925-240-7260

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND:

The Contra Costa County Mental Health Commission was established by order of the Contra Costa County Board of Supervisors on June 22, 1993, pursuant to the Welfare & Institutions Code 5604, also known as the Bronzan-McCorquodale Act, Stats. 1992, c. 1374 (A.B. 14). The primary purpose of the Commission is to serve in an advisory capacity to the Board of Supervisors and to the Mental Health Division and its staff.

Commissioners are appointed by members of the County Board of Supervisors from each of the five districts for a term of three years. Each district has a consumer of mental health services, family member and an at-large representative on the Commission, for a total of 15 members plus a representative from the Board of Supervisors.

The Consumer seat was vacated on April 13, 2010. Applications were accepted and reviewed by the Mental Health Commission and the Supervisor's office, and the recommendation to appoint the above individual was then determined.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Medical Staff Appointments and Reappointments – December 2011

RECOMMENDATION(S):

Approve the new medical staff members, affiliated staff, assignment to secondary department, additional privileges, advancement to permanent staff, biennial reappointments, biennial renewal of privileges, and resignations as recommended by the Medical Executive Committee at their December 19, 2011 Meeting, and by the Health Services Director.

FISCAL IMPACT:

None.

BACKGROUND:

The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors approval for each Medical Staff member will be placed in his or her Credentials File. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Contra Costa Regional Medical and Contra Costa Health Centers' medical staff would not be appropriately credentialed and not be in compliance with the Joint Commission on Accreditation of Healthcare Organizations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Anna Roth, 370-5101

Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

CHILDREN'S IMPACT STATEMENT:

Not applicable.

A. New Medical Staff Members

Victoria Agnost, MD	Pediatrics
Lawrence Boly, MD	Internal Medicine
Michael Levin, MD	Psychiatry/Psychology
Gordon Lum, MD	Emergency Medicine
Ricardo Romero, MD	Emergency Medicine
Sherif Wassef, MD	Diagnostic Imaging

B. New Affiliated Staff

Cynthia Williams, CNM	Ob/Gyn
-----------------------	--------

C. Request for Assignment to Secondary Department

Robin Wallace, MD	
Primary Department:	Family Medicine
Secondary Department:	Ob/Gyn

D. Request for Ob/Gyn Privileges

Michelle Tomasulo, NP	Family Medicine
-----------------------	-----------------

E. Advance to Non-Provisional

Gary Freedman, MD	Psychiatry/Psychology	C
-------------------	-----------------------	---

F. Biennial Reappointments

Hiya Asrani, MD	Pediatrics	C
Lawrence Burchett, MD	Family Medicine	C
Kimberly Haglund, MD	Family Medicine	A
Brian Johnson, MD	Internal Medicine	A
Thomas Paige, MD	Family Medicine	A
Jessica Roberts, MD	Family Medicine	A
Jaime Tannenbaum, MD	Pediatrics	C
Jon Whalen, MD	Psychiatry/Psychology	C
John Witczak, MD	Surgery – Ortho	C

G. Biennial Renewal of Privileges

Nancy Corser, NP	Family Medicine	Aff
Glynda Severson, NP	Family Medicine	Aff
Jennifer Westerman, NP	Family Medicine	Aff

H. Voluntary Resignation and Application Withdrawal

Andrew Freinkel, MD	Psychiatry/Psychology
Ada Ho, MD	Pediatrics

Definitions:	A=Active	C=Courtesy	Aff=Affiliate	P/A=provisional Active	P/C=Provisional Courtesy
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To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPOINTMENT TO THE ECONOMIC OPPORTUNITY COUNCIL

RECOMMENDATION(S):

APPOINT the following individual to the District III seat on the Economic Opportunity Council to a term expiring June 30, 2013, as recommended by Supervisor Mary Nejedly Piepho:

Reverend Dr. Rodney G. McNab 4213 Bardo Court
Antioch, CA 94531

FISCAL IMPACT:

None.

BACKGROUND:

The Economic Opportunity Council is the federally designated Community Action Program tri-partite oversight council in Contra Costa County. It is charged with the mission of working jointly with the Community Services Bureau in developing a Community Action Plan that guides the use of Community Services Block Grant Funds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: LEA CASTLEBERRY, 925-240-7260

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

It is made up of 15 members - five from the low-income community, five from private sector community organizations and business people, and the five members of the Board of Supervisors who can either serve on the Council or choose to appoint designees on their behalf.

The members of the EOC review, study and hear presentations from members of the community to assist them in studying the root causes of poverty in the county. They use this information to develop funding strategies to address these root causes. One of their primary strategies is to seek out partnerships with other community organizations that are also pursuing long-range strategies for low-income people.

This seat was vacated on September 27, 2011. Applications were accepted and reviewed by the District III office and the recommendation to appoint the above individual was then determined.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: INTERNAL OPERATIONS COMMITTEE

Date: January 10, 2012



**Contra
Costa
County**

Subject: APPOINTMENT TO THE WORKFORCE DEVELOPMENT BOARD

RECOMMENDATION(S):

APPOINT the following individual to the Workforce Development Board to the term indicated below, as recommended by the Internal Operations Committee:

Teresa Lachenbruch, 738 Los Palos Drive - Lafayette. Business #14 seat. Term Expiration: June 30, 2012

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Workforce Development Board (WDB) was created pursuant to the federal Workforce Investment Act of 1998 and has responsibility for overall workforce investment policy, a newly mandated workforce investment plan and oversight of the new One-Stop Career Center system.

The composition of the WDB is 41 seats: Business members (21), Education members (2), Labor members (6), Community-Based members (3), Economic Development members (2), and One-Stop Mandated Partners (7).

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐
 ABSENT ☐ ABSTAIN ☐
 RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Timothy Ewell, 925-335-1036

Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

The Internal Operations Committee reviews nominations for all seats except the One-Stop Mandated Partner seats. Seat terms are four years, except that One-Stop Mandated Partner seats have no specific seat terms. Appointments are made by the Board of Supervisors upon the recommendation of the Internal Operations Committee.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will remain vacant.

CHILDREN'S IMPACT STATEMENT:

No impact.

To: Board of Supervisors

From: Philip F. Kader, County Probation Officer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Probation Department AB109 Budget

RECOMMENDATION(S):

APPROVE Appropriations and Revenue Adjustment No. 5034 authorizing new revenue in the amount of \$1,548,270 from the County's Local Revenue Fund (State of California AB109 Public Safety Realignment) and appropriating it to the Probation Department for expenditure on public safety realignment responsibilities as defined in the County's Community Corrections Partnership 2011/12 Realignment Plan and Budget.

FISCAL IMPACT:

The Board of Supervisors approved the County's Community Corrections Partnership 2011/12 Realignment Budget on October 4, 2011. This budget allocated \$1,548,270 to the Probation Department. Probation expenses related to realignment will be reimbursed from the County's Local Revenue Fund. An additional \$200,000 has been received by the Probation Department to cover planning costs.

BACKGROUND:

The Contra Costa County Public Safety Realignment Implementation Plan 2011 was approved by the Board of Supervisors October 4, 2011. The Probation Department is establishing a budget for AB109 Realignment costs in Org 3085.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Becky Eaton, 313-4195

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

CONSEQUENCE OF NEGATIVE ACTION:

The Probation Department's budget will become overexpended by major object if this appropriation adjustment is not approved.

CHILDREN'S IMPACT STATEMENT:

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:

☒ BOARD OF SUPERVISORS

☐ COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: 0308 Probation Programs			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
3085	1011	Permanent Salaries			735,429 00
3085	1081	Labor Received/Provided			13,141 00
3085	2110	Communications			5,767 00
3085	2131	Minor Furniture/Equipment			48,238 00
3085	2132	Minor Computer Equipment			22,950 00
3085	2310	Non Cnty Prof/Spclzd Scs			235,824 00
3085	2328	Administrative Services			40,421 00
3085	2340	Other Intrdptmntl Charges			252,500 00
3085	4953	Autos & Trucks			172,000 00
3085	5011	Reimbursements-Gov/Gov			22,000 00
0990	6301	Reserve for Appropriations	1,548,270	00	
0990	6301	Appropriate New Revenue			1,548,270 00
TOTALS			1,548,270	00	3,096,540 00

APPROVED

AUDITOR-CONTROLLER:

BY: Maria Rutledge DATE 12/30/11

COUNTY ADMINISTRATOR:

BY: _____ DATE _____

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

(M129 Rev 2/86)

EXPLANATION OF REQUEST

To establish FY11/12 Budget for Org 3085 Probation Realignment Plan

Becky Ehr ASD 12/28/11
SIGNATURE TITLE DATE

APPROPRIATION APOO 5034
ADJ. JOURNAL NO.

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: 0308 Probation Programs			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
3085	9951	Reimbursements- Gov/Gov	1,025,595	00	
3085	9435	Miscellaneous State Aid	522,675	00	
TOTALS			1,548,270	00	00

APPROVED

AUDITOR-CONTROLLER:

BY: Maria Fumoda DATE 12/30/11

COUNTY ADMINISTRATOR:

BY: _____ DATE _____

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

To establish FY11/12 Budget for Org 3085 Probation
Realignment Plan

Becky Eaton ASO 12/28/11
SIGNATURE TITLE DATE

REVENUE ADJ. JOURNAL NO. RAOO 5034

(M 8134 Rev. 2/86)

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: January 10, 2012



**Contra
Costa
County**

Subject: Appropriation Adjustment No. - Replacement Vehicle

RECOMMENDATION(S):

APPROVE Appropriation Adjustment No. 5030 authorizing the transfer of appropriations in the amount of \$ 2,329 from the Office of the Sheriff (0255) to General Services - Fleet Replacement (0064) for the purchase of a replacement patrol vehicle.

FISCAL IMPACT:

This action increases appropriations in General Services - Fleet Replacement (0064) and reduces appropriations in the Office of the Sheriff (0255) by \$2,329.

BACKGROUND:

A patrol vehicle was involved in an accident resulting in damage exceeding the current market value of the vehicle. Normally, this vehicle would be replaced using funds in the Fleet Internal Service Fund (ISF) at the end of the useful life. In this case, the vehicle has not been fully depreciated, resulting in the need for the Sheriff's Office to transfer appropriations necessary to complete this purchase.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Liz Arbuckle, 335-1529

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Liz Arbuckle, Julie Enea, Heike Siewell

CONSEQUENCE OF NEGATIVE ACTION:

If appropriations are not transferred to the General Services department for the purchase of this vehicle, it will delay the replacement and deployment into the patrol fleet.

CHILDREN'S IMPACT STATEMENT:

No impact.

CONTRA COSTA COUNTY
APPROPRIATION ADJUSTMENT

T/C 27

AUDITOR-CONTROLLER USE ONLY

FINAL APPROVAL NEEDED BY:



BOARD OF SUPERVISORS



COUNTY ADMINISTRATOR

ACCOUNT CODING		BUDGET UNIT: Sheriff's Office (0255)			
ORGANIZATION	EXPENDITURE SUB-ACCOUNT	EXPENDITURE ACCOUNT DESCRIPTION	<DECREASE>		INCREASE
4284	4953	Autos & Trucks			2,329 00
2512	4953	Autos & Trucks	2,329	00	
2512	5011	Reimbursements - Gov/Gov			2,329 00
TOTALS			2,329	00	4,658 00

APPROVED

AUDITOR-CONTROLLER:

BY: Mani Purohit DATE 12/14/11

COUNTY ADMINISTRATOR:

BY: _____ DATE _____

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

To transfer appropriations from Sheriff's to General Services for
purchase of replacement for Vehicle #2936 by vehicle #2053

SIGNATURE

TITLE

DATE

APPROPRIATION

APOO

5030

ADJ. JOURNAL NO.

CONTRA COSTA COUNTY
ESTIMATED REVENUE ADJUSTMENT
T/C 24

ACCOUNT CODING		BUDGET UNIT: (0362) Sheriff's Office			
ORGANIZATION	REVENUE ACCOUNT	REVENUE ACCOUNT DESCRIPTION	INCREASE		<DECREASE>
4284	9951	Reimbursements-Gov/Gov	2,329	00	
TOTALS			2,329	00	0 00

APPROVED

AUDITOR-CONTROLLER:

BY: Mani Pullocha DATE 12/14/11

COUNTY ADMINISTRATOR:

BY: _____ DATE _____

BOARD OF SUPERVISORS:

YES:

NO:

BY: _____ DATE _____

EXPLANATION OF REQUEST

To transfer appropriations from Sheriff's to General Services for replacement of vehicle #2936 by vehicle #2053

SIGNATURE

TITLE

DATE

REVENUE ADJ.
JOURNAL NO.

RAOO

5030

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Interagency Agreement #74-371-3 with Mt. Diablo Unified School District

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Interagency Agreement #74-371-3 with Mt. Diablo Unified School District, a government agency, in an amount not to exceed \$3,948,290, to provide school-based mental health services to Seriously Emotionally Disturbed (SED) students in the Mt. Diablo Unified School District for the period from July 1, 2011 through June 30, 2012. This contract includes a six-month automatic extension through December 31, 2012 in an amount not to exceed \$1,974,145.

FISCAL IMPACT:

This Contract is funded 34% by Federal FFP Medi-Cal Revenue, 34% by State Early and Periodic Screening, Diagnostics, and Treatment (EPSDT), 32% by Mt. Diablo Unified School District. (Rate increased)

BACKGROUND:

This Contract meets the social needs of County's population by providing school and community based mental health services, including assessments; individual, group and family therapy; medication support; case management; outreach; and crisis intervention services for children at Sunrise Elementary School and Olympic/Alliance High School, and their families.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Anna Roth, 370-5101

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On February 8, 2011, the Board of Supervisors approved Novation Interagency Agreement #74-371-2 with Mt. Diablo Unified School District, for the period from January 1, 2011 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of school-based mental health services to SED students. Approval of Novation Interagency Agreement #74-371-3 replaces the six-month automatic extension and allow the Agency to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, SED children will have reduced access to treatment services and may require placement at higher level of care, including hospitalization or residential care in Mt. Diablo Unified School District.

CHILDREN'S IMPACT STATEMENT:

This school-based program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Authorization to sign and file applications with California Emergency Management Agency

RECOMMENDATION(S):

APPROVE Resolution No. 2012/11 designating Public Works Department positions authorized to sign applications and file with the California Emergency Management Agency for obtaining federal financial assistance, Countywide.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

California Emergency Management Agency (Cal EMA) requires a new Designation of Applicant's Agent Resolution for Non-State Agencies every 3 years. The resolution designates Public Works positions that are authorized to sign the Cal EMA forms to receive reimbursement for Contra Costa County related disasters.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be reimbursed by Cal EMA for disaster related expenses.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: W. Quever, (925) 313-2372

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2012/11

IN THE MATTER OF: Designation of Applicant's agent resolution for non-State Agencies.

BE IT RESOLVED by the Board of Supervisors of the County of Contra Costa that 1) Public Works Director or 2) Deputy Public Works Director or 3) Public Works Chief of Administrative Services is hereby authorized to execute for and on behalf of the County of Contra Costa, a public entity established under the laws of the State of California, this application and to file it with the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under the California Disaster Assistance Act.

NOW, THEREFORE, BE IT RESOLVED that the County of Contra Costa, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: W. Quever, (925) 313-2372

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE Board of Supervisors OF THE County of Contra Costa
(Governing Body) (Name of Applicant)

THAT Public Works Director, OR
(Title of Authorized Agent)
Deputy Public Works Director, OR
(Title of Authorized Agent)
Public Works Chief of Administrative Services
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the County of Contra Costa, a public entity
(Name of Applicant)
established under the laws of the State of California, this application and to file it with the California Emergency Management Agency for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the County of Contra Costa, a public entity established under the laws of the State of California,
(Name of Applicant)
hereby authorizes its agent(s) to provide to the California Emergency Management Agency for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- ☒ This is a universal resolution and is effective for all open and futures disasters up to three (3) years following the date of approval below.
☐ This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this _____ day of _____, 20____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)
_____, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the _____ of the _____
(Governing Body) (Name of Applicant)
on the _____ day of _____, 20____.

(Signature)

(Title)

To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Add one Contracts and Grants Specialist I position in the Health Services Department.

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 21036 to add one (1) Contracts and Grants Specialist I (XQWA) position at salary level ZB5 1329 (\$3983.34 - 4841.78) in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$98,543, including pension costs of \$20,625. Funding is available through an administrative expense claim for the Low Income Health Plan.

BACKGROUND:

This new position will be assigned to the Contracts and Grants unit of the Health Services Department and is needed to address increased workload in the unit. Duties of the position will include: preparing and submitting contract drafts to County Counsel, the Auditor-Controller, user departments, and contractor for review and approval; assisting in preparing formal extensions and amendments to existing contracts; and reviewing pertinent state/federal programs and regulations which impact upon contracted services to ensure compliance in new or renewed contracts.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Terrina C. Manor, 957-5248

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Dorette McCollum, Debbie Cho, Roxana Mendoza, Gladys Reid

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Contracts Unit will not have sufficient staff to process contracts in a timely manner which could negatively impact services provided by the Health Services Department.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

POSITION ADJUSTMENT REQUEST

NO. 21036
DATE 12/21/2011

Department HEALTH SERVICES - CONTRACTS

Department No./

Budget Unit No. 0540 Org No. 6546 Agency No. A18

Action Requested: Add one (1) Contracts and Grants Specialist I (XQWA) position at salary level ZB5 1329 (\$3983.34 - 4841.78)

Proposed Effective Date: 1/1/2012

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$98,453

Net County Cost \$0.00

Total this FY \$49,226

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Low Income Health Plan

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Terrina C. Manor

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

12/23/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from HR review

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 12/23/2011

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approved as requested without HR review under Delegated Authority

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

Adjustment is APPROVED ☐ DISAPPROVED ☐

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Increase hours of two Registered Nurse positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21032 to increase the hours of two permanent part-time Registered Nurse-Advanced Level (VWXE) positions #11774 from 24/40 to 36/40, and #9504 from 32/40 to 36/40 at salary level L32 1878 (\$8,435.79 - \$8,646.68) in the Health Services Department (represented).

FISCAL IMPACT:

Upon approval, this action has an annual cost of approximately \$61,005.00, including approximately \$14,717.00 in pension costs, which is offset by straight time overtime pay already incurred by incumbents working over their designated position hours.

BACKGROUND:

In accordance with the memorandum of understanding (MOU) between Contra Costa County and the California Nurses Association (CNA), the Health Services Department is requesting to increase the position hours of two (2) Registered Nurse-Advanced Level (VWXE) positions #11774 and incumbent Tami Welcome EE #50504 from 24/40 to 36/40, and #9504 and incumbent Jessica Jones EE#62963 from 32/40 to 36/40 at salary level L32 1878 (\$8,435.79 - \$8,646.68) in the Contra Costa Regional Medical Center and its Health Centers. (Represented)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Jo-Anne Linares (925) 957-5246

Supervisors

By: , Deputy

cc: gladys reid, roxana mendoza, Dorette McCullom

BACKGROUND: (CONT'D)

This request meets the criteria set forth in the MOU as the incumbents have consistently worked over their designated position hours in the past six months and the Department has determined that there is a continuing need for the additional hours.

Upon approval, there is an annual cost associated with this action at approximately \$61,005.00, including \$14,717.00 in pension costs, which is offset by straight time overtime pay already incurred by incumbents working over their designated position hours.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department will not have adequate staff hours to meet patient service needs, which may negatively impact patient care. Further, the Department will not be in compliance with the agreement with CNA.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

POSITION ADJUSTMENT REQUEST

NO. 21032
DATE 11/29/2011

Department Health Services Department

Department No./
Budget Unit No. 0540 Org No. 6539 Agency No. A18

Action Requested: Increase hours of two permanent part-time Registered Nurse - Advanced Level (VWXE) positions #11774 from 24/40 to 36/40 and #9504 from 32/40 to 36/40 in the Health Services Department

Proposed Effective Date: 1/1/2012

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: _____

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$61,005.00

Net County Cost \$0.00

Total this FY \$30,500.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT offset with straight time overtime pay already incurred

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Jo-Anne Linares

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

12/5/2012

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
PROCESSED UNDER DELEGATION

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 12/5/2012

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: APPROVE AS REQUESTED, UNDER HSD DELEGATION

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Suspension of Competition and Direct Appointment in the Health Services Dept.

RECOMMENDATION(S):

ACKNOWLEDGE receipt of report of suspension of competition and direct appointment in the Health Services Department to facilitate return to work of a County employee through the County Rehabilitation Program, as provided for in the Personnel Management Regulations, Section 502, as part of the County Disability Program, as recommended by the Assistant County Administrator - Director of Human Resources.

FISCAL IMPACT:

There are no additional costs associated with this direct appointment. Costs associated with filling the position are included in the Department's budget.

BACKGROUND:

Personnel Management Regulations, Sections 502, Suspension of Competition, provides that the Director of Human Resources may suspend competition and authorize a direct appointment to merit system positions where use of competitive examination procedures are impractical. It also requires that a report of the suspension of competition be reported to the Board of Supervisors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Ted Cwiek, (925) 335-1766

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

January 10, 2012

Contra Costa County Board of Supervisors

245

BACKGROUND: (CONT'D)

In accordance with the above regulations, the Director of Human Resources is authorizing the following direct appointment:

Employee # 67727 as Clerk-Experienced Level (position # 8767) in the Health Services Department. Date effective: 11/7/11. Reason: to facilitate return to work of County employee through the County Rehabilitation Program.


CONSEQUENCE OF NEGATIVE ACTION:

Department would not be able to benefit from the employee's prompt return to work.

CHILDREN'S IMPACT STATEMENT:

No impact.

CONTRA COSTA COUNTY PERSONNEL REQUEST

Department <u>Hlth Svcs/MH/Mtz</u>	Location _____	Classification <u>Clerk-Exp</u>	Class Code <u>JWXB</u>	Shift <u>Days</u>	No. to be Empl. <u>1</u>	No. <u>201 NOV 17 PM 4:25</u> CONTRA COSTA COUNTY HUMAN RESOURCES DEPT COC-HR DEC 6/11PM 3:45
Permanent Position Nos. <u>8767</u>	<input type="checkbox"/> New Position <input type="checkbox"/> Promotion <input type="checkbox"/> Reassignment <input type="checkbox"/> _____ <input type="checkbox"/> Separation <input type="checkbox"/> Leave of Absence					
COPERS Agency No. <u>A-18</u>	Date Vacated _____ By _____					
Finance System Budget Unit No. <u>0467</u> Org. No. <u>5967</u>						
<input type="checkbox"/> Temporary Help Necessary Because _____ <input type="checkbox"/> Flexible Staffing Classification _____ <input type="checkbox"/> Action Required _____						
Employment Duration: From _____ To _____			Employment Type:			
<input type="checkbox"/> Request Eligibles to Contact us for Appointment.			<input type="checkbox"/> Temporary <input type="checkbox"/> Perm Full Time <input checked="" type="checkbox"/> Perm Part Time <u>32/40</u> <input type="checkbox"/> Perm Intermittent			
Call _____ Phone _____			 Dorette McCollum/HSD Personnel Officer			<u>11/17/11</u> Date

Special Certification Requested: (Type) Filled via Vocational Rehabilitation Agreement-See Attached
Suspension of Competition and Direct Appointment approved by the Director of Personnel
section 502 of PMRs for Vocational Rehab of [REDACTED]

Approved for Director of Human Resources By: _____

CERTIFICATION: Do not write in this section - Human Resources Department use only.

Name, Address and Phone Number	Type List	Remarks

☐ Classified ☐ Rule of 1 ☐ Rule of 5 ☐ Rule of List ☐ Incomplete Certification
☐ Exempt ☐ Rule of 3 ☐ Rule of 10 ☐ No Eligibles to Refer ☐ See Attached Printout

The above persons are certified eligible for appointment and have been so notified. It is advisable to interview all eligibles.

Date _____ Approved for Human Resources Department _____


☐ Authority to Nominate for Provisional Appointment ☐ Authority to Make Temporary Appointment

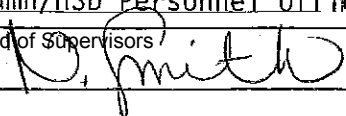
Because insufficient eligibles are immediately available or no employment list exists for the class described in your request, authority is given to nominate/select any individual meeting the requirements for the class as stated on the specifications. A completed application must be submitted for review and determination as to whether the individual meets the minimum qualifications prior to commitments for employment.

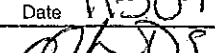
Date _____ Approved for Human Resources Department _____

APPOINTMENT From the above certified eligibles, the following person or persons are being appointed:

	Social Security No.	Emp. No.	Name	Pos. No.	Pay Series	Pay Level	Pay Step	Pay Rate	Date Effective	Type Appointment
1.	[REDACTED]	67727	[REDACTED]	8767	3RH	0750	5	\$2662.27	11/7/11	32/40
2.	<u>CANCEL LOCAL 1</u>									
3.	<u>START LOCAL 2700</u>									
4.										
5.										

Date 11/17/11 Signature of Appointing Authority  Dorette McCollum/HSD Personnel Officer

CONFIRMATION January 10, 2012
 COPERS Referral Appt. COPERS Pos/E.H. Appt. Contra Costa County Board of Supervisors Approved for Human Resources Department 

248
Date 11-30-11


To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: P300 #20973 Cancel one Clinical Psychologist position; increase the hours of four Mental Health Clinical Specialist positions

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 20973 to cancel one (1) Clinical Psychologist (VQTB) position # 8119 (32/40); increase the hours of Mental Health Clinical Specialist (VQSB) position #8699 from 20/40 to 28/40; increase the hours of Mental Health Clinical Specialist (VQSB) position #8761 from 36/40 to 40/40; increase the hours of Mental Health Clinical Specialist (VQSB) position #8763 from 24/40 to 40/40; and increase the hours of Mental Health Clinical Specialist (VQSB) position #13199 from 30/40 to 34/40 in the Health Services Department. (Cost Savings)

FISCAL IMPACT:

Upon approval, this action will result in a annual cost savings of approximately \$17,658.

BACKGROUND:

The Clinical Psychologist position was recently vacated due to a retirement. Instead of filling this position, the Department would like to increase of hours of the Mental Health Clinical Specialist positions.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Terrina C. Manor, (925) 957-5248

By: , Deputy

cc: Roxana Mendoza, Terrina Manor

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Department will be unable to reorganize the workflow in the unit and realize a cost savings.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

POSITION ADJUSTMENT REQUEST

NO. 20973
DATE 8/2/2011

Department HEALTH SERVICES - MENTAL HEALTH Department No./
Budget Unit No. 0467 Org No. 5948 Agency No. A18
Action Requested: Cancel Clinical Psychologist position #8119 and increase the hours of four Mental Health Clinical Specialist positions as outlined in Attachment A.

Proposed Effective Date: 8/1/2011

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost (\$17,659.00) Net County Cost \$0.00

Total this FY (\$17,569.00) N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost Savings

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Terrina C. Manor

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

8/4/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/19/2011

Cancel Clinical Psychologist (VQTB) position #8119, 32/40 (represented). Increase the hours of Mental Health Clinical Specialist (JWXC) at salary level QT2-1384, position #8761 from 36/40 hours to 40/40 hours; position #8699 from 20/40 to 28/40; position #8763 from 24/40 to 40/40 and position #13199 from 30/40 to 34/40 in the Health Services Department.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

Marta Goc

12/19/2011

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 12/29/2011

- ☒ Approve Recommendation of Director of Human Resources
☐ Disapprove Recommendation of Director of Human Resources
☐ Other: _____

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/5/2012

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

ATTACHMENT A

- increase the hours of Mental Health Clinical Specialist position #8699 from 20/40 to 28/40
- increase the hours of Mental Health Clinical Specialist position #8761 from 36/40 to 40/40
- increase the hours of Mental Health Clinical Specialist position #8763 from 24/40 to 40/40
- increase the hours of Mental Health Clinical Specialist position #13199 from 30/40 to 34/40

To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Increase hours of four positions in the Health Services Department.

RECOMMENDATION(S):

Adopt Position Adjustment Resolution #21038 to increase the hours of Exempt Medical Staff Dentist position #9013 from 28/40 to 32/40; Increase the hours of Exempt Medical Staff Physician position #13815 from 28/40 to 32/40; Increase the hours of Exempt Medical Staff Physician #8500 from 24/40 to 29/40; and increase the hours of Exempt Medical Staff Physician #8478 from 32/40 to 36/40.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$100,739, including pension costs of \$24,328, and will be fully funded by Medi-Cal and FQHC monies.

BACKGROUND:

The request to increase the hours of these four positions is in accordance with the agreement between the County and the Physicians and Dentists of Contra Costa County which states that, twice per year, permanent intermittent and part-time employees may request that their position hours be increased. Approval is based on actual hours assigned to and worked by the employee during the previous 6 months, the anticipated continuing need for additional hours, and operation requirements. Health Services has reviewed these requests and approved them based on this criteria.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Terrina C. Manor, 957-5248

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: roxana mendoza, Gladys Reid, Debbie Cho

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the County will not have adequate staffing which could adversely impact patient care. Further, the County would not be in compliance with the side letter agreement made with PDOCC.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

POSITION ADJUSTMENT REQUEST

NO. 21038
DATE 11/7/2011

Department HEALTH SERVICES - Hospital

Department No./

Budget Unit No. 0540 Org No. Var Agency No. A18

Action Requested: Increase the hours of four positions as outlined in Attachment A.

Proposed Effective Date: 1/1/11

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$100,739.73

Net County Cost \$0.00

Total this FY \$50,370

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Medi-Cal/FQHC

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Terrina C. Manor

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

12/29/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Exempt from review under delegation

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

Exempt

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 12/29/2011

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: Approve as proposed by Department under Delegation

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

ATTACHMENT A

- Increase hours of Exempt Medical Staff Dentist position #9013 from 28/40 to 32/40
- Increase hours of Exempt Medical Staff Physician position #13815 from 28/40 to 32/40
- Increase hours of Exempt Medical Staff Physician #8500 from 24/40 to 29/40
- Increase hours of Exempt Medical Staff Physician #8478 from 32/40 to 36/40

To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Add one Health Services Information Systems Specialist position in the Health Services Department.

RECOMMENDATION(S):

Adopt Position Adjustment Resolution #20127 to add one Health Services Information Systems Specialist (LBTB) position at salary level ZB5 1541 (\$4779 - 6404) in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$118,491, including pension costs of \$25,443, and will be funded with Contra Costa Health Plan member premiums.

BACKGROUND:

This position will be assigned to the Performance Measurement Unit of the Contra Costa Health Plan (CCHP) and will play a key role in the implementation of the Epic Electronic Medical Record system in CCHP. Position will be responsible for system maintenance and support for the Epic -Tapestry claims processing system including plan and benefits build and maintenance along with provider contract build and support.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Terrina C.Manor, 957-5248

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the implementation and support of Epic Electronic Medical Records in the Contra Costa Health Plan may be adversely impacted.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

POSITION ADJUSTMENT REQUEST

NO. 21027
DATE 11/21/2011

Department HEALTH SERVICES - CCHP Department No./
Budget Unit No. 0860 Org No. 6118 Agency No. A18
Action Requested: Add one (1) Health Services Information Systems Specialist (LBTB) position at salary level ZB5 1541
(\$4,779 - 6,404)

Proposed Effective Date: 12/1/2011

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$118,491.00

Net County Cost \$0.00

Total this FY \$69,119.75

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT CCHP MEMBER PREMIUMS

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Terrina C. Manor

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

11/28/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 11/28/2011

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: APPROVED UNDER HSD DELEGATION

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department Health Services

Date 1/5/2012

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implicationsIf positions are not filled, members will not be enrolled and the County will lose the medical revenue.
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Cancel one Network Analyst II position and add one Network Administrator II position in the Health Services Department.

RECOMMENDATION(S):

Adopt Position Adjustment Resolution #21029 to cancel Network Analyst II position #9113 and add one Network Administrator II (LNSB) position at salary level ZA5 1787 (\$6096.52 - 7410.35) in the Health Services Department.

FISCAL IMPACT:

Upon approval, there will be no additional cost associated with this action.

BACKGROUND:

The Network Analyst II position is vacant and is no longer needed. The Network Administrator II position will be assigned to the Health Services Information Technology Division and is needed to support the division wide backup solution, support windows servers, and manage the storage network architecture.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services Information Technology Division will not have the appropriately classified position to perform the required job duties.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Terrina C. Manor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

Not applicable.

POSITION ADJUSTMENT REQUEST

NO. 21029
DATE 11/21/2011

Department HEALTH SERVICES - IT

Department No./
Budget Unit No. 0540 Org No. 6555 Agency No. A18

Action Requested: Cancel Network Analyst II position #9113 (LBTA) and add one Network Administrator II (LNSB) position at salary level ZA5 1787 (\$6096.52 - 7410.35)

Proposed Effective Date: 12/1/2011

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$0.00

Net County Cost \$0.00

Total this FY \$0.00

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Cost neutral

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Terrina C. Manor

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

12/5/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
APPROVAL NOT REQUIRED UNDER DELEGATION

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 12/5/11

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: APPROVED UNDER HR DELEGATION

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Add one 20/40 Mental Health Clinical Specialist - Project position in the Health Services Department.

RECOMMENDATION(S):

Adopt Position Adjustment Resolution #21030 to add one (1) 20/40 Mental Health Clinical Specialist - Project (VQS2) position at salary level QT2 1362 (\$4240.14 - 6294.51) in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$68,651, including pension costs of \$13,407, and will be funded by Mental Health Services Act monies.

BACKGROUND:

This position is needed to be part of the Perinatal Depression Project, a joint project between the Public Health and Mental Health Divisions. Duties of the position will include: providing psycho-therapeutic intervention, treatment and mental health services to clients; providing individual and group therapy; preparing social case histories; and coordinating treatment and rehabilitation plans.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, services to Mental Health clients may be adversely impacted.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Terrina C. Manor, 957-5248

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

Not applicable.

POSITION ADJUSTMENT REQUEST

NO. 21030
DATE 11/21/2011

Department HEALTH SERVICES - Mental Health

Department No./

Budget Unit No. 0467 Org No. 5721 Agency No. A18

Action Requested: Add one (1) 20/40 Mental Health Clinical Specialist - Project (VQS2) position at salary level QT2 1362 (\$4240.14 - 6294.51)

Proposed Effective Date: 12/1/2011

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$68,651.58

Net County Cost \$0.00

Total this FY \$40,046.75

N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Mental Health Services Act

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Terrina C. Manor

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

12/5/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
APPROVAL NOT REQUIRED UNDER DELEGATED AUTHORITY

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 12/5/11

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: APPROVED UNDER HR DELEGATIONS

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department Health Services

Date 1/5/2012

No. 21030

1. Project Positions Requested:
.5
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
MHSA
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

To: Board of Supervisors

From: Ted Cwiek, Human Resources Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Add two Mental Health Community Support Worker I positions and one Mental Health Community Support Worker II position in the Health Services Dept

RECOMMENDATION(S):

Adopt Position Adjustment Resolution #21031 to add two (2) Mental Health Community Support Worker I (VQWE) positions at salary level QT5 0875 (\$2541.11 - 3088.73) and one Mental Health Community Support Worker II (VQVB) position at salary level QT5 0968 (\$2786.21 - 3386.66) in the Health Services Department.

FISCAL IMPACT:

Upon approval, this action will result in an annual cost of approximately \$208,113, including pension costs of \$40,743, and will be fully funded by Mental Health Services Act monies.

BACKGROUND:

These three positions will be assigned to the Mental Health Division and are needed to support services funded by the Office for Consumer Empowerment. Two of these positions will support and coordinate the SPIRIT program - an accredited program that teaches wellness and recovery skills and provides individuals with the knowledge necessary to become a peer provider in the mental health field. The final position will be assigned to the Access Line Program and will be responsible for providing peer phone support, linkage to community resources, and ongoing client support.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Terrina C. Manor, 957-5248

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: dorette mccollum, Roxana Mendoza, gladys scott-reid

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, services to Mental Health clients may be adversely affected.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

POSITION ADJUSTMENT REQUEST

NO. 21031
DATE 11/21/2011

Department HEALTH SERVICES - Mental Health Department No./
Budget Unit No. 0467 Org No. 5721 Agency No. A18

Action Requested: Add two (2) Mental Health Community Support Worker I (VQWE) positions at salary level QT5 0875 (\$2541.11 - 3088.73) and one Mental Health Community Support Worker II (VQVB) position at salary level QT5 0968 (\$2786.21 - 3386.66)

Proposed Effective Date: 12/1/2011

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☐ No ☒

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$208,113.00 Net County Cost \$0.00

Total this FY \$121,399.00 N.C.C. this FY \$0.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Mental Health Services Act

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Terrina C. Manor

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Dorothy Sansoe

12/5/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS
NOT REQUIRED UNDER DELEGATION TO HSD

DATE _____

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☐ Day following Board Action.

☐ _____(Date)

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE 12/5/2011

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☒ Other: APPROVED UNDER DELEGATED AUTHORITY

Dorothy Sansoe

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION

Adjust class(es) / position(s) as follows:

To: Board of Supervisors

From: David Twa, County Administrator

Date: January 10, 2012



**Contra
Costa
County**

Subject: P300 #21037 Add and Cancel

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 21037 to add one 40/40 Board of Supervisors Assistant - Specialist position (J994) unrepresented at salary level B85 1652 (\$5333.72 - \$5600.40) and cancel two vacant 20/40 Board of Supervisors Assistant - General Office (J992) positions #14572 and #14573 in the District V Board of Supervisors Office.

FISCAL IMPACT:

This action reverses the action of October 11, 2011 and upgrades the position to a Specialist level. The annual increased cost is approximately \$20,000 depending upon benefit selection/enrollment. The current year impact is estimated to be \$10,000 and will be covered with salary savings.

BACKGROUND:

On July 26, 2011, the Board of Supervisors approved Map Proposal 17D Amended on a 3-2 vote as the proposed new supervisorial district boundaries. On August 9, 2011, the Board of Supervisors approved Ordinance No. 2011-15, establishing the proposed boundaries and set the effective date at September 9, 2011.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Lynn Reichard-Enea 925-427-8138

Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

These new supervisorial district boundaries have resulted in a dramatic geographic change for District V. As a result of the realignment, the Supervisor's staffing needs require adjustment.

CONSEQUENCE OF NEGATIVE ACTION:

The District V Office will not have the staffing allocation necessary to meet the needs of their constituents.

CHILDREN'S IMPACT STATEMENT:

No Impact.

POSITION ADJUSTMENT REQUEST

NO. 21037
DATE 12/27/2011

Department Board of Supervisors - District V Department No./
Budget Unit No. 0001 Org No. 1105 Agency No. 01
Action Requested: CANCEL two vacant 20/40 Board of Supervisors Assistant - General Office (J992) positions (#) and ADD one 40/40 Board of Supervisors Assistant - Specialist (J994) position 40/40

Proposed Effective Date: 1/11/2012

Classification Questionnaire attached: Yes ☐ No ☒ / Cost is within Department's budget: Yes ☒ No ☐

Total One-Time Costs (non-salary) associated with request: \$0.00

Estimated total cost adjustment (salary / benefits / one time):

Total annual cost \$20,000.00

Net County Cost \$20,000.00

Total this FY \$10,000.00

N.C.C. this FY \$10,000.00

SOURCE OF FUNDING TO OFFSET ADJUSTMENT Salary savings in current year. GF in future years.

Department must initiate necessary adjustment and submit to CAO.
Use additional sheet for further explanations or comments.

Supervisor Federal D. Glover

(for) Department Head

REVIEWED BY CAO AND RELEASED TO HUMAN RESOURCES DEPARTMENT

Lisa Driscoll

12/27/2011

Deputy County Administrator

Date

HUMAN RESOURCES DEPARTMENT RECOMMENDATIONS

DATE 12/27/2011

Add one full-time Board of Supervisors Assistant - Specialist position (J994) unrepresented at salary level B85 1652 (\$5333.72 - \$5600.40) and cancel two vacant part-time Board of Supervisors Assistant - General Office (J992) positions #14572 and #14573 in the District V Board of Supervisors Office.

Amend Resolution 71/17 establishing positions and resolutions allocating classes to the Basic / Exempt salary schedule.

Effective: ☒ Day following Board Action.

☐ _____ (Date)

Ted Cwiek by Nancy Zandonella

12/27/2011

(for) Director of Human Resources

Date

COUNTY ADMINISTRATOR RECOMMENDATION:

DATE _____

☐ Approve Recommendation of Director of Human Resources

☐ Disapprove Recommendation of Director of Human Resources

☐ Other: _____

(for) County Administrator

BOARD OF SUPERVISORS ACTION:

Adjustment is APPROVED ☐ DISAPPROVED ☐

David J. Twa, Clerk of the Board of Supervisors
and County Administrator

DATE _____

BY _____

APPROVAL OF THIS ADJUSTMENT CONSTITUTES A PERSONNEL / SALARY RESOLUTION AMENDMENT

POSITION ADJUSTMENT ACTION TO BE COMPLETED BY HUMAN RESOURCES DEPARTMENT FOLLOWING BOARD ACTION
Adjust class(es) / position(s) as follows:

REQUEST FOR PROJECT POSITIONS

Department _____

Date 1/5/2012

No. xxxxxx

1. Project Positions Requested:
2. Explain Specific Duties of Position(s)
3. Name / Purpose of Project and Funding Source (do not use acronyms i.e. SB40 Project or SDSS Funds)
4. Duration of the Project: Start Date _____ End Date _____
Is funding for a specified period of time (i.e. 2 years) or on a year-to-year basis? Please explain.
5. Project Annual Cost
 - a. Salary & Benefits Costs: _____
 - b. Support Costs: _____
(services, supplies, equipment, etc.)
 - c. Less revenue or expenditure: _____
 - d. Net cost to General or other fund: _____
6. Briefly explain the consequences of not filling the project position(s) in terms of:
 - a. potential future costs
 - b. legal implications
 - c. financial implications
 - d. political implications
 - e. organizational implications
7. Briefly describe the alternative approaches to delivering the services which you have considered. Indicate why these alternatives were not chosen.
8. Departments requesting new project positions must submit an updated cost benefit analysis of each project position at the halfway point of the project duration. This report is to be submitted to the Human Resources Department, which will forward the report to the Board of Supervisors. Indicate the date that your cost / benefit analysis will be submitted
9. How will the project position(s) be filled?
 - ☐ a. Competitive examination(s)
 - ☐ b. Existing employment list(s) Which one(s)? _____
 - ☐ c. Direct appointment of:
 - ☐ 1. Merit System employee who will be placed on leave from current job
 - ☐ 2. Non-County employee

Provide a justification if filling position(s) by C1 or C2

USE ADDITIONAL PAPER IF NECESSARY

To: Board of Supervisors

From: Ed Woo, Chief Information Officer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract with the City and County of San Francisco for FY2010 Interoperable Emergency Communication Grant Program Funds

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract between the City and County of San Francisco and the County of Contra Costa permitting Contra Costa County to receive FY 2010 Interoperable Emergency Communication grant program funds in an amount not to exceed \$130,000 for the period June 1, 2011 through December 31, 2012.

FISCAL IMPACT:

Approval of this contract will permit the County to receive \$130,000 from the Interoperable Emergency Communications Grant Program. No County match is required except for equipment purchases, which require a 25% in-kind match..

BACKGROUND:

These Grant funds will be used to develop a Regional Tactical Interoperable Communications Plan and to improve the public safety radio communications among agencies in Contra Costa and Alameda counties. This Plan will incorporate and leverage the two new County Project 25 (P25) radio systems currently being built in Contra Costa and Alameda counties, known as the East Bay Regional Communications System (EBRCS).

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Ed Woo, CIO 925-383-2688

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Joanne Buenger, Fern Carroll, Ed Woo, Timothy Ewell, Mary Jane Robb

BACKGROUND: (CONT'D)

The source of funds is the Interoperable Emergency Communications Grant Program. San Francisco has been designated to serve as the fiscal agent for the the Bay Area Urban Area Approval Authority.

The proposed contract would have an effective date of June 1, 2011 and be by and between the Contra Costa County, and the City and County of San Francisco, in its role as fiscal agent for the grant, acting by and through the San Francisco Department of Emergency Management.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County will not receive funds to continue improvement of the Public Safety Radio communications among agencies in Contra Costa and Alameda counties.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Community Development Block Grant funding

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept Contra Costa County Department of Conservation and Development, Redevelopment and Economic Development, Community Development Block Grant funds in the amount not to exceed \$22,000 to support the Bay Point Works Community Career Center for the period of fiscal years (FY) 2012-13 through 2013-2014.

FISCAL IMPACT:

County to receive up to \$22,000 (\$11,000 for FY 2012-2013, \$11,000 for FY 2013-2014), 100% Community Development Block Grant funds. (No County match)

BACKGROUND:

The grant funding will support the Bay Point Works/SparkPoint Community Career Center's ongoing programs and program staff. The community-run employment center is a major asset to the community, providing residents with many employment resources and based on a neighbor-to-neighbor strategy of moving community residents into the workforce and up the job ladder.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Paul Buddenhagen, 671-4514

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Furthermore, the residents can benefit from the Bay Point Community Career Center SparkPoint services with an objective to improve credit scores, increase income and build assets. The community can benefit from SparkPoint services, such as, to improve credit scores by designing a budget and reducing debt; to increase income by enrolling in career training and to connect with money-saving programs. Money saving programs available through the Bay Point Community Career Center include free tax-preparation and utility discounts; boosting assets through matched saving programs, home buying and funding retirement programs.

CONSEQUENCE OF NEGATIVE ACTION:

Without authorization for application for grant funds, County would not receive Community Development Block grant funds to support the Bay Point Community Career Center.

CHILDREN'S IMPACT STATEMENT:

The grant funding supports three of the community outcomes established in the Children's Report Card, (3) "Families that are Economically Self Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and, (5) Communities that are Safe and Provide a High Quality of Life for Children and Families" by supporting the neighbor-to-neighbor strategy of moving community residents into the workforce and increasing self esteem for self, family and community.

To: Board of Supervisors

From: Philip F. Kader, County Probation Officer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Felony Driving Under the Influence Grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract with the State of California, Office of Traffic Safety, to accept a \$150,000 grant for the specialized supervision of Driving Under the Influence offenders for the period October 1, 2011 through September 30, 2012.

FISCAL IMPACT:

The \$150,000 grant is 100% State revenue, with no County match. The grant will fund one Deputy Probation Officer position, and fund costs for alcohol testing supplies and officer training.

BACKGROUND:

The purpose of this grant project is to protect public safety, and reduce DUI recidivism by intensively supervising felony DUI offenders.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: (925) 313-4154

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

January 10, 2012

Contra Costa County Board of Supervisors

289

CHILDREN'S IMPACT STATEMENT:

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: California Department of Social Services grant funding/SNAP-Ed Program

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept California Department of Social Services in the amount not to exceed \$700,000 for the Supplemental Nutrition Assistance Program Education (SNAP-Ed) program for the period January 1, 2012 through September 30, 2013.

FISCAL IMPACT:

County to receive up to \$700,000, 100% State, California Department of Social Services grant. (No County match)

BACKGROUND:

The California Department of Social Services is soliciting applications for the availability of funds for Innovative Projects in the Supplemental Nutrition Assistance Program Education (SNAP-Ed) program to be administered by County Welfare Departments. The purpose of the project is to provide County Welfare Departments the opportunity and funding to partner with other local organizations to provide nutrition education services to CalFresh participants.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Elaine Burres, 313-1717

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Without funding, the Supplemental Nutrition Assistance Program Education program will not be designed and implemented in Contra Costa County.

CHILDREN'S IMPACT STATEMENT:

The funding will support one of the community outcomes established in the Children's Report Card: "Families that are Safe, Stable and Nurturing" by providing education to encourage individuals and families to make informed, healthy and nutritional food choices thereby improving community health and individual lifestyles.

To: Board of Supervisors

From: Barbara Flynn, County Librarian

Date: January 10, 2012



**Contra
Costa
County**

Subject: Apply for and Accept an LSTA Grant in the Amount of \$5,000 from the California State Library

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Librarian, or designee, to apply for and accept an Library Services and Technology Act grant in the amount of \$5,000 from the California State Library to provide funds to the Concord Library to help veterans adjust to civilian life by connecting them to the community through book discussion groups, recording their stories for the Library of Congress' Veterans History Project, and providing a workshop on how to access veteran benefits for the period January 1, 2012 through September 30, 2012.

FISCAL IMPACT:

No library fund match.

CONSEQUENCE OF NEGATIVE ACTION:

If the grant funds are not approved then the library will not be able to hold the Veterans Connect programs.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: Gail McPartland, 925-927-3204

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND:

Veterans Connect will help returned veterans readjust to civilian life by providing them a series of programs and services to be held at the Concord Library that will leave them better connected to the community and fellow veterans. To accomplish this, the library will provide these veterans with book discussion groups that will connect them to the community through story. The library will also collect veteran personal histories for the Library of Congress Veterans History Project, and screen these personal stories for the community and other veterans. Lastly, the library will provide information workshop to help veterans connect with available benefits. The result will be a community of veterans served by their community, better connected through story, and supported with critical information resources.

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Apply for and Accept Funding from Humboldt State University for Small Business Development

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept grant funding not to exceed \$280,000 from Humboldt State University to provide Small Business Development Center Services for the period January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

\$280,000: 100% Funding by Humboldt State University. Required match of 50% Small Business Development Center share of cost from donations and 50% County in-kind.

BACKGROUND:

The Workforce Development Board of Contra Costa County is receiving grant funds from Humboldt State University Sponsored Programs Foundation to provide continued Small Business Development Center (SBDC) services to business owners in Contra Costa County. The SBDC provides a vast array of business services including general business consulting, training, information and referral, marketing, and financial consulting. The Small Business Development Center maintains cooperative agreements with other service providers (e.g., colleges, universities, economic development corporations, and local government) and increase the small business sector's contributions to economic development in Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Earl Maciel 3-1648

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Employment and Human Services will be unable to continue providing services.

CHILDREN'S IMPACT STATEMENT:

None

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Health Insurance Counseling and Advocacy Program Funding, Amendment 1

RECOMMENDATION(S):

ADOPT Resolution No. 2012/7 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract amendment (HI-1112-07, Amendment 1) with California Department of Aging to accept funds increasing the contract payment limit by \$82,710 to a new limit not to exceed \$390,192 and approve the corresponding adjusted budget, to provide Health Insurance Counseling and Advocacy Program services (HICAP) with no change in the term of July 1, 2011 through June 30, 2012.

FISCAL IMPACT:

County to receive \$389,192 (includes Amendment 1 increase amount of \$82,710) from California Department of Aging, Agreement #HI-1112-07, Amendment 1 (100% federal) (No County match)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012** ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: John Cottrell, 313-1605

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND:

The Employment and Human Services Department, Area Agency on Aging, provides Health Insurance Counseling and Advocacy Program (HICAP) services to Medicare beneficiaries, including Medicare beneficiaries by virtue of a disability, and those persons imminent of Medicare eligibility as defined by Welfare and Institutions Code (W&I) sections 9541 (a) and (c)(2) and to the public at large for HICAP community education services under W&I Code sections 9541 (c)(1), (4), (5) and (6).

The amendment increasing funds will allow additional HICAP service delivery.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval for additional funding, HICAP services cannot be increased.

CHILDREN'S IMPACT STATEMENT:

Not applicable

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2012/7

In The Matter Of: Health Insurance Counseling and Advocacy Program Funding, Agreement HI-1112-07, Amendment I

WHEREAS, the Contra Costa County Employment and Human Services Department, provides Health Insurance Counseling and Advocacy Program (HICAP) services for Contra Costa County with funding provided by the California Department of Aging,

WHEREAS, the California Department of Aging funding will be increased by \$82,710 for the period July 1, 2011 through June 30, 2012,

Now, Therefore, Be It Resolved: the Contra Costa County Board of Supervisors approve and authorize the Contra Costa County Employment and Human Services Director, or designee, to execute a contract amendment (HI-1112-07, Amendment 1) with California Department of Aging to accept funds increasing the contract payment limit by \$82,710 to a new limit not to exceed \$390,192 and approve the corresponding budget to provide Health Insurance Counseling and Advocacy Program (HICAP) services with no change in the term of July 1, 2011 through June 30, 2012.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: **ATTESTED: January 10, 2012**
_____, County Administrator and Clerk of the Board of Supervisors

By: _____, Deputy

cc:

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Application #28-660-10 with City of Antioch CDBG funding for the operation of the Adult Interim Housing Program for Adults

RECOMMENDATION(S):

A. Approve and Authorize the Health Services Director, or designee, to develop and transmit an application #28-660-10 along with the necessary certification and assurances to the City of Antioch Community Development Block Grant (CDBG) for the operation of the Adult Interim Housing Program, for fiscal years 2012-2013 and 2013-2014, and

B. Authorize the Health Services Director, or designee to accept, if awarded, up to \$20,000 each year in City of Antioch CDBG funding and if awarded, enter into a contract with the City of Antioch Economic Development Department for the County to operate the Adult Interim Housing Program and to perform all responsibilities in relationship to receipt of the funding, including agreeing to indemnify and hold harmless the City from any claims arising out of the performance of this Agreement.

FISCAL IMPACT:

The funds requested of the Antioch CDBG are for two-years and are essential to providing adequate emergency housing and supportive services to individuals year-round. No additional County funds required.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon (957-5201)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND:

The Health Services Department seeks funding to operate the emergency shelter program at full capacity on a year-round basis. Each year, the shelters provide interim housing and support services to over 800 individuals per year. The Community Development Block Grant program, funded by the U.S. Department of Housing and Urban Development, is a source of public funding providing valuable housing and service benefits to homeless persons of Contra Costa County. Without such funding, the emergency shelter program may have to operate at a reduced capacity.

Approval of Application #28-660-10 will allow the County to submit application of CDBG funding to the City of Antioch, for continuous services and operation of the County's Adult Interim Housing Program and to perform all responsibilities in relation to receipt of the funding for the period from July 1, 2012 through June 30, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not receive funding and without such funding, the emergency shelter program may have to operate at a reduced capacity.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Application #28-694-9 for City of Concord CDBG funding for Fiscal years 2012-2013 and 2013-2014

RECOMMENDATION(S):

A. Approve and Authorize the Health Services Director, or his designee, to develop and transmit an application #28-694-9 along with the necessary certification and assurances to the City of Concord Community Development Block Grant (CDBG) for the operation of the Adult Interim Housing Program, for fiscal years 2012-2013 and 2013-2014, and

B. Authorize the Health Services Director, or his designee to accept, if awarded, up to \$30,000 each year in City of Concord CDBG funding and if awarded, enter into a contract with the City of Concord Community Development Department for the County to operate the Adult Interim Housing Program and to perform all responsibilities in relationship to receipt of the funding, including agreeing to indemnify and hold harmless the City from any claims arising out of the performance of this Agreement.

FISCAL IMPACT:

The funds requested of the City of Concord CDBG are for two-years and are essential to providing adequate emergency housing and supportive services to individuals year-round. No additional County funds required. Total funding is \$30,000 per year for two years.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon (957-5201)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND:

The Health Services Department seeks funding to operate the emergency shelter program at full capacity on a year-round basis. Each year, the shelters provide interim housing and support services to over 900 individuals per year. The Community Development Block Grant program, funded by the U.S. Department of Housing and Urban Development, is a source of public funding providing valuable housing and service benefits to homeless persons of Contra Costa County. Without such funding, the emergency shelter program may have to operate at a reduced capacity.

Approval of Application #28-694-9 will allow the County to submit application of CDBG funding to the City of Concord for continuous services and operation of the Adult Interim Housing Program and to perform all responsibilities in relationship to receipt of the funding through June 30, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not receive funding and without such funding, the emergency shelter program may have to operate at a reduced capacity.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Application #28-661-8 for City of Walnut Creek CDBG funding for the operation of the Adult Interim Housing Program

RECOMMENDATION(S):

A. Approve and Authorize the Health Services Director, or his designee, to execute and transmit an application #28-661-8 along with the necessary certification and assurances to the City of Walnut Creek Community Development Department for Block grant funds for the operation of the Adult Interim Housing Program, for fiscal years 2012-2013 and 2013-2014; and

B. Authorize the Health Services Director, or his designee to accept, if awarded, up to \$10,000 each year in City of Walnut Creek CDBG funding and if awarded, enter into a contract with the City of Walnut Creek Community Development Department for the County to operate the Adult Interim Housing Program and to perform all responsibilities in relationship to receipt of the funding, including agreeing to indemnify and hold harmless the City from any claims arising out of the performance of this Agreement.

FISCAL IMPACT:

The funds requested of the Walnut Creek CDBG are for two-years and are essential to providing adequate emergency housing and supportive services to individuals year-round. No additional County funds required.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon (957-5201)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND:

The Health Services Department seeks funding to operate the emergency shelter program at full capacity on a year-round basis. Each year, the shelters provide interim housing and support services to over 800 individuals per year. The Community Development Block Grant program, funded by the U.S. Department of Housing and Urban Development, is a source of public funding providing valuable housing and service benefits to homeless persons of Contra Costa County. Without such funding, the emergency shelter program may have to operate at a reduced capacity.

Approval of Application #28-661-8 will allow the County to submit application of CDBG funding to the City of Walnut Creek for continuous services and operation of the County's Adult Interim Housing Program and to perform all responsibilities in relation to receipt of the funding for the period from July 1, 2012 through June 30, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not receive funding and without such funding, the emergency shelter program may have to operate at a reduced capacity.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Application #28-663-8 for City of Pittsburg CDBG funding for the operation of the Adult Interim Housing Program for Adults

RECOMMENDATION(S):

A. Approve and Authorize the Health Services Director, or his designee, to develop and transmit an application #28-663-8 along with the necessary certification and assurances to the City of Pittsburg Community Access Department Block Grant (CDBG) for the operation of the Adult Interim Housing Program, for fiscal years 2012-2013 and 2013-2014, and

B. Authorize the Health Services Director, or his designee to accept, if awarded, up to \$10,000 each year in City of Pittsburg CDBG funding and if awarded, enter into a contract with the City of Pittsburg Community Access Department, for the County to operate the Adult Interim Housing Program and to perform all responsibilities in relationship to receipt of the funding, including agreeing to indemnify and hold harmless the City from any claims arising out of the performance of this Agreement.

FISCAL IMPACT:

The funds requested of the Pittsburg CDBG are for two-years and are essential to providing adequate emergency housing and supportive services to individuals year-round. No additional County funds required.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon (957-5201)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND:

The Health Services Department seeks funding to operate the emergency shelter program at full capacity on a year-round basis. Each year, the shelters provide interim housing and support services to over 900 individuals per year. The Community Development Block Grant program, funded by the U.S. Department of Housing and Urban Development, is a source of public funding providing valuable housing and service benefits to homeless persons of Contra Costa County. Without such funding, the emergency shelter program may have to operate at a reduced capacity.

Approval of Application #28-663-8 will allow the County to submit application of CDBG funding to the City of Pittsburg, for continuous services and operation of the County's Adult Interim Housing Program and to perform all responsibilities in relation to receipt of the funding for the period from July 1, 2012 through June 30, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not receive funding and without such funding, the emergency shelter program may have to operate at a reduced capacity.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Application #20-1004-11 with Contra Costa County Department of Conservation & Development to receive Emergency Shelter Grant (ESG) funding

RECOMMENDATION(S):

A. Approve and Authorize the Health Services Director, or his designee, to execute, and transmit an application #20-1004-11, along with the necessary certifications and assurances to the Contra Costa County Department of Conservation & Development for funding from the Emergency Shelter Grant program, for the operation of the County's Homeless Shelter Program at the Richmond and Concord sites during fiscal years 2012-2013 and 2013-2014; and

B. Authorize the Health Services Director, or his designee to accept up to \$90,000 each year in Emergency Shelter Grant funding (if awarded) and enter into a contract with the Contra Costa County Department of Conservation & Development, for the operation of the County's Homeless Shelter Program at the Richmond and Concord sites and to perform all responsibilities in relation to receipt of the funding and contracted provisions for receipt of operating funds for the operation of the program.

FISCAL IMPACT:

The funds requested of the ESG are for two-years and are essential to providing adequate emergency housing and supportive services to individuals year-round. County General Funds committed to the operation of the shelter will be used to fulfill the 100% match requirement. No additional appropriation needed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon (957-5201)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND:

The Health Services Department seeks funding to operate the emergency shelter program at full capacity on a year-round basis. The Emergency Shelter Grant (ESG) program, funded by the U.S. Department of Housing and Urban Development, is a source of public funding providing valuable housing and service benefits to low-income residents of Contra Costa County. Current funding sources are not adequate for operations of the shelters at full capacity on a year-round basis.

Approval of Application #20-1004-11 will allow the County to submit application of ESG funding to the Contra Costa Department of County Conservation & Development, for continuous services and operation of the County's Homeless Shelter Program at the Richmond and Concord sites and to perform all responsibilities in relation to receipt of the funding for the period from July 1, 2012 through June 30, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not receive funding and without such funding, the emergency shelter program may have to operate at a reduced capacity.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Application #20-1013-4 with Contra Costa County Department of Conservation & Development to receive Emergency Shelter Grant (ESG) funding

RECOMMENDATION(S):

A. Approve and Authorize the Health Services Director, or his designee, to execute, and transmit an application #20-1013-4, along with the necessary certifications and assurances to the Contra Costa County Department of Conservation & Development for funding from the Emergency Shelter Grant program, for the operation of the County's Calli House Homeless Youth Shelter Program at the Richmond site during fiscal years 2012-2013; and

B. Authorize the Health Services Director, or his designee to accept up to \$10,000 in Emergency Shelter Grant funding (if awarded) and enter into a contract with the Contra Costa County Department of Community Development, for the operation of the County's Calli House Homeless Youth Shelter Program at the Richmond site, and to perform all responsibilities in relation to receipt of the funding and contracted provisions for receipt of operating funds for the operation of the program.

FISCAL IMPACT:

The funds requested of the ESG are for one-year and are essential to providing adequate emergency housing and supportive services to youths year-round. County General Funds committed to the operation of the shelter will be used to fulfill the 100% match requirement. No additional appropriation needed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon (957-5201)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND:

The County Homeless program is seeking funding through the Emergency Shelter Grant Program for operating support of Calli House in West Contra Costa County's area of incorporated Richmond. This program has provided outreach, short-term shelter, goal-oriented counseling, educational and vocational opportunities to homeless and street youth, ages 14-21, in West County since April 2002. Since that time, Calli House has served over 700 unduplicated youth in its temporary shelter and multi-service center.

Approval of Application #20-1013-4 will allow the County to submit application of ESG funding to the Contra Costa County Department of Conservation & Development for continuous services and operation of the County's Calli House Homeless Youth Shelter Program and to perform all responsibilities in relation to receipt of the funding for the period from July 1, 2012 through June 30, 2013.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not receive funding and without such funding, the emergency shelter program may have to operate at a reduced capacity.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Application # 20-1009-8 for Contra Costa County Department of Conservation & Development CDBG funding for the operation of the Adult Interim Housing P

RECOMMENDATION(S):

A. Approve and Authorize the Health Services Director, or his designee, to develop and transmit an application #20-1009-8, along with the necessary certification and assurances to the Contra Costa County Department of Conservation & Development (CDBG) funding for the operation of the Adult Interim Housing Program, for fiscal years 2012-2013 and 2013-2014; and

B. Authorize the Health Services Director, or his designee to accept, if awarded, up to \$100,000 each year in Contra Costa County CDBG funding and if awarded, enter into a contract with the Contra Costa County Department of Conservation & Development, for the County to operate the Adult Interim Housing Program and to perform all responsibilities in relationship to receipt of the funding.

FISCAL IMPACT:

The funds requested of the Contra Costa County CDBG are for two-years and are essential to providing adequate emergency housing and supportive services to individuals year-round. No additional County funds required.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon (957-5201)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D gary

BACKGROUND:

The Health Services Department seeks funding to operate the emergency shelter program at full capacity on a year-round basis. Each year, the shelters provide interim housing and support services to over 900 individuals per year. The Community Development Block Grant program, funded by the U.S. Department of Housing and Urban Development, is a source of public funding providing valuable housing and service benefits to homeless persons of Contra Costa County. Without such funding, the emergency shelter program may have to operate at a reduced capacity.

Approval of Application #20-1009-8 will allow the County to submit application of CDBG funding to the Department of Contra Costa County Conservation & Development, for continuous services and operation of the County's Adult Interim Housing Program and to perform all responsibilities in relation to receipt of the funding for the period from July 1, 2012 through June 30, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will not receive funding and without such funding, the emergency shelter program may have to operate at a reduced capacity.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2011-12 Low-Income Housing Energy Assistance Program (LIHEAP) funding / Amend 4

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to execute an contract amendment with California Department of Community Services and Development for Low-Income Home Energy Assistance and weatherization program to change the contract end date from March 31, 2012 to new term January 1, 2011 through December 31, 2012 with no change to the payment limit \$2,112,209.

FISCAL IMPACT:

100% Federal funds passed though State / CFDA # 93.568 U.S. Department of Health and Human Services California Department of Community Services and Development

CCC: 39-847-15

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: C. Youngblood, 313-1712

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Cassandra Youngblood, Sung Kim, Jagjit Bhambra, Sam Mendoza

BACKGROUND:

The County receives funding from the State to operate a Low-Income Home Energy Assistance Program (LIHEAP) and weatherization program for eligible County residents. The Board approved receipt of funding for 2011/12 on March 15, 2011. The Board approved amendment #1 on April 12, 2011 to increase the payment limit as the state routinely releases partial funding at contract onset to be followed by additional allocations as the program year progresses.

A contract amendment was approved by the Board on May 3, 2011 to accept a new Exhibit B (Payment Provisions) to describe procedures for the County to obtain advance working capital for major purchases on behalf of the weatherization program. The third amendment added funds to the contract. This amendment seeks to extend the end term date and to add two exhibits to the contract:

Exhibit D Contra Costa County Economic Opportunity Council Board Roster Exhibit H Contra Costa County 2011/12 Priority Plan for LIHEAP expenditures and production goals

Approval of this agreement will allow the continued provision of LIHEAP and weatherization services to program-eligible households in Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Department will not receive funding to operate LIHEAP in Contra Costa County.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department, Community Services Bureau energy program supports one Contra Costa County community outcome - Outcome #4: "Families that are Safe, Stable and Nurturing." This outcome is supported by the provision of home energy assistance to keep households warm in winter and to increase household energy efficiency.

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2009 - 2012 Weatherization Assistance Program revenue contract amendment #8

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to execute a contract amendment with California Department of Community Services and Development to increase the payment limit by \$500,000 to a new payment limit not to exceed \$5,054,300 for the Weatherization program with no change to the term June 30, 2009 through March 31, 2012.

FISCAL IMPACT:

100% Federal funds passed through State California Department of Community Services and Development CFDA # 81.042

No County match. Pension costs: \$916,976

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: C. Youngblood, 313-1712

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Cassandra Youngblood, Sung Kim, Jagjit Bhambra, Sam Mendoza

FISCAL IMPACT: (CONT'D)

State: 09C-1806 / Amend 8 County: 39-803-8

BACKGROUND:

On April 7, 2009 the Board approved submission of the County Local Plan for Department of Energy American Recovery and Reinvestment Act (ARRA) of 2009 funds for energy program and weatherization services. The board order accepted funding for the plan via the California Department of Community Services and Development. An agreement amendment was approved by the Board on January 19, 2010 wherein the term was extended to March 31, 2012. Amendment #3 was approved by the Board on April 13, 2010 to incorporate updated funding terms and conditions, payment and program provisions as outlined by the State, pursuant to ARRA regulations. Amendment #4, approved by the Board on October 26, 2010, incorporated updated U.S. Department of Labor Weatherization Wage Determination as provided by the State of California. Amendment #5, approved by the Board on January 25, 2011, increased the payment limit and incorporated new exhibits regarding funding terms and weatherization equipment and material reimbursement rates for this fiscal year. Amendment #6 was approved by the Board on May 10, 2011 to accept a new Exhibit B (Payment Provisions) to describe procedures for the County to obtain advance working capital for major purchases on behalf of the weatherization program. Amendment #7 accepted additional funds in the amount of \$1,101,321.

This amendment #8 is to accept an additional \$500,000 in funds from the State. Approval of this agreement will allow the continued provision of weatherization services to program eligible households in Contra Costa County.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, revenue would be returned to California Department of Community Services and Development.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department, Community Services Bureau energy program supports one Contra Costa County community outcome - Outcome 4: "Families that are Safe, Stable and Nurturing." This outcome is achieved by providing home energy program assistance to help keep households warm in winter and to increase household energy efficiency.

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2012 Community Services Block Grant (CSBG) revenue contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Director, or designee, to accept funding from California Department of Community Services and Development in an amount not to exceed \$96,307 for Community Services Block Grant program services during the term January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

100% State funding California Department of Community Services & Development
Pass through of Federal funds / CFDA # 93.569

No County match Pension costs \$74,124

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: C. Youngblood, 313-1712

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Cassandra Youngblood, Sung Kim, Joanne Denardo, Sam Mendoza

January 10, 2012

Contra Costa County Board of Supervisors

FISCAL IMPACT: (CONT'D)

State: 12F-4407 County: 39-813-29

BACKGROUND:

The Department received notification of funding from California Department of Community Services and Development on December 12, 2011. As the County's Community Action Agency, the Department's Community Services Bureau regularly receives Community Services Block Grant (CSBG) funding to operate self-sufficiency programs under the advisement of the County's Economic Opportunity Council (EOC). The funding amount is based on the County's low-income population which meets federal poverty guidelines. This initial award for the 2012 program year is a partial allocation based on the partial grant award received by the State from the federal government for CSBG. Upon resolution of the federal grant award, the remaining Contra Costa County portion of the CSBG allocation will be forwarded.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the Department will be hampered in its ability to meet the needs of the community and to establish partnerships with community based agencies and public organizations.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #24-086-145(8) with Crestwood Behavioral Health, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #24-086-145(8) with Crestwood Behavioral Health, Inc., corporation, in an amount not to exceed \$95,000, to provide Emergency Residential Care Placement Agreement, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Mental Health Realignment.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: Cynthia Belon, 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND:

For several years, the County's Mental Health Adult Services Program has used these Agreements as an interim financing mechanism to facilitate the residential care of mentally disabled clients and movement of clients, who are deemed eligible for SSI/SSP, from State or local inpatient facilities to community-based facilities. This Program provides residential care for 40 to 50 clients per year. Under this program, the County pays the State-established rates for the residential care of mental health clients who are not yet receiving SSI/SSP (but who are potentially eligible and have made formal application to the Social Security Administration for SSI/SSP), contingent upon the client's signing an agreement with the County to reimburse the County from the SSI/SSP money, once it is finally granted by the federal government (usually 3 to 6 months retroactively back to the month of application).

On January 11, 2011, the Board of Supervisors approved Contract #24-086-145(7) for the period from January 1, 2011 through December 31, 2011, for the provision of emergency residential care.

Approval of Contract #24-086-145(8) will allow the Contractor to continue to provide services through December 31, 2012, including mutual indemnification to hold harmless both parties for any claims arising out of the performance of this Contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer emergency residential facilities to provide services to SSI/SSP eligible Clients in the Continuing Care Program.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: Steve Silveira, Deputy General Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Award of Construction Contract for the Antepartum Room Remodel Project at Contra Costa Regional Medical Center, 2500 Alhambra Avenue, Martinez

RECOMMENDATION(S):

1. APPROVE the design, plans, and specifications for the above project.
2. DETERMINE that the bids submitted by Orea Construction and Murray Building were non-responsive; and REJECT the bids on that basis.
3. AWARD the construction contract for the above project in the amount of \$390,470 to Vila Construction Company ("Vila"), the lowest responsive and responsible bidder for the subject project; and DIRECT the General Services Deputy Director, or designee, to prepare the contract.
4. DETERMINE that Vila has documented an adequate good faith effort to comply with the specifications and the requirements of the County's Outreach Program in connection with the above project and WAIVE any irregularities in such compliance.
5. DIRECT that Vila shall submit two good and sufficient security bonds (performance and payment bonds), each in the amount of \$390,470.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Rob Lim, (925) 313-7200

Chair of the Board of
Supervisors

By: , Deputy

cc: GSD Administration, GSD Accounting, GSD CPM Division Manager, GSD CPM Project Manager, GSD CPM Clerical, Auditor's Office, County Counsel's Office, County Administrator's Office, County Administrator's Office

RECOMMENDATION(S): (CONT'D)

6. ORDER that, after Vila has signed the contract and returned it, together with the bonds, evidence of insurance, and other required documents, and the General Services Deputy Director has reviewed and found them to be sufficient, the General Services Deputy Director, or designee, is authorized to sign the contract for this Board.

7. AUTHORIZE the General Services Deputy Director, or designee, to exonerate any bid bonds posted by the bidders after execution of the above contract.

8. AUTHORIZE the General Services Deputy Director, or designee, to sign any escrow agreement prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for monies withheld by the County to ensure performance under the contract, pursuant to Public Contract Code Section 22300.

9. AUTHORIZE the General Services Deputy Director, or designee, to order changes or additions to the work pursuant to Public Contract Code Section 20142.

10. DELEGATE, pursuant to Public Contract Code Section 4114, the Board's function under Public Contract Code Sections 4107 and 4110, with regards to subletting and subcontracting, to the General Services Deputy Director, or designee.

11. DECLARE that, should the award of a contract to Vila be invalidated for any reason, the Board would not in any event have awarded the contract to any other bidder, but instead would have exercised its discretion to reject all of the bids received. Nothing herein shall prevent the Board from re-awarding a contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance in accordance with Public Contract Code Sections 5100-5107.

FISCAL IMPACT:

The project is funded by the Health Services Department's Enterprise Fund (EF-1), fiscal year 2011/2012 budget.

BACKGROUND:

The project involves remodeling the former antepartum room (located on the fifth floor of the hospital building) into a labor and delivery room at the Contra Costa Regional Medical Center ("CCRMC"). Adding a labor and delivery room will help alleviate a shortage of these facilities. The antepartum testing function was relocated to Building One on the campus in a previous project. The project scope also involves remodeling a nurse's station and upgrading the floor security system.

Plans and specifications for the project were prepared for the General Services Department by Kaplan McLaughlin Diaz, and filed with the Clerk of the Board by the General Services Deputy Director. Bids were received and opened by the General Services Department on November 17, 2011, and the bid results are as follows:

BIDDER	BASE BID
Orea Construction, Dublin	\$279,500
Murray Building, Inc., Sonoma	\$319,000
Vila Construction, Richmond	\$390,470
Angotti & Reilly, San Francisco	\$392,000
Cahil Contractors, San Francisco	\$410,930
W.A. Thomas Co., Inc., Martinez	\$523,000

Two of the six bids received were below the architect's estimate of \$349,200. In evaluating the apparent low bid submitted by Orea Construction, it was determined that the bid did not comply with the County's Outreach Program requirements and, therefore, the bid was non-responsive. In evaluating the apparent second low bid submitted by Murray Building, it was determined that the bid did not comply with the Mandatory Subcontracting Minimum (MSM) requirement for this project and did not comply with the bidder responsibility requirements, including sufficient similar project experience. Vila's bid was also evaluated and determined to be responsive and responsible. Therefore, Vila submitted the lowest responsive and responsible bid, which is \$41,270 higher than the architect's estimate. The Health Services Department has sufficient funding to cover the additional costs. Staff recommends that the Board reject as non-responsive the bids submitted by Orea Construction and Murray Building and award the construction contract for this project to Vila for a total award amount of \$390,470.

Letters were previously sent notifying Orea Construction and Murray Building of the above deficiencies with their bids and affording them an opportunity to appeal their disqualification. No appeal was submitted by either bidder.

Vila has submitted its documentation of good faith efforts to comply with the specifications and requirements of the County's Outreach Program. Staff has determined that Vila has documented an adequate good faith effort to comply with the requirements of the Outreach Program and recommends that the Board so determine.

The general prevailing wage rates, which shall be the minimum rates paid on this project, are on file with the Clerk of the Board, and copies are available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

Without an additional labor and delivery room, the CCRMC will be unable to meet current service demands. In addition, the space available in the antepartum room will remain under-utilized.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #24-728-81 with Rubicon Programs Incorporated

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24-728-81 with Rubicon Programs Incorporated, a non-profit corporation, in an amount not to exceed \$1,345,200, to provide mental health program services for mentally disturbed adults in West County, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$672,600.

FISCAL IMPACT:

This Contract is funded 97% by Federal FFP Medi-Cal, 3% by State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing outreach services for vocational programs, independent living residential treatment services, and rehabilitative day treatment program services for mentally disturbed adults. These services are a vital and important part of the County's continuum of mental health services for seriously and persistently mentally ill adults.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On December 14, 2010, the Board of Supervisors approved Novation Contract #24-728-80 with Rubicon Programs Incorporated, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of mental health program services for mentally disturbed adults.

Approval of Novation Contract #24-728-81 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer medical rehabilitative programs for mentally disturbed adults.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

To: Board of Supervisors**From: William Walker, M.D., Health Services Director****Date: January 10, 2012****Contra
Costa
County****Subject: Contract #24-794-7(13) with St. Helena Hospital****RECOMMENDATION(S):**

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #24-794-7(13) with St. Helena Hospital, a non-profit corporation, in an amount not to exceed \$250,000, to provide inpatient psychiatric hospital services for the period from July 1, 2011 through June 30, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Managed Care Allocation. (No rate increase)

BACKGROUND:

Assembly Bill (AB) 757, (Chapter 633, Statutes of 1994), authorized the transfer of state funding for Fee-For-Service/Medi-Cal (FFS/MC) acute psychiatric inpatient hospital services from the Department of Health Services to the Department of Mental Health (DMH). On January 1, 1995, the DMH transferred these funds and the responsibility for authorization and funding of Medi-Cal acute psychiatric inpatient hospital services to counties that chose to participate in this program.

☒ APPROVE☐ OTHER☒ RECOMMENDATION OF CNTY ADMINISTRATOR☐ RECOMMENDATION OF BOARD COMMITTEEAction of Board On: **01/10/2012**☐ APPROVED AS RECOMMENDED☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORSAYES ☐NOES ☐ABSENT ☐ABSTAIN ☐RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:**January 10, 2012**

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On April 5, 2011, the Board of Supervisors approved Contract #24-794-7(12) with St. Helena Hospital for the period from July 1, 2010 through June 30, 2011, for the provision of inpatient psychiatric hospital services to County-referred patients, under FFS/MC funding. The State DMH continues to provide FFS/MC funding to the County.

Approval of Contract #24-794-7(13) will allow the Contractor to continue providing services through June 30, 2012, including mutual indemnification to hold harmless both parties for any claims arising out of the performance of this contract.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, then inpatient psychiatric services provided to this population will be limited.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #74-070-15 with FamiliesFirst, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-070-15 with FamiliesFirst, Inc., a non-profit corporation, in an amount not to exceed \$631,536, to provide day treatment services for Seriously Emotionally Disturbed (SED) adolescents, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$315,768.

FISCAL IMPACT:

This Contract is funded 50% by Federal FFP Medi-Cal and 50% by State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing mental health day treatment for SED adolescents to reduce the need for hospitalization.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Cynthia Belon, 957-5201

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On January 18, 2011, the Board of Supervisors approved Novation Contract #74-070-13 (as amended by Amendment Agreement #74-070-14) with FamiliesFirst, Inc., for the period from January 1, 2011 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of an intensive day treatment program for seriously emotionally disturbed (SED) adolescents.

Approval of Contract #74-070-15 will allow Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer treatment facilities for SED children, which may result in additional requirements for acute care or placement at higher levels of care.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children ready for and succeeding in school"; "Families that are safe, stable, nurturing"; and "Communities that are safe and provide a high quality of life for children and families". The expected outcomes include all goals identified by Children's Statewide System of Care guidelines including increasing and maintaining school attendance as measured by school records; an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS); an increase in family satisfaction - as measured by the Parent Satisfaction Survey; decreased use of acute care system; and placement at discharge to a lower level of care.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #74-343-3 with Richard D. Baldwin, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-343-3 with Richard D. Baldwin, M.D., a self-employed individual, in an amount not to exceed \$220,800, to provide professional geriatric psychiatric services for County's Adult Mental Health Clinics, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% Mental Health Realignment Trust Fund. (No rate increase)

BACKGROUND:

For a number of years the County has contracted with Medical, Dental and Mental Health Specialists to provide specialized professional services, which are not otherwise available in its Hospital and Health Centers. On January 18, 2011, the Board of Supervisors approved Contract #74-343-2 with Richard D. Baldwin, M.D. to provide geriatric psychiatric services for seriously and persistently mentally ill older adults at the County's Adult Mental Health Clinics, for the period from January 1, 2011 through December 31, 2011.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon, 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

BACKGROUND: (CONT'D)

Approval of Contract #74-343-3 will allow the Contractor to continue providing services, through December 31, 2012

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer professional geriatric psychiatric service provided to County's Adult Mental Health Clinics.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

To: Board of Supervisors

From: Catherine Kutsuris

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract Extension for Buena Vista Avian and Bat Mortality Monitoring Program

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Department of Conservation and Development Director, or her designee, to execute a contract amendment with Insignia Environmental to extend the term from December 31, 2011 to April 30, 2012, with no increase in the payment limit, to allow continued service to complete the Final Avian and Bat Monitoring Report for the Buena Vista Wind Energy Project.

FISCAL IMPACT:

The original payment limit of \$594,935 remains unchanged. The contract amount is paid by permit fees paid by the applicant.

BACKGROUND:

Per the requirements of the conditions of approval and mitigation monitoring program for the Buena Vista Wind Energy Project (County File #LP022005), avian and bat mortality monitoring was required for three years after operation of the windfarm commenced. The original contract was approved in October of 2007, but actual avian and bat mortality monitoring did not start until February 2008. Avian and bat mortality monitoring for Buena Vista has been completed, but additional time is needed in order for the Buena Vista Technical Advisory Committee (TAC) to approve and finalize the Buena Vista Avian and Bat Mortality Project Final Report.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Ruben Hernandez, 925-335-1339

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Avian and Bat Mortality project final report will not be done prior to expiration of the contract.

CHILDREN'S IMPACT STATEMENT:

No impact.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #24-213-48 with Desarollo Familiar, Inc

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24-213-48 with Desarollo Familiar, Inc., a non-profit corporation, in an amount not to exceed \$258,462, to provide mental health services in West County for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$129,231.

FISCAL IMPACT:

This Contract is funded 18% by Federal Medi-Cal, 39% by Substance Abuse/Mental Health Services Administration (SAMHSA) Grant and 43% by Mental Health Realignment. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing information and referrals, consultation and education, and outpatient mental health services for Spanish-speaking, mentally ill clients in West Contra Costa County at Familias Unidas Counseling Center.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Cynthia Belon, 957-5201

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On December 14, 2010, the Board of Supervisors approved Contract #24-213-47 with Desarrollo Familiar, Inc., for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of mental health services in West County.

Approval of Novation Contract #24-213-48 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, a significant number of County's mentally ill, Spanish-speaking adult clients in West County will experience reduced access to the information, referrals, consultation, education, and outpatient mental health services that they need.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #74-304-4 with Fred Finch Youth Center

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-304-4 with Fred Finch Youth Center, a non-profit corporation, in an amount not to exceed \$1,400,642, to provide implementation of the Mental Health Services Act (MHSA) Community Services and Supports Program, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$700,321.

FISCAL IMPACT:

This Contract is funded 39% by Federal Medi-Cal and 61% by State Mental Health Services Act (Prop 63).

BACKGROUND:

This Contract meets the social needs of County's population by providing implementation of MHSA Community Services and Supports Program, including providing community-based services, personal services coordination, medication support, crisis intervention, and other mental health services to eligible adult clients in Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: D Gary, A Down

BACKGROUND: (CONT'D)

On January 18, 2011 the Board of Supervisors approved Novation Contract #74-304-3 with Fred Finch Children's Home, for the period from June 1, 2010 through June 30, 2011 which included a six-month automatic extension through December 31, 2011, to provide implementation of the Mental Health Services Act (MHSA) Community Services and Supports Program.

Approval of Novation Contract #74-304-4 replaces the automatic extension and allows Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, effective implementation of the Mental Health Services Act Transitional-aged youth services and support programs will be delayed leading to reduced level of services for County's mental health clients.

CHILDREN'S IMPACT STATEMENT:

This EPSDT program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-353-2 with Lifelong Medical Care

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-353-2 with Lifelong Medical Care, a non-profit corporation, in an amount not to exceed \$118,970, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$59,485.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County funds are required. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing opportunities for social engagement and linkage to mental health and social services to isolated older adults in West Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Cynthia Belon, 957-5201

January 10, 2012

Contra Costa County Board of Supervisors

By: , Deputy

cc: D Gary, A Down

BACKGROUND: (CONT'D)

On February 8, 2011, the Board of Supervisors approved Contract #74-353-1 with Lifelong Medical Care, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services.

Approval of Novation Contract #74-353-2 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, isolated older adults in West Contra Costa County will have fewer resources available for social engagement and linkage to mental health and social services.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-379-2 with People Who Care Children Association

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-379-2 with People Who Care Children Association, a non-profit corporation, in an amount not to exceed \$203,594, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$101,797.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County funds are required. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing work experience for 150 multicultural youth residing in the Pittsburg/Bay Point communities, as well as programs aimed at increasing educational success among youth who are either at-risk or high-risk of dropping out of school, or committing a repeat offense.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Cynthia Belon, 957-5201

January 10, 2012

Contra Costa County Board of Supervisors

By: , Deputy

cc: D Gary, A Down

BACKGROUND: (CONT'D)

On January 11, 2011, the Board of Supervisors approved Novation Contract #74-379-1 with People Who Care Children Association, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services.

Approval of Novation Contract #74-379-2 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, at-risk youth from East Contra Costa County will have reduced access to job training and other programs aimed at increasing educational success due to delayed implementation of the Youth Development Program as defined in the Mental Health Services Act.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

To: Board of Supervisors

From: Steve Silveira, Deputy General Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Award of Construction Trade Contracts for Trade Bid Packages 5B, 5C, 5G, 5H, and 5J for the West County Health Center Project, San Pablo

RECOMMENDATION(S):

1. APPROVE the plans, specifications, and design for Trade Bid Packages 5B, 5C, 5G, 5H, and 5J, consisting of site concrete/caulking (5B), flooring (5C), landscaping and irrigation (5G), miscellaneous specialties (5H), and miscellaneous metal phase 2 (5J); and DELEGATE to the Deputy General Services Director, or designee, or to any licensed architect or engineer employed by the County, the authority to approve any design modifications prepared for the above project.
2. DETERMINE that Urata & Sons Cement, Inc. ("Urata"), the lowest apparent bidder for Trade Package 5B, consisting of site concrete/caulking for the subject project, made a mistake in filling out its bid and gave timely notice of the mistake, and CONSENT to relieve Urata of the bid because of mistake, pursuant to Public Contract Code Section 5101.
3. AWARD a trade contract (Base Bid plus Additive Alternates #1 and #3) in the amount of \$990,510 to Joseph J. Albanese, Inc. ("Albanese"), the lowest responsive and responsible bidder for Trade Bid Package 5B, consisting of site concrete/caulking for the subject project; and DIRECT the Deputy General Services Director, or designee, to prepare the trade contract.



APPROVE



OTHER



RECOMMENDATION OF CNTY ADMINISTRATOR



RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**



APPROVED AS RECOMMENDED



OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

Contact: Rob Lim, (925) 313-7200

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa,
County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: GSD Administration, GSD Accounting, GSD CPM Division Manager, GSD CPM Project Manager, GSD CPM Clerical, Auditor's Office, County Counsel's Office, County Administrator's Office, County Administrator's Office

RECOMMENDATION(S): (CONT'D)

4. AWARD a trade contract in the amount of \$423,280 to Golden State Carpet Service, Inc. ("Golden State"), the lowest responsive and responsible bidder for Trade Bid Package 5C, consisting of flooring for the subject project; and DIRECT the Deputy General Services Director, or designee, to prepare the trade contract.
5. AWARD a trade contract in the amount of \$466,964 to Shooter and Butts, Inc. ("Shooter and Butts"), the lowest responsive and responsible bidder for Trade Bid Package 5G, consisting of landscaping and irrigation for the subject project; and DIRECT the Deputy General Services Director, or designee, to prepare the trade contract.
6. AWARD a trade contract in the amount of \$149,900 to Service Metal Products, Inc. ("Service Metal Products"), the lowest responsive and responsible bidder for Trade Bid Package 5H, consisting of miscellaneous specialties for the subject project; and DIRECT the Deputy General Services Director, or designee, to prepare the trade contract.
7. AWARD a trade contract (Base Bid plus Additive Alternate #13) in the amount of \$208,500 to Westco Iron Works ("Westco"), the lowest responsive and responsible bidder for Trade Bid Package 5J, consisting of miscellaneous metals phase 2 for the subject project; and DIRECT the Deputy General Services Director, or designee, to prepare the trade contract.
8. DETERMINE that Turner Construction Company ("Turner"), as the Construction Manager At-Risk, has documented an adequate good faith effort to comply with the specifications and the requirements of the County's Outreach Program in connection with the above trade contracts and WAIVE any irregularities in such compliance.
9. FURTHER DETERMINE that Albanese, Golden State, Shooter and Butts, Service Metal Products, and Westco, as the lowest responsive and responsible bidders for the above trade contracts, and Turner, as Project Manager, have entered into a Project Labor Agreement with the Contra Costa Building and Construction Trades Council to comply with the requirements of the County's Project Labor Agreement policy.
10. DIRECT that Albanese shall submit two good and sufficient surety bonds (performance bond and payment bond) in the amount of \$990,510 and that Albanese and its subcontractors shall sign a Project Labor Agreement for the project.
11. DIRECT that Golden State shall submit two good and sufficient surety bonds (performance bond and payment bond) in the amount of \$423,280 and that Golden State and its subcontractors shall sign a Project Labor Agreement for the project.
12. DIRECT that Shooter and Butts shall submit two good and sufficient surety bonds (performance bond and payment bond) in the amount of \$466,964 and that Shooter and Butts and its subcontractors shall sign a Project Labor Agreement for the project.
13. DIRECT that Service Metal Products shall submit two good and sufficient surety bonds (performance bond and payment bond) in the amount of \$149,900 and that Service Metal Products and its subcontractors shall sign a Project Labor Agreement for the project.
14. DIRECT that Westco shall submit two good and sufficient surety bonds (performance bond and payment bond) in the amount of \$208,500 and that Westco and its subcontractors shall sign a Project Labor Agreement for the project.
15. ORDER that, after Albanese, Golden State, Shooter and Butts, Service Metal Products, and Westco have signed their respective trade contracts and returned them, together with the bonds, the signed Project Labor Agreement, evidence of insurance, and other required documents, and the Deputy General Services Director has reviewed and found them to be sufficient, the Deputy General Services Director, or designee, is authorized to sign the trade contracts for this Board.
16. AUTHORIZE the Deputy General Services Director, or designee, to exonerate any bid bonds posted by the bidders after execution of the above trade contracts.
17. AUTHORIZE the Deputy General Services Director, or designee, to sign any escrow agreements prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for monies withheld by the County to ensure performance under the trade contracts, pursuant to Public Contract Code Section 22300.
18. AUTHORIZE the Deputy General Services Director, or designee, to order changes or additions to the work for each trade contract pursuant to Public Contract Code Section 20142.
19. DELEGATE, pursuant to Public Contract Code Section 4114, the Board's function under Public Contract Code Sections 4107 and 4110, with regards to subletting and subcontracting, to the Deputy General Services Director, or designee.
20. DELEGATE, pursuant to Labor Code Section 6705, to the Deputy General Services Director or to any registered civil or structural engineer employed by the County the authority to accept detailed plans showing the design of shoring, bracing, sloping or other provisions to be made for worker protection during trench excavation covered by that section.
21. DECLARE that, should the award of a trade contract to Albanese, Golden State, Shooter and Butts, Service Metal Products, or Westco be invalidated for any reason, the Board would not in any event have awarded the contract to any other bidder, but instead would have exercised its discretion to reject all of the bids received for the affected trade. Nothing herein shall prevent the Board from re-awarding a trade contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the trade contract, or fails to furnish required bonds or insurance in accordance with Public Contract Code Sections 5100-5107.

FISCAL IMPACT:

The estimated total project cost is \$45 million. Funding in the amount of \$12 million is from a federal Health Resources and Services Administration (“HRSA”) grant, provided under the American Recovery and Reinvestment Act of 2009. The remaining balance of \$33 million will be provided through bond financing and dedicated revenue within the Hospital Enterprise Fund.

BACKGROUND:

The West County Health Center (“WCHC”) project involves constructing a new 2-story, 53,000-square-foot health center in San Pablo. The new WCHC will serve the region by providing outpatient and ancillary services in a modern and efficient facility. In addition, a new 315-stall, 3-level parking structure will be built adjacent to the WCHC. The “Construction Manager At-Risk” (“CM At-Risk”) project delivery method is being utilized on the project. Utilizing this method involves overlapping multiple design and construction phases in order to fast-track the project. With the CM At-Risk project delivery method, multiple trade bid packages (e.g., earthwork, piles, concrete, framing, mechanical, and electrical) are developed and issued for bidding. Twenty trade contracts (for earthwork phase 1, pile foundations, general requirements work, structural steel and metal decking, concrete, elevators, miscellaneous metals/stairs, curtain wall, drywall/plaster, fire protection, plumbing, mechanical, electrical, site utilities, roofing/waterproofing/architectural sheet metal, earthwork phase 2, millwork, doors/frames/hardware, acoustical ceilings, and painting) have already been awarded by the Board. Additional trade bid packages for site concrete/caulking, flooring, landscape and irrigation, miscellaneous specialties, and miscellaneous metals phase 2 were subsequently developed and issued for bidding.

Bids were received for Trade Bid Packages 5B, 5C, 5G, 5H, and 5J and opened by the General Services Department on December 1, 2011. The bid results for Trade Bid Packages 5B, 5C, 5G, 5H, and 5J are as follows:

<u>Bidder (Trade Bid Package 5B)</u>	<u>Base Bid + Additive Alternates to be awarded (#1 & #3)</u>
Joseph J. Albanese, Inc., Santa Clara	\$990,510
Urata & Sons Cement, Inc., Rancho Cordova (bid withdrawn)	\$649,132
Roebbelen Construction, El Dorado Hills	\$993,969
R.E. Maher, Inc., American Canyon	\$998,900
Ghilotti Brothers, Inc., San Rafael	\$1,076,277

<u>Bidder (Trade Bid Package 5C)</u>	<u>Base Bid</u>
Golden State Carpet Service, Concord	\$423,280
B.T. Mancini Company, Inc., Milpitas	\$441,181
Hoem and Associates, South San Francisco	\$484,955.20
Anderson Carpet, Inc., Oakland	\$516,300

<u>Bidder (Trade Bid Package 5G)</u>	<u>Base Bid</u>
Shooter and Butts, Inc., Pleasanton	\$466,964
Jensen Corporation, San Jose	\$518,888
GSL Construction, Livermore	\$550,914
Valleycrest Landscape Development, Inc., Santa Clara	\$597,777
Decker Landscaping Inc., Loomis	\$738,985

<u>Bidder (Trade Bid Package 5H)</u>	<u>Base Bid</u>
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Service Metal Products, Inc., Oakland	\$149,900
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<u>Bidder (Trade Bid Package 5J)</u>	<u>Base Bid + Additive Alternate to be awarded (#13)</u>
Westco Iron Works, San Jose	\$208,500
Concord Iron Works, Inc., Pittsburg	\$299,730
Kwan Wo Ironworks, Inc., San Francisco	\$350,600

In addition to the Base Bid scope of work, bidders for Trade Bid Packages 5B and 5J were also required to submit bids on bid alternates that affected them (Additive Alternates #1, #3, #13, and #14 as highlighted in bold below). The other bid alternates (Additive Alternates #2, 4 through 12, and 15) were previously bid and do not affect the current Trade Bid Packages, and therefore pricing for these alternates were not required. The various bid alternates are summarized below:

<u>Bid Alternates</u>	<u>Summary Description</u>
Add Alt #1	Connecting canopy between clinic and garage
Add Alt #2	Not applicable to this bid - Trellis on east side of clinic
Add Alt #3	Patient drop-off canopy
Add Alt #4	Not applicable to this bid - Trellis on garage upper level
Add Alt #5	Painting garage stair towers & shear walls
Add Alt #6	Painting garage interior
Add Alt #7	Not applicable to this bid - Lighting at columns & recesses
Add Alt #8	Not applicable to this bid - Lighting on east & west facades
Add Alt #9	Not applicable to this bid - Skylights
Add Alt #10	Not applicable to this bid - Sunshades for south elevation
Add Alt #11	Not applicable to this bid - Elliptical elevator tower
Add Alt #12	Porch Light
Add Alt #13	Low Height Divider Partitions
Add Alt #14	Security Screens at Check-In/Registration
Add Alt #15	Accent Panels Adjust to Exam Room Doors

The Additive Alternates recommended for award include #1, #3, and #13. The total amount for those three Additive Alternates would add \$51,840 to the low Base Bid for Trade Bid Package 5B, and an additional \$58,900 to the low Base Bid for Trade Bid Package 5J. The total added amount of \$110,740 is \$28,740 more than the CM At-Risk's estimate of \$82,000. Additive Alternate #14, consisting of security screens at check-in/registration, is not recommended for award at this time.

For Trade Bid Package 5B, all Base Bids were above the CM At-Risk's Base Bid estimate of \$520,000. Albanese submitted the lowest responsive and responsible bid of \$938,670 (Base Bid only), which is \$18,030 less than the next lowest bid submitted by Roebbelen Construction. The sizable variation between the cost estimate and the actual bids was evaluated by the cost estimating team and it was determined that there were some "premium" items that were not accounted for in the cost estimate, as well as an underestimate on the quantity of baserock. The project team has determined that the bids are in alignment with the scope of work in the bid documents. While the project budget can absorb the cost variation, staff will undertake a "value engineering" process to determine if feasible cost reductions can be realized at a future date. At this time, staff recommends that the trade contract for Trade Bid Package 5B, consisting of site concrete/caulking, be awarded to Albanese and that the award include the Base Bid (\$938,670) plus Additive Alternates #1 and #3 (\$51,840), for a total contract award amount of \$990,510.

For Trade Bid Package 5C, three bids were less than the CM At-Risk's estimate of \$490,000. Golden State submitted the lowest responsive and responsible bid of \$423,280, which is \$17,901 less than the next lowest bid submitted by B.T. Mancini Company, Inc. Staff recommends that the trade contract for Trade Bid Package 5C, consisting of flooring, be awarded to Golden State for a total contract award amount of \$490,000.

For Trade Bid Package 5G, all bids were above the CM At-Risk's estimate of \$315,000. Shooter and Butts submitted the lowest responsive and responsible bid of \$466,964, which is \$51,924 less than the next lowest bid submitted by Jensen Corporation. The

cost estimating team has evaluated the variation between the cost estimate and the low bid and has determined that the estimate was undervalued and that the bids, in general, are in alignment with the bid scope. Staff recommends that the trade contract for Trade Bid Package 5G, consisting of landscaping and irrigation, be awarded to Shooter and Butts for a total contract award amount of \$ \$466,964.

For Trade Bid Package 5H, the only bid submitted was above the CM At-Risk's estimate of \$110,000. Service Metal Products submitted the lowest responsive and responsible bid of \$149,900. The cost estimating team has evaluated the variation between the cost estimate and the low bid and has determined that the estimate was undervalued due to recent additional scope items that were not included in the estimate. The project team has determined that the bid is in alignment with the bid scope and staff recommends that the trade contract for Trade Bid Package 5H, consisting of miscellaneous specialties, be awarded to Service Metal Products for a total contract award amount of \$149,900.

For Trade Bid Package 5J, one Base Bid was less than the CM At-Risk's Base Bid estimate of \$155,000. Westco submitted the lowest responsive and responsible bid of \$149,600 (Base Bid only), which is \$68,780 less than the next lowest bid submitted by Concord Iron Works. Staff recommends that the trade contract for Trade Bid Package 5J, consisting of miscellaneous metals phase 2, be awarded to Westco and that the award include the Base Bid (\$149,600) plus Additive Alternate #13 (\$58,900), for a total contract award amount of \$208,500.

With the CM At-Risk project delivery method, the County contracts directly with the various trade contractors, and Turner, as CM At-Risk, manages the trade contracts with a Guaranteed Fixed Price and Guaranteed Completion Date. With award of the above five trade contracts for Trade Bid Packages 5B, 5C, 5G, 5H, and 5J, the total amount of trade contracts awarded to date is \$23,377,942. Recommendations for the award of other trade contracts will come before the Board at future dates.

The County's CM At-Risk, Turner, has submitted its documentation of good faith efforts to comply with the specifications and requirements of the County's Outreach Program for Trade Bid Packages 5B, 5C, 5G, 5H, and 5J. Staff recommends the Board determine that Turner, as the CM At-Risk, has documented an adequate good faith effort to comply with the requirements of the Outreach Program and that the Board waive any irregularities relating to the various Outreach steps and Turner's documentation.

Pursuant to the County's Project Labor Agreement (PLA) policy, a PLA is required for all trade contracts on this project. Albanese, Golden State, Shooter and Butts, Service Metal Products, and Westco have signed a PLA, which contains a local hire provision consistent with the Disposition and Development Agreement between the City of San Pablo Redevelopment Agency and the County. As a condition of trade contract award, Albanese's, Golden State's, Shooter and Butts', Service Metal Products', and Westco's subcontractors will also be required to sign the PLA.

The general prevailing rates of wages, which shall be the minimum rates paid on this project, are on file with the Clerk of the Board, and copies are available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to award the trade contracts for Trade Bid Packages 5B, 5C, 5G, 5H, and 5J would delay the project and could potentially result in the WCHC not being fully built and the loss of \$12 million in federal stimulus money.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: PURCHASE ORDER WITH BACON EAST PHARMACY

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent to execute, on behalf of the Health Services Department, Purchase Order with Bacon East Pharmacy, Inc., in the amount of \$135,000, to provide pharmacy prescriptions for mentally ill clients in Contra Costa Mental Health Programs who are uninsured or do not have Medi-Cal, for the period from February 1, 2012 through January 31, 2013.

FISCAL IMPACT:

100% Mental Health Realignment Funds. No County General Funds.

BACKGROUND:

Approval of this Purchase Order will allow County to provide pharmacy prescriptions for uninsured mentally ill clients in Contra Costa Mental Health Programs while benefits are being established.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, consumers unable to get needed medications could end up in the Emergency Room, and ultimately as an inpatient.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: Cynthia Belon, 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Jeanie Detomasi, Tasha Scott, Demetria Gary

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Authorization to Reimburse City of Richmond for purchase of ProQA software used in emergency medical dispatch

RECOMMENDATION(S):

Authorize reimbursement from County Service Area EM-1 (Measure H) funds to the City of Richmond, in the amount not to exceed \$21,820, to cover payments by the City of Richmond to its computer-aided dispatch (CADD) vendor New World Systems for implementation of the ProQA software used in emergency medical dispatch.

FISCAL IMPACT:

100% Measure H Funds. No County General Fund impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Patricia Frost, 646-4690

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Juliene Latteri, Demetria Gary, Tasha Scott

BACKGROUND:

Emergency medical service calls in Contra Costa County are handled by one of three emergency medical dispatch centers operated by Contra Costa County Fire Protection District, San Ramon Valley Fire Protection District, and the City of Richmond. Emergency medical service County Service Area EM-1 funds were previously used to cover the cost of installing ProQA software for emergency medical dispatch at the Contra Costa County and San Ramon Valley Fire Protection Districts, while the City of Richmond is now upgrading its CAD system with the ProQA software and has requested reimbursement from County Service Area EM-1 funds. With this upgrade, all emergency medical dispatch centers will have use of the same tools for use in prioritizing emergency medical service responses and providing pre-arrival instructions to persons call 9-1-1 with medical emergencies.

CONSEQUENCE OF NEGATIVE ACTION:

The City of Richmond would need to bear the cost for ProQA software which was provided at CSA EM-1 cost for remaining areas of Contra Costa County.

CHILDREN'S IMPACT STATEMENT:

9-1-1 provides services for persons of all ages.

To: Board of Supervisors

From: Sharon Offord Hymes, Risk Manager

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract with Contra Costa County Schools Insurance Group

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Risk Manager to execute a contract with Contra Costa County Schools Insurance Group (CCCSIG) in an amount not to exceed \$198,500 to perform medical billing reviews for the period effective January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

100% funded by the Workers' Compensation Internal Service Fund.

BACKGROUND:

The Contra Costa County Schools Insurance Group (CCCSIG) and the Contra Costa County Risk Management Division created a joint partnership public entity in 2003. CCCSIG has provided workers' compensation medical bill review services for Risk Management at reduced annual review costs from the County's previous private provider. This contract will allow the County to continue to receive the same services. Effective October 15, 2012, the State of California has mandated a new medical bill review program required on workers' compensation claims which will require an electronic interface between the medical provider and the claims entity. CCCSIG is working with the software provider on this effort.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Sharon Hymes-Offord, (925) 335-1450

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Without necessary bill review services County cannot maintain compliance of California Department of Industrial Relations.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #26-614-6 with Sodexo America, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-614-6 with Sodexo America, LLC, a limited liability company, in an amount not to exceed \$377,855, for the provision management and oversight of the Environmental Services Unit at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Enterprise I Funds. No rate increase.

BACKGROUND:

On February 8, 2011, the Board of Supervisors approved Contract #26-614-5 with Sodexo America, LLC to provide management and oversight of the Environmental Services Unit at Contra Costa Regional Centers including providing day-to-day on-site management, addressing potential problem and ensuring standards of cleanliness at Contra Costa Regional Medical Center, for the period from January 1, 2011 through December 31, 2011.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Anna Roth, 370-5101

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND: (CONT'D)

Approval of Contract #26-614-6 will allow the Contractor to provide an interim management for the Environmental Services Unit while the Department continues to recruit for a permanent replacement, through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contra Costa Regional Medical and Contra Costa Health Centers would not have management and oversight of the Environmental Services Unit.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #26-429-18 with Jackson & Coker Locum Tenens, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-429-18 with Jackson & Coker Locum Tenens, LLC, a limited liability company, in an amount not to exceed \$100,000, for the provision of temporary help physicians for Contra Costa Regional Medical Center, Contra Costa Health Centers and the County's Main Detention Facility, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by the Enterprise Fund I. (No rate increase)

BACKGROUND:

For many years the County has contracted with registries to provide temporary qualified personnel to assist the Department during peak workloads, temporary absences and emergency situations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, MD, 370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND: (CONT'D)

On January 18, 2010, the Board of Supervisors approved Contract #26-429-17 with Jackson & Coker Locum Tenens, LLC, for the period from January 1, 2011 through December 31, 2011, for the provision of temporary physician services to cover vacation, sick leave, and extended leave relief for County-employed physicians at the Contra Costa Regional Medical Center and Contra Costa Health Centers and County's Main Detention Facility.

Approval of Contract #26-429-18 will allow the Contractor to continue to provide temporary physician services through December 31, 2012, including a modification to County's General Conditional Paragraph 18. (Indemnification) related to locum tenens physicians not being indemnified by Contractor.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contra Costa Regional Medical, Contra Costa Health Centers and the County's Main Detention Facility will have reduced access to appropriate physician coverage during temporary staff absences creating the potential for patients to experience delays in treatment.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Philip F. Kader, County Probation Officer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Amend Contract with Behavioral Interventions Inc. for Electronic Monitoring Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Probation Officer, or designee, to execute a contract amendment with Behavioral Interventions, Inc., to extend the term from December 31, 2011 to January 31, 2012 and increase the payment limit by \$30,000 to a new payment limit of \$495,000 to provide additional electronic monitoring equipment and services.

FISCAL IMPACT:

Funding for electronic monitoring services is included in the Probation Department's annual budget and partially offset by participant fees.

BACKGROUND:

The Probation Department contracts with Behavioral Interventions, Inc., to provide electronic monitoring services and equipment to probationers. This amendment extends the contract term by one month and increases the payment by \$30,000 for a total of \$495,000. The Probation Department has gone out to bid for electronic monitoring services and a new contract is being negotiated.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Becky Eaton, 313-4195

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The current contract with Behavioral Interventions, Inc., will expire on December 31, 2011 and without the contract amendment, the Probation Department will not be able to provide electronic monitoring services to probationers.

CHILDREN'S IMPACT STATEMENT:

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #23-363-13 with Taryk Rouchdy (dba International Effectiveness Center)

RECOMMENDATION(S):

Approve and authorize the Health Services Director, to execute on behalf of the County, Contract #23-363-13 with Taryk Rouchdy, (DBA International Effectiveness Center), a sole proprietorship, in an amount not to exceed \$200,000, to provide interpreting and translation services to the Health Services Department, for the period from December 1, 2011 through November 30, 2012.

FISCAL IMPACT:

This Contract is funded 100% by the Department's Enterprise Fund I.

BACKGROUND:

Approval of this Contract will meet Title VI language access regulations and Limited English Proficient (LEP) patient/client needs for the County.

On December 1, 2009, the Board of Supervisors approved Contract #23-363-10 (as Amendment Agreement #23-363-11 and #23-363-12) with Taryk Rouchdy (dba International Effectiveness Center), for the provision of interpreting and translation services including Spanish, Vietnamese, Farsi, Laotian and other languages, for the period from December 1, 2009 through November 30, 2011.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: William Walker, MD, 957-5403

Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND: (CONT'D)

Approval of Contract #23-363-13, will allow the Contractor to continue providing interpretation and translation services in various languages for Limited English Proficient (LEP) patients/clients including, but not limited to, over the phone and in-person interpreting and translation of written materials, through November 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Health Services Department would need to contract with another contractor in order to meet Title VI of the Civil Rights Act of 1964, 42 U.S.C. Section 2000d, et.seq. language access policy and Limited English Proficient (LEP) patient/client needs.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #24-728-81 with Rubicon Programs Incorporated

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24-728-81 with Rubicon Programs Incorporated, a non-profit corporation, in an amount not to exceed \$1,345,200, to provide mental health program services for mentally ill adults in West County, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$672,600.

FISCAL IMPACT:

This Contract is funded 97% by Federal FFP Medi-Cal, 3% by State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing outreach services for vocational programs, independent living residential treatment services, and rehabilitative day treatment program services for mentally ill adults. These services are a vital and important part of the County's continuum of mental health services for seriously and persistently mentally ill adults.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Cynthia Belon, 957-5201

January 10, 2012

Contra Costa County Board of Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On December 14, 2010, the Board of Supervisors approved Novation Contract #24-728-80 with Rubicon Programs Incorporated, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of mental health program services for mentally ill adults. Approval of Novation Contract #24-728-81 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer medical rehabilitative programs for mentally ill adults.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-300-5 with Community Health for Asian Americans

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-300-5 with Community Health for Asian Americans, a non-profit corporation, in an amount not to exceed \$123,421, to provide Mental Health Services Act (MHSA) Community Services and Supports Program for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$61,711.

FISCAL IMPACT:

This Contract is funded 46% by Federal Medi-Cal, and 54% by State MHSA. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing implementation of MHSA Community Services and Supports Program, including providing community-based services, personal services coordination, medication support, crisis intervention, and other mental health services to eligible adult clients in Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On March 1, 2011, the Board of Supervisors approved Novation Contract #74-300-4 with Community Health for Asian Americans, for the period from January 1, 2011 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the implementation of the MHSA Community Services and Supports Program. Approval of Contract #74-300-5 will allow the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will receive reduced access to community-based mental health services; assistance in coordinating medical, mental health, medication, and crisis intervention.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #24-933-28 with Crestwood Behavioral Health, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24-933-28 with Crestwood Behavioral Health, Inc., a corporation, in an amount not to exceed \$7,543,000, to provide subacute skilled nursing care services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$3,771,500.

FISCAL IMPACT:

This Contract is funded 12% by Mental Health Services Act and 88% by Mental Health Realignment. There is no increase in the fee rates set forth in this Contract. The total payment limit maximum has increased due to volume.

BACKGROUND:

This Contract meets the social needs of County's population in that it provides subacute skilled nursing care services for County's Seriously and Persistently Mentally Ill (SMPI) and neurobehavioral clients.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On March 1, 2011, the Board of Supervisors approved Contract #24-933-27 with Crestwood Behavioral Health, Inc. for the period from January 1, 2011 through June 30, 2011 which included a six-month automatic extensions through December 31, 2011, for the provision of subacute skilled nursing care for County's Seriously and Persistently Mentally Ill (SMPI) and Neurobehavioral clients.

Approval of Novation Contract #24-933-28 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012, including mutual indemnification to hold harmless both parties for any claims arising out of the performance of this Contract.

CONSEQUENCE OF NEGATIVE ACTION:

The Mental Health Division places clients at Contractor's facilities licensed for various levels of care. If the contract is not approved, a significant number of mentally ill young adults and adults may be displaced to the community without the mental health services they require.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-375-2 with Rainbow Community Center of Contra Costa County

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-375-2 with Rainbow Community Center of Contra Costa County, a non-profit corporation, in an amount not to exceed \$138,506, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$69,253.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County funds are required. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing a community-based social support program designed to decrease isolation, depression and suicidal ideation among members of the Lesbian, Gay, Bisexual, Transgender and Questioning (LGBTQ) community residing in Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon, 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On January 18, 2011, the Board of Supervisors approved Contract #74-375-1 with Rainbow Community Center of Contra Costa County, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services. Approval of Novation Contract #74-375-2 will allow the Contractor to continue providing services and replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contractor will not provide outreach and community engagement events, support groups, in-services, and counseling to the LGBTQ community and their families.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Interagency Agreement #74-373-2 with Martinez Unified School District

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Interagency Agreement #74-373-2 with Martinez Unified School District, a government agency, in an amount not to exceed \$170,080, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Agreement includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$85,040.

FISCAL IMPACT:

This Contract is funded 100% by State Mental Health Services Act (Proposition 63). No County funds are required.

BACKGROUND:

This Agreement meets the social needs of County's population by providing "career academies" which will include individualized learning plans, place-based learning projects and career mentorships and internships for 48 high school adolescent youths in Martinez of all cultural backgrounds.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On September 14, 2010, the Board of Supervisors approved Interagency Agreement #74-373-1 with Martinez Unified School District, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services. Approval of Novation Interagency Agreement #74-373-2 replaces the automatic extension under the prior Agreement and allows Agency to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, Agency will not pay County for Mental Health Services Act prevention and early intervention services.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-369-2 with Native American Health Center, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-369-2 with Native American Health Center, Inc., a non-profit corporation, in an amount not to exceed \$213,422, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$106,711.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County funds are required. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by conducting community-building activities, including scheduled weekly group sessions and quarterly community events for youth, adults, and elders in Richmond.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Cynthia Belon, 957-5201

January 10, 2012

Contra Costa County Board of Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On February 8, 2011, the Board of Supervisors approved Novation Contract #74-369-1 with Native American Health Center, Inc., for the period from July 1, 2010 through June 30, 2011 which included a six-month automatic extension through December 31, 2011, for the provision of Mental Health Services Act (MHSA) prevention and early intervention services.

Approval of Novation Contract #74-369-2 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contra Costa County residents may experience longer wait time to receive Mental Health Services Act (MHSA) prevention and early intervention services.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-360-2 with Jewish Family and Children's Services of the East Bay

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-360-2 with Jewish Family and Children's Services of the East Bay, a non-profit corporation, in an amount not to exceed \$159,699, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$79,849.

FISCAL IMPACT:

This Contract is funded 46% by Federal Medi-Cal and 54% by State Mental Health Services Act (Prop 63). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing culturally grounded, community-directed mental health education and navigation services to 350-400 refugees and immigrants of all ages in the Latino, Afghan, Bosnian, Iranian, and Russian communities of Central and East Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Cynthia Belon, 957-5201

January 10, 2012

Contra Costa County Board of Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On September 14, 2010, the Board of Supervisors approved Contract #74-360-1 with Jewish Family and Children's Services of the East Bay, for the period July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011. Approval of Contract #74-360-2 will replace the six-month automatic extension and allow the Contractor to continue to provide MHSA prevention and early intervention services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer services provided to eligible adult clients in Contra Costa County through the Mental Health Services Act, Proposition 63 Community Services and Support Program.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-358-2 with Contra Costa Crisis Center

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-358-2 with Contra Costa Crisis Center, a non-profit corporation, in an amount not to exceed \$292,840, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$146,420.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County funds are required. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing a nationally-certified 24-hour suicide prevention hotline that lowers the risk of suicide at a time when people are most vulnerable, enhances safety and connectedness for suicidal individuals, and builds a bridge to community resources for at-risk persons.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Cynthia Belon 957-5201

January 10, 2012

Contra Costa County Board of Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On January 25, 2010, the Board of Supervisors approved Contract #74-358-1 with Contra Costa Crisis Center, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services.

Approval of Novation Contract #74-358-2 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contractor will not be able to provide suicide prevention hotline services to non-English speaking callers.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Purchase Order with Clarity Software Solutions, Inc.

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of Health Services Department, to execute a Change Order to Purchase Order #38561 with Clarity Software Solutions, Inc., to add additional funds in the amount of \$650,000 for a new total of \$1,000,000 and to extend the current term through June 30, 2012, for continuation of printed Contra Costa Health Plan (CCHP) member materials and ID cards.

FISCAL IMPACT:

Total cost of \$1,000,000.00 is budgeted in Enterprise II. (No rate increase)

CONSEQUENCE OF NEGATIVE ACTION:

If this Purchase Order is not approved, CCHP will not be able to continue routine monthly payments to Clarity Software Solutions, Inc., as the current Purchase Order will expire 3/31/2012, and current available funds have reached the PO payment limit.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary, Margaret Harris

BACKGROUND:

Contra Costa Health Plan is mandated by Department of Health Care Services, Department of Managed Health Care and Centers for Medicare and Medicaid Services to provide legal written documents explaining contract between CCHP and members as well as material explaining how to use the Health Plan's benefits. These documents can change regularly as laws and benefits on health care change. Contra Costa Health Plan's utilization of Clarity Software Solutions has been steadily increasing due to a general rise in enrollment and the State mandated transition of the fee-for-services "Seniors and Persons with Disabilities" (SPD) population into managed care. Starting in June 2011, this transition of SPD's alone is expected to bring an additional 10,000 Medi-Cal SPD members into the Plan. These increased enrollment trends are what necessitate and increase in the payment limit of this Purchase Order.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Cancellation Agreement #26-971-16 and Contract #26-971-17 with Ramon Berguer, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County as follows: 1. Cancellation Agreement #26 971-16 with Ramon Berguer, M.D., a self-employed individual, effective on the close of business on December 31, 2011; and
2. Contract #26-971-17 with Ramon Berguer, M.D., a self-employed individual, in an amount not to exceed \$315,000, for the provision of professional general surgery services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded by Enterprise I Budget. Cost to the County depends upon utilization. As appropriate, patients and/or third party payors will be billed for services. Rates for surgical procedures have increased. The surgical procedure rate is being decreased.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, MD, 370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND:

On December 14, 2010, the Board of Supervisors approved Contract #26-971-14 (as amended by #26-971-15) with Ramon Berguer, M.D., to provide general surgery services including consultation, training, on-call, medical and/or surgical procedures, for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2011 through December 31, 2012.

In consideration of Contractor's agreement to continue providing services, both parties have agreed to decrease the surgical procedure rate. Therefore, in accordance with General Conditions, Paragraph 5. (Termination and Cancellation) of the Contract, the Department and Contractor have agreed to a mutual cancellation of Contract #26-971-14 (as amended by #26-971-15). Approval of Cancellation Agreement #26-971-16 will accomplish this termination.

Under Contract #26-971-17, Contractor will provide professional general surgery services including, clinic coverage, consultation, training and medical and/or surgical procedures, through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, this physician would continue to be reimbursed at the higher surgical procedure rate. This rate is being reduced to reflect current industry compensation and the County's budgetary requirements.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Cancellation Agreement #26-904-24 and Contract #26-904-25 with Stephen D. Weiss, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County as follows: 1. Cancellation Agreement #26 904-24 with Stephen D. Weiss, M.D., a self-employed individual, effective on the close of business on December 31, 2011; and
2. Contract #26-904-25 with Stephen D. Weiss, M.D., a self-employed individual, in an amount not to exceed \$540,000, for the provision of professional general surgery services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded by Enterprise I Budget. Cost to the County depends upon utilization. As appropriate, patients and/or third party payors will be billed for services. Rates for surgical procedures have increased. The surgical procedure rate is being decreased.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, MD, 370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND:

On December 14, 2010, the Board of Supervisors approved Contract #26-904-22 (as amended by Amendment Agreement #26-904-23) with Stephen D. Weiss, M.D., to provide general surgery services including consultation, training, on-call, medical and/or surgical procedures, for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2011 through December 31, 2012.

In consideration of Contractor's agreement to continue providing services, both parties have agreed to decrease the surgical procedure rate. Therefore, in accordance with General Conditions, Paragraph 5. (Termination and Cancellation) of the Contract, the Department and Contractor have agreed to a mutual cancellation of Contract #26-904-22 (as amended by #26-904-23). Approval of Cancellation Agreement #26-904-24 will accomplish this termination.

Under Contract #26-904-25, Contractor will provide professional general surgery services including, clinic coverage, consultation, training and medical and/or surgical procedures, through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, this physician would continue to be reimbursed at the higher surgical procedure rate. This rate is being reduced to reflect current industry compensation and the County's budgetary requirements.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Amendments with Contra Costa Regional Medical Center Physicians

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, amendments to contracts specified on the attachment, effective December 1, 2011, to modify the Service Plan to include provisions for Electronic Health Records (EHR) assignment with no change in the original payment limits and no change in the original terms.

FISCAL IMPACT:

These Contracts are funded 100% by Enterprise Fund I. No rate increases.

BACKGROUND:

In accordance with Title 42, Part 495 of the Code of Federal Regulations, physicians may assign County their entitlement to benefits under the EHR Incentive Program. Approval of these Amendments will allow the Contracts to be amended to include electronic health records assignment language therefore allowing Contractors to continue providing services. Approval of these Amendments will also modify language in the Service Plans of each Contract, allowing assignment of fees and insurance benefits due and payable for medical services rendered pursuant to the Contract.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, MD, 370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

CONSEQUENCE OF NEGATIVE ACTION:

If these amendments are not approved, the County would not be able to collect and retain EHR Incentive Program payments for services provided to County under these Contracts.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Attachment

<u>Contractor</u>	<u>Contract Number</u>
Nanda K. Sinha, M.D., a self-employed individual	76-521-9
Rodney Chan, DPM, a self-employed individual	26-883-20
Theresa Kailikole, DPM, a self-employed individual	26-924-14
Thomas Paige, M.D., a self-employed individual	26-968-13
Steven A. Harrison, M.D., a professional corporation	76-519-5
Jason Appel, M. D., a professional corporation	26-895-27
Traditions Psychology Group, Inc., a corporation	26-602-6

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Amendment #26-577-7 with All Health Services, Corporation

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #26-577-7 with All Health Services, Corporation, effective September 1, 2011, to amend Contract #26-577-4 (as amended by #26-577-5), to increase the payment limit by \$147,339, from \$1,810,000 to a new payment limit of \$1,957,339, with no change in the original term of October 1, 2009 through September 30, 2011.

FISCAL IMPACT:

This amendment is funded 100% by Enterprise Fund I. (No rate increase)

BACKGROUND:

On October 13, 2009, the Board of Supervisors approved Contract #26-577-4 (as amended by #26-577-5) with All Health Services, Corporation, for the period from October 1, 2009 through September 30, 2011, for the provision of temporary medical staffing services at Contra Costa Regional Medical Center and Contra Costa Health Centers, and the Detention Facilities, to include Registered Nurses, Certified Nursing Assistants, Physical and Occupational Therapist, and Psychiatric Technicians.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Anna Roth, 370-5101

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND: (CONT'D)

Temporary nursing services were both requested by County staff and provided by the Contractor in good faith. Due to higher than expected utilization, to cover staff workers compensation, vacations and sick leaves and assist with the EPIC Project, use of temporary nursing services exceeded the authorized limits.

Approval of Contract Amendment Agreement #26-577-7 will allow the Contractor to provide additional services, through September 30, 2011.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, the Contractor will not be paid for additional temporary nursing services Contra Costa Health Centers and the Detention Facilities.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #26-355-8 with East Bay Newborn Specialists, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director or his designee, to execute, on behalf of the County, Contract #26-355-8 with East Bay Newborn Specialists, Inc. a corporation, in an amount not to exceed \$242,904, for the provision of neonatology services for obstetrics and newborn patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

100% Enterprise Fund I. As appropriate, patients and/or third party payors will be billed for services.

BACKGROUND:

The number of deliveries at Contra Costa Regional Medical Center continues to increase, as does the percentage of high risk mothers. This service provides additional support to staff involved in the care of newborns and is consistent with the Department's efforts to reduce risk to the County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, MD, 370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND: (CONT'D)

On January 12, 2010, the Board of Supervisors approved Contract #26-355-7 with East Bay Neonatology, for the period from January 1, 2010 through December 31, 2011, for the provision of neonatology services at Contra Costa Regional Medical Center.

Approval of Contract #26-355-8 will allow the Contractor to continue to provide services, through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring these medical services at Contra Costa Regional Medical and Contra Costa Health Centers would have longer wait times and possibly go untreated.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-359-3 with Young Men's Christian Association of the East Bay

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-359-3 with Young Men's Christian Association of the East Bay, a non-profit corporation, in an amount not to exceed \$209,268, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$104,634.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/Mental Health Services Act (MHSA). No County funds are required. (Rate Increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing improved access to health care, education, mental health and suicide prevention to more than 1,000 residents from diverse households in the Iron Triangle neighborhood of Richmond.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Cynthia Belon, 957-5201

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On January 18, 2011, the Board of Supervisors approved Contract #74-359-2 with Young Men's Christian Association of the East Bay, for the period from January 1, 2011 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA Prevention and Early Intervention (PEI) services.

Approval of Novation Contract #74-359-3 replaces the automatic extension under the prior Contract and allows Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Residents of Richmond's Iron Triangle will not receive the PEI services to influence factors that bear upon the healthy development and education of children from the community and improve community participation in education and health promotion, health protection, and violence prevention efforts.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-320-6 with The West Contra Costa Youth Service Bureau

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-320-6 with The West Contra Costa Youth Service Bureau, a non-profit corporation, in an amount not to exceed \$475,381, to provide school-based mental health services to Seriously Emotionally Disturbed (SED) students in West County, for the period from July 1, 2011 through June 30, 2012. This contract includes a six-month automatic extension through December 31, 2012 in an amount not to exceed \$237,690.

FISCAL IMPACT:

This Contract is funded 50% by Federal Medi-Cal (FFP) and 50% by State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT).

BACKGROUND:

This Contract meets the social needs of County's population by providing school and community based mental health services to County-designated SED elementary, middle school, and high school students within the West Contra Costa Unified School District, and their families.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: A Down , D Gary

BACKGROUND: (CONT'D)

On December 7, 2010, the Board of Supervisors approved Contract #74-320-5 with The West Contra Costa Youth Service Bureau, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of school-based mental health services to SED students in West County.

Approval of Novation Contract #74 320-6 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, fewer school-based mental health services will be provided to SED students in West County as the Department solicits and engages an alternative contractor.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #24-315-43 with Young Men's Christian Association of the East Bay

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24-315-43 with Young Men's Christian Association of the East Bay, a non-profit corporation, in an amount not to exceed \$403,000, to provide on-site school counseling services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$201,500.

FISCAL IMPACT:

This Contract is funded 45% by Federal FFP Medi-Cal, 45% by State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT), and 10% by County Mental Health Realignment. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing counseling and therapy services for emotionally and behaviorally disturbed students in selected junior high schools in the West Contra Costa Unified School District that improves their high school attendance records and decreases the use of acute Mental Health system-of-care services.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: D Gary, A Down

BACKGROUND: (CONT'D)

On December 14, 2010, the Board of Supervisors approved Novation Contract #24-315-42 with Young Men's Christian Association of the East Bay, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of for the provision of on-school-site counseling services for emotional and behavioral disturbed students.

Approval of Novation Contract #24-315-43 replaces the automatic extension under the prior Contract and allows Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer school-based and community services in West County for SED youth, which may result in the need for acute Mental Health system-of-care services.

CHILDREN'S IMPACT STATEMENT:

This EPSDT program supports the following Board of Supervisors' community outcomes: "Children ready for and succeeding in school"; "Families that are safe, stable, and nurturing"; and "Communities that are safe and provide a high quality of life for children and families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #24-409-30 with The West Contra Costa Youth Services Bureau

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24-409-30 with The West Contra Costa Youth Services Bureau, a non-profit corporation, in an amount not to exceed \$1,270,894, to provide wraparound services to Severely Emotionally Disturbed (SED) children, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$635,447.

FISCAL IMPACT:

This Contract is funded 50% by Federal Medi-Cal (FFP) and 50% State Early and Periodic, Screening, Diagnosis and Treatment Program (EPSDT). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing child-family team facilitators and other wraparound services to families of children with serious emotional and behavioral disturbances; facilitates multi-agency collaborative service delivery; and minimizes the need for crisis services and involvement with the Juvenile Justice System.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Cynthia Belon, 957-5201

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On January 11, 2011, the Board of Supervisors approved Novation Contract #24-409-29 with The West Contra Costa Youth Services Bureau, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of wraparound services to SED children.

Approval of Novation Contract #24-409-30 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer intensive services in West Contra Costa County as the County solicits and engages an alternate contractor, which could result in higher levels of care.

CHILDREN'S IMPACT STATEMENT:

This EPSDT program supports the following Board of Supervisors community outcomes: Children ready for and succeeding in school; Families that are safe, stable, nurturing; and Communities that are safe and provide a high quality of life for children and families. Expected outcomes include all goals identified by Children's Statewide System of Care guidelines including an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS) and decreased use of acute care system.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #24-925-19 with Lincoln Child Center, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24-925-19 with Lincoln Child Center, Inc., a non-profit corporation, in an amount not to exceed \$2,293,490, to provide school-based mental health services for severely emotionally disturbed students and their families, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$1,146,745.

FISCAL IMPACT:

This Contract is funded 50% by Federal FFP Medi-Cal and 50% by State Early and Periodic Screening, Diagnosis and Treatment ("EPSDT"). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing therapy, medication support, case management, outreach, and crisis intervention services to elementary aged students in East County in order to reduce the need for out-of-home placements.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Cynthia Belon, 957-5201

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On December 7, 2010, the Board of Supervisors approved Novation Contract #24-925-18 with Lincoln Child Center, Inc., for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of school-based mental health services for severely emotionally disturbed students and their families.

Approval of Novation Contract #24-925-19 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, over 200 seriously emotionally disturbed students would have access to mental health services in eight East Contra Costa County schools delayed as the County solicited and engaged an alternative contractor. This delay could necessitate higher levels of care for those students.

CHILDREN'S IMPACT STATEMENT:

This EPSDT program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #24-959-20 with STAND! For Families Free of Violence

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #24-959-20 with STAND! For Families Free of Violence, a non-profit corporation, in an amount not to exceed \$107,500, to provide mental health services to recipients of the CalWORKs Program, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$53,750.

FISCAL IMPACT:

This Contract is funded 100% by State CalWORKs through the Employment and Human Services Department.
(Rate Increase)

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will experience delays in receiving the mental health services they need in order to participate in Welfare-to-Work activities as the County solicits and engages an alternative contractor.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon, 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND:

In August 1997, the State of California Legislature passed Assembly Bill 1542 which brought major changes to the welfare programs previously operated by the State. Among the changes was a provision that required treatment of substance abuse and mental illnesses of Welfare-to-Work participants, when these conditions interfere with participation in Welfare-to-Work activities. Subsequently, the County's Employment and Human Services Department and Health Services Department signed an Interdepartmental Services Agreement (#21 427), which allowed the Health Services Department to provide substance abuse and mental health services to Welfare-to-Work participants referred by the Employment and Human Services Department.

On January 18, 2011, the Board of Supervisors approved Novation Contract #24-959-19 with STAND! For Families Free of Violence, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of mental health services, including individual, group and family collateral counseling, case management, and medication management services to CalWORKs participants to reduce barriers to employment.

Approval of Novation Contract #24-959-20 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-058-16 with Seneca Family of Agencies

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-058-16 with Seneca Family of Agencies, a non-profit corporation, in an amount not to exceed \$665,000, to provide intensive crisis stabilization services to youth through the Mobile Crisis Response Teams for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$332,500.

FISCAL IMPACT:

This Contract is funded 40% by Federal FFP Medi-Cal, 40% by State Early and Periodic Screening, Diagnosis and Treatment (EPSDT), 11% by County Mental Health Realignment and 9% by school districts of students receiving services. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing intensive crisis stabilization services to Seriously Emotionally Disturbed (SED) children and adolescents (and their families) in high-risk situations, to reduce the need for psychiatric hospitalization.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On January 18, 2011, the Board of Supervisors approved Novation Contract #74-058-13 (as amended by Amendment Agreements #74-058-14 and #74-058-15) with Seneca Residential and Day Treatment Center for Children (now known as Seneca Family of Agencies), for the period from January 1, 2011 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of intensive crises stabilization services to youth through the Mobile Crisis Response Teams.

Approval of Contract #74-058-16 will replace the automatic extension under the prior contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, SED children and adolescents will have access reduced to intensive crisis stabilization services as the County solicits and engages an alternate contractor potentially resulting in the need for higher levels of care including hospitalization.

CHILDREN'S IMPACT STATEMENT:

This EPSDT program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-377-2 with RYSE, Inc., a California Nonprofit Corporation

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-377-2 with RYSE, Inc., a California Nonprofit Corporation, in an amount not to exceed \$430,133, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$215,066.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County funds are required. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by engaging participants in deeper, transformative work that recognizes and addresses the histories and inequitable burden of trauma and violence experienced in West Contra Costa County and providing harm reduction presentations to schools, community organizations, and public agencies; street-based outreach, monthly cultural events, and monthly membership meetings.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On January 18, 2011, the Board of Supervisors approved Contract #74-377-1 with RYSE, Inc., a California Nonprofit Corporation, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services. Approval of Novation Contract #74-377-2 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contractor will not provide the health and wellness program which provides youth centered assessment goal setting and support and wellness services or the trauma response and resilience system providing support and response to incidents of violence to diverse cultural communities in West Contra Costa County.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #27-565-10 with DocuStream, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #27-565-10 with DocuStream, Inc., a corporation, in an amount not to exceed \$230,000, to provide electronic claims processing services for the Contra Costa Health Plan for the period from November 1, 2011 through October 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by plan member premiums. Costs depend upon utilization. (No rate increase)

BACKGROUND:

The Contra Costa Health Plan ("CCHP") has an obligation to provide certain specialized professional health care services for its members under the terms of their Individual and Group Health Plan membership contracts with the County. CCHP Providers submit their claims to Contractor, who then submit claims to County in an electronic format, in accordance with State and Federal mandates.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Patricia Tanquary, 313-6008

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On November 9, 2010, the Board of Supervisors approved Contract #27-565-8 (as amended by Contract Amendment Agreement #27-565-9) with DocuStream, Inc, for the period from November 1, 2010 through October 31, 2011 for the provision of claims processing services including scanning, storage, encryption and retrieval.

Approval of Contract #27-565-10 will allow Contractor to continue providing services through October 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contra Costa Health Plan will not receive electronic claims processing services from Contractor. Providers may experience delays in payment and the Health Plan may become out of compliance and be subjected to sanctions and civil penalties per California and Federal law.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-322-5 with Youth Homes Incorporated

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-322-5 with Youth Homes Incorporated, a non-profit corporation, in an amount not to exceed \$1,710,000, to provide residential treatment services, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$855,000.

FISCAL IMPACT:

This Contract is funded 50% by Federal Financial Participation (FFP) Medi-Cal, and 50% by State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing residential day treatment services, including intensive day treatment, medication support, crisis intervention, and other mental health services, including wrap-around, to Medi-Cal eligible Severely Emotionally Disturbed (SED) children, and their families.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon 957-5201

Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On December 14, 2010, the Board of Supervisors approved Novation Contract #74-322-4 with Youth Homes Incorporated for the period from July 1, 2010 through June 30, 2011, which included a six month automatic extension through December 31, 2011, for the provision of residential day treatment services. Approval of Novation Contract #74-322-5 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there would be fewer step-down group homes being used for placement of children who previously experienced higher levels of care, which may require higher levels of care, again.

CHILDREN'S IMPACT STATEMENT:

This Contract supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS) and placement at discharge to a lower level of care.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Purchase Order with One Touch Global Technologies, Inc.

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent on behalf of the Health Services Department, to execute, a Purchase Order with One touch Global Technologies, Inc., in an amount not to exceed \$395,000, for purchase of hardware, software and maintenance for a RightFax enterprise faxing solution, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Purchase Order is fully funded by (a) the Medicare & Medicaid Electronic Health Records (EHR) Incentive Program of the American Recovery & Reinvestment Act (ARRA) and (b) the Delivery System Reform and Incentive Pool (DSRIP) funding. No County funds required.

BACKGROUND:

RightFax is Epic's preferred vendor for use with the electronic health record (EHR). Enterprise faxing is a mission critical capability of the Epic EHR.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved, failure to acquire an enterprise faxing solution will prevent CCHS from being able to take maximum advantage of the technologies available through the Epic EHR.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: David Runt, 313-6220

January 10, 2012

Contra Costa County Board of Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-301-4 with Desarrollo Familiar, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or designee, to execute, on behalf of the County, Novation Contract #74-301-4 with Desarrollo Familiar, Inc., a non-profit corporation, in an amount not to exceed \$207,096, to provide implementation of the Mental Health Services Act (MHSA) Community Services and Supports Program, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$103,548.

FISCAL IMPACT:

This Contract is funded 32% by Federal Medi-Cal and 68% by State Mental Health Services Act (Prop 63). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing implementation of MHSA Community Services and Supports Program, including providing community-based services, personal services coordination, medication support, crisis intervention, and other mental health services to eligible adult clients in Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Cynthia Belon, 957-5201

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On January 11, 2011 the Board of Supervisors approved Novation Contract #74-301-3 with Desarrollo Familiar, Inc., for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, to provide implementation of the Mental Health Services Act (MHSA) Community Services and Supports Program.

Approval of Novation Contract #74-301-4 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, there will be fewer services provided to eligible adult clients in Contra Costa County through the Mental Health Services Act, Proposition 63 Community Services and Support Program.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-083-22 with La Cheim School, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-083-22 with La Cheim School, Inc., a non-profit corporation, in an amount not to exceed \$1,800,000, to provide Therapeutic Behavioral Services (TBS) for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012 in an amount not to exceed \$900,000.

FISCAL IMPACT:

This Contract is funded 50% by Federal FFP Medi-Cal and 50% by State Early and Periodic Diagnosis, Screening and Treatment. (No rate increase)

BACKGROUND:

The State Department of Mental Health has been working in collaboration with County's Mental Health Division to establish a mandated program to provide TBS to children who participate in the EPSDT Supplemental Specialty Mental Health services. This program will provide emergency placement services to eligible Medi-Cal beneficiaries less than 21 years of age, who meet the medical necessity criteria of their Mental Health Plan, and who have been discharged from a hospital or have failed in other placements.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Cynthia Belon, 957-5201

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On January 11, 2011, the Board of Supervisors approved Novation Contract #74-083-21 with La Cheim School, Inc., for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of TBS to County referred-clients.

Approval of Novation Contract #74-083-22 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, children who participate in the EPSDT Supplemental Specialty Mental Health services will experience delays in receiving mandated TBS services as the County solicits and engages an alternative contractor.

CHILDREN'S IMPACT STATEMENT:

This TBS program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-279-6 with Young Men's Christian Association of the East Bay

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-279-6 with Young Men's Christian Association of the East Bay, a non-profit corporation, in an amount not to exceed \$402,168, to provide school-based mental health services to Seriously Emotionally Disturbed (SED) students in West County for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$201,084.

FISCAL IMPACT:

This Contract is funded 50% by Federal FFP Medi-Cal and 50% by State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing school and community based mental health services to County-designated SED elementary, middle school, and high school students within the Western Contra Costa Unified School District (WCCUSD), and their families.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On December 14, 2010, the Board of Supervisors approved Novation Contract #74-279-5 with Young Men's Christian Association of the East Bay, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of school-based mental health services to SED students in West Contra Costa County.

Approval of Novation Contract #74-279-6 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, SED elementary, middle school, and high school students within the WCCUSD will experience delays receiving the school and community-based mental health services they need, and may later require treatment at a higher level of service.

CHILDREN'S IMPACT STATEMENT:

This EPSDT program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-287-7 with FamiliesFirst, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-287-7 with FamiliesFirst, Inc., a non-profit corporation, in an amount not to exceed \$269,910, to provide school-based mental health services to seriously emotionally disturbed students in the Mount Diablo Unified School District, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$134,955.

FISCAL IMPACT:

This Contract is funded 30% by Federal FFP Medi-Cal, 30% by State Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) and 40% by the Mount Diablo Unified School District. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing state-mandated school-based mental health services to seriously emotionally disturbed Mount Diablo Unified School District students, and their families.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On January 11, 2011, the Board of Supervisors approved Novation Contract #74-287-6 with FamilesFirst, Inc. for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of school based mental health services for seriously emotionally disturbed students in the Mt. Diablo Unified School District and their families.

Approval of Novation Contract #74-287-7 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County will be out of legal compliance with federal IDEA law that mandates a free and appropriate education for seriously and emotionally disturbed children.

CHILDREN'S IMPACT STATEMENT:

This IDEA program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School" and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-306-6 with The West Contra Costa Youth Service Bureau

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-306-6 with The West Contra Costa Youth Service Bureau, a non-profit corporation, in an amount not to exceed \$1,297,788, to provide wraparound mental health services for youth, for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$648,894.

FISCAL IMPACT:

This Contract is funded 50% by Federal FFP Medi-Cal and 50% by State Early and Periodic, Diagnosis, Screening and Treatment (EPSDT). (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing wraparound Mental Health services to County-designated Seriously Emotionally Disturbed (SED) youth, and their families, in West Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On January 18, 2011, the Board of Supervisors approved Novation Contract #74-306-5 with The West Contra Costa Youth Services Bureau, for the period from January 1, 2011 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of wraparound Mental Health services.

Approval of Contract #74-306-6 replaces the automatic extension under the prior Contract and allows the Contactor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Medi-Cal eligible SED youth in West Contra Costa County will have fewer opportunities to receive needed wraparound treatment as the County solicits and engages an alternate contractor and may require treatment at higher levels of service.

CHILDREN'S IMPACT STATEMENT:

This EPSDT program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-356-2 with Child Abuse Prevention Council of Contra Costa County

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-356-2 with Child Abuse Prevention Council of Contra Costa County, a non-profit corporation, in an amount not to exceed \$111,828, to provide Mental Health Services Act (MHSA) prevention and early intervention (PEI) services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$55,914.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County funds are required. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing evidence-based curriculum of culturally, linguistically, and developmentally appropriate parenting classes to African-American parents in West Contra Costa County and to Spanish speaking families in East Contra Costa County and Central Contra Costa County's Monument Corridor.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On January 11, 2011, the Board of Supervisors approved Contract #74-356-1 with Child Abuse Prevention Council of Contra Costa County, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services.

Approval of Novation Contract #74-356-2 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, this Contractor will not provide MHSA prevention and early intervention Nurturing Parenting Program and County residents will have reduced access to these services.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-381-2 with The Latina Center

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-381-2 with The Latina Center, a non-profit corporation, in an amount not to exceed \$102,740, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$51,370.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County funds are required. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing culturally and linguistically specific parenting education and support to at least 300 Latino parents and caregivers in West Contra Costa County supporting the strong emotional, social and educational development of children and youth ages 0-15, and reduces verbal, physical and emotional abuse.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Cynthia Belon, 957-5201

January 10, 2012

Contra Costa County Board of Supervisors

By: , Deputy

cc: D Gary, A Down

BACKGROUND: (CONT'D)

On February 8, 2011, the Board of Supervisors approved Novation Contract #74-381-1 with The Latina Center, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of Mental Health Services Act (MHSA) prevention and early intervention services.

Approval of Novation Contract #74-381-2 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's youth will have reduced access to Mental Health Services Act (MHSA) prevention and early intervention services.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-398-1 with Asian Community Mental Health Board

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-398-1 with Asian Community Mental Health Board, a non-profit corporation, in an amount not to exceed \$130,000, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$65,000.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. No County match required.

BACKGROUND:

This Contract meets the social needs of County's population by providing comprehensive and culturally-sensitive and appropriate education and access to Mental Health Services for immigrant communities, including the Southeast Asian and Chinese population of Contra Costa County.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On July 27, 2010, the Board of Supervisors approved Novation Contract #74-398 with Asian Community Mental Health Board, for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services.

Approval of Novation Contract #74-398-1 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, a new vendor will need to be selected and engaged leading to delays and reduced levels of service in the MHSA-PEI program.

CHILDREN'S IMPACT STATEMENT:

This MHSA-PEI program supports the following Board of Supervisors' community outcomes: "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include increases in social connectedness, communication skills, parenting skills, and knowledge of the human service system in Contra Costa County.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Novation Contract #74-405-1 with Lao Family Community Development, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Novation Contract #74-405-1 with Lao Family Community Development, Inc., a non-profit corporation, in an amount not to exceed \$169,926, to provide Mental Health Services Act (MHSA) prevention and early intervention services for the period from July 1, 2011 through June 30, 2012. This Contract includes a six-month automatic extension through December 31, 2012, in an amount not to exceed \$84,963.

FISCAL IMPACT:

This Contract is funded 100% by Proposition 63/MHSA. (No rate increase)

BACKGROUND:

This Contract meets the social needs of County's population by providing comprehensive case management, educational workshops and support groups to Asian and South East Asian adults in order to provide outreach, education, and support to develop problem solving skills, and increase families emotional well-being and stability.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon, 957-5201

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

On September 21, 2010, the Board of Supervisors approved Novation Contract #74-405 with Lao Family Community Development, Inc., for the period from July 1, 2010 through June 30, 2011, which included a six-month automatic extension through December 31, 2011, for the provision of MHSA prevention and early intervention services.

Approval of Novation Contract #74-405-1 replaces the automatic extension under the prior Contract and allows the Contractor to continue providing services through June 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County residents will have reduced access to prevention and early intervention services provided under MHSA including outreach, education and support programs designed to increase family emotional well-being and stability.

CHILDREN'S IMPACT STATEMENT:

This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Cancellation Agreement #26-604-6 and Contract #26-604-7 with Michael Gynn, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County as follows:

1. Cancellation Agreement #26 604-6 with Michael Gynn, M.D., a self-employed individual, effective on the close of business on December 31, 2011; and
2. Contract #26-604-7 with Michael Gynn, M.D., a self-employed individual, in an amount not to exceed \$560,000, for the provision of professional general surgery services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded by Enterprise I Budget. Cost to the County depends upon utilization. As appropriate, patients and/or third party payors will be billed for services. Rates for surgical procedures have increased. Surgical procedure rate is being decreased.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, MD, 370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND:

On December 14, 2010, the Board of Supervisors approved Contract #26-604-4 (as amended by #26-604-5) with Michael Gynn, M.D., to provide general surgery services including consultation, training, on-call, medical and/or surgical procedures, for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2011 through December 31, 2012.

In consideration of Contractor's agreement to continue providing services, both parties have agreed to decrease the surgical procedure rate. Therefore, in accordance with General Conditions, Paragraph 5. (Termination and Cancellation) of the Contract, the Department and Contractor have agreed to a mutual cancellation of Contract #26-604-4 (as amended by #26-604-5). Approval of Cancellation Agreement #26-604-6 will accomplish this termination.

Under Contract #26-604-7, Contractor will provide professional general surgery services, including, clinic coverage, consultation, training and medical and/or surgical procedures, through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, this physician would continue to be reimbursed at the higher surgical procedure rate. This rate is being reduced to reflect current industry compensation and the County's budgetary requirements.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Amendment #26-681-2 with Mark H. Kogan, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #26-681-2 with Mark H. Kogan, M.D., a self-employed individual, effective November 1, 2011, to amend Contract #26-681 to increase the payment limit by \$20,000, from \$390,000 to a new payment limit of \$410,000, with no change in the original term of January 1, 2011 through December 31, 2013.

FISCAL IMPACT:

This Contract is funded 100% by Enterprise Fund I. No increase in rates.

BACKGROUND:

On January 11, 2011, the Board of Supervisors approved Contract #26-681 with Mark H. Kogan, M.D., for the period from January 1, 2011 through December 31, 2013, for the provision of gastroenterology services including clinic coverage, gastrointestinal laboratory sessions, consultation, training, on-call coverage and medical and/or surgical procedures.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, MD, 370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND: (CONT'D)

At the time of negotiations the Payment Limit was based on target levels of utilization. However, the utilization during 2011 was higher than originally anticipated. Approval of Contract Amendment Agreement #26-681-2 will allow the Contractor to provide additional gastroenterology services through December 31, 2013.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, this physician would not be able to be reimbursed for additional gastroenterology services provided in 2011 at Contra Costa Regional Medical and Contra Costa Health Centers.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Cancellation Agreement #26-938-16 and Contract #26-938-17 with David H.C. Raphael, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County as follows:

1. Cancellation Agreement #26 938-16 with David H.C. Raphael, M.D., a self-employed individual, effective on the close of business on December 31, 2011; and
2. Contract #26-938-17 with David H.C. Raphael, M.D., a self-employed individual, in an amount not to exceed \$345,000, for the provision of professional general surgery services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded by Enterprise I Budget. Cost to the County depends upon utilization. As appropriate, patients and/or third party payors will be billed for services. Rates for surgical procedures have increased. The surgical procedure rate is being decreased.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, MD, 370-5525

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND:

On December 14, 2010, the Board of Supervisors approved Contract #26-938-14 (as amended by #26-938-15) with David H.C. Raphael, M.D., to provide general surgery services including consultation, training, on-call, medical and/or surgical procedures, for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2011 through December 31, 2012.

In consideration of Contractor's agreement to continue providing services, both parties have agreed to decrease the surgical procedure rate. Therefore, in accordance with General Conditions, Paragraph 5. (Termination and Cancellation) of the Contract, the Department and Contractor have agreed to a mutual cancellation of Contract #26-938-14 (as amended by #26-938-15). Approval of Cancellation Agreement #26-938-16 will accomplish this termination.

Under Contract #26-938-17, Contractor will provide professional general surgery services, including, clinic coverage, consultation, training and medical and/or surgical procedures, through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, this physician would continue to be reimbursed at the higher surgical procedure rate. This rate is being reduced to reflect current industry compensation and the County's budgetary requirements.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Amendment #26-294-28 with Staff Care, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #26-294-28 with Staff Care, Inc., a corporation, effective December 1, 2011, to amend Contract #26-294-24 (as amended by #26-294-26 and #26-294-27) to increase the payment limit by \$400,000, from \$1,300,000 to a new payment limit of \$1,700,000, with no change in the original term of January 1, 2011 through December 31, 2011.

FISCAL IMPACT:

This Contract is funded 100% by Enterprise Fund I. (No increase in rates). Funds are coming from reduction in the Payment Limit of other locum tenens registries.

BACKGROUND:

On January 11, 2011, the Board of Supervisors approved Contract #26-294-24 (as amended by Administrative Amendment #26-294-26 and #26-294-27) with Staff Care, Inc. for the period from January 1, 2011 through December 31, 2011, to provide temporary physicians for Contra Costa Regional Medical Center and Contra Costa Health Centers.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: David Goldstein, MD, 370-5525

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, Demetria Gary

BACKGROUND: (CONT'D)

At the time of negotiations the Payment Limit was based on target levels of utilization. Due to higher than anticipated usage of this locum tenens registry the payment limit of this Contract is being increased and other registry is being decreased. Approval of Contract Amendment Agreement #26-294-28 will allow the Contractor to continue to provide temporary physician services at Contra Costa Regional Medical Center and Contra Costa Health Centers, through December 31, 2011.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Contra Costa Regional Medical Center would not have appropriate physician coverage.

To: Board of Supervisors

**From: Joe Valentine, Employment & Human Services
Director**

Date: January 10, 2012



**Contra
Costa
County**

Subject: Mandated Child Welfare Drug Testing Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to issue a Request for Proposal (RFP #1128) for the period of July 1, 2012 through June 30, 2013 for mandated Child Welfare Drug Testing Services in an amount not to exceed \$225,000.

FISCAL IMPACT:

\$225,000: 30% County; 70% State Child Welfare Allocation

BACKGROUND:

Random substance abuse testing and Sweat Patch testing are court-required services and are ordered as part of the client service plan. Laboratory results are submitted for inclusion in the Court Hearing(s) on Child Welfare Family Maintenance and Reunification cases.

CONSEQUENCE OF NEGATIVE ACTION:

Employment and Human Services will be unable to adhere to court ordered drug testing.

CHILDREN'S IMPACT STATEMENT:

None

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Earl Maciel

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Purchase Order with Cleansource, Inc.

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a renewal to Purchase Order #21838 with Cleansource, Inc. Renew is for a total of \$1.1 million for the term from January 31, 2012 through January 31, 2015 for the purchase of janitorial supplies at Contra Costa Regional Medical Center and Contra Costa Health Centers.

FISCAL IMPACT:

Total cost of \$1.1 million is budgeted in Enterprise Fund I.

BACKGROUND:

Health Services has been purchasing janitorial supplies from Cleansource, Inc. for some years. Purchasing went out to bid on janitorial supplies in 2007 and Cleansource Inc. was one of the vendors selected. The bid is good until 2015.

Approval of this Order will allow Cleansource, Inc. to provide janitorial supplies at Contra Costa Regional Medical Center and Health Centers through January 31, 2015.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Anna Roth, 370-5101

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, D Gary, Margaret Harris

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved, the hospital and clinics will not be cleaned causing more infections to occur.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Purchase Order with Unisource

RECOMMENDATION(S):

Approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute a renewal to Purchase Order #21837 with Unisource. Renew is for a total of \$945,000.00 for the term from January 31, 2012 through January 31, 2015 for the purchase of janitorial supplies at Contra Costa Regional Medical Center and Contra Costa Health Centers.

FISCAL IMPACT:

Total cost of \$945,000.00 is budgeted in Enterprise Fund I.

BACKGROUND:

Health Services has been purchasing janitorial supplies from Unisource for some years. Purchasing went out to bid on janitorial supplies in 2007 and Unisource was one of the vendors selected. The bid is good until 2015.

Approval of this Order will allow Unisource to provide janitorial supplies at Contra Costa Regional Medical Center and Health Centers through January 31, 2015.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Anna Roth 370-5101

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Tasha Scott, D Gary, Margaret Harris

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved, the hospital and clinics will not be cleaned causing more infections to occur.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Waiver of Administrative Bulletin #611

RECOMMENDATION(S):

WAIVE the requirements of Administrative Bulletin #611, Section III. B. and approve and authorize the Purchasing Agent, on behalf of the Health Services Department, to execute purchase orders to be paid with specified funds, in an aggregate amount not to exceed \$950,000, with vendors to be selected by the Purchasing Agent, for various equipment to implement and support the Epic electronic health record system during the two year term from January 10, 2012 through December 31, 2013.

FISCAL IMPACT:

This Purchase order is fully funded by (a) the Medicare & Medicaid Electronic Health Records (EHR) Incentive Program of the American Recovery & Reinvestment Act (ARRA) and (b) the Delivery System Reform and Incentive Pool (DSRIP) funding. No County funds required.

BACKGROUND:

Administrative Bulletin #611 requires departments, among other things, to seek Board of Supervisors approval for all purchase order requisitions over \$100,000. The Department of Health Services is seeking a waiver of this requirement to meet necessary timeframes during the implementation of the Epic Electronic Health Record system.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: David Runt 313-6220

Supervisors

By: , Deputy

cc: Tasha Scott, D Gary, David Runt, John Buckhalt

BACKGROUND: (CONT'D)

Contra Costa Regional Medical Center (CCRMC) and Health Clinics will require the purchase of computer carts, wall mounted devices for computers and monitors, handheld scanners, and other hardware devices as needed for the implementation and support of the Epic Electronic Health Record (EHR) system. The actual selection of the various devices is based on the available physical space in the hospital and clinics. The selection and evaluation process is currently underway.

The Purchasing Agent will authorize the actual vendor(s) selection based on existing Purchasing guidelines.

Approval of this recommendation will allow the Purchasing Agent to make the required purchases when needed, under the authority the Purchasing Agent has by statute and under the ordinance code, without going to the Board for separate approval as required by the Administrative Bulletin. Other approval requirements outlined in the Administrative Bulletin are not waived and the Department will continue to seek approvals as required.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase is not approved we will not be able to take maximum advantage of the technologies available through the Epic EHR.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Amendment Agreement #27-633-7 with PerformRx, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #27-633-7 with PerformRx, LLC, a limited liability company, effective December 15, 2011, to amend Contract #27-633-4 (as amended by Assignment Agreement #27-633-5), to increase the payment limit by \$13,000,000, from \$70,000,000 to a new payment limit of \$83,000,000, with no change in the original term of May 1, 2009 through April 30, 2012.

FISCAL IMPACT:

This amendment is funded 100% by Health Plan Member Premiums. (No rate increase)

BACKGROUND:

On June 23, 2009, the Board of Supervisors approved Contract #27-633-4 with AmeriHealth Mercy Health Plan, for provision pharmacy administration services for Contra Costa Health Plan members, including providing drug utilization review and management, prior authorization procedures, account management, member pharmacy call center, analysis and reporting services and developing partnerships with prescribers and pharmacies, for the period from May 1, 2009 through April 30, 2012, including a mutual indemnification clause for the parties to hold each other harmless for any claims arising out of the performance of this contract.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Patricia Tanquary, 313-6004

Supervisors

By: , Deputy

cc: A Down, D Gary

BACKGROUND: (CONT'D)

In April 2010, Assignment Agreement #27-633-5 assigned the Contract from AmeriHealth Mercy Health Plan to PerformRx, LLC.

Approval of Contract Amendment Agreement #27-633-7 will allow the Contractor to provide additional services made necessary by the addition of nearly 7000 new Health Plan members since June of 2011, many of whom are Seniors and Persons with Disabilities (SPDs) with heavy medication needs, through April 30, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this amendment is not approved, Health Plan members will not have access to pharmacy benefits as required by existing State and Federal contracts.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #74-277-7 with Jackson & Coker LocumTenens, LLC

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-277-7 with Jackson & Coker LocumTenens, LLC, a limited liability company, in an amount not to exceed \$300,000, to provide temporary psychiatric services for the Mental Health Division Outpatient Clinics, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Mental Health Realignment. (Rates Increased)

BACKGROUND:

For several years, the County has contracted with registries to provide temporary licensed personnel to assist during peak loads, temporary absences, and emergency situations.

On February 8, 2011, the Board of Supervisors approved Contract #74-277-5 (as amended by Amendment Agreement #74-277-6) with Jackson & Coker LocumTenens, LLC to provide temporary psychiatric services for the Mental Health Division Outpatient Clinics, to cover vacations, sick and extended leaves and emergency situations, for the period from January 1, 2011 through December 31, 2011.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Cynthia Belon 957-5201

Supervisors

By: , Deputy

cc: T Scott, D Gary

BACKGROUND: (CONT'D)

Approval of Contract #74-277-7 will allow the Contractor to continue to provide services, through December 31, 2012, including a modification to County's General Conditions Paragraph 18. (Indemnification) related to locum tenens physicians not being indemnified by Contractor.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the County's Mental Health Outpatient Clinics would need to engage an alternate vendor potentially creating a lack of appropriate psychiatric coverage during temporary staff absences therefore patients would go untreated.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #23-463-3 with Valerie Gulyash

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #23-463-3 with Valerie Gulyash, a self-employed individual, in an amount not to exceed \$110,000, to provide consultation and technical assistance with regard to the Keane Chargemaster Billing and EPIC Electronic Medical Record Systems used at Contra Costa Regional Medical Center, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Enterprise Fund I.

BACKGROUND:

In January 2011 the County Administrator approved and the Purchasing Services Manager executed Contract #23-463-1 (as amended by #23-463-2) with Valerie Gulyash to provide consultation and technical assistance with regard to the Department's Chargemaster Billing and EPIC Electronic Medical Record Systems including providing systems review, written reports and recommendations as requested by the County.

Approval of Contract #23-463-3 will allow Contractor to continue providing services through December 31, 2012.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Patrick Godley, 925-957-5405

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: T Scott, D Gray

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, this Contractor would not be able to ensure that the coding is current and conforms with current regulations for the Keane Chargemaster System and EPIC System at Contra Costa Regional Medical Center.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #26-588-6 with Robert Green (dba East Bay Audiologists)

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-588-6 with Robert Green (dba East Bay Audiologists), a sole-proprietor, in an amount not to exceed \$400,000 to provide audiological evaluation services for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2012 through December 31, 2013.

FISCAL IMPACT:

This Contract is funded 100% by Enterprise Fund I. (no rate increase)

BACKGROUND:

On January 25, 2011, the Board of Supervisors approved Contract #26-588-5 with Robert Green (dba East Bay Audiologists) to provide audiological services including hearing evaluations, hearing aid evaluations and fittings and dispensing and procurement of hearing aids and supplies for patients at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2011 through December 31, 2011.

Approval of Contract #26-588-6 will allow the Contractor to continue to provide services, through December 31, 2013.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: David Goldstein, M.D. (370-5525)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, patients requiring these medical services at Contra Costa Regional Medical and Contra Costa Health Centers would have longer wait times and possibly go untreated.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Approval of Contract #74-419-1 with William E. Berlingieri, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #74-419-1 with William E. Berlingieri, M.D., a self-employed individual, in an amount not to exceed \$313,600 to provide professional outpatient psychiatric services to mentally ill adults in West County, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Mental Health Realignment, offset by third-party billing. (Rate increase)

BACKGROUND:

For a number of years the County has contracted with Medical, Dental and Mental Health Specialists to provide specialized professional services, which are not otherwise available.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: CYNTHIA BELON (957-5120)

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND: (CONT'D)

On January 25, 2011, the Board of Supervisors approved Contract #74-419 with William E. Berlingieri, M.D., to provide professional outpatient psychiatric services to mentally ill adults in West County for the period from January 1, 2011 through December 31, 2011. Approval of Contract #74-419-1 will allow the Contractor to continue to provide professional outpatient psychiatric services to mentally ill adults in West County, through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's professional outpatient psychiatric services and will experience reduced overall levels of service.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #26-644-6 with MGA Healthcare, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #26-644-6 with MGA Healthcare, Inc., a corporation, in an amount not to exceed \$250,000, to provide temporary pharmacists and pharmacy technicians at Contra Costa Regional Medical Center and Contra Costa Health Centers, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Enterprise Fund I. No rate increase.

BACKGROUND:

On March 15, 2011, the Board of Supervisors approved Contract #26-644-4 (as amended by Contract Amendment Agreement #26-644-5) with MGA Healthcare, Inc. for the period from January 1, 2011 through December 31, 2011, for the provision of temporary pharmacy staff at Contra Costa Regional Medical Center and Contra Costa Health Centers to provide coverage during peak loads, temporary absences and emergencies.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Anna Roth, 370-5101

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND: (CONT'D)

Approval of Contract #26-644-6 will allow the Contractor to continue providing temporary pharmacists and pharmacy technician services at Contra Costa Regional Medical Center and Contra Costa Health Centers, through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Contra Costa Regional Medical and Contra Costa Health Centers would not have appropriate pharmacy coverage during temporary staff absences.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #24-942-15 with Victor Kogler

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #24-942-15 with Victor Kogler, a self-employed individual, in an amount not to exceed \$125,938, to provide consultation, technical assistance and operational support to the Alcohol and Other Drugs Services (AODS) Division with regard to the Division's System of Care, for the period from January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Federal Prevention Set-Aside. (No rate increase).

BACKGROUND:

On January 18, 2011, the Board of Supervisors approved Contract #24-942-14 with Victor Kogler for the provision of consultation and technical assistance to the Department with regard to the Division's System of Care including, but not limited to, reviewing and making recommendations with regard to client services and levels of care, collecting and analyzing data for the client satisfaction surveys and providing written recommendations to the AODS Director, for the period from January 1, 2011 through December 31, 2011.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon, 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

Approval of Contract #24-942-15 will allow the Contractor to continue providing services through December 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, Alcohol and Other Drugs Services Division will not receive consultation, technical assistance and operational support to the Division's System of Care from this Contractor.

CHILDREN'S IMPACT STATEMENT:

N/A

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Amendment #74-429-1 with Roobal Sekhon, M.D.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract Amendment Agreement #74-429-1 with Roobal Sekhon, M.D., to amend Contract #74-429, effective December 1, 2011, to increase the total Payment Limit by \$36,000 from \$234,000 to a new total payment limit of \$270,000 with no change in the original term of August 1, 2011 through July 31, 2012.

FISCAL IMPACT:

This Contract is funded 87% by Mental Health Realignment and 13% Enterprise Fund I. Cost to the County depends upon utilization. As appropriate, patients and/or third party payors will be billed for services. No increase in rates.

BACKGROUND:

For a number of years the County has contracted with Medical, Dental and Mental Health Specialists to provide specialized professional services, which are not otherwise available.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Cynthia Belon, 957-5201

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

On August 9, 2011 the Board of Supervisors approved Contract #74-429 with Roobal Sekhon, M.D. to provide geriatric psychiatric services for seriously and persistently mentally ill older adults at the County's Adult Mental Health Clinics, for the period from August 1, 2011 through July 31, 2012. Approval of Contract Amendment Agreement #74-429-1 will amend the contract and allow the Contractor to provide additional psychiatric services to include sleep studies at Contra Costa Regional Medical Center and Contra Costa Health Centers, through July 31, 2012.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, County's clients will not have access to Contractor's professional outpatient psychiatric services.

CHILDREN'S IMPACT STATEMENT:

N/A

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #23-509 with Clinical Computer Systems, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #23-509 with Clinical Computer Systems, Inc., a corporation, in an amount not to exceed 64,000, to provide consultation and technical assistance with regard to Contra Costa Regional Medical Center and Health Centers Fetal Monitoring System and integration to the EPIC Project, for the period from December 1, 2011, through December 31, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Medicare & Medicaid Electronic Health Records Incentive Program of the American Recovery & Reimbursement Act (ARRA) and the Delivery System Reform and Incentive Program (DSRIP) funding.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Department will not meet the deadline scheduled in June of 2012 to maximum the advantage of the technologies available through the Epic Project.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: David Runt 313-6222

Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND:

Under Contract #23-509, Contractor will provide professional consultation and technical assistance with regard to Contra Costa Regional Medical Center and Health Centers Fetal Monitoring System and integration to the EPIC project, including, but not limited to project management, implementation, training, support, and network management through December 31, 2012. This contract includes modifications to County Standard General Conditions language. This board order is to inform the Board of Supervisors that this service Contract #23-509 requires the Board's approval because of a deviation for the Standard County Indemnification Clause and the General Conditions.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Contract #23-507 with One Touch Global Technologies, Inc.

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Contract #23-507 with One Touch Global Technologies, Inc., a corporation, in an amount not to exceed \$35,000, to provide consultation and technical assistance with regard to project analysis and implementation for the EPIC project at Contra Costa Regional Medical Center and Health Centers, for the period from December 1, 2011, through November 30, 2012.

FISCAL IMPACT:

This Contract is funded 100% by Medicare & Medicaid Electronic Health Records Incentive Program of the American Recovery & Reimbursement Act (ARRA).

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: David Runt 313-6222

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: J Pigg, D Gary

BACKGROUND:

Under Contract #23-507, Contractor will provide assistance to the Departments Information Systems Director with regard to project analysis and implementation for the EPIC project at Contra Costa Regional Medical Center and Health Centers, including, but not limited to operational improvement, project management, support, and assessment through November 30, 2012. This contract includes modifications to County Standard General Conditions language. This board order is to inform the Board of Supervisors that this service Contract #23-507 requires the Board's approval because of a deviation for the Standard County Indemnification Clause and the General Conditions.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the Department will not meet the deadline scheduled in June of 2012 to maximum the advantage of the technologies available through the Epic Project.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: January 10, 2012



**Contra
Costa
County**

Subject: CONTRACT AMENDMENT/EXTENSION - ROBERT HALF INTERNATIONAL

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with Robert Half International, Inc. (dba Accountemps), to increase the payment limit by \$70,000 to a new payment limit of \$166,600 and extend the contract termination date from December 31, 2011 to December 31, 2012 for continuing temporary accounting services, with no change to the existing modified indemnification language.

FISCAL IMPACT:

\$70,000; 100% County General Fund; Budgeted.

BACKGROUND:

The Office of the Sheriff is requesting an amendment to the contract with Accountemps for temporary accounting work to accommodate additional service hours necessary for the completion of projects and to assist with a backlog of work due to vacancies in the Sheriff's Fiscal Division. The Office of the Sheriff and the Public Works Department have worked with Accountemps through County Counsel to develop standardized contract language for temporary, accounting services. This contract includes modified indemnification language.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Susan Gohs, 335-1553

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Mary Jane Robb, Linda Martinez, Susan Gohs

January 10, 2012

Contra Costa County Board of Supervisors

CONSEQUENCE OF NEGATIVE ACTION:

The Sheriff's Fiscal Unit will not be able to keep up with workload.

CHILDREN'S IMPACT STATEMENT:

No impact.

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2012 Head Start Delegate Agency contract

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee to execute a contract with First Baptist Church of Pittsburg, California in an amount not to exceed \$2,011,694 for Head Start Delegate Agency childcare services for the period of January 1, 2012 through December 31, 2012.

FISCAL IMPACT:

100% Federal funds / CFDA #93.600

Program is federally funded by U.S. Department of Health and Human Services, Administration for Children and Families. Contractor is responsible for the local, non-cash, in-kind match of \$502,924. No pension costs.

33-499-38

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, contract will not be executed.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: C. Youngblood, 313-1712

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Cassandra Youngblood, Amy Wells, Haydee Ilan

BACKGROUND:

On September 13, 2011, the Board approved and authorized the submission of the 2012 Head Start Continuation Grant Application to the U.S. Department of Health and Human Services, Administration for Children and Families (ACF) to continue the provision of Head Start services in Contra Costa County. The grant included the plan submitted by the County's Head Start Delegate Agency, First Baptist Church of Pittsburg, California.

Approval of this contract with First Baptist Church of Pittsburg, California will allow for continued Head Start Delegate Agency services in the 2012 program year.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2011/12 Brighter Beginnings Early Head Start Agreement (ARRA funds)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment & Human Services Department Director, or designee, to execute a contract with Brighter Beginnings, in an amount not to exceed \$151,200 for Home-based Early Head Start Program Enhancement Services during the term October 1, 2011 through September 30, 2012.

FISCAL IMPACT:

100% Federal funding / CFDA # 93.709 Administration for Children and Families

CCC: 38-925-2

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not be able to more widely distribute childcare availability through partnership with community based agencies.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: C. Youngblood, 313-1712

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Cassandra Youngblood, Amy Wells, Haydee Ilan

BACKGROUND:

Contra Costa County receives funds from the Administration for Children and Families (ACF) to provide Head Start program services to program eligible County residents. Through the 2009 American Recovery and Reinvestment Act (ARRA) the County received additional Early Head Start funding to provide Early Head Start program enhancement services. The Department contracts with a number of community-based organizations to provide a wider distribution of services. Approval of this contract will allow the provision of Early Head Start services to program eligible children and families in the Contra Costa County.

CHILDREN'S IMPACT STATEMENT:

The Employment & Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

To: Board of Supervisors

From: David Twa, County Administrator

Date: January 10, 2012



**Contra
Costa
County**

Subject: CY 2012 COUNTY DISPUTE RESOLUTION PROGRAM CONTRACTS

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to execute two contracts in a total amount not to exceed \$230,000, one with the Congress of Neutrals for \$127,500 and one with the Center for Human Development for \$102,500, for the County Dispute Resolution Program for the period January 1 through December 31, 2012. (100% Restricted Dispute Resolution Funds)

FISCAL IMPACT:

\$230,000; 100% Restricted Dispute Resolution funds; Budgeted. No Net County Costs. Program costs offset by \$8.00 filing fee on civil actions filed in the Superior Court.

BACKGROUND:

The Dispute Resolution Program Act of 1986 (Business and Professional Code Sections 465, et seq.) provided for the establishment and funding, at County option, of local dispute resolution services as an alternative to formal court proceedings. The Act authorized participating counties to increase Superior, Municipal and Justice Courts filing fees from one to three dollars for the purpose of funding local dispute resolution programs.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Timothy Ewell, 925-335-1036

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

On January 1, 1987, the Board approved the County's participation in the program and authorized a three dollar increase in court filing fees. The Dispute Resolution Advisory Committee was created by the Board to consider implementation strategies and funding guidelines appropriate for Contra Costa County.

From 1989 through 1998, the Advisory Committee solicited proposals for funding under the Dispute Resolution Programs Act of 1986. The purpose of the funding is to encourage the establishment and use of local dispute resolution services as an alternative to formal Court proceedings. The program operates under the provisions of the Dispute Resolution Programs Act.

In 1998, the State updated the California Dispute Resolution Program Act and authorized counties to allocate up to \$8.00 from filing fees to generate new revenues for these local programs. Effective January 1, 1999, the dispute resolution portion of the civil filing fee in Contra Costa County increased from \$3.00 to \$8.00. The increase was approved by the Board of Supervisors pursuant to a request by the Superior Court.

The Dispute Resolution Advisory Committee received two applications in response to a Request for Proposals (RFP) issued on November 1, 2010 for two calendar years (2011 & 2012). The Committee met on December 9, 2010, to consider the funding and program composition of the County's dispute resolution programs and voted to fund both agencies at the levels described below.

The following is a brief description of each program:

Center for Human Development - \$102,500 General Dispute Resolution – Community Mediation Project will provide mediation and conciliation to landlords and tenants, consumers and merchants, neighbors, public agencies, citizen groups, families, animal disputes, family transition, and organizations. Specialty services include group facilitation, mediator training, real estate mediation, conflict resolution skills training for agencies, and business mediation and consultation. (\$55,000)

Guardianship Mediation will continue to offer mediation services with a panel of two mediators to clients referred by the Courts for resolution of child custody and visitation issues in Guardianship Matter. Mediations will be held in the Martinez Family Law Building. Services include referral, telephone conciliation, and mediation. (\$47,500)

Congress of Neutrals - \$127,500 General Dispute Resolution – Self Represented Litigants (SRL) Mediation will provide certified law student and volunteer mediators to assist the Small Claims Advisor in the community to provide information, assistance and case development for mediation and Alternative Dispute Resolution in the community, and where requested, to provide mediations for said litigants. In 2011, this program will focus on pre-day of hearing, small claims *in pro per* litigants. (\$15,000)

Victim Offender Reconciliation Project (VORP) Pilot Program - A new project providing a community based restorative justice program for juvenile offenders. The Congress will provide mediation between certain non-chronic, non-violent juvenile offenders and their victims to obtain civil restitution in proceedings under the Welfare and Institutions Code. (\$15,000)

Small Claims/Civil Harassment/Unlawful Detainer Mediation for all branches of the Superior Court; to improve court efficiency; assist court staff and reduce court caseload. Introduce disputants to the principles of conciliation and negotiated settlement; mediations will be done at the court, prior to the court hearing and/or on the day of the court hearing. The Congress will recruit and train community volunteers, certified law students and attorneys as mediators. This project will continue the Superior Court's high quality of Alternative Dispute Resolution and conflict management programs. (\$97,500)

CONSEQUENCE OF NEGATIVE ACTION:

The 2012 County Dispute Resolution program will not implemented resulting in a service reduction in several areas to the citizens of Contra Costa County.

CHILDREN'S IMPACT STATEMENT:

No Impact.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: January 10, 2012



**Contra
Costa
County**

Subject: Purchase Order - Allen Packaging

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Allen Packaging Company in the amount of \$125,000 to provide three-compartment trays for Seal-a-Meal food to be used at the West County, Martinez, and Marsh Creek Detention Facilities for the period January 1 through December 31, 2012.

FISCAL IMPACT:

\$125,000; 100% County General Fund, Budgeted.

BACKGROUND:

Allen Packaging provides packaging equipment and supplies used for the "Seal-a-Meal" food production system located at the West County Detention Facility (WCDF). The production kitchen provides food for all adult detention facilities and two homeless shelters. This central production system at WCDF has increased efficiency and substantially reduced costs associated with delivering meal services to inmates.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Liz Arbuckle, 335-1529

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Liz Arbuckle, Julie Enea

CHILDREN'S IMPACT STATEMENT:

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: January 10, 2012



**Contra
Costa
County**

Subject: Correct Parcels in CSA P2 (Danville-Alamo) to CSA P2b (Alamo)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller to change the Tax Rate Area (TRA) increment allocation factor designated for the parcels in TRA 66056 of the Stonegate Development, Subdivisions 6743, 6884, 6885 and 6197 in County Service Area P-2, Fund 265200 (Danville-Alamo area) to County Service Area P-2B, Fund 265700 (Alamo area).

FISCAL IMPACT:

No change in net County cost.

BACKGROUND:

Parcels of the Stonegate subdivision, along with the rest of the parcels in CSA P-2B (Alamo), receive an annual assessment for police services and are included in the boundary of CSA P-2B (Alamo). However, unlike the rest of the parcels in CSA P-2B (Alamo) a portion of Stonegate's 1% *ad valorem* property tax growth does not accrue to CSA P-2B (Alamo) but to CSA P-2 (Danville-Alamo) and has been accumulating there for a number of years. The total accruing from all sources to CSA P-2 (Danville-Alamo) each year is approximately \$7124.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Liz Arbuckle, 335-1529

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Auditor-Controller

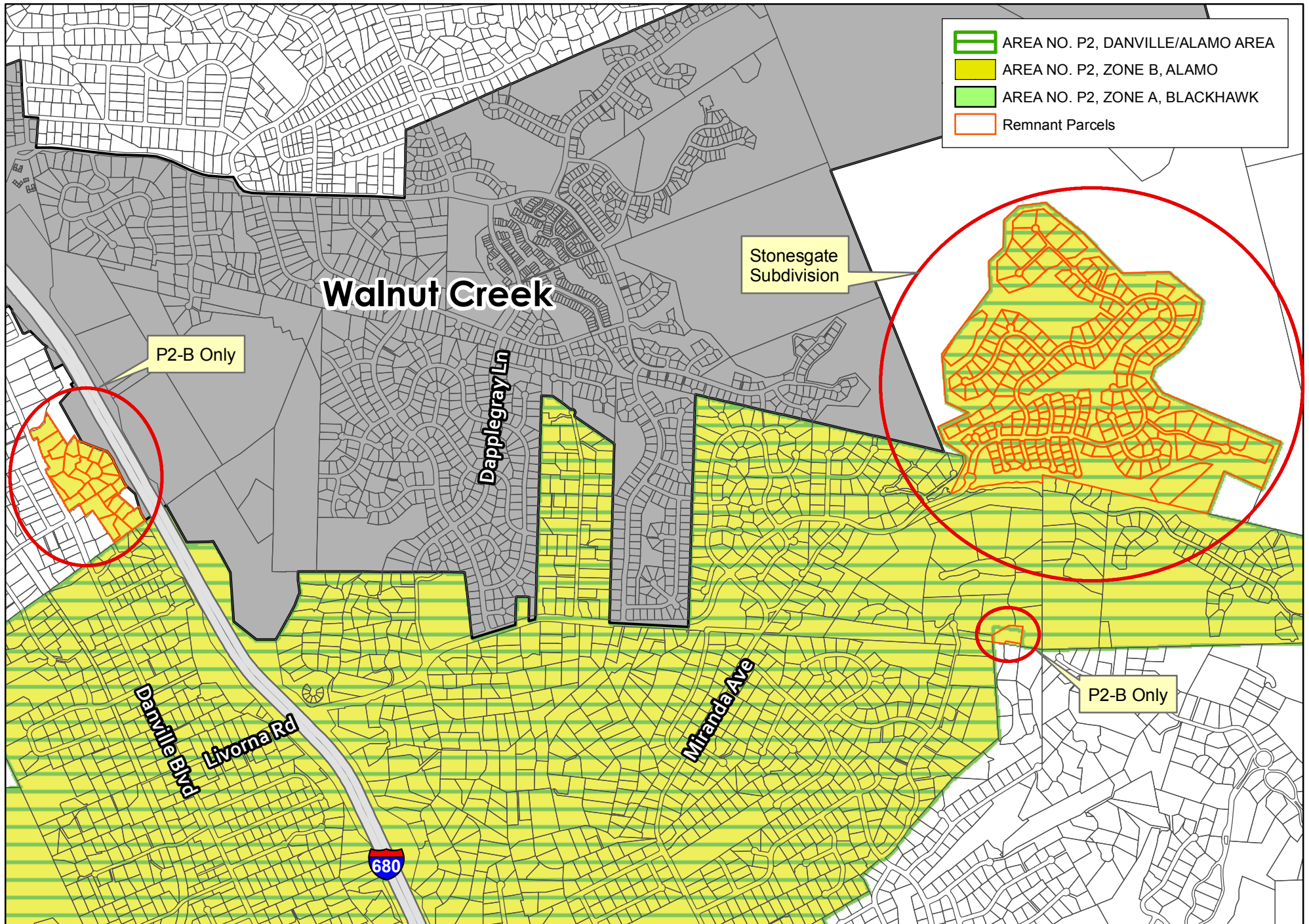
CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action will result in the continuation of depositing 1% *ad valorem* property tax growth to CSA P-2 instead of the intended zone B. This is a corrective action item.

CHILDREN'S IMPACT STATEMENT:

January 10, 2012	Stonegate - TRA 66056	Costa Costa County Board of Supervisors
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Remnant Parcels in County Service Area P2 (with Zones P2-A and P2-B)



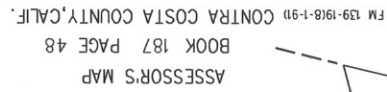
January 10, 2012
0 0.25 0.5 1 Miles

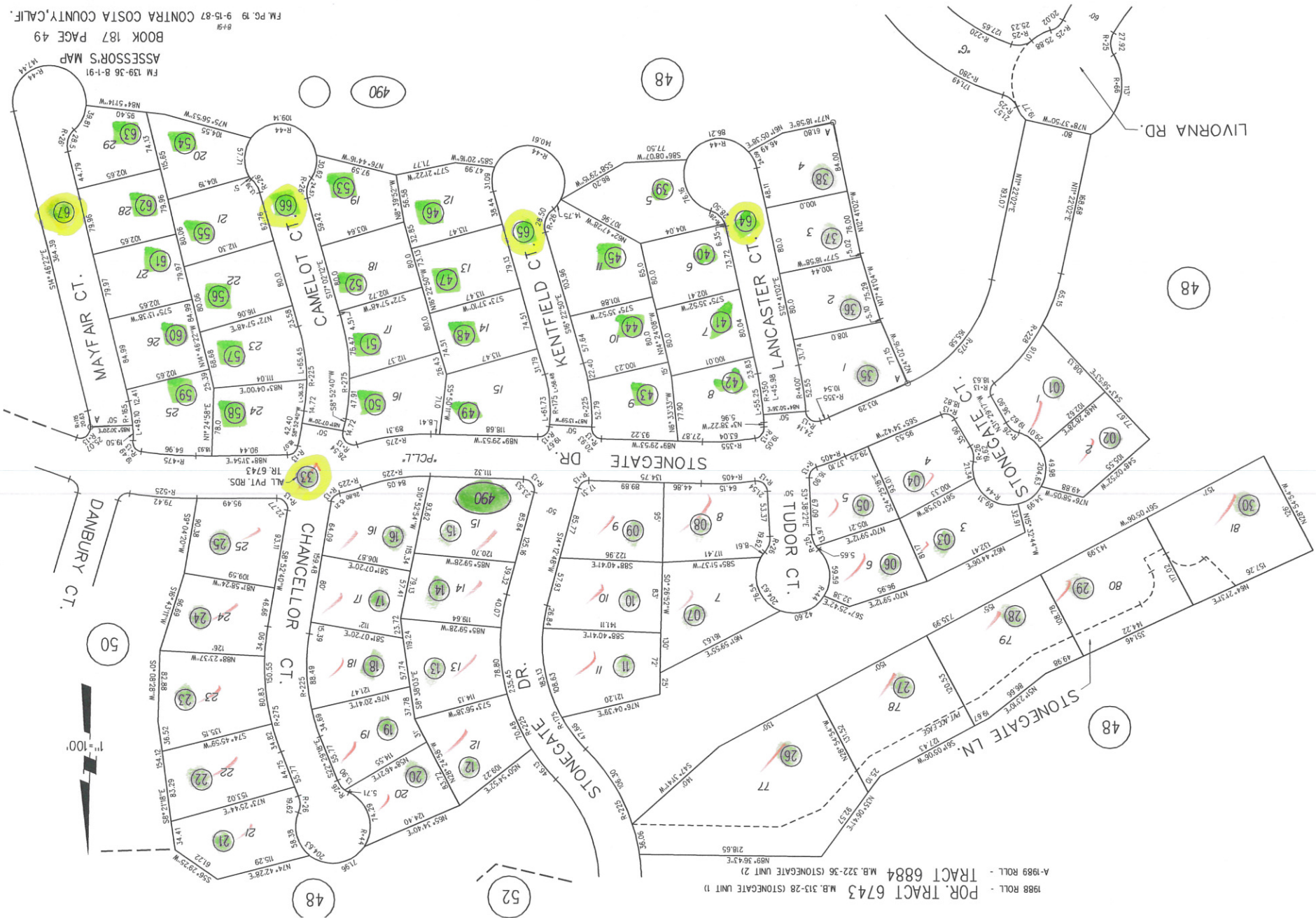
Contra Costa County Board of Supervisors

Map created 12/10/2010
by Contra Costa County Community Development, GIS Group
601 Pine Street, 4th Floor North Wing, Martinez, CA 94553-0095
37°59'48.459N 122°26'35.384W

This map was created by the Contra Costa County Department of Conservation and Development with data from the Contra Costa County GIS Program. Some base data, primarily City Limits, is derived from the CA State Board of Equalization's tax rate areas. While obligated to use this data the County assumes no responsibility for its accuracy. This map contains copyrighted information and may not be altered. It may be reproduced in its current state if the source is cited. Users of this map agree to read and accept the County of Contra Costa disclaimer of liability for geographic information.







1988 ROLL - POR. TRACT 6743 M.B. 313-28 (STONEGATE UNIT 1)



1988 ROLL - POR. TRACT 6743 M.B. 313-28 (STONEGATE UNIT 1)



1988 ROLL - FOR TRACT 6743 M.B. 313-28 (STONEGATE UNIT 1)

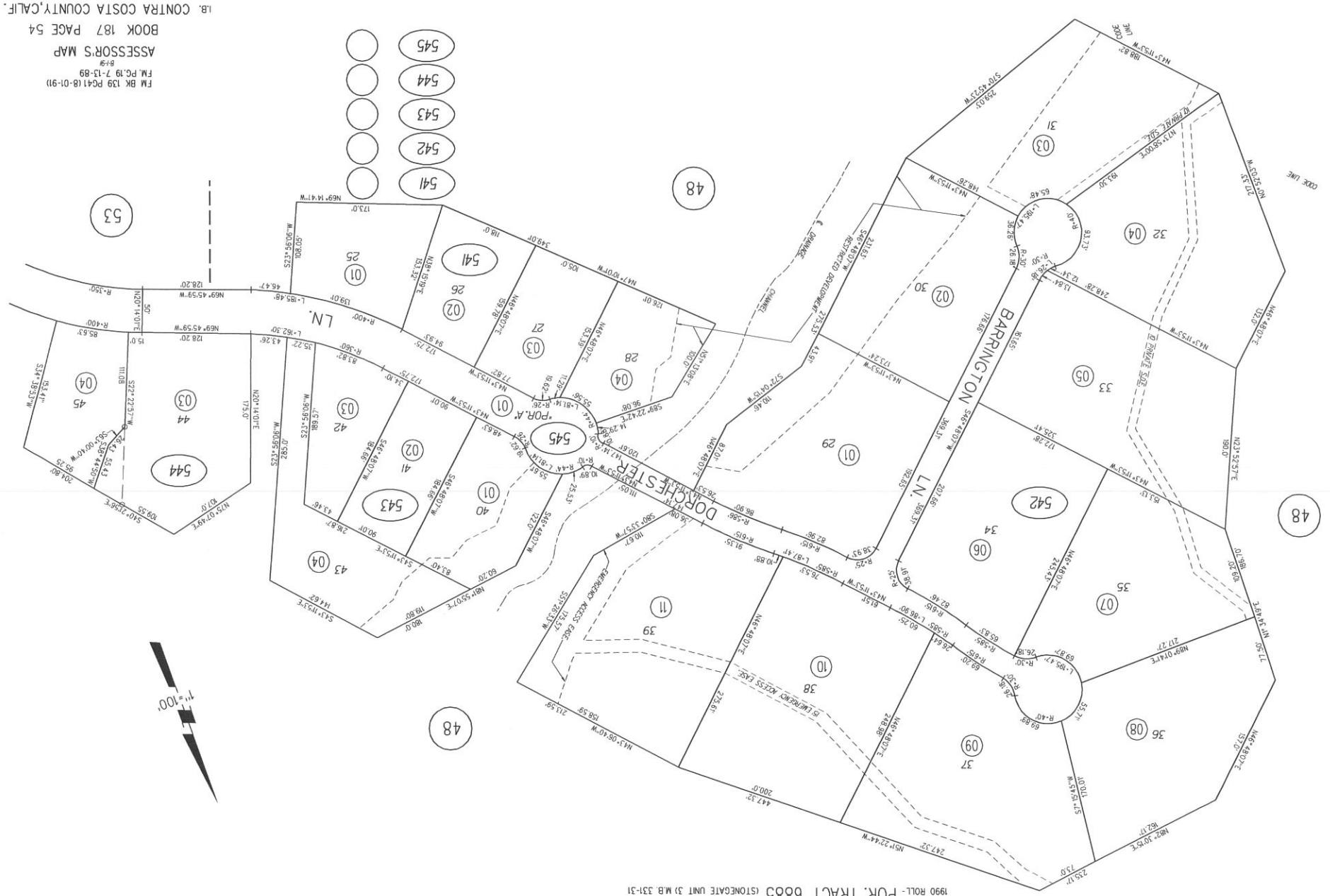


FM.BK.139659 (8-01-91)
FM.PG.19 9-15-87
ASSESSOR'S MAP
BOOK 187 PAGE 52
CONTRA COSTA COUNTY, CALIF.

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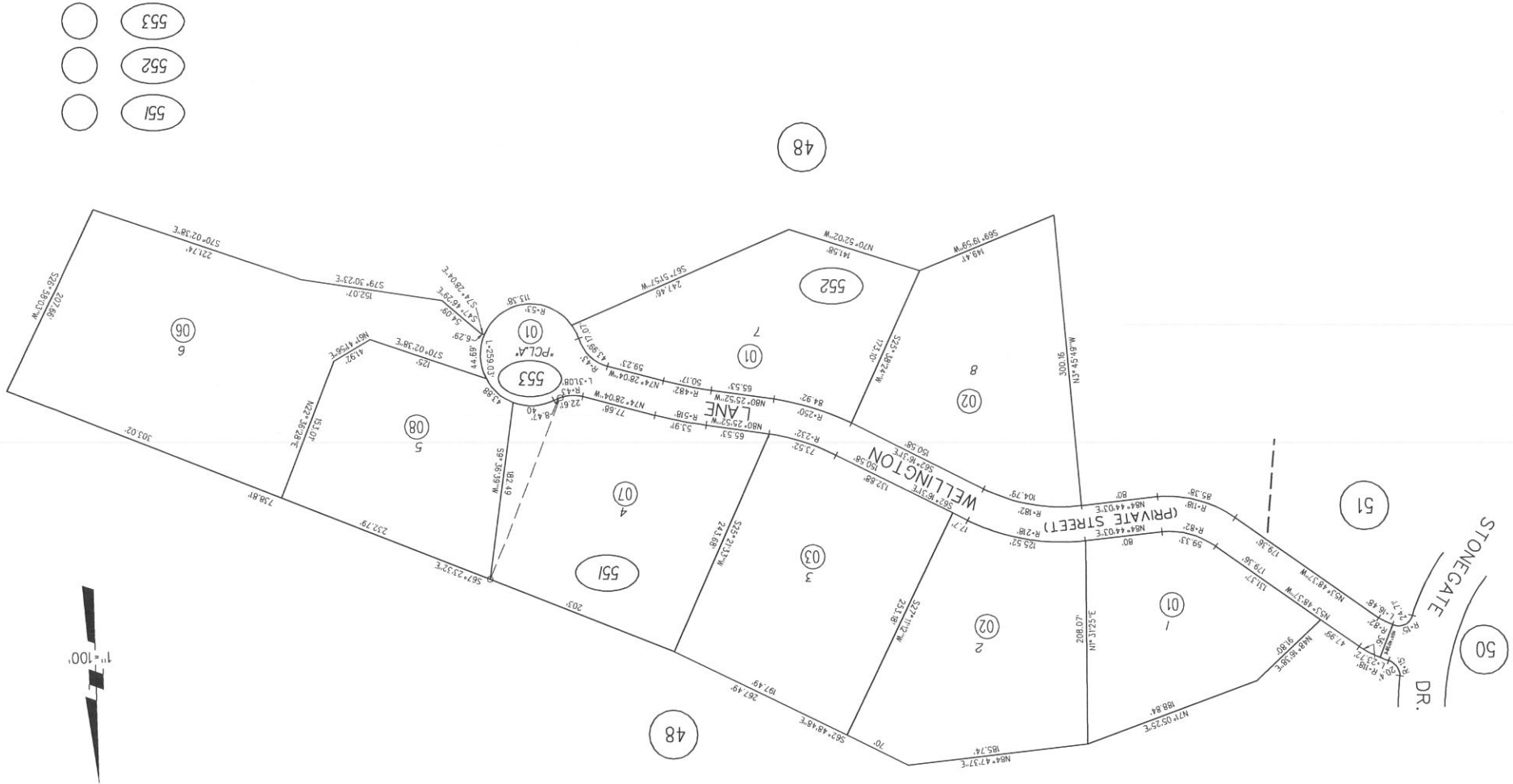


1990 ROLL - POR. TRACT 6885 (STONEGATE UNIT 3) M.B. 331-31



FM BK 139 PG41 (8-01-91)
 8-9
 ASSESSORS MAP
 BOOK 187 PAGE 54
 18. CONTRA COSTA COUNTY, CALIF.

1990 ROLL - TRACT 6917 (STONEGATE UNIT 4) M.B. 331-41



FM BK. 139 PG 412 8-1-91
FM PG. 19 7-19-89 12-20-91
ASSESSOR'S MAP
BOOK 187 PAGE 55
18. CONTRA COSTA COUNTY, CALIF.

To: Board of Supervisors

From: Linda Dippel, Child Support Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Child Support Trust Fund Closeout Audit Finding Fee

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller or designee, on behalf of the Department of Child Support Services to issue payment in an amount not to exceed \$81,686, to the California State Department of Child Support Services for child support trust fund closeout audit findings.

FISCAL IMPACT:

This amount represents the unreconciled balance of Contra Costa County's legacy child support collections trust fund. Reversion of these funds back to the California State Department of Child Support Services will not impact the Contra Costa County's current operational budget. There is no zero impact to the County General Fund.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action may cause a financial liability to Contra Costa County and a possible impact to the County General Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Adrienne Todd, 313-4454

By: , Deputy

cc:

BACKGROUND:

Prior to March 2006, all Contra Costa County child support collections were received, recorded and distributed directly at the local level. Beginning March 2006, all Contra Costa County child support collections were to be processed and distributed by the State Disbursement Unit (SDU). A close out reconciliation of the child support collections trust funds were required prior to transferring the balance of the funds to the SDU. This reconciliation was later audited in 2008. The trust fund closeout audit report mandated the reversion of the unreconciled balance of the child support collections trust fund to the California State Department of Child Support Services.



STATE OF CALIFORNIA
DEPARTMENT OF CHILD SUPPORT SERVICES

5619

(916)464-2627 FAX (916)464-5213

INVOICE

Name Contra Costa County Dept of Child Support Svcs
Address 50 Douglas Drive, Ste. 100
City/St Martinez CA Zip 94553-8507
Attention Linda Dippel, Director

Date 10/5/2011

Ref _____
Vendor No. _____

Qty	Description	Unit Price	Total
1	Trust Fund Closeout Findings FY 2009-10. CONTRA COSTA COUNTY <u>Finding: \$ 81,686.00</u> REVISED COPY <u>*This invoice must be paid from available Trust Fund, or County Funds.</u> <u>*Child Support Funds may not be used.</u> PAYABLE IN THIRTY (30) DAYS MAKE CHECK PAYABLE TO: DEPT OF CHILD SUPPORT SERVICES	\$81,686.00	\$81,686.00

Subtotal \$81,686.00

TOTAL \$81,686.00

Payment Details

Cash
Check
Credit Card
No Warrant Claim Schedule

Accounting Use Only

Remit Payment to:
DEPARTMENT OF CHILD SUPPORT SERVICES
P.O. BOX 419064 RANCHO CORDOVA, CA 95741-9064

QUESTIONS REGARDING THIS INVOICE SHOULD BE DIRECTED TO:
Hermie Oliveros at (916) 464-5081



Contra
Costa
County

Department of Child Support Services
Linda M. Dippel, Director

50 Douglas Drive, Suite 100
Martinez, California 94553-8507
Phone: (925) 957-7300
Fax: (925) 335-3636

To: Jennifer Webber
From: Adrienne Todd
Date: October 24, 2011
Subject: Trust Fund Audit Findings

Please find attached copy of the Contra Costa County Trust Fund Closeout Report that was issued in FY 2009-2010. You will also find attached an invoice in the amount of \$81,686 and corresponding TC52, representing the funds to be reverted back to the State in finding number 3. As supporting documentation, I have also attached the journal voucher requesting that the unreconciled differences from the child support collections trust fund #833700 be transferred into the child support operating fund, #113400. Though the journal vouchers references escheating this amount and abating it on the administrative claim, these actions were not processed and therefore these funds remain in the child support operating fund.

Please let me know if you need any additional information or documentation to process this invoice for payment.

Thank you.

attachments

Department of Child Support Services Office of Audits and Compliance Contra Costa Trust Fund Closeout Audit Report

INTRODUCTION

This report presents the results of the Trust Fund Closeout Audit conducted by the Department of Child Support Services (DCSS), Office of Audits and Compliance (OAC), for Contra Costa County Department of Child Support Services. The review of trust fund closeout reports prepared by the Local Child Support Agencies (LCSAs) was performed to ensure that all child support funds have been effectively transferred to the State one year after transition to the State Disbursement Unit (SDU).

BACKGROUND AND CRITERIA

The Personal Responsibility and Work Opportunity Reconciliation Act of 1996 required all state IV-D agencies to establish a state-wide child support system, including an SDU for the collection and disbursement of payments. Once the establishment had been completed the counties were required to transition all undisbursed trust funds to the state. This closeout process commenced on the day that each county transitioned their child support funds to the SDU and ended one year later. Each county was required to submit their trust fund closeout reports within a year of transition.

The Family Code requiring this transition states, "(a) Upon the transfer of collection and disbursement activities from each county to the State Disbursement Unit, the auditor and controller of each county shall perform closeout activities as directed by the Department of Child Support Services to ensure accounting for all collections, obligations, and payments. All child support collections remaining undisbursed shall be transferred to the Department of Child Support Services for deposit in the Child Support Payment Trust Fund. The Local Child Support Agency Director and Auditor Controller shall perform these activities based on guidelines provided by the department and shall certify the results of these activities in a report submitted to the department within one year of transfer of collection and distribution functions to the state. (b) The department may contract for the audit of each county report submitted under subdivision (a). Each audit shall be completed within one year after the receipt of the report from the county."

In addition, the county was required to follow instructions provided by the State DCSS in Child Support Services Letter 05-32 and Child Support Services Informational Notice 06-08 and any criteria pertaining to these activities listed in the Plan of Cooperation (POC).

OBJECTIVE

The objective of the review was to determine that the transition reported by the county was accomplished as required and adequately reflected the transition of collection and disbursement activities of child support funds to the SDU.

SCOPE

The time period of the review commenced on the day each county transitioned its child support funds to the SDU and ends one year after transition.

METHODOLOGY

To accomplish our objectives, we:

- ensured that all required documentation has been accumulated for use in the audit;
- determined that all undistributed collections (UDC) in terms of exceptions and prepayments have been remitted to the State DCSS;
- verified that the LCSA submitted a check or warrant to DCSS Accounting Section for Welfare Distribution as per CS35 for the month prior to transition to the SDU;
- verified that the LCSA made periodic remittances to the State DCSS for amounts related primarily to the cancellation of warrants that were still outstanding as of the SDU transition date and subsequently cancelled;
- determined that the Trust Fund Closeout Report submitted by the County LCSA accurately reflected the progression of the LCSA from transition through the actual closeout of the fund and that the Financial Closeout Worksheet accurately reported the status of the trust fund upon closeout.

The OAC conducted this Trust Fund Closeout Audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions.

FINDINGS AND RECOMMENDATIONS

Finding 1 - Non-compliance with deadline reporting requirements as stated in DCSS CSS Letter 05-32 dated November 1, 2005

The Trust Fund closeout report was signed by the Contra Costa County LCSA Director Linda Dippel on January 19, 2009 and signed by the County Auditor Controller on February 3, 2009. It was

received in the OAC on February 10, 2009, twenty-two months overdue. CSSIN Letter06-08 requires each county to submit the Child Support Trust Fund Closeout Report one year after transition to the SDU. The LCSA transitioned to the SDU on March 1, 2006 and the Closeout Report was due to the State DCSS on April 2, 2007. Since the LCSA subsequently submitted the report, there are no further recommendations.

Finding 2 – Inappropriate Write Off of Accounts Receivables with the use of Health Insurance Incentive funds

Original posted child report collection receipts were not picked up by the Informatix Imaging System and CASES interface. In an effort to solve the problem, the original receipts were backed out and a new file was submitted. Due to system procedure, both original and new receipts were run by the system resulting in duplicate child support payments. Most of the duplicate payments were recovered by the LCSA and the remaining unrecoupable amount of \$51,085 was written off using Health Insurance Incentive funds (HII). Family Code Section 17714 specifically limits the use of "excess" funds to support child support enforcement program only. Use of the HII to write off bad debts is not in accordance with Family Code Section 17714 and the Office of Budgets and Management (OMB) Circular A-87, now Title 2 Code of Federal Regulations (CFR) Subtitle A, Chapter II, Part 225.5 Bad debts, "including losses (whether actual or estimated rising from uncollectible accounts and other claims, related collection costs, and related legal costs are unallowable." The OAC recommends the LCSA return \$51,085 to the HII fund.

Finding 3 – Remaining unreconciled/undisbursed child support funds in the Legacy Trust Fund 833700 not escheated at time of closeout

Legacy Trust Fund 833700 has a fund balance of \$81,686.18 which the LCSA claimed represents unidentifiable funds available for escheatment. The LCSA had one year from the time of transition to SDU to escheat and closeout the Trust Fund. The time to escheat for Contra Costa has long passed and the remaining funds are now due to the State DCSS consistent with instructions in CSSIN 06-08. The OAC recommends Contra Costa LCSA remit to the State DCSS \$81,686.16 and close out Trust Fund 833700.

Finding 4 - Inadequate fiscal control of child support trust funds

Child Support Trust Fund took two years to close and required assistance from an outside LCSA employee hired as a contractor to reconcile. The LCSA is responsible for maintaining and keeping

sound fiscal management. DCSS POC, Section IV, states that the county shall maintain accounting standards and systems consistent with uniform accounting procedures prescribed by federal and state requirements. We recommend the LCSA comply with the Department's POC.

CONCLUSION

Contra Costa County DCSS has completed the trust fund closeout activities including the return of unreconciled/undistributed child support funds to the state with the exception of the above finding(s).

Barbara Owens, MBA, CIA, CISA, CGAP
Audits Manager, Office of Audits and Compliance
Department of Child Support Services

Mila Carter
Associate Management Auditor, Office of Audits and Compliance
Department of Child Support Services

BATCH NUMBER				COUNTY OF CONTRA COSTA										AUTHORIZED BY: <i>[Signature]</i>			
T	C	DATE	I.D.	BAT. NO.	C	JOURNAL NUMBER					TITLE:						
36	08	11	12			1931					Administrative Services Office						
00	00	00	00	00	00	DEC 10 2008					DATE:						
1	2	3	4	5	6	DEC 10 2008					ORIGINATING UNIT: 313-4447						
DESCRIPTION												DEBIT AMOUNT		CREDIT AMOUNT			
1						44	55	35	66	66	77	77	88				
2						89	45	89	12	45	01	56	34				
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
EXPLANATION:												TOTAL DEBIT		81,686.18		81,686.18	
Transfer remaining fund balance to close trust fund per closing report.																	
Remaining bal in the legacy system Per closeout report notes												PREPARED BY: <i>M. Farina</i>		DATE: 12/03/08			
prepared by Mary Clesi, this balance is unidentifiable and is eligible												AUDITOR-CONTROLLER APPROVAL:		BY: <i>[Signature]</i>		COPIES FOR:	
for escheatment, Amt will be abated on C3356												DATE:		AW:		OTH:	
												PAGE 1 OF 1		JOURNAL NUMBER		1931	

575

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Unpaid Student Training Agreement #26-141-8 with Board of Trustees of Peralta Community College District

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Unpaid Student Training Agreement 26-141-8 with Board of Trustees of Peralta Community College District, an educational institution, to provide supervised field instruction at the Health Services Department for Contractor's radiology students, for the period from January 1, 2012 through December 31, 2017.

FISCAL IMPACT:

No Fiscal Impact

BACKGROUND:

The purpose of this agreement is to provide Contractor's students with the opportunity to integrate academic knowledge with applied skills at progressively higher levels of performance and responsibility. Supervised fieldwork experience for students is considered to be an integral part of both educational and professional preparation. The Health Services Department can provide the requisite field education, while at the same time, benefitting from the students' services to patients.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Anna Roth, 370-5101

Supervisors

By: , Deputy

cc: D Gary, D Morgan

BACKGROUND: (CONT'D)

On February 9, 2010, the Board of Supervisors approved Unpaid Student Training Agreement #26-141-7 with Board of Trustees of Peralta Community College District, for the period from January 1, 2010 through December 31, 2011. Approval of Unpaid Student Training Agreement #26-141-8 will allow supervised field instruction experience for Contractor's students at Health Services Department, through December 31, 2017.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the students will not receive supervised field instruction experience at Contra Costa Regional Medical Clinics or Health Services Department.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

To: Board of Supervisors

From: Joe Valentine, Employment & Human Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Operations Update of the Employment and Human Services Department, Community Services Bureau

RECOMMENDATION(S):

ACCEPT the November 2011 update on the operations of the Employment and Human Services Department, Community Services Bureau, as recommended by the Employment and Human Services Department Director.

FISCAL IMPACT:

None

BACKGROUND:

The Employment and Human Services Department submits a monthly report to the Contra Costa County Board of Supervisors (BOS) to ensure ongoing communications and updates to the County Administrator and BOS regarding any and all issues pertaining to the Head Start program and Community Services Bureau.

CONSEQUENCE OF NEGATIVE ACTION:

Not applicable

CHILDREN'S IMPACT STATEMENT:

Not applicable

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Joe Valentine, 313-1579

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:



Camilla Rand, M.S.
Director



To: David Twa, County Administrator
From: Joe Valentine, EHSD Director
Subject: Monthly Report
Date: December 6, 2011

In effort to ensure ongoing communication with the County Administrator, Board of Supervisors and Head Start Policy Council and the Economic Opportunity Council, attached is the Bureau's monthly report that contains all issues pertaining to the Head Start program, Community Action and Community Services Bureau (CSB).

Bureau Highlights

- November Enrollment is reported at 100%
- The Bureau submitted the Expenditure and Caseload Reports for the CalWORKS Stage 2 and Alternative Payment Childcare programs to the California Department of Education.
- In compliance with ARRA reporting requirements, the Bureau submitted the ARRA reports for Department of Energy (DOE) Weatherization Assistance Program.
- The Bureau submitted the semi-annual financial status reports for ARRA Early Learning Mentor Coaches and Head Start Innovation and Improvement Project, Supporting Grandparents Raising Head Start Grandchildren programs in compliance with Federal regulations.
- Under the approved FY 2011-12 State Budget, if the revenue shortfall reaches \$1 billion or more below the estimated budget, "Tier 1 Trigger Cuts" will automatically occur. The Tier 1 cuts include \$23 million in reductions to the State's child development programs. The reduction, which is equivalent to 3%, will result in funding cuts to the Bureau's child development programs of approximately \$325,000 and will affect more than 70 full-time equivalent childcare slots.
- The CLOUDS database system project has been moving forward. Comprehensive Services staff and Teachers at Brookside have been trained on the CLOUDS and Wallpad systems. Additional enhancements have been made to the enrollment process in CLOUDS, and an iPhone application prototype has been developed (iForm) which is currently in the testing phase.
- The Bureau, in partnership with EHSD administration, is in the exploratory stage implementing an on-line banking system by Desktop Deposit Services through the set up of a check scanner at main offices. This will improve internal business processes, reduce staff cost in time and travel expenses to and from the bank resulting in more time and efforts to focus on children and families at the centers.
- The Bureau completed activation of secured access systems at 15 sites to increase site security through monitored access and photo identification of staff.





Camilla Rand, M.S.
Director



- Lake, Brookside, Riverview, Bella Monte, and George Miller III centers received Preschool Makes A Difference grants to purchase materials and equipment to support language development, literacy activities, and gross motor play.
- Due to funding from the garden grant awarded earlier this year, Brookside parents prepared a large children's garden and assembled planter boxes. This grant was made possible by a USDA Specialty Crop Block Grant through the CDFA for irrigation, raised bed kit, supplies, educational resources, and tools.
- The top requested referrals are: (1) Parenting Education, (2) Health Education 3) Adult Education.
- The top three nutritional assessments that were completed this month remain the same as last month: (1) Overweight/Obese, (2) Anemia, and (3) Food Allergies.

Bureau Activities

- The November Policy Council meeting was held on November 16th from 6-8 pm at 500 Ellinwood Way in Pleasant Hill. The council reviewed and approved a new hire and minutes from October's meeting. The 2011-2012 Policy Council Training Calendar, which was based on last month's interest surveys, was shared. Denise Clarke, of Contra Costa Department of Education, presented The McKinney Vento Rights and provided resources. Katharine Mason, Division Manager, shared with the council the Attendance Awareness Campaign and the importance of regular attendance. The council received an overview of the Self-Assessment process. Reena Torres, Comprehensive Services Assistant Manager for the Mental Health, shared with Policy Council of the upcoming Triple P Parenting Program Workshop. Additionally, the Home Energy Assistance Program and Comprehensive Services presented on locating and accessing community resources.
- The Male Involvement Program recruited seven more members who had signed up for the Male Involvement Committee. One of the fathers also joined the Health Services Advisory Committee.
- The Economic Opportunity Council met on November 10th. Nominations were taken and an election was held for EOC Chair. The newly elected of EOC is District 5 Delegate, Julie Mason.
- Several partner sites continue to participate in the Nurture the Nurturer training, including Fairgrounds, East Leland Court, and Cambridge Community Center. The training is a 6-session guidance designed to build skills related to mind and body awareness, effective communication, and stress management.
- CSB staff members continue to conduct site visits to Early Head Start, Head Start classrooms, and state funded partners each month. The purpose of the visits is to observe the environment and have ongoing communication with partner agency staff.
- Delegate Agency First Baptist Head Start Updates:
 - First Baptist Head Start will be holding the annual Holiday/Share the Spirit gift and activity workshop for their parents to learn how to make and give gifts at low costs.





- Education Manager, Sue Vo, will be holding a refresher CLASS training to assist Site Supervisors in becoming CLASS facilitators. Starting in December 2011 through January 2012, Ms. Vo will emphasize/train Education Staff on the domain of Emotional Support and more trainings on other domains will follow.

Camilla Rand, M.S.
Director

cc: Policy Council
Family & Human Services Committee
Shirley Karrer, ACF



To: Board of Supervisors

From: Stephen L. Weir, Clerk-Recorder

Date: January 10, 2012



**Contra
Costa
County**

Subject: Accept Canvass of Votes for Police Service Area 2606, Subdivision 9004

RECOMMENDATION(S):

ACCEPT Canvass of Votes for Police Area P-6, Zone 2606, Subdivision 9004 Supervisorial District 5 - Unincorporated Martinez Area

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Board will receive the Certificate of the County Clerk giving the results of the December 6, 2011 Special Election for County Service Area P-6, Zone 2606, Subdivision 9004, wherein each landowner of the affected area was allowed one vote for each acre or portion thereof on Resolution No. 2011/376 so as to authorize a special tax on property located in Zone 2606, Subdivision 9004 of County Service Area P-6 to maintain the present level of police protection service and provide additional funding for increased police protection service.

The Board hereby ACCEPTS the Canvass of votes from the County Clerk-Recorder showing the Measure passed as follows:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Rosa Mena 925.335.7806

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Ruben Hernandez, Rosa Mena, Candy Lopez

BACKGROUND: (CONT'D)

Total Landowners 1 Voted 1 Yes 3 No 0

CONSEQUENCE OF NEGATIVE ACTION:

Not accepting the request will deny Police Services in Zone 2606, Subdivision 9004, Unincorporated Martinez Area.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

**CERTIFICATE OF COUNTY CLERK AS TO THE RESULTS OF THE CANVASS OF
THE POLICE SERVICE AREA P-6, ZONE 2606, SUBDIVISION 9004 SPECIAL
ELECTION.**

State of California }
 }
County of Contra Costa } **ss.**

I, STEPHEN L. WEIR, County Clerk of Contra Costa County, State of California, do hereby certify that I did canvass the returns of the votes cast on December 6, 2011 Special Election. I further certify that the statement of the votes cast, to which this certificate is attached, shows the whole number of votes cast in said County, and the whole number of votes cast for and against the measure in said County and in each respective precinct therein, and that the totals of the respective columns and the totals as shown for and against the measure are full, true and correct.

WITNESS my hand and Official Seal this 13th day of December, 2011.

STEPHEN L. WEIR, County Clerk

By_____

To: Board of Supervisors

From: Sharon L. Anderson, County Counsel

Date: January 10, 2012



**Contra
Costa
County**

Subject: CONSENT TO REPRESENTATION BY GOLDFARB & LIPMAN LLP

RECOMMENDATION(S):

CONSENT to Goldfarb and Lipman LLP providing joint representation to Contra Costa County and Affordable Housing Associates (AHA) in connection with a loan of approximately \$1.5 million of Neighborhood Stabilization Funds to AHA.

AUTHORIZE County Counsel or her designee to execute on behalf of the County the attached acknowledgment of potential conflicts of interest and consent to joint representation.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

Over the years, the County has entered into contracts with Goldfarb for specialized services in connection with redevelopment projects and certain affordable housing matters. Because Goldfarb's concentration of work is in affordable housing and redevelopment, it is not uncommon for the firm to have an attorney-client relationship with more than one party to a complicated redevelopment or housing transaction.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE



Administrator and
Clerk of the Board of
Supervisors

Contact: Kathleen Andrus, (925) 335-1800

By: , Deputy

cc: Kathleen Andrus, Deputy County Counsel, Kara Douglas, Department of Conservation & Development

BACKGROUND: (CONT'D)

Attached is a letter from Goldfarb that requests that the County acknowledge and waive the potential conflicts that exist in a transaction in which Goldfarb will represent the County, as lender, and Affordable Housing Associates (AHA), as borrower. The letter sets forth the attorney-client relationships that could affect the firm's representation of the County and makes it clear that different attorneys within Goldfarb will represent the two sides. The proposed consent to Goldfarb's dual role is attached to Goldfarb's letter.

In the proposed transaction, the County will loan approximately \$1.5 million of Neighborhood Stabilization Program (NSP) funds to AHA. Proceeds from the loan will be used by AHA to acquire and renovate a vacant bank-owned apartment complex in Concord. Once the renovation is complete, AHA will make all sixteen rental units available to the public as affordable housing. Goldfarb's role in representing the County will be to modify existing NSP loan documents - which are used by the County when making loans to developers who purchase, rehabilitate, and sell vacant bank-owned single-family homes - to be applicable to this transaction. The revised loan documents will be reviewed by the County Counsel's office and approved as to form.

Staff for the Conservation and Development Department has advised that they do not object to the potential conflict and recommend its waiver.

CONSEQUENCE OF NEGATIVE ACTION:

Goldfarb would not be able to continue to represent either the County or AHA in connection with the project. The result would likely be increased costs for the County and a delay in the completion of the transaction.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

M David Kroot December 5, 2011

John T. Nagle

Polly V. Marshall

Lynn Hutchins

Karen M. Tiedemann

Thomas H. Webber

John T. Haygood

Dianne Jackson McLean

Michelle D. Brewer

Jennifer K. Bell

Robert C. Mills

Isabel L. Brown

James T. Diamond, Jr.

Margaret F. Jung

Heather J. Gould

Juliet E. Cox

William F. DiCamillo

Amy DeVaudreuil

Barbara E. Kautz

Erica Williams Orcharton

Luis A. Rodriguez

Xochitl Carrion

Rafael Yaquian

Josh Mukhopadhyay

Vincent L. Brown

Sharon Anderson, County Counsel
Contra Costa County
651 Pine Street, 9th Floor
Martinez, CA 94553

Susan Friedland, Executive Director
Affordable Housing Associates
1250 Addison Street, Suite G
Berkeley, CA 94702

Re: Joint Representation and Potential Conflict of Interest
Robin Lane Apartments

Dear Ms. Anderson and Ms. Friedland:

We are writing this letter in response to your request that Goldfarb & Lipman LLP ("Goldfarb & Lipman") jointly represent County of Contra Costa ("County") and Affordable Housing Associates ("AHA") in connection with the County's loan of NSP funds to AHA for the development of a 16 unit affordable housing project on property located at 1149 Meadow Lane and 1890 Robin Lane in Concord (the "Development").

The primary purpose of this letter is to advise you of a potential conflict of interest of Goldfarb & Lipman in the proposed representation and to request the County's and AHA's informed written consent to such potential conflict of interest and to the joint representation of the County and AHA in the Development. Although different Goldfarb & Lipman attorneys will be representing the County and AHA in the Development, such representation is still considered joint-representation.

Specifically, the County has requested our assistance in drafting documents evidencing the loan of NSP funds for the development. Isabel Brown and Polly Marshall will be the attorneys working with the County. AHA has requested our representation in the Development. Karen Tiedemann will be the attorney working with AHA.

I. Rules of Professional Conduct

As attorneys, we are governed by specific rules relating to joint representation of clients when we are representing more than one party in a transaction. According to the Rules 3-310(A), (B), (C), and (E) of the Rules of Professional Conduct of the State Bar of California, we must disclose certain information, and obtain the written consent of the County and AHA in order to represent both clients.

II. Joint Representation

As discussed above, the County's and AHA's consents are being requested because of the potential conflict of interest which may arise due to Goldfarb & Lipman's existing

86301\1068988.1

relationships with the County and AHA, and the joint representation of each of you in the Development.

A. Existing Relationships

The County is an existing client. We represent the County on numerous housing loan transactions throughout the County.

AHA is also an existing client. We represent AHA in many development transactions and in various corporate activities.

The existing relationships that Goldfarb & Lipman have with each of you could create a potential conflict of interest as discussed below.

B. Consequences of Joint Representation

As you are aware, the interests and objectives of each of you on certain issues related to the Development/Transaction are, or may become inconsistent with one another. Therefore, it is important that you thorough understand the consequences of joint representation.

In representing both of you in this Development, Goldfarb & Lipman will strive to provide legal services which are equally beneficially to both the County and AHA. In other words, rather than vigorously asserting each of your respective interest in the Development, we will strive to reach agreements on matters that are mutually beneficially to both clients.

At this point, we feel that we can competently represent both the County and AHA. There are, however, some consequences of joint representation that the County and AHA should consider, and for which the advice of independent legal counsel should be sought.

1. No Secrets. First, Goldfarb & Lipman cannot maintain any secrets between the County and AHA in connection with the Development. In other words, anything disclosed by the County and AHA to Goldfarb & Lipman that is relevant to the representation must be disclosed to the other party. Therefore, if one party does not wish something relevant disclosed to the other party, then that party should not disclose it to us.

Additionally, in fulfilling our obligations to provide competent legal services, we may have to disclose to each party any information that we have obtained from any party in this transaction or any other transactions which may be relevant or material to this joint representation. Notwithstanding the foregoing, we would be required to obtain your prior written consent before we could make any such disclosures. At this point, we are unaware of any information that would require such disclosure.

2. Adverse Interest. Second, if any actual adverse interest develops between the County and AHA, then we will have to determine whether we can continue our representation. If we decide that the interests are too divergent and that we can no longer provide competent legal representation to both of the respective interests, then we will have to withdraw from representing either party in connection with the Development.

3. Attorney-Client Privilege. Finally, with joint representation, the County and AHA waive the attorney-client privilege between themselves in connection with this Development. This means that in the event of litigation between the County and AHA in connection with the Development, Goldfarb & Lipman could be compelled to testify against a party. Both parties would, however, maintain the attorney-client privilege against third parties who might sue them.

III. Consents

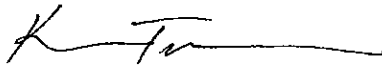
You should thoroughly review and consider the matters discussed in this letter, and perhaps seek independent counsel before providing your consent. If, after such review, each of you consents to Goldfarb & Lipman representing the County and AHA in the manner outlined above, please sign and return the attached consent form acknowledging that you have been advised of (i) Goldfarb & Lipman's past and continuing relationships with the County and AHA, (ii) the potential conflict of interest that Goldfarb & Lipman may have in its joint representation of the County and AHA in connection with the Development, and (iii) the consequences of such joint representation; and that you nevertheless, want to consent to our joint representation of the County and AHA in connection with the Development.

If you have any questions regarding this letter, please call before signing and returning the enclosed copy of this letter.

Sincerely,



ISABEL BROWN



KAREN M. TIEDEMANN

CONSENT

Goldfarb & Lipman LLP ("Goldfarb & Lipman") has apprised the County and AHA of (i) Goldfarb & Lipman's past and continuing relationships with the County and AHA, (ii) the potential conflict of interest that Goldfarb & Lipman may have in its joint representation of the County and AHA in connection with the Development, and (iii) the consequences of such joint representation. The undersigned nevertheless consent to Goldfarb & Lipman's joint representation of the County and AHA in the Development.

We understand that we have the right to seek independent counsel before signing this consent or at any future time.

Dated: _____

CONTRA COSTA COUNTY, a political
subdivision of the State of California

By: _____

Its: _____

Dated: _____

AFFORDABLE HOUSING ASSOCIATES,

By: _____

Its: _____

863\01\1068988.1

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2011 Annual Report From Board Advisory Body-Byron MAC

RECOMMENDATION(S):

RECEIVE 2011 Annual Report submitted by the Byron Municipal Advisory Council, as recommended by Supervisor Piepho.

FISCAL IMPACT:

None.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday of December.

The attached reports fulfill this requirement for the Byron Municipal Advisory Council.

CONSEQUENCE OF NEGATIVE ACTION:

The Byron Municipal Advisory Council will not be in compliance with the requirement set forth in Resolution No. 2002/377.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Karyn Cornell, 925-240-7260

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

Not applicable.

Byron MAC
Submitted by:
Linnea Juarez, Chair

Activities and Accomplishments

The primary goal of the Byron MAC in 2011 was to continue to be the connection between the residents of Byron with the County.

During the 2011 Byron MAC meetings the following presentations were made to the community.

- Presentation regarding the State Route 239 project
- Department of Conservation and Development staff regarding ordinance and regulations
- Public Works staff regarding the Camino Diablo and J-4 intersection and other transportation items

During 2011 the Byron MAC activities and efforts included:

- A successful Community Clean-Up Day held on June 25, 2011. The Brentwood Disposal company brought multiple dumpsters and the event was free of charge to Byron residents. It was a wonderful opportunity for a community clean up and the Byron MAC members and community volunteers, lead by Council member Lopez, assisted several elderly property owners clean up their residences.
- Byron MAC continued to send a representative to the monthly Code Enforcement meetings held at the Supervisor's office to discuss and set code enforcement priorities for the Byron community.
- The Byron MAC discussed concerns with the Public Works Department regarding the Camino Diablo and J-4 intersection and submitted comments regarding proposed future projects in this area.
- Sent Help Needed "H" Door Hangers to residents
- Continued to clean-up weeds around the Byron Community Sign

Members in 2011

- Chair Linnea Juarez
- Vice Chair Father Ron Schmit
- Council member Dennis Lopez
- Council member Al Beltran
- Council member Don Della Nina (Resigned in August due to personal reasons)

Attendance in 2011

January- Vice Chair Schmit Absent

February-Council member Della Nina Absent

March- Vice Chair Schmit and Council member Beltran Absent

April- Vice Chair Schmit and Council member Lopez Absent

May-Chair Juarez Absent

June- Cancelled due to a lack of a quorum

July-Cancelled due to a lack of a quorum

August- Cancelled due to a lack of a quorum

September- Councilmember Beltran Absent

October-Councilmember Beltran Absent

November- Combined with December due to holiday season

December-Meeting Cancelled

Byron MAC Work Plan and Objectives for 2012

The Byron MAC's priorities for 2012 will continue to be to provide the Byron community with the opportunity to communicate with the various County Departments.

We will work to schedule pertinent and informative speaker presentations at the monthly meetings.

We will continue to work on:

- 1.) Heart Safe Community Designation
- 2.) "Help Needed" Door Hangers
- 3.) Code Enforcement Priorities
- 4.) Traffic Concerns
- 5.) Park Dedication Funds
- 6.) Illegal Dumping

The Byron MAC is scheduled to meet on the 3rd Thursday of the month at 6:00p.m. at Excelsior Middle School.

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2011 Annual Report From Board Advisory Body- Knightsen TAC

RECOMMENDATION(S):

RECEIVE 2011 Annual Report submitted by the Knightsen Town Advisory Council, as recommended by Supervisor Piepho.

FISCAL IMPACT:

None.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday of December.

The attached reports fulfill this requirement for the Knightsen Town Advisory Council.

CONSEQUENCE OF NEGATIVE ACTION:

The Knightsen Town Advisory Council will not be in compliance with the requirement set forth in Resolution No. 2002/377.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

Contact: Karyn Cornell, 925-240-7260

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

Knightsen TAC
Submitted by:
Linda Weekes, Chair

Activities and Accomplishments

The primary goal of the Knightsen TAC in 2011 was to continue to be the connection between the residents of Knightsen with the County.

During 2011 the Knightsen TAC activities and efforts included:

- A successful Community Clean-Up Day held on June 11, 2011. The Brentwood Disposal Company brought multiple dumpsters and the event was free of charge to Knightsen residents. It was a wonderful opportunity for a community clean up and the Knightsen TAC members and community volunteers assisted residents.
- Knightsen TAC continued to send a representative to the monthly Code Enforcement meetings held at the Supervisor's office to discuss and set code enforcement priorities for the Knightsen community.
- Continued discussion regarding the reflective address signs throughout the community
- Hosted a successful East County Joint MAC meeting on August 13th.
- Assisted and Participated in the Knightsen Car and Tractor Show on October 2, 2011
- Began discussion with the Sheriff's Department for a Neighborhood Watch Program in the Knightsen community
- Participated with the Knightsen School in preparation and distribution of holiday goody bags for all students in the Knightsen School District
- Participated with the Knightsen Fire Fighters Association on distribution of bikes and wooden toys, repaired and built by inmates at the Marsh Creek Detention Facility, for Knightsen children in need.

Members in 2011

- Chair Linda Weekes
- Vice Chair Al Simas
- Council member Jan Brown
- Council member Jeff Midkiff
- Council member Mike Walko

Attendance in 2011

January- All Members Present

February-All Members Present

March- Councilmember Brown absent

April- All Members Present

May-Councilmember Walko absent

June- Councilmember Walko absent

July-Cancelled due to a lack of a quorum

August- All Members Present

September- Councilmembers Walko and Midkiff absent

October- Councilmembers Brown and Midkiff absent

November- Combined with December due to holiday season

December-All Members Present

Knightsen TAC Work Plan and Objectives for 2012

The Knightsen TAC's priorities for 2012 will continue to be to provide the Knightsen community with the opportunity to communicate with the various County Departments.

We will work to schedule pertinent and informative speaker presentations at the monthly meetings.

We will continue to work on:

- 1.) Reflective Address Signs
- 2.) Neighborhood Watch Program
- 3.) Code Enforcement Priorities
- 4.) Traffic Concerns
- 5.) Concerns with stray large animals/dogs
(primarily concerns regarding pit bulls)
- 6.) Air Quality Regulation Concerns

The Knightsen TAC is scheduled to meet on the 4th Tuesday of the month at 7:00p.m. at the Knightsen Garden Club.

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2011 Annual Report From Board Advisory Body-Discovery Bay P-6 Zone Citizen Advisory Committee

RECOMMENDATION(S):

RECEIVE 2011 Annual Report submitted by the Discovery Bay P-6 Zone Citizen Advisory Committee, as recommended by Supervisor Piepho.

FISCAL IMPACT:

None.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday of December.

The attached reports fulfill this requirement for the Discovery Bay P-6 Zone Citizen Advisory Committee.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: Karyn Cornell, 925-240-7260

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Discovery Bay P-6 Zone Citizen Advisory Committee will not be in compliance with the requirement set forth in Resolution No. 2002/377.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

Discovery Bay P-6 Zone Citizen Advisory Committee

Submitted by:
Diane Stevens, Chair

Activities and Accomplishments

The primary goal of the Discovery Bay P-6 Zone Citizen Advisory Committee (CAC) in 2011 was to continue to be the connection between the residents of Discovery Bay with the County regarding Sheriff's services.

During the 2011 Discovery Bay P-6 Zone CAC meetings the following presentations were made to the community.

- Presentation regarding the Byron Union School District School Resource Officer
- Presentation by Sheriff Livingston regarding the fund balance.
- Monthly review of activity in the area from the Sheriff's Department

During 2011 the Discovery Bay P-6 Zone CAC activities and efforts included:

- The committee dedicated itself to the safety of the local school children by working with the Sheriff's Office, Supervisor's office and the Byron Union School District to fund a SRO for the 2011-2012 school year.
- Discussed the P-6 Zone Expenditure Plans and the Current Fund Balance
- The Discovery Bay P-6 Zone CAC members continued to work with the Resident Deputies and Crime Specialist regarding purchase of supplies for their various activities.
- The committee continue to serve as an outlet for residents to discuss concerns regarding public safety in the community.

Members in 2011

- Chair Diane Stevens
- Vice Chair Dannica Earl
- Secretary/Treasurer Bob Mankin
- Committee member Richard Kane
- Committee member Felipe Alfsen

Attendance in 2011

January- Committee members Alfsen and Kane Absent

February-All Members Present

March- Meeting Cancelled

April- Committee Member Alfsen Absent

May- Committee Member Alfsen Absent

June- Meeting Cancelled

July-Meeting Cancelled due to a lack of a quorum

August- Vice Chair Earl and Committee Member Alfsen absent

September- No Meeting Scheduled

October-Committee Member Alfsen absent

November- No Meeting Scheduled

December-

- Please note the Discovery Bay P-6 CAC voted to change their meetings to every other month at their August 2011 meeting.

Discovery Bay P-6 Zone CAC Objectives for 2012

The Discovery Bay P-6 Zone CAC priorities for 2012 will continue to be to provide the Discovery Bay community with the opportunity to communicate with the Sheriff's Department.

We will work to schedule pertinent and informative speaker presentations at the monthly meetings.

We will continue to work on:

- 1.) Continue efforts to secure funding for a School Resource Officer for the Byron Union School District and anti-bullying effort programs.
- 2.) Continue to work with the Sheriff's Department to make public safety a priority in the community.
- 3.) Continue to serve as an outlet for residents to discuss concerns regarding public safety in the community.
- 4.) Work to increase programs to educate youth regarding public safety and expand youth programs in the community.

The Discovery Bay P-6 Zone CAC is scheduled to meet every other month on the 1st Tuesday of the month at 7:30p.m. at the Town of Discovery Bay Offices located at 1800 Willow Lake Road.

To: Board of Supervisors

From: Julia R. Bueren, Public Works Director/Chief Engineer

Date: January 10, 2012



**Contra
Costa
County**

Subject: POSTPONE Approval of Conveyance of Real Property to the City of Martinez, identified as APN 373-265-001, located at 610 Court St., Martinez Area

RECOMMENDATION(S):

CONTINUE approval to January 24, 2012, the conveyance of real property to the City of Martinez, in accordance with the Purchase and Sale Agreement, pursuant to Government Code Section 25365. (4500-6X5801)

FISCAL IMPACT:

No fiscal Impact. If the conveyance of property is approved on January 24, 2012, the County would receive \$378,000 for the sale of the property.

BACKGROUND:

In 1982, Contra Costa County (County) acquired 610 Court Street, Martinez for County offices which had been occupied by the Alternate Defender's Office. In 2008, the Alternate Defender's Office move out of the building which has been vacant since then. The County has determined that this building is no longer needed and the City of Martinez has requested that the surplus property be sold to them.

CONSEQUENCE OF NEGATIVE ACTION:

The County would own and be liable for the maintenance of the property which is no longer necessary for County purposes.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of

Contact: Carmen Piña-Sandoval (925) 313-2012

Supervisors

By: , Deputy

cc: Real Property Division, Sheila Minor

CHILDREN'S IMPACT STATEMENT:

Not applicable

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Date: January 10, 2012



**Contra
Costa
County**

Subject: Golden Gate University Enterprise Learning Agreement

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a non-exclusive, non-financial contract with Golden Gate University to provide reduced-cost University educational services to Department employees and permit mutual use of University and Office of the Sheriff names and logos in literature that promotes this program to Department employees, for the two-year period effective with contract execution and automatically renewing for an additional two years unless canceled by either party.

FISCAL IMPACT:

No fiscal impact. The Office of the Sheriff will be responsible for all costs arising from or related to its actions under this Agreement and no additional general funds will be required.

CONSEQUENCE OF NEGATIVE ACTION:

CHILDREN'S IMPACT STATEMENT:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Susan Gohs, 335-1553

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: Mary Jane Robb, Linda Martinez, Susan Gohs

BACKGROUND:

During the term of the Agreement, the Office of the Sheriff will list Golden Gate University as a non-exclusive educational provider for Sheriff's Office employees in print materials used for recruiting and intranet site as applicable. Sheriff's Office employees will receive an application fee waiver and tuition rate at ninety percent (90%) of the prevailing tuition rate. This Agreement will provide an opportunity for Sheriff's Office employees to obtain higher education and, in return, increase their contribution to the success of the Office of the Sheriff.

To: Board of Supervisors

From: Steve Silveira, Deputy General Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Approve Bid Documents and Authorize Advertisement for the New Parking Lot 'E' Project at the Contra Costa Regional Medical Center, Martinez

RECOMMENDATION(S):

1. APPROVE the bid documents, including the design, plans, and specifications, for the new Parking Lot 'E' project at the Contra Costa Regional Medical Center campus, 2500 Alhambra Ave., Martinez, for the Health Services Department.
2. DETERMINE that the project is exempt from the California Environmental Quality Act (CEQA) as a Section 15311, Class 11b Categorical Exemption; DIRECT the Director of Conservation and Development, or designee, to promptly file a Notice of Exemption with the County Clerk; and DIRECT the Deputy General Services Director, or designee, to arrange for payment of the \$25 handling fee to the County Clerk for filing the Notice of Exemption and a \$25 handling fee to the Department of Conservation and Development for processing costs.
3. AUTHORIZE the Deputy General Services Director, or designee, to solicit bids to be received on approximately February 16, 2012, at 2:00 p.m., and to issue bid addenda, as needed, for clarification of the bid documents, provided the involved changes do not significantly increase the cost estimate for the initial construction contract.
4. DIRECT the Clerk of the Board to publish the Notice to Contractors in accordance with Public Contract Code Section 22037, inviting bids for this project.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Rob Lim, (925) 313-7200

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: GSD Administration, GSD Accounting, GSD CPM Division Manager, GSD CPM Project Manager, GSD CPM Clerical, Auditor's Office, County Counsel's Office, County Administrator's Office, County Administrator's Office

FISCAL IMPACT:

No General Funds are involved. The construction of the New Parking Lot 'E' will be provided by a combination of Federal and State funding, contained within the Contra Costa Regional Medical Enterprise 1 Capital Budget.

BACKGROUND:

Plans and specifications for the project have been prepared for the General Services Department by International Parking Design, Inc. and filed with the Clerk of the Board by the Deputy General Services Director. The construction cost estimate is \$400,000. The general prevailing wage rates are on file with the Clerk of the Board of Supervisors and will be the minimum rates paid on this project.

For years, the Contra Costa Regional Medical Center campus has experienced on-going parking shortages for visitors and patients. A new surface Parking Lot 'E' is planned on the site adjacent to existing Parking Lot 'B' near the hospital building. New Parking Lot 'E' (46,760 s.f) will provide eighty new visitor parking stalls, including five ADA spaces. The site was previously occupied by two deteriorated buildings, which have been demolished. The project site and surrounding area is on County-owned property. Forty new trees will be planted as part of the landscaping throughout the parking area. Eleven existing trees will be removed, including three that were found to be in poor condition.

On May 26, 2011, the Department of Conservation and Development determined that the Project is categorically exempt from the California Environmental Quality Act (CEQA) per Section 15311, Class 11b, of the CEQA Guidelines.

CONSEQUENCE OF NEGATIVE ACTION:

Without the new parking lot, visitors and patients will continue to have difficulty finding parking at the Contra Costa Regional Medical Center.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Steve Silveira, Deputy General Services Director

Date: January 10, 2012



**Contra
Costa
County**

**Subject: Approve Bid Documents and Authorize Advertisement for the New Martinez Wellness Center,
Contra Costa Regional Medical Center Campus, Martinez**

RECOMMENDATION(S):

1. APPROVE the bid documents, including the design, plans and specifications, for the new Martinez Wellness Center at the Contra Costa Regional Medical Center campus, 2500 Alhambra Ave., Martinez, for the Health Services Department.
2. DETERMINE that the project is exempt from the California Environmental Quality Act (CEQA) as a Section 15302, Class 2a Categorical Exemption; DIRECT the Director of Conservation and Development, or designee, to promptly file a Notice of Exemption with the County Clerk; and DIRECT the Deputy General Services Director, or designee, to arrange for payment of the \$25 handling fee to the County Clerk for filing the Notice of Exemption and a \$25 handling fee to the Department of Conservation and Development for processing costs.
3. AUTHORIZE the Deputy General Services Director, or designee, to solicit bids to be received on January 10, 2012, at 2:00 p.m., and to issue bid addenda, as needed, for clarification of the bid documents, provided the involved changes do not significantly increase the cost estimate for the initial construction contract.
4. DIRECT the Clerk of the Board to publish the Notice to Contractors in accordance with Public Contract Code Section 22037, inviting bids for this project.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐ NOES ☐

ABSENT ☐ ABSTAIN ☐

RECUSE ☐

Contact: Rob Lim, (925) 313-7200

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: GSD Administration, GSD Accounting, GSD CPM Division Manager, GSD CPM Project Manager, GSD CPM Clerical, Auditor's Office, County Counsel's Office, County Administrator's Office, County Administrator's Office

FISCAL IMPACT:

No General Funds are involved. The new Martinez Wellness Center will be funded by a combination of Federal and State funding, contained within the Contra Costa Regional Medical Enterprise 1 Capital Budget, and a Federal Grant.

BACKGROUND:

Plans and specifications for the project have been prepared for the General Services Department by RMW Architecture and Interiors and filed with the Clerk of the Board by the Deputy General Services Director. The construction cost estimate is \$6,000,000. The general prevailing wage rates are on file with the Clerk of the Board of Supervisors and will be the minimum rates paid on this project.

A new, 10,000-square-foot, single-story, out-patient ambulatory and mental health clinic (Martinez Wellness Center) is planned to be constructed on existing Parking Lot 'A' on the Contra Costa Regional Medical Center (CCRMC) campus, in close proximity to the hospital building. The new clinic will replace a smaller, deteriorated health clinic building that was recently demolished. The new Martinez Wellness Center will provide essential ambulatory and mental health care services for County residents. Twenty-one existing parking stalls in Parking Lot 'A' will be lost due to construction of the new clinic. Five new ADA parking stalls and one drop-off parking space have been designed for the main entrance to the clinic. Visitor parking for the new clinic will be available across the street at the 20 Allen Street parking lot (45 spaces) and at the new Parking Lot 'E' (80 spaces) to be constructed on the CCRMC campus. Twenty-five new trees will be planted as part of the new landscaping around the clinic. Six existing trees will be removed, including two found to be in poor condition.

On January 20, 2011, the Department of Conservation and Development determined that the Project is categorically exempt from the California Environmental Quality Act (CEQA) per Section 15302, Class 2a, of the CEQA Guidelines.

CONSEQUENCE OF NEGATIVE ACTION:

Without the new clinic, there will be less out-patient ambulatory and mental health services available, and the length of time for scheduled appointments will continue to be excessive.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: David Twa, County Administrator

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2012 Appointment of Standby Officers to Members of the Board of Supervisors

RECOMMENDATION(S):

1. UPDATE the official list of persons to serve, in priority order, as standby officers for the respective members of the Board of Supervisors, pursuant to County Ordinance Code section 42-4.004:

District I

1. Jennifer Peck 2. Terrance Cheung
3. Al Miller

District II

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: L. DeLaney, 925-335-1097

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

RECOMMENDATION(S): (CONT'D)

1. Al Dessayer 2. Stephen Dexter 3. Sharon Burke

District III 1. David Piepho 2. Steve Barr 3. Mike Davies

District IV

1. Ron Mullin 2. Guy Bjerke 3. Sherry Sterrett

District V 1. Janis Glover 2. Mary Erbez 3. David Fraser

2. DIRECT that the above appointments supersede all previous appointments.

3. REQUEST that the Emergency Services Division of the Sheriff's Office meet with any Standby Officer that requests it, and provide an overview of the County Emergency System, to include written procedures and contact information, and address any questions raised by the Standby Officers.

FISCAL IMPACT:

None to the County from this action.

BACKGROUND:

Pursuant to the California Emergency Services Act, Article 15, Preservation of Local Government, the governing body of a political subdivision of the State is required to appoint three Standby Officers for each member of the governing body. Accordingly, Section 42-4.004 of the County Ordinance Code requires the Board to make such appointments.

A Standby Officer appointed by the Board is to serve in place of a regular Board member when the regular Board member is unavailable during a state of war emergency, a state of emergency, or a local emergency. (Unavailable means that the regular Board member has been killed, is missing, or is seriously injured as to be unable to attend meetings and otherwise perform his/her duties.)

Appointment of the specified Standby Officers will assure a line of succession so that in the event of the unavailability of one or more regular Board members during a state of war emergency, a state of emergency, or a local emergency, the business of the Board of Supervisors may continue to be conducted with a full complement of Board members. A Standby Officer shall serve until the regular officer becomes available or until the election or appointment of a new regular officer.

As required by County Ordinance Code, the status of these Standby Officer appointments will be reviewed annually to determine if any changes in appointees is necessary.

Government Code section 8641 sets out the duties of Standby Officers for the Board of Supervisors.

1) To be informed of the Supervisor's duties. 2) To be informed of the business and affairs of the County. 3) To immediately report for duty in the event of a state of war emergency, state of emergency, or state of local emergency. 4) To fill the Supervisor's post when the Supervisor is unavailable (dead, missing, or seriously injured) due to a state of war emergency, state of emergency, or state of local emergency.

The County must provide the Standby Officers with copies of Article 15 Preservation of Local Government (Gov. Code, §§ 8635-8644.) (*See attachment.*) The County can also host meetings to keep the Standby Officers informed about County business and can require their attendance at these meetings. (Gov. Code, § 8641 (b).)

Standby Officers must take the same oath of office as the Supervisor and serve at the pleasure of the BOS. (Gov. Code, § 8640.)

CONSEQUENCE OF NEGATIVE ACTION:

Without the appointment of the specified standby officers, there will be no line of succession in the event of the unavailability of one or more regular Board members during a state of war emergency, a state of emergency, or a local emergency. Therefore, the business of the Board of Supervisors may not continue to be conducted with a full complement of Board members.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

2005 California Government Code Sections 8635-8644 Article 15. Preservation of Local Government

GOVERNMENT CODE SECTION 8635-8644

8635. The Legislature recognizes that if this state or nation were attacked by an enemy of the United States, many areas in California might be subjected to the effects of an enemy attack and some or all of these areas could be severely damaged. During such attacks and in the reconstruction period following such attacks, law and order must be preserved and so far as possible government services must be continued or restored. This can best be done by civil government. To help to preserve law and order and to continue or restore local services, it is essential that the local units of government continue to function.

In enacting this article the Legislature finds and declares that the preservation of local government in the event of enemy attack or in the event of a state of emergency or a local emergency is a matter of statewide concern. The interdependence of political subdivisions requires that, for their mutual preservation and for the protection of all the citizens of the State of California, all political subdivisions have the power to take the minimum precautions set forth in this article. The purpose of this article is to furnish a means by which the continued functioning of political subdivisions will be assured. Should any part of this article be in conflict with or inconsistent with any other part of this chapter, the provisions of this article shall control.

Nothing in this article shall prevent a city or county existing under a charter from amending said charter to provide for the preservation and continuation of its government in the event of a state of war emergency.

8636. As used in this article, "unavailable" means that an officer is either killed, missing, or so seriously injured as to be unable to attend meetings and otherwise perform his duties. Any question as to whether a particular officer is unavailable shall be settled by the governing body of the political subdivision or any remaining available members of said body (including standby officers who are serving on such governing body).

8637. Each political subdivision may provide for the succession of officers who head departments having duties in the maintenance of law and order or in the furnishing of public services relating to health and safety.

8638. To provide for the continuance of the legislative and executive departments of the political subdivision during a state of war emergency or a state of emergency or a local emergency the governing body thereof shall have the power to appoint the following standby officers:

- (a) Three for each member of the governing body.
- (b) Three for the chief executive, if he is not a member of the governing body.

In case a standby office becomes vacant because of removal, death,

resignation, or other cause, the governing body shall have the power to appoint another person to fill said office.

Standby officers shall be designated Nos. 1, 2, and 3 as the case may be.

8639. The qualifications of each standby officer should be carefully investigated, and the governing body may request the Director of the Office of Emergency Services to aid in the investigation of any prospective appointee. No examination or investigation shall be made without the consent of the prospective appointee.

Consideration shall be given to places of residence and work, so that for each office for which standby officers are appointed there shall be the greatest probability of survivorship. Standby officers may be residents or officers of a political subdivision other than that to which they are appointed as standby officers.

8640. Each standby officer shall take the oath of office required for the officer occupying the office for which he stands by. Persons appointed as standby officers shall serve in their posts as standby officers at the pleasure of the governing body appointing them and may be removed and replaced at any time with or without cause.

8641. Each standby officer shall have the following duties:

(a) To inform himself or herself of the duties of the office for which the officer stands by. Officers and employees of the political subdivision shall assist the standby officer and each political subdivision shall provide each standby officer with a copy of this article.

(b) To keep informed of the business and affairs of the political subdivision to the extent necessary to enable the standby officer to fill his or her post competently. For this purpose the political subdivision may arrange information meetings and require attendance.

(c) To immediately report himself or herself ready for duty in the event of a state of war emergency or in the event of a state of emergency or a local emergency at the place and in the method previously designated by the political subdivision.

(d) To fill the post for which he or she has been appointed when the regular officer is unavailable during a state of war emergency, a state of emergency or a local emergency. Standby officers Nos. 2 and 3 shall substitute in succession for standby officer No. 1 in the same way that standby officer No. 1 is substituted in place of the regular officer. The standby officer shall serve until the regular officer becomes available or until the election or appointment of a new regular officer.

8642. Whenever a state of war emergency a state of emergency or a local emergency exists the governing body of the political subdivision shall meet as soon as possible. The place of meeting need not be within the political subdivision. The meeting may be called by the chief executive of the political subdivision or by a majority of the members of the governing body. Should there be only one member of the governing body, he may call and hold said meeting and perform acts necessary to reconstitute the governing body.

8643. During a state of war emergency a state of emergency or a local emergency the governing body shall:

(a) Ascertain the damage to the political subdivision and its personnel and property. For this purpose it shall have the power to issue subpoenas to compel the attendance of witnesses and the production of records.

(b) Proceed to reconstitute itself by filling vacancies until there are sufficient officers to form the largest quorum required by the law applicable to that political subdivision. Should only one member of the governing body or only one standby officer be available, that one shall have power to reconstitute the governing body.

(c) Proceed to reconstitute the political subdivision by appointment of qualified persons to fill vacancies.

(d) Proceed to perform its functions in the preservation of law and order and in the furnishing of local services.

8644. Should all members of the governing body, including all standby members, be unavailable, temporary officers shall be appointed to serve until a regular member or a standby member becomes available or until the election or appointment of a new regular or standby member. Temporary officers shall be appointed as follows:

(a) By the chairman of the board of supervisors of the county in which the political subdivision is located, and if he is unavailable,

(b) By the chairman of the board of supervisors of any other county within 150 miles of the political subdivision, beginning with the nearest and most populated county and going to the farthest and least populated, and if he is unavailable,

(c) By the mayor of any city within 150 miles of the political subdivision, beginning with the nearest and most populated city and going to the farthest and least populated.

To: Board of Supervisors

From: William Walker, M.D., Health Services Director

Date: January 10, 2012



**Contra
Costa
County**

Subject: Unpaid Student Training Agreement #22-473-5 with Pacific Union College

RECOMMENDATION(S):

Approve and authorize the Health Services Director, or his designee, to execute, on behalf of the County, Unpaid Student Training Agreement #22-473-5 with Pacific Union College, an educational institution, to provide field instruction in the Health Services Department for its Contractor's nursing students for the period from January 1, 2012 through December 31, 2014.

FISCAL IMPACT:

No Fiscal Impact

BACKGROUND:

The purpose of this agreement is to provide Contractor's students with the opportunity to integrate academic knowledge with applied skills at progressively higher levels of performance and responsibility. Supervised fieldwork experience for students is considered to be an integral part of both educational and professional preparation. The Health Services Department can provide the requisite field education, while at the same time, benefitting from the students' services to patients.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc: D Morgan, D Gary

BACKGROUND: (CONT'D)

Approval of Unpaid Student Training Agreement #22-473-5 will allow supervised fieldwork experience for Contractor's students, with Health Services Department, through December 31, 2014.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the students will not receive supervised fieldwork experience from Health Services Department.

CHILDREN'S IMPACT STATEMENT:

NOT APPLICABLE

To: Board of Supervisors

From: Vincent L. Guise, Director of Agriculture/Weights & Measures

Date: January 10, 2012



**Contra
Costa
County**

Subject: Approve and Authorize the Agricultural Commissioner, or his designee, to sign MOU 11-sd07 with CA Dept. of Food and Agriculture

RECOMMENDATION(S):

Approve and Authorize the Agricultural Commissioner, or designee, to sign MOU 11-sd07 with CA Dept. of Food and Agriculture to pay the County \$100 for enforcement of the seed law within the county, for the period July 1, 2011 through June 30, 2012, as recommended by the Agricultural Commissioner.

FISCAL IMPACT:

This agreement provides the Agriculture Department \$100 for seed law enforcement within the County.

BACKGROUND:

As provided by Section 52323 of the Food and Agriculture Code (FAC), this Memorandum of Understanding establishes an annual cooperative agreement for enforcement of the California Seed Law between the Agricultural Commissioner and the California Department of Agriculture (CDFA).

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County

RECUSE 

Contact: Roxann Crosby, 925-646-5250

Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND: (CONT'D)

Per Section 52323, the Agricultural Commissioner agrees to maintain a compliance level on all seed in the county so that the statewide compliance is not less than eighty-five percent. In addition, the Agricultural Commissioner agrees to submit monthly reports of enforcement activities to CDFA so that CDFA can measure fulfillment of the terms of this MOU and monitor compliance to the seed law.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to sign MOU 11-sd07 will mean that the Department will not receive \$100 for their seed law enforcement.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

To: Board of Supervisors

From: Mary N. Piepho, District III Supervisor

Date: January 10, 2012



**Contra
Costa
County**

**Subject: IN THE MATTER OF MODIFYING TERM OF OFFICE OF THE KNIGHTSEN TOWN
ADVISORY COUNCIL**

RECOMMENDATION(S):

ADOPT Resolution No. 2012/26 modifying the terms of office for the Knightsen Town Advisory Council, as recommended by Supervisor Piepho.

FISCAL IMPACT:

None.

BACKGROUND:

The members of the Knightsen Community Services District Board of Directors served as the Knightsen Town Advisory Council during the period of January 1, 2011 through June 30, 2011 as well as and July 1, 2011 through December 31, 2011. The members of the Knightsen TAC and the Knightsen Community Services District (CSD) Board of Directors have expressed interest in having the elected Knightsen CSD Directors perform the Knightsen TAC functions for an additional year.

Under this resolution the Council Members shall serve a year term from January 1, 2012, to December 31, 2012.

☒ APPROVE

☐ OTHER



RECOMMENDATION OF CNTY ADMINISTRATOR



RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**



APPROVED AS RECOMMENDED



OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Jen Quallick (925) 252-4500

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Non-modification of current term.

CHILDREN'S IMPACT STATEMENT:

None.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 01/10/2012 by the following vote:

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

RECUSE: ☐



Resolution No. 2012/26

IN THE MATTER OF MODIFYING TERM OF OFFICE OF THE KNIGHTSEN TOWN ADVISORY COUNCIL

WHEREAS, pursuant to Resolution No. 94/153, the Knightsen Town Advisory Council (TAC) was created to advise the Board of Supervisors on specified matters relating to the community of Knightsen; and

WHEREAS, the Board of Supervisors in Resolution 2006/395 did amend the method of selection of members of the Municipal Advisory Councils (MACs) to determine that members shall be selected and appointed by the Board of Supervisors; and

WHEREAS, the Board of Supervisors on June 27, 2006 directed the County Administrator to prepare new resolutions for each MAC, amending the MAC membership selection and powers of authority to reflect changes approved in Resolution 2006/395; and

WHEREAS, the Board of Supervisors on December 16, 2008 directed the County Administrator to amend the establishing resolutions for each MAC to be consistent with the Board-adopted MAC policies and boundaries; and

WHEREAS, the Board of Supervisors on August 4, 2009, adopted Resolution 2009/349 amending the method of selection, territorial area, powers, and authority of the Knightsen TAC; and

WHEREAS, the Board of Supervisors on December 7, 2010, adopted Resolution 2010/576 amending the membership, term of office, eliminating provisions governing removal from office, quorum and vote necessary for action of the Knightsen TAC; and

WHEREAS, the members of the Knightsen Community Services District Board of Directors served as the Knightsen Town Advisory Council during the period of January 1, 2011 through June 30, 2011 as well as and July 1, 2011 through December 31, 2011; and

WHEREAS, the members of the Knightsen TAC and the Knightsen Community Services District (CSD) Board of Directors have expressed interest in having the elected Knightsen CSD Directors perform the Knightsen TAC functions for an additional year; and

WHEREAS, for ease of administration, it is preferable to have a single resolution governing the establishment and operation of the MAC;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS, in its capacity as governing Board of the County of Contra Costa, that:

1. Establishment of the Knightsen Town Advisory Council Pursuant to the authority granted by Section 31010 of the California Government Code, the Knightsen Town Advisory Council ("Council") is established.

2. Territorial Area The area for which the Council will serve and discharge the following duties and powers is that area contained within the boundaries indicated on the attached map marked as Exhibit A, dated July 7, 2009 (hereafter referred to as the "Knightsen community".)

3. Membership The Council shall consist of five (5) members, each of whom shall be a current elected member of the Knightsen Community Services District Board of Directors, and who shall be appointed by the Board of Supervisors, upon nomination of the District III Supervisor.

4. Term of Office The Council Members shall serve a year term from January 1, 2012, to December 31, 2012.

5. Council Duties and Powers The Council shall advise the Board of Supervisors on land-use planning matters affecting the Knightsen community and may represent the Knightsen community before the Board of Supervisors, the County Planning Commission and the Zoning Administrator on such issues as land-use, planning and zoning. The Council may also represent the Knightsen community before the Local Agency Formation Commission (LAFCO) on proposed boundary changes affecting the community.

The Council may advise the Board of Supervisors on services which are or may be provided to the Knightsen community by Contra Costa County or other local government agencies. Such services include, but are not limited to, public health, safety, welfare, public works, and planning. The Council may also provide input and reports to the Board of Supervisors, County staff or any County hearing body on issues of concern to the community.

It is understood that the Board of Supervisors is the final decision making authority with respect to issues concerning the Knightsen community and that the Council shall serve solely in an advisory capacity. Except as specified above, the Council and its individual members acting on behalf of the Council may not represent the Knightsen community to any state, other county, city, special district or school district, agency or commission, or any other organization on any matter concerning the community. In addition, the Council may not, as a body, take positions on candidates for any public office.

6. Compensation The Council Members shall serve without compensation of any kind, and the Board shall not provide funds for the payment of Council meeting stipends or reimbursement of Council members' expenses.

7. Staff and Financial Support a. Until such a time that the Board determines there is sufficient budgetary capacity, the Board shall provide no ongoing professional or clerical staff support to the Council or funds to pay for any Council's operating costs.
b. County staff will provide the Council in a timely manner with information and reports on planning matters (proposed General Plan and zoning changes, land-use permits, variance and subdivision applicants, etc.) transportation issues or projects, or any such matters which take place in, or will effect on, the Knightsen community. LAFCO staff will notify the Council of any boundary or sphere changes which may affect the Knightsen community.

8. Council Funds Any funds transferred to or received by the County for the Council shall be accepted pursuant to Resolution No. 2005/628 and only used for benefit of the Council and its area.

9. Council Establishment Not Subject to Vote The issue of establishment of the Council shall not be an election item submitted to the voters of the Knightsen community.

10. Council Operations and Procedural Rules Within the parameters of this Resolution, the Council may organize itself and operate as it determines but shall hold regular meetings at least monthly at an established time and place. The Council may develop bylaws for operation of the Council, but such bylaws must be approved by the Board of Supervisors to be effective. The Council meetings shall be conducted in accordance with the provisions of the "Brown Act" (Government Code 54950 ff.) including the pre-meeting posting of meeting calendar notices. In addition, the Council shall fully comply with the Board of Supervisors' policy concerning conflict of interest and open meetings (Resolution No. 2002/376), the Board's policy governing appointments to boards, committees, and commissions (Resolution No. 2002/377), the Board's policies for Municipal Advisory Councils (approved December 16, 2008), and the Political Reform Act (Government Code sections 81000 ff.) as applicable.

11. This resolution supersedes and replaces Resolution No. 2011/288

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Jen Quallick (925) 252-4500

ATTESTED: January 10, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc:

To: Board of Supervisors

From: Dorothy Sansoe, County Administrator

Date: January 10, 2012



**Contra
Costa
County**

Subject: Extension of Emergency Declaration Regarding Homelessness

RECOMMENDATION(S):

CONTINUE the emergency action originally taken by the Board of Supervisors on November 16, 1999 regarding the issue of homelessness in Contra Costa County.

FISCAL IMPACT:

None.

BACKGROUND:

Government Code Section 8630 required that, for a body that meets weekly, the need to continue the emergency declaration be reviewed at least every 14 days until the local emergency is terminated. In no event is the review to take place more than 21 days after the previous review.

On November 16, 1999, the Board of Supervisors declared a local emergency, pursuant to the provisions of Government Code Section 8630 on homelessness in Contra Costa County.

With the continuing high number of homeless individuals and insufficient funding available to assist in sheltering all homeless individuals and families, it is appropriate for the Board to continue the declaration of a local emergency regarding homelessness.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Lavonna Martin, 925-313-6736

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors would not be in compliance with Government Code Section 8630.

CHILDREN'S IMPACT STATEMENT:

None.

To: Board of Supervisors

From: Family and Human Services Committee

Date: January 10, 2012



**Contra
Costa
County**

Subject: FHS Referral #94 - Update on the Children's Treatment Center

RECOMMENDATION(S):

ACCEPT update and report on the history of the Children's Treatment Center from the Health Services Department, Mental Health Division, as recommended by the Family and Human Services Committee.

FISCAL IMPACT:

None - report only.

BACKGROUND:

On December 12, 2011 the Health Services Department, Mental Health Division provided an annual update on the services and sustainability of the Children's Treatment Center located in Concord. The report is attached. The Committee requested that staff forward the report to the Board of Supervisors and close the referral to the Family and Human Services Committee.

CONSEQUENCE OF NEGATIVE ACTION:

None

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Dorothy Sansoe, 925-335-1009

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

None

**COUNTY OF CONTRA COSTA
OFFICE OF THE COUNTY ADMINISTRATOR
MEMORANDUM**

DATE: December 12, 2011

TO: Family and Human Services Committee
Gayle B. Uilkema, Chair
Federal D. Glover, Vice Chair

FROM: Dorothy Sansoe
Sr. Deputy County Administrator

SUBJECT: Referral #94 – Children's Treatment Center

RECOMMENDATION

ACCEPT the report on the history of the Children's Treatment Center from the Health Services Department, Mental Health Division, and CLOSE the referral to the Committee.

BACKGROUND

The Health Services Department, Mental Health Division has been reporting to the Family and Human Services Committee regarding the services provided at the Children's Treatment Center located on Oak Grove Road in Concord since 1999. Since its opening, the Mental Health Division, along with its interagency partners, has fought to maintain services at this facility. Due to changes in the State budget and the availability of funding, this battle was lost this year. Seneca Residential and Day Treatment Center had been providing services since 2001. Seneca, closed the Residential component of the program on March 31, 2011.

The attached document is intended as a final report and provides a history of the services at the facility.

CHILDREN'S TREATMENT FACILITY Program History

1034 Oak Grove Road, Concord, CA.

11/21/2011

Tracing the history of the Children's Treatment Facility (CTF) Program planning, development, and implementation in Contra Costa County.

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Page Number	Description of Item
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HISTORICAL TIMELINE OF CTF

DATE IN TIMELINE	DESCRIPTION OF ITEM
July 1, 1994	BOS Approved Level XIV Group Home Contract with FamiliesFirst as Provider at 1034 Oak Grove Rd., Concord, CA
January 1, 2001	Mental Health issued RFP for a Community Treatment Facility at 1034 Oak Grove Rod, Concord
October 16, 2001	BOS Approved Contract with Seneca Residential Day Treatment for Community Treatment Facility Contract for \$1964,416 for 2001-2002
November 1, 2001	Board of Supervisors approved Contract with Seneca CTF for \$2,551,900 for 2002 Contract
August 5, 2003	BOS Approved Community Treatment Facility contract with Seneca for \$3,201,350 for 2003-2004
December 3, 2003	BOS Approved Community Treatment Facility Contract with Seneca Residential for \$2,793,150 for 2002-2003
July 13, 2004	BOS Approved Community Treatment Facility Contract with Seneca for \$1,438,425 for 2004-2005
December 6, 2005	BOS Approved Community Treatment Facility Contract with Seneca for 795,300 for 2005-2006
February 6, 2007	BOS Approved Community Treatment Facility Contract with Seneca for \$2,345,066 for 2007
January 8, 2008	BOS Approved Community Treatment Facility Contract for six months with Seneca for \$1,666,820 for 2008
December 9, 2008	BOS Approved Level XIV Contract with Seneca for 4,668,922 for 2008-2009
January 1, 2009	Seneca closed as a Community Treatment Facility and reopened as a Level XIV
December 8, 2009	BOS Approved Level XIV Group Home Contract with Seneca for \$4,429,440 for 2009-2010
October 8, 2010	Governor Schwarzenegger passed legislation relieving County Mental Health of AB3632 responsibility.
February 8, 2011	BOS Approved Level XIV Contract for six months with Seneca for \$935,510 - January 1, 2011 through June 30, 2011
March 31, 2011	Seneca closed its doors.

Contra Costa Behavioral Health Mental Health Services Community Treatment Facility

Overview

In 1995 Contra Costa County contracted with FamiliesFirst to provide a high Level XIV group home at a county-owned facility located at 1034 Oak Grove Road, Concord, CA. It was a collaborative effort with involvement from four participating agencies—Education, Social Services, Probation, and Mental Health. It was the first residential placement facility in Contra Costa to focus on education, and day treatment for the most challenging adolescents in our County with fiscal support from partnering agencies. Its purpose was to divert youth from alternative placements, including State Hospitals, and offer treatment in a less restrictive environment near home. The concept was innovative for its time and there was great pressure, both politically and philosophically, to support its success. However the cost of providing such a program was prohibitive within the bureaucratic structure that it existed. The funding was inadequate to support such a high-level program, especially given the staffing structure required for these high-need residents and the regulatory controls that governed its existence. After four years of struggle, Families First terminated the contract with the County on June 30, 1999.

There still existed enthusiasm for developing a treatment model that would focus on the challenging population of youth described above. State Hospitals were closing and fewer and fewer beds were available for high-end troubled teens. Treatment models such as Community Treatment Facilities (CTFs) were opening up around the state. CTF's, unlike Level XIV's featured locked containment for its residents offering them and staff a safer and more secure environment. The Departments of Mental Health and Social Services were charged with the responsibility of drafting regulations to implement the CTF statute. These Regulations were completed in June 1998. Soon after, an RFP process was undertaken by County Mental Health, and a Mental Health contract was subsequently awarded to Seneca Residential and Day Treatment Center. The Board of Supervisors approved the contract on October 16, 2001 and Seneca was open for business at the 1034 Oak Grove location in Concord on November 1, 2001.

Funding Issues

FY 2001-2002

Seneca CTF Contract Year 1

The program was funded with multiple funding streams which included Aid for Dependent Children (AFDC) from Social Services; Early Periodic Screening and Diagnostic Treatment (EPSDT) from Mental Health; and Non Public School (NPS) funds from Education. In addition to state and federal funding from the three agencies, there was also a CTF State Supplement, County Realignment funds, and income from selling beds to other Counties. The first-year budget for the entire program was over \$4 million. This paper will focus on the costs associated with the Mental Health Department only.

Within three months of opening, the 18-bed facility was fully occupied by thirteen Contra Costa youth; four Solano County clients; and one Seneca discretionary bed. The Contra Costa County Board of Supervisors approved the initial Seneca CTF mental health contract in the amount of **\$1,964,416**. Supplemental costs (costs not paid for by Medi-Cal) to the County totaled \$682,000 which included start-up costs of over \$300,000.

FY 2002-2003

Seneca CTF Contract Year 2

The Contra Costa Board of Supervisors approved the second-year CTF contract in the amount of **\$2,551,900**, a \$587,484 increase. The program was gaining local and national attention and was considered a premier program in the state. A one-year anniversary event was organized by Seneca at the Oak Grove site, which was well attended by the county's elected officials, as well as staff and Department heads from the three partner agencies.

Distinguished guests, including Mark Desaulnier, Cynthia Miller and Judge Haight, spoke glowingly of the program's dedication and commitment to the County's most troubled youth. Seneca's motto of "unconditional care" was gathering the interest of local and state officials who respectively accepted invitations to visit the program's "circle time", an on site intense therapeutic session with the kids. Visiting the program and hearing the tragic stories from youth was helpful in fortifying political support for the program's continuation; however, the program was still costing the County \$469,896 in Realignment dollars, and Health Services and the CAO's office directed the department to control costs.

FY 2003-2004

Seneca CTF Contract Year 3

The Contra Costa Board of Supervisors approved the third-year CTF contract in the amount of **\$3,201,350**, a \$647,450 increase. The County's supplement was \$426,538. Program closure was being discussed due to the expense to the County.

FY 2004-2005

Seneca CTF Contract Year 4

Negotiations to change the funding structure of the program began with Seneca and the County. Over the course of the year, occupancy was reduced from thirteen to five beds, with remaining beds being sold to other Counties. The Board of Supervisors approved a contract for **\$1,438,425**; County Supplement was \$427,050.

FY 2005-2006

Seneca CTF Contract Year 5

During the 2005/2006 contract negotiations, Health Services and the CAO's office agreed to restructure the contract terms, eliminating Seneca's rent debt of \$336,000/year to the County. In return, the County would be relieved from appropriating Realignment dollars. The Board of Supervisors approved a contract for **\$795,300**, and no Realignment dollars were used in the contract.

FY 2006-2007

July 1, 2006 – December 31, 2007

Seneca CTF Contract Year 6

Five beds proved to be inadequate for the number of adolescents in need of the placement at Seneca. Our agency partner, Social Services, had not received a COLA increase in ten years and Mental Health was providing the "patch" necessary to make providers whole. The CTF contract for 06-07 was amended twice to add funds with a final contract payment limit of **\$2,345,066**. The County supplement was \$696,465. The contract was allowed to go into its six-month extension for the purpose of negotiation a program redesign. The program closed as a CTF on December 31, 2007.

FY 2008

January 1, 2008 – June 30, 2008

Seneca Level XIV Contract Year 7

In February 2007, an RFP process was undertaken by County Mental Health to overhaul the Seneca CTF program and return it to a Level XIV group home. Seneca was the sole bidder. An extraordinary program model was designed which included collaborating agencies West Coast Children's Center, Youth Homes, and Alternative Family Services. The services included extensive assessments, step-down residential placement, and family finding. Seneca was able to treat four times the number of clients than the CTF model allowed by shortening the length of stay and offering innovative program options listed above.

A six-month contract in the amount of \$1,666,820 was approved by the Board of Supervisors on January 8th. The County supplement was \$754,600. This was the first year that Individuals with Disabilities Act (IDEA) dollars were used as a revenue budget item. SB 90, a claiming procedure for collecting Federal IDEA funds, allowed Counties to claim charges for seriously emotionally disturbed Special Education students who held an Individual Education Plan (IEP). The process of eligiblizing students for AB3632 began. The revised budget included \$200,000 in IDEA dollars, which helped to reduce County supplemental funding.

FY 2008-2009

Seneca Level XIV Contract Year 8

During this fiscal year, every child in the Seneca Level XIV program became eligible for services pursuant to AB3632, regardless of Medi-Cal status. Medi-Cal was the first payor of services, and an SB90 claim was used to collect for services that Medi-Cal did not cover. The Board of Supervisors approved a **\$4,668,922** contract payment limit for Seneca; 50% of the funding was IDEA/SB-90 Funds. On paper, there were no County dollars in the contract.

FY 2009-2010

The Board of Supervisors approved a contract in the amount of **\$4,429,440** on December 8, 2009. No county dollars were used to fund the contract. AB3632 funded \$442,000. There were no County dollars in the contract.

FY 2010-2011

On October 8, 2010 the Governor signed into law a bill that relieved Mental Health and Social Services of fiscal responsibility for AB3632 students. This action turned the responsibility for provision of mental health treatment and room and board over to Education. In Contra Costa, Education immediately fell heir to 650 students who were receiving mental health services in the Districts' Special Ed classrooms and in Residential placements in and out of state. When Education officials learned of the unit cost per child at Seneca they took immediate action and began stepping students down to lower levels of care elsewhere. While closing the program may have been eventually inevitable due to its high cost, the Governor's legislative action hastened its final demise. Seneca closed the Residential component of the program on March 31, 2011. School-based services continued until July 30.

Seneca had a closing event at the site where staff, both old and new, met to recount memories and experiences. Unlike the one-year anniversary celebration in 2002, it was a modest and somber event. The distinguished guests who spoke at *this* event were the program's committed staff whose unwavering devotion and commitment to troubled adolescents helped to make this program a premier model in the state.

Summary

In September 2011 Seneca started an intensive school-based program in Central County called Glenbrook which is devoted to high-end students stepping down from Residential placement. It is a collaborative model with Mt. Diablo School District and Mental Health with funding from Medi-Cal and Educationally Related Mental Health Services (formerly AB3632). This program offers best practices programming and provides the intense supports that these youth require.

Mental Health Services has continued to track the individuals who transitioned from Seneca's program. Some have stepped down from locked out-of-state placements; others have transitioned home and into local schools such as Glenbrook offering intensive day treatment. Two girls have entered the Juvenile Justice system and one boy is currently in Juvenile Hall.

The county facility at 1034 Oak Grove is in program development for a continuum of care for Transitional Age Youth, inclusive of residential care and early intervention to psychosis with emphasis on multi-family treatment consistent with Psychosis Intervention Early Recovery (PIERS) Model.

To: Board of Supervisors

From: David Twa, County Administrator

Date: January 10, 2012



**Contra
Costa
County**

Subject: Williams Settlement Report on Local Schools

RECOMMENDATION(S):

ACCEPT annual report on the schools identified in the Williams Settlement from the Contra Costa Office of Education as required by California Education Code section 1240(c)(2)(B), as recommended by the County Administrator.

FISCAL IMPACT:

None. Report only.

BACKGROUND:

Attached is the 2011-12 annual report on schools in Contra Costa County identified in the Williams Settlement. The Contra Costa County Office of Education collected documentation from 63 schools representing six school districts: Antioch Unified School District, Brentwood Union School District, Liberty Union High School District, Mt. Diablo Unified School District, Pittsburg Unified School District, and West Contra Costa Unified School District.

California Education Code section 1240(c)(2)(B) requires that the report be submitted to the Board of Supervisors.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☐ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES

NOES

ABSENT

ABSTAIN

RECUSE

Contact: Dorothy Sansoe, 925-335-1009

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be in compliance with the settlement agreement.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



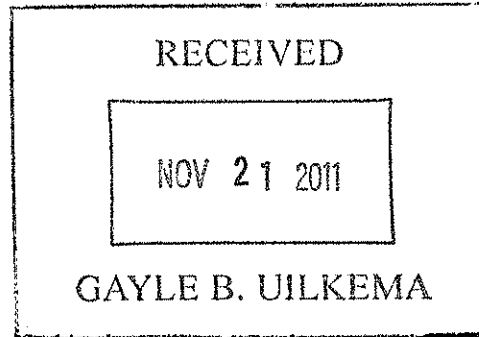
Joseph A. Ovick, Ed.D., Superintendent of Schools

77 Santa Barbara Road • Pleasant Hill, CA 94523 • (925) 942-3388

November 9, 2011

The Honorable Gayle B. Uilkema
2nd Supervisorial District
Contra Costa County Board of Supervisors
651 Pine St., Room 108A
Martinez, CA 94553

Dear Ms. Uilkema:



Enclosed is the annual report on the schools identified in the Williams Settlement within Contra Costa County for fiscal year 2011-12. The Contra Costa County Office of Education collected documentation from 63 schools in Contra Costa County representing six school districts:

- Antioch Unified School District
- Brentwood Union School District
- Liberty Union High School District
- Mt. Diablo Unified School District
- Pittsburg Unified School District
- West Contra Costa Unified School District

California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. It is the legal obligation of the Contra Costa County Superintendent of Schools to provide this information to the Contra Costa County Board of Education.

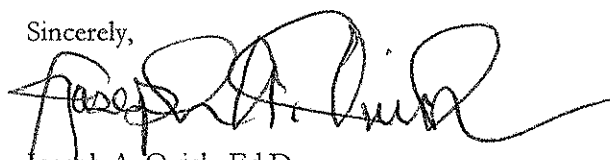
The Williams Case was a class action lawsuit filed in San Francisco County Superior Court in 2000 against the State of California and state education agencies including the California Department of Education. The basis of the lawsuit was that the agencies failed to provide public school students with equal access to instructional materials, safe and decent school facilities, and qualified teachers.

Governor Schwarzenegger settled the suit and subsequent legislation charged the County Superintendents of Schools with conducting audits of schools with Academic Performance Index ratings in deciles 1, 2, and 3 according to data from 2009. The audit team has the responsibility of meeting with school officials and reporting information. The intention is to identify areas of need and to use the funds from the Williams Settlement to address these needs.

The enclosed report represents data from those visitations in Contra Costa County that took place in Fall 2011. Teams from the Contra Costa County Office of Education visited classrooms in order to count books and check the physical condition of the schools; in addition, the CCCOE reviewed teacher credentials. Follow-up visits will be conducted in Fall 2012.

If you have any questions regarding the information in the report, please do not hesitate to contact me.

Sincerely,



Joseph A. Ovick, Ed.D.
Superintendent of Schools
Contra Costa County



October 20, 2011

Diane Gibson -Gray, President, and
Antioch USD Board of Trustees
Antioch Unified School District
P. O. Box 768
Antioch, CA 94509-1259

Dear Board President Gibson-Gray and Board of Trustees:

I would like to thank the Antioch Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2011-2012. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Carmen Dragon Elementary, August 26, 2011
- Fremont Elementary, August 30, 2011
- Jack London Elementary, September 12, 2011
- Kimball Elementary, August 30, 2011
- Marsh Elementary, August 31, 2011
- Mission Elementary, September 1, 2011
- Sutter Elementary, August 31, 2011
- Turner Elementary, September 1, 2011
- Antioch Middle, September 1, 2011
- Antioch High, September 2, 2011
- Prospects High, August 29, 2011

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible in all classrooms visited.

School Facilities:

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools’ SARCs indicated that there were no instructional material insufficiencies, yet a few outstanding facility needs that were slated to be repaired.

Teacher Misassignments and Teacher Vacancies:

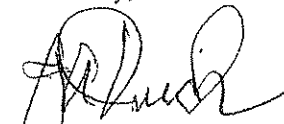
Based on last year’s report to CCTC, all misassignments were cleared in the 2010-11 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

None were reported to the CCCOE during this time period.

I very much appreciate the support of the Antioch Unified School District’s board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,



Joseph A. Ovick, Ed.D.
Superintendent of Schools
Contra Costa County

Williams Visit Report

School: Carmen Dragon Elementary

Visit Date: August 26, 2011

Facility Notes:

1. Gas Leaks
2. Interior Surfaces
 - a. Room 107, 108, 210, 212 – Boxes stored overhead,
3. Restrooms
 - a. Boys Restroom near Playground – Broken toilet
4. Roofs
 - a. Between Elevator and Office – Damaged downspout
5. Playground/School Grounds
 - a. Between Elevator and Office – Gas line pipe runs out from wall into ground. Gas line location presents impact obstruction. Site staff voiced concerns as well.
 - b. Upper Grade Playground –
 1. Graffiti on play structure
 2. Location of fire hydrant, while clearly marked, presents impact obstruction related to critical path to and from play area associated with elementary school aged children. Along with the Williams team, site staff voiced concerns and brought to the attention of the Williams team that students have been injured in this area previously.
6. Overall Rating: GOOD

Williams Visit Report

School: Fremont Elementary

Visit Date: August 30, 2011

Facility Notes:

1. Restrooms
 - a. Boys Restroom –
 1. Ceiling drywall coming down
 2. Fire alarm cover missing
2. Playground/School Grounds
 - a. Play Structure – Foundations showing around base from lack of playground material under structure
3. Overall Rating: GOOD
Team notes the campus shows signs of age but overall in decent shape

Williams Visit Report

School: Jack London Elementary

Visit Date: September 12, 2011

Facility Notes:

1. Mech/HVAC
 - a. Outside of Library – Plywood panels to repair A/C
2. Interior Surfaces
 - a. Cafeteria –
 1. Two table latches broken
 2. Three broken benches
 - b. Room P3 – Vent frames broken
 - c. Room E3, E5, F2, G2, G4, J2 – Overhead storage issues
3. Restrooms
 - a. Boys E Village – Faucet sprays
 - b. Room G4 – Broken toilet
 - c. Boys by Playground – No soap
 - d. Girls by Playground – No soap dispenser
4. Sinks/Fountains
 - a. Playground – Plate broken
5. Hazardous Materials
 - a. Room F2 – Cleaning supplies stored under sink
6. Structural Damage
 - a. Outside of J4 - Cracked, rotted molding
7. Roofs
 - a. F Village Courtyard – Graffiti on circle on roof
8. Playground/School Grounds
 - a. Playground – Holes in padded flooring
9. Windows/Doors/Gates/Fences
 - a. Room G4 – Torn window screen
10. Overall Rating: FAIR

Williams Visit Report

School: Kimball Elementary

Visit Date: August 30, 2011

Facility Notes:

1. Electrical
 - a. Room 15C – Lights out
2. Restrooms
 - a. Girls Restroom Room 10 – One light out
 - b. Restroom Room 502 – Sign missing
3. Playground/School Grounds
 - a. Playground – Cracks in sidewalks and holes next to walkway
4. Overall Rating: GOOD
Team noted that a construction project was in progress

Williams Visit Report

School: Marsh Elementary

Visit Date: August 31, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Mission Elementary

Visit Date: September 1, 2011

Facility Notes:

1. Electrical
 - a. Light(s) out in Room A3, B1, C3, D8, K1, A Wing, B and C Hallway, Library and Library Hallway
2. Interior
 - a. B Hallway – One section of baseboard is missing.
3. Overall Rating: GOOD

Williams Visit Report

School: Sutter Elementary

Visit Date: August 31, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY
Team noted campus is well kept

Williams Visit Report

School: Turner Elementary

Visit Date: September 1, 2011

Facility Notes:

1. Pest/Vermin Infestation
 - a. School Grounds – Pests living in the ivy
2. Playground/School Grounds
 - a. Courtyard – Dead tree branches near play ground and eating area
3. Overall Rating: GOOD

Williams Visit Report

School: Antioch Middle School

Visit Date: September 1, 2011

Facility Notes:

1. Electrical
 - a. Room 209 and 211 – One light out
2. Sinks/Fountains
 - a. Room 301 and 302 – Faucets loose
3. Overall Rating: GOOD

Williams Visit Report

School: Antioch High School

Visit Date: September 2, 2011

Facility Notes:

1. Interior Surfaces

- a. 300 Boys Restroom – Broken wall tiles
- b. 400 and 500 Wing – Missing ceiling tiles
- c. 600 and 700 Wing – Minor ceiling tile damage
- d. Room 603 – Ladder against cabinet
- e. Portable 8 – Peeling wall paint
- f. Portable Boys Restroom – Loose and cracked sink
- g. Portable Girls Restroom – Loose sink assembly
- h. Library – Missing ceiling tile at entry related to ongoing construction
- i. Room 1116 – Damaged wall paper
- j. Room 1118 – Cord management
- k. Girls Locker Room – Missing ceiling tile at entry
- l. Choir Room – Items stored overhead, moderate floor crack in back of classroom

2. Overall Cleanliness

- a. Room 607 – Excessive clutter throughout room
- b. 300 Boys Restroom – Dirty floors, lower tiles, and around fixtures, overall cleanliness poor
- c. Room 501, 902, 903, 904, 910, 1116, 1117, 1118 – Items stored overhead
- d. Front Parking Lot – Minor litter and debris

3. Electrical

- a. 400 Wing – Broken light covers
- b. Room 503 – Cut and exposed coax cable below TV, unsecured cord in use

4. Restrooms

- a. Boys Locker Room – Leaking flush handle

5. Sinks/Fountains

- a. Room 502 – Missing faucet handle
- b. Cafeteria – Dirty exterior drinking fountain

Williams Visit Report

6. Fire Safety

- a. Room 702 – Fire extinguisher not mounted
- b. Portable 4, 10, 11, 12 and 14 – Furniture blocking exit windows
- c. Main Arcade – Staff utility cart being charged in main corridor causing student and staff congestion during transition periods; safety issue as it relates to safe passage and travel flow during emergencies

7. Structural Damage

- a. Portable Buildings and Related Areas – Missing and damaged vent screens at skirting
- b. Portable Girls Restroom – Delaminating wood trim and paint failure (exterior); railing missing cap
- c. Room 910 – Moderate floor crack in back of classroom
- d. Library – Concrete offset located at top of steps leading to portable areas
- e. Front Parking Lot – Missing, overturned and out of place tire stops

8. Roofs

- a. Portable Buildings and Related Areas – Damaged downspouts

9. Playground/School Grounds

- a. Portable Buildings and Related Areas – Leaking water source causing algae/moss to form in sloped area; ramping a tripping hazard at portable areas
- b. West Arcade – Minor litter and debris noted, weeds on slopes

10. Windows/Doors/Gates/Fences

- a. 200 Wing – Door at student front counter not operational for egress

11. Overall Rating: GOOD

Team noted that the 700 boys' restroom was closed for repair and construction so unable to do an inspection. Team also noted that the entire facility reflects its age, however remodeling and new construction are ongoing and current.

Williams Visit Report

School: Prospect High

Visit Date: August 29, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY



October 14, 2011

Tobi Laird Benz, President and
Brentwood USD Board of Trustees
Brentwood Union School District
255 Guthrie Lane
Brentwood, CA 94513

Dear Board President Laird Benz and Board of Trustees:

I would like to thank the Brentwood Union School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the school identified in the Williams Settlement within your school district for fiscal year 2011-2012. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visit of **Marsh Creek Elementary** on August 9, 2011.

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible in all classrooms visited.

School Facilities:

There are no facility conditions that "pose an emergency or urgent threat to the health or safety of pupils or staff." Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools' SARC indicated there were no instructional material insufficiencies nor outstanding facility needs.

Teacher Misassignments and Teacher Vacancies:

Based on last year's report to CCTC, all misassignments were cleared in the 2010-11 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

None were reported to the CCCOE during this time period.

I very much appreciate the support of the Brentwood Union School District's board of trustees, the district administration, and especially the Marsh Creek Elementary staff so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Ovick', with a stylized flourish at the end.

Joseph A. Ovick, Ed.D.
Superintendent of Schools
Contra Costa County

Williams Visit Report

School: Marsh Creek Elementary

Visit Date: August 9, 2011

Facility Notes:

1. Interior Surfaces
 - a. Rm. 10 – Unsecured overhead storage, unsecured T.V. - earthquake safety
2. Restrooms
 - a. Library Wing, Boys Restroom – Urinals do not flush properly.
3. Playground/School Grounds
 - a. Rm. 25 – Raised concrete- trip/fall hazard.
4. Overall Rating: GOOD
Campus is in good repair, clean and is a positive reflection on its dedicated staff.



October 20, 2011

Holly Hartman, President and
Liberty UHSD Board of Trustees
Liberty Union High School District
20 Oak Street
Brentwood, CA 94513

Dear Board President Hartman and Board of Trustees:

I would like to thank the Liberty Union High School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the school identified in the Williams Settlement within your school district for fiscal year 2011-2012. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Supervisors and the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visit of **Independence High** on August 9, 2011.

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible in all classrooms visited.

School Facilities:

There are no facility conditions that "pose an emergency or urgent threat to the health or safety of pupils or staff." Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools' SARC indicated there were no instructional material insufficiencies nor outstanding facility needs.

Teacher Misassignments and Teacher Vacancies:

Based on last year's report to CCTC, all misassignments were cleared in the 2010-11 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

None were reported to the CCCOE during this time period.

I very much appreciate the support of the Liberty Union High School District's board of trustees, the district administration, and especially the Independence High staff so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,



Joseph A. Ovick, Ed.D.
Superintendent of Schools
Contra Costa County

Williams Visit Report

School: Independence High

Visit Date: August 9, 2011

Facility Notes:

1. Electrical
 - a. Multi-Purpose Room – Broken wall plate
2. Restrooms
 - a. Girls Restroom – Electrical hand-dryer inoperative
3. Sinks/Fountains
 - a. Main Hallway – Inoperative drinking fountain
4. Overall Rating: GOOD



October 20, 2011

Gary Eberthart, President, and
Mt. Diablo USD Board of Trustees
Mt. Diablo Unified School District
1936 Carlotta Drive
Concord, CA 94519

Dear Board President Eberhart and Board of Trustees:

I would like to thank the Mt. Diablo Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2011-2012. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCCOE) visits of the following schools:

- Bel Air Elementary on September 2, 2011
- Cambridge Elementary on September 16, 2011
- El Monte Elementary on September 19, 2011
- Fair Oaks Elementary on September 16, 2011
- Meadow Homes Elementary on September 19, 2011
- Rio Vista Elementary on September 6, 2011
- Shore Acres Elementary on September 6, 2011
- Ygnacio Valley Elementary on September 19, 2011
- El Dorado Middle School on September 29, 2011
- Oak Grove Middle on September 28, 2011
- Riverview Middle on September 26, 2011

- Mt. Diablo High on September 30, 2011
- Ygnacio Valley High on September 23, 2011

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

School Facilities:

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools’ SARCs indicated that there were no instructional material insufficiencies, yet a few outstanding facility needs that were slated to be repaired.

Teacher Misassignments and Teacher Vacancies:

Based on last year’s report to CCTC, all misassignments were cleared in the 2010-11 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

None were reported to the CCCOE during this time period.

I very much appreciate the support of the Mt. Diablo Unified School District’s board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,



Joseph A. Owick, Ed.D.
Superintendent of Schools
Contra Costa County

Williams Visit Report

School: Bel Air Elementary

Visit Date: September 2, 2011

Facility Notes:

1. Electrical
 - a. Room 7 – Light out in hallway
 - b. Room 21 – Light out
2. Overall Rating: GOOD

Williams Visit Report

School: Cambridge Elementary

Visit Date: September 16, 2011

Facility Notes:

1. Sinks/Fountains
 - a. Room 10 and 35 – Low water pressure to fountain
2. Windows/Doors/Gates/Fences
 - a. Left of Room 35 – Big opening in fence
3. Overall Rating: GOOD
Team noted that school is very clean and well-kept.

Williams Visit Report

School: El Monte Elementary School

Visit Date: September 19, 2011

Facility Notes:

1. Interior Surfaces
 - a. Multi-Purpose Cafeteria – Damaged molding
2. Restrooms
 - a. Boys Restroom Middle Wing – Leaking faucet
 - b. Boys Restroom Near Daycare – Leaking sink
3. Playground/School Grounds
 - a. Main Playground Play Structure – Graffiti
4. Overall Rating: GOOD

Williams Visit Report

School: Fair Oaks Elementary

Visit Date: September 16, 2011

Facility Notes:

1. Pest/Vermin Infestation
 - a. Behind Room 9 – Beehive
2. Overall Rating: EXEMPLARY

Williams Visit Report

School: Meadow Homes Elementary

Visit Date: September 19, 2011

Facility Notes:

1. Electrical
 - a. Room 31 – Unsecured cord in use at front of classroom
2. Overall Rating: GOOD

Williams Visit Report

School: Rio Vista Elementary

Visit Date: September 6, 2011

Facility Notes:

1. Restrooms
 - a. Girls Restroom – Low water pressure to sink
2. Overall Rating: GOOD

Williams Visit Report

School: Shore Acres Elementary

Visit Date: September 6, 2011

Facility Notes:

1. Restrooms
 - a. Boys Restroom – Urinals drain slowly, water faucet not working
 - b. Girls Restroom – Toilet not flushing
2. Sinks/Fountains
 - a. Room 10 – Faucet leaking, low water pressure to drinking fountain
3. Overall Rating: GOOD

Williams Visit Report

School: Ygnacio Valley Elementary School

Visit Date: September 19, 2011

Facility Notes:

1. Electrical
 - a. Cafeteria -- Lights out
2. Overall Rating: GOOD

Williams Visit Report

School: El Dorado Middle School

Visit Date: September 29, 2011

Facility Notes:

1. Mech/HVAC
 - a. Room P-1, P-2, P-3, P-6, P-7, POD Center – Room temperature high, no air conditioning
 - b. Room D-6, D-7 – Broken vent cover
2. Sewer
 - a. Boys Locker Room, Girls Restroom Multi-Purpose – Stagnant air, odor issue, poor air flow
 - b. Girls Restroom Multi-Purpose – Floor drain
3. Interior Surfaces
 - a. Room D-3 – Clutter in corner of classroom
 - b. Room S-2 – Missing pencil sharpener cover
 - c. Girls Locker Room – Locker doors missing
4. Overall Cleanliness
 - a. Boys and Girls Restrooms A-Wing – Floor and flush valve assemblies reflect cleanliness issue
 - b. H-1/ H-2 Computer Lab – Carpet area and edges unkept
 - c. Boys and Girls Restroom Multi-Purpose – Cleanliness issues
5. Pest/Vermin Infestation
 - a. A-Wing, C-Wing, D-Wing – Bird nesting material located in exterior conduit runs
6. Electrical
 - a. Room D-3 – Minor cord management issue, loose light lens
 - b. Room E-3 – Light out
7. Restrooms
 - a. Girls Restroom A-wing – Inoperative flush valve
8. Sinks/Fountains
 - a. Room B-3 – Missing hole cover at sink, debris under sink
 - b. Room E-2 – Missing faucet assembly

Williams Visit Report

9. Fire Safety

- a. POD Center – Desks lined hallway exit, exit sign damaged

10. Playground/School Grounds

- a. A-Wing – Storm drain offset with concrete damage
- b. A-Wing, C-Wing, D-Wing, E-Wing, F-Wing, G-Wing, H-Wing, P-Wing, S-Wing, M-Wing, Boys and Girls Restrooms Black Top, Playfields and Grounds – Minor weeds and litter
- c. F-Wing, P-Wing – Overgrown shrubs
- d. Playfields and Grounds – Irrigation coverage poor; landscape and hardscape transitions have elevation offsets throughout campus; general landscape/grounds reflect low staffing levels

11. Windows/Doors/Gates/Fences

- a. Vinyl slats and fencing fabric around HVAC units have sharp wire exposed

12. Overall Rating: GOOD

Williams Visit Report

School: Oak Grove Middle School

Visit Date: September 28, 2011

Facility Notes:

1. Mech/HVAC
 - a. Room A-4, B-5, C-5 – Broken heater vent(s)
 - b. Room A-4, D-8 – Trash inside heater vent
2. Interior Surfaces
 - a. Room A-2, A-3, A-4, A-5, A-6, A-7, A-8, B-3, B-4, B-5, B-6, B-7, C-5, C-6, D-1, D-2, D-4, D-9, Library – Loose ceiling tiles
 - b. Room B-3, B-4, B-5, B-6, B-7, C-5, C-6, D-4, D-9, Library – Damaged ceiling tiles
 - c. Room A-4, A-7, B-4, C-5, D-9, F-7 – Overhead storage issues
 - d. Room A-5, A-6 – Damaged floor tiles
 - e. Room A-6 – Damaged ceiling
 - f. Room B-7 – Stained ceiling tiles
 - g. Room C-6 – Plywood covering sink
 - h. Room D-1 – Clutter in corner of room
 - i. Room E-4 – Ceiling stains
 - j. Multi-Purpose Room – Ladder in gym
 - k. Boys Locker Room – Top of locker surface damaged, exit sign covers dirty
3. Overall Cleanliness
 - a. Ball Fields – Litter/trash cans overflowing
4. Electrical
 - a. A-Wing Area – Damaged exterior light covers
 - b. Room A-2, A-3, A-4, A-5, A-6, A-7, A-8, B-5, B-6, D-1, D-8, Library – Loose light lens
 - c. Room A-2, A-4, B-4, C-5, D-1, E-3, E-4, F-2, F-3, F-6 – Cord management issues
 - d. Room B-5, Room E-3, Girls Locker Room – Light(s) out
 - e. F-Wing Area – Missing exterior light covers

Williams Visit Report

5. Restrooms
 - a. Boys and Girls Restroom D-Wing – Cleanliness issues
 - b. Girls Restroom Cafeteria – Tiles cracked in back of toilets
 - c. Boys Restroom D-Wing – Damaged and cracked urinal
 - d. Girls Restroom D-Wing – Cracked tiles along base of toilet fixtures
6. Sinks/Fountains
 - a. Room A-2 – Faucet dripping
 - b. B Wing Area – Drinking fountain handle missing and inoperable
 - c. Room B-4 – Loose faucet
7. Fire Safety
 - a. Cafeteria, Multi-Purpose Room – Damaged exit sign and cover(s)
8. Hazardous Materials
 - a. Room A-2, A-6, B-3, B-7, D-1, D-9 – Chemical(s) stored under sink
9. Structural Damage
 - a. F-Wing Area – Stucco damage
10. Roofs
 - a. E-Wing Buildings – Down spouts in disrepair
11. Playground/School Grounds
 - a. A-Wing Area – Leaking hose bib, leaking backflow device in parking area; offset elevations at backflow area, paver/patio area and along A-Wing perimeter; loose perimeter boards at paver patio, landscape irrigation disrepair
 - b. B-Wing Area – Walkway offset elevations at B-Wing lawn area
 - c. C-Wing – Walkway offset elevations at C-Wing lawn area, missing 4”- 5” utility cover
 - d. E-Wing Area – Elevation offsets – tripping hazard
 - e. Multi-Purpose Room – Roots lifting asphalt on the north side
 - f. Ball Fields – Fields in disrepair, irrigation coverage poor, weed control issues, offset elevation around irrigation heads creating tripping hazards, infields not leveled and/or dragged
12. Overall Rating: FAIR
Team noted basketball courts under construction.

Williams Visit Report

School: Riverview Middle School

Visit Date: September 26, 2011

Facility Notes:

1. Sinks/Fountains
 - a. Room 303 – One sink has no water
2. Overall Rating: EXEMPLARY

Williams Visit Report

School: Mt. Diablo High School

Visit Date: September 30, 2011

Facility Notes:

1. Interior Surfaces
 - a. Art Building – Lockers reflect age/disrepair
 - b. Boys Restroom S-Wing, Boys Restroom Science – Grout affected by graffiti
 - c. Girls Restroom Academic – Broken toilet paper dispenser
 - d. English – Minor graffiti
 - e. Commercial – Hallways in need of paint
 - f. Kramer Gym – Broken plaque display board, damaged ceiling integrity
 - g. Small gym – Clock cover missing or damaged
 - h. Girls Locker Room – Peeling paint on ceiling
2. Electrical
 - a. Girls Restroom Art Building – Light out
 - b. Academic – Light cover broken, loose or missing in stairwell
 - c. English – Entry light
 - d. Quad Area – Electrical plug broken, missing weatherproof cover
3. Restrooms
 - a. Girls Restroom S-Wing – Leaking flush valve
 - b. Boys Restroom Gym – Leaking air gap assembly at urinal
 - c. Girls Restroom Gym – Leaking air gap assembly at toilet
4. Sinks/Fountains
 - a. Football Track – Drinking fountain not working
 - b. Dance – Drinking fountain not draining
5. Structural Damage
 - a. Library – Wooden benches loose, worn and with splinters
6. Roofs
 - a. S-Wing – Loose gutter trim in back of shop, gutters with seasonal debris

Williams Visit Report

- b. Serendipity – Gutters with seasonal debris
 - c. Music – Down spout damaged on north side in front of entry
7. Playground/School Grounds
- a. Romaine Hall – Trip fall elevation offset in front of and in back of hall
 - b. Quad Area – Irrigation coverage issues, dislodged sprinkler rotor assembly
 - c. Kramer Gym, Weight Room Building – Weeds and litter noted
 - d. Dance, Soccer Fields, Football Track, Baseball Field, Tennis Courts, Asphalt Areas – Weeds and litter at fence lines
 - e. Football Track – Missing cover left of bleachers
 - f. Baseball Field, Football Track, Tennis Courts – Irrigation coverage issues
8. Overall Rating: GOOD

Williams Visit Report

School: Ygnacio Valley High School

Visit Date: September 23, 2011

Facility Notes:

1. Mech/HVAC
 - a. Room 311, 702 – Poor air flow, very hot and stuffy in classrooms
2. Interior Surfaces
 - a. Room 702 – Ceiling tiles loose
3. Electrical
 - a. Cafeteria – Four lights out
 - b. Boys Locker Room – One light out, one diffuser broken at entrance
 - c. Room 104 – Unsecured cord used in teacher station
 - d. Room 203, 205, 309, 311, 602, 805, IC7, – Cord tripping hazard
 - e. Room 309 – Ballast failing, humming
 - f. Room 311 – Power strip hanging mid-air
 - g. Room 403 – Light switch broken
 - h. Room 205, 410, 603 – Two lights out
 - i. Room 702 – Diffuser falling
4. Sinks/Fountains
 - a. Room 102 – Rusty sinks, no paper towels in one dispenser
 - b. Room 106 – Moldy sink, leaking faucet, loose plumbing
 - c. Room 107 – Loose faucets, one sink faucet not working
5. Hazardous Materials
 - a. Room 101, 108 – Hazardous materials stored under the sink
6. Playground/School Grounds
 - a. General Site – Tripping hazard at front of gymnasium
7. Overall Rating: FAIR



Joseph A. Ovick, Ed.D., Superintendent of Schools

77 Santa Barbara Road • Pleasant Hill, CA 94523 • (925) 942-3388

October 20, 2011

William Wong, President, and
Pittsburg USD Board of Trustees
Pittsburg Unified School District
2000 Railroad Avenue
Pittsburg, CA 94565

Dear Board President Wong and Board of Trustees:

I would like to thank the Pittsburg Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2011-2012. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCCOE) visits of the following schools:

- Foothill Elementary, August 30, 2011
- Highlands Elementary, August 30, 2011
- Marina Vista Elementary, August 31, 2011
- Parkside Elementary, August 31, 2011
- Stoneman Elementary, August 29, 2011
- Willow Cover Elementary, September 2, 2011
- Rancho Medanos Jr. High, September 6, 2011
- Pittsburg High, September 8, 2011

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible in all classrooms visited.

School Facilities:

There are no facility conditions that "pose an emergency or urgent threat to the health or safety of pupils or staff." Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools' SARCs indicated that there were no instructional material insufficiencies, yet a few outstanding facility needs that were slated to be repaired.

Teacher Misassignments and Teacher Vacancies:

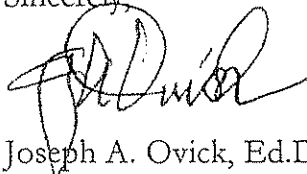
Based on last year's report to CCTC, all misassignments were cleared in the 2010-11 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

None were reported to the CCCOE during this time period.

I very much appreciate the support of the Pittsburg Unified School District's board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,



Joseph A. Ovick, Ed.D.
Superintendent of Schools
Contra Costa County

Williams Visit Report

School: Foothill Elementary

Visit Date: August 30, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room K2 and A3 – Ceiling tiles damaged
2. Overall Rating: GOOD

Williams Visit Report

School: Highlands Elementary

Visit Date: August 30, 2011

Facility Notes:

1. Interior Surfaces
 - a. Across from Room 34 – Tiles missing
2. Electrical
 - a. Room 11 and 15 – Unsecured power strip in use
3. Restrooms
 - a. Boys Restroom Library – Linoleum seam separating
4. Overall Rating: GOOD

Williams Visit Report

School: Marina Vista Elementary

Visit Date: August 31, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Parkside Elementary

Visit Date: August 31, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY
Team noted campus was very clean

Williams Visit Report

School: Stoneman Elementary

Visit Date: August 29, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 102, 503 – Storage on top of bookshelves
 - b. Room 205 – Storage on top of cabinets
2. Electrical
 - a. Room 205 – Extension cord in use-trip hazard
3. Restrooms
 - a. Upper Girls Restroom – Approximately two square feet of floor tiles missing
4. Sinks/Fountains
 - a. Room 103 – Low water pressure
5. Fire Safety
 - a. Room 103 – Exit blocked
 - b. Room 508 – Emergency exit blocked by computer tables
6. Overall Rating: GOOD

Williams Visit Report

School: Willow Cove Elementary

Visit Date: September 2, 2011

Facility Notes:

1. Interior Surfaces
 - a. Cafeteria – Cover to top step of stage broken
 - b. Room 16, 26 and 30 –Unsecured power cord in use
 - c. Room 23 – Ceiling tile damaged
2. Electrical
 - a. Room 10 – One light out
3. Overall Rating: GOOD
Team noted that covers for the cords have been ordered.

Williams Visit Report

School: Ranchos Medanos Middle School

Visit Date: September 6, 2011

Facility Notes:

1. Interior Surfaces
 - a. Gymnasium – Ripped padding on one panel
2. Electrical
 - a. Boys Locker Room – Light out in foyer
3. Restrooms
 - a. Restrooms – Some hand dryers not working
4. Sinks/Fountains
 - a. Lower Boys Restroom – Faucet loose or not working properly
5. Fire Safety
 - a. P3 and others – Blocked window exits with tables and bookshelves
6. School Grounds
 - a. Eating Area – Bird feces and tripping hazards
7. Overall Rating: GOOD

Williams Visit Report

School: Pittsburgh High

Visit Date: September 8, 2011

Facility Notes:

1. Mech/HVAC
 - a. Boys and Girls Gym – HVAC inoperative
2. Interior Surfaces
 - a. Weight Room, Girls Gym, Portable 315, 316, 317, Room F 101 – Ceiling tiles stained, missing and/or damaged
 - b. Boys Locker Room – Privacy panel not mounted in shower stall
 - c. Girls (Visitors) Team Room – Missing wall cabinet, exposed wall
 - d. North Campus Football Facility – Clutter in all areas, dirty unkept surfaces
 - e. Portable 316 – Dirty carpet and wall
 - f. North Campus Building/Area – Wall surfaces dirty, peeling paint
 - g. North Campus Building Room 206, 212 – Cluttered and missing floor tiles
 - h. North Campus Building Room 206, 225 – Overhead storage issues
 - i. North Campus Building Room 206, 207, 225 – Unsecured bookcases
 - j. North Campus Building Room 225 – Unsecured TV
 - k. Room F 108 – Broken cabinet at front sink
 - l. Room F 203 – Two broken desks
3. Overall Cleanliness
 - a. North Campus Football Facility, North Campus Building/Area – Cleanliness issues
 - b. Portable 315, 316, North Campus Building Room 206, 212 – Poor custodial and janitorial care and maintenance
4. Electrical
 - a. Weight Room, Boys (Visitor) Team Room, Portable 315, North Campus Building Room 206, 212 – Lights out
 - b. Boys Locker Room – Exterior light out, conduit cover missing in back of building in two places
 - c. Boys and Girls Gym – Exposed thermostat wires and conduits, light fixtures damaged and out
 - d. Library – Light cover missing, camera wiring hanging loosely from ceiling
 - e. North Campus Football Facility – Missing and damaged light covers and lights

Williams Visit Report

- f. Room F 111 – Electrical and alarm issues, teacher has facility use issues related to the functionality of many aspects of the classroom

5. Restrooms

- a. Boys B Wing 200 – Loose toilet seats
- b. Girls B Wing 200 – Loose toilet seats
- c. Boys F Wing 100 – Graffiti on mirrors
- d. Girls F Wing 100 – Graffiti on mirrors
- e. Boys G Wing 100 – Graffiti on mirrors
- f. Girls G Wing 100 – Damaged wall, graffiti on mirrors
- g. Boys Gym – Wall tile and floor surfaces dirty, odor and cleanliness issues
- h. Girls Gym – Wall tile and floor surfaces dirty, odor and cleanliness issues, damaged and/or missing door
- i. North Campus Football Facility – Restroom door missing
- j. Portable and North Campus Building Restrooms – No exhaust, odors; all surfaces poorly maintained - poor custodial/janitorial along with maintenance; inoperable sinks and toilets – low or not water pressure; damaged walls behind toilets and to the ceilings; signs of roof leaks
- k. North Campus Building – Missing stall door

6. Sinks/Fountains

- a. Boys Gym Lobby, Room F 111 – Drinking fountain inoperable

7. Fire Safety

- a. Girls Gym – Blocked exit
- b. F and G Wing 200 West Side – Damaged emergency evacuation placard
- c. Portable 316 – Emergency window release latch blocked

8. Structural Damage

- a. Girls Gym – Damaged step thresholds at exit
- b. North Campus Football Facility - Wall damage in back of toilet and

9. Roofs

- a. Boys Locker Room – Downspout and gutter damage in back of building
- b. Portable 315, 316, North Campus Building/Area – Signs of roof leaks and damage

10. Playground/School Grounds

- a. North Campus Building/Area – Litter unchecked, tables upside down and tossed about, tables damaged; Area in need of maintenance, various trip/fall elevation offsets

Williams Visit Report

11. Windows/Doors/Gates/Fences

- a. Boys Gym – Broken windows in front lobby doors and exterior west side
- b. North Campus Building Room 206, 207 – Dirty windows
- c. Football Field – Damaged cyclone fence fabric near entry

12. Overall Rating: GOOD



October 20, 2011

Charles Ramsey, President, and
West Contra Costa USD Board of Trustees
West Contra Costa Unified School District
1108 Bissell Avenue
Richmond, CA 94801

Dear Board President Ramsey and Board of Trustees:

I would like to thank the West Contra Costa Unified School District for its cooperation and thoroughness in conducting the required review of instructional materials and facilities for schools identified in the Williams Settlement, for providing the required information within the timelines, and for meeting the compliance requirements of the Williams Settlement Site Visits.

Enclosed is the annual report on the schools identified in the Williams Settlement within your school district for fiscal year 2011-2012. California Education Code section 1240(c)(2)(B) requires that schools identified in the Williams Settlement in our county be visited within the first four weeks of school, that noted areas be reviewed, and that a report be submitted to you and your governing board for inclusion at a regularly scheduled November board meeting. A complete report on all the Williams visitations in Contra Costa County has also been submitted to the County Board of Education as required by law.

This report contains the results of the Contra Costa County Office of Education (CCCOE) visits of the following schools:

- Bayview Elementary on September 14, 2011
- Chavez Elementary on September 13, 2011
- Collins Elementary on August 26, 2011
- Dover Elementary on September 7, 2011
- Downer Elementary on September 7, 2011
- Grant Elementary on September 13, 2011
- Harding Elementary on September 7, 2011
- Highlands Elementary on September 12, 2011
- King Elementary on August 29, 2011
- Lake Elementary on September 15, 2011

- Lincoln Elementary on September 14, 2011
- Mira Vista Elementary/Middle on September 15, 2011
- Nystrom Elementary on August 29, 2011
- Peres Elementary on September 7, 2011
- Shannon Elementary on August 26, 2011
- Stege Elementary on September 8, 2011
- Tara Hills Elementary on September 8, 2011
- Verde Elementary on September 15, 2011
- Wilson Elementary on September 12, 2011
- Crespi Jr. High on September 14, 2011
- Helms Middle on August 30, 2011
- Lovonya DeJean Middle on September 21, 2011
- Pinole Middle on September 22, 2011
- Portola Middle on September 27, 2011
- De Anza High on September 20, 2011
- El Cerrito High on September 9, 2011
- Kennedy High on September 13, 2011
- Pinole Valley High on September 16, 2011
- Richmond High on September 19, 2011

I have attached further documentation for your review; however, the following are some highlights from the report:

Instructional Materials:

There were sufficient, district adopted, standards-aligned textbooks or instructional materials visible and/or documented in all classrooms visited.

School Facilities:

There are no facility conditions that “pose an emergency or urgent threat to the health or safety of pupils or staff.” Attached, however, is a listing of areas the CCCOE Williams Settlement Visitation Team recommended should receive attention in a timely manner.

School Accountability Report Card (SARC):

The schools’ SARCs indicated that there were no instructional material insufficiencies, yet there are outstanding facility needs that were slated to be repaired.

Teacher Misassignments and Teacher Vacancies:

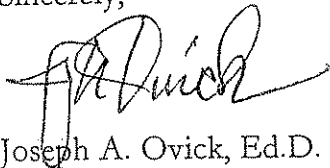
Based on last year’s report to CCTC, all misassignments were cleared in the 2010-11 school year. Subsequent quarterly reports will include any misassignments and vacancies identified in the current year.

Uniform Complaints:

One facility complaint was reported to the CCCOE during this time period.

I very much appreciate the support of the West Contra Costa Unified School District's board of trustees, the district administration, and especially the staff of the schools that were visited so that the directives of the Williams Settlement could be implemented. A common goal for all of us is to ensure that each of our students has the necessary materials to learn, a safe place to study, and qualified teachers. Thank you for the work you have done for the students of your district.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Ovick", written over a horizontal line.

Joseph A. Ovick, Ed.D.
Superintendent of Schools
Contra Costa County

Williams Visit Report

School: Bayview Elementary

Visit Date: September 14, 2011

Facility Notes:

1. Electrical
 - a. Room M2 – Light cover missing
2. Sinks/Fountains
 - a. Room C8 – Water fountain not working
 - b. Library – Faucet loose
3. Playground/School Grounds
 - a. Primary Playground – Play structure with chipped paint and broken steps to slide, rubber separating from metal on climbing discs, mats are raised – tripping hazard
 - b. Upper Grade Playground – Play structure with loose bolts, missing a connector, holes in matting
 - c. School Grounds – C Wing – Bench has peeling paint; common area courtyard lower portions of the walls with chipped paint
4. Overall Rating: GOOD

Williams Visit Report

School: Chavez Elementary

Visit Date: September 13, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Collins Elementary

Visit Date: August 26, 2011

Facility Notes:

1. Interior Surfaces
 - a. Cafeteria – Ceiling tiles missing
 - b. Room 19, 35 – Unsecured storage cabinet
2. Electrical
 - a. Outside Room 16 – Rust on electrical box
 - b. Cafeteria – Electrical plate missing
 - c. Computer Lab – Unsecured wires near sink
 - d. Library – Light diffuser missing
3. Restrooms
 - a. Boys Restroom Preschool – Ceiling tiles loose and missing, worn paint on ramp
 - b. Boys Restroom Cafeteria – Hole over mirror, broken tiles
 - c. Boys Restroom by Office – Window paint peeling
 - d. Girls Restroom 2nd Grade Wing – Push button faucet working poorly
 - e. Girls Restroom Cafeteria – Low water pressure to toilet and flushing poorly
4. Playground/School Grounds
 - a. Playground – Asphalt cracked
5. Windows/Doors/Gates/Fences
 - a. Outside Room 16 – Dry rot around windows
6. Overall Rating: FAIR

Williams Visit Report

School: Dover Elementary

Visit Date: September 7, 2011

Facility Notes:

1. Overall Cleanliness
 - a. Room 133 – Empty compost container under sink – pest attraction
2. Restrooms
 - a. Girls Restroom K Building – Leaking toilet second stall
 - b. Boys and Girls Restroom Portable – Doors do not close automatically
3. Overall Rating: GOOD

Williams Visit Report

School: Downer Elementary

Visit Date: September 7, 2011

Facility Notes:

1. Interior Surfaces
 - a. Computer Lab – Unsecured bookshelf
 - b. Multi-Purpose Room – Missing cover for volleyball pole in floor – tripping hazard
2. Electrical
 - a. Room 210 – Two lights out
 - b. Stairwell 1 – Light out
3. Restrooms
 - a. Room 129 –
 1. Paint peeling on toilet stall wall
 2. Curtains used in place of stall doors on single stall
 - b. Boys Restroom First Floor Main Building – Bad odor, light not working
4. Overall Rating: GOOD

Williams Visit Report

School: Grant Elementary

Visit Date: September 13, 2011

Facility Notes:

1. Overall Cleanliness
 - a. Office Wall Mural – Graffiti on back office wall mural
2. Windows/Doors/Gates/Fences
 - a. Room 29 – Back exit door does not close properly
 - b. Portables 19 - 22 – Some fences in between units were open with access to the alley
3. Overall Rating: GOOD

Williams Visit Report

School: Harding Elementary

Visit Date: September 7, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Highland Elementary

Visit Date: September 12, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 7 – Unsecured bookcases
 - b. Room 26 – Excess items stacked on tall shelves
 - c. Main Hallway – Stained and missing ceiling tiles
 - d. Cafeteria – Holes in wall above two doors
 - e. Library – Carpet seam unraveling
2. Overall Cleanliness
 - a. Excessive spider webs and dust through out the school
3. Electrical
 - a. Room 1, Computer Room – Lights missing
4. Restrooms
 - a. Girls Restroom Hallway – Toilet flushes slowly
 - b. Girls Restroom Cafeteria – Loose ceiling tiles
 - c. Boys Restroom Outside of Main Hallway – First urinal leaking from the top, water flow to third urinal is poor
5. Playground/School Grounds
 - a. Outside Main Hallway – Exterior wall damaged near new fountain, painted benches damaged
6. Windows/Doors/Gates/Fences
 - a. Computer Room – Protruding door stop
7. Overall Rating: FAIR

Williams Visit Report

School: Martin Luther King Elementary

Visit Date: August 29, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Lake Elementary

Visit Date: September 15, 2011

Facility Notes:

1. Interior Surfaces
 - a. Loose ceiling tiles in Room 2, 3, 5, 8, 9, 17, 22 and multiple hallways
 - b. Room 17– Hole in wall where old clock was located
 - c. Multi-Purpose Room – Lower portions of walls with worn paint
2. Restrooms
 - a. Boys Restroom Upper Grades – Faucet not working
 - b. Boys Restroom in Multipurpose Room and Portable Restrooms- Loose ceiling tiles
3. Playground/School Grounds
 - a. School Grounds – Outside of girls restroom upper grades – broken bench, raised asphalt/concrete – tripping hazard
4. Windows/Doors/Gates/Fences
 - a. Room 3, 5 – Dry rot on frame of outside door
 - b. Multi-Purpose Room – Loose hinges on exit door
5. Overall Rating: FAIR

Williams Visit Report

School: Lincoln Elementary

Visit Date: September 14, 2011

Facility Notes:

1. Restrooms
 - a. Boys Restroom – Broken or missing door stop
 - b. Girls Restroom – Peeling paint
2. Overall Rating: GOOD

Williams Visit Report

School: Mira Vista Elementary/Middle School

Visit Date: September 15, 2011

Facility Notes:

1. Electrical
 - a. Multi-Use Room – Wheelchair lift not operating
2. Restrooms
 - a. Room 1 – Loose toilet seat
 - b. Boys 3RD Wing – Panel door binding
3. Structural Damage
 - a. Room 7 – Concrete entrance ramp cracked and loose
4. Playground/School Grounds
 - a. Playground Equipment – Sharp edges on playground equipment
5. Windows/Doors/Gates/Fences
 - a. Grounds – Fencing along the south stairs to upper level damaged
6. Overall Rating: GOOD

Williams Visit Report

School: Nystrom Elementary

Visit Date: August 29, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 4A, Cafeteria – Ceiling tiles missing
2. Restrooms
 - a. Outside Restrooms near Playground – Boys Restroom locked due to repairs
3. Roofs
 - a. Outside Kindergarten Play Area – Gutters rusted and damaged
4. Playground/School Grounds
 - a. Main Playground – Wire exposed from rubber matting- tripping hazard or injury
 - b. Outside of Building – Cosmetic damage noted to outside of building (not structural)
5. Overall Rating: GOOD

Team noted that modernization of the campus is scheduled for the summer of 2012. Several of the buildings will be demolished at that time. Several other buildings are scheduled for demolition in November/December 2011.

Williams Visit Report

School: Peres Elementary

Visit Date: September 7, 2011

Facility Notes:

1. Interior Surfaces
 - a. Library – Broken chair
2. Electrical
 - a. Multi-Purpose Room – Elevator not working
3. Overall Rating: GOOD

Williams Visit Report

School: Shannon Elementary

Visit Date: August 26, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 10 – Cabinet hinge works poorly
 - b. Room 14 – Nails in wall
 - c. Cafeteria – Loose ceiling tiles
2. Electrical
 - a. Room 5, 10, 12, 14 – Light diffuser(s) missing
3. Restrooms
 - a. Boys Room 5 – Urinals drain poorly
 - b. Girls Room 5 – Middle toilet draining poorly
 - c. Boys Room 8 – Urinals drain poorly and overflowing
 - d. Room 14 – Drinking fountain has low water pressure
4. Roofs
 - a. Room 8 – Evidence of possible roof leak
5. Playground/School Grounds
 - a. Metal Play Structure – Beams around area with exposed wood (splinters), screws, peeling paint
6. Overall Rating: FAIR

Williams Visit Report

School: Stege Elementary

Visit Date: September 8, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Tara Hills Elementary

Visit Date: September 8, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room N3 – Original location of projector screen in disrepair
 - b. Room N4 – Worn paint to front classroom wall
 - c. Room I3 – Back cabinet veneer coming off
2. Overall Cleanliness
 - a. N Wing Outside – Pigeon droppings noted, worn paint to back wall of building
3. Structural Damage
 - a. Exterior of School Buildings – Protruding beams in eaves are rotting
4. Playground/School Grounds
 - a. Play Structure – Mats under play ground structure damaged
 - b. Parking Lot – Poor traffic flow- Traffic lines are not visible, hazard to student safety
5. Overall Rating: FAIR

Williams Visit Report

School: Verde Elementary

Visit Date: September 15, 2011

Facility Notes:

1. Overall Rating: EXEMPLARY

Williams Visit Report

School: Wilson Elementary

Visit Date: September 12, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room K2 – Wood trim on wall chipped and peeling
 - b. Room 19 – Stained ceiling tiles
 - c. Multi-Use Room – Chipped paint
2. Sinks/Fountains
 - a. Computer Room – Rusty sink
3. Playground/School Grounds
 - a. Room K2 – Holes in playground mat, graffiti on playground wall
4. Windows/Doors/Gates/Fences
 - a. Multi-Use Room – Exit door does not shut properly, torn screens
 - b. Overall School Buildings – Chipped paint around windows and sills
5. Overall Rating: GOOD

Williams Visit Report

School: Crespi Middle School

Visit Date: September 14, 2011

Facility Notes:

1. Electrical
 - a. Room 100, 102 – Light out
 - b. Room 102 – Diffuser loose
 - c. Room 203 – Three lights out
2. Overall Rating: GOOD

Team noted that the boys and girls locker rooms were under construction.

Williams Visit Report

School: Helms Middle School

Visit Date: August 30, 2011

Facility Notes:

1. Interior Surfaces
 - a. Gymnasium - Padding missing on corner near girls restroom
 - b. Building C-2 Room 113 – Cabinet broken
 - c. Building C-2 Room 208 – Cabinet pull broken
2. Windows/Doors/Gates/Fences
 - a. Building C-2 Room 113 – Broken blinds
3. Overall Rating: GOOD

Williams Visit Report

School: Lovonya DeJean Middle School

Visit Date: September 21, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room C101 – Teacher's cabinet drawer broken
 - b. Room C103 - Wall with window dirty and worn
 - c. Room C203 – Wall by door dirty and worn
2. Restrooms
 - a. Girls Restroom B108 – Holes in walls, partitions loose
 - b. Boys Restroom C109 – Holes in wall
 - c. Girls Restroom D108 – Hole behind partition door, light out
 - d. Boys Restroom E121 – Vent on door rusty, doorstop missing, worn paint
3. Sinks/Fountains
 - a. Library – Water fountain not working
4. Windows/Doors/Gates/Fences
 - a. Room C103 – Doorstop missing
5. Overall Rating: GOOD

Williams Visit Report

School: Pinole Middle School

Visit Date: September 22, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room P44, P45 – Torn wall panels
 - b. Room B17 – Sliding whiteboard is off the track
 - c. Room B20 – Tall unsecured cabinet – earthquake hazard
2. Electrical
 - a. Room P45 – Broken light switch cover
 - b. Room B SL1 – Light out
3. Restrooms
 - a. Boys and Girls Restrooms by RSP4, Boys and Girls Restrooms by Room 15, Boys and Girls Locker Room – Toilet seats loose
 - b. Girls Restroom by Lab 2 – First toilet does not flush properly, plumbing and Sloan valve loose
4. Sinks/Fountains
 - a. Room B SL1 – One faucet broken, two faucets turned off
5. Overall Rating: GOOD
Per Luis Freese, school is moving out of portables 44 and 45 in November 2011. Repairs not done.

Williams Visit Report

School: Portola Middle School

Visit Date: September 27, 2011

Facility Notes:

1. Structural Damage
 - a. Room 32 – Tripping hazard at ramp
2. Overall Rating: EXEMPLARY

Williams Visit Report

School: De Anza High School

Visit Date: September 20, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 5 – Unsecured cabinet, cellotex panel torn
 - b. Café – Loose floor tile
2. Electrical
 - a. Room 109, 110, 202, 203, 205, 251, 258, 259, 356, 357, 359, 360, 402 – Diffusers missing
3. Overall Rating: GOOD

Williams Visit Report

School: El Cerrito High

Visit Date: September 9, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room C105 – Baseboard loose
2. Electrical
 - a. Room B204 – Lights out and flickering
 - b. Room C105 – Electrical receptacle not working
3. Restrooms
 - a. Restrooms Girls Restroom D Wing 1st Floor – Door stop missing and door handle created wall damage
4. Overall Rating: GOOD

Williams Visit Report

School: Kennedy High School

Visit Date: September 13, 2011

Facility Notes:

1. Interior Surfaces
 - a. Room 122, 220 – Walls dirty or in disrepair
 - b. Room 403, 404, 405, 407 – Baseboard missing
 - c. Boys Locker Room – Walls dirty or in disrepair
 - d. Girls Locker Room – Broken ceramic tile base
2. Windows/Doors/Gates/Fences
 - a. Boys Locker Room – Locker doors broken
3. Overall Rating: GOOD

Williams Visit Report

School: Pinole Valley High School

Visit Date: September 16, 2011

Facility Notes:

1. Interior Surfaces
 - a. Cafeteria - Chipped paint to kitchen floor
 - b. Gymnasium - Damaged boards to the bleachers
 - c. Boy's and Girl's Locker Room - Several damaged lockers
2. Restrooms
 - a. 200 Boys Restroom - Tiles missing in one stall
 - b. 200 Girls Restroom - Sink severely cracked, wall where sink was replaced in disrepair
3. Sinks/Fountains
 - a. Outside of Room 203 - Low water pressure to drinking fountain
4. Playground/School Grounds
 - a. Hard Court Area - Walkways - tripping hazards
5. Windows/Doors/Gates/Fences
 - a. Library - One broken window
6. Overall Rating: FAIR

Team noted in Room 403 a small water heater was installed in an open cabinet located next to the sink and not enclosed.

Williams Visit Report

School: Richmond High

Visit Date: September 19, 2011

Facility Notes:

1. Interior Surfaces

- a. Room 306, 308 – Ceiling tiles damaged or missing
- b. Room 306 – Peeling paint
- c. Boys and Girls Restroom Locker – Lockers broken
- d. Theater – Carpet and seats torn

2. Electrical

- a. Room 341, 557, 559, 634, 651, 656, 659, Boys and Girls Restroom by Gym, Gym, Boys Locker Room, Main Quad – Lights out
- b. Room 634 – Exposed wires
- c. Room 557, 561, Girls Restroom by Gym – Light diffusers missing

5. Overall Rating: GOOD

To: Board of Supervisors

From: INTERNAL OPERATIONS COMMITTEE

Date: January 10, 2012



**Contra
Costa
County**

Subject: 2010 AND 2011 SEMI-ANNUAL REPORTS ON THE SMALL BUSINESS ENTERPRISE AND OUTREACH PROGRAMS

RECOMMENDATION(S):

ACCEPT the 2010 and 2011 semi-annual Small Business Enterprise and Outreach Program reports compiled by the Interim-Affirmative Action Officer.

FISCAL IMPACT:

No fiscal impact.

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: Deborah Preston, 925-335-1754

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND:

On December 13, 1999, the Board of Supervisors approved the Small Business Enterprise (SBE) Program for the purpose of providing small businesses a fair share of County business. The program covers construction contracts of \$25,000 or less, and purchasing and professional/personal services contracts of \$50,000 or less. For those contracts and transactions that are not exempt from the program, 50% of the dollar amount will be awarded to small businesses, as defined in the program. The Board directed the County Administrator to work with County departments to implement the program and referred the program to the Internal Operations Committee (IOC) for continuing policy oversight and development of recommendations for program changes, if warranted. For example, at the IOC's recommendation, the Board of Supervisors in 2006 exempted certain limited categories of purchases and services in which departments could not achieve SBE Program goals due to the specialized nature of the transactions and the limited number of providers of those goods and services.

The Outreach Program was adopted by the Board of Supervisors in August 1998 to promote broad outreach to all businesses, currently including MBE, WBE, DVBE, SBE, LBE, and other businesses. It currently applies to professional/personal service contracts in the amount of \$2,500 or more, purchasing contracts in the amount of \$10,000 or more, and construction contracts in the amount of \$100,000 or more.

The IOC has provided policy oversight on the programs since their inception, including surveying County departments on the implementation of the SBE and Outreach Programs and overseeing the progression to electronic web-based outreach. We find that most County departments are actively participating in the programs and meeting program goals. The Affirmative Action Officer monitors performance quarterly and updates the IOC semi-annually. The Affirmative Action Office sends letters to those departments not fully complying with the programs or meeting program objectives, and follows up through the IOC with reports of any problems or recommendations for program modification. If necessary, the IOC may request a department to submit an explanation for any lack of participation in the programs.

On December 12, 2011, the IOC accepted the attached report from the Interim Affirmative Action Officer and directed staff to forward the report to the full Board of Supervisors for review and approval.

CONSEQUENCE OF NEGATIVE ACTION:

The reports will not be accepted by the Board of Supervisors.

CHILDREN'S IMPACT STATEMENT:


No impact.

County of Contra Costa
OFFICE OF THE COUNTY ADMINISTRATOR
MEMORANDUM

DATE: December 6, 2011

TO: Internal Operations Committee

Supervisor Mary N. Piepho, Chair
Supervisor John Gioia, Member

FROM: Vicky Mead, Sr. Management Analyst, CAO 

THROUGH: Deborah Preston, Assistant Human Resources Director and
Interim Affirmative Action Officer

SUBJECT: Small Business Enterprise & Outreach Program Reports

1. 2010 (June – December)
2. 2011 (January – June)

Data has been collected from departmental "Small Business Enterprise" (SBE) Liaisons for inclusion in the attached reports.

Notwithstanding the retirement of the County's full-time Affirmative Action Officer (and SBE Program Coordinator) in March 2011, most departments continued to collect data pertaining to the County's SBE program, on their own initiative, on a regular basis. Some data remains incomplete at this time but are expected to be available and incorporated into a final report prior to December 31, 2011.

To prepare the reports, in addition to identifying contracts made to SBE businesses, departments have in the past been asked to report the total number and total dollar amount of all contracts that fall within program thresholds. For each department, this self-reported figure (for total contracts meeting the threshold) is used as the base to determine the percentage of all such contracts that are awarded to SBE businesses. The validity of the data included in the attached reports depends on the reliability of these self-reported departmental figures for all contracts meeting the SBE program thresholds.

For the first time, departmental data has been combined in a single SBE "database" in MS Office which will facilitate quantitative analysis across departments and over time. Further improvements in the design of this simple database could serve to streamline the process of data collection for departments, and it could be easily enabled to collect data on other business enterprise program goals (e.g. WBE, MBE, DVBE, and others).

RECOMMENDATIONS:

- (1) ACCEPT this 2010 Semi-Annual SBE and Outreach Programs Report, reflecting departmental data for the period July 1 through December 31, 2010; and,**
- (2) ACCEPT this 2011 Semi-Annual SBE and Outreach Programs Report, reflecting departmental data for the period January 1 through June 30, 2011.**

I. Results for the Period June to December, 2010

As detailed and summarized in Table 1 below, County Departments consistently made efforts on a continuing and ongoing basis to support the County's Small Business Enterprise (SBE) goals and Outreach Program requirements. **Table 1** lists all departments and their SBE participation statistics for this period. **Table 1A** presents the same data organized by type of contract. **Table 3** details Outreach activities for those departments reporting such outreach in this period. Highlights include:

Small Business Enterprise Program (Tables 1, 1A)

- Purchasing - Approximately \$984,000 in total purchasing transactions were awarded to SBEs, with seven departments (22%) reporting that they met or exceeded the 50% SBE contracting goal for this period;
- Professional/Personal Services Contracts - Over \$6 million awarded to SBEs, with seven departments reporting that they met or exceeded the 50% SBE contracting goal for this period; and,
- Construction Contracts - The Public Works department reported over \$50,000 dollars awarded to SBEs.

Outreach Program (Tables 3, 5)

- Purchasing (E- Outreach) - **1526** MBEs, WBEs, SBEs, LBEs, and DVBEs were the total number of vendors contacted;
- Purchasing (by Departments) - **More than 8800** Small Business Enterprises were contacted through County Departments and the Purchasing Division of the General Services Department in connection with contracting opportunities exceeding \$72.5 million (Table 3); many additional minority, women, and disabled veteran's business enterprises were also actively solicited for these opportunities.
- Professional/Personal Service Contracts - **481** MBEs, WBEs, SBEs, LBEs, and DVBEs were the total number of consultants/service providers contacted in connection with contracting opportunities exceeding \$57.3 million for this contract type; and

- Construction Contracts – **3** MBEs, WBEs, SBEs, LBEs, & DVBES contacted in connection with approximately \$11.9 million in construction contracts that were reported as falling within SBE program thresholds in this period.

II. Results for the Period January to June, 2011

As detailed and summarized in Table 2 below, County Departments consistently made efforts on a continuing and ongoing basis to support the County's Small Business Enterprise (SBE) goals and Outreach Program requirements. **Table 2** lists all departments and their SBE participation statistics for this period. **Table 2A** presents the same data organized by type of contract. **Table 4** details outreach activities for those departments reporting such outreach in this period. Highlights include:

Small Business Enterprise Program (Tables 2, 2A)

- Purchasing - Approximately \$279,000 in total purchasing transactions were awarded to SBEs, with seven departments (of twelve reporting) indicating that they met or exceeded the 50% SBE contracting goal for this period;
- Professional/Personal Services Contracts - Over \$4.4 million was awarded to SBEs, with 10 departments -- all of the departments that reported statistics for this period -- reporting that they met or exceeded the 50% SBE contracting goal; and,
- Construction Contracts – Over \$62,000 dollars in construction funds was awarded to SBEs, with both departments which reported construction contract activity indicating that they met the 50 percent participation goal for SBE firms.

Outreach Program (Tables 4, 6)

- Purchasing (E- Outreach) –A comprehensive report from the County Purchaser is attached as Table 6, which reports the results of Purchasing's "electronic outreach" to business enterprises of various kinds in this period. The report shows almost \$12.5 million was the subject of electronic outreach activities to 3,235 vendors, with the distribution among MBEs, WBEs, SBEs, LBEs, and DVBES as shown in Table 6.
- Purchasing (by Departments) –Table 4 reports Outreach Program activity by reporting departments. Although not arranged by contract type, Table 4 reveals that the total number of departmental contacts with different business enterprises, in connection with purchasing of commodities, was **144 contacts**, made by three departments involving approximately \$213,000 in purchases.
- Professional/Personal Service Contracts – Data in Table 4 also reflects that the total number of departmental contacts with different business enterprises, in connection with Professional and Personal Service Contracts, was **848 contacts**. These

contacts included outreach to 495 Small Business Enterprises, involving \$76.6 million in Health Services Department contracts as well as \$2.7 million in other contract awards.

- Construction Contracts – Table 4 reflects that **317** MBEs, WBEs, SBEs, LBEs, & DVBES were contacted by County departments for outreach in connection with more than \$837,000 in construction opportunities.

Amended and Renewed Contracts

The County continues to monitor the number of amended and renewed contracts in each SBE and Outreach Program reporting period. The emphasis is on reducing the large number of amended and renewed contracts within the SBE and Outreach Programs and to require departments to outreach every three years for all contracts.

TABLE 1
Contra Costa County
SBE Contract Awards by Department
July - December 2010

Agency	Contract Type	Total Amounts Awarded to SBE Firms	Number of contracts awarded to SBEs	Number of Contracts within SBE Threshold	Amount of all contracts within threshold	Percent SBE by number	Percent SBE by amount
Agriculture	Personal services	\$ 4,050	10	10	\$ 4,050	100%	100%
Agriculture	Purchasing	\$ 13,738	64	133	\$ 26,285	48%	52%
Animal Services						0%	0%
Assessor	Purchasing	\$ 7,089	5	19	\$ 8,666	26%	82%
Auditor-Controller	Personal services	\$ 2,917	2	NA	NA		
CAO - County Administrator	Personal services	\$ 34,426	10	26	\$ 109,804	38%	31%
CAO - County Administrator	Purchasing	\$ 7,048	26	78	\$ 48,986	33%	14%
Clerk-Recorder	Personal services	\$ 20,610	11	20	\$ 54,309	55%	38%
Clerk-Recorder	Purchasing	\$ 10,888	16	57	\$ 67,004	28%	16%
Conservation & Development	Personal services	\$ 105,460	6	8	\$ 171,460	75%	62%
Conservation & Development	Purchasing	\$ 26,119	10	17	\$ 28,042	59%	93%
County Counsel	Personal services	\$ 19,554	122	122	\$ 19,554	100%	100%
County Counsel	Purchasing	\$ 6,393	8	8	\$ 6,393	100%	100%
DCSS - Child Support Svcs.						0%	0%
District Attorney	Purchasing	\$ 8,087	4	4	NA	100%	
Employment & Human Svcs.	Personal services	\$ 76,860	4	4	\$ 76,860	100%	100%
Employment & Human Svcs.	Purchasing	\$ 22,830	19	95	\$ 66,123	20%	35%
General Svcs/ Purchasing	Purchasing	\$ 625,152	102	224	\$ 1,224,339	46%	51%
Health Services	Personal services	\$ 5,479,865	234	328	\$ 7,038,196	71%	78%
Health Services	Purchasing	\$ 83,811	11	146	\$ 215,772	8%	39%
Human Resources	Personal services	\$ 5,153	1	2	\$ 6,952	50%	74%
Human Resources	Purchasing	\$ 1,324	5	8	\$ 1,800	63%	74%
Information Technology	Purchasing	\$ 39,163	19	NA	\$ 70,240		56%
Library	Personal services	\$ 39,500	11	18	\$ 81,075	61%	49%
Library	Purchasing	\$ 55,409	26	89	\$ 132,796	29%	42%
Probation		\$ -	0	0	\$ -		0%
Public Works	Construction	\$ 51,870	3	3	\$ 51,870	100%	100%
Public Works	Personal services	\$ 384,297	28	47	\$ 729,267	60%	53%
Public Works	Purchasing	\$ 76,960	17	111	\$ 139,521	15%	55%
Total		\$ 7,208,573	774	1,577	\$ 10,379,364	49%	69%

Contra Costa County
SBE Contract Awards by Department
July - December 2010

1A

Agency	Contract Type	Total Amounts Awarded to SBE Firms	No. of contracts awarded to SBEs	No. of All Contracts within SBE Threshold	Total Amount of all contracts within threshold	Percent SBE by number	Percent SBE by amount
Public Works	Construction	\$ 51,870	3	3	\$ 51,870	100%	100%
Agriculture	Personal services	\$ 4,050	10	10	\$ 4,050	100%	100%
County Counsel	Personal services	\$ 19,554	122	122	\$ 19,554	100%	100%
Employment & Human Svcs.	Personal services	\$ 76,860	4	4	\$ 76,860	100%	100%
Health Services	Personal services	\$ 5,479,865	234	328	\$ 7,038,196	71%	78%
Human Resources	Personal services	\$ 5,153	1	2	\$ 6,952	50%	74%
Conservation & Development	Personal services	\$ 105,460	6	8	\$ 171,460	75%	62%
Public Works	Personal services	\$ 384,297	28	47	\$ 729,267	60%	53%
Library	Personal services	\$ 39,500	11	18	\$ 81,075	61%	49%
Clerk-Recorder	Personal services	\$ 20,610	11	20	\$ 54,309	55%	38%
CAO - County Administrator	Personal services	\$ 34,426	10	26	\$ 109,804	38%	31%
Auditor-Controller	Personal services	\$ 2,917	2	NA	NA		
		\$ 6,172,692			\$ 8,291,527		74%
County Counsel	Purchasing	\$ 6,393	8	8	\$ 6,393	100%	100%
Conservation & Development	Purchasing	\$ 26,119	10	17	\$ 28,042	59%	93%
Assessor	Purchasing	\$ 7,089	5	19	\$ 8,666	26%	82%
Human Resources	Purchasing	\$ 1,324	5	8	\$ 1,800	63%	74%
Information Technology	Purchasing	\$ 39,163	19	NA	\$ 70,240		56%
Public Works	Purchasing	\$ 76,960	17	111	\$ 139,521	15%	55%
Agriculture	Purchasing	\$ 13,738	64	133	\$ 26,285	48%	52%
General Svcs/ Purchasing	Purchasing	\$ 625,152	102	224	\$ 1,224,339	46%	51%
Library	Purchasing	\$ 55,409	26	89	\$ 132,796	29%	42%
Health Services	Purchasing	\$ 83,811	11	146	\$ 215,772	8%	39%
Employment & Human Svcs.	Purchasing	\$ 22,830	19	95	\$ 66,123	20%	35%
Clerk-Recorder	Purchasing	\$ 10,888	16	57	\$ 67,004	28%	16%
CAO - County Administrator	Purchasing	\$ 7,048	26	78	\$ 48,986	33%	14%
District Attorney	Purchasing	\$ 8,087	4	4	NA	100%	
Animal Services						0%	0%
Dept Child Support Svcs.						0%	0%
Probation		\$ -	0	0	\$ -		0%
		\$ 984,011			\$ 2,035,967		48%

TABLE 2
Contra Costa County
SBE Contract Awards by Department
JANUARY - JUNE 2011

Agency	Contract Type	Total Amounts Awarded to SBE Firms	Number of contracts awarded to SBEs	Number of Contracts withIn SBE Threshold	Amount of all contracts within threshold	Percent SBE by number	Percent SBE by amount
Agriculture	Construction	\$ 43,578	2	2	\$ 43,578	100%	100%
Agriculture	Personal services	\$ 2,431	7	7	\$ 2,431	100%	100%
Agriculture	Purchasing	\$ 35,095	93	137	\$ 43,810	68%	80%
Assessor	Purchasing	\$ 4,063	7	25	\$ 6,731	28%	60%
Auditor	Personal services	\$ 22,917	2	NA	NA		
CAO - County Administrator	Personal services	\$ 71,722	24	26	\$ 136,365	92%	53%
CAO - County Administrator	Purchasing	\$ 864	9	39	\$ 3,324	23%	26%
Clerk-Recorder	Personal services	\$ 27,005	17	20	\$ 31,383	85%	86%
Clerk-Recorder	Purchasing	\$ 10,331	14	62	\$ 100,045	23%	10%
Conservation & Development	Personal services	\$ 94,985	4	4	\$ 94,985	100%	100%
Conservation & Development	Purchasing	\$ 39,225	7	14	\$ 69,097	50%	57%
County Counsel	Personal services	\$ 7,968	60	NA	\$ 7,968		100%
County Counsel	Purchasing	\$ 11	1	NA	\$ 11		100%
DCSS - Child Support Svcs.						0%	0%
District Attorney	Purchasing					0%	0%
Employment & Human Svcs.	Personal services	\$ 152,386	7	NA	\$ 216,386		70%
Employment & Human Svcs.	Purchasing	\$ 38,743	25	131	\$ 66,414	19%	58%
General Svcs/ Purchasing	Purchasing					0%	0%
Health Services	Personal services	\$ 3,768,904	144	216	\$ 5,108,646	67%	74%
Health Services	Purchasing	\$ 45,798	31	167	\$ 181,774	19%	25%
Human Resources	Personal Services	\$ 37,303	7	8	\$ 52,003	88%	72%
Human Resources	Purchasing	\$ 14,358	5	9	\$ 28,894	56%	50%
Information Technology	Purchasing	\$ 13,282	2	NA	\$ 25,374		52%
Library	Personal services	\$ 5,454	14	24	\$ 8,754	58%	62%
Library	Purchasing	\$ 38,737	28	94	\$ 100,462	30%	39%
Probation	Personal Services	\$ 22,000	1	NA	NA		
Public Works	Construction	\$ 18,850	1	1	\$ 18,850	100%	100%
Public Works	Personal services	\$ 263,740	13	30	\$ 420,773	43%	63%
Public Works	Purchasing	\$ 38,715	10	61	\$ 97,014	16%	40%
TOTALS		\$ 4,818,465	\$ 535	\$ 1,077	\$ 6,865,072	50%	70%

Contra Costa County
SBE Contract Awards by Department
January - June 2011

2A

Agency	Contract Type	Total Amounts Awarded to SBE Firms	No. of contracts awarded to SBEs	Total No. of Contracts with In SBE Thresholds	Total Amount of all included contracts	Percent SBE by number	Percent SBE by amount
Agriculture	Construction	\$ 43,578	2	2	\$ 43,578	100%	100%
Public Works	Construction	\$ 18,850	1	1	\$ 18,850	100%	100%
		\$ 62,428			\$ 18,850		
Probation	Personal Services	\$ 22,000	1	NA	NA		
Agriculture	Personal services	\$ 2,431	7	7	\$ 2,431	100%	100%
Conservation & Development	Personal services	\$ 94,985	4	4	\$ 94,985	100%	100%
County Counsel	Personal services	\$ 7,968	60	NA	\$ 7,968		100%
Clerk-Recorder	Personal services	\$ 27,005	17	20	\$ 31,383	85%	86%
Health Services	Personal services	\$ 3,768,904	144	216	\$ 5,108,646	67%	74%
Human Resources	Personal Services	\$ 37,303	7	8	\$ 52,003	88%	72%
Employment & Human Svcs.	Personal services	\$ 152,386	7	NA	\$ 216,386		70%
Public Works	Personal services	\$ 263,740	13	30	\$ 420,773	43%	63%
Library	Personal services	\$ 5,454	14	24	\$ 8,754	58%	62%
CAO - County Administrator	Personal services	\$ 71,722	24	26	\$ 136,365	92%	53%
Auditor	Personal services	\$ 22,917	2	NA	NA		
		\$ 4,476,815			\$ 6,079,694		74%
County Counsel	Purchasing	\$ 11	1	NA	\$ 11		100%
Agriculture	Purchasing	\$ 35,095	93	137	\$ 43,810	68%	80%
Assessor	Purchasing	\$ 4,063	7	25	\$ 6,731	28%	60%
Employment & Human Svcs.	Purchasing	\$ 38,743	25	131	\$ 66,414	19%	58%
Conservation & Development	Purchasing	\$ 39,225	7	14	\$ 69,097	50%	57%
Information Technology	Purchasing	\$ 13,282	2	NA	\$ 25,374		52%
Human Resources	Purchasing	\$ 14,358	5	9	\$ 28,894	56%	50%
Public Works	Purchasing	\$ 38,715	10	61	\$ 97,014	16%	40%
Library	Purchasing	\$ 38,737	28	94	\$ 100,462	30%	39%
CAO - County Administrator	Purchasing	\$ 864	9	39	\$ 3,324	23%	26%
Health Services	Purchasing	\$ 45,798	31	167	\$ 181,774	19%	25%
Clerk-Recorder	Purchasing	\$ 10,331	14	62	\$ 100,045	23%	10%
		\$ 279,222			\$ 722,950		39%
District Attorney	Purchasing					0%	0%
General Svcs/ Purchasing	Purchasing					0%	0%
Dept Child Support Svcs.						0%	0%
TOTALS		\$ 9,636,930	\$ 535	\$ 1,077	\$ 13,686,566	50%	70%

TABLE 3
SBE OUTREACH ACTIVITY
as reported by departments
June - December, 2010

**SMALL BUSINESS ENTERPRISE PROGRAM - OUTREACH ACTIVITY
JULY TO DECEMBER 2010**

SBE OUTREACH ACTIVITY 2010(II)	<u>Number of contracts</u>	<u>Dollar Amount</u>	<u>No. of business contracts</u>	Distribution of contacts						
				MBE	WBE	SBE (State & Co)	LBE	DVBE	DBE	Fed SBE
Agriculture										
Personal Services	10	\$4,050	3		1	2				
Construction	0									
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)	64	\$26,285	55	3	9	64	28	1		
Conservation & Development										
Personal Services	8	\$171,460	21	2	3	16				
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)	17	\$28,042	35	1	1	29	4			
County Administrator										
Personal Services	3	\$65,542	3		2	3	3			
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)										
Employment & Human Svcs										
Personal Services	4	\$76,860	4	1	2	4	2			
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)										
General Services/ Purchasing										
Personal Services	0									
Construction	0		0							
JOC (General Svcs Only)										
Commodities (Gen Svcs only)	28	\$2,915,250		1280	1156	7533	245	475	962	
Commodities (Departments only)										
Health Services										
Personal Services	396	\$52,302,546	527	105	193	384	248	1		
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)										
Library										
Personal Services	4	\$75,650	4	1	2	3	1			
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)	105	\$132,795	117	0	3	34	10	0	5	
Public Works										
Personal Services	56	\$4,835,742		113	191	624	265	9	163	
Construction	3	\$11,933,760		49	34	142	19	2	30	
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)										
TOTAL - ALL DEPARTMENTS	698	\$ 72,567,982	769	1555	1597	8838	825	488	1160	0

TABLE 4
SBE OUTREACH ACTIVITY
as reported by departments
January - June, 2011

**SMALL BUSINESS ENTERPRISE PROGRAM - OUTREACH ACTIVITY
JANUARY - JUNE 2011**

SBE OUTREACH ACTIVITY				Distribution of contacts						
2011 (I)	<u>Number of contracts</u>	<u>Dollar Amount</u>	<u>No. of business contacts</u>	MBE	WBE	SBE (State & Co)	LBE	DVBE	DBE	Fed SBE
Agriculture										
Personal Services	7	\$2,431	2		1	2				
Construction	3	\$43,578	5			5	1			
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)	93	\$43,810	20	2	2	20	9	1	2	
Conservation & Development										
Personal Services	4	\$94,985	15	1	3	8	2		1	
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)	14	\$69,097	23	4	6	10	3			
Employment & Human Svcs										
Personal Services	7	\$152,386	7	5	6	7	5	1		
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)										
Health Services										
Personal Services	335	\$73,901,150	519	104	116	330	170	1		
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)										
Library										
Personal Services	24	\$8,754	14	1	4	14	3			
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)	94	\$100,462	101	5	7	28	16			
Probation										
Personal Services	0									
Construction										
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)										
Public Works										
Personal Services	28	\$2,434,077	291	20	44	134	79	1	39	
Construction	2	\$837,795	317	50	29	146	22	2	33	
JOC (General Svcs Only)										
Commodities (Gen Svcs only)										
Commodities (Departments only)										
TOTAL	611	\$ 77,688,524	1314	192	218	704	310	6	75	0

TABLE 5
SBE "E-OUTREACH" RESULTS
July - December, 2010

COUNTY OUTREACH REPORT JULY - JANUARY 2010

Commodity	Dollars	Total Vendor Contacts	MBEs	WBEs	County /State SBEs	LBES	DVBES	DBEs	Fed SBEs
ROAD AND HIGHWAY BUILDING MATERIALS (ASPHALTIC) #967	\$ -	65	7	7	55	2	6	5	0
DATA PROCESSING SERVICES AND SOFTWARE #208	\$ -	125	8	12	34	0	0	2	0
COMPUTER SOFTWARE FOR MINI AND MAINFRAME COMPUTERS (PREPROGRAMMED) #209	\$ -	143	19	0	85	0	12	7	0
AUTOMOTIVE VEHICLES AND TRANSPORTATION EQUIPMENT #070	\$ 813,924	37	0	3	6	0	0	0	0
CHEMICAL LABORATORY EQUIPMENT AND SUPPLIES #938	\$ -	75	3	4	24	0	7	3	0
BUILDING MAINTENANCE AND REPAIR SERVICES #910	\$ 508,291	691	61	41	431	6	49	36	0
MISCELLANEOUS #962	\$ -	321	6	14	197	7	7	14	0
APPLIANCES AND EQUIPMENT, HOUSEHOLD TYPE #045	\$ 84,617	69	3	2	42	0	9	3	
PRINTING AND RELATED SERVICES #966									
TOTALS	\$ 1,406,832	1526	107	83	874	15	90	70	0

TABLE 6:

E-OUTREACH BY PURCHASING/GENERAL SERVICES
OUTREACH REPORT JANUARY-JULY 2011

Solicitations conducted through the County's E-Outreach Program resulted in responses from the following Business Enterprises.

Commodity Classification Code	Dollars	Total Vendor Responses	MBEs	WBEs	County /State SBEs	LBES	DVBES	DBEs	Fed SBEs
ROAD AND HIGHWAY BUILDING MATERIALS (ASPHALTIC) #967	10,626,738.00	957	74	63	674	21	64	79	0
ANIMAL CARE AND SERVICES #325	9,707.00	63	8	3	37	2	0	2	0
COMPUTER SOFTWARE FOR MINI AND MAINFRAME COMPUTERS (PREPROGRAMMED) #209	40,560.00	91	16	6	57	0	4	4	0
AUTOMOTIVE VEHICLES AND TRANSPORTATION EQUIPMENT #070	283,283.00	74	5	3	11	1	1	1	0
RADIO, TELECOMMUNICATIONS, TELEPHONE #725	4,790.00	421	37	29	286	4	34	19	0
BUILDING MAINTENANCE AND REPAIR SERVICES #910	820,245.00	1261	107	68	847	16	88	49	0
MISCELLANEOUS #962	690,383.00	251	24	21	141	5	9	4	0
APPLIANCES AND EQUIPMENT, HOUSEHOLD TYPE #045	18,837.00	117	16	4	85	3	1	5	0
TOTALS	\$ 12,494,543.00	3,235	287	197	2,138	52	201	163	0

Solicitations conducted through the County's E-Outreach Program resulted in notifications to the following Business Enterprises.

NOTIFICATION COUNT	Total Vendors Notified	MBEs	WBEs	County /State SBEs	LBES	DVBES	DBEs	Fed SBEs
Represent the number and classification of vendors invited to participate in solicitations.	19,593	2,323	1,835	12,491	390	852	1,702	-

MBE - MINORITY BUSINESS ENTERPRISE
 WBE - WOMEN'S BUSINESS ENTERPRISE
 SBE - SMALL BUSINESS ENTERPRISE
 LBE - LOCAL BUSINESS ENTERPRISE
 DVBE - DISABLED VETERAN BUSINESS ENTERPRISE
 DBE - DISADVANTAGED BUSINESS ENTERPRISE
 FED SBE - FEDERAL SMALL BUSINESS ENTERPRISE

To: Board of Supervisors

From: Family and Human Services Committee

Date: January 10, 2012



**Contra
Costa
County**

Subject: Update on the County's HIV Prevention Efforts and the Needle Exchange Program

RECOMMENDATION(S):

ACCEPT report from the Health Services Department, Public Health Division, on their efforts to prevent the spread of HIV infections and other diseases and the Needle Exchange Program, as recommended by the Family and Human Services Committee.

FISCAL IMPACT:

None.

BACKGROUND:

On December 12, 2011 the Family and Human Services Committee received a report from the Health Services Department, Public Health Division on their efforts to prevent HIV infections and other infectious diseases through the efforts of the Needle Exchange Program. The Committee accepted the report and asked that it be forwarded to the Board of Supervisors for their review and acceptance.

CONSEQUENCE OF NEGATIVE ACTION:

None

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Dorothy Sansoe, 925-335-1009

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

CHILDREN'S IMPACT STATEMENT:

None



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**

**2530 Arnold Drive, Suite 190
Martinez, CA 94553
Telephone: (925) 335-7200
FAX: (925) 335-7201**

DATE: December 12, 2011

TO: Family and Human Services Committee
Supervisor Gayle Uilkema, Chairperson
Supervisor Federal Glover, Vice Chairperson

FROM: Brenda Kain, ESG Project Manager

SUBJECT: Transition of Emergency Shelter Grant Program to Emergency Solutions
Grant and Proposed Allocation of Additional Funds

RECOMMENDATIONS

1. **APPROVE** staff recommendation to allocate \$73,797 in additional funds from the Emergency Solutions Grant for FY 2011/12 to Shelter, Inc. to provide Rapid Rehousing services to Urban County clients and \$11,366 to the Department of Conservation and Development for administrative costs.
2. **DIRECT** staff to prepare a report on the Committee's actions to be considered by the Board of Supervisors at its meeting on January 10, 2012.

BACKGROUND

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), enacted into law on May 20, 2009, consolidates three of the separate homeless assistance programs administered by the U.S. Department of Housing and Urban Development (HUD) under the McKinney-Vento Homeless Assistance Act into a single grant program, and revises the Emergency Shelter Grants program and renames it as the Emergency Solutions Grants (ESG) program. The HEARTH Act also codifies into law the Continuum of Care planning process, a longstanding part of HUD's application process to assist homeless persons by providing greater coordination in responding to their needs.

This ruling revises the regulations for the Emergency Shelter Grants program by establishing the regulations for the Emergency Solutions Grants program, which replaces the Emergency Shelter

Grants program. The change in the program's name, from Emergency Shelter Grants to **Emergency Solutions Grants**, reflects the change in the program's focus from addressing the needs of homeless people in emergency or transitional shelters to assisting people to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. Consequently, the intent of the new ESG program is to build upon those services developed through the Homeless Prevention/Rapid Rehousing (HPRP) program that was funded as part of the 2009 American Recovery and Reinvestment Act (ARRA). The County received \$1,421,551 in funding for the HPRP program and contracted with Shelter, Inc. as the lead agency. Shelter, Inc. in turn contracted with several partner agencies countywide to ensure that services were provided throughout the Urban County. Under their direction the program has far exceeded the original goals for number of households served and it is anticipated that all funds will be expended well before the August, 2012, deadline. HUD has notified the County it is eligible to receive an additional **\$85,163** in ESG funding for the current fiscal year.

Proposed Allocation of Additional ESG Funds: The new ESG regulations limit the amount to be allocated to street outreach and emergency shelter activities to 60 percent of the grant amount or the amount allocated in FY 2010/11, whichever is greater. Because the County allocated its entire ESG grant this year for emergency shelter activities (see Exhibit 1), the additional ESG funding must be used for the new services outlined in the regulations - specifically homeless prevention and rapid rehousing activities.

Therefore, staff recommends \$73,797 be allocated to Shelter, Inc. to provide additional rapid rehousing services to **assist approximately 21 homeless households move into permanent housing**. In addition, staff recommends allocating \$11,366 to the Department of Conservation and Development to cover administrative costs.

In response to the new requirement for greater coordination among homeless assistance providers, staff recommendations were presented to the Contra Costa Interjurisdictional Council on Homelessness ("CCICH") on December 9, 2011. CCICH is charged with providing a forum for communication and coordination about the overall implementation of the Ten Year Plan to End Homelessness and providing advice and input on the operations of homeless services. Staff will provide an oral update on the action taken by CCICH.

Attachment: FY 2011/12 ESG Project Spreadsheet

cc: Catherine Kutsuris, Director, Department of Conservation and Development
Robert Calkins, CDBG Program Manager

Needle Exchange Update



November 2011
Prepared for the
Contra Costa Board of Supervisors
by Contra Costa Health Department

NEEDLE EXCHANGE



In 1999, the Contra Costa Board of Supervisors endorsed a State of Emergency with respect to HIV and AIDS to allow for the provision of needle exchange services. A major interest was to reduce transmission in women and to their unborn children.

Since 2006, a State of Emergency declaration is not needed.

New 2012 Legislation

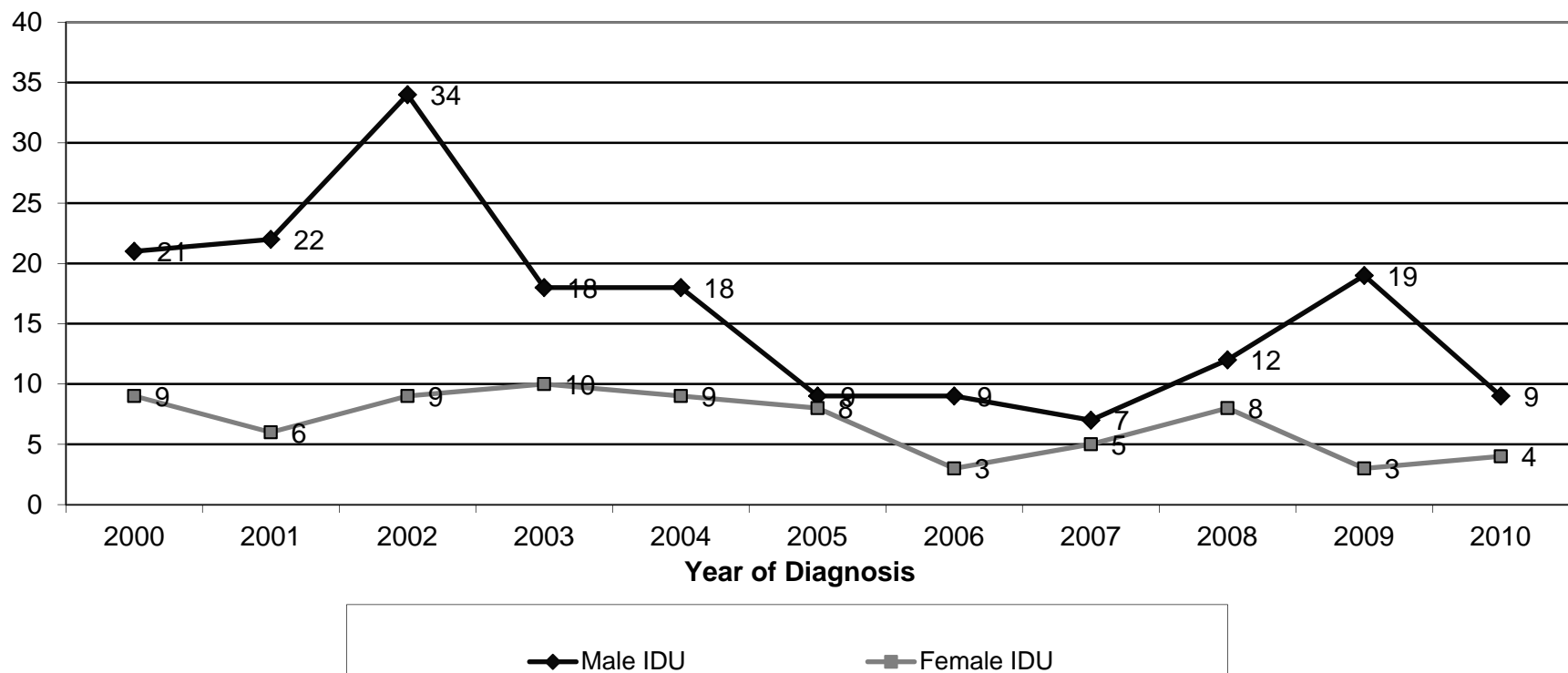


- **AB 604 Skinner.** State Office of AIDS may authorize syringe exchange services in any location where conditions exist for the spread of infections through the sharing of used hypodermic needles and syringes.
- **SB 41 Yee.** Individuals 18 years of age and up may purchase and possess up to 30 syringes for personal use when acquired from an authorized source. Specifies that pharmacists, physicians and syringe exchange programs are authorized sources of nonprescription syringes. Requires pharmacies which offer NPSS to provide options for safe syringe disposal.

HIV/AIDS in Contra Costa County

- As of December 31 2010, **1,875** individuals were reported living with AIDS or HIV in Contra Costa.
- Approximately 80% are male and 19% are female. African Americans are 30% of those living with HIV or AIDS, Whites 47% and Hispanics nearly 19%.
- Predominant transmission among those living with HIV or AIDS remains men who have sex with other men (MSM). Injection Drug Use is about 17% of the caseload

HIV/AIDS Attributed to Injection Drug Use (IDU)



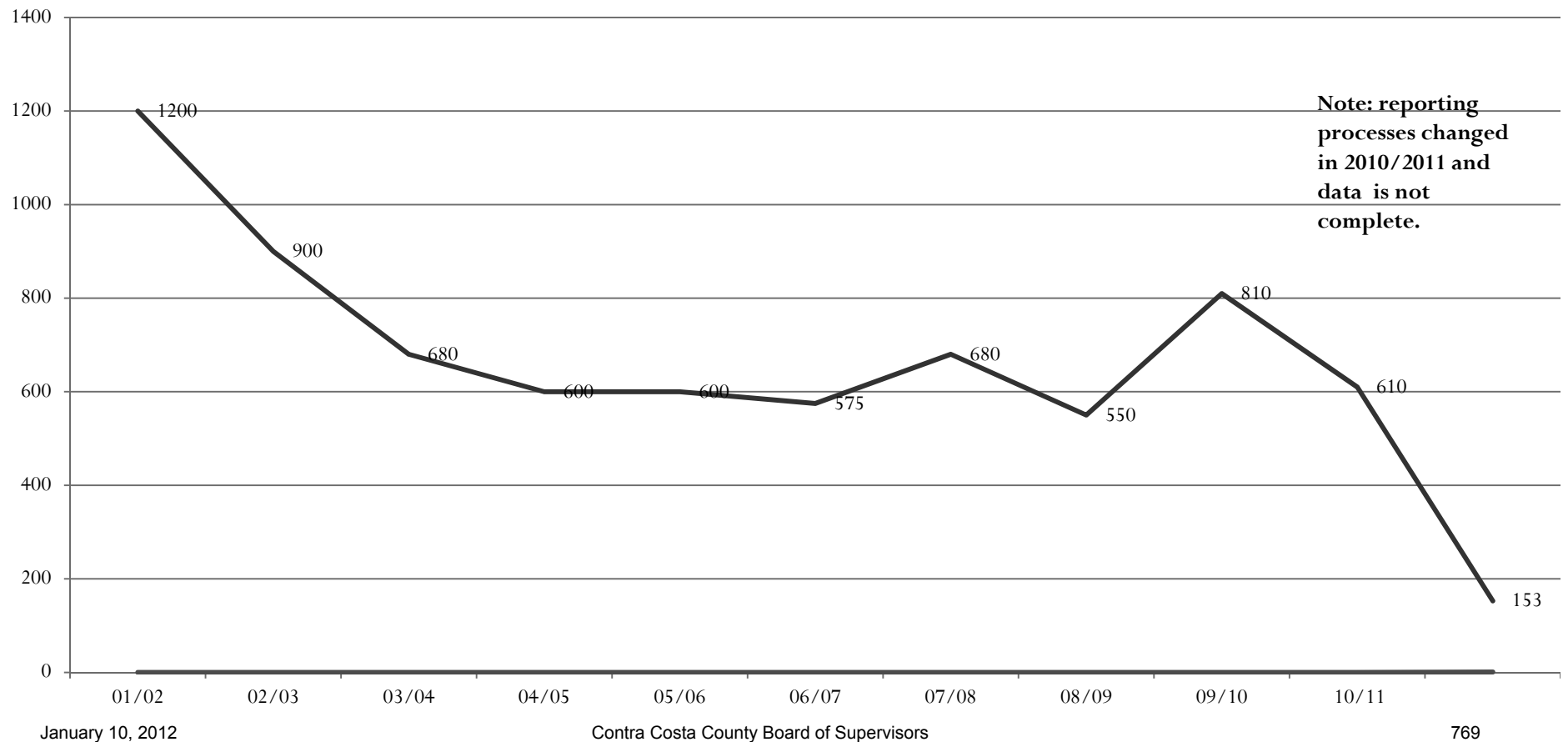
Children with HIV and AIDS



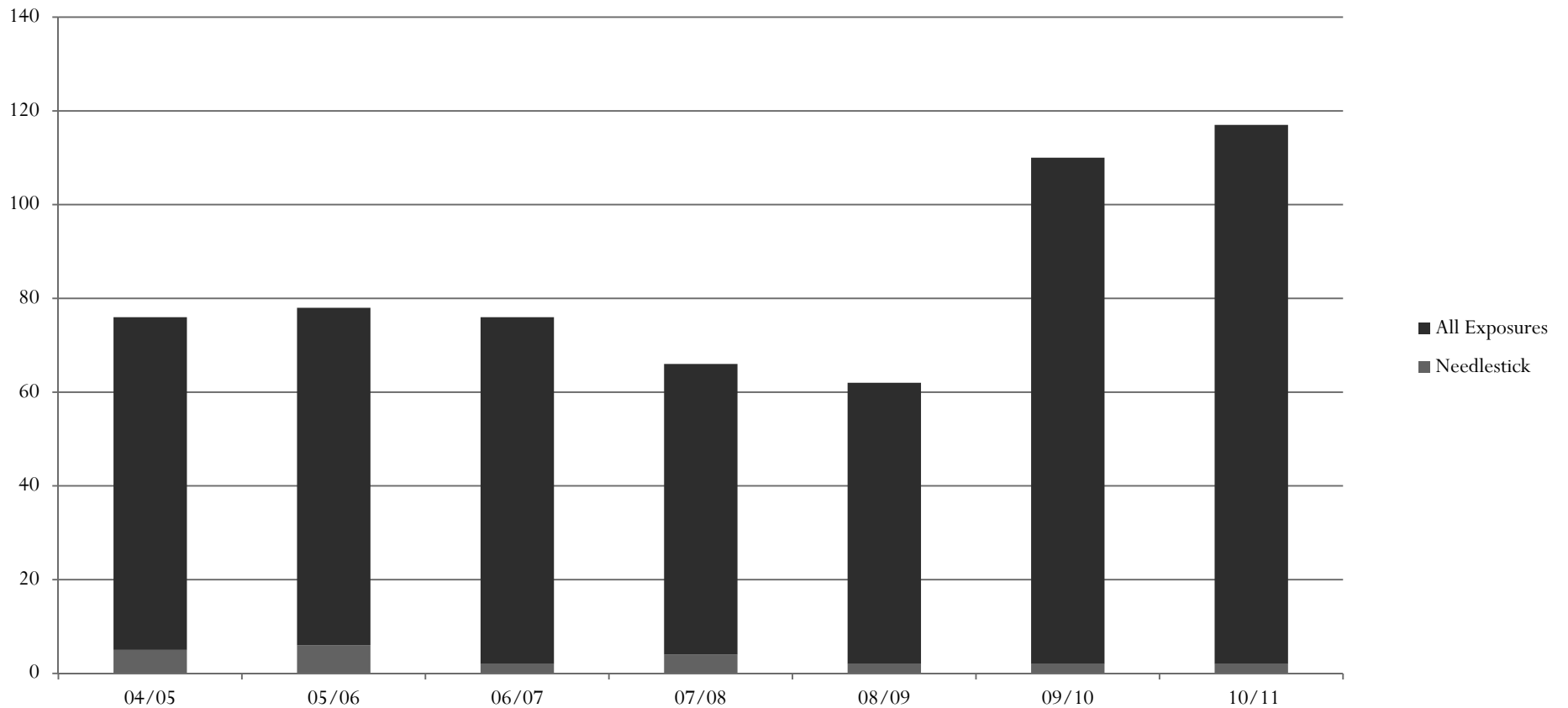
Infant Exposure is no longer tracked by Stanford University.

Contra Costa has 3 children under the age of 12 with HIV and 6 children 13-17 years of age living with HIV or AIDS.

Reported Chronic Hepatitis C Cases Over Time



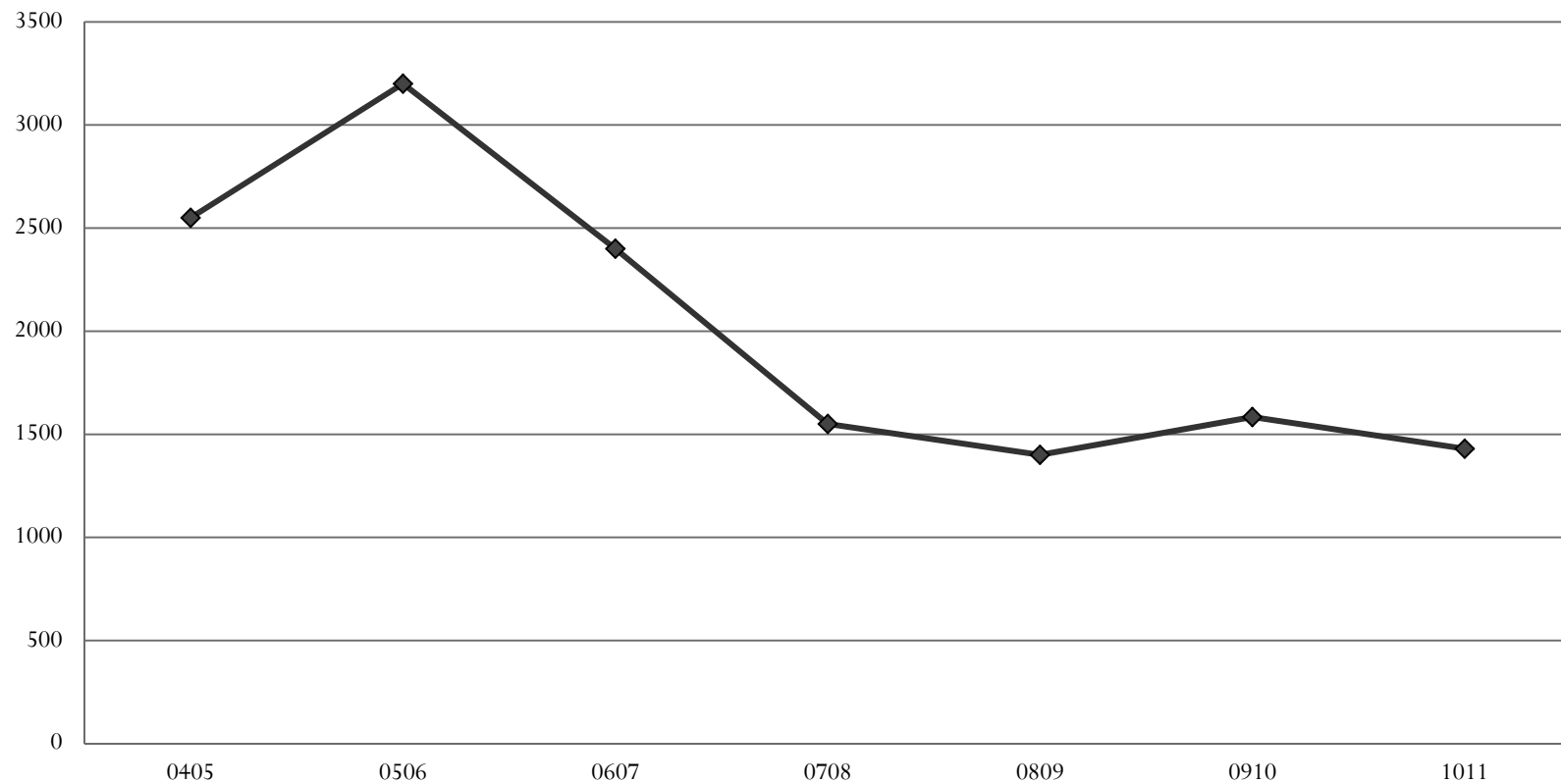
Law Enforcement and First Responder Exposures



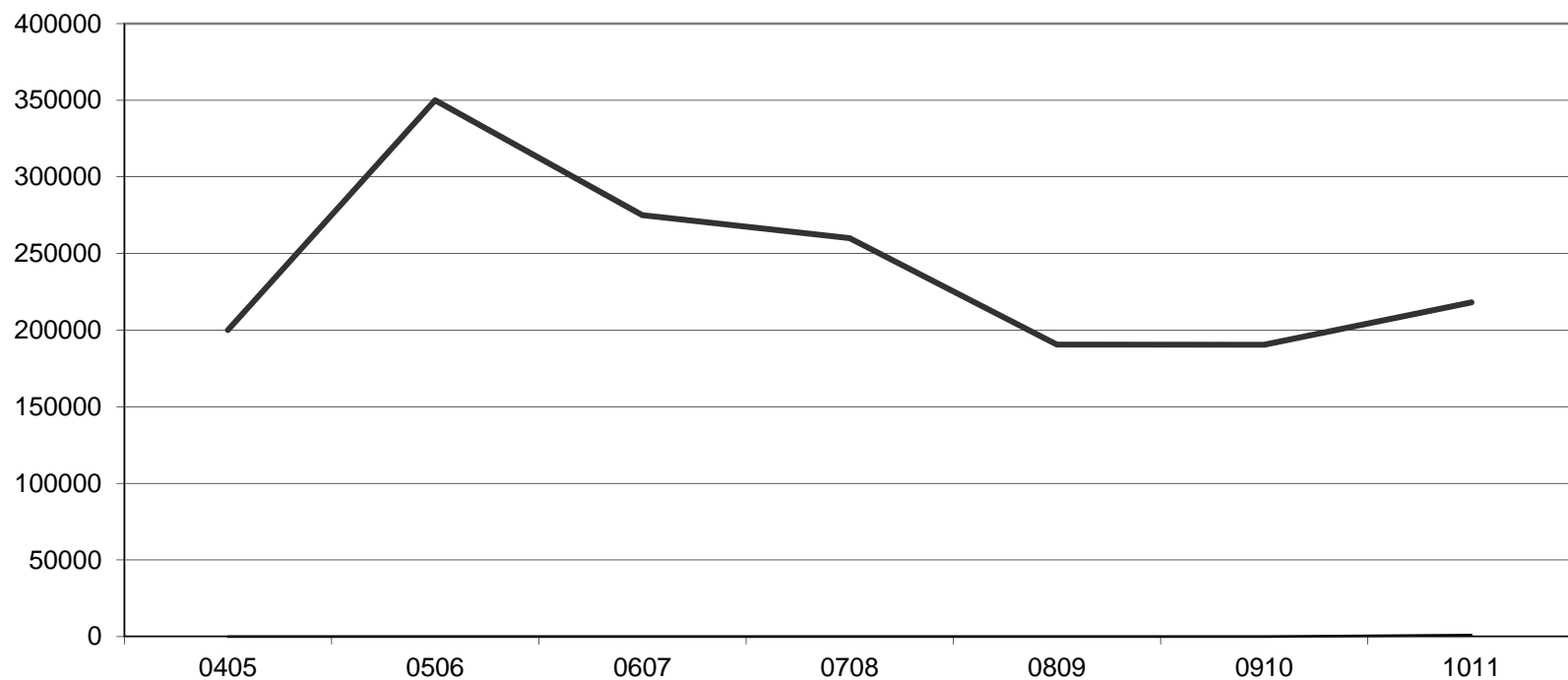
Needle Exchange and CHE

- One-for-one exchange offered in East and West County: roughly 60% of those served are at East County sites.
- Approximately 52% of participants are White, 33% African American, and 14% Latino.
- Men are 65% of those served.
- Approximately 3% accept referrals.

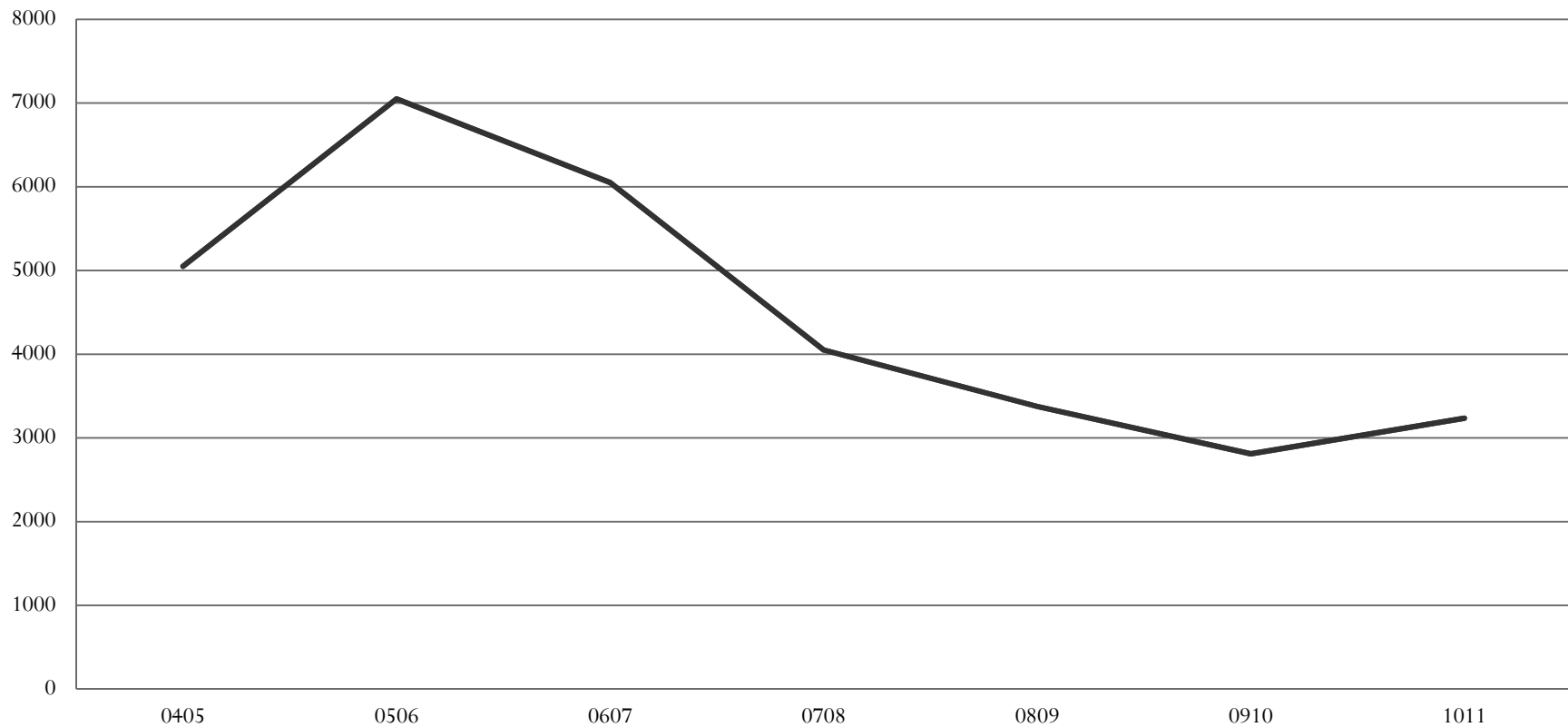
Reported Contacts (Individuals) at Needle Exchange Sites Over Time



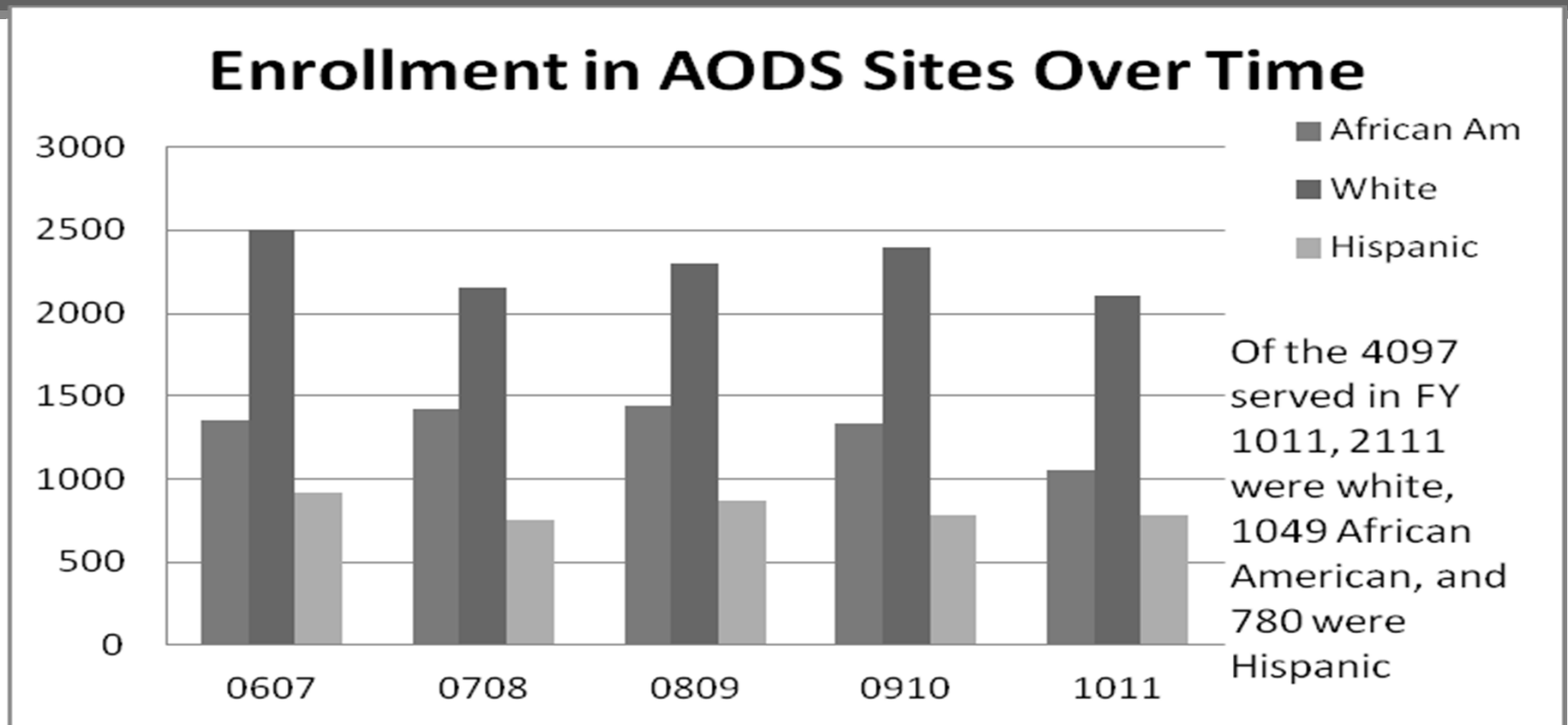
Number of Syringes Distributed By CHE Over Time



Secondary Exchanges Reported By CHE Over Time



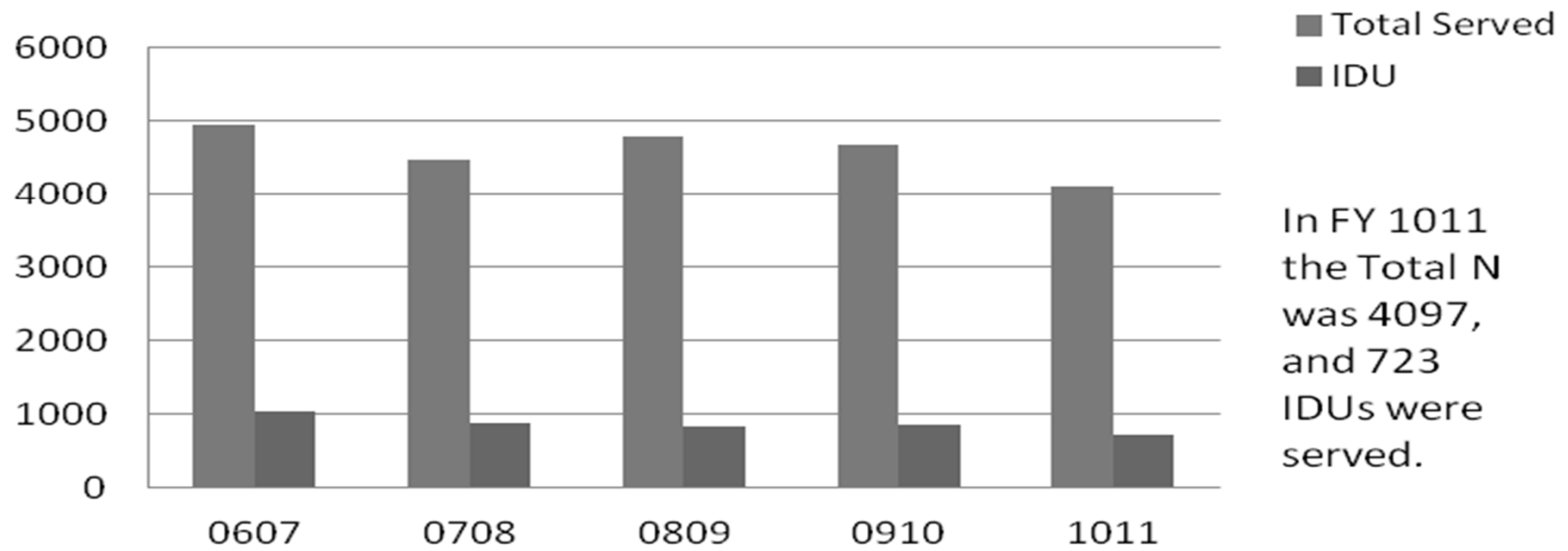
AODS Service Enrollment



AODS Service Enrollment



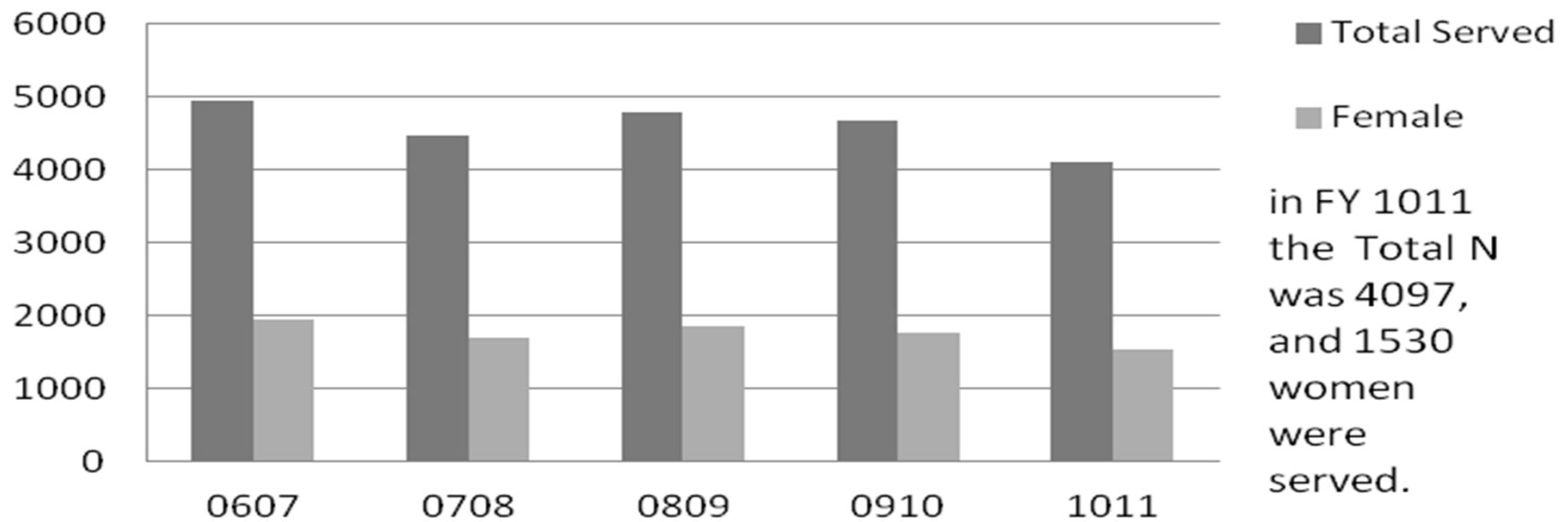
Total Clients Served and IDUs as a Percentage of All AODS Services



AODS Service Enrollment



Women as a Percentage of All Clients Served By AODS



Other Prevention Strategies to Reduce Transmission of HIV in IDUs

Anonymous Partner notification and counseling services;

Prevention with positives program;

HIV and STD testing services in community and in Alcohol and Other Drugs Services programs;

Pharmacy syringe sales (State DPDP) in two chains and a few other stores.

Syringe Disposal Options



West County

Household Hazardous Waste facility

101 Pittsburg Ave., Richmond, CA 94801 1-888-412-9277

East County

Delta Household Hazardous Waste Collection Facility

2550 Pittsburg/Antioch Highway, Antioch, CA 94509 925-756-1990

All Contra Costa County residents

Sutter Regional Medical Foundation

4053 Lone Tree Way, Antioch, CA 94509 925-756-3400

John Muir Pharmacy

1220 Rossmoor Pkwy, Walnut Creek, CA 94598

List of State-sanctioned mail in options

CONCLUSIONS



-
- 1. Access to clean needles through needle exchange and pharmacy syringe services is making a difference in Contra Costa and remains a critical component of the overall strategy to reduce transmission of blood borne diseases.** Overall infections attributed to injection drug use have declined over time and the availability of needle exchange and pharmacy syringe sales has played a role in this trend.
 - 2. Reported local law enforcement exposure to potential blood borne pathogens via needle stick injury has not increased since needle exchange and pharmacy sales have been implemented.** Materials for Law Enforcement to document potential exposure and request assistance remain available on the website.
 - 3. New legislation removes the requirement for the Health Department to certify pharmacies to dispense syringes and replaces the requirement for an annual report on Syringe Exchange to a biennial report.** No major impact is anticipated in Contra Costa at this time.

To: Board of Supervisors

From: Dorothy Sansoe, County Administrator

Date: January 10, 2012



**Contra
Costa
County**

Subject: Year-End Report on Items Referred to the Family and Human Services Committee

RECOMMENDATION(S):

ACCEPT the recommendations from the Family and Human Services Committee to carry forward twenty referrals from the 2011 Family and Human Services Committee to the 2012 Committee.

FISCAL IMPACT:

None.

BACKGROUND:

I. ACKNOWLEDGE that the Board of Supervisors referred three new item to the Family and Human Services Committee (FHS) for their review and consideration during the 2011 calendar year in addition to the referrals carried over from the prior year.

II. ACCEPT the recommendation to carry forward the following twenty referrals from the 2011 Family and Human Services Committee to the 2012 Committee:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☒ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**

☒ APPROVED AS RECOMMENDED

☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES NOES

ABSENT ABSTAIN

RECUSE

Contact: Dorothy Sansoe, 925-335-1009

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

January 10, 2012

Contra Costa County Board of Supervisors

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BACKGROUND: (CONT'D)

a) Referral #1 – Child Care Affordability Fund b) Referral #2 – Oversight of the Service Integration Team c) Referral #5 – Continuum of Care Plan for the Homeless/Healthcare for the Homeless d) Referral #20 – Public Service Portion of the CDBG e) Referral #25 – Child Care Planning/Development Council Membership f) Referral #44 – Challenges for EHS g) Referral #45 – Elder Abuse h) Referral #56 – East Bay Stand Down for Homeless Veterans (Bi-annual) i) Referral #61 – HIV Prevention/Needle Exchange Program j) Referral #78 – Community Services Bureau/Head Start Oversight k) Referral #81 – Local Child Care & Development Planning Council Activities l) Referral #82 – Secondhand Smoke Ordinance m) Referral #92 – Local Planning Council – Child Care Needs Assessment n) Referral #93 – Independent Living Skills Program o) Referral #95 – Child Welfare Improvement Plan Annual Update p) Referral #100 – Child Poverty q) Referral #101 – FACT Committee At-Large Appointments r) Referral #103 - SNAP (Food Stamp Program) s) Referral #104 - Subsidized Employment Program t) Referral #105 - Bed Bugs

III. ACCEPT the recommendation to close referral #94 – Children's Treatment Center

BACKGROUND/REASONS FOR RECOMMENDATION(S):

Between January and December 2011, the Board of Supervisors referred three new items to the Family and Human Services Committee (FHS) in addition to referrals carried forward from the 2011 year. The FHS Committee heard twenty-five separate reports on twenty-one different referrals.

Referral #94 - Children's Treatment Center, should be closed. The Committee has been monitoring changes to the services and funding available at the Seneca run facility in Concord since 2007. Due to changes at the State level in the AB3632 program which transferred responsibility for the program to schools and a decline in bed days, the program has now been closed.

CONSEQUENCE OF NEGATIVE ACTION:

None

CHILDREN'S IMPACT STATEMENT:

None

To: Board of Supervisors

From: Ed Woo, Chief Information Officer

Date: January 10, 2012



**Contra
Costa
County**

Subject: Bay Area Regional Interoperable Communications System (BayRICS) Joint Powers Authority (JPA) Site Access and Use Agreement

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator, or designee, to enter into a revised Site Access and Use Agreement with Motorola Solutions, Inc., establishing terms and conditions for access to certain County owned or leased radio sites by Motorola Solutions, Inc. for construction and maintenance of the Bay Area Wireless Enhanced Broadband (BayWEB) system, a public safety project of the the Bay Area Regional Interoperable Communications System (BayRICS), a joint exercise of powers authority of which the County is a member.

FISCAL IMPACT:

No fiscal impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/10/2012**



APPROVED AS RECOMMENDED



OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☐

NOES ☐

ABSENT ☐

ABSTAIN ☐

RECUSE ☐

Contact: Ed Woo, CIO 925-383-2688

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED:

January 10, 2012

David J. Twa, County
Administrator and
Clerk of the Board of
Supervisors

By: , Deputy

cc:

BACKGROUND:

The Bay Area Regional Interoperable Communications System (BayRICS) Joint Powers Authority (JPA) is engaged with Motorola Solutions, Inc. in a project to build the Bay Area Wide Enhanced Broadband (BayWEB) high speed data service system for use by various public safety agencies within the San Francisco Bay Area. This new system will utilize the frequency band allocated by the Federal Communication Commission (FCC) for public safety (700MHZ) and will be based on the new "Long Term Evolution" (LTE) wireless data standard. Contra Costa County coverage will be provided by utilizing many of the County's current radio sites such as Kregor Peak, Highland Peak, Cummings Skyway, and Nichol Knob.

The Site Access and Use Agreement specifies terms and conditions that allow Motorola Solutions, Inc. to access County owned or leased radio sites and facilities to build and maintain the BayWEB system. The Board of Supervisors first approved this agreement on November 8, 2011 (Agenda Item No. C.49), subject to approval as to form by County Counsel, but was never executed by the parties, and the terms of the proposed agreement have substantively changed in two areas:

1. Land Use/Building Permit Terms: The first version of this agreement did not directly address land use and building permits. This version of the agreement specifies that the County will facilitate the processing of land use permits, building permits, and environmental review items based on plans submitted by Motorola at the expense of the County.
2. Decoupling the Project to Remove the Public Access System: Due to lack of interest by other jurisdictions within the greater San Francisco Bay Area, Motorola will be submitting to the National Telecommunications and Information Administration (NTIA) a request to "de-scope" the BayWEB project to remove the Public Access System component of the BayWEB system. For this reason, legal counsel for both parties have removed all references to the Public Access System from the Agreement.

It is important to note that although the Public Access System was a major component of the larger project, it was secondary to the primary goal of deploying an interoperable public safety broadband system to the region. Contra Costa County has remained on record as being supportive of the original BayWEB concept, including both the Public Safety and Public Access systems; however, due to lack of interest, Motorola has determined that it is necessary to abandon the Public Access System concept to avoid jeopardizing the Public Safety system.

CONSEQUENCE OF NEGATIVE ACTION:

Motorola Solutions, Inc. will not be able to legally access certain Contra Costa County radio sites to construct the BayWEB system.

CHILDREN'S IMPACT STATEMENT:

No impact.